



**The Meeting of the
Regulatory and Services Committee
will be held on Tuesday, 13 July 2021
in the Council Chamber, commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell
Councillor C J Ion – Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks
Councillor F K N Tunui

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

MONTHLY REPORT REGULATORY & PLANNING SERVICES

June 2021

1 Regulatory & Planning Services - Statistics and Issues

The attached data tables record activity in the various areas of the service for the month of June 2021.

Comments are as follows:

1.1 Animal Control

1.1.1 Dog Registration

At 30 June 2021, 1,481 dogs (1,481 listed in register) had been registered for the 2020/21 year representing 100% of known dogs.

1,288 (87%) dogs listed in the register have microchip transponders inserted.

1.1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There was one attack where a dog bit a person then ran away. There appears to have been minimal contact made as no injuries were sighted and no medical certificate has been provided. Subsequent patrols have been unsuccessful in finding the dog.

There were two rushing incidents with one resulting in a warning being issued. In the other incident the two dogs involved were not found.

There was one attack on a cat where the incident was witnessed but the two dogs were not found and the breeds are unknown.

1.2 Monitoring and Compliance

1.2.1 Noise & General Enforcement

Noise complaints attended have been resolved, generally without incident. There were no seizures of equipment causing noise undertaken during the period.

1.2.2 Animals, Poultry and Bees

33 permits/licences have been issued to date for the year:

1.3 Alcohol Regulation

There are no issues to report.

1.4 Food Safety and Premises

1.4.1 Food Act

There are no issues to report.

1.5 Environmental Health

There are no issues to report.

1.6 Building Control

1.6.1 Building Consent Authority (BCA)

The BCA issued 106 building consents for the year, almost doubling the amount from the previous year (56). The number of LIM applications (94) also increased compared to last year (63).

The BCA achieved its annual KPI targets for Building Warrant of Fitness inspection audits and for inspecting pools.

1.7 Civil Defence Emergency Management (CDEM)

1.7.1 CDEM Radio Comms. and Channel

During a recent event (6HR Adventure Race) the CDEM radio repeater and channel was tested by the EBOP Amateur Radio Club and Whakatane Land Search and Rescue to ensure event communications in the Tarawera Forest were fully effective.

1.7.2 Eastland's Generation Ltd. – Emergency Response Plans consultation & feedback

Council received draft versions of two Emergency Response Plans from Eastland's Generation Ltd (EGL). These included Te Ahi O Maui and Geothermal Developments Limited. Both are considered as Lower Tier Major Hazard Facilities under the Health and Safety at Work (Major Hazard Facility) Regulations 2016. The specific hazard of note is N-pentane gas, which is a flammable liquid and a worst-case scenario is a vapour explosion impacting up to 600 metres away from the storage vessel on-site. Therefore the impact on the immediate community is extremely unlikely however would potentially affect employees on-site.

The CDEM Local Controller and EMBOP Advisor reviewed each plan and provided feedback regarding how EGL could incorporate planning for natural hazards by aligning with the BOP CDEM Group Plan and consideration to adopt the use of the Coordinated Incident Management System (CIMS) for their employees during an emergency response. Stating the benefits of CIMS being utilised across emergency services and major businesses provides for a common structure and terminology during emergencies.

1.7.3 EQC – The Natural Disaster Response Model

Council has received details from the Earthquake Commission (EQC) announcing that New Zealanders now have a single point of contact to support their insurance recovery if their home or land is damaged in a natural disaster. Under the new partnership model, insurers will assess, manage and settle the entire claim, including the EQC cover portion, up to the statutory capped level of damage under the EQC Act, and then any claim under their private insurance to cover additional losses up to their sum

insured. Insurers will also provide data to EQC about where insured homes are located, so EQC can better model New Zealand's exposure to, and understanding of, natural hazard risks.

A full suite of factsheets, brochures and booklets are available at:

<https://www.eqc.govt.nz/about-egc/our-publications/factsheets> along with

<https://www.eqc.govt.nz/about-egc/publications/brochures-and-booklets>

1.8 District Plan

1.8.1 Resource Consents

Four resource consent applications were processed to a decision during the period:

<u>Applicant</u>	<u>Lodged</u>	<u>Description</u>	<u>Property Address</u>	<u>Decision</u>
Generation Homes	27/05/2021	Dwelling exceeds 35% site coverage	6 Tiwhatiwha Crescent	Approval granted 24/06/2021 (19 days)
Norske Skog	27/05/2021	Section 348 certificate - Right of Way access	Fletcher Avenue/Tamarangi Drive	Approval granted 30/06/2021 (10 days) The application had been placed on hold during the course of processing until 16/06/2021.
Mercury NZ Ltd	28/05/2021	Subdivision application and 223&224 certification	Fletcher Avenue	Approval granted 22/06/2021 (16 days)
Mercury NZ Ltd	02/06/2021	223&224 certification	Fletcher Avenue	Approval granted 22/06/2021 (13 days)

RECOMMENDATION

That the report on Regulatory and Planning Services activities for the month of June 2021 be received.



Russell George, CA, MBA
Chief Executive Officer

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**Regulatory & Planning
Alcohol Regulation - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	46	46	45	44	44	43	41	40	40	39	39	39	39
Managers New	1	0	0	0	0	0	0	2	0	0	0	2	5
Managers Renewal	1	0	1	2	1	1	0	0	1	1	0	1	9
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
On Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence Renewal	0	0	1	0	0	0	1	0	0	0	0	0	2
Off Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
Off Licence New	0	0	0	0	2	0	0	0	0	0	0	0	2
Off Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5	5	5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	1	1
Special Licences	1	1	1	0	1	1	0	0	0	0	0	0	5
Temporary Authority	0	1	1	0	0	0	0	0	0	0	0	0	2
Inspections	0	0	1	0	0	0	0	0	0	0	0	13	14
Night Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	33	35	36	38	37	39	39	39	38	43	43	44	44
Managers New	0	2	1	2	1	2	0	0	2	2	0	1	13
Managers Renewal	0	1	0	0	1	0	0	1	3	2	0	2	10
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence (total)	4	4	4	4	5	6	6	6	6	6	6	6	6
On Licence New	0	0	0	0	1	1	0	1	0	0	0	0	3

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
On Licence Renewal	0	0	0	0	0	0	0	0	1	0	0	0	1
Off Licence (total)	4	4	4	4	4	4	4	4	5	5	5	5	5
Off Licence New	0	0	0	0	0	0	0	0	1	0	0	0	1
Off Licence Renewal	0	0	0	0	1	0	0	0	0	1	0	1	3
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5	5	5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Licences	0	0	1	3	2	0	0	4	1	1	1	1	14
Temporary Authority	0	0	0	0	1	0	0	0	0	0	0	0	1
Inspections	0	0	7	2	0	0	0	0	0	0	0	0	9
Night Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0	0	0

**Regulatory & Planning
Animal/Dog Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,501	1,502	1,489	1,475	1,473	1,493	1,489	1,499	1,507	1,504	n/a	n/a	1,504
Registered Dogs (total)	1,296	1,374	1,426	1,440	1,444	1,468	1,477	1,501	1,505	1,502	n/a	n/a	1,502
Microchipped Dogs (total)	1,180	1,153	1,145	1,118	1,111	1,114	1,094	1,086	1,082	1,080	1,077	1,041	1,041
Menacing by Breed (total)	51	50	50	45	44	45	44	44	44	44	44	66***	66
Menacing by Behaviour (total)	9	9	9	9	9	9	9	9	9	9	9	9	9
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	3	3	3
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3	4	4
Disqualified Owners (total)	1	1	0	0	0	0	0	0	0	0	0	0	0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Impounded	29	20	24	22	35	23	16	25	7	11	12	18	242
Dogs Released to Owner	13	8	12	14	23	11	7	3	4	4	7	8	114
Dogs Rehomed	2	2	1	0	1	1	4	11	6	0	1	4	33
Dogs/Pups Referred to SPCA	4	4	0	0	2	1	0	6	0	1	1	0	19
Dogs Destroyed	6	2	10	9	7	3	5	4	1	6	0	6	59
Patrols (Day)	46	44	42	44	42	36	40	38	34	0	26	42	434
Patrols (After Hours)	31	31	30	30	30	29	28	28	31	27	31	29	355
Special Patrols	0	0	4	0	0	4	0	0	0	0	0	0	8
Requests for Service	107	94	97	81	95	81	106	85	66	27	65	110	1,014
Statutory Incidents	73	62	61	64	76	60	77	62	43	16	41	85	720
Stock Callouts	1	0	0	0	1	3	1	0	0	0	0	0	6
Notices, Warnings & Letters	19	28	157	34	44	23	34	21	26	4	7	23	420
Infringements	6	5	91*	5	1	1	5	7	0**	5	3	4	133
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

* 90 infringements issued for non-registration

** Data not available

*** Improved technical data reconciliation reporting

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,497	1,486	1,491	1,459	1,467	1,473	1,475	1,475	1,481	1,481	1,481	1,481	1,481
Registered Dogs (total)	1,306	1,378	1,408	1,442	1,467	1,471	1,472	1,472	1,481	1,481	1,481	1,481	1,481
Microchipped Dogs (total)	1,013	1,001	991	1,410	1,401	1,391	1,382	1,370	1,365	1,324	1,313	1,288	1,288
2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Menacing by Breed (total)	66	64	65	64	66	66	67	68	68	65	65	65	65
Menacing by Behaviour (total)	8	9	9	9	10	10	11	11	12	12	12	11	11
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	5	4	4
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3	3	3
Disqualified Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Impounded	32	27	13	15	17	14	16	9	11	20	5	20	199
Dogs Released to Owner	12	5	6	6	7	9	8	2	5	7	1	8	76
Dogs Rehomed	4	3	3	6	4	3	2	1	5	2	1	8	42
Dogs/Pups Referred to SPCA	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Destroyed	2	2	5	1	5	6	2	2	7	3	4	8	47
Patrols (Day)	46	42	42	42	44	42	36	38	46	46	42	42	508
Patrols (After Hours)	31	31	30	30	30	29	28	27	31	27	31	29	354
Special Patrols	0	0	0	0	0	4	0	0	0	0	0	0	4
Requests for Service	98	88	69	84	92	95	97	113	116	109	83	124	1,168
Statutory Incidents	69	59	48	57	75	79	72	95	81	83	60	88	866
Stock Callouts	0	4	0	1	0	3	0	0	0	0	0	0	8
Notices, Warnings & Letters	32	42	25	20	18	21	52	52	30	14	21	33	360
Infringements	4	3	18	50	10	9	11	1	13	1	8	8	136
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

* 47 infringements issued for non-registration

**Regulatory & Planning
Building Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	1	3	7	4	6	5	5	8	3	1	10	3	56
Building Inspections (Consents)	34	14	24	25	27	18	21	32	21	1	18	38	273
Building Inspections (Other)	13	22	16	24	15	11	21	14	15	0	6	14	171
Exemptions	4	0	2	1	2	2	1	4	0	0	0	0	16
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Acceptance	0	0	0	0	0	0	0	1	0	0	0	0	1
Code Compliance Certificates	12	1	6	14	6	9	5	9	4	0	4	14	84
Compliance Schedules	0	0	0	0	0	0	0	0	0	0	0	1	1
Building WOF Register Total	79	79	79	79	79	79	79	79	79	79	79	80	80
Building WOF Anniversary Cert.	24	9	2	3	1	2	1	1	2	2	3	11	61
Building WOF Inspections	2	5	0	0	0	0	0	0	0	0	0	0	7
Swimming Pools Register Total	47	46	46	46	46	46	46	46	46	46	46	44	44
Pool Fencing Inspections (Existing)	2	3	0	0	0	0	1	0	2	0	0	2	10
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Information Memoranda	10	4	8	8	7	2	6	4	3	1	4	6	63
Requests for Service	3	5	13	4	9	7	6	7	10	3	7	11	85
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Infringements	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	19	2	9	7	10	8	4	6	9	12	10	10	106
Building Inspections (Consents)	25	22	34	30	34	27	19	33	43	46	37	31	381
Building Inspections (Other)	11	17	20	21	22	12	10	8	19	22	17	21	200
Exemptions	1	2	1	1	3	1	2	0	0	1	1	1	14
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Acceptance	0	0	0	0	0	1	0	0	0	0	0	0	1
Code Compliance Certificates	7	9	5	8	3	8	5	4	11	7	11	12	90
Compliance Schedules	1	0	0	0	0	0	0	0	0	0	0	0	1
Building WOF Register Total	81	81	81	81	81	81	81	81	81	80	80	80	80
Building WOF Anniversary Cert.	27	5	6	4	2	1	2	2	1	2	1	11	64
Building WOF Inspections	0	12	2	0	0	0	0	0	0	5	8	1	28
Swimming Pools Register Total	44	44	44	44	44	43	43	43	43	40	38	38	38
Pool Fencing Inspections (Existing)	1	1	0	0	0	1	1	0	0	6	5	0	15
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Information Memoranda	4	6	8	10	12	12	6	9	10	5	3	9	94
Requests for Service	5	7	10	13	24	11	10	11	28	19	24	23	185
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Infringements	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

