



**The Meeting of the  
Regulatory & Services Committee  
will be held on Tuesday, 13 October 2020  
in the Council Chamber, commencing at 9.00am**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Mayor M J Campbell**  
**Councillor C J Ion – Chairperson**  
**Councillor W Godfery**  
**Councillor S Kingi**  
**Councillor B J Julian**  
**Councillor A Rangihika**  
**Councillor R G K Savage**  
**Councillor D Sparks**  
**Councillor F K N Tunui**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

# MONTHLY REPORT REGULATORY & PLANNING SERVICES

September 2020

## 1 Regulatory & Planning Services - Statistics and Issues

The attached data tables record activity in the various areas of the service for the month of September 2020.

Comments are as follows:

### 1.1 Animal Control

#### 1.1.1 Dog Registration

At 30 September 2020, 1,408 dogs (1,491 listed in register) had been registered for the 2020/21 year representing 94.4% of known dogs.

Work has now started on inspecting properties where outstanding registrations remain and seizures are likely to commence early November where these cannot be resolved.

991 (66.5%) dogs listed in the register have microchip transponders inserted.

#### 1.1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There were two attacks on a person. In one case, the bite victim refused to give the necessary supporting statements and, in fact, has assisted the owner to secure the property; no further action other than a warning has therefore been possible. In the other case, the victim had some culpability and no action has been taken other than discussing the incident with the owner.

### 1.2 Monitoring and Compliance

#### 1.2.1 Noise & General Enforcement

Noise complaints attended have been resolved, generally without incident. There were no seizures of equipment causing noise undertaken during the period.

#### 1.2.2 Animals, Poultry and Bees

31 permits/licences have been issued to date for the year:

Stock – 15

Poultry – 12

Beehives – 4 (Note: Hives are removed for the winter season).

### 1.2.3 Infringements

The infringement regime for parking, warrants of fitness, registration and freedom camping will officially go live on 1 November.

Public messaging will be sent out via the usual communications channels.

In the meantime, warning infringements are being issued in order to highlight public awareness we are introducing the new regime. The exception will be where repeat offending occurs and fines may be issued in these situations.

The technology allows for infringements to be printed and left on a vehicle, handed to the offender or sent later via post, allowing compliance staff to assess situations before issuing the infringement.

It is not intended to deliberately police offences but rather deal with situations observed during the normal course of the day. There will be some exceptions e.g. where specific work may be targeted at schools at drop-off and pick-up times, or a specific blitz such as parking in mobility carparks. Where infringements are issued for a parking offence, staff will also check for registration and warrant of fitness and issue additional infringements as may be necessary.

Staff responsible for freedom camping areas are ensuring that adequate signage explaining camping options and rules is in place. The schedule of infringement offences (all carry a fine of \$200) has been generated to align with Council's bylaw and these are set out below:

- Freedom camper failed to correctly dispose of household waste
- Freedom camper failed to correctly dispose of wastewater
- Freedom camper restricted access to public area or private land
- Freedom camper lit a fire
- Freedom camped in the District more than 7 nights in 1 month
- Freedom camped in a prohibited area
- Freedom camped in Restricted Area but not in permitted area
- Freedom camped overnight in Prideaux Park not in approved vehicle
- Freedom camped in Restricted Area not in self-contained vehicle
- Freedom camped in area that had been temporarily closed
- Interfered with/damaged area, flora or fauna or any structure
- Freedom camper failed to allow inspection by Authorised Officer
- Freedom camper gave false or misleading information
- Freedom camper prevented enforcement officer from working
- Freedom camper obstructed an enforcement officer
- Freedom camper assaulted an enforcement officer
- Freedom camper used abusive language to enforcement officer
- Freedom camper unlawfully discharged substance
- Freedom camper prepared to camp in a vehicle which is not self-contained

### 1.3 Alcohol Regulation

There are no issues to report.

## 1.4 Food Safety and Premises

### 1.4.1 Food Act

There are no issues to report.

## 1.5 Environmental Health

Council has again engaged with BOP Regional Council in the process for swimming hole monitoring with the season to commence on 1 November through until 30 April.

## 1.6 Building Control

### 1.6.1 Building Consent Authority (BCA)

There are no issues to report.

## 1.7 Civil Defence Emergency Management (CDEM)

### 1.7.1 General

The Controller attended a GNS Science course on volcanoes, their hazards, impacts to society and mitigation strategies.

## 1.8 District Plan

### 1.8.1 Resource Consents

The following resource consent application was processed to a decision during the period:

<u>Applicant</u>	<u>Lodged</u>	<u>Description</u>	<u>Property Address</u>	<u>Decision</u>
Kawerau District Council	10/8/20	Subdivision to create proposed Lots 1 and 2 with Lot 2 to be amalgamated onto 46 Grey Street (Lot 84 DPS 3392)	12 Tiwhatiwha Crescent	Approval granted 29/9/20 (20 days)

### 1.8.2 District Plan Review

The scoping report is scheduled for presentation to Council in November.

## **RECOMMENDATION**

That the report of the Manager, Planning, Compliance & Capability on Regulatory and Planning Services activities for the month of September 2020 be received.



Chris W Jensen

**Manager, Planning, Compliance & Capability**

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**Regulatory & Planning  
Animal/Dog Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,501	1,502	1,489	1,475	1,473	1,493	1,489	1,499	1,507	1,504	n/a	n/a	1,504
Registered Dogs (total)	1,296	1,374	1,426	1,440	1,444	1,468	1,477	1,501	1,505	1,502	n/a	n/a	1,502
Microchipped Dogs (total)	1,180	1,153	1,145	1,118	1,111	1,114	1,094	1,086	1,082	1,080	1,077	1,041	1,041
Menacing by Breed (total)	51	50	50	45	44	45	44	44	44	44	44	66***	66
Menacing by Behaviour (total)	9	9	9	9	9	9	9	9	9	9	9	9	9
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	3	3	3
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3	4	4
Disqualified Owners (total)	1	1	0	0	0	0	0	0	0	0	0	0	0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Impounded	29	20	24	22	35	23	16	25	7	11	12	18	242
Dogs Released to Owner	13	8	12	14	23	11	7	3	4	4	7	8	114
Dogs Rehomed	2	2	1	0	1	1	4	11	6	0	1	4	33
Dogs/Pups Referred to SPCA	4	4	0	0	2	1	0	6	0	1	1	0	19
Dogs Destroyed	6	2	10	9	7	3	5	4	1	6	0	6	59
Patrols (Day)	46	44	42	44	42	36	40	38	34	0	26	42	434
Patrols (After Hours)	31	31	30	30	30	29	28	28	31	27	31	29	355
Special Patrols	0	0	4	0	0	4	0	0	0	0	0	0	8
Requests for Service	107	94	97	81	95	81	106	85	66	27	65	110	1,014
Statutory Incidents	73	62	61	64	76	60	77	62	43	16	41	85	720
Stock Callouts	1	0	0	0	1	3	1	0	0	0	0	0	6
Notices, Warnings & Letters	19	28	157	34	44	23	34	21	26	4	7	23	420
Infringements	6	5	91*	5	1	1	5	7	0**	5	3	4	133
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

\* 90 infringements issued for non-registration

\*\* Data not available

\*\*\* Improved technical data reconciliation reporting

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,497	1,486	1,491										1,491
Registered Dogs (total)	1,306	1,378	1,408										1,408
Microchipped Dogs (total)	1,013	1,001	991										991





2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Menacing by Breed (total)	66	64	65										65
Menacing by Behaviour (total)	8	9	9										9
Menacing by Breed Charac. (total)	3	3	3										3
Dangerous Dogs (total)	3	3	3										3
Disqualified Owners (total)	0	0	0										0
Probationary Owners (total)	0	0	0										0
Dogs Impounded	32	27	13										72
Dogs Released to Owner	12	5	6										23
Dogs Rehomed	4	3	3										10
Dogs/Pups Referred to SPCA	0	0	0										0
Dogs Destroyed	2	2	5										9
Patrols (Day)	46	42	42										130
Patrols (After Hours)	31	31	30										92
Special Patrols	0	0	0										0
Requests for Service	98	88	69										255
Statutory Incidents	69	59	48										176
Stock Callouts	0	4	0										4
Notices, Warnings & Letters	32	42	25										99
Infringements	4	3	18										25
Prosecutions	0	0	0										0



**Regulatory & Planning  
Monitoring and Compliance - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	44	42	44	42	36	40	38	34	0	26	42	434
Noise Complaints	28	23	25	18	19	37	30	39	45	32	31	34	361
Excessive Noise	4	7	7	4	5	6	6	5	8	6	8	2	68
Noise Equipment Seizures	0	1	0	2	0	0	0	0	0	1	0	0	4
Other Complaints & Incidents	7	11	6	5	15	9	12	5	14	2	7	8	101
Bicycle Seizures	0	0	0	0	0	0	0	0	0	0	0	0	0
Bylaw Trading Licences (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Permits - Stock, Poultry, Bees (total)	23	24	26	26	26	27	27	27	28	28	29	30	30
Notices, Warnings & Letters	8	13	13	14	11	25	15	27	62	3	24	13	228
Infringement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	42	42										130
Noise Complaints	20	21	29										70
Excessive Noise	2	6	5										13
Noise Equipment Seizures	0	0	0										0
Other Complaints & Incidents	9	4	11										24
Bylaw Trading Licences (total)	1	1	1										1
Permits - Stock, Poultry, Bees (total)	27	30	31										31
Notices, Warnings & Letters	8	5	17										30
Infringement Notices	0	0	1*										1
Abatement Notices	0	0	0										0
Prosecutions	0	0	0										0

\* Warning



**Regulatory & Planning  
Alcohol Regulation - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	46	46	45	44	44	43	41	40	40	39	39	39	39
Managers New	1	0	0	0	0	0	0	2	0	0	0	2	5
Managers Renewal	1	0	1	2	1	1	0	0	1	1	0	1	9
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
On Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence Renewal	0	0	1	0	0	0	1	0	0	0	0	0	2
Off Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
Off Licence New	0	0	0	0	2	0	0	0	0	0	0	0	2
Off Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5	5	5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	1	1
Special Licences	1	1	1	0	1	1	0	0	0	0	0	0	5
Temporary Authority	0	1	1	0	0	0	0	0	0	0	0	0	2
Inspections	0	0	1	0	0	0	0	0	0	0	0	13	14
Night Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	33	35	36										35
Managers New	0	1	1										2
Managers Renewal	0	1	0										1
On Licence BYO (total)	0	0	0										0
On Licence BYO New	0	0	0										0
On Licence BYO Renewal	0	0	0										0
On Licence (total)	4	4	4										4
On Licence New	0	0	0										0



