



**The Meeting of the
Regulatory and Services Committee
will be held on Tuesday, 15 June 2021
in the Council Chamber, commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell
Councillor C J Ion – Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks
Councillor F K N Tunui

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

MONTHLY REPORT REGULATORY & PLANNING SERVICES

May 2021

1 Regulatory & Planning Services - Statistics and Issues

The attached data tables record activity in the various areas of the service for the month of May 2021.

Comments are as follows:

1.1 ~~Animal Control~~

1.1.1 Dog Registration

At 31 May 2021, 1,481 dogs (1,481 listed in register) had been registered for the 2020/21 year representing 100% of known dogs.

1,313 (89%) dogs listed in the register have microchip transponders inserted.

1.1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There was one attack where a dog attacked the adult daughter of the owner. The victim refused to give a statement but there is enough evidence to support a prosecution.

1.2 Monitoring and Compliance

1.2.1 Noise & General Enforcement

Noise complaints attended have been resolved, generally without incident. There were no seizures of equipment causing noise undertaken during the period.

1.2.2 Animals, Poultry and Bees

33 permits/licences have been issued to date for the year:

1.3 Alcohol Regulation

There are no issues to report.

1.4 Food Safety and Premises

1.4.1 Food Act

There are no issues to report.

1.5 Environmental Health

There are no issues to report.

1.6 Building Control

1.6.1 Building Consent Authority (BCA)

The BCA has achieved its annual KPI targets for inspecting pools for this year ending 30 June 2021.

All applications, except one, have been processed within statutory timeframes. There was an internal error made with one consent that delayed processing.

The volume of building control work has almost doubled from the previous year ending 30 June 2020 (56 applications were granted) compared to the last 11 months where 96 applications have been granted.

1.7 Civil Defence Emergency Management (CDEM)

1.7.1 National Emergency Management (NEM) Conference

The Kawerau Local Controller (Lee Barton) recently attended the NEM Conference in Wellington. The theme for this year's conference was Building Safe and Resilient Communities: The Future of the Emergency Management System.

Day one, 'hui ā-motu' provided a platform for Māori and indigenous perspectives on emergency management. Days two and three built on the first day through plenary and breakout sessions, in which delegates explored how agencies work together – through partnerships, co-creation, and collective effort, across a broad range of organisations, sectors, and communities – to support improved emergency management outcomes for individuals and communities.

NEMA Chief Executive, Caroline Schwalger made a commitment to ensure that NEMA will have a strategy in place by Christmas on how Iwi and the emergency services will collaborate in emergency management planning and response across Aotearoa, with the mandate that emergencies will be locally led, regionally coordinated and nationally enabled.

The Government recently announced an investment of \$46.6 million in the National Emergency Management Agency, to be distributed over four years. The funding will be used to strengthen and lift the performance of NEMA and the wider emergency management system, at the local and national levels. The funding will focus on the valuable role Māori play in emergency, increased professionalism across the sector, a standards & monitoring regime and National Exercise Programme.

1.7.2 Iwi Engagement

The Local Controller has recently met with Iwi to further discuss collaboration locally towards emergency management for the Kawerau district. In attendance was Chris Marjoribanks (CEO Tuwharetoa Ki Kawerau Hauora/Rautahi), Jackie Adlam (Iwi Liaison/Ngāti Tuwharetoa Holdings Ltd.), Kaumatua Te Haukakawa (Boycie) Te Rire, Pari Maxwell (Controller PA) and Meagan Edhouse (EMBOP Advisor East).

This hui has continued to provide a solid mandate for a co-design approach to improve emergency readiness and response in the Kawerau district, full Iwi support is assured and planning will take place to work through how this is operationally achieved.

1.8 District Plan

1.8.1 Resource Consents

Two resource consent applications were processed to a decision during the period:

<u>Applicant</u>	<u>Lodged</u>	<u>Description</u>	<u>Property Address</u>	<u>Decision</u>
Carter Holt Harvey Building Products	12/04/2021	Excavation and removal of contaminated soil for off-site disposal	Fletcher Avenue	Approval granted 24/05/2021 (20 days) The application had been placed on hold during the course of processing and on 18/5 the applicant agreed to a s37 extension of time up until 21/5/2021
Sequal Lumber resubmission	13/04/2021	Off Highway Link Road	Putauaki Trust 101 ML 528377, Allot 59B2C2B1 Matata PSH Matata 60B Block, Part Allot 59B2C Matata PSH.	Approval granted 12/05/2021 (20 days) Limited Notification Closing date for submissions is 4.00pm on Thursday, 17 June 2021.

RECOMMENDATION

That the report on Regulatory and Planning Services activities for the month of May 2021 be received.



Russell George, CA, MBA
Chief Executive Officer

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**Regulatory & Planning
Alcohol Regulation - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	46	46	45	44	44	43	41	40	40	39	39	39	39
Managers New	1	0	0	0	0	0	0	2	0	0	0	2	5
Managers Renewal	1	0	1	2	1	1	0	0	1	1	0	1	9
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
On Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence Renewal	0	0	1	0	0	0	1	0	0	0	0	0	2
Off Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
Off Licence New	0	0	0	0	2	0	0	0	0	0	0	0	2
Off Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5	5	5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	1	1
Special Licences	1	1	1	0	1	1	0	0	0	0	0	0	5
Temporary Authority	0	1	1	0	0	0	0	0	0	0	0	0	2
Inspections	0	0	1	0	0	0	0	0	0	0	0	13	14
Night Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	33	35	36	38	37	39	39	39	38	43	43		43
Managers New	0	2	1	2	1	2	0	0	2	2	0		12
Managers Renewal	0	1	0	0	1	0	0	1	3	2	0		8
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0		0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0		0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0		0
On Licence (total)	4	4	4	4	5	6	6	6	6	6	6		6
On Licence New	0	0	0	0	1	1	0	1	0	0	0		3

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
On Licence Renewal	0	0	0	0	0	0	0	0	1	0	0		1
Off Licence (total)	4	4	4	4	4	4	4	4	5	5	5		5
Off Licence New	0	0	0	0	0	0	0	0	1	0	0		1
Off Licence Renewal	0	0	0	0	1	0	0	0	0	1	0		2
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5		5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0		0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0		0
Special Licences	0	0	1	3	2	0	0	4	1	1	1		13
Temporary Authority	0	0	0	0	1	0	0	0	0	0	0		1
Inspections	0	0	7	2	0	0	0	0	0	0	0		9
Night Visits	0	0	0	0	0	0	0	0	0	0	0		0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0		0

**Regulatory & Planning
Animal/Dog Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,501	1,502	1,489	1,475	1,473	1,493	1,489	1,499	1,507	1,504	n/a	n/a	1,504
Registered Dogs (total)	1,296	1,374	1,426	1,440	1,444	1,468	1,477	1,501	1,505	1,502	n/a	n/a	1,502
Microchipped Dogs (total)	1,180	1,153	1,145	1,118	1,111	1,114	1,094	1,086	1,082	1,080	1,077	1,041	1,041
Menacing by Breed (total)	51	50	50	45	44	45	44	44	44	44	44	66***	66
Menacing by Behaviour (total)	9	9	9	9	9	9	9	9	9	9	9	9	9
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	3	3	3
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3	4	4
Disqualified Owners (total)	1	1	0	0	0	0	0	0	0	0	0	0	0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Impounded	29	20	24	22	35	23	16	25	7	11	12	18	242
Dogs Released to Owner	13	8	12	14	23	11	7	3	4	4	7	8	114
Dogs Rehomed	2	2	1	0	1	1	4	11	6	0	1	4	33
Dogs/Pups Referred to SPCA	4	4	0	0	2	1	0	6	0	1	1	0	19
Dogs Destroyed	6	2	10	9	7	3	5	4	1	6	0	6	59
Patrols (Day)	46	44	42	44	42	36	40	38	34	0	26	42	434
Patrols (After Hours)	31	31	30	30	30	29	28	28	31	27	31	29	355
Special Patrols	0	0	4	0	0	4	0	0	0	0	0	0	8
Requests for Service	107	94	97	81	95	81	106	85	66	27	65	110	1,014
Statutory Incidents	73	62	61	64	76	60	77	62	43	16	41	85	720
Stock Callouts	1	0	0	0	1	3	1	0	0	0	0	0	6
Notices, Warnings & Letters	19	28	157	34	44	23	34	21	26	4	7	23	420
Infringements	6	5	91*	5	1	1	5	7	0**	5	3	4	133
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

* 90 infringements issued for non-registration

** Data not available

*** Improved technical data reconciliation reporting

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,497	1,486	1,491	1,459	1,467	1,473	1,475	1,475	1,481	1,481	1,481		1,481
Registered Dogs (total)	1,306	1,378	1,408	1,442	1,467	1,471	1,472	1,472	1,481	1,481	1,481		1,481
Microchipped Dogs (total)	1,013	1,001	991	1,410	1,401	1,391	1,382	1,370	1,365	1,324	1,313		1,313
2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Menacing by Breed (total)	66	64	65	64	66	66	67	68	68	65	65		65
Menacing by Behaviour (total)	8	9	9	9	10	10	11	11	12	12	12		12
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	5		5
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3		3
Disqualified Owners (total)	0	0	0	0	0	0	0	0	0	0	0		0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0		0
Dogs Impounded	32	27	13	15	17	14	16	9	11	20	5		179
Dogs Released to Owner	12	5	6	6	7	9	8	2	5	7	1		68
Dogs Rehomed	4	3	3	6	4	3	2	1	5	2	1		34
Dogs/Pups Referred to SPCA	0	0	0	0	0	0	0	0	0	0	0		0
Dogs Destroyed	2	2	5	1	5	6	2	2	7	3	4		39
Patrols (Day)	46	42	42	42	44	42	36	38	46	46	42		466
Patrols (After Hours)	31	31	30	30	30	29	28	27	31	27	31		325
Special Patrols	0	0	0	0	0	4	0	0	0	0	0		4
Requests for Service	98	88	69	84	92	95	97	113	116	109	83		1,044
Statutory Incidents	69	59	48	57	75	79	72	95	81	83	60		778
Stock Callouts	0	4	0	1	0	3	0	0	0	0	0		8
Notices, Warnings & Letters	32	42	25	20	18	21	52	52	30	14	21		327
Infringements	4	3	18	50	10	9	11	1	13	1	8		128
Prosecutions	0	0	0	0	0	0	0	0	0	0	0		0