Regulatory & Planning - Food Safety & Premises - Monthly Statistics

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	37	37	37	37	36	36	37	37	37	37	35	35	35
Food Control Plans Single Site (SS)	24	24	24	24	23	22	23	23	23	23	23	25	25
Food Control Plans Mobile	7	7	7	6	6	6	6	6	6	6	4	4	4
National Programme 1	1	1	1	1	1	1	1	1	1	1	1	1	1
National Programme 2	0	0	0	0	0	0	0	0	0	0	0	0	0
National Programme 3	3	3	3	4	4	5	5	5	5	5	5	5	5
FCP Audits SS All	1	0	1	0	0	0	0	4	3	3	0	1	13
FCP Audits SS Current	1	0	1	0	0	0	0	4	3	3	0	1	13
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Food Hygiene Complaints	0	0	0	1	0	0	0	1	0	0	0	0	2
Hairdressers Premises (total)	5	5	5	6	6	6	6	6	6	6	6	5	5
Hairdressers Inspections (annual)	0	1	0	1	0	0	0	0	2	0	0	5	9
Requests for Service	0	1	0	0	2	2	0	1	5	5	0	2	18
Notices, Warnings & Letters	0	2	7	4	0	0	4	4	0	0	0	2	23

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	38	35	36	37	38	40	40	34	34	34	34	34	34
Food Control Plans Single Site (SS)	25	25	25	25	25	25	25	23	23	23	23	23	23
Food Control Plans Mobile	5	3	4	4	5	7	7	8	8	8	8	8	9
National Programme 1	1	1	1	2	2	2	2	2	2	2	2	2	2
National Programme 2	0	0	0	0	0	0	0	0	0	0	0	0	0
National Programme 3	5	4	4	4	4	4	4	5	5	5	5	5	5
FCP Audits NP 1/2/3	0	1	0	0	0	0	0	0	0	0	1	1	1
FCP Audits SS/M	0	12	1	1	0	0	2	1	2	1	1	0	21
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Food Hygiene Complaints	0	0	1	0	2	0	1	0	0	0	0	0	4
Funeral Director (total)	0	0	0	0	0	0	0	0	1	1	1	1	1
Hairdressers Premises (total)	5	5	5	5	5	5	5	5	4	4	4	4	4
Hairdressers Inspections (annual)	0	0	0	0	0	0	0	0	0	0	4	0	4
Requests for Service	6	2	0	2	2	0	0	0	0	0	0	0	12
Notices, Warnings & Letters	9	37	6	23	1	0	6	1	5	0	5	34	127

Note: Notices, warnings and letters in June were emails sent to food operators on MPI advice to food catering and food businesses re:Salmonella Enteritidis

**Regulatory & Planning
Monitoring and Compliance - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	44	42	44	42	36	40	38	34	0	26	42	434
Noise Complaints	28	23	25	18	19	37	30	39	45	32	31	34	361
Excessive Noise	4	7	7	4	5	6	6	5	8	6	8	2	68
Noise Equipment Seizures	0	1	0	2	0	0	0	0	0	1	0	0	4
Other Complaints & Incidents	7	11	6	5	15	9	12	5	14	2	7	8	101
Bicycle Seizures	0	0	0	0	0	0	0	0	0	0	0	0	0
Bylaw Trading Licences (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Permits - Stock, Poultry, Bees (total)	23	24	26	26	26	27	27	27	28	28	29	30	30
Notices, Warnings & Letters	8	13	13	14	11	25	15	27	62	3	24	13	228
Infringement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	42	42	42	44	42	36	38	46	46	42	29	495
Noise Complaints	20	21	29	39	49	70	33	36	37	27	13	20	394
Excessive Noise	2	4	5	6	9	12	6	4	12	10	5	5	80
Noise Equipment Seizures	0	0	0	0	1	0	1	0	0	0	0	0	2
Other Complaints & Incidents	9	4	11	6	13	7	4	2	4	4	9	6	79
Bylaw Trading Licences (total)	1	1	1	1	1	1	1	1	1	1	1	1	1
Permits - Stock, Poultry, Bees (total)	27	30	31	31	31	31	31	32	32	33	33	33	33
Notices, Warnings & Letters	8	5	17	9	16	5	8	9	10	0	0	30	117
Infringement Notices	0	0	0	0	6	3	0	3	0	0	0	0	12
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

June 2021

1 Library and Museum

1.1 Library

The month was busy with the usual activities and groups, including a session on *Cheques are gone, what's next?* Staff also began running a Homework Club and a Coding club for youth on a fortnightly basis. Coding Club is similar to Better Digital Futures and teaches specific digital skills over eight sessions.

Ramona Wood who has worked in the Library for 30 years has resigned finishing Friday 27th August.

Staff attended remote training on APNK services. A new external WAP (Wireless Access Point) was installed on the roof of the Library returning internet access to Jellicoe & Ranfurly Courts. Also a new video camera and robotics/STEM material were purchased during the month which were funded from the NZ Libraries Partnership funding.

This month the displays were the Long-Term Plan, Celebrating 60 Years of Rotary Club and Matariki - Starry Nights.

Library Statistics

	June 2021	YTD 2020/21	June 2020	YTD 2019/20
Items issued	3,506	45,562	2,898	40,371
People visiting	5,031	66,715	3,283	63,119
New Members	15	222	18	305
Members Active*	1,726			

*Those people that have used library services in the last 2 years

1.2 Museum

The Rotary Club celebrated 60 years of service to the Kawerau Community this month by visiting the Archives and Museum Storage Building and assisted in creating an exhibition in the Library foyer and front window.

Staff continued working on preparing the No. 3 Paper Machine exhibition, which has changed slightly with the closure. This is ready to go for early July but in conjunction with the Events Team, the team has also been asked to prepare a 500+ photo exhibition for Norske Skog Tasman's commemoration day on Saturday 17 July. The team is also preparing an exhibition for World Hepatitis Day in July.

The flooring and associated work on the Museum Gallery and old office area was completed this month.

Sir James Fletcher Kawerau Museum Statistics

	June 2021	YTD 2020/21	June 2020	YTD 2019/20
Exhibitions	1	7	0	6
Historical Articles	1	11	1	10
Objects	2	65	2	84
People	3	90	2	207
Documents	0	270	6	315
Photographs	18	364	38	590

2 Weather Station

The following table shows: the average temperature for the month of June, the average temperature for the calendar year, the total sunshine hours for the month and the accumulated sunshine hours for the calendar year and the rainfall for the month along with the total for the year, with comparisons to the previous year.

	June -2021	June -2020	June YTD - 2021	June YTD - 2020
Average Temperature (°C)	15.3	16.7	20.8	22.8
Sunshine Hours (Hrs:Mins)	117:31	114:47	1,097:31	1,189:00
Rainfall (mm)	158.1	307.5	400.6	574.9

3 Payments

There were six payments made in June 2021, which exceeded \$50,000.00:

- Inland Revenue Department (x2) – PAYE F/E 23/5 & 6/6 \$110,776.21
- Cooney Lees Morgan (x2) – Progress payments 5&6 and 26&27 \$302,212.50
- Loveridge Ltd – RIB installation \$81,269.83
- Sequal Investments Ltd – MTFJ Programme \$135,328.55

4 Grants

4.1 Community Grants Scheme:

The Community Grants Committee met 22 September 2020 and allocated \$19,931.00 to twelve community groups. The community grants budget has been fully spent for the year and the next allocation of grants will be in 2021/22 – invitations for applications will be made in July 2021.

4.2 Creative Community Fund:

There was \$28,426 of Creative NZ funds available to allocate to community groups comprising a carried forward balance from the 2019/20 year (\$9,139) and a further \$19,287.60 received during the year from Creative NZ.

The committee met 18 November 2020 and 1 June 2021 and allocated a total of \$15,351.63 to seven community groups. \$5,748.62 in November to three groups and a further \$9,603.01 in June to four groups. Staff will ask Creative NZ if all the unspent balance can be carried forward to the 2021/22 year.

5 Website

The website (www.kaweraudc.govt.nz) statistics for the month of June were:

	June 2021	June 2020
Visits (Sessions)	4,571	4,467
Page Views	16,049	14,331
Average time mm:ss]	4:16	1:51
Visitors (users)	3,262	3,044

Top pages for the month of June were:

1. Library
2. Rates / Property search
3. Swimming Pool
4. Transfer Station
5. Vacancies

Top cities / towns of origin of visitors

Top Cities / Towns of Origin	June 2021	June 2020
Auckland	914	911
Whakatane (incl Kawerau)	317	490
Tauranga	160	500

Top countries of origin (apart from NZ)

Top Countries of Origin	June 2021	June 2020
Australia	179	108
USA	162	181
Philippines	25	8

6 Requests for Service

The following table has the total number of service requests received for June and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	131	
Noise	20	
Building Enquiries	23	
Trees* & Parks	15	2
Rubbish (Bins & Collections)	22	5
Water	10	1
Wastewater	4	
Roading/Stormwater/Streetlights	10	19
Enforcement/Health/Food/Stock	6	1
Council Buildings/Facilities – Maint.	6	4
Other (Events/Consents/Rates)	8	
Total	255	32

Nine requests came via the website, the balance of the requests came from phone calls, visits or emails.

*Requests mostly relating to the removal of trees which are added to a priority list.

7 Communication

Below is a brief summary of the communication tasks that were delivered during June:

7.1 Council Community Updates (Newsletter)

- Completed Community update on 11 and 25 June
- Community Update delivered to houses, published on website and social media

7.2 Long Term Plan 2021-2031

- Council conducted 12 Consultation engagement meetings and one drop-in session at the Kawerau Markets with the public and following stakeholders:
 - Iwi and Tangata Whenua
 - Kawerau Putauaki School
 - Te Manaaki Preschool

- Kowhai Park Body Corporate Members
- Neighbours of Stoneham Park (the old Soccer Club grounds)
- Public meetings on 21 May and 9 June (approximately 45 people)
- Tarawera High School students and Kawerau Youth Council
- Industry and businesses.
- Submissions closed on 14 June 2021. 80 submissions received.
- Hearing held on 22 June 2021 with 20 submitters speaking to their submissions.
- Deliberation Meeting held on 29 June 2021.
 - Submissions indicated majority support for the three topics in the Long Term Plan consultation document. In addition, other submissions regarding other Council and community services, facilities and well-being.
 - Following the deliberation staff to draft responses to the submitters and undertake the reviews of related strategies as resolved by Councillors.

7.3 Media Relations

Promote positive stories and respond to media requests:

- 5 proactive media releases: Long Term Plan 2021-2031 engagement process underway; Regional Council rates; Long Term Plan 2021-2031 submissions closing; Council supports economic development; Pedestrian Crossing Tarawera High School.
- 1 reactive media release: Norske Skog Tasman closing.

7.4 Porritt Glade Village - Update

- Ten units completed.
- 9 units occupied by residents living at the village.
- All six of the second build have been sold and will be occupied by end July.
- Ongoing enquiries for units.
- Timeline for completion of stage three build being finalised - 17 December 2021 to be confirmed.
- Three units under contract.

7.5 Online Media

Social media channels used to promote positive stories, upcoming events and notify residents of projects, service levels and issues and hazards. Top trending posts for the month:

- Long Term Plan 2021-2031 Consultation topics and FAQs.
- Long Term Plan 2021-2031 Consultation Meetings and Submission Process.
- Council Vacancies.
- Maurie Kjar Memorial Swimming Pool Complex water temperature; and entrance renovations.
- 3 Livestreamed meetings: Regulatory and Services Meeting; Extraordinary Meeting; Long Term Plan 2021-2031 Hearing; Council Meeting (including Long Term Plan 2021-2031 Deliberations).

8 Residential Developments – Progress to Date

	Central Cove	Te Arika	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	10	0	9	19
Remaining Sections / Units	21	4	20	45
Units completed			10	
Units under construction			2	
Surplus (Deficit) to Date	\$3,755	-\$132,091	-\$2,302,527	-\$2,430,863
Value of Remaining Sections/Land	\$2,320,000	\$660,000	\$1,114,138	\$4,591,259
Breakeven				
Sales still required to break even	0	1	20	
Rates				
Rates on Sold sections / units	\$37,900	\$-	\$23,240	\$61,140
Estimates				
Estimated Proceeds from Sales	\$2,368,200	\$527,900	\$-	\$2,896,100
Utilised to 30 June 2021				-\$813,500
Unused surplus proceeds (expected)				\$2,082,600
2021 - 2031 LTP budget:				
2021-22				-\$500,000
2022-23				-\$400,000
2023-24				-\$300,000
2024-25				-\$200,000
2025-26				-\$100,000
Total				-\$1,500,000

The table shows the surplus/deficit to date for Council's residential developments.

Occupation Right Agreements have been signed for the six units that are currently being constructed at Porritt Glade and most will be occupied by the end of June. Council has signed a contract with Generation Homes to construct another seven units as soon as the current units are completed.

There has been a further sale for Central Cove and Council will receive the value of the section in June. There is strong interest in other sections and it is anticipated more sales will occur in the near future.

Generations Homes are putting together a marketing package for the Te Ariki Place development which will be promoted through the Council newsletter.

