



**The Meeting of the
Regulatory and Services Committee
will be held on Tuesday, 12 October 2021
in the Council Chamber, commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell
Councillor C J Ion – Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks
Councillor F K N Tunui

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

MONTHLY REPORT REGULATORY & PLANNING SERVICES

September 2021

1 Animal Control

1.1 Dog Registration

As at 30 September, 1,381 dogs (1,450 listed in register) had been registered, representing 95% of known dogs.

Due to the Covid-19 lockdown, the issuing of \$300 infringements for unregistered dogs was delayed from 31 August until 30 September.

1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There was one attack on a person that resulted in an infringement being issued and the dog being euthanised.

There were two rushing incidents. In one case, the dog was impounded and an infringement issued. The owner is also required to comply with fencing and gate requirements. In the other case, the owner is required to undertake some work on securing the property and apply for a kennel licence.

2 Monitoring and Compliance

Noise complaints attended have been resolved, generally without incident. There were two seizures of equipment causing noise undertaken during the period.

3 Alcohol Regulation

There are no issues to report. Work will commence in October with Opōtiki and Whakatane District Councils on the review of the Local Alcohol Policy and District Licencing Committee.

4 Food Safety and Premises

Council has a contract service arrangement in place with Whakatane District Council (WDC) for services provided under the Food Act 2014. New Zealand Food Safety – Haumarū Kai Aotearoa (NZFS) has engaged IANZ to undertake the Surveillance Assessment of Whakatane District Council (WDC). As part of this review, IANZ is required to assess the contract arrangements in place. This is provisionally scheduled for November 2021.

5 Environmental Health

There are no issues to report.

6 Building Control

6.1 Building Consent Authority (BCA)

Five building consents were issued in September with a value of \$1,635,650

The types of building work included:

- 1 new dwellings
- 2 solid fuel heaters
- 1 residential alteration, and
- 1 commercial consent.

7 Civil Defence Emergency Management (CDEM)

7.1 Local Controller

The Kawerau CDEM Local Controller has been accepted onto the Response and Recovery Aotearoa New Zealand (RRANZ) leadership development programme. The programme is attended by Group and Local Controllers from different organisations across New Zealand. A seven week online module followed by written assessment is phase one, followed by a residential course on successful completion of the written assessment.

7.2 COVID 19 Delta Variant Response

Debriefs are underway for the recent escalated alert levels and subsequent CDEM involvement.

7.3 Kawerau based training

Emergency Management BOP are coordinating alongside KDC the delivery of CIMS 4 training in Kawerau, scheduled for 28 & 29 October. This training is free for all CDEM staff and delivered by Land Search and Safety (LSaR). Additionally, Psychological First Aid training provided by NZ Red Cross will be delivered in Kawerau on 1 December.

8 District Plan

8.1 District Plan Review

A review is being undertaken of what will be required for the District Plan review now that the Exposure Draft of the Natural and Built Environments Act has been released. This involves assessing whether it will be transferable work under the reformed legislation. There will however be the need to do some of the planned work regardless and Hayson Knell are reviewing the scope of their proposal.

The next phase of work as currently proposed is the key stakeholder engagement and then preparation of the draft DP document. If we continue as planned this would push the process out to early 2023.

8.2 Resource Consents

There was one resource consent application processed to a decision during the period.

<u>Applicant</u>	<u>Description</u>	<u>Property Address</u>	<u>Decision</u>
Sequel Lumber Ltd	Land use consent to construct a private off highway road link	Paora Street and Tarawera Road	Approval granted 21/09/2021

RECOMMENDATION

That the report on Regulatory and Planning Services activities for the month of September 2021 be received.



Russell George, CA, MBA
Chief Executive Officer

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MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

September 2021

1 Library and Museum

1.1 Library

With September in Alert Level 3 and 2, the visitor numbers were down compared to an average month for the Library. The building is also limited in what can be offered to maintain 2m distancing rules so some services are reduced and some activities need to be run differently. Examples include online promotions for Conservation Week, Māori Language Week and the launch of the book bingo reading promotion. The writers group is still meeting via zoom and a take home library school holiday programme has been prepared.

Ryk Skelton joined the staff as Youth Support Librarian which is a fixed-term role to 30 June 2022 as part of the New Zealand Libraries Partnership Programme funding.