* 47 infringements issued for non-registration

**Regulatory & Planning
Building Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	1	3	7	4	6	5	5	8	3	1	10	3	56
Building Inspections (Consents)	34	14	24	25	27	18	21	32	21	1	18	38	273
Building Inspections (Other)	13	22	16	24	15	11	21	14	15	0	6	14	171
Exemptions	4	0	2	1	2	2	1	4	0	0	0	0	16
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Acceptance	0	0	0	0	0	0	0	1	0	0	0	0	1
Code Compliance Certificates	12	1	6	14	6	9	5	9	4	0	4	14	84
Compliance Schedules	0	0	0	0	0	0	0	0	0	0	0	1	1
Building WOF Register Total	79	79	79	79	79	79	79	79	79	79	79	80	80
Building WOF Anniversary Cert.	24	9	2	3	1	2	1	1	2	2	3	11	61
Building WOF Inspections	2	5	0	0	0	0	0	0	0	0	0	0	7
Swimming Pools Register Total	47	46	46	46	46	46	46	46	46	46	46	44	44
Pool Fencing Inspections (Existing)	2	3	0	0	0	0	1	0	2	0	0	2	10
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Information Memoranda	10	4	8	8	7	2	6	4	3	1	4	6	63
Requests for Service	3	5	13	4	9	7	6	7	10	3	7	11	85
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Infringements	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	19	2	9	7	10	8	4	6	9	12	10		96
Building Inspections (Consents)	25	22	34	30	34	27	19	33	43	46	37		350
Building Inspections (Other)	11	17	20	21	22	12	10	8	19	22	17		179
Exemptions	1	2	1	1	3	1	2	0	0	1	1		13
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0		0
Certificates of Acceptance	0	0	0	0	0	1	0	0	0	0	0		1
Code Compliance Certificates	7	9	5	8	3	8	5	4	11	7	11		78
Compliance Schedules	1	0	0	0	0	0	0	0	0	0	0		1
Building WOF Register Total	81	81	81	81	81	81	81	81	81	80	80		80
Building WOF Anniversary Cert.	27	5	6	4	2	1	2	2	1	2	1		53
Building WOF Inspections	0	12	2	0	0	0	0	0	0	5	8		27
Swimming Pools Register Total	44	44	44	44	44	43	43	43	43	40	38		38
Pool Fencing Inspections (Existing)	1	1	0	0	0	1	1	0	0	6	5		15
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0		0
Land Information Memoranda	4	6	8	10	12	12	6	9	10	5	3		85
Requests for Service	5	7	10	13	24	11	10	11	28	19	24		162
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0		0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0		0
Infringements	0	0	0	0	0	0	0	0	0	0	0		0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0		0

Regulatory & Planning - Food Safety & Premises - Monthly Statistics

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	37	37	37	37	36	36	37	37	37	37	35	35	35
Food Control Plans Single Site (SS)	24	24	24	24	23	22	23	23	23	23	23	25	25
Food Control Plans Mobile	7	7	7	6	6	6	6	6	6	6	4	4	4
National Programme 1	1	1	1	1	1	1	1	1	1	1	1	1	1
National Programme 2	0	0	0	0	0	0	0	0	0	0	0	0	0
National Programme 3	3	3	3	4	4	5	5	5	5	5	5	5	5
FCP Audits SS All	1	0	1	0	0	0	0	4	3	3	0	1	13
FCP Audits SS Current	1	0	1	0	0	0	0	4	3	3	0	1	13
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Food Hygiene Complaints	0	0	0	1	0	0	0	1	0	0	0	0	2
Hairdressers Premises (total)	5	5	5	6	6	6	6	6	6	6	6	5	5
Hairdressers Inspections (annual)	0	1	0	1	0	0	0	0	2	0	0	5	9
Requests for Service	0	1	0	0	2	2	0	1	5	5	0	2	18
Notices, Warnings & Letters	0	2	7	4	0	0	4	4	0	0	0	2	23

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	38	35	36	37	38	40	40	34	34	34	34		34
Food Control Plans Single Site (SS)	25	25	25	25	25	25	25	23	23	23	23		23
Food Control Plans Mobile	5	3	4	4	5	7	7	8	8	8	8		8
National Programme 1	1	1	1	2	2	2	2	2	2	2	2		2
National Programme 2	0	0	0	0	0	0	0	0	0	0	0		0
National Programme 3	5	4	4	4	4	4	4	5	5	5	5		5
FCP Audits NP 1/2/3	0	1	0	0	0	0	0	0	0	0	1		1
FCP Audits SS/M	0	12	1	1	0	0	2	1	2	1	1		21
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2		2
Food Hygiene Complaints	0	0	1	0	2	0	1	0	0	0	0		4
Funeral Director (total)	0	0	0	0	0	0	0	0	1	1	1		1
Hairdressers Premises (total)	5	5	5	5	5	5	5	5	4	4	4		4
Hairdressers Inspections (annual)	0	0	0	0	0	0	0	0	0	0	0		4
Requests for Service	6	2	0	2	2	0	0	0	0	0	0		12
Notices, Warnings & Letters	9	37	6	23	1	0	6	1	5	0	5		93

**Regulatory & Planning
Monitoring and Compliance - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	44	42	44	42	36	40	38	34	0	26	42	434
Noise Complaints	28	23	25	18	19	37	30	39	45	32	31	34	361
Excessive Noise	4	7	7	4	5	6	6	5	8	6	8	2	68
Noise Equipment Seizures	0	1	0	2	0	0	0	0	0	1	0	0	4
Other Complaints & Incidents	7	11	6	5	15	9	12	5	14	2	7	8	101
Bicycle Seizures	0	0	0	0	0	0	0	0	0	0	0	0	0
Bylaw Trading Licences (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Permits - Stock, Poultry, Bees (total)	23	24	26	26	26	27	27	27	28	28	29	30	30
Notices, Warnings & Letters	8	13	13	14	11	25	15	27	62	3	24	13	228
Infringement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	42	42	42	44	42	36	38	46	46	42		466
Noise Complaints	20	21	29	39	49	70	33	36	37	27	13		374
Excessive Noise	2	4	5	6	9	12	6	4	12	10	5		75
Noise Equipment Seizures	0	0	0	0	1	0	1	0	0	0	0		2
Other Complaints & Incidents	9	4	11	6	13	7	4	2	4	4	9		73
Bylaw Trading Licences (total)	1	1	1	1	1	1	1	1	1	1	1		1
Permits - Stock, Poultry, Bees (total)	27	30	31	31	31	31	31	32	32	33	33		33
Notices, Warnings & Letters	8	5	17	9	16	5	8	9	10	0	0		87
Infringement Notices	0	0	0	0	6	3	0	3	0	0	0		12
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0		0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0		0

MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

May 2021

1 Library and Museum

1.1 Library

May was steady with the focus on getting additional resourcing and funding from NZ Libraries Partnership. Documentation has been created to record progress with the goals of: digital inclusion, reading for pleasure and content creation. Also during the month staff attended training through National Library around improving digital skills and activities.

This month the displays were Treasures from the Bottom Shelves and What's On at the Library promoting our activities/groups and events Music Month, Pink Shirt Day & Gumboot Day.

Library Statistics

	May 2021	YTD 2020/21	May 2020	YTD 2019/20
Items issued	3,573	42,056	965	37,473
People visiting	5,174	61,684	363	59,836
New Members	19	207	4	283
Members Active*	1,739			

*Those people that have used library services in the last 2 years

1.2 Museum

An exhibition booklet on *Prince Philip in Kawerau* was prepared following the displays created last month about his visit to Kawerau.

The main focus for the month was preparing the upcoming exhibitions on the No. 3 Paper Machine (which was named the *Tane* project) and 60 years of Rotary. Also, work continued on storing material following the last fumigation.

During the month the museum received a significant donation which was 2 filing cabinets found in KEA (ex Tasman House) building which contained maintenance records on many of Tasman's housing stock in the 1960s and early 1970s.

Sir James Fletcher Kawerau Museum Statistics

	May 2021	YTD 2020/21	May 2020	YTD 2019/20
Exhibitions	0	6	0	6
Historical Articles	1	11	2	9
Objects	12	63	0	82
People	9	87	1	205
Documents	5	270	0	309
Photographs	135	346	0	552

2 Weather Station

The following table shows: the average temperature for the month of May, the average temperature for the calendar year, the total sunshine hours for the month and the accumulated sunshine hours for the calendar year and the rainfall for the month along with the total for the year, with comparisons to the previous year.

	May -2021	May -2020	May YTD - 2021	May YTD - 2020
Average Temperature (°C)	17.0	18.6	21.9	24.0
Sunshine Hours (Hrs:Mins)	156:16	168:25	980:00	1,074:13
Rainfall (mm)	119.0	92.0	242.5	215.5

3 Payments

There were seven payments made in May 2021, which exceeded \$50,000.00:

- Inland Revenue Department (x2) – PAYE F/E 27/4/2021 \$57,722.26
- BOP Regional Council – 4th instalment rates \$217,775.58
- Cooney Lees Morgan Lawyers – 2nd progress payment \$150,300.00
- Crossroads Construction Ltd – Chip seal \$110,654.62
- Loveridge Ltd – Riser main \$156,496.82
- Terra Cat Ltd – Caterpillar Backhoe \$211,818.50
- Waiotahi Contracting Ltd – Culverts, water pipes & town centre \$212,205.23

4 Grants

4.1 Community Grants Scheme:

The Community Grants Committee met 22 September 2020 and allocated \$19,931.00 to twelve community groups. The community grants budget has been fully spent for the year and the next allocation of grants will be in 2021/22 – invitations for applications will be made in July 2021.

4.2 Creative Community Fund:

Creative NZ approved the carry forward of the unallocated balance from the 2019/20 year (\$9,139) and Council has since received a further \$19,287.60 from Creative NZ.

The committee met 18 November 2020 for the first funding round of the year and allocated \$5,748.62 to three applicants. The second funding round was held 1 June 2021 and four community groups were approved to receive funding. However, the chair was going to meet with three of the groups to assist them with their applications.