9 Funds

The following funds were held at 30 June 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$895	0.05%	0.02%
ASB	\$800,270	0.30%	17.36%
BNZ – current & on-call	\$2,106,352	0.05%	45.70%
Rabobank (on-call)	\$1,702,014	0.35%	36.92%
Total Funds (Cash)	\$4,609,531		100.00%
Internal Loans	\$1,789,178		
Total Investments	\$6,398,709		

The following table shows Council's reserve and general funds balances as at 30 June 2021:

	June 2021	June 2020
Reserve Balances		
Depreciation Funds	\$5,300,448	\$5,582,000
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$5,311,448	\$5,593,000
General Funds	\$1,087,260	\$67,000
Total (comprising funds & internal loans)	\$6,398,709	\$5,660,000

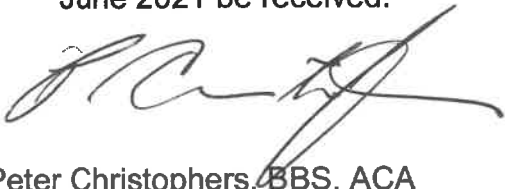
The figures show that overall Council has more funds than this time last year.

This is as a result of additional funds being received for: sale of sections \$440k, NZ Lotteries grants \$575k, water reform funds \$397k and receipts for retirement units.

The projected cash-flow graph shows that Council is likely to go into deficit until after the first half of the new financial year, but there are a few unknowns such as further sales of residential sections and also the timing of unit sales. The graph does not include funding from loans. Staff will arrange loan funding prior to Council going into deficit.

9 RECOMMENDATION

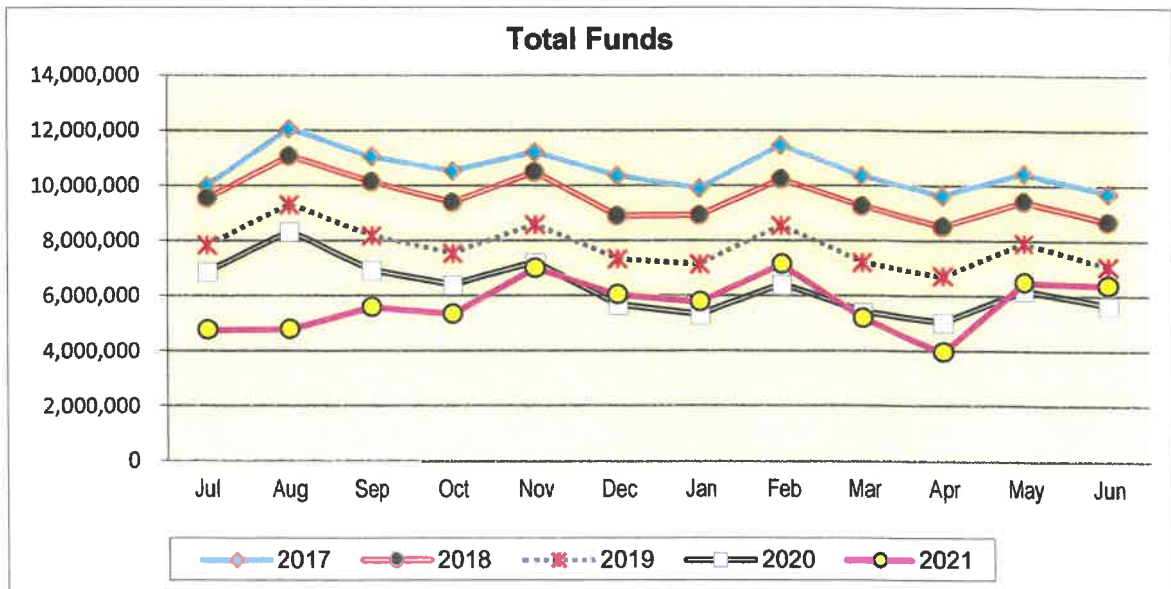
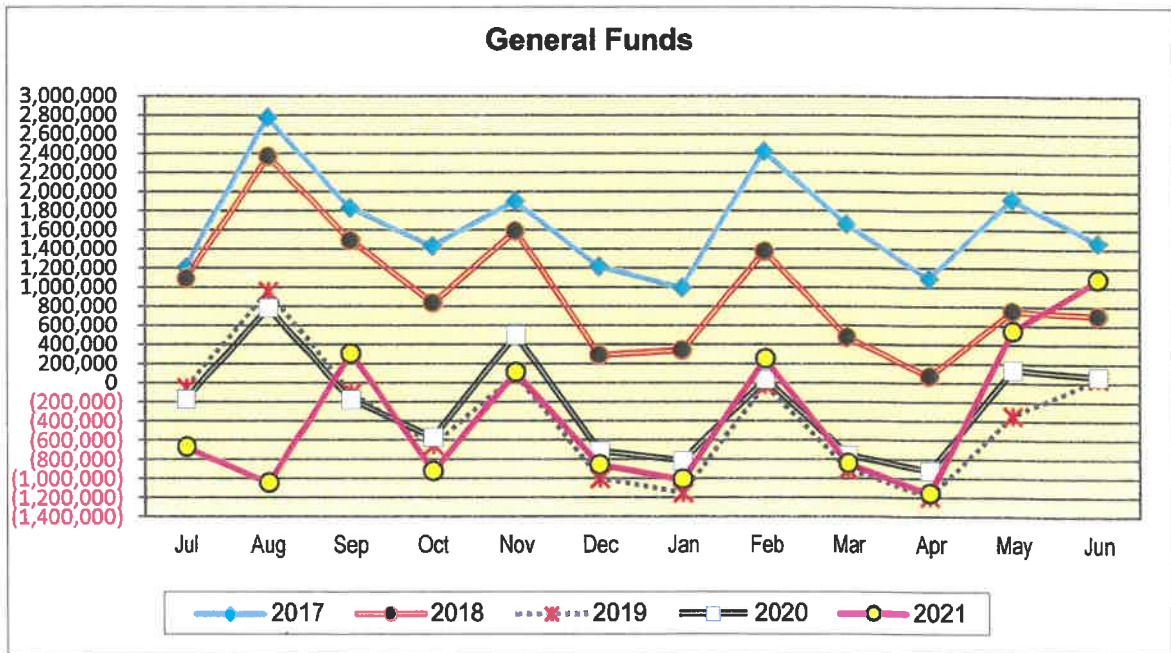
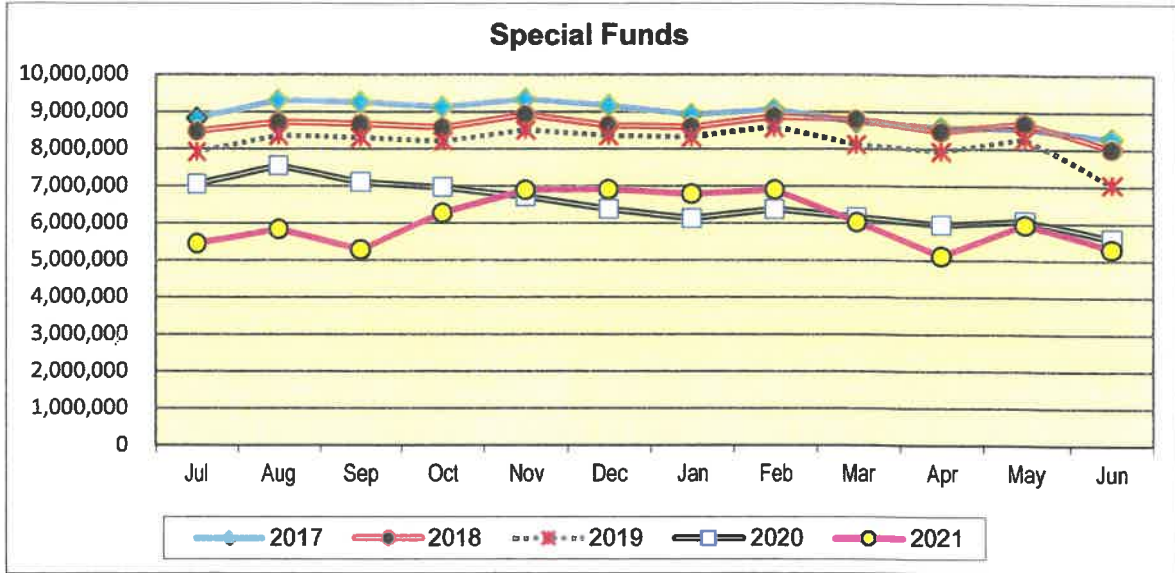
That the report from the Manager, Finance & Corporate Services for the month of June 2021 be received.

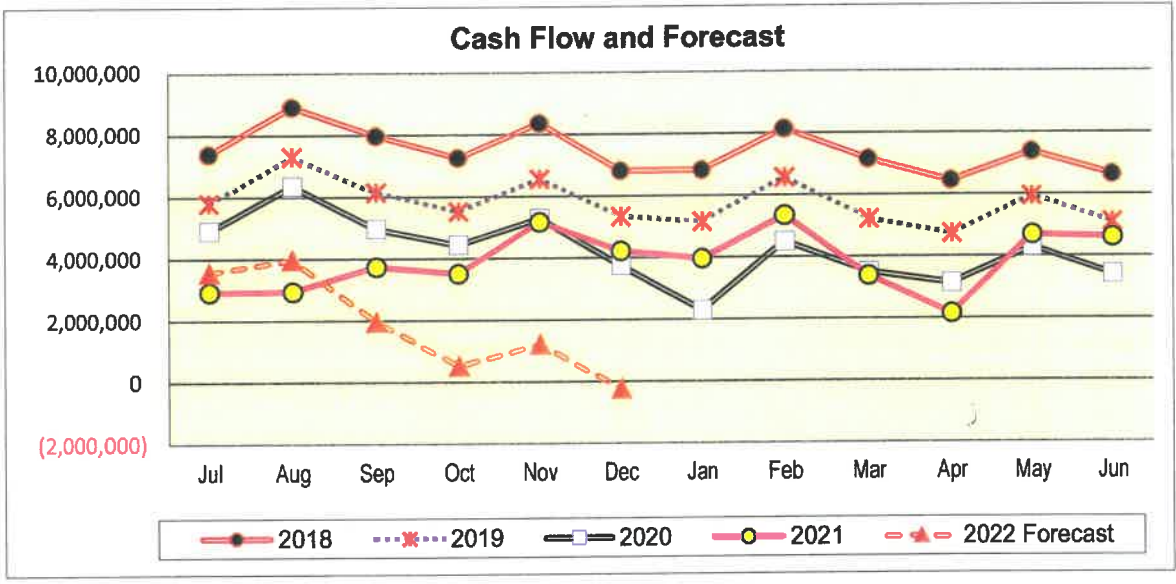
A handwritten signature in black ink, appearing to read 'Peter Christophers', written over a horizontal line.

Peter Christophers, BBS, ACA
Manager, Finance & Corporate Services

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**Appendix
June 2021**





MONTHLY REPORT OPERATIONS AND SERVICES

June 2021

1 Water Supply

The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

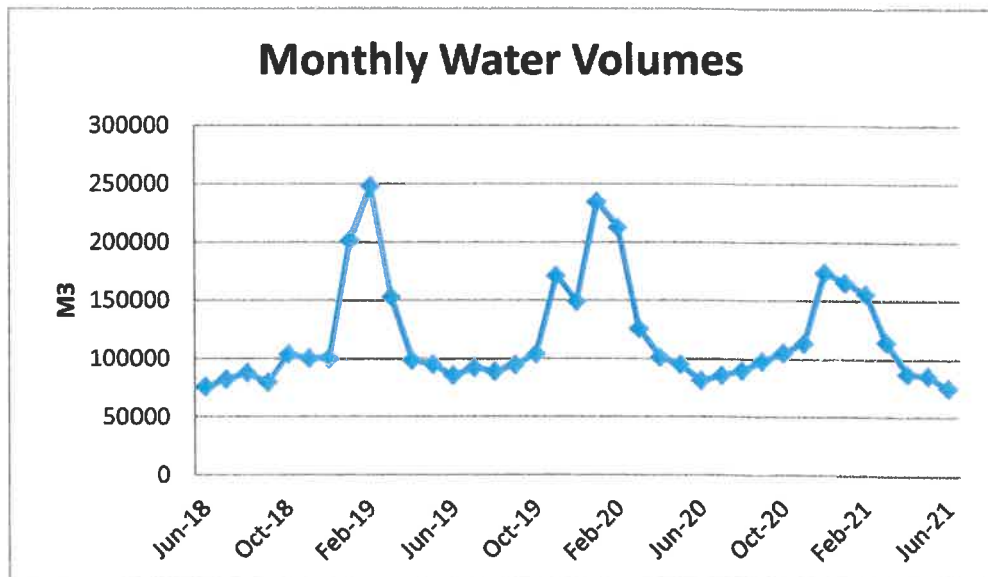
The new Water Safety Plan has been drawn up and is being internally reviewed by staff. The plan will be released to the regulator in July.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for in this calendar year.

1.1 Use

The Town used 75,391 m³ in June 2021 which is considerably less than usage in 2019 and 2020. This is mostly due to good rainfall in the autumn and early winter.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 11.1 m³ and 21.2 m³ water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1100 litres per day. This is similar to volumes consumed in 2019 and 2020 and it appears that the usage has stabilised.