2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
On Licence Renewal	0	0	0										0
Off Licence (total)	4	4	4										4
Off Licence New	0	0	0										0
Off Licence Renewal	0	0	0										0
Club Licence (total)	5	5	5										5
Club Licence New	0	0	0										0
Club Licence Renewal	0	0	0										0
Special Licences	0	0	1										1
Temporary Authority	0	0	0										0
Inspections	0	0	7										7
Night Visits	0	0	0										0
Controlled Purchase Operations	0	0	0										0





**Regulatory & Planning - Food Safety & Premises - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	37	37	37	37	36	36	37	37	37	37	35	35	35
Food Control Plans Single Site (SS)	24	24	24	24	23	22	23	23	23	23	23	25	25
Food Control Plans Mobile	7	7	7	6	6	6	6	6	6	6	4	4	4
National Programme 1	1	1	1	1	1	1	1	1	1	1	1	1	1
National Programme 2	0	0	0	0	0	0	0	0	0	0	0	0	0
National Programme 3	3	3	3	4	4	5	5	5	5	5	5	5	5
FCP Audits SS All	1	0	1	0	0	0	0	4	3	3	0	1	13
FCP Audits SS Current	1	0	1	0	0	0	0	4	3	3	0	1	13
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Food Hygiene Complaints	0	0	0	1	0	0	0	1	0	0	0	0	2
Hairdressers Premises (total)	5	5	5	6	6	6	6	6	6	6	6	5	5
Hairdressers Inspections (annual)	0	1	0	1	0	0	0	0	2	0	0	5	9
Requests for Service	0	1	0	0	2	2	0	1	5	5	0	2	18
Notices, Warnings & Letters	0	2	7	4	0	0	4	4	0	0	0	2	23

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	38	35	36										36
Food Control Plans Single Site (SS)	25	25	25										25
Food Control Plans Mobile	5	3	4										4
National Programme 1	1	1	1										1
National Programme 2	0	0	0										0
National Programme 3	5	4	4										4
FCP Audits NP 1/2/3	0	1	1										2
FCP Audits SS/M	0	12	1										13
FP FSP Exempt via MPI (total)	2	2	2										2
Food Hygiene Complaints	0	0	1										1
Hairdressers Premises (total)	5	5	5										5
Hairdressers Inspections (annual)	0	0	0										0
Requests for Service	6	2	0										8
Notices, Warnings & Letters	9	37	6										52



**Regulatory & Planning  
Building Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	1	3	7	4	6	5	5	8	3	1	10	3	56
Building Inspections (Consents)	34	14	24	25	27	18	21	32	21	1	18	38	273
Building Inspections (Other)	13	22	16	24	15	11	21	14	15	0	6	14	171
Exemptions	4	0	2	1	2	2	1	4	0	0	0	0	16
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Acceptance	0	0	0	0	0	0	0	1	0	0	0	0	1
Code Compliance Certificates	12	1	6	14	6	9	5	9	4	0	4	14	84
Compliance Schedules	0	0	0	0	0	0	0	0	0	0	0	1	1
Building WOF Register Total	79	79	79	79	79	79	79	79	79	79	79	80	80
Building WOF Anniversary Cert.	24	9	2	3	1	2	1	1	2	2	3	11	61
Building WOF Inspections	2	5	0	0	0	0	0	0	0	0	0	0	7
Swimming Pools Register Total	47	46	46	46	46	46	46	46	46	46	46	44	44
Pool Fencing Inspections (Existing)	2	3	0	0	0	0	1	0	2	0	0	2	10
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Information Memoranda	10	4	8	8	7	2	6	4	3	1	4	6	63
Requests for Service	3	5	13	4	9	7	6	7	10	3	7	11	85
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Infringements	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	19	2	9										30
Building Inspections (Consents)	25	22	34										81
Building Inspections (Other)	11	17	20										48
Exemptions	1	2	1										4
Project Information Memoranda	0	0	0										0
Certificates of Acceptance	0	0	0										0
Code Compliance Certificates	7	9	5										21
Compliance Schedules	1	0	0										1
Building WOF Register Total	81	81	81										81
Building WOF Anniversary Cert.	27	5	6										38
Building WOF Inspections	0	12	2										14
Swimming Pools Register Total	44	44	44										44
Pool Fencing Inspections (Existing)	1	1	0										2
Pool Fencing Inspections (New)	0	0	0										0
Land Information Memoranda	4	6	8										18
Requests for Service	5	7	10										22
Notices to Fix	0	0	0										0
Dangerous & Insanitary Building	0	0	0										0
Infringements	0	0	0										0
Prosecutions	0	0	0										0



# MONTHLY REPORT

## MANAGER, FINANCE & CORPORATE SERVICES

September 2020

### 1 Library and Museum

#### 1.1 Library

With most of September in Alert Level 2, visitor numbers were down compared to September 2019. The start of the school holidays which coincided with the return to Alert Level 1, has again seen an increase in visitor numbers, especially as children were able to visit the library unaccompanied.

The return to Alert Level 1 meant the DOC trapping workshop and digital banking workshops with DORA (Digital On Road Access) were able to be held. Both proved popular with a request for more online banking workshops. All the regular programming groups have started meeting again physically. Staff have continued cleaning shared items and encouraged customers to continue to contact trace.

Our new fixed term part-time Library Assistant, Janice Tekii, has begun work. Staff also submitted a funding application to the New Zealand Libraries Partnership for two fixed term staff for an 18 month project. This project will include supporting digital literacy and promoting reading and learning. All costs will be met from the funding.

This month the displays were: Read The Book Before Watching The Movie, Māori Language Week, Mental Health Awareness Week and Create At Home.

#### Library Statistics

	September 2020	YTD 2020/21	September 2019	YTD 2019/20
Items issued	3,769	11,793	3,775	12,039
People visiting	4,336	14,503	6,343	19,562
New Members	18	57	28	120
Members Active	1,749			

#### 1.2 Museum

A new Museum Curator – Kerry Powell has been appointed and will start at the end October. Once she has commenced she will be introduced to elected members. There is a backlog of some processes which will be addressed as soon as she is on board.

Council has been offered a number of interesting and historical artefacts as some long-time residents have decided to down-size. Staff are currently reviewing this material to document and store.

## Sir James Fletcher Kawerau Museum Statistics

	September 2020	YTD 2020/21	September 2019	YTD 2019/20
Exhibitions	0	3	2	2
Historical Articles	0	7	7	7
Objects	0	6	17	25
People	5	21	27	34
Documents	21	31	12	124
Photographs	0	50	217	296

## 2 Weather Station

The following table shows: the average temperature for the month of September 2020, the average temperature for the calendar year, the total sunshine hours for the month and the accumulated sunshine hours for the calendar year and the rainfall for the month along with the total for the year, with comparisons to the previous year.

	September -2020	September -2019	September YTD - 2020	September YTD - 2019
Average Temperature (°C)	18.0	18.0	20.7	20.9
Sunshine Hours (Hrs:Mins)	202:06	167:38	1,677:25	1,612:12
Rainfall (mm)	50.5	141.5	1,013.4	1,174.5

## 3 Payments

There were seven payments made during September 2020, which exceeded \$50,000.00:

- Cooney Lees Morgan Lawyers \$300,600.00 – Porritt Glade units
- BOP Regional Council \$223,737.47 – Rates collected on their behalf
- Horizon Services Ltd \$124,414.65 – Infrastructure Central Cove
- Inland Revenue Department \$155,692.54 – PAYE (x 3 fortnights)
- Opotiki Pumps Ltd \$57,500.00 – Tarawera Bores
- Waiotahi Contractors Ltd \$71,559.76 – Town Centre
- Whakatane Fencing Ltd \$56,712.30 – Fence at Porritt Glade

## 4 Grants

### 4.1 Community Grants Scheme:

The Community Grants Committee met 22 September 2020 and allocated \$19,931.00 to twelve community groups. The community grants budget has been spent for the year.

#### 4.2 Creative Community Fund:

Creative NZ has given approval to carry forward the unallocated balance from the 2019/20 year (\$9,139) and Council has since received a further \$9,643.80 from Creative NZ.

The committee will meet 18 November 2020 (to be confirmed) for the first funding round of the year with a second meeting to be held in May 2021.

#### 5 Website

The website ([www.kaweraudc.govt.nz](http://www.kaweraudc.govt.nz)) statistics for the month of September were:

	<b>September 2020</b>	<b>September 2019</b>
<b>Visits (Sessions)</b>	4,678	5,008
<b>Page Views</b>	14,352	17,349
<b>Average time on site [mm:ss]</b>	1:39	1:46
<b>Visitors (users)</b>	3,415	3,653

Top pages for the month of September were:

1. Swimming Pool
2. Library
3. Rates / Property searches
4. Vacancies
5. Transfer Station

Top cities / towns of origin of visitors

<b>Top Cities / Towns of Origin</b>	<b>September 2020</b>	<b>September 2019</b>
<b>Auckland</b>	1,056	1,075
<b>Tauranga</b>	523	470
<b>Whakatane (incl Kawerau)</b>	441	253

Top countries of origin (apart from NZ)

<b>Top Countries of Origin</b>	<b>September 2020</b>	<b>September 2019</b>
<b>USA</b>	207	84
<b>Australia</b>	110	96
<b>United Arab Emirates</b>	24	3

## 6 Requests for Service – September 2020

Service	Total	
	Completed	Progressed
Dogs	74	2
Noise	29	
Building Enquiries	13	
Trees* & Parks	16	7
Rubbish (Bins & Collections)	48	7
Water/wastewater	12	4
Roading and Streetlights	7	6
Complaints - Department	2	1
Enforcement/Health/Food	11	1
Council Buildings/Facilities – Maint.	5	6
Other (Events/Consents/Rates)	28	
<b>Total</b>	<b>245</b>	<b>34</b>

Eight requests came via the website, the balance of the requests came from phone calls or emails.

\*Requests mostly relating to the removal of trees which are added to a priority list.

## 7 Communication

Below is a brief summary of the communication tasks that were delivered during September:

### 7.1 Council Community Updates (Newsletter)

- Completed Council weekly updates on September 4th and 18th
- Community Update delivered to houses, published on website and social media

### 7.2 Media Relations

Promote positive stories and respond to media requests.