5 Website

The website (www.kaweraudc.govt.nz) statistics for the month of May were:

	May 2021	May 2020
Visits (Sessions)	4,346	4,539
Page Views	14,685	14,818
Average time mm:ss]	4:26	2:33
Visitors (users)	3,044	2,789

Top pages for the month of May were:

1. Library
2. Rates / Property search
3. Swimming Pool
4. Transfer station
5. Vacancies

Top cities / towns of origin of visitors

Top Cities / Towns of Origin	May 2021	May 2020
Auckland	893	942
Whakatane (incl Kawerau)	256	266
Tauranga	165	504

Top countries of origin (apart from NZ)

Top Countries of Origin	May 2021	May 2020
USA	154	127
Australia	116	103
UK	17	7

6 Requests for Service

The following table has the total number of service requests received for May and identifies if they have been completed or still being progressed by the end of the month.

Service	Completed	Progressed
Dogs	85	
Noise	13	
Building Enquiries	29	
Trees* & Parks	22	3
Rubbish (Bins & Collections)	21	9
Water	15	
Wastewater	3	
Roading and Streetlights	7	6
Enforcement/Health/Food/Stock	9	
Council Buildings/Facilities – Maint.	9	4
Other (Events/Consents/Rates)	13	
Total	226	22

Five requests came via the website, the balance of the requests came from phone calls, visits or emails.

*Requests mostly relating to the removal of trees which are added to a priority list.

7 Communication

Below is a brief summary of the communication tasks that were delivered during May:

7.1 Council Community Updates (Newsletter)

- Completed Community update on 21 May
- Community Update delivered to houses, published on website and social media
- Long Term Plan Consultation Document circulated to all residents 14 – 18 May 2021

7.2 Long Term Plan 2021-2031

- Consultation engagement meetings were held with Councillors, Council Management and the following stakeholders:
 - Iwi and Tangata Whenua
 - Kawerau Putauaki School
 - Te Manaaki Preschool
 - Kowhai Park Body Corporate Members
 - Approx. 50 Neighbours of Stoneham Park (the old Soccer Club grounds)
 - Public meeting held 21 May (approx. 40 people)
 - Tarawera High School students and Kawerau Youth Council
- Further consultation meetings planned with industry, commercial and business. Final public meeting scheduled 9:30am, 9 June 2021 Concert Chambers.

7.3 Media Relations

Promote positive stories and respond to media requests:

- 3 proactive media releases: Creative NZ Funding, 2021 – 31 Long Term Plan consultation and public meetings.

7.4 Porritt Glade Village - Update

- Six owners residing at the village.
- Building of next 6 units due to be completed in June 2021
- There are six signed Occupation Right Agreements
- Construction contract for next 7 units signed with work due to commence in July
- Three (of the 7 units) currently under contract

7.5 Online Media

Promote positive stories, upcoming events and notify residents of projects, issues and hazards. Top trending posts for the month, were:

- Creative NZ Communities Grant Scheme
- Long Term Plan 2021-2031 Consultation Document
- Long Term Plan 2021-2031 Consultation Topics and Submission Process
- Where your rates dollar goes (LTP 2021-2031 Graph of Council expenditure)
- Police Update
- Bay Hopper 135 Bus Service – New Route and Timetable

8 Residential Developments – Progress to Date

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	9	0	6	15
Remaining Sections / Units	22	4	23	49
Units completed			6	
Units under construction			6	
Surplus (Deficit) to Date	-\$125,755	-\$127,113	-\$2,448,968	-\$2,652,504
Value of Remaining Sections/Land	\$ 2,650,000	\$ 660,000	\$ 1,281,259	\$ 4,591,259
Breakeven				
Sales still required to break even	1	1	23	
Rates				
Rates on Sold sections / units	\$33,000	\$-	\$30,000	\$63,000

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Estimates				
Estimated Proceeds from Sales	\$2,353,842	\$532,887	\$-	\$2,886,729
Utilised to 30 June 2021				-\$813,500
Unused surplus proceeds (expected)				\$2,073,229
2021 - 2031 LTP budget:				
2021-22				-\$500,000
2022-23				-\$400,000
2023-24				-\$300,000
2024-25				-\$200,000
2025-26				-\$100,000
Total				-\$1,500,000

The table shows the surplus/deficit to date for Council's residential developments. Occupation Right Agreements have been signed for the six units that are currently being constructed at Porritt Glade and most will be occupied by the end of June. Council has signed a contract with Generation Homes to construct another seven units as soon as the current units are completed.

There has been a further sale for Central Cove and Council will receive the value of the section in June. There is strong interest in other sections and it is anticipated more sales will occur in the near future.

Generations Homes is putting together a marketing package for the Te Ariki Place development which will be promoted through the Council newsletter.

9 Funds

The following funds were held at 31 May 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$895	0.05%	0.02%
ASB	\$800,072	0.30%	17.00%
BNZ – current & on-call	\$1,903,172	0.05%	40.45%
Rabobank (on-call)	\$2,001,447	0.35%	42.53%
Total Funds (Cash)	\$4,705,586		100.00%
Internal Loans	\$1,795,614		
Total Investments	\$6,501,200		

The following table shows Council's reserve and general funds balances as at 31 May 2021:

	May 2021	May 2020
Reserve Balances		
Depreciation Funds	\$5,946,547	\$6,044,517
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$5,957,547	\$6,055,517
General Funds	\$543,653	\$134,388
Total (comprising funds & internal loans)	\$6,501,200	\$6,189,905

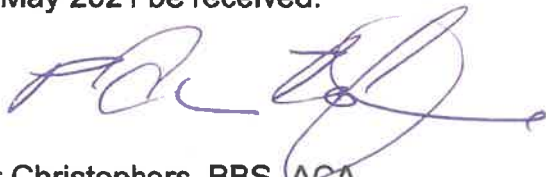
The figures show that overall Council has slightly more funds than this time last year.

~~This is as a result of additional funds being received during May for: sale of sections \$220k, NZ Lotteries grants \$575k and payment for Bluebridge repair \$75k.~~

The projected cash-flow graph shows that Council is likely to go into deficit after the first quarter of the new financial year, but there are a few unknowns such as further sales of residential sections and also the timing of unit sales. The graph does not include funding from loans. Staff will arrange loan funding prior to Council going into deficit.

9 **RECOMMENDATION**

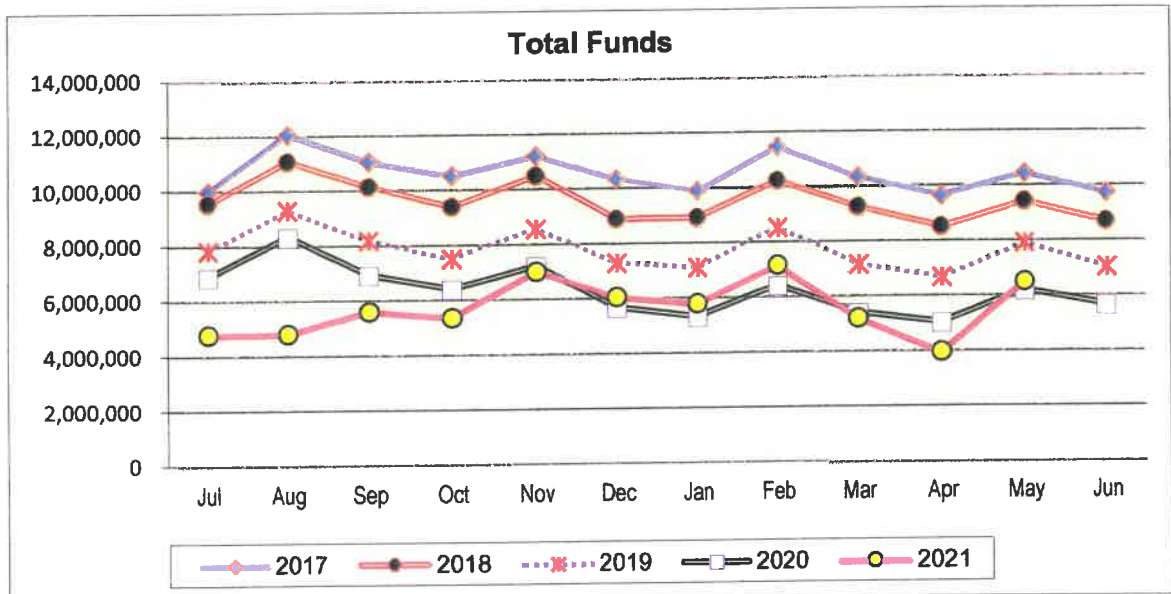
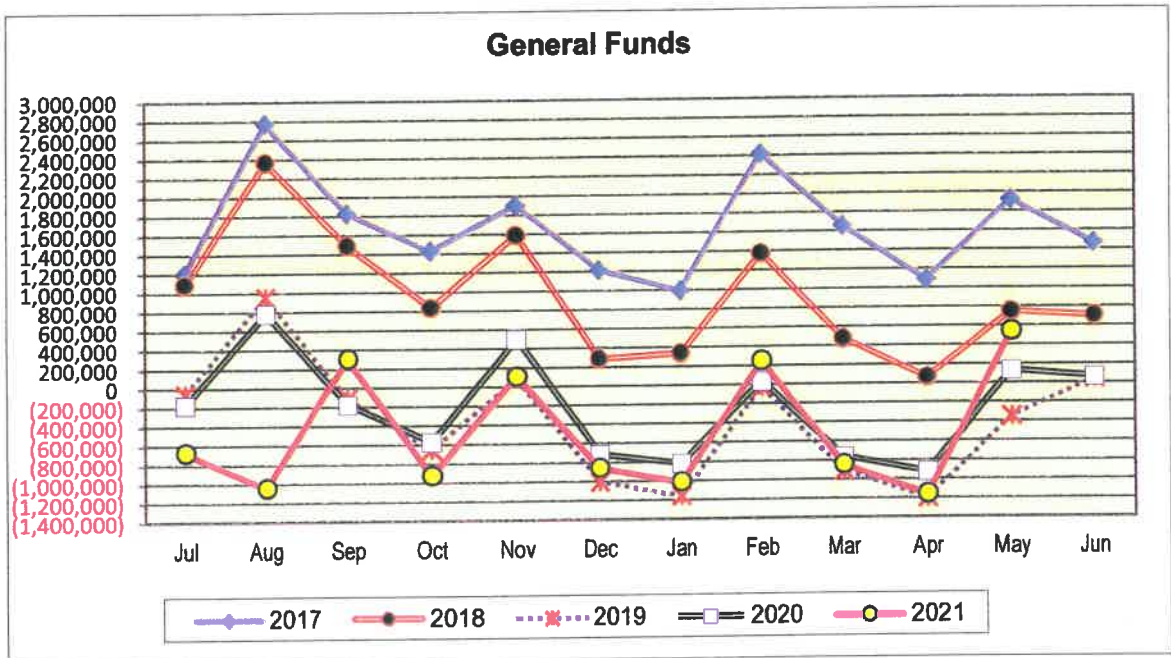
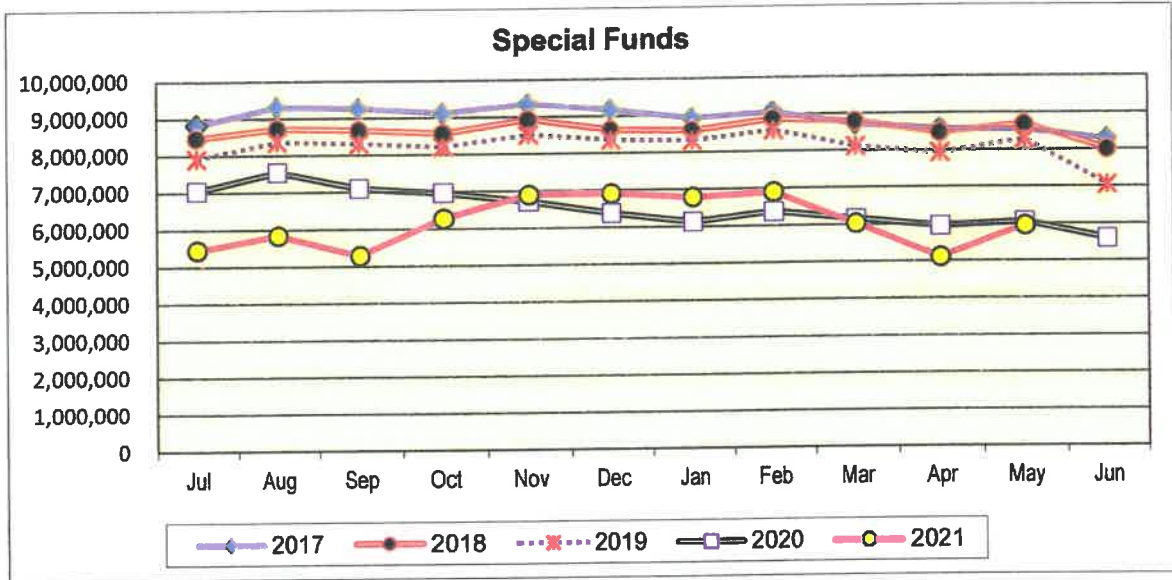
That the report from the Manager, Finance & Corporate Services for the month of May 2021 be received.