1.2 Water Quality

All routine samples taken during June were clear of E.coli.

A total of 16 service requests were received for water services; two for dirty water in Cobham Drive and Shepherd Road, and eight for Toby location and replacement. The remaining requests were to clean stormwater cesspits and to repair manholes and other small infrastructure assets.

1.3 Reticulation

The physical reticulation replacement works are continuing and the first tenders for the 2021/22 financial year have been awarded in June 2020.

The Toby replacement programme is continuing and 30 Tobys were replaced in June. Over the financial year 294 Tobys were replaced against a target of 360 Tobys per year. This does not include the Tobys replaced during the reticulation replacement program.

2 **Wastewater**

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant is continuing. The expansion of the Rapid Infiltration Basins has been completed and the milli-screens installation has started.

The Waste Water Treatment Plant complied with its resource consent conditions.

It is expected that Waiu Dairy factory will apply in July to restart its operations in August.

All sewerage reticulation in geothermal areas will be replaced in the next financial year and tenders are being prepared for this work.

3 **Roading**

The Town Centre Stage 2 development has been completed and the accompanying speed hump and pedestrian crossing will be installed in July 2021.

The carpark reseals have been completed as well as the Fletcher Avenue seal replacement.

Pavement repairs are ongoing throughout the District. Footpaths as well as kerb and channel have been replaced in River Road and will continue in various other areas in July.

The NZTA funding triennium came to an end in June 2021 and Council spent \$1,745,000 of its \$1,754,000 annual subsidy. The River Road culvert replacements were \$7,000 below budget and \$2,000 worth of works were not completed in time.

Council applied for \$2,618,250 operational and maintenance subsidy for the next triennium and was awarded \$2,025,000. A further \$1,292,000 development subsidy was applied for which will be decided on by NZTA in August.

4 Stormwater

The River Road culverts installations were completed in June.

One hundred cesspits were replaced during May and June 2021.

The stormwater network in geothermal areas is being evaluated for replacement in the next financial year.

5 Parks and Reserves

During June, the parks and reserves teams performed the following actions:

- Tulips were planted in the Winter annual beds.
- The cemetery fence was removed and bedding rebuilt with new plants. Feedback from Elected Members is being requested to not replace the fence.
- The canopy of the trees in Waterhouse Street Reserve was raised.

6 Pool

The Lottery Community Facilities Committee approved a grant of \$500,000 for the pool complex development. The first stage, redevelopment of the old changing rooms into clubrooms, is underway and the first room was completed in March 2021. It was fitted out with a small kitchenette and other items in April and is being used as a temporary office for staff while the second stage of the redevelopment takes place.

The new office block design has been completed and building consents were obtained. A tender for construction was awarded in June. The existing building will be removed in July and construction will start shortly after.

The steam well has a silica blockage that needs to be cleared by a drilling team. Due to the risk associated, the work plan needs to be approved by WorkSafe and is expected to be approved by mid-July. The pools will therefore need to be closed for the month of July.

The BBQ area is still available for hire. Several of the annual pool shut tasks have been brought forward and will be performed in July which will reduce the time needed to shut the pools in October.

The jumping pillow (purchased in August 2017) has reached the end of its life and can no longer be cost effectively repaired and will be replaced.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continues without incident.

9 Recycled Collection

The recycle collection continues without incident.

10 Vandalism

Average levels of vandalism were recorded in June with only occasional graffiti and damage to Council property. 18 incidences of graffiti was removed from Council owned walls and properties at a total cost of \$1,100. Damages to the windows and walls of the Ron Hardie Recreation Centre cost \$1,800 to repair.

Motor bikes are still damaging parks and reserve areas and one tree was damaged in Galway Street when a bike doing burnouts lost control and drove into it. Staff will trial access control gates in July that may allow wheel chair access but limit motor bikes.

11 Projects & Schedule

The project and major maintenance schedule is attached to this report.

More than 99% of the maintenance budget and 72% of the asset renewals budget was spent in the 2020/21 financial year. For asset renewals, 79% of the planned works were completed and a total of \$1,907,000 of allocated reserves need to be rolled over to the next financial year in order to complete the remaining 21% of works.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of June 2021 be received.



Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2020/21
30 June 2021

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Roll Over	Comments
Transport Management	25 15 01 3180	Road Maintenance	\$80,000	\$80,870	Jun-21				Year Programme - Small repairs
	402515 001	Kerb Replacement	\$93,500	\$88,011	Jun-21				Year Programme - Kerb and Channel
	402515 002	Street Light Upgrades	\$81,500	\$72,417	Dec-20	Jun-21	Jun-21		Completed
	402515 003	Reseals - Roads	\$134,000	\$133,921	Mar-21	Jun-21	Jun-21		Completed
	402515 004	Pavement Treatment	\$36,500	\$38,937	Mar-21	Apr-21	Apr-21		Completed
	402515 005	Culvert replacements	\$596,000	\$585,868	Sep-20	Jun-21	Jun-21		Completed
	402515 009	Minor Safety Improvements	\$36,600	\$28,500	Oct-20		Feb-21		Speed Humps & Pedestrian Xings - completed
	402515 13/14	Footpath repairs & maint	\$267,100	\$280,955	Jun-21				Year Programme
	402516 001	Reseals - Carparks	\$14,100	\$14,100	Mar-21	Jun-21	Jun-21		Completed
	402516 003	Replace Rubbish Bins	\$5,500	\$4,807	Jun-21	Feb-21	Jun-21		Completed
	402516 004	District Seating	\$1,400	\$1,155	May-21		Jan-21		Completed
	402516 027	Amenity Lighting	\$55,000	\$24,734	Nov-20	Jul-21			Skate Park to complete in July - EBET Funded
	402516 006	Town Centre Music	\$3,340	\$0	Jun-21				Replacement / repairs not required
	402516 009	Town Centre - X-mas Lights	\$6,270	\$6,270	Nov-20				Completed
	402516 010	Town Centre Video Cameras	\$10,000	\$7,631	Dec-20	May-21	May-21		Completed
	402516 012	Town Centre Cobblestones 1	\$210,000	\$195,000	Aug-20	Sep-20	Oct-20		Stage 1 Completed
	402516 012	Town Centre Cobblestones 2	\$175,000	\$106,711	Aug-20	Jul-21			Stage 2 walkway completed, roading in progress
402516 013	Town Centre - Lights	\$10,000	\$5,000	Jan-21	Feb-21	Feb-21		Completed	
Stormwater		Asset Renewals Sub Total	\$1,755,810	\$1,594,017					
	402601 001	Stormwater Renewals	\$150,000	\$146,432	Mar-21	Jun-21	Jun-21		Cesspit renewals - Completed
Water Supply	26 01 02 3500	Stormwater Maintenance	\$22,200	\$22,500	Jun-21				Year Programme
		Maintenance Sub Total	\$22,200	\$22,500					
	303001 001	Flushing Mains	\$2,800	\$695	Nov-20	Jun-21	Jun-21		Year Programme
		Maintenance Sub Total	\$2,800	\$695					
	403001 001	Pipe Work Zone 1	\$1,200,000	\$685,817	Jun-21	Jul-21		115	Rising Main replacement - materials delay
	403001 002	Pipe Work Zone 1-2	\$800,000	\$530,641	Feb-21	May-21	May-21		Bell Street and surrounds reticulation - Completed
	403001 003	Pipe Work Zone 6	\$16,000	\$0					Included in new programme
	403001 004	Valve Replacements	\$80,000	\$27,983	Jun-21		Jun-21		Year Programme
	403001 005	Valve Refurbishment	\$36,900	\$5,708	Dec-20	Jun-21			Year Programme
	403001 007	Refurbish Pump System	\$167,400	\$15,098	Mar-21	Nov-21		155	Roll-over 21/22 Expanded to replace all old pumps
403001 010	UV Tube replacement	\$12,850	\$16,956	Feb-21	Feb-21	Feb-21		Completed	
403001 017	Lime Dosing Controls	\$5,000	\$10,555	Nov-20	Mar-21	Jun-21		Completed	
403001 021	Headworks - Tarawera Boreholes	\$300,000	\$288,861	Sep-20	Nov-20	Dec-20		Completed, telemetry to be developed	
403001 024	Water Flow - Umukaraka	\$49,000	\$0	Nov-20	Aug-21		49	Roll-over 21/22 Being designed	
		Asset Renewals Sub Total	\$2,667,150	\$1,581,619					
Wastewater	35 20 02 3180	Wastewater Maintenance	\$25,000	\$26,651	Jun-21		Jun-21		Year Programme
	303520 001	Sewer Line Cleaning	\$21,000	\$22,407	Jun-21	Jun-21	Jun-21		Year Programme
	303520 002	Video Lines	\$14,600	\$15,900	Jun-21	Jun-21	Jun-21		Completed
	303520 003	Centrifuge	\$29,000	\$19,012	Apr-21	Apr-21	Apr-21		Completed
	303520 004	Plant Maintenance	\$60,000	\$77,262	Feb-21	May-21	May-21		Completed