- 5 proactive media releases: Porritt Glade Lifestyle Village, Trees for Babies, River Road Culverts, Kawerau Container Terminal and Kawerau Community Grants
- 1 reactive media release: Steam pipe to heat pool

### 7.3 Porritt Glade Village - Update

- Four owners now residing at the village. Next two will move in October and November.
- Awaiting consents to be lodged for second build of six units
- One sold and one under contract of the second build.

### 7.4 Online Channels

Focus on change to COVID-19 and subsequent change to Level 1.



Continued updates and messaging about Council service levels, facilities and events in Level 2 and Level 1.

- KDC Website – 50-plus posts to Website (statistics reported separately).

- KDC Facebook - August

14,271 Post Reach Month (6% decrease)

8,108 Post Engagement (22% decrease)

88 proactive FB posts

1 Livestreamed Meeting: Council Meeting.

2 Recordings uploaded: Regulatory and Services Meeting and Young Achievers Award Ceremony

- 5 'Most Engaging'\* posts during September:

1. COVID-19 notice from Toi Te Ora – 25/9/20
2. Kawerau Container Terminal update and aerial overview – 22/9/20
3. Kawerau Youth Awards video recording – 9/9/20
4. Parks and Recreation Team garden display thanks – 8/9/20
5. Trees for Babies registration post – 7/9/20

*\*Engagement rate based on public interactions, clicks, shares, comments and reactions.*

- 10 'Most Viewed Posts' in September

1. Kawerau Youth Achiever Awards (6.8k, 15% engagement) – 9/9/20
2. Parks and Recreation Garden Display (4k, 12% engagement) – 8/9/20
3. Voting in Kawerau opens on 5 October (2.9k, 7% engagement) – 28/9/20
4. Lifeguard Vacancy (2.6k, 13% engagement) – 29/9/20
5. Kawerau Container Terminal Update (2.2k, 17% engagement) – 22/9/20
6. Kawerau Community Awards (1.9k, 26% engagement) – 1/10/20
7. Council facilities reopen at COVID-19 Level 1 (1.3k, 7% engagement) – 21/9/20
8. Trees for Babies (1.3k, 13% engagement) – 7/9/20
9. COVID-19 isolation notice (1k, 21% engagement) - 25/9/20
10. Stacked Kawerau event postponed (1.1k, 5% engagement) 2/9/20

## 8 Funds

The following funds were held at 30 September 2020:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$895	0.05%	0.02%
ASB	\$502,747	1.91%	13.46%
BNZ – current & on-call	\$614,411	0.05%	16.44%
Kiwi Bank	\$300,759	1.10%	8.05%
Westpac	\$1,115,709	1.11%	29.86%

Invested in	\$	Mean Interest	% External
Rabobank (on-call)	\$1,201,743	0.35%	32.16%
<b>Total Funds (Cash)</b>	<b>\$3,736,265</b>		<b>100.0%</b>
Internal Loans	\$1,847,109		
<b>Total Investments</b>	<b>\$5,583,374</b>		

The following table shows Council's reserve and general funds balances as at 30 September 2020:

	September - 2020	September - 2019
<b>Reserve Balances</b>		
Depreciation Funds	\$5,268,628	\$7,090,705
Development Feasibility	\$11,000	\$11,000
<b>Total Reserve Balances</b>	<b>\$5,279,628</b>	<b>\$7,101,705</b>
General Funds	\$303,746	(\$175,923)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$5,583,374</b>	<b>\$6,925,782</b>

At the end of September 2020, the balance in the general funds is \$479,669 more than it was for the same period last year.

The balance in the depreciation reserves is approximately \$1.8 million less than it was a year ago. The main reason for this reduction is due to the money spent on the residential developments to date. This expenditure will be recovered over time.

There is also a projected cash-flow graph (to 30 June 2021) included in the appendix. This graph shows that Council will need to borrow external funds in the last quarter of the year. Staff are in the process of completing the necessary legal documents to enable Council to borrow funds (from the Local Government Funding Agency) when they are required.

## 9 **RECOMMENDATION**

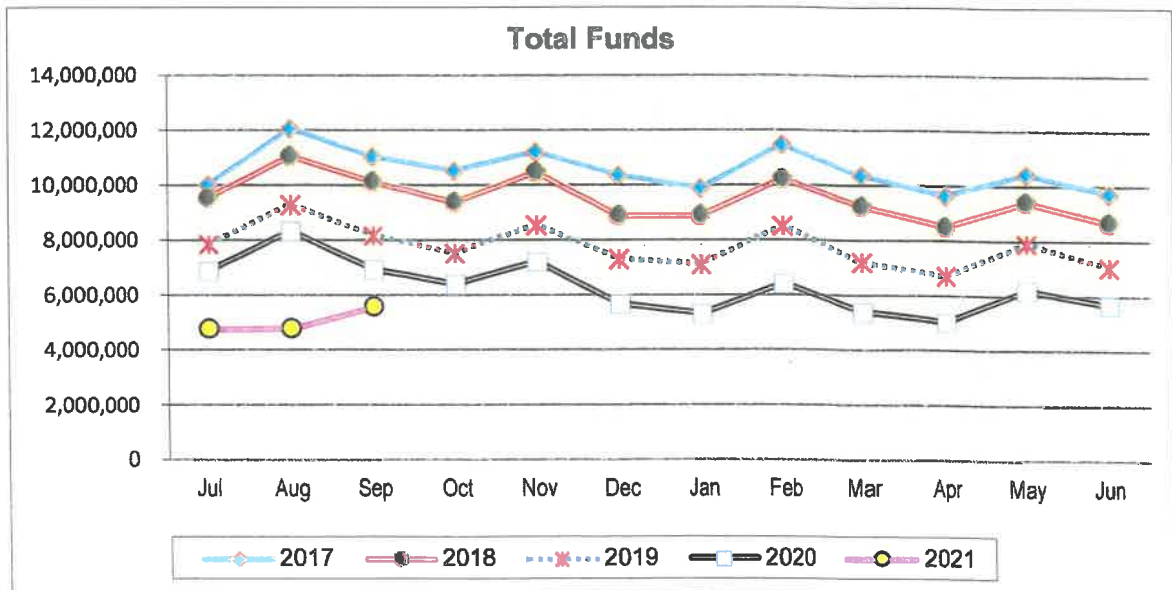
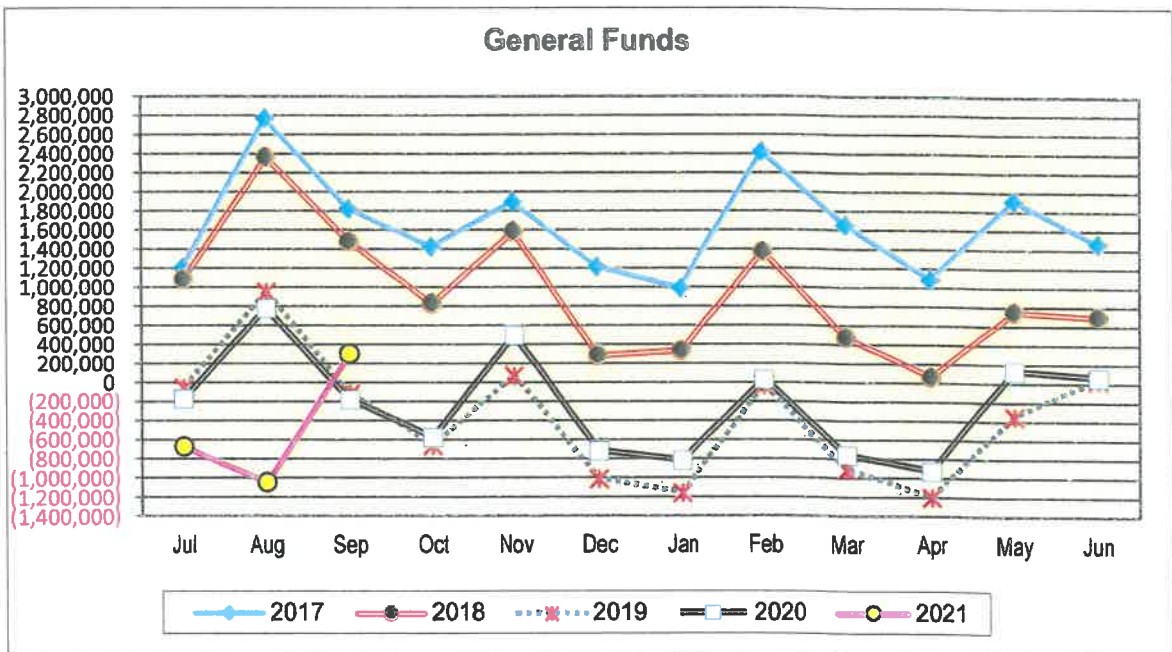
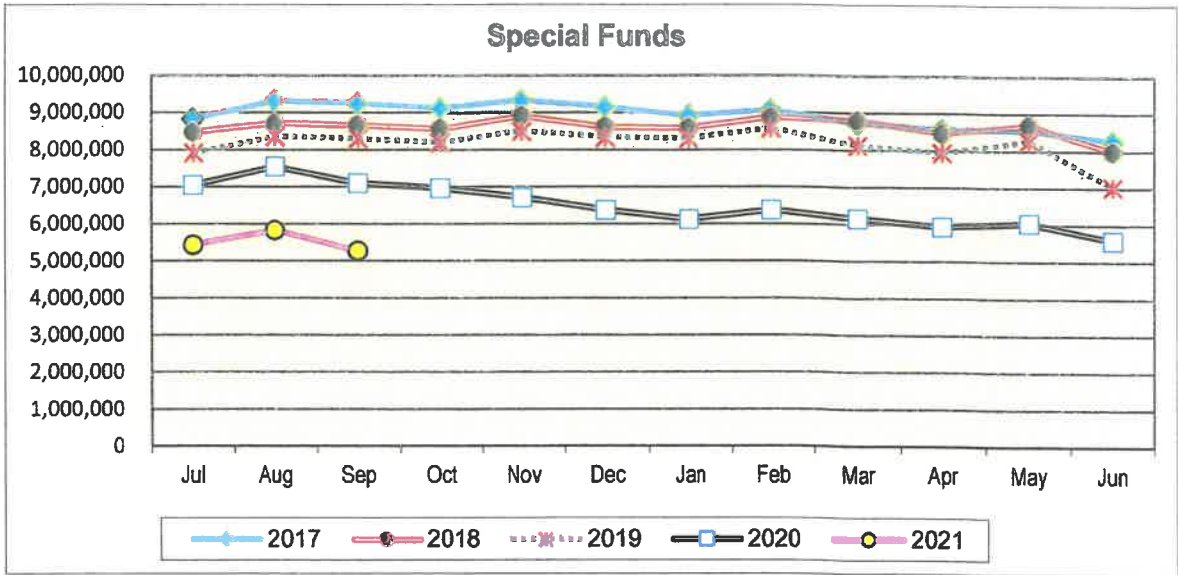
That the report from the Manager, Finance & Corporate Services for the month of September 2020 be received.