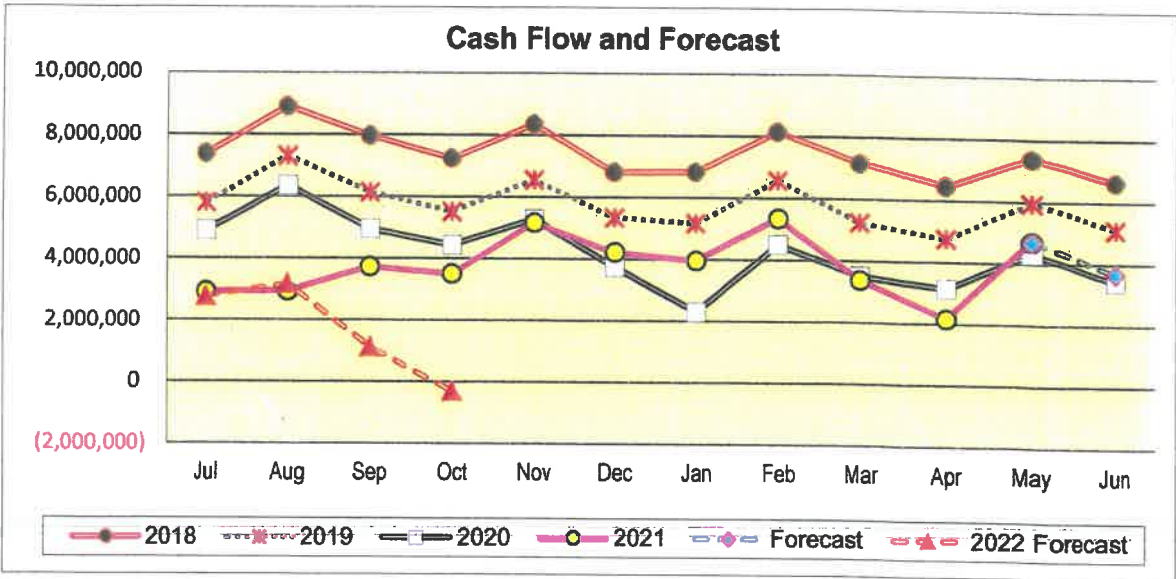


Peter Christophers, BBS, ACA
Manager, Finance & Corporate Services

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**Appendix
May 2021**





MONTHLY REPORT OPERATIONS AND SERVICES

May 2021

1 Water Supply

The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

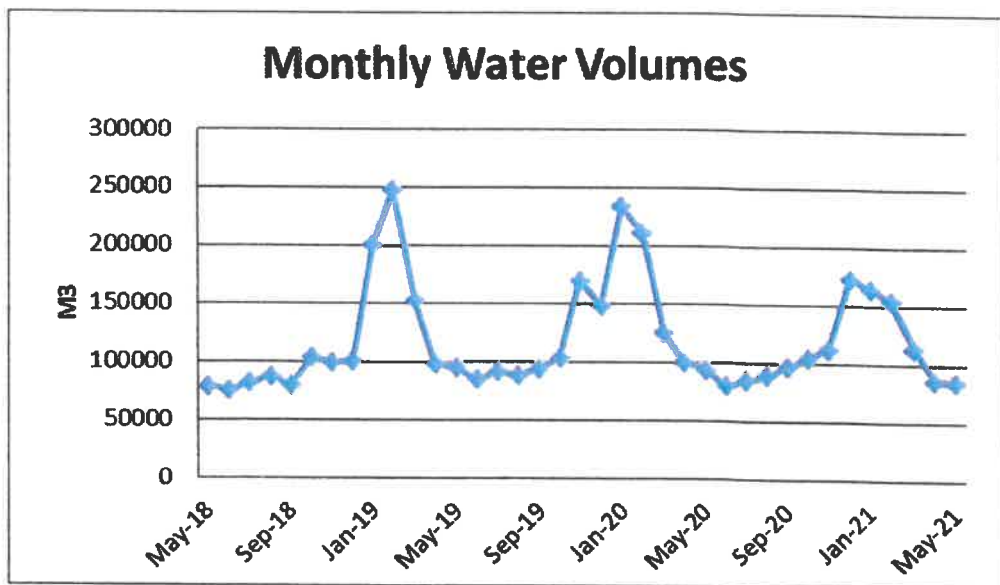
The new Water Safety Plan is being developed by staff. The existing WSP will expire in June 2021.

All works required to obtain Resource Consents which have expired are underway and it is expected that all required consents will be applied for in this calendar year.

1.1 Use

The Town used 85,700 m³ in May 2021 which is considerably less than usage in 2019 and 2020. This is mostly due to good rainfall in the late summer and autumn.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 11.6 m³ and 26.5 m³ water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1300 litres per day. The roadworks at the second culvert significantly affects the usage of the Pumpstation taps and it may be some time before the usage returns to normal. The New World tap has seen increased use compared to previous years.

1.2 Water Quality

All routine samples taken during May were clear of E.coli.

A total of 27 action requests were received for water services; one for dirty water in Kirk Crescent. The majority of service requests (20) were for Toby location and replacement. The remaining requests were to clean stormwater cesspits and to repair a sewer manhole.

1.3 Reticulation

The physical reticulation replacement works commenced in August 2020 with the replacement of all the riser main valves and connections. All the reticulation projects experienced delays due to low availability of pipes, connection and valves in the country. This is expected to continue until Covid-19 restrictions are lifted and international shipping returns to normal.

The 2021/2022 reticulation works are being tendered early in order to compensate for these delays.

The Toby replacement programme is continuing and 21 Tobys were replaced in May.

2 **Wastewater**

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant has started. The first major project is the replacement of the milliscreens, which was procured in December, delivered in May, and will be installed by June 2021.

The Waste Water Treatment Plant complied with its resource consent conditions.

All sewerage reticulation in geothermal areas will be replaced in the next financial year.

3 **Roading**

The design of the various roading projects is continuing and options for disability and pedestrian access were evaluated in collaboration with the community. This led to the Town Centre Stage 2 development that commenced in April 2021 and is expected to be completed in July 2021.

Pavement repairs are ongoing throughout the District. Footpaths as well as kerb and channel have been replaced in Robinson Street and will continue in various other areas in June.

A speed hump was completed in River Road and pram crossing installed at Trident College.

All amenity lights have now been installed for 2021 with the exception of the Skate Park. The final sections of the lighting poles for the skate park are delayed due to international shipping backlogs and will only be installed once all the components have been received.

4 Stormwater

The River Road culverts were manufactured and installation began October 2020. The downstream culvert was replaced in December and all services were reconnected in January. The road was sealed in February 2021 and the final fencing will be installed in June. The upstream culvert replacement started in February, was installed in May 2021 and final fencing and clean-up is planned to be completed in June 2021.

A hundred cesspits have been identified for replacement and the first 50 are being replaced in May and June 2021.

Stormwater maintenance and renewals were funded through NZTA road subsidies up until June 2021. New funding rules excludes funding of stormwater infrastructure beyond the road structures (cesspit and connecting pipes) and stormwater pipes and outfalls will no longer be funded.

KDC planned significant stormwater work over the next three years and applied for significant stormwater funding. After negotiations with staff, NZTA agreed to fund 50% of the stormwater work over the next three years. There will no further NZTA funding of stormwater infrastructure after the next triennium.

5 Parks and Reserves

During May, the parks and reserves teams performed the following actions:

- The winter annual beddings were completed.
- The Town Centre plantings were completed.
- The Manuka were cleaned up at Stoneham Walk.
- Replacement of the cemetery fence has commenced.

6 Pool

The Lottery Community Facilities Committee approved a grant of \$500,000 for the pool complex development. The first stage, redevelopment of the old changing rooms into clubrooms, is underway and the first room was completed in March 2021. It was fitted out with a small kitchenette and other items in April and is being used as a temporary office for staff while the second stage of the redevelopment takes place.

