

**Kawerau District Council Minutes of an  
Audit & Risk Committee Meeting held on 17 November 2020  
In the Council Chamber commencing at 1.01pm**

**Present:** Philip Jones – P J Associates (Chair)  
His Worship the Mayor M J Campbell (Deputy Chair)  
Councillor F K N Tunui  
Councillor C J Ion  
Councillor A Rangihika  
Councillor D Sparks

**In attendance:** Chief Executive Officer (R George)  
Manager, Finance & Corporate Services (P Christophers)  
Manager, Compliance and Capability (C Jensen)  
Health and Safety Officer (P Snook)  
Office Administrator (T Barnett)

**Apologies**

No apologies.

**Declarations of Conflict of Interest**

No conflicts of interest were received.

**1 Confirmation of the Audit & Risk Committee Meeting Minutes dated 14 September 2020**

The Committee considered the Minutes of the Audit & Risk Meeting on 14 September 2020.

**Resolved** **Councillors Sparks / Rangihika**

*That the Minutes of the Audit & Risk Committee meeting held on 14 September 2020 is confirmed as a true and accurate record.*

**2 Occupational Health and Safety Management System Status (Health and Safety Officer) (509500)**

The Health and Safety Officer provided an overview of his report.

**Action Item**

Health and Safety Officer to give an update at the next meeting on the outstanding recommendations for Firmin Lodge Facility – Health and Safety Observations.

**Resolved** **Councillors Sparks / Ion**

*That the report "Occupational Health and Safety Management System Status" is received.*

**3 Treasury Report to 31 October 2020 (Manager, Finance and Corporate Services) (110551)**

The Manager, Finance & Corporate Services explained that the Treasury report expanded on his monthly report to the Regulatory & Services Committee.

**Action Item**

The Manager, Finance and Corporate Services to give an update at the next meeting on Council's Treasury Policy.

**Resolved** **His Worship the Mayor / Deputy Mayor Tunui**

*That the report "Treasury Report to 31 October 2020" is received.*

**4 Residential Development – Progress and Risk Analysis Update (Manager, Finance and Corporate Services) (206700)**

The Committee discussed the Residential Developments – Progress and Risk Analysis Update.

**Resolved** **Chair Jones / Sparks**

*That the report "Residential Developments (Bowen Street, Te Ariki Place and River Road) - Progress and Risk Analysis Update" is received.*

**5 Proposed Insurance Policies for 202/21 (Manager, Finance and Corporate Services) (201000)**

The Committee discussed the report Proposed Insurance Policies for 2020/21.

**Resolved** **Councillor Ion / Deputy Mayor**

1. *That the report "Proposed Insurance Policies for 2020/21" is received.*
2. *That a further report go to Council which highlights:*
  - *The re-insurance process.*
  - *If the excesses are appropriate.*
  - *If there are other policies (insurance), that should be added.*
  - *Assessment of benefit of using brokers and if there were cheaper options.*

**The meeting closed at 1.45pm**

  
P Jones  
**P J Associates**