



**The Meeting of the
Regulatory and Services Committee
will be held on Tuesday, 17 August 2021
in the Council Chamber, commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell
Councillor C J Ion – Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks
Councillor F K N Tunui

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

MONTHLY REPORT REGULATORY & PLANNING SERVICES

July 2021

1 Animal Control

1.1 Dog Registration

Dog registrations for the 2021/22 year were due by 31 July. As at 31 July 1,238 dogs (1,475 listed in register) had been registered representing 84% of known dogs.

50% penalty notices have been sent to the 188 owners of the 237 unregistered dogs and owners of dogs not registered by 31 August will be subject to \$300 infringements.

1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There was one attack on another dog. An infringement was issued and amendments made to the property to secure the dog.

2 Monitoring and Compliance

Noise complaints attended have been resolved, generally without incident. There were no seizures of equipment causing noise undertaken during the period.

3 Alcohol Regulation

There are no issues to report. There are no current applications for new off-licences.

4 Food Safety and Premises

Council has a contract service arrangement in place with Whakatane District Council (WDC) for services provided under the Food Act 2014. New Zealand Food Safety – Haumarū Kai Aotearoa (NZFS) has engaged IANZ to undertake the Surveillance Assessment of Whakatane District Council (WDC). As part of this review, IANZ is required to assess the contract arrangements in place. This is provisionally scheduled for November 2021.

5 Environmental Health

There are no issues to report.

6 Building Control

6.1 Building Consent Authority (BCA)

Sixteen Building Consent applications were lodged in July compared to an average of nine consents lodged per month last year. This increase in consent applications is expected to continue. The 16 applications lodged are broken down as follows:

- 4 industrial (new and alterations)
- 4 new dwellings
- 6 minor works (garages, solid fuel heaters, wet showers, etc.)
- 2 other (change of use, certificate of acceptance)

7 Civil Defence Emergency Management (CDEM)

A new CDEM induction process for Council staff, specifically aimed at employees working in outdoor operational roles, was delivered by EMBOP Advisor Meagan Edhouse on Friday 30 July 2021. The induction provides a broad view of hazards impacting the region, personal preparedness, assistance requirements in response and future training pathways. The inaugural induction was received extremely well from the 19 attendees present and stimulated constructive dialogue. Further inductions will continue to be delivered to cover all relevant current employees and new employees joining the organisation in the future.

8 Resource Management

The Government plans to repeal the Resource Management Act 1991(RMA) and replace it with three new pieces of legislation. The three proposed new pieces of legislation to replace the RMA are.

- Natural and Built Environments Act - intended to be the primary piece of legislation to replace the RMA.
- Strategic Planning Act - will provide a strategic and long-term approach to how we plan for using land and the coastal marine area. Long-term spatial strategies in each region will be developed to identify areas that:
 - will be suitable for development
 - need to be protected or improved
 - will need new infrastructure and other social needs such as hospitals and schools
 - are vulnerable to climate change effects and natural hazards such as earthquakes.
- Climate Adaptation Act - will support New Zealand's response to the effects of climate change. It will address the complex legal and technical issues associated with managed retreat and funding and financing adaptation.

The exposure draft of the Natural and Built Environments Bill has been released and has been referred by Parliament to a select committee inquiry. A second select committee process will be held when the Bill, along with the SPA Bill, is introduced to Parliament in early 2022.

A workshop with Elected Members on this reform will be held later in the month.

9 District Plan

9.1 District Plan Review

A review is being undertaken of what will be required for the District Plan review now that the Exposure Draft of the Natural and Built Environments Act has been released. This involves assessing whether it will be transferable work under the reformed legislation. There will however be the need to do some of the planned work regardless and Hayson Knell are reviewing the scope of their proposal.

The next phase of work as currently proposed is the key stakeholder engagement and then preparation of the draft DP document. If we continue as planned this would push the process out to early 2023.

9.2 Resource Consents

One resource consent application was processed to a decision during the period:

<u>Applicant</u>	<u>Lodged</u>	<u>Description</u>	<u>Property Address</u>	<u>Decision</u>
Generation Homes	28/06/2021	Dwelling exceeds 35% site coverage	34 Tiwhatiwha Crescent	Approval granted 12/07/2021 (10 days)

RECOMMENDATION

That the report on Regulatory and Planning Services activities for the month of July 2021 be received.



Russell George, CA, MBA
Chief Executive Officer

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MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

July 2021

1 Library and Museum

1.1 Library

July was a busy month for the Library with school holiday programming proving popular, particularly the Matariki based sessions. The team also worked with local schools and youth promoting winter reading, which resulted in youth reading 460 books over the six week period, many in-house in the afternoons with staff. There was also high school class visits as part of this promotion.

A second round of Better Digital Futures (teaching tech skills to seniors) began this month with eight participants.

This month the displays were the Matariki/Starry, Starry Nights, Winnie-the-Pooh's 95th birthday and the Olympics.

Library Statistics

	July 2021	YTD 2020/21	July 2020	YTD 2019/20
Items issued	4,020	4,020	4,064	4,064
People visiting	8,688	8,688	6,726	6,726
New Members	23	23	30	30
Members Active*	1,716			

*Those people that have used library services in the last 2 years

1.2 Museum

July was very busy for the Museum Team with three exhibitions and an exhibition booklet produced for the month. The first exhibition, *Paper Machine Number 3* explores the history of the number 3 Paper Machine from its commission in the mid 1970's through to the final reel on 29th June 2021, signalling the end of newsprint production in Kawerau. This display is located in the inner gallery and Jellicoe Court windows. The team also worked with Norske Skog and the events team to produce the displays for the public celebration day in the Town Hall on 17 July.