This month the displays were the Art of Heather Kennedy and Spring Into Reading

Library Statistics

	September 2021	YTD 2020/21	September 2020	YTD 2019/20
Items issued	3,234	9,479	3,769	11,793
People visiting	2,396	14,240	4,336	14,503
New Members	9	43	18	57
Members Active*	1,637			

*Those people that have used library services in the last 2 years

1.2 Museum

Following the move to alert level two, the team returned to work focusing on checking the building and climate control as well as collection. Work continues on processing the Norske Skog Tasman Paper donations. The team completed their chemical handling course.

Sir James Fletcher Kawerau Museum Statistics

	September 2021	YTD 2021/22	September 2020	YTD 2020/21
Exhibitions	0	4	0	3
Objects	22	38	0	6
People	14	40	5	21
Documents	12	22	21	31
Photographs	49	117	0	50

2 Payments

There were six payments made in September 2021, which exceeded \$50,000.00:

- Inland Revenue Department (x2) – PAYE F/E 15/8 & 29/8 \$128,532.07 and PAYE F/E 12/9 \$52,219.55
- Cooney Lees & Morgan – Units 24 & 25 Progress payment \$151,950.00
- Draintech Ltd – Water Reticulation Progress payment \$199,252.70
- Loveridge Ltd – Monika Lanham Riser Main Progress payment \$109,652.74
- Shorland & Co Ltd – Isuzu Tipper Truck \$78,731.30

3 Grants

3.1 Community Grants Scheme:

Council extended the date for making applications for community grants scheme until the end of September due to the COVID lockdown. Council received 17 applications totalling \$46,768.30. There is a budget of \$20,000 available to provide grants to community groups that meet the criteria. The committee met on 5 October 2021 to consider the applications and approve the grants.

3.2 Creative Community Fund:

There was a balance of \$21,950 unallocated Creative NZ funds as at 30 June 2021. Also, Creative New Zealand has confirmed funding of \$9,643.80 in August and a further \$9,643.80 in May 2022.

Creative New Zealand has approved all of the unallocated funds to be carried forward and available for distribution. However, any unspent funds at 30 June 2022 will need to be returned to Creative NZ.

Applications for the first round of funding are currently being invited with the meeting to consider the applications to be held in November.

4 Communication

Below is a brief summary of the communication tasks that were delivered during September 2021:

4.1 Council Community Updates (Newsletter)

- Completed Community update – 10 September and 24 September 2021
- Community Update delivered to houses, published on website and social media

4.2 Porritt Glade Village - Update

- Twelve units completed and occupied
- Contracts signed for construction of 7 additional units (ORA for 4 of these units)
- Timeline for completion of stage three build being finalised – (2 units mid-January and 2 early in February)

4.3 Three Waters Reform – Community Feedback

- Feedback obtained from the community to support the Council's report to Department of Internal Affairs on 30 September
- Promotion of feedback process via Council channels, advertising and media.
- 226 submissions received from community
- Drafted letter/feedback to minister expressing concerns over government's 3 waters proposal and including feedback from community

5 Residential Developments – Progress to Date

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	15	0	12	27
Remaining Sections / Units	16	4	17	37
Units completed			12	
Units under construction			7	
Surplus (Deficit) to Date	\$547,200	-\$132,100	-\$1,331,700	-\$916,600
Value of Remaining Sections/Land	\$1,920,000	\$660,000	\$993,800	\$3,573,800
Breakeven				
Sales still required to break even	0	1	17	

The table shows the surplus/deficit to date for each of Council's residential developments. Council has signed a contract with Generation Homes to construct another seven units at Porritt Glade and all apart from the single unit have been sold.

There have also been commitments for a further 8 sections in Central Cove and Council will receive the value of these sections in the following months. There remains 8 other sections which Council has increased the prices in accordance with the conditions of the option agreement. The four sections at Te Ariki Place remain unsold, and consequently the section prices have not been increased.

6 Requests for Service

The following table has the total number of service requests received for September and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	99	2
Noise	42	
Building Enquiries	19	
Trees* & Parks	15	2
Rubbish (Bins & Collections)	45	1
Water	10	1
Wastewater	3	
Roading/Stormwater/Streetlights	11	5
Enforcement/Health/Food/Stock	9	1
Council Buildings/Facilities – Maint.	6	2
Other (Events/Consents/Rates)	8	
Total	267	14

*Requests mostly relating to the removal of trees which are added to a priority list.