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Roll Over	Comments
		Maintenance Sub Total	\$149,600	\$161,232					
	403520 001	Refurbish Pumps	\$35,000	\$24,136	Apr-21	Jun-21	Jun-21		Repairs - Completed
	403520 002	Pipework	\$40,700	\$72,927	Sep-20	Apr-21	Apr-21		Rautahi-Cosmo pipe failure - Completed
	403520 004	Miscellaneous Replacement	\$292,000	\$199,510	Mar-21	Aug-21		50	Deposit paid - Co-funded by DIA
	403520 027	Pumping Stations	\$120,000	\$74,754	May-21	Oct-21	Jun-21	45	Blundell Pump Station
	403520 011	Treatment plant pumps & lines	\$180,000	\$152,743	Jun-21	Jul-21			Replacements - Completed
	403520 012	Computer Equipment	\$70,000	\$37,391	Jun-21	May-21	May-21	32	Installed, waiting for new controllers
	403250 035	RIB development	\$70,000	\$70,669	Apr-21	May-21	May-21		Funded by DIA - Completed
		Asset Renewals Sub Total	\$807,700	\$632,130					
Refuse Disposal	303522 004	Scales and Electric Gate	\$10,000	\$9,480	Mar-21	Sep-20	Sep-20		Completed
	303522 006	Tree Removal	\$10,000	\$8,195	Feb-21	Mar-21	Apr-21		Completed
		Maintenance Sub Total	\$20,000	\$17,675					
	403522 011	Recycling Bins	\$10,000	\$13,000	Jun-21				Year Programme
	403522 012	Recycle Shed	\$20,000	\$12,256	May-21	Jul-21		8	Rebuild collapsed bay, waiting for materials
		Asset Renewals Sub Total	\$30,000	\$25,256					
Pool	304031 012	Paint pool	\$15,700	\$14,435	Oct-20		Oct-20		Completed
	304031 006	Heat Exchange Unit	\$8,500	\$7,138	Oct-20	Mar-21	Feb-21		Completed
	304031 009	Spa Pool	\$6,300	\$5,169	Nov-20		Nov-20		Completed
	304031 011	Painting Buildings	\$6,300	\$6,000	Nov-20	Mar-21	Mar-21		Completed
		Maintenance Sub Total	\$36,800	\$32,742					
	404031 001	Club Rooms	\$200,000	\$135,298	Nov-20	May-21	May-21	65	Works completed, to installing new equipment
	404031 016	Fences	\$50,000	\$0	May-21	Nov-21		50	Part of Office build
	404031 043	Pool Entrance	\$200,000	\$0	Jun-21	Nov-21		200	Part of Office build
	404031 059	Changing Rooms	\$6,000	\$10,600	Nov-20	Jun-21	Jun-21		Disability upgrade - completed
	404031 060	Office Building	\$250,000	\$19,106	Jun-21	Nov-21		230	Part of Office build
	404031 061	Filtration System	\$50,000	\$0	Nov-20	May-21	Nov-21	50	Electrical upgrade - EBET funding applied
	404031 062	Geothermal Steam Pipe	\$30,000	\$52,017	Jan-21	Mar-21	May-21		Completed
		Asset Renewals Sub Total	\$786,000	\$217,021					
Rec. Centre	304035 004	Major Maintenance	\$5,250	\$446	Apr-21	Jun-21	Jun-21		Completed
	304035 016	Lift Inspections	\$3,300	\$2,652	Nov-20		Aug-20		Completed
		Maintenance Sub Total	\$8,550	\$3,098					
	404035 005	Building Various	\$6,500	\$6,260	Apr-21	Jun-21	Jun-21		Completed
	404035 021	Air Extractors	\$10,000	\$0	Nov-20	May-21	May-21		Completed
		Asset Renewals Sub Total	\$16,500	\$6,260					
Town Hall	304036 003	Interior painting	\$1,200	\$1,200	Feb-21	Mar-21	Apr-21		Completed
		Maintenance Sub Total	\$1,200	\$1,200					
	404036 017	Audio visual equipment	\$6,000	\$0	Jan-21	Nov-21		6	IS Manager project
	404036 020	Furniture	\$2,600	\$2,600	Mar-21	Jun-21	Jun-21		Chairs - Completed
		Asset Renewals Sub Total	\$8,600	\$2,600					
Concert Chamber	304037 008	Painting - Interior	\$1,300	\$0	Mar-21		Jun-21		Completed
	404037 019	Maintenance Sub Total	\$1,300	\$0	Feb-21	Mar-21	Apr-21		Alarm system & Chairs - Completed
		Maintenance Sub Total	\$3,500	\$9,091					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Roll Over	Comments
Town Centre Toilets	404037 003	Toilets	\$10,000	\$0	Mar-21			<u>10</u>	No work identified, will evaluate again next year
	404037 017	Audio visual equipment	\$10,850	\$0	May-21	Jul-21		<u>10</u>	IS Manager project
		Asset Renewals Sub Total	\$24,350	\$9,091					
Passive Reserves	304048 001	Exterior Clean	\$2,000	\$1,490	Dec-20		Dec-20		Completed
		Maintenance Sub Total	\$2,000	\$1,490					
			\$0	\$0					
		Asset Renewals Sub Total	\$0	\$0					
	304042 001	Tarawera Walkway	\$7,200	\$8,235	Nov-20	Jun-21	Jun-21		Year Programme
	304042 002	Monica Lanham	\$23,400	\$22,898	Feb-21	Jun-21	Jun-21		Year Programme
	304042 003	At Risk Tree Removal	\$32,400	\$34,925	Jun-21	Jun-21	Jun-21		Year Programme
	304042 004	Ruruanga Stream Maintenance	\$3,500	\$3,245	Feb-21	Jun-21	Jun-21		Completed
	304042 008	Kayak Course	\$2,000	\$3,587	Jan-21	Feb-21	Mar-21		Completed
		Maintenance Sub Total	\$68,500	\$72,890					
	404042 001	Rubbish Bins	\$4,200	\$0	Apr-21	Jun-21			Not required
	404042 002	Boundary Fences	\$17,750	\$20,003	Jun-21		Jun-21		Completed
404042 003	Sprinkler Replacements	\$5,000	\$2,677	Nov-20	Mar-21	Mar-21		Completed	
404042 019	Seal Carparks	\$14,600	\$14,500	Mar-21	Jun-21	Jun-21		Completed	
404042 031	Reserve Fences	\$11,300	\$10,864	May-21	Jun-21	Jun-21		Completed	
404042 036	Upper Valley Outlet	\$20,000	\$0	May-21			<u>20</u>	Roll over to 2021/22	
	Asset Renewals Sub Total	\$72,850	\$48,044						
Sportsfields	304041 005	Goalposts	\$3,300	\$2,443	Mar-21	Apr-21	Apr-21		Completed
		Maintenance Sub Total	\$3,300	\$2,443					
	404041 011	Irrigation	\$15,000	\$4,788	Feb-21	Jun-21	Jun-21		Completed
	Asset Renewals Sub Total	\$15,000	\$4,788						
Street Trees	304044 001	Tree Replacement	\$4,000	\$7,730	Jun-21				Year Programme
		Maintenance Sub Total	\$4,000	\$7,730					
	404046 001	Renovals	\$33,700	\$34,556	Dec-20	Jun-21	Jun-21		Completed, Robinson Street
404046 002	Bins/Seats	\$1,500	\$0	Feb-21	Jun-21			Not required	
404046 009	Fence	\$5,000	\$1,278	Mar-21	Jun-21	Jun-21		Completed, Cobham Dr	
	Asset Renewals Sub Total	\$40,200	\$35,834						
Cemetery			\$0	\$0					
		Maintenance Sub Total	\$0	\$0					
	404047 006	New Section	\$5,000	\$4,300	Mar-21	Jun-21	Jun-21		Completed
404047 008	Fence	\$15,000	\$0	Dec-20	Jun-21	Jun-21		Removal completed inhouse	
	Asset Renewals Sub Total	\$20,000	\$4,300						
Library Building	405060 011	Library - Air Conditioner	\$8,000	\$6,297	Sep-20		Sep-20		Completed
	405060 025	Flooring	\$20,000	\$10,265	Apr-21	Jun-21	Jun-21		Completed
		Asset Renewals Sub Total	\$28,000	\$16,562					
Dog Pound	405061 012	New Pound	\$720,000	\$82,476	Feb-21	Nov-21		<u>640</u>	In progress
		Asset Renewals Sub Total	\$720,000	\$82,476					
	305062 025	Asset Renewals Sub Total	\$3,100	\$2,925	Mar-21		Nov-20		Completed
Field Amenity Buildings	305062 029	Tarawera Park Toilet Paint Roof Building Maintenance	\$10,400	\$4,563	Nov-20		Nov-20		Completed

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Roll Over	Comments
		Maintenance Sub Total	\$13,500	\$7,488					
	405062 029	Tarawera Park Changing Sheds Floor	\$4,350	\$4,000	Mar-21		Oct-20		Completed
		Asset Renewals Sub Total	\$4,350	\$4,000					
Depot	305063 003	Building Maintenance	\$3,300	\$1,200	Mar-21		Jun-21		Completed
	405063 015	Garages	\$20,000	\$20,000	Jan-21	Jun-21	Jun-21		completed
		Asset Renewals Sub Total	\$20,000	\$20,000					
District Offices	305064 001	Paint walls	\$2,300	\$2,300	May-21	Jun-21	Jun-21		Touch-ups - Year Programme
	305064 004	Fire Protection	\$3,400	\$3,348	Nov-20	Jun-21	May-21		Completed
		Maintenance Sub Total	\$5,700	\$5,648					
	405064 001	Air Conditioning	\$12,500	\$10,750	Jan-21		Jan-21		Completed
	405064 012	Sundry Furniture	\$11,300	\$3,706	Jun-21		Jun-21		Completed
	405064 013	Ladies Toilets	\$30,000	\$18,170	Mar-21	Jul-21		12	To be completed in July 2021
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-21				Not required
	405064 020	Flashings and Spouting	\$30,000	\$7,478	Oct-20	Mar-22		140	Additional funds approved in June 2021
		Asset Renewals Sub Total	\$85,100	\$40,104					
Plant	60 80 01 7600	Vehicles	346,200	360,954	Jun-21		Jun-21		Includes 3W Grant DP
		Asset Renewals Sub Total	\$346,200	\$360,954					
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$10,000	\$1,706	May-21	Dec-21		10	Sound proofing etc - engineering report completed
	15 07 01 7600	Renewals - Information Centre	\$10,000	\$0	Jun-21			10	Roll-over 21/22 - To be evaluated
	15 08 01 7600	Commercial Developments	\$1,500,000	\$1,760,576	Jun-21				
		Asset New/Renewal Sub Total	\$1,520,000	\$1,762,282					
		Maintenance Sub Total	\$422,750	\$418,901	99%				Roll over \$1,907,000
		Asset Renewals Sub Total	\$9,097,810	\$6,593,770	72%				
		Total	\$9,520,560	\$7,012,671	74%				

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

June 2021

1 Economic Development/ Industrial Symbiosis Kawerau (ISK)

Kawerau Putauaki Industrial Development (KPID) Updates

The KPID Partners have provided the following progress updates on their projects:

Kawerau Container Terminal (KCT) and Siding

- The (50%) stage of the rail siding design and the Level Crossing Safety Impact Analysis (LCSIA) draft report for the Onepu Springs Road rail crossing are under review by KiwiRail with their response expected towards the end of July.

Putauaki Trust Industrial Development

- The final stages of the State Highway roundabout construction works are being completed.

Off-Highway Road (OHR)

- The Limited Notification process for the OHR resource consent applications to the Bay of Plenty Regional Council (BOPRC) and Kawerau District Council (KDC) has finished. Three submissions were received for the KDC application and one for the BOPRC application. Sequel is now waiting for confirmation of a Hearing date.

ISK Kawerau Pathways to Work (KPTW)

The following is a summary of KPTW activities for June 2021:

KPTW Programme Closure/Continuation of Employment Pathways

The KPTW programme completed its three-year Government investment contract at the end of June; however, will continue for a further year via Ministry of Social Development (MSD) funding. ISK will continue to deliver the programme, now known as the "Continuation of Pathways Employment", via the management team of Su Cammell and Daryll Simpson.

Job Opportunities

- Sequel Lumber has again requested KPTW to assist the company with further employment recruitment – Sequel will be recruiting six staff in July for fixed-term roles.
- Kajavala Forestry Ltd. (KFL) will be offering four trainee entry-level jobs under a new contract with KiwiRail. These are permanent full-time positions, located in Murupara.
- An employer contacted the KPTW office looking to employ a local person in July.

- A summary of vacancies advertised on Trade Me and Seek is provided in the table below. KPTW continues to update Seek vacancies on its Facebook page with the frequency of hits remaining steady. No vacancies were filled via KPTW this month.

District	# of Vacancies	# Entry Level Positions
Kawerau	17	0
Whakatane	65	2
Opotiki	0	0
Te Puke	50	1

Vacancies' Numbers during March-May 2021

March 2021	April	May	June
140	145	124	132

Apprenticeship Study Clusters

- The last study group was held at the end of June. Apprentices who attended found the study group beneficial and the intention is to resume this initiative through Trade cluster meetings.

Initiatives/Projects

- During June, the EBOP Chamber of Commerce business advisors have been mainly involved with owner-operator and home-based online businesses. Topics have ranged from digital marketing to business plan writing and simple financial forecasting. Engagement is still modest from an inquiry point of view but steadily improving from a referral perspective. Over the next few weeks, the intention is revisit those companies that were referred to the Regional Business Partners programme to check on their progress/outcomes.
- Production of the series of workforce development videos (collectively known as "Employment Environment") has been completed. The videos illustrate aspects of the employment environment through the lens of both the employer and employees – both the opportunities and the challenges. The main video will be launched at the ISK hui in early July.
- Some of the KPTW workstreams, including the Class 1 Licence programme and the Industry Entrance Certification were put on hold during June because of the uncertainty of continued funding but can now resume.
- The Shine workshop, held during mid-June, covered the dynamics and effects of domestic violence. The course provided first responders within the workplace with a framework to help and support employees involved in family violence situations. Participants found the session very useful and provided skills to approach and handle these situations.

2 Kawerau i-SITE Visitor Information Centre

Bay Hopper

The new Bay Hopper bus service (no.135) has completed its one-month trial (June). BOPRC has provided data for the first three weeks of the trial that indicates a total of 148 passengers had used the service by the end of week three, which equates to a 37% increase. The total number of passengers recorded for the end of May was 108. The age composition of passengers for both months was:

	May 2021	3 rd Week June 2021
Child	5	6
Adult	65	65
Senior	37	75
Tertiary	1	2

BOPRC are currently analysing the whole month's data and will provide that information when it is ready.

The i-SITE team has noticed that more visitors are coming to Kawerau on the new service to enjoy our local attractions such as the town pool and reserves.

i-SITE Weekend Opening Hours

The new i-SITE weekend operating hours (from 10 am to 2 pm) commenced on 15 June. Despite the altered opening hours, visitor numbers have been low, which is normal for the Winter season. Weekend enquiries are mainly about Tarawera Forest access permits from visitors outside of Kawerau.

Field Days 2021

The Eastern Bay of Plenty (EBOP) was well promoted at this year's Field Days with all three District Councils represented and sharing a single exhibitors' stand. Kawerau's representative was Jacqui Roberts, one of the i-SITE team. Visitors to the stand were surprised to learn about the variety of attractions, venues and Freedom Camping options that Kawerau offers.

132,776 people visited the Field Days and there over 1,000 engagements a day were recorded at the EBOP stand.

Activities promoted through the i-SITE

Activities promoted during June are summarised in the table below:

Events & Activities	Community Groups
<ul style="list-style-type: none">• Upper and Lower Course Race - Canoe Slalom.• Gravity Sort 6-hr Adventure Race.	<ul style="list-style-type: none">• The Kawerau Chronic Obstructive Pulmonary Disease (COPD) and Asthma Support Group• Kawerau Toast Masters• Hikitia Te Hā• Community Markets• Falls Prevention• Hīkoi mō ora-walk for health• Keep on your feet• Gentle yoga• Atomic after school kids outreach

Monthly Statistics

The monthly statistics report is attached.

Kawerau "What's on" Calendar

The monthly calendar for July 2021 is attached, in its new format.

3 Community Activities

Kawerau Neighbourhood Support (KNS)

KNS continues to promote, educate and inform Kawerau residents about the community response plan. Information regarding emergency events and advice are shared via the KNS Gets Ready database and Facebook page, to ensure the community is prepared for the advent of a civil defence emergency. KNS continues to participate in local events and ensures their Zone Coordinators have the necessary equipment to support the community in a civil emergency.

Upcoming events involving KNS include the Ngākau Māhaki, Kawerau Information Day at the Kawerau Recreation Centre, early July and a "Newbies" welcome in late July/early August.

KNS representatives were scheduled to attend the national conference in late June; however, withdrew from attending because of the alert level changes and risk of a community outbreak in Wellington.

Weekly crime incidences are reducing as a result of households being more diligent around securing their properties and vehicles. KNS continues, weekly, to post advice for residents on how they can protect their assets.