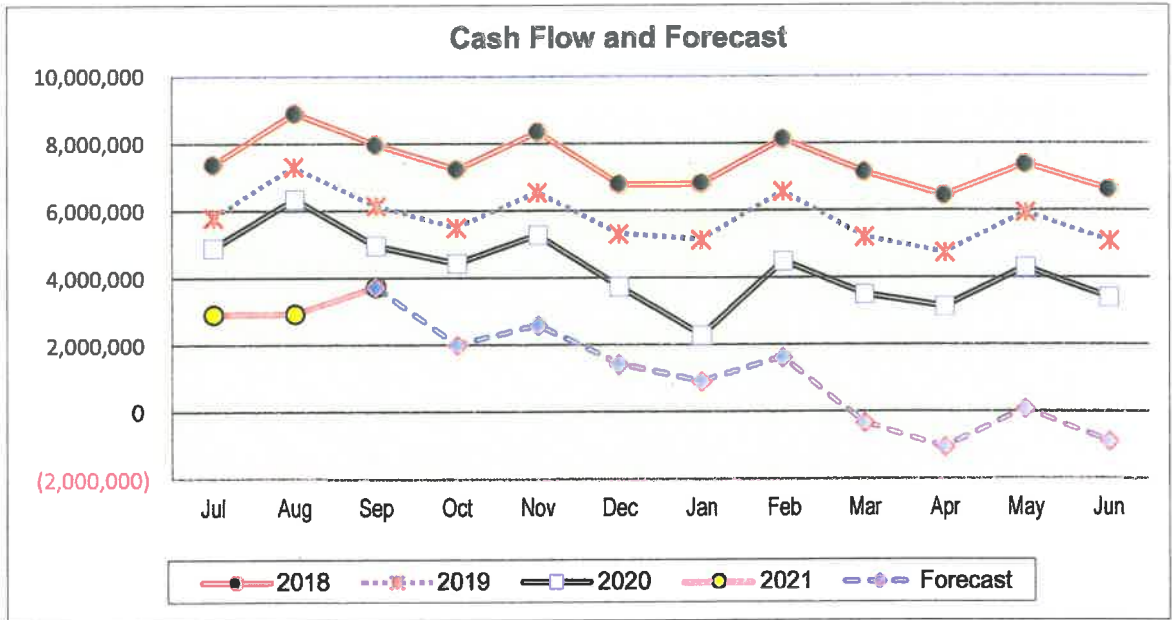


Peter Christophers, BBS, ACA  
**Manager, Finance & Corporate Services**

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Funds Monitoring Graphs  
September 2020





# MONTHLY REPORT OPERATIONS AND SERVICES

## September 2020

### 1 Water Supply

The development of the Tarawera boreholes is expected to be completed during the winter months and be operational in time for the drier summer period.

The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

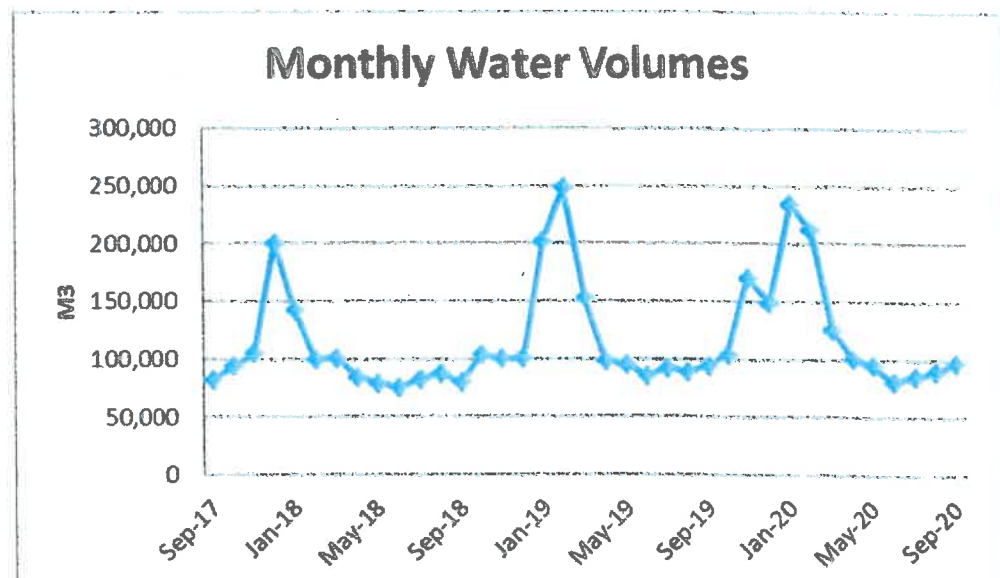
The new Water Safety Plan is being developed by staff. The existing WSP will expire in June 2021.

All works required to obtain Resource Consents are underway and it is expected that all required consents will be obtained in this financial year.

#### 1.1 Use

The Town used 97,985 m<sup>3</sup> during the month of September.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 23 m<sup>3</sup> and 18 m<sup>3</sup> water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1300 litres per day. This is very similar to volumes taken during September 2019.

Industrial use of water has increased over the previous years and on average the industry now uses 30 000 m<sup>3</sup> of water a month compared to 18 000 m<sup>3</sup> in 2019 and 17 000 m<sup>3</sup> in 2018 and 2017.

## 1.2 Water Quality

All routine samples taken during September were clear of E.coli.

There was one dirty water complaint during the month at Onslow Street.

There were no formal complaints about the smell and taste of water, however there are ongoing comments on social media regarding the presence of chlorine.

## 1.3 Reticulation

The evaluation of the reticulation is continuing with the support of WSP and other consultants. From this evaluation a detailed reticulation replacement programme will be developed.

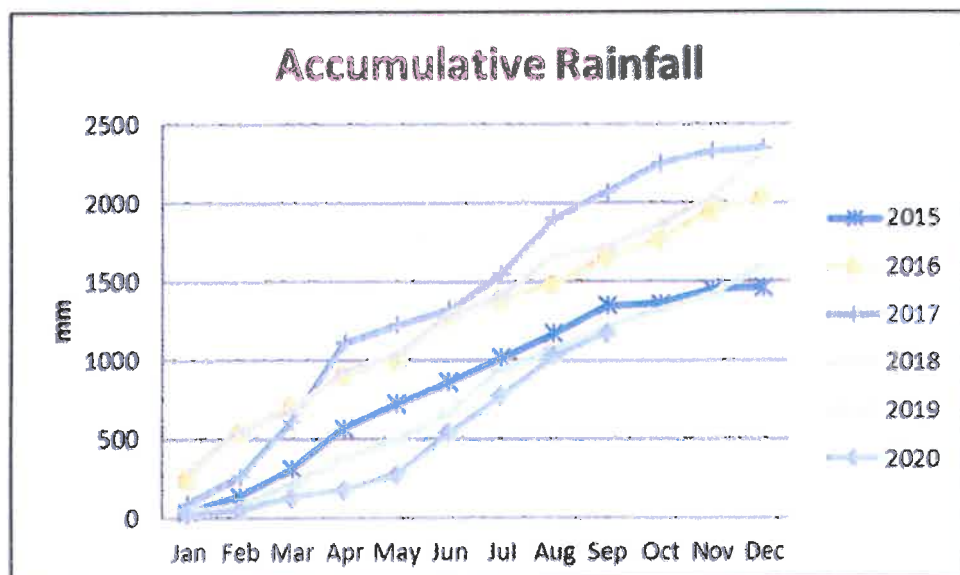
The physical reticulation replacement works commenced in August with the replacement of all the riser main valves and connections. The replacement of the riser main and the Bell Street area renewal were both put to tender in September. The Bell Street renewal was expanded to also include older steel pipes.

There are significant waterworks programmes occurring in the region over the next two years. There may not be sufficient capacity to complete all the programmes and it is likely that tenders and quotes may be less competitive than the previous two years.

The Toby replacement programme is continuing and 12 Tobys were replaced during the month. This programme is planned to be accelerated when the Three Waters Stimulus Grant delivery plan is approved.

## 1.4 Rainfall

The graph below shows the accumulative rainfall that has occurred each year since 2015. After a dry start, 2020 has been getting wetter.



## **2 Wastewater**

A 92-metre section of sewer reticulation was replaced behind the Cosmopolitan club.

The Dairy Factory was unable to comply with its Trade Waste conditions. The Factory is taking significant actions to comply. Staff are working closely with the Factory to ensure compliance.

A significant fraction of the expected Three Waters Stimulus Grant will be spent on increasing the capacity and robustness of the waste water treatment facility.

## **3 Roothing**

The design of the various roading projects is continuing.

Kerb and channel work continued in Onslow and Grey Streets. New footpaths are being laid in Bowen Street in the new sub-division.

Pavement repairs are ongoing throughout the District.

The Town Centre development stage 1 started in July and will be completed in October.

Speed cushion installation started in August and will be completed in October.

EBET funding to replace amenity lights has been obtained and new lights at the BMX park, Marae and parking areas will be installed in October and November.

## **4 Stormwater**

The River Road culverts were manufactured and installation will begin in October 2020. It is planned to replace the downstream culvert by early December, and then replace the upstream culvert between January and March 2021.

Stormwater lines were replaced during the Town Centre Stage 1 works in Ranfurly Court.

## **5 Parks and Reserves**

During September, the parks and reserves teams performed the following actions:

- The cemetery garden refurbishment is continuing.
- A large damaged Eucalyptus was removed on Fenton Street.
- Trees were removed across the Ruruanga stream that were blown down by wind.
- A new E-mower is being trialled by the mowing team.
- New seating was installed at the Cobham playground.
- Stoneham Walk and river walking tracks are being cleared and replanted.

## **6 Pool**

The pool steam pipe has been repaired in the interim and normal temperatures have been achieved again. The complete line still needs to be replaced, however this will be done in November.

The pool complex will be closed during October for the annual maintenance shut.

The pool complex designs have been completed and applications for external funding were lodged in August. The clubroom refurbishment work will commence as soon as building consents have been obtained using approved Council funding. The greater office, fencing and pool upgrade works will be commence once funding has been secured.

## **7 Refuse Collection**

Normal refuse collection continued under Level 1 Covid-19 restrictions.