The last exhibition is in the Library foyer celebrating World Hepatitis Day (28 July) and the role Kawerau played in the early days of research that was being conducted in the medical field.

The closure of Norske Skog Tasman Paper along with the resulting exhibition work has seen a significant amount of material donated to the Museum, mainly photographic and ephemera. Processing this material is expected to dominate staff workload over the next 6-8 months. It has also given the museum team the opportunity to capture significant stories, images, contacts and people, which will be added to the collection. Interest in the Museum continues to grow with two group visits from the Friendship Group and the Whakatane & District Historical Society.

Finally, Hally Barlow commenced as the new Museum Assistant at the end of July.

Sir James Fletcher Kawerau Museum Statistics

	July 2021	YTD 2020/21	July 2020	YTD 2019/20
Exhibitions	3	3	1	1
Objects	6	6	5	5
People	13	13	7	7
Documents	6	6	7	7
Photographs	9	9	39	39

2 Weather Station

The following table shows: the average temperature for the month of July, the average temperature for the calendar year, the total sunshine hours for the month and the accumulated sunshine hours for the calendar year and the rainfall for the month along with the total for the year, with comparisons to the previous year.

	July -2021	July -2020	July YTD - 2021	July YTD - 2020
Average Temperature (°C)	13.9	15.2	19.8	21.7
Sunshine Hours (Hrs:Mins)	165:31	125:50	1,263:02	1,314:50
Rainfall (mm)	226.5	146.5	627.1	721.4

3 Payments

There were eight payments made in July 2021, which exceeded \$50,000.00:

- Inland Revenue Department (x2) – PAYE F/E 20/6 \$62,773.93 & 4/7 \$66,376.52
- Brickhouse Technologies – Renew WWTP Contra-shear \$142,025.00
- Cooney Lees Morgan – Progress Payments Units 5 & 6 and 7 & 8 \$176,346.35
- Crossroads Construction Ltd – Resurfacing & town centre \$195,215.85
- Horizon Services Ltd – Streetlight Upgrade Glasgow & I-Site \$65,582.14
- Tane Mahuta NZ Ltd – MTFJ \$133,000.00
- Waiotahi Contractors Ltd – River Road culverts \$51,846.42

4 Grants

4.1 Community Grants Scheme:

Council is currently inviting applications to the community grants scheme and there is a budget of \$20,000 available to provide grants to various community groups.

4.2 Creative Community Fund:

There is a balance of \$21,950 unallocated Creative NZ funds as at 30 June 2021. Also Creative New Zealand has confirmed funding of \$9,643.80 in August and a further \$9,643.80 in May 2022.

Creative New Zealand have approved all of the unallocated funds to be carried forward and available for distribution.

Applications for the first round of funding will be advertised during August and September, and it is expected that the Committee will meet in the second half of September (to be confirmed with the chair).

5 **Communication**

Below is a brief summary of the communication tasks that were delivered during July 2021:

5.1 Council Community Updates (Newsletter)

- Completed Community update on 9th and 23rd July
- Community Update delivered to houses, published on website and social media

5.2 Long Term Plan 2021-2031

- Council adopted the 2021 – 31 Long Term Plan Tuesday 27 July 2021 with a clear audit opinion
- All suggested corrections have been included in the LTP document which is now on the website
- Submitters are being responded to regarding Council decisions

5.3 Media Relations

Promote positive stories and respond to media requests:

- 6 proactive media releases: Tasman Paper celebration; Three Waters Reform Package; Norske Skog closing; Kawerau Health Shuttle; Three Waters Reform Update (2); Mayors Taskforce for Jobs
- 3 reactive media releases: Maori Wards; Norske Skog closing; Three Waters Reform

5.4 Porritt Glade Village - Update

- Twelve units completed and occupied
- Contracts signed for construction of 7 additional units
- Timeline for completion of stage three build being finalised - 17 December 2021 to be confirmed.

6 Residential Developments – Progress to Date

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	13	0	12	25
Remaining Sections / Units	18	4	17	39
Units completed			12	
Units under construction			7	
Surplus (Deficit) to Date	\$332,983	-\$132,091	-\$991,766	-\$790,874
Value of Remaining Sections/Land	\$1,990,000	\$660,000	\$993,767	\$3,643,767
Breakeven				
Sales still required to break even	0	1	17	

The table shows the surplus/deficit to date for Council's residential developments. Council has signed a contract with Generation Homes to construct another seven units at Porritt Glade. There has been a further sale for Central Cove and Council will receive the value of the sections in August. There is strong interest in other sections and it is anticipated more sales will occur in the near future.

7 Funds

The following funds were held at 31 July 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$895	0.05%	0.02%
BNZ – current & on-call	\$2,883,554	0.05%	60.24%
Rabobank (on-call)	\$1,902,582	0.35%	39.74%
Total Funds (Cash)	\$4,787,031		100.00%
Internal Loans	\$1,789,178		
Total Investments	\$6,576,209		

The following table shows Council's reserve and general funds balances as at 31 July 2021:

	July 2021	July 2020
Reserve Balances		
Depreciation Funds	\$5,222,522	\$5,433,878
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$5,233,522	\$5,444,878
General Funds	\$1,342,686	(\$670,204)
Total (comprising funds & internal loans)	\$6,576,209	\$4,774,674

The figures show that overall Council has more funds than this time last year.

This is as a result of additional funds being received for: sale of sections \$750k (since July 2020), NZ Lotteries grants \$575k and Mayor's Taskforce for Jobs \$250k, water reform funds \$397k and receipts for retirement units.