Eight requests came via the website, the balance of the requests came from phone calls, visits or emails.

7 Funds

The following funds were held at 30 September 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	830	0.05%	0.01%
BNZ – current & on-call	3,153,331	0.05%	53.83%
Rabobank (on-call)	2,704,018	0.35%	46.16%
Total Funds (Cash)	\$5,858,179		100.00%
Internal Loans	1,769,054		
Total Investments	\$7,627,233		

The following table shows Council's reserve and general funds balances as at 30 September 2021:

	September 2021	September 2020
Reserve Balances		
Depreciation Funds	\$5,914,572	\$5,268,628
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$5,925,572	\$5,279,628
General Funds	\$1,701,660	\$303,746
Total (comprising funds & internal loans)	\$7,627,233	\$5,583,374

The figures show that overall Council has close to \$2.1 million more funds than this time last year.

Additional funds have been received for: sale of sections \$985k (since September 2020), NZ Lotteries grants \$575k and Mayor's Taskforce for Jobs \$250k, water reform funds \$397k and receipts for retirement units.

The projected cash-flow graph shows that Council is likely to continue to have a surplus at least until March 2022. However, once the significant projects are carried out at the end of the financial year, Council will then need to borrow funds. Staff will arrange loan funding prior to Council going into deficit.

8 **RECOMMENDATION**

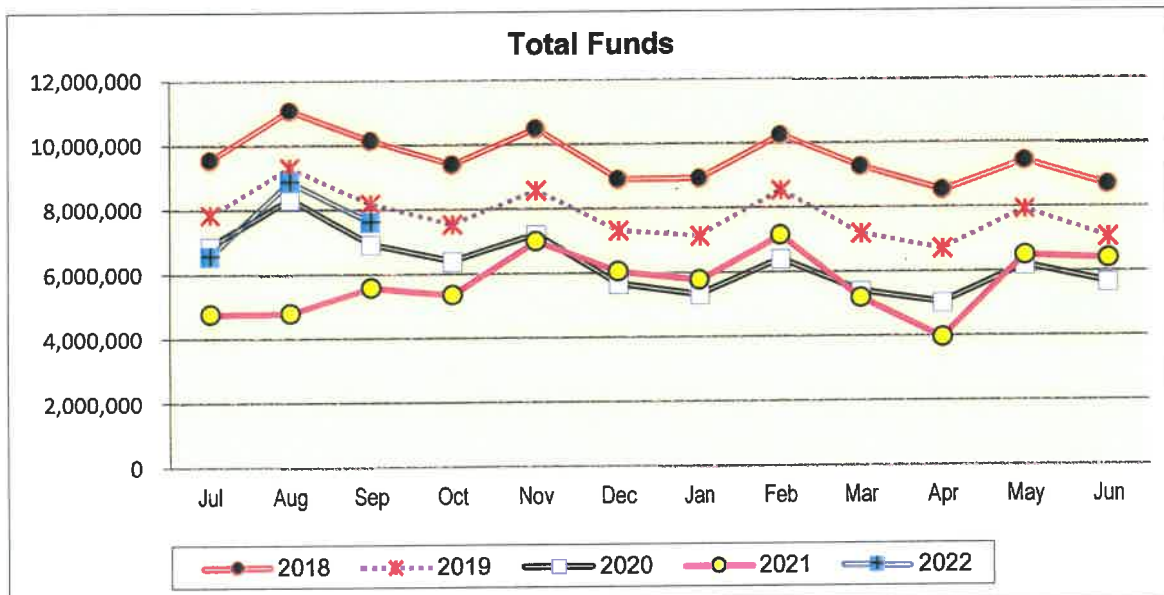
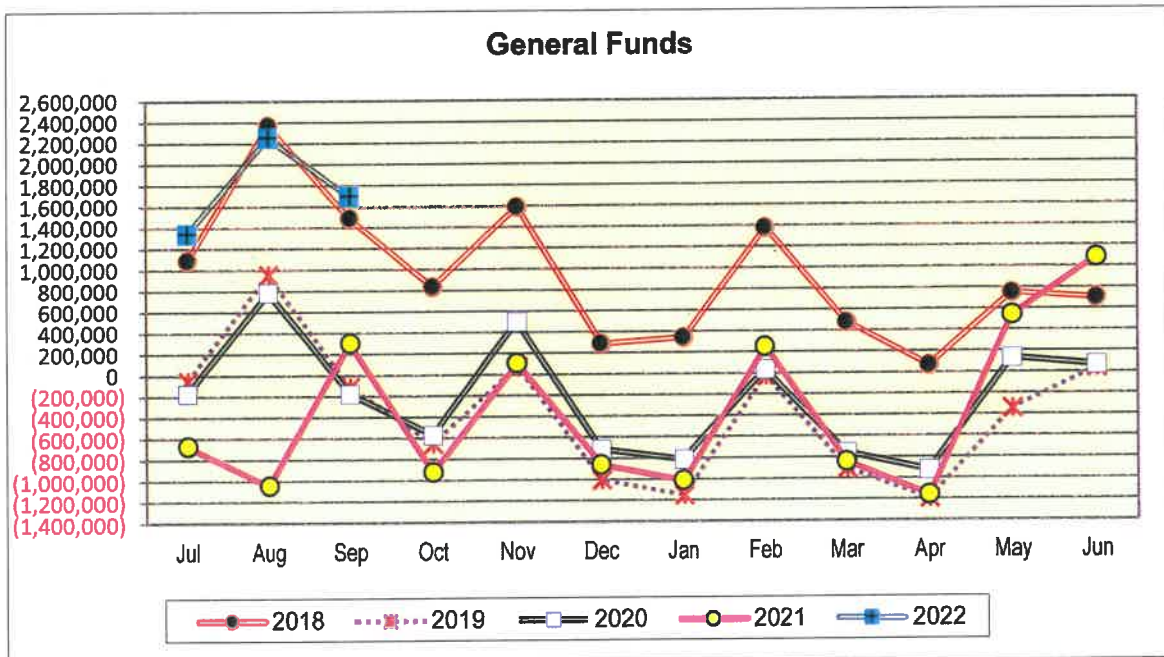
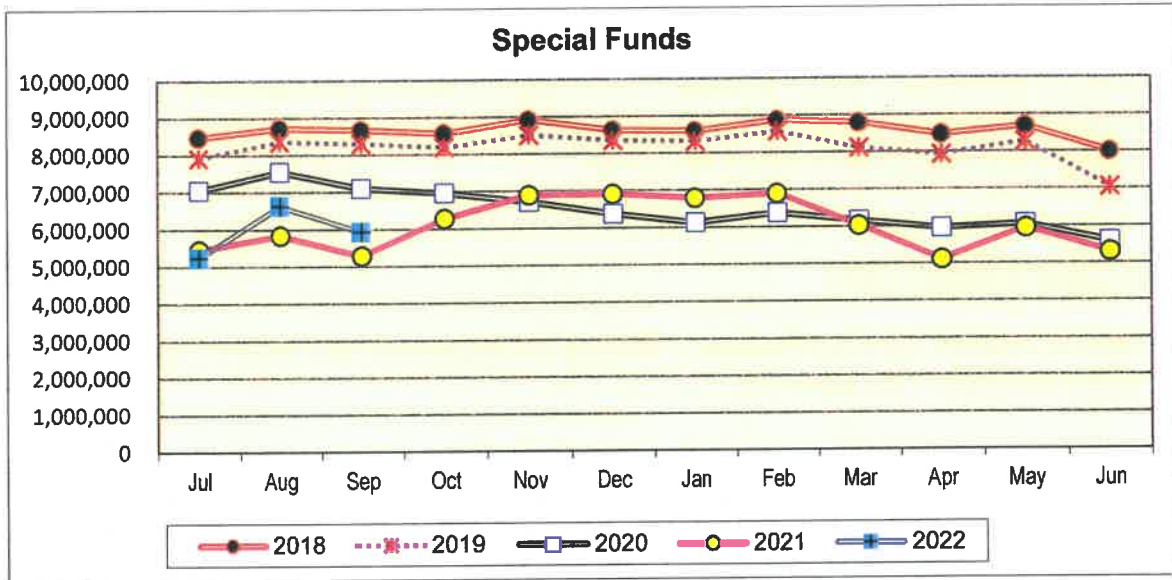
That the report from the Manager, Finance & Corporate Services for the month of September 2021 be received.