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

## **8 Refuse Disposal**

The pickup and transporting of the residual refuse to Tirohia continues without incident.

## **9 Recycled Collection**

There were no issues with the recycle collection or disposal during this reporting period.

The recycle shed roof wind damaged during August was repaired in September.

## **10 Vandalism**

The levels of vandalism in the district were at average levels during the month.



11 **RECOMMENDATION**

That the report from the Manager, Operations and Services for the month of September 2020 be received.

A handwritten signature in blue ink, appearing to read 'Hanno van der Merwe', written over a horizontal line.

Hanno van der Merwe, MSc (Eng), PhD

**Manager, Operations & Services**

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**Capital, Renewals and One off Maintenance Items for 2020/21**  
15 September 2020

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Transport Management	25 15 01 3180	Road Maintenance	\$80,000	\$1,450	Jun-21				Year Programme - Small repairs
	402515 001	Kerb Replacement	\$93,500	\$9,582	Jun-21				Year Programme -Kerb and Channel
	402515 002	Street Light Upgrades	\$81,500	\$0	Dec-20				Pole Replacements
	402515 003	Reseals - Roads	\$134,000	\$0	Mar-21				
	402515 004	Pavement Treatment	\$36,500	\$2,372	Mar-21				
	402515 005	Culvert replacements	\$596,000	\$49,600	Sep-20	Mar-21			Manufactured, install in October
	402515 009	Minor Safety Improvements	\$36,500	\$26,340	Oct-20				Speed Humps & Pedestrian Xings - install programmed
	402515 013	Footpath repairs	\$167,100	\$137,361	Jun-21				Year Programme
	402516 001	Reseals - Carparks	\$14,100	\$0	Mar-21				
	402516 003	Replace Rubbish Bins	\$3,500	\$0	Jan-21				
	402516 004	District Seating	\$1,400	\$0	May-21				
	402516 027	Amenity Lighting	\$55,000	\$0	Nov-20				BMX, Skate Park, Marae, Carpark
	402516 006	Town Centre Music	\$3,340	\$0	Jun-21				
	402516 009	Town Centre - X-mas Lights	\$6,270	\$0	Nov-20				
	402516 010	Town Centre Video Cameras	\$10,000	\$0	Dec-20				
	402516 012	Town Centre Cobblestones	\$210,000	\$102,345	Aug-20	Sep-20	Oct-20		Completed in Ocotober
	402516 013	Town Centre - Lights	\$10,000	\$2,740	Jan-21				
		<b>Asset Renewals Sub Total</b>	<b>\$1,460,710</b>	<b>\$330,340</b>					
Stormwater	402601 001	Stormwater Renewals	\$250,000	\$0	Mar-21				
		<b>Asset Renewals Sub Total</b>	<b>\$250,000</b>	<b>\$0</b>					
	26 01 02 Ext	Stormwater Maintenance	\$33,500	\$0	Jun-21				Year Programme
		<b>Maintenance Sub Total</b>	<b>\$33,500</b>	<b>\$0</b>					
Water Supply	303001 001	Flushing Mains	\$2,800	\$54	Nov-20				
		<b>Maintenance Sub Total</b>	<b>\$2,800</b>	<b>\$54</b>					
	403001 001	Pipe Work Zone 1	\$1,200,000	\$70,803	Jun-21				Rising Main replacement
	403001 002	Pipe Work Zone 1-6	\$800,000	\$44,400	Feb-21				Reticulation
	403001 004	Toby Replacements	\$120,000	\$15,124	Jun-21				Year Programme,
	403001 005	Valve Refurbishment	\$36,900	\$305	Dec-20				
	403001 007	Refurbish Pump System	\$167,400	\$7,012	Mar-21				
	403001 010	UV Tube replacement	\$12,800	\$0	Feb-21				
	403001 017	Lime Dosing Controls	\$5,000	\$0	Nov-20				
	403001 021	Headworks - Tarawera Boreholes	\$300,000	\$228,401	Sep-20	Oct-20			Being installed
	403001 024	Water Flow - Umukaraka	\$49,000	\$0	Nov-20				Being designed
			<b>Asset Renewals Sub Total</b>	<b>\$2,691,100</b>	<b>\$366,045</b>				
			<b>Maintenance Sub Total</b>	<b>\$2,800</b>	<b>\$54</b>				
	Wastewater	35 20 02 3180	Wastewater Maintenance	\$25,000	\$2,765	Jun-21			
303520 001	Sewer Line Cleaning	\$21,000	\$2,800	Jun-21					Year Programme
303520 002	Video Lines	\$14,600	\$0	Jun-21					Year Programme
303520 003	Centrifuge	\$29,000	\$0	Apr-21					
303520 004	Plant Maintenance	\$60,000	\$5,827	Feb-21					
		<b>Maintenance Sub Total</b>	<b>\$149,600</b>	<b>\$11,392</b>					
	403520 001	Refurbish Pumps	\$35,000	\$6,840	Apr-21				Repairs

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
	403520 002	Pipework	\$40,700	\$0	Sep-21				Rautahi-Cosmo pipe failure
	403520 004	Milliscreens Replacement	\$250,000	\$0	Dec-20				Includes 3W Grant DP
	403520 005	Pumping Stations	\$120,000	\$0	May-21				Porrit drive and Dog Pound
	403520 011	Treatment plant pumps & lines	\$180,000	\$21,625	Jun-21				Replacements
	403520 012	Computer Equipment	\$80,000	\$0	Jul-21				Replacements
	403250 XXX	RIB's	\$100,000	\$0	Apr-21				Includes 3W Grant DP
		<b>Asset Renewals Sub Total</b>	<b>\$905,700</b>	<b>\$28,465</b>					
Refuse Disposal	303522 004	Scales and Electric Gate	\$10,000	\$4,960	Mar-21	Sep-20			
	303522 006	Tree Removal	\$10,000	\$6,035	Feb-21				
		<b>Maintenance Sub Total</b>	<b>\$20,000</b>	<b>\$10,995</b>					
	403522 011	Recycling Bins	\$10,000	\$0	Jun-21				Year Programme
		<b>Asset Renewals Sub Total</b>	<b>\$10,000</b>	<b>\$0</b>					
Pool	304031 012	Paint pool	\$15,700	\$0	Oct-20				
	304031 006	Heat Exchange Unit	\$8,500	\$0	Oct-20				
	304031 009	Spa Pool	\$6,300	\$0	Oct-20				
	304031 014	Steam supply line	\$30,000	\$0	Sep-20				
	304031 011	Painting Buildings	\$6,300	\$0	Oct-20				
		<b>Maintenance Sub Total</b>	<b>\$66,800</b>	<b>\$0</b>					
	404031 028	Changing Rooms	\$6,000	\$0	Nov-20				Geothermal and floor renewal
	404031 001	Club Rooms	\$250,000	\$5,290	Nov-20				New Swimming Club Rooms
	404031 060	Pool Development 2020	\$500,000	\$0	Mar-21				New Offices, fences and pool systems
		<b>Asset Renewals Sub Total</b>	<b>\$756,000</b>	<b>\$5,290</b>					
Rec. Centre	304035 004	Major Maintenance	\$5,250	\$0	Apr-21				
	304035 016	Lift Inspections	\$3,300	\$0	Nov-20				
		<b>Maintenance Sub Total</b>	<b>\$8,550</b>	<b>\$0</b>					
	404035 005	Building Various	\$6,500	\$0	Apr-21				
	404035 021	Air Extractors	\$10,000	\$0	Nov-20				
		<b>Asset Renewals Sub Total</b>	<b>\$16,500</b>	<b>\$0</b>					
Town Hall	304036 003	Interior painting	\$1,200	\$0	Feb-21				
		<b>Maintenance Sub Total</b>	<b>\$1,200</b>	<b>\$0</b>					
	404036 017	Audio visual equipment	\$6,000	\$0	Jan-21				
	404036 020	Furniture	\$2,600	\$0	Mar-21				
		<b>Asset Renewals Sub Total</b>	<b>\$8,600</b>	<b>\$0</b>					
Concert Chamber	304037 008	Painting - Interior	\$1,300	\$0	Mar-21				
		<b>Maintenance Sub Total</b>	<b>\$1,300</b>	<b>\$0</b>					
	404037 019	Renovals	\$3,500	\$0	Feb-21				
	404037 003	Toilets	\$10,000	\$0	Mar-21				
	404037 017	Audio visual equipment	\$10,850	\$0	May-21				
		<b>Asset Renewals Sub Total</b>	<b>\$24,350</b>	<b>\$0</b>					
Town Centre Toilets	304048 001	Exterior Clean	\$2,000	\$0	Dec-20				
		<b>Maintenance Sub Total</b>	<b>\$2,000</b>	<b>\$0</b>					
			\$0	\$0					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Passive Reserves		<b>Asset Renewals Sub Total</b>	\$0	\$0					
	304042 001	Tarawera Walkway	\$7,200	\$4,476	Nov-20				
	304042 002	Monica Latham	\$23,400	\$160	Feb-21				Year Programme
	304042 003	At Risk Tree Removal	\$32,400	\$18,715	Jun-21				Year Programme
	304042 004	Rumanga Stream Maintenance	\$3,500	\$0	Feb-21				
	304042 008	Kayak Course	\$2,000	\$0	Jan-21				
		<b>Maintenance Sub Total</b>	<b>\$68,500</b>	<b>\$23,351</b>					
	404042 001	Rubbish Bins	\$4,200	\$0	Apr-21				
	404042 002	Boundary Fences	\$17,750	\$6,407	Jun-21				
	404042 003	Sprinkler Replacements	\$5,000	\$0	Nov-20				
404042 019	Seal Carparks	\$14,600	\$0	Mar-21					
404042 031	Reserve Fences	\$11,300	\$0	Nov-20					
404042 036	Upper Valley Outlet	\$20,000	\$0	May-21					
	<b>Asset Renewals Sub Total</b>	<b>\$72,850</b>	<b>\$6,407</b>						
Sportsfields	304041 005	Goalposts	\$3,300	\$2,443	Mar-21				
		<b>Maintenance Sub Total</b>	<b>\$3,300</b>	<b>\$2,443</b>					
	404041 011	Underground Irrigation Tarawera	\$15,000	\$0	Dec-20				
		<b>Asset Renewals Sub Total</b>	<b>\$15,000</b>	<b>\$0</b>					
Street Trees	304044 001	Tree Replacement	\$4,000	\$0	Jun-21				Year Programme
		<b>Maintenance Sub Total</b>	<b>\$4,000</b>	<b>\$0</b>					
Playgrounds	404046 001	Renewals	\$33,700	\$2,720	Dec-20				
	404046 002	Bins/Seats	\$1,500	\$0	Feb-21				Robinson Street
	404046 009	Fence	\$5,000	\$0	Mar-21				
		<b>Asset Renewals Sub Total</b>	<b>\$40,200</b>	<b>\$2,720</b>					
		<b>Maintenance Sub Total</b>	<b>\$0</b>	<b>\$0</b>					
Cemetery		<b>Maintenance Sub Total</b>	<b>\$0</b>	<b>\$0</b>					
	404047 006	New Section	\$5,000	\$0	Mar-21				
	404047 008	Fence	\$15,000	\$0	Dec-20				
Library Building		<b>Asset Renewals Sub Total</b>	<b>\$20,000</b>	<b>\$0</b>					Completed
	405060 011	Library - Air Conditioner	\$8,000	\$0	Sep-20				
	405060 025	Flooring	\$20,000	\$0	Apr-21				
		<b>Asset Renewals Sub Total</b>	<b>\$28,000</b>	<b>\$0</b>					Redesigned for new location
Dog Pound	405061 012	New Pound	\$720,000	\$66,510	Feb-21				
		<b>Asset Renewals Sub Total</b>	<b>\$720,000</b>	<b>\$66,510</b>					
Field Amenity Buildings	305062 025	Tarawera Park Toilet Paint Roof	\$3,100	\$0	Nov-20				
	305062 029	Building Maintenance	\$10,400	\$0	Nov-20				
		<b>Maintenance Sub Total</b>	<b>\$13,500</b>	<b>\$0</b>					
	405062 029	Tarawera Park Changing Sheds Floor	\$4,350	\$0	Mar-21				
		<b>Asset Renewals Sub Total</b>	<b>\$4,350</b>	<b>\$0</b>					
Depot	305063 003	Building Maintenance	\$3,300	\$1,200	Mar-21				
		<b>Maintenance Sub Total</b>	<b>\$3,300</b>	<b>\$1,200</b>					
	405063 015	Garrages	\$20,000	\$0	Jan-21				