The projected cash-flow graph shows that Council is likely to continue to have a surplus at least until December 2021. However, once the significant projects such as the pipe replacement project are underway, Council will then need to borrow funds. Staff will arrange loan funding prior to Council going into deficit.

8 **RECOMMENDATION**

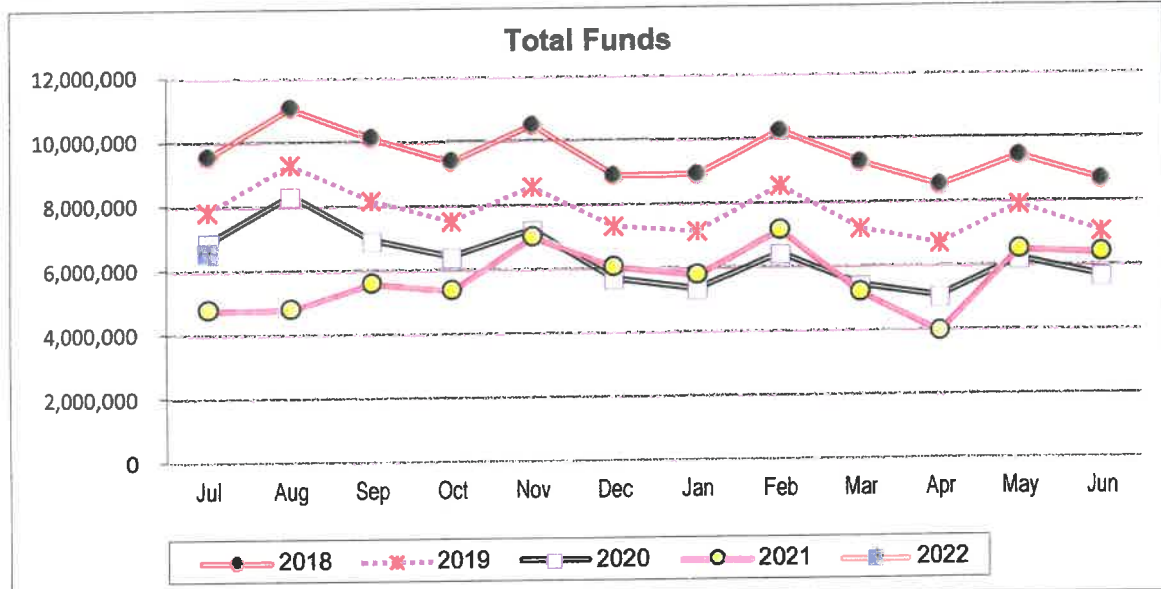
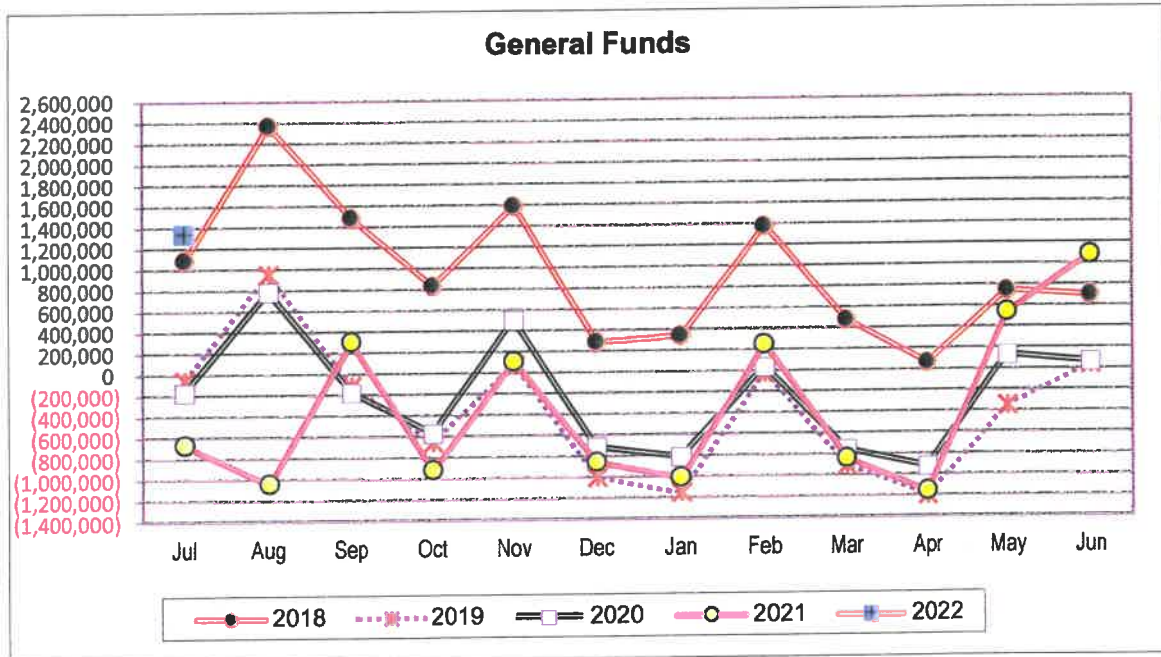
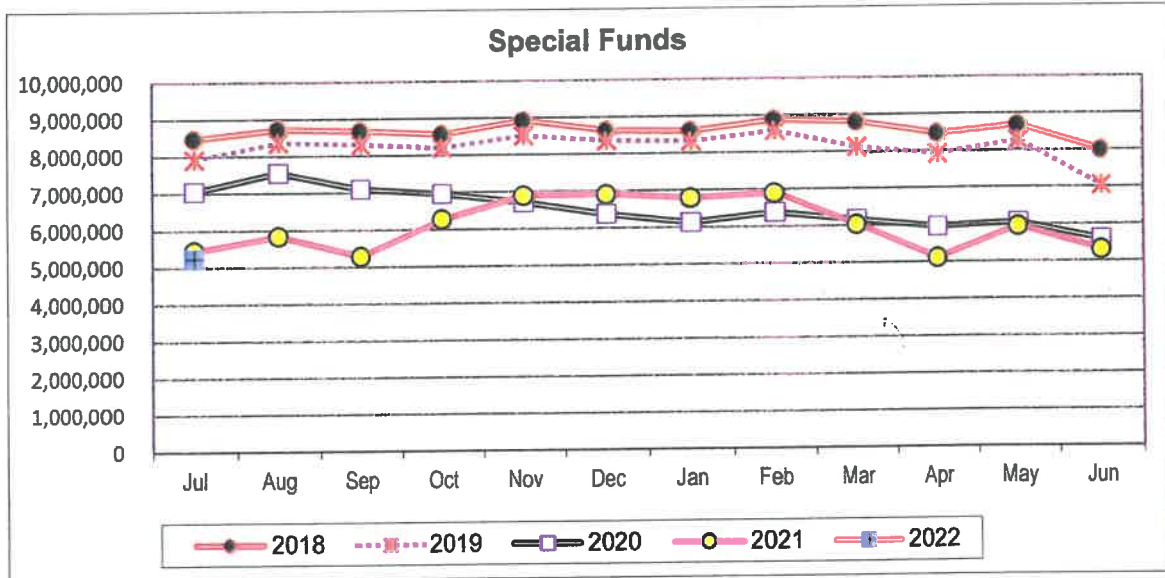
That the report from the Manager, Finance & Corporate Services for the month of July 2021 be received.