The new office block design has been completed and building consents were obtained. A tender for construction was released in May and will be awarded in June.

The new steam line feed from the bore to the heat exchanger was completed. Temperatures in the main pool have been low to date and the bore itself was investigated in May. The feed pressure of the bore is slowly decreasing every year and is only 75% of its original pressure, however should still be sufficient to heat the pool complex. The pool complex is estimated to need 50% of the original pressure to operate during winter and with its current rate of pressure loss, should be adequate for at least another decade.

The outlet lines from the heat exchanger to the stream will be investigated in June as the next possible source of heat and pressure loss.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continues without incident.

9 Recycled Collection

The volumes of recycling has increased this year and one of the bays in the recycling shed is unavailable. This required the recycling team to sort the recycling at the kerbside to allow the disposal of cardboard recycling directly to the regional collector. This has caused on occasion for the collection run to complete later than scheduled.

An additional recycling staff member has been hired in May to reduce the time needed to collect the recycling. He will also support the bio solids processing pilot operation currently trialled at RIB 6.

10 Vandalism

Average levels of vandalism were recorded in May with only occasional graffiti and damage to Council property. 24 incidences of graffiti covering a total of 20 sqm was removed from Council owned walls and properties. Previous years typically 15-30 sqm of graffiti is removed every month.

The doggy-doo containers are routinely stripped clean and then used to drape nearby shrubs. A camera was placed to observe the culprits.

The only notable event where actual damage was caused was to the fences at Tarawera Park which were repaired.

11 RECOMMENDATION

That the report from the Manager, Operations and Services for the month of May 2021 be received.



Hanno van der Merwe, MSc (Eng), PhD
Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2020/21

31 May 2021

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Transport Management	25 15 01 3180	Road Maintenance	\$80,000	\$80,220	Jun-21				Year Programme - Small repairs
	402515 001	Kerb Replacement	\$93,500	\$88,011	Jun-21				Year Programme -Kerb and Channel
	402515 002	Street Light Upgrades	\$81,500	\$27,933	Dec-20	Jun-21			Pole Replacements delayed to supply issues
	402515 003	Reseals - Roads	\$134,000	\$96,221	Mar-21	Jun-21			Tender awarded
	402515 004	Pavement Treatment	\$36,500	\$22,021	Mar-21		Apr-21		Completed
	402515 005	Culvert replacements	\$596,000	\$538,400	Sep-20	Jun-21			Installed, finishing to be completed
	402515 009	Minor Safety Improvements	\$36,600	\$28,500	Oct-20		Feb-21		Speed Humps & Pedestrian Kings - completed
	402515 13/14	Footpath repairs & maint	\$267,100	\$214,810	Jun-21				Year Programme
	402516 001	Reseals - Carparks	\$14,100	\$0	Mar-21	Jun-21			Tender awarded
	402516 003	Replace Rubbish Bins	\$5,500	\$4,807	Jan-21	Feb-21			Completed
	402516 004	District Seating	\$1,400	\$1,155	May-21		Jan-21		Completed
	402516 027	Amenity Lighting	\$55,000	\$13,749	Nov-20	Jun-21			BMX, Skate Park, Marae, Carpark, EBET Funded
	402516 006	Town Centre Music	\$3,340	\$0	Jun-21				Completed, no replacements required
	402516 009	Town Centre - X-mas Lights	\$6,270	\$0	Nov-20				Completed
	402516 010	Town Centre Video Cameras	\$10,000	\$7,631	Dec-20	May-21			Completed
	402516 012	Town Centre Cobblestones 1	\$210,000	\$195,000	Aug-20				Completed Stage 1
	402516 012	Town Centre Cobblestones 2	\$175,000	\$85,000	Aug-20	Sep-20	Jun-21		Stage 2 in progress
402516 013	Town Centre - Lights	\$10,000	\$11,269	Jan-21	Feb-21			Completed	
		Asset Renewals Sub Total	\$1,735,810	\$1,334,507					
Stormwater	402601 001	Stormwater Renewals	\$100,000	\$82,478	Mar-21	Jun-21			Cesspit renewals
		Asset Renewals Sub Total	\$100,000	\$82,478					
	26 01 02 3500	Stormwater Maintenance	\$22,200	\$12,500	Jun-21				Year Programme
		Maintenance Sub Total	\$22,200	\$12,500					
Water Supply	303001 001	Flushing Mains	\$2,800	\$655	Nov-20	Jun-21			Year Programme
		Maintenance Sub Total	\$2,800	\$655					
	403001 001	Pipe Work Zone 1	\$1,200,000	\$685,817	Jun-21	Jun-21			Rising Main replacement
	403001 002	Pipe Work Zone 1-2	\$800,000	\$530,641	Feb-21	May-21	May-21		Bell Street and surrounds reticulation - Completed
	403001 003	Pipe Work Zone 6	\$16,000	\$0	Jun-21				Included in new programme
	403001 004	Toby Replacements	\$80,000	\$25,415	Jun-21				- Year Programme
	403001 005	Valve Refurbishment	\$36,900	\$5,587	Dec-20	Jun-21			
	403001 007	Refurbish Pump System	\$167,400	\$12,632	Mar-21	Nov-21		155	Expanded to replace all old pumps
	403001 010	UV Tube replacement	\$12,850	\$16,956	Feb-21				Completed
	403001 017	Line Dosing Controls	\$5,000	\$0	Nov-20	Mar-21	Feb-21		Completed, upgrade performed by staff
	403001 021	Headworks - Tarawera Boreholes	\$300,000	\$288,861	Sep-20	Nov-20	Dec-20		Completed, telemetry to be developed
	403001 024	Water Flow - Urnukaraka	\$49,000	\$0	Nov-20	Aug-21		49	Being designed
		Asset Renewals Sub Total	\$2,667,150	\$1,565,909					
	Wastewater	35 20 02 3180	Wastewater Maintenance	\$25,000	\$21,864	Jun-21			
303520 001		Sewer Line Cleaning	\$21,000	\$22,407	Jun-21				Year Programme
303520 002		Video Lines	\$14,600	\$15,900	Jun-21				Completed
303520 003		Centrifuge	\$29,000	\$19,012	Apr-21				Completed
303520 004		Plant Maintenance	\$60,000	\$77,262	Feb-21	May-21	May-21		Completed

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
		Maintenance Sub Total	\$149,600	\$156,445					
	403520 001	Refurbish Pumps	\$35,000	\$24,136	Apr-21	Jun-21			Repairs
	403520 002	Pipework	\$40,700	\$66,087	Sep-21		Apr-21		Rautahi-Cosmo pipe failure - Completed
	403520 004	Milliscreens Replacement	\$292,000	\$75,427	Mar-21	Jun-21			Deposit paid - Co-funded by DIA
	403520 027	Pumping Stations	\$120,000	\$56,840	May-21	Jun-21			Blundell Pump Station
	403520 011	Treatment plant pumps & lines	\$180,000	\$133,820	Jun-21				Replacements
	403520 012	Computer Equipment	\$70,000	\$39,496	Jul-21				Deposit paid - Co-funded by DIA
	403520 035	RIB development	\$70,000	\$70,669	Apr-21	May-21	May-21		Funded by DIA - Completed
		Asset Renewals Sub Total	\$807,700	\$466,475					
Refuse Disposal	303522 004	Scales and Electric Gate	\$10,000	\$9,480	Mar-21	Sep-20			Completed
	303522 006	Tree Removal	\$10,000	\$6,035	Feb-21	Mar-21	Apr-21		Completed
	403522 011	Maintenance Sub Total	\$20,000	\$15,515					Year Programme
		Recycling Bins	\$10,000	\$13,000	Jun-21				
		Asset Renewals Sub Total	\$10,000	\$13,000					
Pool	304031 012	Paint pool	\$15,700	\$14,435	Oct-20				Completed
	304031 006	Heat Exchange Unit	\$8,500	\$7,138	Oct-20	Mar-21	Feb-21		Completed
	304031 009	Spa Pool	\$6,300	\$5,169	Nov-20		Nov-20		Completed
	304031 011	Painting Buildings	\$6,300	\$6,000	Nov-20	Mar-21			Completed
		Maintenance Sub Total	\$36,800	\$32,742					
	404031 001	Club Rooms	\$200,000	\$105,298	Nov-20	May-21	May-21	91	Swimming Club Rooms conversion - Completed
	404031 016	Fences	\$50,000	\$0	May-21	Nov-21		50	aligned to new office build
	404031 043	Pool Entrance	\$200,000	\$0	Jun-21	Nov-21		200	aligned to new office build
	404031 059	Changing Rooms	\$6,000	\$5,400	Nov-20	Jun-21			Disability upgrade
	404031 060	Office Building	\$250,000	\$19,106	Jun-21	Nov-21		200	aligned to new office build
	404031 061	Filtration System	\$50,000	\$0	Nov-20	May-21	Nov-21	50	Electrical upgrade
	404031 062	Geothermal Steam Pipe	\$30,000	\$52,017	Jan-21	Mar-21	May-21		Additional costs due to valve replacements - completed
		Asset Renewals Sub Total	\$786,000	\$181,821					
Rec. Centre	304035 004	Major Maintenance	\$5,250	\$446	Apr-21	Jun-21			Completed
	304035 016	Lift Inspections	\$3,300	\$1,382	Nov-20		Aug-20		
		Maintenance Sub Total	\$8,550	\$1,828					
	404035 005	Building Various	\$6,500	\$2,948	Apr-21	Jun-21			
	404035 021	Air Extractors	\$10,000	\$0	Nov-20	May-21	May-21		Completed
		Asset Renewals Sub Total	\$16,500	\$2,948					
Town Hall	304036 003	Interior painting	\$1,200	\$1,200	Feb-21	Mar-21	Apr-21		Completed
		Maintenance Sub Total	\$1,200	\$1,200					
	404036 017	Audio visual equipment	\$6,000	\$0	Jan-21	Jul-21			IS Manager project
	404036 020	Furniture	\$2,600	\$0	Mar-21	Jun-21			Chairs
		Asset Renewals Sub Total	\$8,600	\$0					
Concert Chamber	304037 008	Painting - Interior	\$1,300	\$0	Mar-21				Completed
	404037 019	Maintenance Sub Total	\$1,300	\$0					
		Renewals	\$3,500	\$0	Feb-21	Mar-21	Apr-21		Alarm system Completed
	404037 003	Toilets	\$10,000	\$0	Mar-21				No work identified