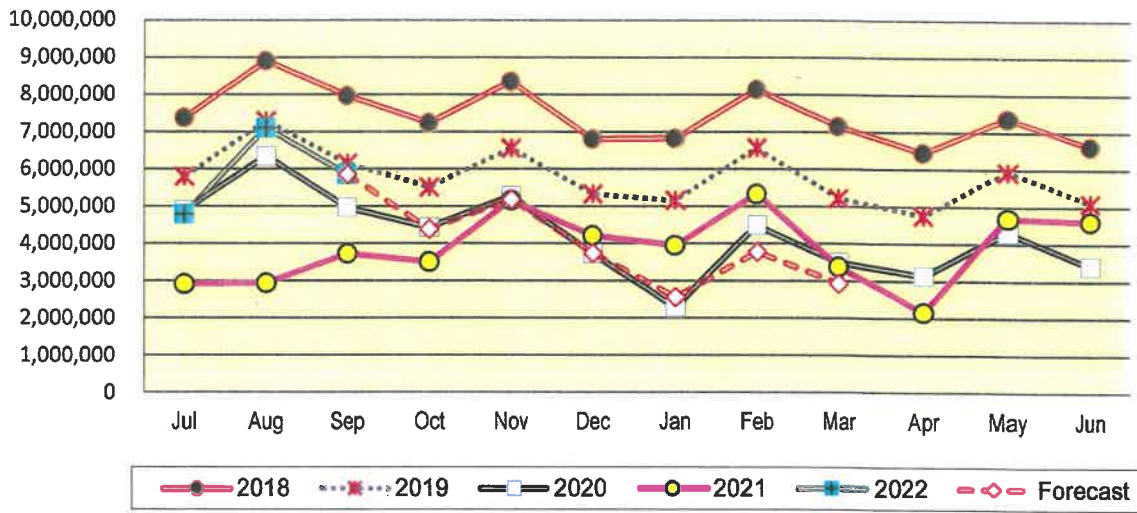
Peter Christophers, BBS, ACA
Manager, Finance & Corporate Services

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Appendix September



Cash Flow and Forecast



MONTHLY REPORT OPERATIONS AND SERVICES

September 2021

1 Water Supply

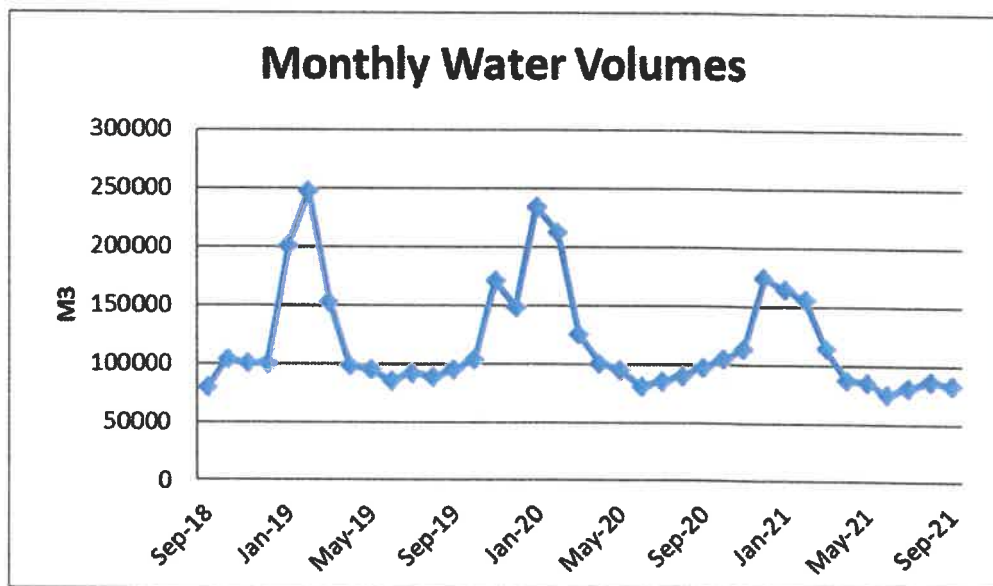
The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for in this financial year.

1.1 Use

The Town used 86,161 m³ in September 2021, which is less than usage in 2019 and 2020, however is consistent with water use between 2012 and 2018.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 16.6 m³ and 22.7 m³ water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1,300 litres per day.

1.2 Water Quality

All routine samples taken during September were clear of E.coli.