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
District Offices		<b>Asset Renewals Sub Total</b>							
	305064 001	Paint walls	\$20,000	\$0					
			\$2,300	\$0	May-21				
	305064 004	Fire Protection	\$3,400	\$828	Nov-20				
		<b>Maintenance Sub Total</b>							
	405064 001	Air Conditioning	\$12,500	\$0	Jun-21				
	405064 012	Sundry Furniture	\$11,300	\$436	Jun-21				
	405064 013	Ladies Toilets	\$30,000	\$0	Mar-21				
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-21				
	405064 020	Flashings and Spouting	\$30,000	\$7,003	Oct-20				
Plant		<b>Asset Renewals Sub Total</b>							
	60 80 01 7600	Vehicles	\$85,100	\$7,439					
			346,200	158,612	Jun-21				Includes 3W Grant DP
		<b>Asset Renewals Sub Total</b>							
			\$346,200	\$158,612					
	15 06 01 7600	Renewals - Firmin Field	\$10,000	\$0	May-21				
	15 07 01 7600	Renewals - Information Centre	\$10,000	\$0	Jun-21				Sound proofing etc
	15 08 01 7600	Commercial Developments	\$1,500,000	\$813,271	Jun-21				
		<b>Asset New/Renewal Sub Total</b>							
			\$1,520,000	\$813,271					
Economic Development		<b>Maintenance Sub Total</b>							
			\$464,050	\$51,713	11%				
		<b>Asset Renewals Sub Total</b>							
			\$8,894,660	\$1,785,099	20%				
	<b>Total</b>								
		\$9,358,710	\$1,836,812	20%					

# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

**September 2020**

## **1 Economic Development/ Industrial Symbiosis Kawerau (ISK)**

### ***Kawerau Putauaki Industrial Development (KPID) Updates***

The KPID Partners have provided the following progress updates on their projects:

#### ***Kawerau Container Terminal (KCT) and Siding***

- KCT has received its first tranche of funding and is now engaging in detailed design before lodging any consents.
- All land agreements are planned to be finalised in the coming two months.

#### ***Putauaki Trust Industrial Development***

- Waitohi Contractors have commenced construction works.
- John O'Brien, Putauaki Trust's General Manager, will be updating the Council on progress with the development of the Trust's industrial area on 20 October.

#### ***Off-Highway Road (OHR)***

- Putauaki Trust's Board of Trustees has approved the alternative route for the northern section of the OHR where it crosses the Trust's land.
- A geotech survey is planned for mid- October, which will provide input for detailed design and an updated schedule of quantities.
- The associated resource consent applications can now be lodged with the relevant authorities (BOP Regional Council, Kawerau and Whakatane District Councils). The affected parties have been informed.
- Land easements continue to be with landowners and their legal advisors for review. All parties are working towards successfully finalising this process.

### ***ISK Kawerau Pathways to Work (KPTW)***

The following is a summary of KPTW activities for September:

#### ***Office/Administration***

The office at Manukorihi Drive is now fully functional and the KPTW team are conversant with the Government's support options and training-service-provider offerings. Their confidence in working with employers to find workforce development solutions and the visibility of ISK in the Industrial Zone is building ISK/KPTW's reputation as a 'go-to' Hub.

#### ***Job Opportunities***

- The latest Jobseeker stats (August) show a steady decline in those signing on for the Job Seeker Benefit. However, this trend may reverse during September when the majority of COVID-19 related wage support expires.

- Situations Vacant: KPTW has commenced monitoring advertisements on Trade Me and Seek and posting them to the KPTW Facebook page. Since monitoring began mid-September, 19 jobs have become available across a range of industries. None were entry-level positions.
- Apprenticeship Clusters: Employers with Electrical Apprentices have met and agreed on the parameters. Mechanical Engineering and Auto Engineering will commence in October. It is the intention to run Study Groups inclusive of Pastoral Care, and numeracy and literacy classes from the Offices. The detail on accessing MSD funding is still to be determined.
- Employee Training: Pre-employment training modules are being investigated. A Traffic Management Level 1 course is tentatively booked for 13<sup>th</sup> October and a Work Place First Aid course tentatively scheduled for October/November.
- Ministry of Social Development (MSD) Relationship: Discussions are still being held on how best to facilitate the Government support funding currently on offer.

#### *Initiatives/Projects*

- Industry Entrance Pathways/Tertiary Education Commission (TEC): This initiative, which introduces Yr. 9 students to the Kawerau Workplace and a subsequent Micro-Credential, is still in development. Primary partners are ISK Tertiary Advisory Group; Tarawera High School and TEC.
- Pastoral Care Trial: Three employers are working with the Eastern Bay Health Alliance to provide workplace counselling for Mental Health. The Trial will be re-assessed mid-December and a decision made to extend the service or not. This initiative is fully funded by employers.
- Kawerau Retailers and EBOP Chamber of Commerce (CoC): A CoC representative is working out of the Kawerau offices most weeks. The CoC's first 'After Five' meeting was held at Jive during the month.
- Employer Workshop: The Dale Carnegie Institute conducted a one-day session for participating employers. The course content was "Leadership through Change" and "Communications between Generations". The course was fully subscribed and well received.
- Driving Change: KPTW is a participant in this initiative, which is a network of over 180 members committed to creating an equitable driver licensing system. A political review of the system is planned for the first quarter of 2021.

#### ***ISK Marketing Campaign "Do You Know"***

ISK is investigating options for marketing Kawerau industry in response to the border restrictions resulting from COVID-19. Subsequently, Woods Creative Agency recently presented a marketing concept "Do You Know" – Woods Creative developed ISK's website "Embrace Change" and are responsible for maintaining it. The next stage is to consider costs and outcomes before deciding whether or not to progress this initiative.



## 2 Kawerau i-SITE Visitor Information Centre

### ***i-SITE and COVID-19 Update***

Since the announcement to move to Alert Level One, the Kawerau i-SITE has kept most health and safety measures in place. Apart from allowing more than two people in the i-SITE at a time, the team is urging people to respect social distancing and contact tracing is still required on arrival.

### ***i-SITE Services Update***

Passengers travelling on InterCity services that do not depart from or arrive in Auckland are not required to wear face masks or face coverings but are being encouraged to do so.

### ***Tapahoro/Lake Tarawera Outlet***

The Department of Conservation is allowing visitors to camp at the Tapahoro outlet; however, access to the site is restricted to boat or foot travel only. Maori Investments Limited (MIL) has advised that they will not be issuing road access permits to Tapahoro/Tarawera Outlet until further notice. Permits will continue to be issued for day visits to Tarawera Falls and are still available from the Kawerau i-SITE.

### ***Kawerau NZ Competitions***

September was full of celebrations on the Kawerau NZ Facebook page. To support "Local", the i-SITE team collaborated with a range of businesses and ran three competitions for Father's Day, Te Wiki o te Reo Maori and a care package to send to a loved one who has been impacted by COVID-19.

### ***Activities promoted through the i-SITE***

Activities promoted during September are summarised in the table below:

<b>Events &amp; Activities</b>	<b>Community Groups</b>
<ul style="list-style-type: none"><li>• King of the Mountain</li></ul>	<ul style="list-style-type: none"><li>• Moove &amp; Groove</li><li>• Kawerau Toast Masters</li><li>• Falls Prevention</li><li>• Community Markets</li><li>• Water Wheel Trust</li><li>• Diabetic Support</li></ul>

### ***Monthly Statistics***

The monthly statistics report is attached.

### ***Kawerau "What's on" Calendar***

The monthly calendar for October is attached.

### 3 Community Activities

#### ***Kawerau Neighbourhood Support (KNS)***

The KNS Monthly Report for September is attached.

#### ***Kawerau Urban Food Forest (KUFF)***

After all the hard work during Winter focusing on tidying up the gardens and getting them manageable, the gardens are looking tidy and pretty with the blossoms. The glasshouse vegetable seedlings have been planted and more will be established in the South fingers. In the North fingers, the focus has been on herbs. Two of the KUFF team are herb and groundcover experts and have been working hard on cultivating these plants as well.

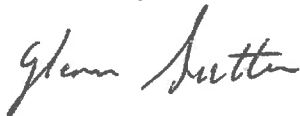
Thanks to New World who generously collected the seed pots from customers who didn't want them. The School of Hard Knocks are looking at using some of them for their garden project at Konnect and possibly helping at KUFF regularly.

The irrigation system is working well at the South end and work is underway to extend the irrigation to the North end.