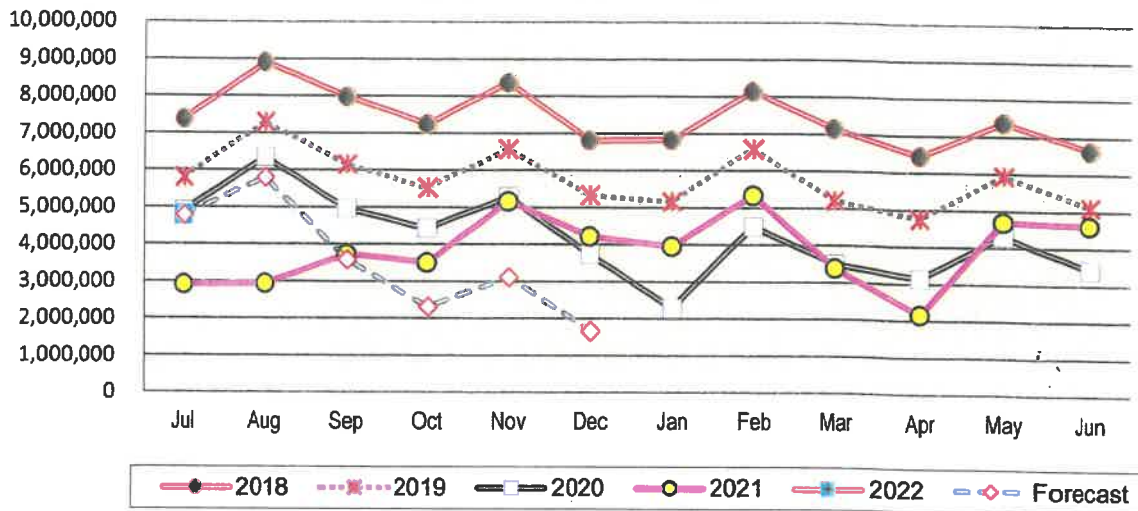
Peter Christophers, BBS, ACA
Manager, Finance & Corporate Services

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**Appendix
July 2021**



Cash Flow and Forecast



MONTHLY REPORT OPERATIONS AND SERVICES

July 2021

1 Water Supply

The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

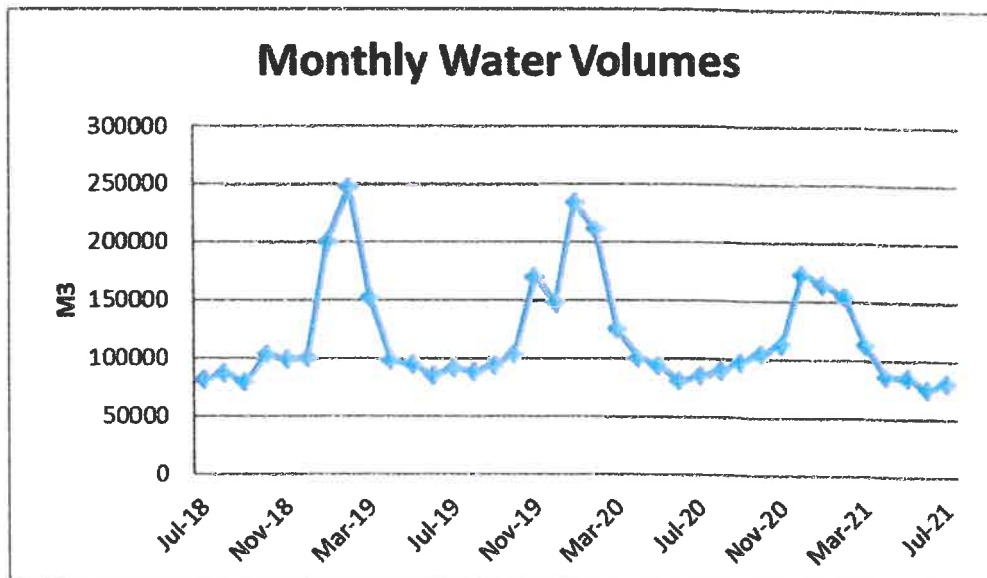
The new Water Safety Plan has been submitted and was accepted by the regulator in July 2021.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for during this year.