There were no dirty water service requests for the month.

1.3 Reticulation

The physical reticulation replacement works are continuing and the 2021/22 programme started in September.

The Toby replacement programme is continuing and 30 Tobys were replaced in September.

A total of 20 service requests were received for water services; ten for Toby services and four requests to clean cesspits and sewers with the remainder of services for stormwater flooding during the two rainfall events.

2 **Wastewater**

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant is continuing. The milli-screens installation has been completed in September and the new screens will be commissioned in October.

The Waste Water Treatment Plant (WWTP) did not comply with its resource consent conditions and exceeded the cBOD₅ (carbonaceous oxygen chemical demand, the parameter that indicates biological harm to the environment) limit. The cause of this exceedance appears to be Waiū Dairy factory.

An emergency meeting was held with Waiū Dairy factory management on 9 September and a reduction in effluent was requested until the source of the contamination could be isolated. Waiū Dairy factory was unable to reduce its effluent without reducing its operations, and on 16 September Waiū Dairy factory was ordered to reduce its effluent stream to what was considered safe levels. Limits continued to be breached until 28 September when the plant was brought to a compliant state.

3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various other areas of the town in September.

The Waka Kotahi funding allocations for 2021-2024 were announced in September and staff presented to Council the roading projects programme for the next triennium.

4 **Stormwater**

The stormwater network in geothermal areas is being evaluated for replacement in this financial year.

5 Parks and Reserves

During September, the parks and reserves teams performed the following actions:

- Removal of the poplars behind Tarawera High School was completed.
- Over 300 street trees were planted.
- The further development of the cemetery is continuing.
- The reserve fence at Owen Road was renewed.

6 Pool

The Lottery Community Facilities Committee funded development of the pools complex is continuing. The old office building was removed and the construction of the new facility started in August. Earthworks have been progressed and the construction of the office block will commence in October.

Trust Horizon funding was obtained to install a new power supply and replace the splash pad controller.

The steam well is still not operational and the pools were closed during the month of September. The well evaluation was completed and a new well will be consented and installed during October and November. The new steam well will be partially funded by Trust Horizon.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment. This has been delayed due to other urgent reviews required this year.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continues without incident.

9 Recycled Collection

The recycle collection has returned to normal after the Covid-19 lockdown.

The Recycle shed repair has been delayed due to a shortage of cladding materials specific to the shed. It is expected that the shed repair will be completed in October.

10 Vandalism

Tarawera Park and Lyn Hartley Reserve were damaged by motorbikes and other vehicles. Various padlocks and gates were cut to access Reserves and Parks.

Quotes to install new cable fences and access gates at specific berms and reserves, which are prone to damage by vehicles and motorbikes, were obtained in September. The installations will start in October. The first areas to be fenced will be Valley Road and the Hilldale Reserve.

Four incidences of graffiti were removed from Council owned walls and properties at a total cost of \$700.

11 Projects & Schedule

The project and major maintenance works schedule is attached to this report. There are delays in completing the construction projects due to COVID-19 hold-ups in the construction industry.

The Netball Pavilion building is undergoing structural validation and construction will be able to start when this step is completed.

The earthworks to prepare for the Dog Pound perimeter were completed in September. Trust Horizon funding was obtained to install a new power point for the facility. All geotechnical evaluations were completed and a simplified tender will be released in October to construct the facility.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of September 2021 be received.



Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

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Capital, Renewals and Major Maintenance Items for 2021/22