KNS currently has 924 registered members who are mostly new Kawerau residents.

4 RECOMMENDATION

That the report from the Economic and Community Development Manager for June 2021 be received.



Glenn Sutton

Economic and Community Development Manager

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JULY 2021

EVENTS

Canoe Slalom BOP July Camp – Firmin Lodge, Tarawera River.

Starts Tuesday 13, 9.00 am to Thursday 15, 4.00 pm – Contact Tim Rex camps@canoescalombop.co.nz

The July Camp is a fantastic opportunity for everyone to develop their kayaking skills, with the Tarawera River providing two training sessions and options to cater for every level, along with the best river in the Bay as well as the excellent facilities at Firmin Lodge just a stone's throw away from where we will be training.

Tarawera Combined Open Evening.

Wednesday 7, 4.30 pm to 6.00 pm – Contact Tarawera High School 07 323 6553

We welcome parents and caregivers to view the years 7-9 learning displays as well as the year 10 and senior Art Exhibition. NCEA workshops will be run for whanau from 4.30 pm to 5.00 pm and 5.30 pm to 6.00 pm.

Kawerau Library Activities – Jellicoe Court, Kawerau 07 323 9041

Book group meeting -Thurs 1 - Time: 11 am -1 pm (from 18 years)

Code club please ring to book a space -Thurs 1 and 8 – Time: 3 pm – 4:30 pm (age 8 – 14 years)

Tween book club - Mon 5 - 5:30 pm – Time: 7 pm (age : 8 -12 years)

Homework club - Tues 6 – Time: 3 pm – 4:30 pm (age : NCEA students)

Nikki Slade Robinson, Children's Author/ Illustrator - Wed 21 – Time: 10 am – 11:30 am.

Fri 23rd WINTER READING COMPETITION CLOSES

Kawerau Library School Holiday Activities – from 10 am to 11.30 am - Jellicoe Court, Kawerau 07 323 9041

WEEK 1

- Mon 12** Matariki star making
- Tues 13** Waiti & Waitā printing on fabric bags
- Wed 14** Tupuānuku paint and decorate a plant pot
- Thurs 15** Tupuārangi create bird masks
- Fri 16** Ururangi make kites and pinwheels

WEEK 2

- Mon 19** Character creation sculpt with clay
- Tues 20** Story boards and comic strips
- Wed 21** Meet Illustrator/Author Nikki Slade Robinson
- Thurs 22** Creative Creation Challenge
- Fri 23** Let's celebrate Winnie the Pooh's

Digital Inclusion Alliance - Tuesday 27, 10.00 am to 12.00 pm - Jellicoe Court, Kawerau. Contact - 07 323 9041

This Digital Essentials course is designed for seniors who are brand-new computer users. Take it back to the basics with four two hour weekly sessions every Tuesday from Tuesday 27th. We will provide learners with the essential skills they need to get online and start creating their own digital footprint.

Ngākau Māhaki, Kawerau Information Day Wednesday 7, 1.00 pm – 5.00 pm

Ron Hardie Rec Centre. Contact Kelly Johnson – 027 350 5014 or kelly@eastbayreap.org.nz

Youth Providers Forum have planned a 'Kawerau Information Day' event to showcase what providers and services are available in Kawerau and in preparation for Semester 2, 2021.

This event is to help inspire youth and their whanau to start planning towards their career pathway and focus on their holistic wellbeing where many providers will be accessible and promoted at our 'Kawerau Information Day'.

Come enjoy a sausage sizzle, fun, and games.

ONGOING EVENTS

MONDAYS

The Kawerau COPD and Asthma Support Group monthly meeting

Bert Hamilton Hall, 4 Porritt Drive, starts at 10.00 am Mon 19. Contact 07-307-1447 or 0800-227-363.

Everyone with a chronic breathing disorder is welcome to attend.

Kawerau Toast Masters - Mon 5 and 19 from 7.00 pm to 9.00 pm

Catholic Church Hall, 123 Onslow Street contact Andrew on 021-087-66836.

If you struggle with speaking publically to small or large groups of people then come and give Toastmasters a go. Learn how to speak with confidence and be empowered by a vibrant group of like-minded people.

JULY 2021

<p>Maurie Kjar Memorial Swimming Pool Operating Hours Monday – Friday 9.00 am to 7.00 pm Weekends 10 am to 7 pm <i>(All pools are cleared 30 minutes before closing time)</i> For bookings please contact the Kawerau District Council on 07 306 9009.</p>	<p>Aqua Bells classes Monday and Thursday evenings starting at 5.30 pm. GOLD COIN DONATION Morning Aqua classes are Tuesday's and Thursday's 9.00 am to 10.00 am. <i>(Green prescription customers are welcome)</i></p>
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TUESDAYS

<p>Moove & Groove Dance Classes - Kawerau Life Konnect, 371 River Road from 1.30 pm to 2.30 pm. Contact Sue Gould on 021-118-9934. Bring a bottle of water, a yoga mat or towel. Suitable for all ages and stages of fitness - GROOVE allows you to move your body your way, and feel good about it. You can even GROOVE from a chair if movement is difficult for you.</p>
<p>Men's Morning Tea – Kawerau Presbyterian Church, 50 Onslow Street from 10.00 am to 11.00 am. Contact Bob on 07-323-7626. An opportunity for men of all ages and backgrounds to meet within a friendly space and enjoy a chat.</p>
<p>Maori Land Court Advisory Clinic and Trustee training - Tues 27, 9.00 am to 3.00 pm – Eastbay Reap Heartland centre, 60 Onslow Street. Contact, 07 323 8608 kawerau@eastbayreap.org.nz Maori Land court advice, trustee training, succession and title improvements etc. Book your appointment today!</p>

WEDNESDAYS

<p>Hikitia Te Hā/Uplifting The Breath - Kawerau Rose Garden, starts at 10.00 am Contact Sheryl Laws Patangata on 027-292-3446 or 07-323-8170. Hikitia Te Hā is a series of simple Te Ao Māori breathing exercises that anyone can learn. Focusing on our breathing calms the body and mind, and is a very helpful practice for feeling present and mindful.</p>
<p>Falls Prevention - Concert Chambers, starts at 11.00 am – contact Diane on 07-322-8489 or 027-524-7407. Community based ongoing peer-led classes for men and women over 65 to improve balance, leg strength, flexibility and general fitness.</p>
<p>Waiariki, Meet with Violet – Weds 7th and 21st 10.00 am – 3.00 pm – Eastbay Reap Heartland centre, 60 Onslow Street. Contact violet.hape@parliament.govt.nz If you need advice, support or simply a korero, please drop in and see Violet.</p>

THURSDAYS

<p>Hikoi Mō Ora/Walk for health - Outside Kawerau Pools, starts at 10.00 am. Contact George Mastenbroek on 022-530-4010 An opportunity to meet other likeminded people for good health & wellness.</p>
<p>Kawerau Community Markets – Circus Paddock on Plunket Street, from 9.00 am to 1.30 pm. Contact Graeme Webb on 021-043-2437. Every second Thursday starting from July 8, selling an array of goods, knitting, fruit, plants, sewing, apparel wear, second hand clothing and many other items. It's always a great atmosphere with lots of friendly people! New stalls are welcome.</p>
<p>Kawerau Ukulele Club - Catholic Church Hall, 123 Onslow Street from 1.00 pm to 3.00 pm. Contact Robyn on 07-323-6281 or Lisa on 07-323-8912. Come be a part of a group who foster positive relationships through music.</p>
<p>Kawerau Urban Food Forest (Weather dependant) Monika Lanham Reserve, River Road, back of South School, 10.00 am to 12.00 pm - Contact Kawerau Life Konnect on 07-282-3084. We are always looking for volunteers. All you need is time and a willingness to learn. Workshops are available to create and promote sustainability with a community driven approach.</p>

FRIDAYS

<p>Diabetic Support Group – Friday 30, Kea Building, 60 Onslow Street. From 1.00 pm to 3.00 pm. Contact Brett Pacey on 07-323-8887 or 027-283-3597. Come along and join. Everyone is more than welcome to come and partake in the knowledge of how to live better.</p>

Kawerau i-SITE - Monthly Statistics

2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	1,585	629	2,014	1,588	2,781	3,770	4,282	2,599	2,653	4,245	2,453	3,959	32,558
Interislander	2	1	0	1	0	0	2	0	1	0	0	1	8
Intercity Bus tickets	72	91	64	73	67	75	63	57	68	69	75	62	836
Forestry Permits	239	66	147	190	98	572	640	181	150	272	123	126	2,804
Toilet Facilities	2,478	1,842	1,930	Door counter not working		3,655	1,994	1,462	1,725	1,744	2,005	1,800	20,635
Campervans nights	26	31	30	22	21	12	26	24	28	23	38	37	318
Campervan extra nights	9	17	13	0	0	4	0	4	14	28	28	8	125
Fish and Game Licences	0	0	3	5	1	1	5	3	1	3	0	0	22
Online Permits	13	0	0	0	0	0	0	0	0	0	0	0	13

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries		On-going technical issues with door counter on - now looking at a replacement system.											
Interislander	0	0	2	0	2	4	1	2	1	0	0	0	12
Intercity Bus tickets	75	79	79	75	62	60	72	52	31	0	2	28	615
Forestry Permits	87	69	106	148	131	662	712	99	163	0	0	74	2,251
Toilet Facilities		Unreliable counts - very high											
Campervan power users	46	22	30	29	26	12	20	18	19	0	7	35	264
Campervan extra nights	18	3	16	1	5	4	4	0	10	0	2	38	101
Fish and Game Licences	1	0	0	2	2	2	8	0	0	0	0	3	18

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	622	397	523	462	556	782	908	445	501	489	414	503	6,602
Interislander	0	1	2	0	2	1	1	0	0	1	0	0	8
Intercity Bus tickets	29	22	23	39	31	35	32	27	32	37	26	29	362
Forestry Permits	149	119	138	208	139	321	488	224	124	274	116	114	2,414
Toilet Facilities	6,785	3,588	4,681	4,189	5,230	8,861	9,483	4,395	5,672	3,882	1,258	1,388	59,412
Campervan power users	32	30	23	12	30	16	20	13	31	27	30	29	293
Campervan extra nights	12	4	13	4	0	5	1	4	4	1	11	15	74
Fish and Game Licences	0	0	1	0	0	0	0	0	1	2	2	0	6

MONTHLY REPORT EVENTS AND COMMUNITY ACTIVITIES

June 2021

1 Events

1.1 Event Marketing Fund

No applications have been received in June.

Upcoming Events

1.2 Canoe Slalom Bay of Plenty (CSBOP)

The schedule for Kawerau is as follows:

- 21 - 22 Aug Training Camp & Race Day
- 18 – 19 Sept Training Camp & Race Day

1.3 Kawerau Information Day, 7 July 2021

The Ron Hardie Recreation Centre will host an information day organised by Ngākau Mahaki – Kawerau Youth Providers Forum. The event will provide free education, training opportunities and career pathways information.

Additionally, health and social service support will be offered from local providers.

The event commences at 1 pm and ends at 5 pm.

1.4 Tasman Mill Closure Function, 17 July 2021

Norske Skog are holding a final farewell to the Tasman Mill. This free to public, employees and past employees event will have historical videos, a Kawerau Museum pictorial display, food and beverage available.

The event opens at midday in the Town Hall and will finish at 6 pm.

1.5 World Hepatitis Day, 28 July 2021

A sausage sizzle is planned at the Town pools (if available), if the pools remain closed an alternative venue will be suggested for the event organisers.

1.6 Motorhome rallies, August 2021

Two rallies will be taking place in Kawerau during August; both will be based at the Prideaux Park freedom camping site with approximately 20 homes attending each rally:

- Central Freewheelers Safari – 4-5 August 2021
- Lake Taupo Area NZMCA Rally - 25-28 August 2021

1.7 Kawerau Young Achievers Awards, 25 August 2021

The date has been set for the awards with the Town Hall confirmed as the venue.

1.8 Tarawera High School Production, 6 – 18 September 2021

Due to a refurbishment of the High School hall, this year's school production will take place at the Kawerau Town Hall. Exact days and times of performances are yet to be confirmed.

1.9 23rd New Zealand Amateur Winemakers & Brewers Federation National Competition, 1 – 3 October 2021

This is the first occasion this national event will take place in Kawerau. The event will take place at Kawerau Life Konnect.

1.10 66th Kawerau King of the Mountain Race, 30 October 2021

Entries opened May 1 with the following to date:

Category	Sub Total	Kawerau Resident	Total
Junior Male	0	0	0
Junior Female	1	0	1
Open Male	8	0	8
Open Female	2	0	2
Veteran Male	3	0	3
Veteran Female	3	0	3
Super Vet Male	3	2	5
Super Vet Female	6	0	6
TOTAL	26	2	28

Ten additional entries received in June.