1.1 Use

The Town used 81,478 m³ in July 2021 which is less than usage in 2019 and 2020, however is consistent with water use between 2012 and 2018.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 15.1 m³ and 24.4 m³ water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1300 litres per day.

1.2 Water Quality

All routine samples taken during July were clear of E.coli.

There were no dirty water service requests for the month.

1.3 Reticulation

The physical reticulation replacement works are continuing and the 2021/22 programme will commence in September.

The Toby replacement programme is continuing and 30 Tobys were replaced in July.

A total of 18 service requests were received for water services; twelve for Toby services and three to assist repairing leaks and taps. Three requests were to clean cesspits and sewers.

2 **Wastewater**

The upgrade of the wastewater treatment facility through the Three Waters Stimulus Grant is continuing. The milli-screens installation started in July and will be completed in August.

The Waste Water Treatment Plant complied with its resource consent conditions.

Waiū Dairy factory have applied to restart its operations in August and will follow an agreed upon start-up programme.

All sewerage reticulation in geothermal areas will be replaced this financial year and tenders are being prepared for this work.

3 **Roading**

The Town Centre Stage 2 development has been completed in July 2021 and the work with accompanying speed humps has received good comments generally.

Pavement repairs are ongoing throughout the District. Footpaths as well as kerb and channel have been replaced in a number of other areas during July.

4 **Stormwater**

The stormwater network in geothermal areas is being evaluated for replacement in this financial year.

5 **Parks and Reserves**

During July, the parks and reserves teams performed the following actions:

- A hundred new trees were planted in Valley and River Roads as well as Domett Street and Tamarangi Drive.
- Installed irrigation in the Town Centre gardens.
- Developed 40 new plots in the cemetery.

6 Pool

The Lottery Community Facilities Committee funded development of the pools complex is continuing. The old office building was removed and the construction of the new facility will start in August.

The steam well had a silica blockage and was cleared by a drilling team. The drilling operation exposed areas of the well that degraded over time and it was not possible to re-open the pools.

The steam well will be evaluated with a steam probe in August and options will be presented to Council to repair or replace the well.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continues without incident.

9 Recycled Collection

The recycle collection continues without incident.

10 Vandalism

Berms and reserves were damaged by vehicles and motorbikes and a workshop will be held with Council to discuss possible solutions in August.

12 incidences of graffiti were removed from Council owned walls and properties at a total cost of \$850. Damage to the windows and walls of the Ron Hardie Recreation Centre cost \$400 to repair.

11 Projects & Schedule

The project and major maintenance works schedule is attached to this report. The budgets do not reflect carryovers and will included after approved by Council.

12 **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of July 2021 be received.

A handwritten signature in purple ink, appearing to read 'H. van der Merwe', is written over a horizontal line.

Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

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Capital, Renewals and Major Maintenance Items for 2021/22

31 July 2022

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000		Mar-22			
	402515 004	Pavement Treatment	\$60,000		Mar-22			
	402515 009	Minor Safety Improvements	\$35,000		Nov-21			Speed Humps & Pedestrian Xings
	402515 015	Lane realignment	\$160,000		Mar-22			Liverpool Str
	402515 016	Town Centre Walkways & Drainage	\$270,000		Feb-22			Stage 3 town development
	402515 017	Walkway - Linking Town	\$102,000		Oct-21			Linking Stoneham, Tamwera and Hansen
	402516 001	Reseals - Carparks	\$14,400		Mar-22			
	402516 013	Town Centre - Lights	\$10,000		Nov-21			
				\$781,400	\$0			
Stormwater	402601 001	Stormwater Renewals	\$221,400		Apr-22			
			\$221,400	\$0				
Water Supply	403001 001	Reticulation Replacement	\$1,810,000		Feb-22			According to program
	403001 005	Valve Refurbishment	\$40,000		Dec-21			
	403001 007	Refurbish Pump System	\$200,000		May-22			
	403001 010	UV Tube replacement	\$13,000		Nov-21			
	403001 024	Water Flow - Umukaraka	\$80,000		May-22			Funding to be requested
				\$2,143,000	\$0			
				\$20,000		Feb-22		
Wastewater	303520 003	Centrifuge	\$20,000		Feb-22			
	303520 004	Plant Maintenance	\$50,000		Mar-22			
	403520 001	Refurbish Pumps	\$35,000		May-22			
	403520 002	Reticulation Replacement	\$700,000		Mar-22			
	403520 004	Milliscreens Replacement	\$50,000		Aug-21			
	403520 005	Pumping Stations	\$50,000		Nov-21			Blundell Pump Station, funding to be requested
	403520 011	Waste Water Treatment Plant	\$200,000		Dec-21			
				\$1,105,000	\$0			
				\$10,000		Dec-21		
				\$15,000		Sep-21		Funding to be requested
Refuse Disposal	403522 004	Scales and Electric Gate						
	403522 012	Recycle Shed						
				\$25,000				
Pool	404031 001	Club Rooms	\$65,000		Oct-21			
	404031 016	Fences	\$50,000		Oct-21			Part of Office build
	404031 043	Pool Entrance	\$200,000		Oct-21			Part of Office build
	404031 060	Office Building	\$230,000		Oct-21			Part of Office build
	404031 061	Filtration System	\$50,000		Oct-21			Electrical upgrade - EBET funding applied
				\$595,000	\$0			
Rec. Centre	404035 006	Roof	\$60,000		Feb-22			
			\$60,000	\$0				
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$600,000		Nov-21			
			\$600,000	\$0				
Playgrounds	404046 001	Renewals	\$25,000		Dec-21			New Parks to be requested
			\$25,000	\$0				
Dog Pound	405061 012	New Pound	\$640,000		Nov-22			