30 September 2021

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	-	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$0	Mar-22				
	402515 004	Pavement Treatment	\$60,000	\$0	Mar-22				
	402515 009	Minor Safety Improvements	\$35,000	\$0	Nov-21				Speed Humps & Pedestrian Xings
	402515 015	Lane realignment	\$160,000	\$0	Mar-22				Liverpool Str
	402515 016	Town Centre Walkways & Drainage	\$270,000	\$0	Feb-22				Not Funded
	402515 017	Walkway - Linking Town	\$102,000	\$0	Oct-21				Not Funded
	402516 001	Reseals - Carparks	\$14,400	\$0	Mar-22				Linking Stoneham, Tarawera and Hansen
	402516 013	Town Centre - Lights	\$10,000	\$0	Nov-21				
	402601 001	Stormwater Renewals	\$781,400	\$0					
				\$221,400	\$0	Apr-22			
			\$221,400	\$0					
Water Supply	403001 001	Reticulation Replacement	\$1,810,000	\$374,993	Feb-22				According to program
	403001 005	Valve Refurbishment	\$40,000	\$0	Dec-21				
	403001 007	Refurbish Pump System	\$200,000	\$3,535	May-22				
	403001 010	UV Tube replacement	\$13,000	\$0	Nov-21				
	403001 024	Water Flow - Umukaraka	\$59,000	\$0	May-22				
			\$2,122,000	\$378,528					
	303520 003	Centrifuge	\$20,000	\$0	Feb-22				
	303520 004	Plant Maintenance	\$50,000	\$500	Mar-22				
Wastewater	403520 001	Refurbish Pumps	\$35,000	\$1,679	May-22				
	403520 002	Reticulation Replacement	\$700,000	\$0	Mar-22				
	403520 004	Milliscreens Replacement	\$90,000	\$0	Dec-21				
	403520 5/11	Waste Water Treatment Plant	\$200,000	\$27,451	Dec-21				
			\$1,095,000	\$29,630					
	303522 004	Scales and Electric Gate	\$10,000	\$1,760	Dec-21				
	403522 012	Recycle Shed	\$15,000	\$4,221	Sep-21				
			\$25,000	\$5,981					
	404031 001	Club Rooms	\$80,000	\$24,056	Nov-21				
	404031 016	Fences	\$50,000	\$0	Nov-21				
Pool	404031 060	Office Building and Entrance	\$625,000	\$8,252	Nov-21				
	404031 061	Filtration System	\$50,000	\$0	Nov-21				
	404031 062	Steam bore	\$75,000	\$0	Oct-21				
			\$800,000	\$32,308					
Rec. Centre	404035 006	Roof	\$60,000	\$0	Feb-22				
			\$60,000	\$0					
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$600,000	\$6,275	Dec-21				
			\$600,000	\$6,275					
Playgrounds	404046 001	Renewals	\$25,000	\$0	Dec-21				
			\$25,000	\$0					
Dog Pound	405061 012	New Pound	\$640,000	\$10,130	Feb-22				
			\$640,000	\$10,130					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
District Offices	405064 020	Flasings and Spoutings	\$140,000	\$0	Mar-22			
			\$140,000	\$0				
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$3,000	\$0	Apr-22			
		Renewals - Information Centre	\$2,600	\$577	Nov-21			
			\$5,600	\$577				
		Total	\$6,595,400	\$463,429		7%		

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

September 2021

1 Economic Development

Kawerau Pūtauaki Industrial Development (KPID) Updates

The KPID Partners have provided the following progress updates on their projects:

Kawerau Container Terminal (KCT) and Siding

- The 75% stage of the rail siding design has been completed and will be forwarded to KiwiRail for their review in early October.

Off-Highway Road (OHR)

- Sequal has reached agreement with the final landowner involved with the OHR route and the associated documents are being reviewed in preparation for signing.
- The Bay of Plenty Regional Council and Kawerau District Council have granted the resource consents for the construction/establishment of the OHR.
- Sequal is preparing for construction of the OHR to commence this summer.

2 Kawerau i-SITE Visitor Information Centre

The Kawerau i-SITE opened to the public on Wednesday 8th of September when Aotearoa moved to alert level two. The Tarawera road access permits resumed as well as most services offered at the i-SITE.

Limited Intercity bus services are scheduled four times a week on Monday, Thursday, Friday and Sunday from Kawerau to Auckland and return. The i-SITE team welcome all visitors with COVID-19 protocols in place.

Key Monthly Statistics

- Visitor enquiries: 240 (22.50% increase from the previous month).
- Tarawera Forest access permits: 75 (36% increase from the previous month).
- Motorhome power users: 6 (1% decrease from the previous month).
- Public toilets use: 1047 (29% increase from the previous month).

3 Community Activities

Kawerau Neighbourhood Support (KNS)

Kawerau Neighbourhood Support continue to inform members via the Gets Ready data base and social media platforms, streaming information related to the COVID-19 Delta outbreak and information about vaccination centres in Kawerau. KNS also provide the 0800 number for members within the District who may be struggling to access essential services and food/hygiene packs.

Upcoming Events

Events registered for October & November 2021

- Seriously Social Rafting Competition, 6 November 2021

Council is providing marketing support for this event.