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Town Centre Toilets	404037 017	Audio visual equipment	\$10,850	\$0	May-21				IS Manager project
		Asset Renewals Sub Total	\$24,350	\$0					
	304048 001	Exterior Clean	\$2,000	\$1,490	Dec-20		Dec-20		Completed
		Maintenance Sub Total	\$2,000	\$1,490					
			\$0	\$0					
		Asset Renewals Sub Total	\$0	\$0					
Passive Reserves	304042 001	Tarawera Walkway	\$7,200	\$8,235	Nov-20	Jun-21			Year Programme
	304042 002	Monica Lanham	\$23,400	\$14,148	Feb-21	Jun-21			Year Programme
	304042 003	At Risk Tree Removal	\$32,400	\$34,925	Jun-21				Year Programme
	304042 004	Ruruanga Stream Maintenance	\$3,500	\$3,245	Feb-21				Completed
	304042 008	Kayak Course	\$2,000	\$3,587	Jan-21	Feb-21	Mar-21		Completed
		Maintenance Sub Total	\$68,500	\$64,140					
	404042 001	Rubbish Bins	\$4,200	\$0	Apr-21	Jun-21			
	404042 002	Boundary Fences	\$17,750	\$17,835	Jun-21				Completed
	404042 003	Sprinkler Replacements	\$5,000	\$1,155	Nov-20	Mar-21			Completed
	404042 019	Seal Carparks	\$14,600	\$0	Mar-21	Jun-21			
404042 031	Reserve Fences	\$11,300	\$3,864	May-21	Jun-21				
404042 036	Upper Valley Outlet	\$20,000	\$0	May-21			20	Roll over to 2021/22	
	Asset Renewals Sub Total	\$72,850	\$22,854						
Sportsfields	304041 005	Goalposts	\$3,300	\$2,443	Mar-21	Apr-21			Completed
		Maintenance Sub Total	\$3,300	\$2,443					
	404041 011	Irrigation	\$15,000	\$4,788	Feb-21	Jun-21			
	Asset Renewals Sub Total	\$15,000	\$4,788						
Street Trees	304044 001	Tree Replacement	\$4,000	\$0	Jun-21				Year Programme
		Maintenance Sub Total	\$4,000	\$0					
	404046 001	Renewals	\$33,700	\$2,720	Dec-20	Jun-21			Robinson Street
404046 002	Bins/Seats	\$1,500	\$0	Feb-21	Jun-21				
404046 009	Fence	\$5,000	\$1,278	Mar-21	Jun-21			Cobham Dr	
	Asset Renewals Sub Total	\$40,200	\$3,998						
			\$0	\$0					
		Maintenance Sub Total	\$0	\$0					
Cemetery	404047 006	New Section	\$5,000	\$0	Mar-21	Jun-21			
	404047 008	Fence	\$15,000	\$0	Dec-20	Jun-21			
		Asset Renewals Sub Total	\$20,000	\$0					
	405060 011	Library - Air Conditioner	\$8,000	\$6,297	Sep-20				Completed
405060 025	Flooring	\$20,000	\$6,522	Apr-21	Jun-21			Completed	
	Asset Renewals Sub Total	\$28,000	\$12,819						
Dog Pound	405061 012	New Pound	\$720,000	\$80,410	Feb-21	Nov-21		640	Redesigned for new location, tender released
		Asset Renewals Sub Total	\$720,000	\$80,410					
	305062 025	Tarawera Park Toilet Paint Roof	\$3,100	\$2,925	Mar-21		Nov-20		Completed
305062 029	Building Maintenance	\$10,400	\$4,563	Nov-20		Nov-20		Completed	
		Maintenance Sub Total	\$13,500	\$7,488					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
	405062 029	Tarwera Park Changing Sheds Floor	\$4,350	\$4,000	Mar-21		Oct-20		Completed
		Asset Renewals Sub Total	\$4,350	\$4,000					
Depot	305063 003	Building Maintenance	\$3,300	\$1,200	Mar-21				Completed
		Maintenance Sub Total	\$3,300	\$1,200					
	405063 015	Garages	\$20,000	\$0	Jan-21	Jun-21			
		Asset Renewals Sub Total	\$20,000	\$0					
District Offices	305064 001	Paint walls	\$2,300	\$0	May-21	Jun-21			Touch-ups - Year Programme
	305064 004	Fire Protection	\$3,400	\$3,348	Nov-20	Jun-21	May-21		Completed
		Maintenance Sub Total	\$5,700	\$3,348					
	405064 001	Air Conditioning	\$12,500	\$10,750	Jan-21				Completed
	405064 012	Sundry Furniture	\$11,500	\$2,550	Jun-21				
	405064 013	Ladies Toilets	\$30,000	\$11,389	Mar-21	Jun-21			
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-21				
	405064 020	Flashings and Spouting	\$30,000	\$7,478	Oct-20	Mar-22		20	Report to Council in June
		Asset Renewals Sub Total	\$85,100	\$32,167					
Plant	60 80 01 7600	Vehicles	346,200	360,954	Jun-21				Includes 3W Grant DP
		Asset Renewals Sub Total	\$346,200	\$360,954					
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$10,000	\$1,706	May-21	Dec-22		10	Sound proofing etc - engineering report
	15 07 01 7600	Renewals - Information Centre	\$10,000	\$0	Jun-21			10	
	15 08 01 7600	Commercial Developments	\$1,500,000	\$1,760,576	Jun-21				
		Asset New/Renewal Sub Total	\$1,520,000	\$1,762,282					
		Maintenance Sub Total	\$422,750	\$381,214					90%
		Asset Renewals Sub Total	\$9,027,810	\$5,931,410					66%
		Total	\$9,450,560	\$6,312,624					67%
									Roll over \$1,499,000

MONTHLY REPORT

ECONOMIC AND COMMUNITY DEVELOPMENT

May 2021

1 Economic Development/ Industrial Symbiosis Kawerau (ISK)

Kawerau Putauaki Industrial Development (KPID) Updates

The KPID Partners have provided the following progress updates on their projects:

Kawerau Container Terminal (KCT) and Siding

- The design of the rail siding has been completed to the midway (50%) stage and is currently being reviewed by KiwiRail and KCT.
- The Level Crossing Safety Impact Analysis (LCSIA) draft report for the Onepu Springs Road rail crossing has been completed and will now be reviewed.

Putauaki Trust Industrial Development

- The State Highway roundabout and roading construction works are near completion and are on track for finishing in June.

Off-Highway Road (OHR)

- The Bay of Plenty Regional Council and Kawerau District Council have started the formal Limited Notification process with affected parties in connection with the OHR resource consent applications.

ISK Kawerau Pathways to Work (KPTW)

The following is a summary of KPTW activities for May 2021:

KPTW Programme Closure

The KPTW team are continuing preparations for the closure of the programme at the end of June. The staff have found other employment but will continue with KPTW until its finish.

Job Opportunities

- KPTW assisted a young local man who walked into the office seeking employment. The team helped him with his CV and interviewing skills, which enabled him to approach his job application with confidence. He was successful and now has full-time employment.
- KPTW supported Sequal Lumber Ltd with their employee recruitment and interviews that were held at the ISK office. Sequal's feedback to the team was "*I don't know how we would have pulled the day off without your help and use of your offices, it was a hugely successful day. All of the people we employed had responded to the advertisement on the KPTW Facebook post.*" Sequal employed 12 people directly from their Open Day interviews.
- Nikita Solomon, a cadet registered with KPTW in 2020 went on to complete training and has now secured a full-time position with Carter Holt Harvey.

- A one-day training workshop is scheduled for ISK members and their employees in mid-June to assist them in responding appropriately and safely when they suspect or find that someone is experiencing Family Harm. The focus for the day will be on the overarching concepts of coercive control, entrapment and resistance. Employer responsibility under the Family Violence Act will also be addressed.

2 Kawerau i-SITE Visitor Information Centre

Bay Hopper

The new Bay Hopper bus service (no.135) started at the end of May. The new service includes two extra days, providing a total of four days a week with four departures instead of two from the i-SITE. The new days are now Monday, Wednesday, Friday and Saturday.

There has been an increase in Bee card registrations with the onset of the new service and a noticeable interest in the new timetables which are available from the i-SITE.

First Australian visitors

The i-SITE welcomed our first Australian visitors and booked them on a scenic flight over Whakaari, Putauaki and Tarawera with local Tourism Operator White Island Flights. This was the first tourism experience booking for the Kawerau i-SITE and also the first international booking for the local operator since the COVID-19 pandemic.

Staff Movements

The team farewell Tanaya Rudolph-Wilson who is leaving to start her new venture. Tanaya joined the i-SITE as a cadet via the Kawerau Pathways to Work (KPTW) cadetship programme and then continued as a Visitor Information Officer (VIO). Tanaya has been a valuable member of the i-SITE team and was instrumental in establishing the Kawerau Walking Tours. We wish her the best of luck in her future endeavours.

Activities promoted through the i-SITE

Activities promoted during May are summarised in the table below:

Events & Activities	Community Groups
<ul style="list-style-type: none"> • North Island Canoe Slalom Championships 	<ul style="list-style-type: none"> • The Kawerau Chronic Obstructive Pulmonary Disease (COPD) and Asthma Support Group • Kawerau Toast Masters • Hikitia Te Hā • Community Markets • Falls Prevention • Hīkoi mō ora-walk for health • Keep on your feet • Gentle yoga • Atomic after school kids outreach

Monthly Statistics

The monthly statistics report is attached.

Kawerau "What's on" Calendar

The monthly calendar for June 2021 is attached.

3 Community Activities

Kawerau Neighbourhood Support (KNS)

Currently, KNS is still on standby for any civil emergencies. Meagan Edhouse (Emergency Management Advisor, Community Resilience) will be looking at further training for the KNS community response team.

KNS has applied to New Zealand Neighbourhood Support (NZNS) and Community Organisation Grants Scheme (COGS) for funding, during May. The current funding accountability report to COGS is due in June.

The KNS Coordinator met with Karen Stanton, the Coordinator for Kawerau and District Ageing in Place (KADAP), and discussed marketing KADAP's services. Karen will attend the next Newbie meeting in July to introduce KADAP.