Entries are available at www.kaweraukingofthemountain.co.nz

The Kawerau resident discount rate is available at the Kawerau i-SITE. Entry fees are as follows:

Kawerau Residents:

- Juniors (14-20) - \$30
- Seniors (21+) - \$40

Standard Entries:

- Juniors - \$50
- Seniors - \$70

Race Day (Late Entries):

- Juniors - \$70
- Seniors - \$90

1.11 Dog Agility Show 2021

The Eastern Bay of Plenty Dog Obedience Club has the following date booked in at Prideaux Park in 2021; this will mark the first of the 2021/22 summer season of shows:

- 27 – 28 November Championship Jumpers & Agility Ribbon Trial Event

1.12 Kawerau Christmas in the Park, 18 December 2021

The date has been set for the 2021 festive celebration, stakeholders and contractors are being informed of this date.

Contractors are being engaged currently and quotes for services being sourced ready to submit funding applications.

1.13 Tarawera Ultramarathon, 12 & 13 February 2022

Entries opened June 3 for next year's race, with excellent early entries experienced to date:

- 100 Miler - 437
- 102km - 720
- 50km - 1018
- 21km - 353

62% of entries are from NZ; 33% of entries from Australia; 2% of entries from United States.

58% are first time entrants to this event.

Completed Events

1.14 Kawerau Big 3 and Mini Hunt, Cancelled

Both of these events have been cancelled for 2021 and the future of both events remains uncertain. The previous organising committee has disbanded and there is no clear community members currently willing to take the organisational responsibility for either event.

1.15 Canoe Slalom BOP Club Race, 13 June 2021

Two courses were set up on the Tarawera River for this club race, which hosted 55 competitors.

1.16 Kawerau Gravity Sports 6 HR Adventure Race, 19 June 2021

After a cancelled event due to COVID in 2020, this year's Gravity Sports 6 HR Adventure Race proceeded as planned. The Tarawera Forest was the environment for the race and despite wet conditions; the 100 teams (394 competitors) provided excellent feedback to the organisers after the event:

"What a fantastic day. We all loved being out there in the rain on such a beautiful course. Thanks to everyone out there volunteering"

"Huge thanks to you and the rest of the Kawerau Gravity team for putting on another epic race!! It certainly never fails to disappoint. The trek in particular this year was something pretty special..."

"Wow what an epic event. Huge thanks to all of you and your amazing volunteers out in the rain today. We both really enjoyed our introduction to adventure racing with this event and will be back again relaxed and professional at the same time, grassroots, lots of ages and females too. Ngā mihi ki a mana whenua o Pūtauaki maunga trust and Hancock forests"

"Myself and the rest of the Ataraxia-Macpac team had a great time and really appreciate what you guys do for the sport! It's how most of our team got started and now we have done numerous expedition races between us"

Local volunteer FENZ personnel, EBOP Amateur Radio Club, Kawerau Hunting Club, Whakatāne Land Search & Rescue, numerous volunteers, security and Whakatane Great Outdoors all supported the event. The organisers expressed special acknowledgement to Iwi and the landowners for granting access permission.



1.17 EBOP JAB Finals, 26 June 2021

Tarawera Park hosted the JAB finals with approximately 500 people attending.

1.18 Canoe Slalom Bay of Plenty Club Race, 16 May

A strong contingency of BOP paddlers were present in Kawerau for this club race, while Firmin Lodge was occupied overnight for a number of the competitors and volunteers.

2 Youth Projects

2.1 Kawerau Youth Council (KYC)

The KYC met on 6 June with apologies received from Cameron Dyer and Courtney Cox, Councillor Julian attended.

The group discussed a request for assistance at the Kawerau Information Day, it was noted the event starts at 1 pm on a school day. Due to school commitments, the KYC agreed they would make themselves available after school hours and assist the pack down if required.

The KYC is planning an event to take place in the school holidays.

KYC Monthly Meeting Dates – Council Chamber

- Thursday July 16
- Thursday August 12
- Thursday September 9
- Thursday October 14
- Thursday November 11

His Worship the Mayor swore in Te Raina Milosevic, and Elly-Marie Beatie on June 23. Sky Raki was unavailable on the day.

2.2 Work Experience - Heidi Parks

KYC member Heidi Parks has completed work experience with various departments at Council and is currently working alongside Council's Communications Manager on a final report from her experience.

2.3 KYC Presents Get Active, 22 July 2021

The KYC is delivering an event at the Rec Centre and Circus Paddock. Activities included are:

- Laser Tag
- Nerf Wars
- Wheelchair Obstacle Course
- Food
- Sports Games
- Bubble Soccer

The KYC will collaborate with Kawerau Future Leaders, Blue Light, REAP, Tuwharetoa ki Kawerau and Te Wananga o Aotearoa to deliver this event.

2.4 Young Achievers Awards, 25 August 2021

The Kawerau Town Hall (4-6pm) will be the venue for the 2021 awards. The following dates have been set for the 2021 Young Achievers Awards:

- Nominations Open 25 June 2021
- Nominations Close 14 August 2021

Nomination forms are available online at <https://bit.ly/3bEfEN9>



3 **RECOMMENDATION**

That the report from the Events and Venues Manager for the month of June 2021 be received.

A handwritten signature in black ink, appearing to read 'Lee Corbett Barton', located below the recommendation text.

Lee Corbett Barton

Events and Venues Manager

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Meeting: Regulatory and Services Committee

Meeting Date: 13 July 2021

Subject: **Proposal by Te Aka Toitū Trust for funding to complete the Connected Kawerau project**

File No: 206700

1 Purpose

The purpose of this report is to consider whether Council would like to contribute \$100,000 to the Te Aka Toitū Trust for the completion of the *Connected Kawerau* project.

2 Background

Keld Huia, Project Manager for Te Aka Toitū Trust, presented to Council (25 May 2021) on the Trust's project to create digital connectivity in the local community for the students of Kawerau schools – described as the *Connected Kawerau* project. Subsequently, the Trust submitted a funding proposal for Council to consider contributing \$100,000 towards the completion of the project. Copies of the *Connected Kawerau* funding proposal and associated maps are attached to this report.

3 Summary of Proposal

Te Aka Toitū Trust has been operating since 2016 to create digital connectivity in the community for the students of decile 1 and 2 schools within the Eastern BOP. It was initiated by the school principals from Minginui, Murupara and Kawerau.

The Trust is realising its objective in the Kawerau community through its project *Connected Kawerau* that involves working alongside partners, sponsors and iwi.

Progress to date with *Connected Kawerau* comprises:

- 1 Stage 1 is complete. This involved system configuration, testing and building the infrastructure at the schools to get a clear and strong signal with effective filters.
- 2 Stage 2 (Coverage). This is currently in progress with three repeater-towers installed and operating, one of which belongs to Evolution Networks Ltd. Zones of No-Signal have been identified. Consequently, one other tower is required on Otarahanga Farm to enable 95% coverage of the town – The Trust is in discussion with Tuwharetoa mai Kawerau ki te Tai to install this tower.
- 3 Stage 3 - Customer Premise Equipment (CPE) Dish installation. This is the next and final stage of the project involving the installation of a CPE dish (similar to a Sky dish) and router in each household to receive the Wi-Fi signal.

4 Need for the Project

Internet NZ highlights Kawerau as being one of the most deprived areas in the country in terms of social well-being and digital inclusion. According to a Statistics NZ survey commissioned by 20/20 Trust, there are 62,199 homes in NZ with school-age children that have no internet connection. Kawerau was ranked the worst with 43%, which equates to 285 homes with one or more school-aged children in Kawerau that do not have the internet.

Children without the internet or a suitable device simply cannot complete their online learning and homework. Consequently, the educational gap between the students with connections and those without continues to grow - this is the "Digital Divide".

The 2019 report *Digital Inclusion Blueprint, Te Mahere mō te Whakaurunga Matihiko* lays out the Government's vision for digital inclusion in New Zealand, the role it will play and the steps it will take toward realising this vision. The *Digital Inclusion Blueprint's* focus is on ensuring everyone in New Zealand can conveniently and confidently access and use digital devices and the internet.

The *Connected Kawerau* project certainly gives effect to the *Digital Inclusion Blueprint* for Kawerau.

5 Options

Council has the following options:

- Agree to contribute the requested \$100,000 funding to complete the Te Aka Toitū Trust's *Connected Kawerau* project, or
- Agree to contribute a lesser amount to the project, or
- Decline the funding request.

6 Policy and Plan Considerations

There are no specific policies or plan considerations relating to this proposal. However, it does align well with the following *Statement of Intended Service Provision* (Economic and Community Development) in the Long Term Plan 2018-2028: "Council supports young people to develop skills and attitudes needed to take a positive part in society".

7 Risks

There are no envisaged risks to Council from this proposal. However, there is a risk of failure to complete the *Connected Kawerau* project if funding is not forthcoming, which would impact the ability of our community (students and whanau) to take advantage of the educational opportunities that would be realised through having digital connectivity. The Trust is also investigating other sources of funding but nothing is certain at this stage.

8 Legal Considerations

There are no legal implications for Council in connection with this proposal.

9 Significance and Engagement

The proposal is not a Council-owned or controlled activity/service nor is Council obligated to contribute the requested funding. Further, it is not subject to the Special Consultative Procedure as outlined in Council's Significance and Engagement Policy. Therefore, public engagement is not necessary.

10 Financial Considerations

There is no budget to fund this project, so if Council decides to contribute \$100,000 (or a lesser amount) it would then contribute to an increased deficit.

11 Conclusion

Te Aka Toitu Trust's *Connected Kawerau* project will generate significant benefits for Kawerau students and their whanau by providing the digital inclusiveness that will enable them to take full advantage of the educational opportunities offered. Eventually, realisation of those educational opportunities will facilitate pathways to viable employment options. Such benefits will accrue to the whole community over time – as mentioned, Kawerau is considered as being one of the most deprived areas, nationally, in terms of social well-being and digital inclusion. The project is therefore significant and warrants funding to enable its completion, and subsequently, accomplish the aforementioned benefits.

Conversely, Council is currently under significant financial pressure from several areas and has no dedicated budget for contributing to the required project funding. However, regardless of whether it can contribute financially, Council can actively support the Te Aka Toitū Trust in achieving completion of the *Connected Kawerau* project, e.g. by lobbying Central Government and potential funders.

12 RECOMMENDATIONS

1. That the report "Proposal by Te Aka Toitū Trust for funding to complete the Connected Kawerau project" be received.
2. That Council indicates to staff which option they prefer.
3. That Council approves the necessary funds should they agree to contribute funding to the project.

4. That Council actively supports Te Aka Toitū Trust in achieving completion of the *Connected Kawerau* project.



Glenn Sutton

Economic and Community Development Manager

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Connected Kawerau

This proposal seeks to secure funding to complete the Connected Kawerau project.

Introduction

All across the education sector the advancement of technology means the curriculum is becoming more future focused. The education of our children is free, however the technology and digital devices required to meet the educational demands in this digital era are not. Unfortunately for many the lack of access to the technology and the Internet has created what is being described by many experts in this country as the “Digital Divide”.

Te Aka Toitū Trust

We are a non profit trust that has been operating since 2016. This was initiated by the principals of decile 1 and 2 schools from Minginui, Murupara and Kawerau desperate for change. It was also driven in part by the Whakatane and Kawerau Councils Digital Enablement Plans by IT consultant Ernie Newman with the backing of Sir Michael Cullen as Patron. Kawerau born Lesley Immink nee Keane is our current chair.

The need

InternetNZ highlights Kawerau and the outer remote areas as being some of the most deprived areas in the country in terms of social well-being and digital inclusion.

According to a Statistics NZ survey commissioned by [20/20 Trust](#), there are 62,199 homes in NZ with school age children that have no Internet connection. Kawerau was ranked the worst with 43% followed by Opotiki 42% and Wairoa 40% that equates to 285 homes with one or more school aged children in Kawerau without the Internet.

Children without the Internet or a suitable device simply cannot complete their online learning and homework. Not because they don't want to, they just can't and so the educational gap between the students with connections and those without continues to grow this is, the digital divide.

As Minister of Government Digital Services Dr Megan Woods 2019 [Digital Inclusion Blueprint](#) Te Mahere mō te Whakaurunga Matihiko wants “a world where everyone has equitable opportunities to participate using digital technologies”. The report identified 4 interdependent elements for a person to be digitally included: motivation, access, skills and trust and to fully achieve digital inclusion in New Zealand we will need to address underlying issues identified as socioeconomic factors, lack of accessibility, geographic factors, demographic factors, cultural bias, low level literacy. This project easily achieves what was identified in the report.

Our aim

The aim of the trust is to create connectivity in the community for the students of remote and isolated regions for decile 1 and 2 schools. We will achieve this from working along side our partner's, sponsors and iwi through our project “Connected Kawerau”

Stage one – School Infrastructure and testing

Stage 1 complete. This involved system configuration, testing and building the infrastructure at the schools to get a clear and strong signal with effective filters.

Stage 2 – Coverage

This stage of the project is in progress. So far there are three repeater towers up and running one of which belongs to Evolution network which Mark generously allowed us access on (*see map The Kawerau Tower proposed site*). Testing was done in March and the technicians identified areas of upper Kawerau where the signal is blocked due to the valleys and hills (*see map 2 Yellow zone no signal areas*). We need to build one more tower up on the Tuwharetoa ki Kawerau farm block in the approximate area also shown on this map in order to achieve a 95% coverage of the town. Currently we have submitted a request to build on their land.