- EBOP Dog Obedience Club, 27-28 November 2021

Completed Events

Events in September 2021

- Rebel Business School Aotearoa – Kawerau Life Konnect, 20 September-1 October

This 10-day event attracted 45 people a day and focused on providing practical information for small businesses.

- Canoe Slalom Bay of Plenty (CSBOP) Camp and Club Race, 18 & 19 September

- Tarawera High School Production

The Tarawera High School Production proceeded at the High School to a smaller scale.

Council Events

- 66th Kawerau King of the Mountain, 30 October 2021

On September 15, Council commenced Prince & Princess of the mountain training from a new location. A 3 km course starting from the Ron Hardie Rec Centre, climbing Monika Lanham Reserve and returning. Attendance has increased with 9, 19 and 33 attendees weekly, Youth Council members are volunteering at the training sessions.

Main race entries during September totalled 12, compared to 10 in September 2020. A pre-COVID comparison for 2019 was 11 entries in September.

Discussions are taking place with safety services and suppliers regarding a first postponement date, which has been set as November 20. A postponement decision will be made public by Saturday 16 October (2 weeks out from race day).

Updates can be found at <http://www.kaweraukingofthemountain.co.nz/news/>

- Kawerau Young Achievers Awards, 12 November 2021

Rescheduled from the postponed date due to COVID-19 Alert Level 4 escalation.

- Kawerau Christmas in the Park, 18 December 2021

Delivery is intended for an event on 18 December. Governmental guidelines may be in place regarding a vaccine passport for an event of this size and scale, although no details are provided to date regarding this.

4 Events Funding

Update on funding applications towards Kawerau District Council owned events - Kawerau King of the Mountain [KOTM] and Christmas in the Park [CITP]:

Funder	Application amount	Purpose	Status
Trust Horizon	\$ 5,000	KOTM	\$ 5,000 - Approved
	\$ 5,000	CITP	\$ 5,000 - Approved
Bay Trust	\$15,000	CITP	\$10,000 - Approved
NZCT	\$25,000	KOTM	\$25,000 – Approved
	\$65,000	CITP	\$64,952 – Approved
Lion Foundation	\$5,000	KOTM	Pending
	\$45,000	CITP	
Lotto	\$15,000	CITP	\$15,000 - Approved

The Lion Foundation is an Auckland based organisation and no Net Proceed Committee (NPC) meetings have taken place since the latest level 4 lockdown began. The next NPC meeting is due early November.

5 Youth Projects

Kawerau Youth Council (KYC)

The KYC met on 24 September.

Planning continues towards a physical Young Achievers Awards on 12 November. Unfortunately, William Warbrick has NZ Rugby commitments and is unavailable, planning is underway to secure an alternative guest speaker. Additional plans are underway to produce a digital awards ceremony in the event the COVID Alert Level escalates.

KYC members continue to support and volunteer with Prince & Princess trainings.

6 RECOMMENDATION

That the report from the Acting Economic and Community Development Manager for the month of September 2021 be received.



Lee Corbett Barton

Acting Economic and Community Development Manager

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**The Meeting of the Regulatory and Services Committee
will be held on Tuesday, 12 October 2021
in the Council Chamber commencing at 9.00am**

A G E N D A

Apologies

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Chief Executive Officer) (340000)

Pgs. 1 - 3

Attached is the report from the Chief Executive Officer covering Regulatory and Planning Services activities for the month of September 2021.

Recommendation

That the report on Regulatory and Planning Services activities for the month of September 2021 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Manager, Finance and Corporate Services) (211000)

Pgs. 5 - 11

Attached is the report from the Manager, Finance and Corporate Services covering activities for the month of September 2021.

Recommendation

That the report from the Manager, Finance and Corporate Services for the month of September 2021 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 13 - 18

Attached is the report from the Manager, Operations and Services covering activities for the month of September 2021.

Recommendation

That the report from the Manager, Operations and Services for the month of September 2021 be received.

4 **Monthly Report - Economic and Community Development (Acting Economic and Community Development Manager) (309005)**

Pgs. 19 - 21

Attached is the report from the Acting Economic and Community Development Manager covering economic and community activities for the month of September 2021.

Recommendation

That the report from the Acting Economic and Community Development Manager for the month of September 2021 be received.

R B George

Chief Executive Officer

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