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
District Offices	405064 020		\$640,000	\$0				
		Flashings and Spoutings	\$118,000		Mar-22			
			\$118,000	\$0				
Economic Development	15 06 01 7600	Renovals - Firmin Field	\$3,000		Apr-22			
	15 07 01 7600	Renovals - Information Centre	\$2,600		Nov-21			
			\$5,600	\$0				
		Total	\$6,319,400	\$0				0%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

July 2021

1 Economic Development/ Industrial Symbiosis Kawerau (ISK)

Kawerau Putauaki Industrial Development (KPID) Updates

The KPID Partners have provided the following progress updates on their projects:

Kawerau Container Terminal (KCT) and Siding

- Kiwi Rail has provided its response following the review of the 50% stage of the rail siding design. The response will be incorporated into the next stage (75%) of the design, which is due for completion mid-September.

Off-Highway Road (OHR)

- Sequal has reached agreement with the third (and final) landowner involved with the OHR route – the formal Agreement is currently being drafted.
- Sequal has reached agreement with one of the two objectors to the resource consent applications for the OHR. Consequently, the submitter will change their submission to one of support. A Pre-Hearing meeting is planned for later in August to discuss the now single, outstanding objection.

ISK (Inc)

In early July, ISK members met at a hui to discuss whether or not ISK should become a formal entity, i.e. an incorporated society. A draft Constitution was also presented at the hui for discussion. Consequently, the participants resolved that ISK does become an Incorporated Society and also adopted the Constitution that was presented. The existing ISK Steering Group members were appointed as the transitional Board with Jacob Kajavala as Chair.

Subsequently, fourteen businesses including Kawerau District Council, signed on as “Founding Members” to meet the minimum number of members required for incorporation. ISK was formally incorporated on 27 July. The first AGM is planned for early September, which will involve the election of the new Society’s officers and Board.

2 Kawerau i-SITE Visitor Information Centre

Tourism Development

The i-SITE Manager is working with the Management team at Essity (formerly Asaleo Care) to develop a tourism experience involving tours of the Essity mill. At this stage, the intention is to hold up to two tours per month with the first (trial) tour to be undertaken in early September. The Elected Members will be invited to be part of the first tour group.

Key Monthly Statistics

- Visitor enquiries: 567 (13% increase from previous month).
- Tarawera Forest access permits: 122 (7% increase from previous month).
- Motorhome power users: 29 (8% increase from previous month).
- Public toilets use: 1652 (19% increase from previous month).

3 Community Activities

Kawerau Neighbourhood Support (KNS)

The KNS Coordinator attended the Kawerau Community Providers Hui at the end of July in the KEA Centre. Each provider gave a brief description of the services they offer to the community. This was followed by presentations from the Whānau Resilience team (represented by Eastern Bay of Plenty iwi providers) and Te Mata Ora (Tūhoe Hauora) who provide advice, support and counselling to individuals and their whanau, particularly to reduce the effects of methamphetamine. Both of these programmes will be welcome supports for the Eastern Bay of Plenty communities.

KNS membership remains the same as last month, i.e. 924 registered members.

4 RECOMMENDATION

That the report from the Economic and Community Development Manager for July 2021 be received.



Glenn Sutton

Economic and Community Development Manager

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MONTHLY REPORT

EVENTS AND COMMUNITY ACTIVITIES

July 2021

1 Upcoming Events

Events registered for August and September 2021

- Canoe Slalom Bay of Plenty (CSBOP) Camp and Club Race, 21-22 August

This event is a training camp that utilises Firmin Lodge overnight, following a training session on Saturday, on Sunday a club race takes place. Council offers no direct support (financial or human) towards the training camp or race. However, ongoing maintenance and inspections of the Tarawera Walkway and white-water course infrastructure is Council's support commitment.

- Kawerau Young Achievers Awards – Town Hall (4.30pm), 25 August

This event is planned and delivered by Council, with developmental opportunities for the Kawerau Youth Council created during the planning and delivery.

- Tarawera High School Production – Town Hall, 14-16 September

Council has begun dialogue with Tarawera High School, which has indicated a number of requirements for the Town Hall to be suitable for the production, these include:

- Upgrade changing room
- Test safety of stage fly infrastructure, electrical safety and lighting
- Explore options around a temporary tiered seating system

Completed Events

Events completed in July 2021

- Norske Skog – Tasman Paper Public Celebration, 17 July

Council received a request from Norske Skog to assist with this event on 18 June. The request was for specific support around event coordination:

- Marketing and media
- Venue and resource hire and acquisition
- Historical public display (Council Museum staff)
- Food and beverage providers
- Event set up, delivery and pack down coordination and volunteers (Future Leaders Group)
- Processing of suppliers invoices

Norske Skog paid all expenses incurred in full and a koha towards future community activities received.

➤ World Hepatitis Day – 28 July

Due to the closure of the Town Pools, Council facilitated a change of venue for the event to the Concert Chambers.