Sadly, there has been more vandalism with many of the pathway edges being dislodged. A group of 28 students from Tarawera High school helped with removing the last of the old carpet, weeding and replacing the pathway edges.

### 4 **RECOMMENDATION**

That the report from the Economic and Community Development Manager for September 2020 be received.



Glenn Sutton

**Economic and Community Development Manager**

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**Kawerau i-SITE - Monthly Statistics**

2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	1,585	629	2,014	1,588	2,781	3,770	4,282	2,599	2,653	4,245	2,453	3,959	32,558
Interislander	2	1	0	1	0	0	2	0	1	0	0	1	8
Intercity Bus tickets	72	91	64	73	67	75	63	57	68	69	75	62	836
Forestry Permits	239	66	147	190	98	572	640	181	150	272	123	126	2,804
Toilet Facilities	2,478	1,842	1,930	Door counter not working	3,655	1,994	1,462	1,725	2,005	1,800	2,005	1,800	20,635
Campervans nights	26	31	30	22	21	12	26	24	28	23	38	37	318
Campervan extra nights	9	17	13	0	0	4	0	4	14	28	28	8	125
Fish and Game Licences	0	0	3	5	1	1	5	3	1	3	0	0	22
Online Permits	13	0	0	0	0	0	0	0	0	0	0	0	13

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	On-going technical issues with door counter on - now looking at a replacement system.												
Interislander	0	0	2	0	2	4	1	2	1	0	0	0	12
Intercity Bus tickets	75	79	79	75	62	60	72	52	31	0	2	28	615
Forestry Permits	87	69	106	148	131	662	712	99	163	0	0	74	2,251
Toilet Facilities	Unreliable counts - very high												
Campervan power users	46	22	30	29	26	12	20	18	19	0	7	35	264
Campervan extra nights	18	3	16	1	5	4	4	0	10	0	2	38	101
Fish and Game Licences	1	0	0	2	2	2	8	0	0	0	0	3	18
	door counter disconnected												

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	622	397	523										1,542
Interislander	0	1	2										3
Intercity Bus tickets	29	22	23										74
Forestry Permits	149	119	138										406
Toilet Facilities	6,785	3,588	4,681										15,054
Campervan power users	32	30	23										85
Campervan extra nights	12	4	13										29
Fish and Game Licences	0	0	1										1



# What's ON IN Kawerau

-  = Major Events
-  = Monthly Event
-  = Community Activities

## OCTOBER 2020

### Wednesday's

**Falls Prevention** - Concert Chambers, starts at 11:00am

Community based ongoing peer-led classes for men and women over 65 to improve balance, leg strength, flexibility and general fitness. For more information, please contact Diane on 07-322-8489 or 027-524-7407.

### Wednesday's & Friday's

**Water Wheel Trust** - Room 10 at Kawerau Life Konnect, 371 River Road from 9:00am to 12:00pm

Working bee Wednesday's 9am to 12pm. For Friday's workshop 9am to 12pm. For more information, please contact Stephanie on 021-105-4531. More volunteers are very welcomed.

### Thursday's (Weather pending)

**Kawerau Urban Food Forest** - Monika Lanham Reserve, River Road, back of South School, 10:00am to 12:00pm

We are always looking for volunteers. All you need is time and a willingness to learn. Workshops are available to create and promote sustainability with a community driven approach. For more information, please contact Kawerau Life Konnect on 07-282-3084.

### Thursday's

**Thai Chi** - Kawerau Cosmopolitan Club starts at 9:30am

Thai Chi is an ancient form of easy exercise manoeuvres that help with breathing and slow movement for circulation, helps with mobility in all joints and helps with anxiety and depression. For more information, please contact Liz Savage on 07-323-7365.

### Thursday's

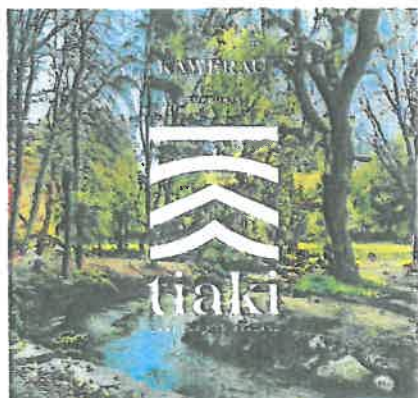
**Kawerau Ukulele Club** - Catholic Church, 121 Onslow Street from 1:00pm to 3:00pm




Come be a part of a group who foster positive relationships through music. For more information, please contact one of the following: Robyn on 07-323-6281 or Lisa on 07-323-8912.

### Friday's

**Gentle Yoga** - Bert Hamilton Hall, starts at 9:30am

Gentle Yoga for the older person and beginners. For fun, community friendship and social interaction. For more information, please contact Loretta on 021-236-1859.



-  = Major Events
-  = Monthly Event
-  = Community Activities

# OCTOBER 2020

**Thursday 1, 15, 29 October (Weather pending)**

**Community Markets - Circus Paddock on Plunket Street from 8:00am**

Kawerau's monthly daytime market. Selling an array of goods, knitting, fruit, trees, sewing, apparel wear, second hand clothing and many other items. Come one come all and check out the bargains and the amazing prices. Always a great atmosphere with lots of friendly people! For more information, please contact Graeme Webb on 021-043-2437.

**Wednesday 7 & 21 October**

**Kawerau Toastmasters - Catholic Church, 121 Onslow Street from 7:00pm to 9:00pm**

If you struggle with speaking to groups of people or even to an employer about situations regarding personal matters, then come and give Toastmasters a go. Learn how to speak with confidence and reassurance, in a small and vibrant group and learn how to speak words correctly and with power. For more information, please contact John on 022-051-9040.

**Thursday 8 October**

**Community Engagement Training - Firmin Lodge from 9:00am to 5:00pm**

Kawerau District Council is now accepting applications from suitable candidates for a fully subsidized place on the 1 day 'Engagement Essentials' course. This training is the first towards the IAP2 Certificate in Engagement. For more information, please contact the Kawerau District Council on 07-306-9009.

**Friday 30 October**

**Diabetic Support Group - Kea Building, 60 Onslow Street from 1:00pm to 3:00pm**

Come along and join. Everyone is more than welcome to come and partake in the knowledge of how to live better with this INVISIBLE GUEST. For more information on venue updates, please contact Brett Pacey on 07-323-8887 or 027-283-3597.

**Saturday 31 October**

**Kawerau King of the Mountain - Firmin Field, Waterhouse Street**

The Kawerau King of the Mountain race is approximately a 7 km up and down return trip of Pūtauaki (Mt. Edgecumbe) and debatably the toughest mountain race in Australasia.

**School Relays - 8:30 am**

**Prince & Princess Race - 11:00 am**

**Main Race - Noon**

**Prize Giving - 3:30 pm**

For more information, please visit <http://www.kaweraukingofthemountain.co.nz/>

**Monday, Tuesday & Thursday's**

**Winter Opening Hours & Aqua classes - Kawerau Pools, Plunket Street**

Aqua Bells are Monday and Thursday evenings starting at 6:00pm.

Morning Aqua classes start on Thursday the 29<sup>th</sup> of October, every Tuesday's and Thursday's from 8:30am to 9:30am.

Green prescription customers are welcome.

Winter Opening Hours

Monday – Friday 9am to 7pm

Saturday & Sunday 10am to 7pm

All pools are cleared 30mins before closing time (Cleared 6:30pm daily from Monday - Friday)

**Tuesday's**

**Moove & Groove Dance Classes - Kawerau Life Kōnnect, 371 River Road from 1:30pm to 2:30pm**

Held Tuesday afternoons from 1:30pm – 2:30pm. Classes run for one hour with fun and furious dance moves that you can master at your own pace! Groove is a fun simple and exciting dance that nurtures your mind, body and soul. So if this sounds like something you would like to be a part of please join us, or head over to the Facebook page for more information @ <https://www.facebook.com/moovegroove/> or you can contact Sue Gould on 021-118-9934. Sue also offers other services such as creative writing and social media writing skills, to co-create a life that you design and a find your groove 1-Day retreat programme.



30.09.20

Angie Nicoll

## Kawerau Neighbourhood Support (KNS) Monthly Report for September 2020

### Kawerau Community Response

During September, the priority for KNS has been ensuring all six zones have zone coordinators (zc), who are committed to ensuring they can communicate with households in their zones if we have a civil emergency. KNS has secured Zones 2 and 5, so will be meeting with all six zones, with Meaghan, to establish their roles for when they are needed. Our alternative Zone 6 coordinator has managed to register another portion of Beattie Road and other surrounding areas. This zone coordinator has done this purely to meet her new neighbours, as I have not placed expectations on our coordinators to do this task. Meaghan Edhouse and KNS hope to meet with our zc in the next month.

Outcomes and plans have been implemented to ensure all six zones have coordinators with mobile phones and internet connection. This is to ensure they can contact their Street Contacts and the KNS Coordinator, so that ultimately all household members can be contacted, and have the necessary resources and information at hand. Zone Coordinator folders have also been developed with all the up-to-date information needed to better manage a civil emergency. This has been completed and the KNS Coordinator will meet with the new Zone 2 coordinator to go through his folder.

Our map on our database and reporting is now sufficient to enable identification of zones and streets that have been contacted and those households that have been offered welfare services (if needed).

Small businesses and social services will be reviewed and identified to be part of a new Kawerau Welfare team so that all essential services are better able to collaborate the right information in times of a civil emergency. Meaghan has identified this has been reviewed and, in an emergency, the zc will report back to KNS Coordinator who will then report any issues to the CRT and civil defence.

KNS will be focussing on ensuring our zone coordinators are up to the task and confident to support our community to manage an emergency.



30.09.20

Angie Nicoll

### **KNS Committee**

KNS is still waiting to hear back from MSD and Contestable funding – hopefully, we will get grants from both organisations.

Our committee plan to have our meeting on the 23.10.20 at Kawerau District Council's office, to discuss our plans for the rest of the year.

### **KNS Facebook (FB) and Gets Ready and Sharing of information.**

Information relevant to COVID 19 continued to be shared on the KNS FB page. Weekly Occurrences are shared on both FB and Gets Ready. FB post-reach during September was up by 200% and our post engagements have also increased during the month by 58%. The crime rate in the Kawerau district is still at an all-time low. Households are now more likely to report any break-ins and thefts without fear of repercussions.

We currently have 887 households registered onto Gets Ready, with around 30 new registrations to be entered into our system.

Until next time, Keep Safe.



# MONTHLY REPORT

## EVENTS AND COMMUNITY ACTIVITIES

**September 2020**

### **1 Events**

#### **1.1 Event Marketing Fund**

No applications have been received in 2020.