KNS currently have 924 registered members who are mostly new members of the Kawerau community. The KNS Facebook page has had a positive increase in activity from 36% community engagement to 50%.

4 RECOMMENDATION

That the report from the Economic and Community Development Manager for May 2021 be received.



Glenn Sutton

Economic and Community Development Manager

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Kawerau i-SITE - Monthly Statistics

2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	1,585	629	2,014	1,588	2,781	3,770	4,282	2,599	2,653	4,245	2,453	3,959	32,558
Interislander	2	1	0	1	0	0	2	0	1	0	0	1	8
Intercity Bus tickets	72	91	64	73	67	75	63	57	68	69	75	62	836
Forestry Permits	239	66	147	190	98	572	640	181	150	272	123	126	2,804
Toilet Facilities	2,478	1,842	1,930	Door counter not working	3,655	1,994	1,462	1,725	1,744	2,005	1,800	1,800	20,635
Campervans nights	26	31	30	22	21	12	26	24	28	23	38	37	318
Campervan extra nights	9	17	13	0	0	4	0	4	14	28	28	8	125
Fish and Game Licences	0	0	3	5	1	1	5	3	1	3	0	0	22
Online Permits	13	0	0	0	0	0	0	0	0	0	0	0	13

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries											212		
Interislander	0	0	2	0	2	4	1	2	1	0	0	0	12
Intercity Bus tickets	75	79	79	75	62	60	72	52	31	0	2	28	615
Forestry Permits	87	69	106	148	131	662	712	99	163	0	0	74	2,251
Toilet Facilities					2,006			door counter disconnected					
Campervan power users	46	22	30	29	26	12	20	18	19	0	7	35	264
Campervan extra nights	18	3	16	1	5	4	4	0	10	0	2	38	101
Fish and Game Licences	1	0	0	2	2	2	8	0	0	0	0	3	18

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	622	397	523	462	556	782	908	445	501	489	414		6,099
Interislander	0	1	2	0	2	1	1	0	0	1	0		8
Intercity Bus tickets	29	22	23	39	31	35	32	27	32	37	26		333
Forestry Permits	149	119	138	208	139	321	488	224	124	274	116		2,300
Toilet Facilities	6,785	3,588	4,681	4,189	5,230	8,861	9,483	4,395	5,672	3,882	1,258		58,024
Campervan power users	32	30	23	12	30	16	20	13	31	27	30		264
Campervan extra nights	12	4	13	4	0	5	1	4	4	1	11		59
Fish and Game Licences	0	0	1	0	0	0	0	0	1	2	2		6



What's ON in Kawerau

- = Major Events
- = Monthly Event
- = Community Activities

JUNE 2021

Tuesday's

Moove & Groove Dance Classes - Kawerau Life Konnect, 371 River Road from 1:30pm to 2:30pm
 Bring a bottle of water, a yoga mat or towel. Suitable for all ages and stages of fitness - GROOVE allows you to move your body your way, and feel good about it. You can even GROOVE from a chair if movement is difficult for you. For more information, please contact Sue Gould on 021-118-9934.

Tuesday's

Men's Morning Tea - Kawerau Presbyterian Church, 50 Onslow Street from 10:00am to 11:00am
 An opportunity for men of all ages and backgrounds to meet within a friendly space and enjoy a chat. For more information, please contact Bob on 07-323-7626.

Tuesday's

Atomic After School Kids Outreach - Atomic Church, 98 Onslow Street from 3:00pm to 5:00pm
 The Kids Outreach Program was designed solely for the younger kids in our community. Suitable for kids aged 5 years old and upwards, this program uses fun games and challenges, to help further their social development and personal growth as they grow in the things of Jesus. For more information, please contact Hani Tatu on 027-349-0475.

Wednesday's

Hikitia Te Hā/Uplifting The Breath - Kawerau Rose Garden, starts at 10:00am
 Hikitia Te Hā is a series of simple Te Ao Māori breathing exercises that anyone can learn. Focusing on our breathing calms the body and mind, and is a very helpful practice for feeling present and mindful. For more information, please contact Sheryl Laws Patangata on 027-292-3446 or 07-323-8170.

Wednesday's

Falls Prevention - Concert Chambers, starts at 11:00am
 Community based ongoing peer-led classes for men and women over 65 to improve balance, leg strength, flexibility and general fitness. For more information, please contact Diane on 07-322-8489 or 027-524-7407.

Thursday's

Hikoī Mō Ora/Walk for health - Outside Kawerau Pools, starts at 10:00am
 An opportunity to meet other likeminded people for good health & wellness. For more information, please contact George Mastenbroek on 022-530-4010.

Thursday's



Keep on your feet Kawerau - Bert Hamilton Hall, 4 Porritt Drive from 10:00am to 11:00am
 This class is designed for adults 65+ to improve strength and balance for the purpose of falls prevention, and increased wellbeing and independence, entry is \$3.00. For more information, please email Rachel Garden on rachelg@sportbop.co.nz or contact her on 021-191-6544.

Thursday's

Kawerau Ukulele Club - Catholic Church Hall, 123 Onslow Street from 1:00pm to 3:00pm
 Come be a part of a group who foster positive relationships through music. For more information, please contact one of the following: Robyn on 07-323-6281 or Lisa on 07-323-8912.

Thursday's (Weather pending)

Kawerau Urban Food Forest - Monika Lanham Reserve, River Road, back of South School, 10:00am to 12:00pm
 We are always looking for volunteers. All you need is time and a willingness to learn. Workshops are available to create and promote sustainability with a community driven approach. For more information, please contact Kawerau Life Konnect on 07-282-3084.

-  = Major Events
-  = Monthly Event
-  = Community Activities

JUNE 2021

Monday 7 & 21 June

Kawerau Toastmasters - Catholic Church Hall, 123 Onslow Street from 7:00pm to 9:00pm

If you struggle with speaking to groups of people or even to an employer about situations regarding personal matters, then come and give Toastmasters a go. Learn how to speak with confidence and reassurance, in a small and vibrant group and learn how to speak words correctly and with power. For more information, please contact Andrew Broxholme on 021-087-66836.

Thursday 10 & 24 June (Weather pending)

Community Markets - Circus Paddock on Plunket Street, from 9:00am to 1:30pm

Kawerau's monthly daytime market. Selling an array of goods, knitting, fruit, trees, sewing, apparel wear, second hand clothing and many other items. Come one come all and check out the bargains and the amazing prices. Always a great atmosphere with lots of friendly people! New stalls are welcome. For more information, please contact Graeme Webb on 021-043-2437.

Sunday 13 June

Upper & Lower Course Race - Firmin Lodge, Tarawera River. **ALL DAY EVENT**

The Canoe Slalom BOP Club Race will be held on Sunday the 13th of June on both the lower and upper course of the Tarawera River in Kawerau. Registrations close on Saturday the 12th of June at midnight. For more information, please email Kim Blair on aces@canoeslalombop.co.nz or visit <https://canoeslalombop.co.nz/>.

Saturday 19 June

Gravity Sport 6 hr Adventure Race - Tarawera Forest

The environment in and around Kawerau is perfect for the 6HR Adventure Races and the organisers set a course which is suitable for all abilities and allows beginners to select their tasks to their ability level. Teams are made up of mixed, open male, open female, secondary schools male/female yr 9 & 10, yr 11-13 in all categories. For more information, please email kaweraugravitysports@gmail.com or visit <https://www.sporty.co.nz/kaweraugravitysports>.

Monday 21 June

The Kawerau COPD and Asthma Support Group - Bert Hamilton Hall, 4 Porritt Drive, starts at 10.00am

The Kawerau COPD and Asthma Support Group is holding their monthly meeting at the Bert Hamilton Hall on Porritt Drive. Everyone with a chronic breathing disorder is welcome to attend. For more information, please phone the COPD Liaison Officer on 07-307-1447 or 0800-227-363.

Friday 25 June

Diabetic Support Group - Kea Building, 60 Onslow Street from 1:00pm to 3:00pm

Come along and join. Everyone is more than welcome to come and partake in the knowledge of how to live better with this INVISIBLE GUEST. For more information on venue updates, please contact Brett Pacey on 07-323-8887 or 027-283-3597.

Monday, Tuesday & Thursday's

Winter Opening Hours & Aqua classes - Kawerau Pools, Plunket Street

Aqua Bells are Monday and Thursday evenings starting at 5:30pm. **GOLD COIN DONATION**

Morning Aqua classes are Tuesday's and Thursday's from 9:00am to 10:00am.

Green prescription customers are welcome.

Winter Opening Hours

Monday – Sunday 9am to 7pm

All pools are cleared 30mins before closing time.

(Cleared 6:30pm daily from Monday – Sunday)

If you wish to book the Maurie Kjar Memorial Swimming Pool complex for private hire please contact the Kawerau District Council on 07 306 9009.

MONTHLY REPORT

EVENTS AND COMMUNITY ACTIVITIES

May 2021

1 Events

1.1 Event Marketing Fund

No applications have been received in May.

Upcoming Events

1.2 Canoe Slalom Bay of Plenty (CSBOP)

The schedule for Kawerau is as follows:

- 12 – 13 June Training Camp & Race Day
- 21 - 22 Aug Training Camp & Race Day
- 18 – 19 Sept Training Camp & Race Day

1.3 Dog Agility Show 2021

The Eastern Bay of Plenty Dog Obedience Club has the following date booked in at Prideaux Park in 2021; this will mark the first of the 2021/22 summer season of shows:

- 27 – 28 November Championship Jumpers & Agility Ribbon Trial Event

1.4 Gravity Sports Club '6HR' Adventure Race, 19 June 2021

The landowners are reviewing health and safety documentation provided by the event organiser. Council is providing support to the event with the provision of billboards.

1.5 Kawerau Young Achievers Awards, 25 August 2021

The date has been set for the awards with the Town Hall confirmed as the venue.

1.6 Kawerau WoodFest and National Woodskills Competition

In support of the National Woodskills Trust decision to postpone the Woodskills Competition for 2021, Council has also decided to postpone Kawerau WoodFest 2021.