➤ Kawerau Community Animal Welfare (CAW) Cat Adoption Day – 31 July

Council received a request from the organisers to use the Concert Chambers which was approved; however, due to the affordability of the Bert Hamilton Hall this venue was selected. No other Council support requested or provided.

2 Council Events

➤ Kawerau Youth Council – Get Active Day, 22 July

Council led the planning and delivery of this event through the Kawerau Youth Council.

➤ 66th Kawerau King of the Mountain, 30 October 2021

No athletes represented Kawerau/New Zealand recently at the twin race in Pomona, Sunshine Coast, AUS due to COVID travel restrictions.

Kawerau entries are currently at 40 (including two Kawerau residents).

➤ Kawerau Christmas in the Park, 18 December 2021

All suppliers provided quotations for services and the Show Directors confirmed pending funding approval

- Afternoon Community Show – Pari Maxwell
- Evening Variety Concert – Chris Powley

3 Events Funding

Update on funding applications towards Kawerau District Council owned events - Kawerau King of the Mountain [KOTM] and Christmas in the Park [CITP]:

Funder	Application amount	Purpose	Status
Trust Horizon	\$ 5,000	KOTM	\$ 5,000 - Approved
	\$ 5,000	CITP	\$ 5,000 - Pending
Bay Trust	\$15,000	CITP	\$10,000 - Approved
NZCT	\$90,000	KOTM & CITP	Pending
Lion Foundation	\$50,000	KOTM & CITP	Pending
Lotto	\$15,000	KOTM & CITP	Pending

4 Youth Projects

4.1 Kawerau Youth Council (KYC)

Planning towards delivery of the Young Achievers Awards on 25 August is underway. The priority is to deliver a face to face event in the Town Hall, however, if a COVID alert escalation occurs, a postponement day will be implemented.

Nominations close August 14 and the nominations are being scrutineered by JJ Rika, Councillor Julian and representatives from each Kawerau school.

KYC Monthly Meeting Dates – Council Chamber

- Thursday August 12
- Thursday September 9

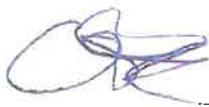
KYC Get Active Day, 22 July 2021

This KYC event also served as an opportunity to engage with the young attendees and survey the young people, with 261 responses received.

The data collected will assist with reviewing and determining Council's Youth Strategy.

5 RECOMMENDATION

That the report from the Events and Venues Manager for the month of July 2021 be received.



Lee Corbett Barton
Events and Venues Manager

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Meeting: Regulatory and Services Committee

Meeting Date: 17 August 2021

Subject: Further Information from Te Aka Toitū Trust regarding the Trust's funding proposal to complete the Connected Kawerau project

File No: 206700

1 Purpose

The purpose of this report is to provide the Elected Members with the further information they requested at July 2021 Regulatory and Services (R&S) Committee meeting regarding Te Aka Toitū Trust's funding proposal for the completion of the *Connected Kawerau* project.

2 Background

During its meeting on 15 July 2021, the R&S Committee considered a report outlining a funding proposal from Te Aka Toitū Trust for \$100,000. The proposal involves the completion of the Trust's project to create digital connectivity in the local community for the students of Kawerau schools – described as the *Connected Kawerau* project. The Committee requested further information from the Trust to help them to make an informed response to the proposal. The following is an outline of the further information provided by the Trust.

3 Overview of Further Information Relating to the Proposal

The R & S Committee requested the following additional information:

1. A breakdown of the project's costs
2. Landowner approvals for the towers, particularly for Otarahanga Farm (Tuwharetoa mai Kawerau ki te Tai) – what approvals are required and does the Trust have them?
3. Any information on other funding options, i.e. has the Trust obtained any other funding, and if not, what options are there if Council does not fund the entire amount. Is the project's completion dependent on Council funding?
4. What is the current situation with the Ministry of Education regarding the project?
5. What strategies are in place to ensure students get access to devices to be able to utilise this service?

Te Aka Toitū Trust responded as follows:

1. *Costs Breakdown*

A spreadsheet detailing the project funding and costs, over time, is included in Appendix 1.

2. *Landowner Approvals*

The Trust has made good progress with Tuwharetoa mai Kawerau ki te Tai to erect the final, required tower on Otarahanga Farm. Tuwharetoa mai Kawerau ki te Tai is agreeable to the project and is preparing a lease arrangement pending approval of the site from Reverend Graham Te Rire.

3. *Other Funding Options*

The Trust has asked the Ministry of Education (MOE) to fund 50 of the required 285 Customer Premises Equipment (CPE), i.e. routers and dishes. The MOE is currently considering the request - no decision has been made yet. In the event the MOE approve the requested funding, the Trust will then require \$74,000 funding rather than the \$100,000 originally sought. The full amount would not be required upfront as the initial uptake is normally slow.

Te Aka Toitū Trust has also been involved with the MOE's Equitable Digital Access report and recommendation currently being considered. The Trust organised a visit to Minginui with the author of the Equitable Digital Access report, so he could see first-hand the success/benefits of the project for that community – his response to the visit was very positive. Subsequently, the Trust intends to meet with the Minister to advance the *Connected Kawerau* project with Central Government.

4. *The Current Situation With The Ministry Of Education Regarding The Project.*

Covid19 caused the creation of the digital Covid response, which involved the national distribution of modems to families to increase the digital footprint and enable homeschooling. However, the initial rollout was not as successful as desired and the Ministry is eager to improve further delivery of the initiative. Consequently, MOE is supportive of the *Connected Kawerau* project, which it views as being a viable method of meeting the digital-divide challenge.