#### **Upcoming Events**

#### **1.2 Canoe Slalom Bay of Plenty (CSBOP)**

The schedule for Kawerau is as follows:

- December 12 – 14                      All comers camp
- January 6 – 8 (2021)                  All comers camp

#### **1.3 Stacked Kawerau – A Community Collaboration, ~~25 & 26 September Postponed~~, 27 & 28 November 2020**

The event organisers have worked closely with Council and due to the uncertainty surrounding the COVID Alert Level announcement two weeks prior to the planned event date, the decision to postpone to the 28 November was made.

This event is a collaboration between the National Woodskills Trust, Kawerau Arts Society and EBOP Fibre & Fleece which has been formed to deliver a free to enter two-day exhibition in the Kawerau Town Hall and Concert Chambers. Opening times will be 9am to 6pm.

#### **1.4 65<sup>th</sup> Kawerau King of the Mountain, 31 October 2020**

Approval has been granted by Maori Investments Ltd. and Ngā Maunga Kaitiaki Trust to proceed with Prince and Princess training and the Kawerau King of the Mountain race on Saturday 31 October.

As part of the conditions of approval, the region will be required to be at COVID-19 Alert Level 1 to proceed on race day.

There will be three official training sessions, meeting at 4 pm for a 4.30 pm start at Firmin Field, as follows:

- Wednesday 7 October
- Wednesday 14 October
- Wednesday 21 October

Entries have reopened and available online at [www.kaweraukingofthemountain.co.nz](http://www.kaweraukingofthemountain.co.nz)

At the time of writing this report, there are 66 entries in the main race and 12 in the Prince & Princess race.

Mercury Power has approved sponsorship of a large marquee to be used for registrations on race day.

#### 1.5 Seriously Social Rafting Comp, 7 November 2020

This fun competitive rafting comp will return to Kawerau.

Previous formats have up to 16 teams (6 per team) completing time trials, and head to head races on the Tarawera River.

#### 1.6 Championship Jumpers & Agility Ribbon Trial Event, 28 & 29 November 2020

If the region is in Alert Level 1, it is anticipated this dog obedience event will return to Prideaux Park in Kawerau.

#### 1.7 Kawerau Christmas in the Park, 19 December 2020

Planning is underway for this year's event. Funding applications have been submitted.

This event can only proceed in its previous format if the region is at COVID-19 Alert Level 1.

#### 1.8 Tarawera Ultramarathon, 13 February 2021

Entries across all the distances are 1917 which is down by 69 on last year at the same time. Of this total, 1215 are New Zealand entries and broken down into the following:

- Auckland is up 40%
- BOP is down 7%
- Manawatu is up 45%
- Otago is up 59%
- Wellington is up 21%
- South Island is up 26% but still only make up 9% of total NZ entries

The early bird entry ended 30 September and it is expected that entries will slow down considerably.

### **Completed Events**

#### 1.9 Gravity Sports 6 HR Adventure Race, CANCELLED

Unfortunately, the event organisers cancelled the event, with the following public statement issued on their digital platforms:

*"It is with great regret we have decided the 2020 edition of this event will not happen. The 26th September was the last available date to accommodate schools and avoid other event clashes.*

*We have just been notified by the landowners where the event was to be held about their concerns regarding the current COVID situation, they have withdrawn their approval to allow the event to happen on this scheduled date.*

*Now we look forward to hosting you all in June 2021. The situation regarding entries and refunds is as follows:*

*All entries will be transferred to the 2021 event. (YES you can make changes to your team at THAT time if you wish) OR you can receive a 50% team refund as per our entry form and rules, we are so sorry about this, we are just as, or even more disappointed than you. We can only look forward to better times, see you all next year”.*

#### 1.10 Canoe Slalom Club race, 20 September 2020

This event proceeded as planned with approximately 30 paddlers attending. This included the Olympic silver medallist, Luuka Jones.

The training camp scheduled during the school holidays was cancelled due to low numbers (only 2 registered) and one of the slalom coaches was urgently required to return to the UK for family matters. This has left CSBOP with reduced operations.

The club race in November scheduled for Kawerau is cancelled due to relocating the race to the Kaituna River.

#### 1.11 Virtual Young Achievers Awards, 9 September 2020

The Kawerau Youth Council, with support and mentorship from Council's Youth Projects Officer, completed a pre-recorded version of the awards.

Due to the limited numbers for gatherings and the Town Hall being shut for public use under COVID Alert Level 2, the decision to proceed with the virtual awards was made.

## 2 Youth Projects

### 2.1 Kawerau Youth Council (KYC)

The KYC met on 23 September in the Council Chambers, nine members attended with Majeane Rogers chairing the meeting.

In attendance were (no apologies):

#### KYC Members present

- Renee Powell
- Matariki Turuwhenua
- Munro Elliott-Brooking
- Destiny Maxwell
- Cameron Dyer
- Majeane Rogers
- Nikki Hendl

- Courtney Cox
- Tyrenzo Tuitama
- Mereana Raukura
- Jo'C Kopae

Matariki informed the members of his appointment as the youth delegate to the Tarawera High School Board of Trustees.

Members agreed to assist Blue Light with delivery of activities for the school holiday programme.

Long serving member Majeau Rogers was awarded a Kawerau Community Award for his contribution to the Youth Council, Blue Light and Tarawera High School.

### **KYC Monthly Meeting Dates – Council Chamber**

- ~~Tuesday March 3 (swearing in) Concert Chamber~~
- ~~Wednesday April 15 (Zoom meeting)~~
- ~~Wednesday May 20 (Zoom meeting)~~
- ~~Wednesday June 17~~
- ~~Wednesday July 15~~
- ~~Wednesday August 19~~
- ~~Wednesday September 23~~
- Wednesday October 28
- Wednesday November 18

### **2.2 Kawerau Young Achievers Awards, ~~26 August 2020~~ 9 September 2020**

Due to the COVID-19 resurgence, the Young Achievers Awards could not proceed as planned in the Town Hall.

While the Youth Council were disappointed to lose the opportunity to deliver the awards physically, the virtual awards proved to be an excellent learning opportunity for those involved and has resulted in members wishing to explore more virtual events in the future.

The virtual (pre-recorded) ceremony, led by the KYC members, with guest messages from Councillors was developed and released online on 9 September. At the time of writing this report the video has been viewed over 4,000 times on the District Council Facebook page.

A number of important developmental skills have been gained by the KYC during this process, including camera operating, video editing, time management, teamwork and confidence in presenting.

A total of 130 awards:

- Bronze - 91
- Silver - 31
- Gold - 8

This equates to 105 individual children, with some individuals earning multiple category awards.

### 2.3 Youth Development Strategy Aotearoa (YDSA)

In 2019 the Ministry of Youth Development and Ara Taiohi (Peak Body for Youth Development) facilitated a series of workshops in Aotearoa aimed at reviewing the YDSA, first adopted in 2002. Council attended a workshop in Hamilton with the Youth Projects Officer and two of the youth councillors (Majeau Rogers and Iraia Nuku) representing the district.

A full review took place of the YDSA 2002 and a new version is set to better reflect the modern young person in Aotearoa.

The new YDSA will be launched on 20 October in Wellington. As part of the launch, to accompany the release of the new strategy, a series of videos will be released on digital platforms, the videos are co-hosted by Council's Youth Projects Officer (JJ Rika).

Council will represent the Kawerau youth sector at the launch with JJ Rika, Majeau Rogers and Tamihana Thompson attending.

### 2.4 New Zealand Youth Awards (NZYA)

Around this time each year, the Ministry of Youth Development - Te Manatū Whakahiato Taiohi conducts a review of the New Zealand Youth Awards (NZYA) and the general youth awards landscape.

Council's Youth Projects Officer has previously submitted applications on behalf of Kawerau District Council nominating the Kawerau Youth Council; however, the latest review of the awards indicated that there is a saturation of awards programmes targeting Aotearoa young people and that the NZYA are no longer unique.

Feedback from participants recently has shown that while they felt honoured to be celebrated and recognised, they believed that there was more value to be found in development programmes such as internships which provide real-life learning opportunities.

MYD has decided to cease the programme and consider how best to support young people going forward.

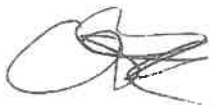
## 3 Funding

Council has been informed of the decision regarding the following funding applications:

- |                                   |                                       |
|-----------------------------------|---------------------------------------|
| • NZCT -                          | \$88,700 approved (\$90k applied for) |
| • Lion Foundation -               | \$50k (pending)                       |
| • Lotto Community -               | \$30k (pending)                       |
| • Trust Horizon (formerly EBET) - | \$10,000 approved (\$10k applied for) |

**4**     **RECOMMENDATION**

That the report from the Events and Venues Manager for the month of September 2020 be received.



Lee Corbett Barton  
**Events and Venues Manager**

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**The Meeting of the Regulatory & Services Committee  
will be held on Tuesday, 13 October 2020  
in the Council Chamber commencing at 9.00am**

**A G E N D A**

**Apologies**

**Public Forum**

A period of 30 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for three minutes.

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory & Planning Services (Manager, Planning, Compliance & Capability) (340000)**

**Pgs. 1 - 17**

Attached is the report from the Manager, Planning, Compliance & Capability covering Regulatory and Planning Services activities for the month of September 2020.

**Recommendation**

*That the report from the Manager, Planning, Compliance & Capability on Regulatory and Planning Services activities for the month of September 2020 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance & Corporate Services (Manager, Finance & Corporate Services) (211000)**

**Pgs. 19 - 26**

Attached is the report from the Manager, Finance & Corporate Services covering activities for the month of September 2020.

**Recommendation**

*That the report from the Manager, Finance & Corporate Services for the month of September 2020 be received.*

**3 Monthly Report - Operations & Services (Manager, Operations & Services) (440000)**

**Pgs. 27 - 36**

Attached is the report from the Manager, Operations & Services covering activities for the month of September 2020.

## **Recommendation**

*That the report from the Manager, Operations and Services for the month of September 2020 be received.*

**4** **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 37 - 46**

Attached is the report from the Economic and Community Development Manager covering activities for the month of September 2020.

## **Recommendation**

*That the report from the Economic and Community Development Manager for the month of September 2020 be received.*

**5** **Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)**

**Pgs. 47 - 52**

Attached is the report from the Events and Venues Manager covering events and community activities for the month of September 2020.

## **Recommendation**

*That the report from the Events and Venues Manager for the month of September 2020 be received.*

R B George  
**Chief Executive Officer**

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