1.7 66th Kawerau King of the Mountain Race, 30 October 2021

Entries opened May 1 with the following to date:

Category	Sub Total	Kawerau Resident	Total
Junior Male	0	0	0
Junior Female	0	0	0
Open Male	5	0	5
Open Female	0	0	0
Veteran Male	1	0	1
Veteran Female	2	0	2
Super Vet Male	3	2	5
Super Vet Female	5	0	5
TOTAL	16	2	18

Entries are available through www.kaweraukingofthemountain.co.nz

The Kawerau resident discount rate is available at the Kawerau i-SITE. Entry fees are as follows:

Kawerau Residents:

- Juniors (14-20) - \$30
- Seniors (21+) - \$40

Standard Entries:

- Juniors - \$50
- Seniors - \$70

Race Day (Late Entries):

- Juniors - \$70
- Seniors - \$90

Health and Safety documents are currently under review and being updated.

1.8 Kawerau Christmas in the Park, 18 December 2021

The date has been set for the 2021 festive celebration, stakeholders and contractors are being informed of this date.

Contractors are being engaged currently and quotes for services being sourced ready to submit funding applications.

1.9 Tarawera Ultramarathon, 12 & 13 February 2022

Entries open June 1 for next year's race, with the likelihood that competitors will be able to participate from Australia.

Completed Events

1.10 Whakatane Bird Show, 1 & 2 May 2021

The event organisers considered the annual bird show a success. Attendees came from across the North Island with some participants visiting Kawerau for the first time.

1.11 Eastern Bay of Plenty Kennel Association Show, 8 & 9 May 2021

Approximately 400 pedigree breeds attended from across New Zealand.

1.12 Rangitaiki Netball Tri Series, cancelled due to inclement weather

1.13 Canoe Slalom Bay of Plenty Club Race, 16 May

A strong contingency of BOP paddlers were present in Kawerau for this club race, while Firmin Lodge was occupied overnight for a number of the competitors and volunteers.

2 Youth Projects

2.1 Kawerau Youth Council (KYC)

The KYC met on May 20 with apologies received from Cameron Dyer and Tuaine Te Rangi, Councillor Julian also apologised. In attendance were Meagan Edhouse (Emergency Management BOP) who presented on Civil Defence and Glenn Sutton spoke about his role in Council.

The group discussed their involvement in the ANZAC day event. The members commended Matariki on his MC role.

Matariki Turuwhenua was voted as the Chair and Heidi Parks the Deputy Chair. Renee Powell is the secretary while Te Raina Milosevic and Tithe Te Pania will be project managers.

Te Raina Milosevic, Tuaine Te Rangi, Sky Raki and Elly-Marie Beatie will be sworn in on June 23 by His Worship the Mayor.

KYC Monthly Meeting Dates – Council Chamber

- Thursday June 10
- Thursday July 8
- Thursday August 12
- Thursday September 9
- Thursday October 14
- Thursday November 11

2.2 Ministry of Youth Development (MYD) funding

The MYD have contacted Council and indicated that Kawerau District Council will require no funding application in 2021/22, with the current contract extended once again into the next financial year.

Council is waiting upon the Ministry of Social Development service agreement, and the expected sum will be on par with the previous two years – approximately \$10k.

2.3 Work Experience - Heidi Parks

KYC member Heidi Parks is undergoing a five-week schedule of work experience in various departments at Council. This will cover health and safety, administration, customer services, governance, library, museum, regulatory, i-SITE, communication and events.

2.4 Future Leaders Kawerau

Amy Hayes will be assuming the role as the Future Leaders coordinator for Kawerau until October 2021.

2.5 Young Achievers Awards, 25 August 2021

The Kawerau Town Hall (4-6pm) will be the venue for the 2021 awards. The following dates have been set for the 2021 Young Achievers Awards:

- Nominations Open 25 June 2021
- Nominations Close 14 August 2021

Nomination forms will be available online.

3 **RECOMMENDATION**

That the report from the Events and Venues Manager for the month of May 2021 be received.



Lee Corbett Barton
Events and Venues Manager

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Meeting: Regulatory & Services Committee

Meeting Date: 15 June 2021

Subject: Funding Applications for KOTM and CITP 2021

File No.: 309305

1 Background

Council has postponed Kawerau WoodFest 2021 in support of the National Woodskills Trust decision to postpone the National Woodskills Competition 2021.

Council has the following events remaining to plan and deliver, both of which require external funding to ensure the delivery and safety standards are of the highest level:

- Kawerau King of the Mountain (KOTM)
- Kawerau Christmas in the Park (CITP)

It is proposed that in 2021 the following funding organisations be applied to for funding:

- New Zealand Community Trust (NZCT)
- Lion Foundation
- Trust (EBET)
- Lotto Community Funding

Council has reserved the right to apply to BayTrust in previous years, however, it is recommended that Council applies to BayTrust which has a community events specific pool of funds (up to \$15k).

CITP would fit the following criteria outlined by BayTrust:

Vibrant and Fun Communities

- Community driven arts, cultural and heritage opportunities / activities that enrich the lives of communities through active participation and inclusion
- Events up to \$15,000 maximum where the majority of the below elements are present:
 - A free to the public component
 - That reflects the interests of a high % of the community
 - Outreach to schools or youth involvement
 - Local community involvement in the organisation and delivery of the event
 - High volunteer involvement
 - Where BayTrust funding will make a material difference to the event
 - That have material economic development spin off

A summary of the proposed funding applications is provided in the table below:

Funder	Description	Amount (excl. GST)	Closing Date
NZCT	KOTM/CITP Logistics, Attractions, Safety, Marketing	\$90,000 \$25,000 – KOTM \$65,000 - CITP	15 th of the month
EBET	KOTM/CITP Sound Systems and audio visuals	\$10,000 \$ 5,000 – KOTM \$ 5,000 - CITP	First week of each month <i>(for events funding)</i>
LION FOUNDATION	KOTM/CITP Logistics, Attractions, Safety, Marketing	\$50,000 \$ 5,000 – KOTM \$45,000 - CITP	Applications received all year round
BAYTRUST	CITP Logistics, Attractions, Safety, Marketing	\$15,000	Applications received all year round
LOTTO	CITP Logistics, Attractions, Safety, Marketing	\$15,000	14 July 2021
TOTAL		\$180,000	

If Council receives excess funds, grants will be partially or in full, returned to the relevant funder.

2 Options Considered

Council has two options to consider:

- 1) Apply to external funding organisations

By applying to funding organisations, Council will be in a position to deliver the major events to the high standard as in previous years.

This option is recommended

2) Do not apply to external funding organisations

By not applying to the external funding organisations, the quality and reputation of the major events would be at risk.

This option is not recommended

3 Policy and Plan Considerations

The proposal in this report is consistent with Council's Policies and Plans.

4 Risks

If insufficient funds are received it will put one or more of the events at risk of not being delivered, alternatively a lack of funds may reduce certain activities within each event. This has the potential to increase Health & Safety risks and loss of reputation with Council's event delivery.

If other Kawerau organisations apply to the identical funders during the same funding round, Council may receive less or potentially no funds.

5 Financial Considerations

There are no financial considerations other than those already included in the 2018-2028 Long Term Plan.

6 Legal Considerations

Council is required to submit accountability reports for funds received and in larger grants independent audits may be required.

Signed minutes passing a resolution to apply for funds are required by some of the funders and incomplete applications could be dismissed.

7 Significance and Engagement

The two major events (KOTM & CITP) are flag ship Kawerau events and are owned and delivered by Council.

Both events draw upon an extensive level of the Kawerau community; requiring multiple agencies and community groups to assist with the delivery of them.

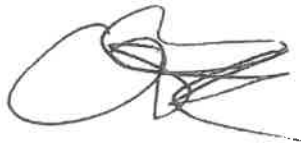
Both events are uniquely different and synonymous to the Kawerau District; creating excellent community development, positive promotion and benefit to the Kawerau and wider Eastern Bay of Plenty community.

8 Conclusion

In conclusion, having identified the implications; assessed the degree of risk and significance and undertaken or proposed engagement of a level and form commensurate with the decision to be made, the conclusion/recommendation of this report is that Council should proceed with applying to multiple funding organisations as outlined.

9 RECOMMENDATIONS

1. That the report "Funding Applications for KOTM and CITP 2021" be received.
2. That Council approves funding applications for the Kawerau KOTM and CITP 2021 be prepared and submitted to:
 - New Zealand Community Trust for \$90k
 - Trust Horizon for \$10k
 - Lion Foundation for \$50k
 - BayTrust for \$15k
 - Lotto for \$15k



L C Barton
Events and Venues Manager

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**The Meeting of the Regulatory and Services Committee
will be held on Tuesday, 15 June 2021
in the Council Chamber commencing at 9.00am**

A G E N D A

Apologies

Public Forum

A period of 30 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for three minutes.

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Chief Executive Officer) (340000)

Pgs. 1 - 13

Attached is the report from the Chief Executive Officer covering Regulatory and Planning Services activities for the month of May 2021.

Recommendation

That the report on Regulatory and Planning Services activities for the month of May 2021 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Manager, Finance and Corporate Services) (211000)

Pgs. 15 - 23

Attached is the report from the Manager, Finance and Corporate Services covering activities for the month of May 2021.

Recommendation

That the report from the Manager, Finance and Corporate Services for the month of May 2021 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 25 - 32

Attached is the report from the Manager, Operations and Services covering activities for the month of May 2021.

Recommendation

That the report from the Manager, Operations and Services for the month of May 2021 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 33 - 40

Attached is the report from the Economic and Community Development Manager covering activities for the month of May 2021.

Recommendation

That the report from the Economic and Community Development Manager for the month of May 2021 be received.

5 Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)

Pgs. 41 - 44

Attached is the report from the Events and Venues Manager covering events and community activities for the month of May 2021.

Recommendation

That the report from the Events and Venues Manager for the month of May 2021 be received.

6 Funding Applications for Kawerau King of the Mountain and Kawerau Christmas in the Park 2021 (Events and Venues Manager) (340000)

Pgs. 45 - 48

Attached is the report from the Events and Venues Manager covering funding applications for Kawerau King of the Mountain and Kawerau Christmas in the Park 2021.

Recommendation

- 1. That the report from the Events and Venues Manager for funding applications for Kawerau King of the Mountain and Kawerau Christmas in the Park 2021 be received.*
- 2. That the Council approves funding applications for the Kawerau King of the Mountain and Kawerau Christmas in the Park 2021 be prepared and submitted to:*
 - New Zealand Community Trust for \$90k*
 - Trust Horizon for \$10k*
 - Lion Foundation for \$50k*
 - BayTrust for \$15k*
 - Lotto for \$15k*

R B George

Chief Executive Officer