5. *Strategies To Ensure Students Can Access Devices To Utilise This Service.*

The Trust has an equity fund with the First Credit Union in Whakatane that is used as collateral against loans for digital devices (Chromebooks). This allows families with poor or no credit to purchase discounted devices from the Trust's partner, Noel Leeming, via a loan from the Credit Union. The repayment amount is minimal at around five dollars per week. For those households with multiple children, the household pays for two children and the Trust covers the remaining.

4 Conclusion/Summary

In conclusion:

- The estimated total cost of the *Connected Kawerau* project = \$218,370 of which the Te Aka Toitū Trust has received in \$137,500 funding to date, with possibly a further \$16,100 from the MOE for 50 CPEs.
- If the MOE approves the requested \$16,100, the Trust will then require approximately \$74,000 to complete the project.
- One final Wi-Fi Connect tower is required for the project - the Trust is in positive discussions with Tuwharetoa mai Kawerau ki te Tai to erect the tower on Otarahanga Farm soon.
- Te Aka Toitū Trust has engaged with the MOE, which is supportive of the project – the Trust intends meeting with the Minister to advance the project with Central Government with a view to funding.
- The Trust has arrangements with its partners, Noel Lemming and First Credit Union, to provide affordable finance for families that will assist them in purchasing digital devices.

5 RECOMMENDATIONS

1. That the report “Further Information from Te Aka Toitū Trust regarding the Trust’s funding proposal to complete the *Connected Kawerau* project” be received.
2. That Council declines Te Aka Toitū Trust’s funding request.
3. That Council actively supports Te Aka Toitū Trust to achieve completion of the *Connected Kawerau* project including support for funding requests to other potential providers.



Glenn Sutton

Economic and Community Development Manager

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Appendix 1 – Connected Kawerau Project Costs

Project Funding	2018	2019	2020	2021	Total
InternetNZ - Tower			\$10,000.00		
Bay Trust - Project Manager Wages	\$15,000.00	\$15,000.00		\$20,000.00	
Trust Horizon - Wi-Fi Connect Towers	\$6,000.00		\$6,000.00	\$17,500.00	
Ministry of Education – 50 CPE (pending)				\$16,100.00	
Ministry of Education - school infrastructure	\$38,000.00				
Various - Devices	\$10,000.00				
Totals:	\$69,000.00	\$15,000.00	\$16,000.00	\$53,600.00	\$153,600.00

Costs					
School Infrastructure: cabinet and fibre	\$38,000.00				
Legal				\$1,200.00	
Wi-Fi Connect Tower	\$7,000.00		\$17,500.00	\$17,500.00	
Devices: Chromebooks		\$11,500.00			
Te Aka Toitu Trust – 5 CPE	\$1,610.00				
Project Manager - Wages	\$15,000.00	\$15,000.00		\$20,000.00	
Household Installs – 235 CPE				\$74,060.00	
Totals:	\$61,610.00	\$26,500.00	\$17,500.00	\$112,760.00	\$218,370.00

Notes:

- All monetary values in the above table include GST
- The project is based on the installation of a total of 285 CPE
- The cost of each CPE (including installation) = \$322
- The Trust has applied to the MOE Covid fund for 50 CPE connections
- The legal cost will be for the review of the lease with Tuwharetoa mai Kawerau ki te Tai
- The funding approved by Trust Horizon funding for the last tower will be paid when the tower has been built.

**The Meeting of the Regulatory and Services Committee
will be held on Tuesday, 17 August 2021
in the Council Chamber commencing at 9.00am**

AGENDA

Apologies

Public Forum

A period of 30 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for three minutes.

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Chief Executive Officer) (340000)

Pgs. 1 - 3

Attached is the report from the Chief Executive Officer covering Regulatory and Planning Services activities for the month of July 2021.

Recommendation

That the report on Regulatory and Planning Services activities for the month of July 2021 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Manager, Finance and Corporate Services) (211000)

Pgs. 5 - 11

Attached is the report from the Manager, Finance and Corporate Services covering activities for the month of July 2021.

Recommendation

That the report from the Manager, Finance and Corporate Services for the month of July 2021 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 13 - 18

Attached is the report from the Manager, Operations and Services covering activities for the month of July 2021.

Recommendation

That the report from the Manager, Operations and Services for the month of July 2021 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 19 - 20

Attached is the report from the Economic and Community Development Manager covering activities for the month of July 2021.

Recommendation

That the report from the Economic and Community Development Manager for the month of July 2021 be received.

5 Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)

Pgs. 21 - 23

Attached is the report from the Events and Venues Manager covering events and community activities for the month of July 2021.

Recommendation

That the report from the Events and Venues Manager for the month of July 2021 be received.

6 Further Information From Te Aka Toitu Trust Regarding the Trust's Funding Application to Complete the Connected Kawerau Project (Economic and Community Development Manager) (309005)

Pgs. 25 - 28

Attached is the report from the Economic and Community Development Manager covering a covering further information provided by the Te Aka Toitu Trust in relation to the Trust's funding proposal to complete the Connected Kawerau project – as requested by the Regulatory and Services Committee during their meeting of 13 July 2021

Recommendations

- 1. That the report "Further Information From Te Aka Toitu Trust Regarding the Trust's Funding Proposal to Complete the Connected Kawerau Project" be received.*
- 2. That Council declines Te Aka Toitu Trust's funding requested.*
- 3. That Council actively supports Te Aka Toitu Trust to achieve completion of the Connected Kawerau project including support for funding requests to other potential providers.*

R B George
Chief Executive Officer