Stage 3 – CPE Dish installation

This requires a CPE dish similar to a sky dish to be fixed on the roof in order for that household to receive the signal and a router in the house to create the Wi-Fi solution we have a limited number of CPE dishes ready to install however we do not have the funds to get the required number of .

The final tower to construct on the farm block

The is a treated 5 meter wooden pole similar to a telephone pole. It will need a concrete foot base approx. 1200cm square by 600cm deep to ensure it does not fall in any adverse weather. The Wi-Fi equipment and solar unit will be attached to the top of the pole and will be high enough off the ground to avoid any damage from livestock and vandals.

The tower will create Wi-Fi to at least 35 Kawerau Pūtauaki school families and 8 Tarawera High Students who currently live in the no signal area. The signal that gets emitted from the site is a low frequency wave similar to a radio signal and does not pose any health risks to the public.

As far as we are concerned this is a long term solution to the issue of affordable connectivity in the town and as such we envisage the pole will be in use for a number of years however, when someone comes up with a better cheaper solution, the trust will have no hesitation removing the pole and restoring the land back to its original state.

The project contractor

We have successfully worked with Wifi Connect to complete much of our work with projects in other remote areas including connecting 42 homes in the Minginui village, 178 homes in Murupara and 50 homes in Ruatahuna. We have also had the opportunity to work alongside Mark from Evolution with the tower network build in Kawerau.

The cost

While our focus is connecting students to learn online at home we are also determined to help the community and as such if a household without internet want to be connected we are more than happy to provide them with a wireless solution at no cost.

The Internet signal comes out of the school via N4L from the ministry of education. The real cost is in setting up the infrastructure (towers, CPE etc.) This is something Te Aka Toitū has taken responsibility for since 2016 to ensure there is no financial burden on the families. To date Te Aka Toitū trust has spent a total of \$111,500 on infrastructure and administration in Kawerau and with an additional \$120,000 we will be able to complete the last tower and connect 350 Kawerau homes

Outcomes

Our goal is to provide an internet solution for all whānau that need it. We know that having Internet in the home has a positive flow on affect for the entire family which is why we have not limited the connections to just families with school age children.

As you can see by the maps the current towers provide reasonable coverage however there are a number of homes in the yellow no signal zones that will not pick up the signal the goal is to complete the grid and ensure the whole township has coverage that those families that need it do not miss the opportunity to get connected.

Summary:

Te Aka Toitū Trust are asking the Kawerau District Council for the \$100,000 to get the homes connected

We have one tower to build which will complete the grid and provide coverage for the houses situated in the no signal yellow zones and further up the valley.

The Wi-Fi signal comes from the school to a series of towers around the town.

The project is not a commercial venture.

The connections will be available to all of the community that need them.

Our trust project manager will coordinate between the schools, families, the installer and Tuwharetoa representatives to ensure a successful outcome and welcome the opportunity to discuss this project with the trustees further if necessary.

We would love to have this project completed for the township before the end of school this year thank you for taking the time to consider this request and look forward to hearing from the Kawerau District Council soon noho ora mai.

Nā tō rourou, nā taku rourou ka ora ai te iwi.

With your contribution and with our contribution the people will thrive antenna

Naku noa na

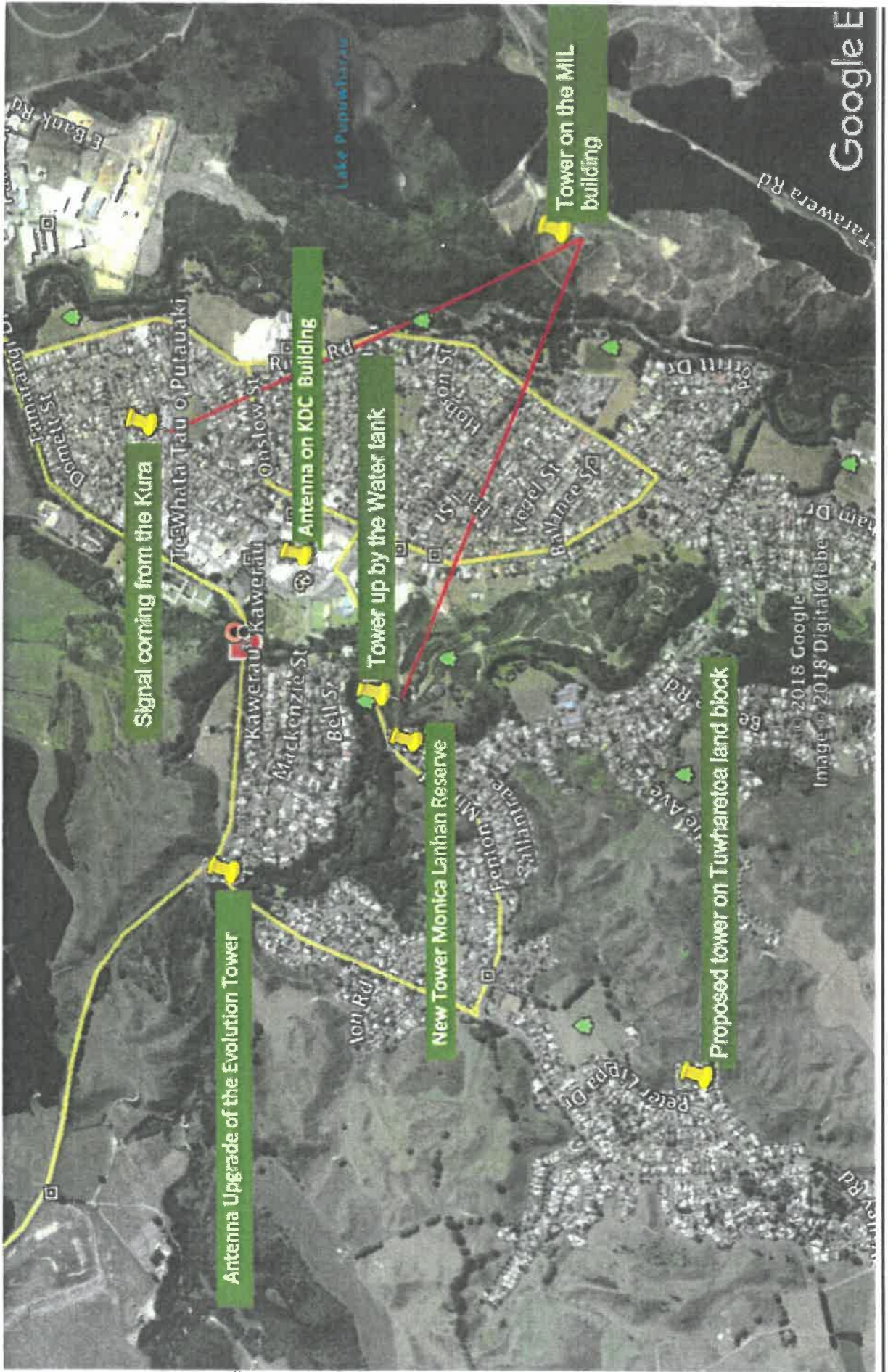


Lesley Immink, Chair

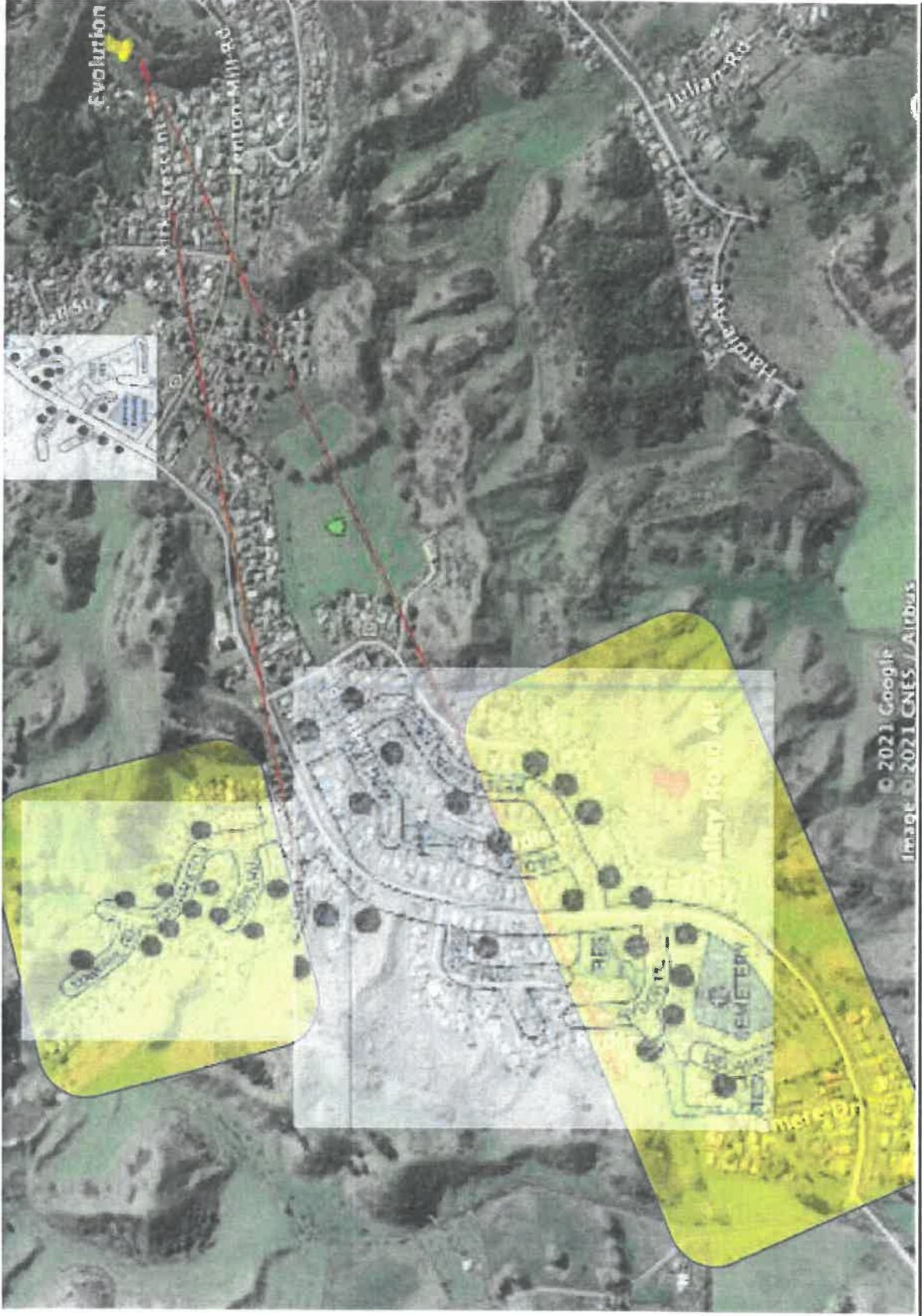


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Te Aka Toitu Trust – Connected Kawerau – Map of Tower Locations



Te Aka Toitu Trust – Connected Kawerau – Map Showing “No-Signal” and “Students Without Internet” Zones



Yellow areas = “No-Signal” Zones

White areas = “Students Without Internet” Zones

**The Meeting of the Regulatory and Services Committee
will be held on Tuesday, 13 July 2021
in the Council Chamber commencing at 9.00am**

A G E N D A

Apologies

Public Forum

A period of 30 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for three minutes.

Declarations of Conflict of Interest

Any member having a "conflict of interest" with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Chief Executive Officer) (340000)

Pgs. 1 - 13

Attached is the report from the Chief Executive Officer covering Regulatory and Planning Services activities for the month of June 2021.

Recommendation

That the report on Regulatory and Planning Services activities for the month of June 2021 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Manager, Finance and Corporate Services) (211000)

Pgs. 15 - 24

Attached is the report from the Manager, Finance and Corporate Services covering activities for the month of June 2021.

Recommendation

That the report from the Manager, Finance and Corporate Services for the month of June 2021 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 25 - 32

Attached is the report from the Manager, Operations and Services covering activities for the month of June 2021.

Recommendation

That the report from the Manager, Operations and Services for the month of June 2021 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 33 - 39

Attached is the report from the Economic and Community Development Manager covering activities for the month of June 2021.

Recommendation

That the report from the Economic and Community Development Manager for the month of June 2021 be received.

5 Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)

Pgs. 41 - 46

Attached is the report from the Events and Venues Manager covering events and community activities for the month of June 2021.

Recommendation

That the report from the Events and Venues Manager for the month of June 2021 be received.

6 Proposal by Te Aka Toitu Trust for Funding to Complete the Connected Kawerau Project (Economic and Community Development Manager) (309005)

Pgs. 47 - 57

Attached is the report from the Economic and Community Development Manager covering a Proposal by Te Aka Toitu Trust for funding to complete the Connected Kawerau project.

Recommendation

- 1. That the report "Proposal by Te Aka Toitu Trust for funding to complete the Connected Kawerau project" be received.*
- 2. That Council indicates to staff which option they prefer.*
- 3. That Council approves the necessary funds should they agree to contribute funding to the project.*
- 4. That Council actively supports Te Aka Toitu Trust in achieving completion of the Connected Kawerau project.*

R B George
Chief Executive Officer