



**The Meeting of the
Regulatory & Services Committee
will be held on Tuesday, 9 February 2021
in the Council Chamber, commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell
Councillor C J Ion – Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks
Councillor F K N Tunui

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

MONTHLY REPORT REGULATORY & PLANNING SERVICES

December 2020 and January 2021

1 Regulatory & Planning Services - Statistics and Issues

The attached data tables record activity in the various areas of the service for the month of December 2020 and January 2021.

Comments are as follows:

1.1 Animal Control

1.1.1 Dog Registration

At 31 January 2021, 1,472 dogs (1,475 listed in register) had been registered for the 2020/21 year representing 99.8% of known dogs.

1,382 (93.8%) dogs listed in the register have microchip transponders inserted.

1.1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

1.2 Monitoring and Compliance

1.2.1 Noise & General Enforcement

Noise complaints attended have been resolved, generally without incident. There was one seizure of equipment causing noise undertaken during the period.

1.2.2 Animals, Poultry and Bees

31 permits/licences have been issued to date for the year:

Stock – 15

Poultry – 12

Beehives – 4 (Note: Hives are removed for the winter season).

1.3 Alcohol Regulation

There are no issues to report.

1.4 Food Safety and Premises

1.4.1 Food Act

There are no issues to report.

1.5 Environmental Health

There are no issues to report.

1.6 Building Control

1.6.1 Building Consent Authority (BCA)

There are no issues to report.

1.7 Civil Defence Emergency Management (CDEM)

1.7.1 GNS Science Presentation

Brad Scott from GNS Science will present to Council on 16 March. The presentation will cover local hazards and planning for emergency events which could impact the community.

1.7.2 Training

In December, Local Controller Lee Barton attended a COVID-19 Resurgence exercise facilitated by Emergency Management BOP, which involved Lead Controllers from across the Group and District Health Board staff.

In January, he attended a Controller review workshop facilitated by EMBOP. This workshop captured opportunities and challenges regarding how Group recruits, retains, develops and assigns Controllers.

1.7.3 COVID-19 Testing

Council assisted local health providers over the holiday period with resources and access to the Ron Hardie Recreation Centre for a pop up COVID testing station.

1.8 District Plan

1.8.1 Resource Consents

There were no resource consent applications processed to a decision during the period.

1.8.2 District Plan Review

The Manager, Planning, Compliance & Capability will meet with Hayson Knell on 19 February. It is anticipated that a programme for the Review process can be drafted for presentation to Council.

RECOMMENDATION

That the report of the Manager, Planning, Compliance & Capability on Regulatory and Planning Services activities for the month of December 2020 and January 2021 be received.



Chris W Jensen

Manager, Planning, Compliance & Capability

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**Regulatory & Planning
Animal/Dog Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,501	1,502	1,489	1,475	1,473	1,493	1,489	1,499	1,507	1,504	n/a	n/a	1,504
Registered Dogs (total)	1,296	1,374	1,426	1,440	1,444	1,468	1,477	1,501	1,505	1,502	n/a	n/a	1,502
Microchipped Dogs (total)	1,180	1,153	1,145	1,118	1,111	1,114	1,094	1,086	1,082	1,080	1,077	1,041	1,041
Menacing by Breed (total)	51	50	50	45	44	45	44	44	44	44	44	66***	66
Menacing by Behaviour (total)	9	9	9	9	9	9	9	9	9	9	9	9	9
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3	3	3	3	3	3	3
Dangerous Dogs (total)	3	3	3	3	3	3	3	3	3	3	3	4	4
Disqualified Owners (total)	1	1	0	0	0	0	0	0	0	0	0	0	0
Probationary Owners (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
Dogs Impounded	29	20	24	22	35	23	16	25	7	11	12	18	242
Dogs Released to Owner	13	8	12	14	23	11	7	3	4	4	7	8	114
Dogs Rehomed	2	2	1	0	1	1	4	11	6	0	1	4	33
Dogs/Pups Referred to SPCA	4	4	0	0	2	1	0	6	0	1	1	0	19
Dogs Destroyed	6	2	10	9	7	3	5	4	1	6	0	6	59
Patrols (Day)	46	44	42	44	42	36	40	38	34	0	26	42	434
Patrols (After Hours)	31	31	30	30	30	29	28	28	31	27	31	29	355
Special Patrols	0	0	4	0	0	4	0	0	0	0	0	0	8
Requests for Service	107	94	97	81	95	81	106	85	66	27	65	110	1,014
Statutory Incidents	73	62	61	64	76	60	77	62	43	16	41	85	720
Stock Callouts	1	0	0	0	1	3	1	0	0	0	0	0	6
Notices, Warnings & Letters	19	28	157	34	44	23	34	21	26	4	7	23	420
Infringements	6	5	91*	5	1	1	5	7	0**	5	3	4	133
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

* 90 infringements issued for non-registration

** Data not available

*** Improved technical data reconciliation reporting

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Dogs in Register (total)	1,497	1,486	1,491	1,459	1,467	1,471	1,472						1,472
Registered Dogs (total)	1,306	1,378	1,408	1,442	1,467	1,473	1,475						1,475
Microchipped Dogs (total)	1,013	1,001	991	1,410	1,401	1,391	1,382						1,382

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Menacing by Breed (total)	66	64	65	64	66	66	67						67
Menacing by Behaviour (total)	8	9	9	9	10	10	11						11
Menacing by Breed Charac. (total)	3	3	3	3	3	3	3						3
Dangerous Dogs (total)	3	3	3	3	3	3	3						3
Disqualified Owners (total)	0	0	0	0	0	0	0						0
Probationary Owners (total)	0	0	0	0	0	0	0						0
Dogs Impounded	32	27	13	15	17	14							118
Dogs Released to Owner	12	5	6	6	7	9							45
Dogs Rehomed	4	3	3	6	4	3	1						24
Dogs/Pups Referred to SPCA	0	0	0	0	0	0	0						0
Dogs Destroyed	2	2	5	1	5	6	2						23
Patrols (Day)	46	42	42	42	44	42	36						294
Patrols (After Hours)	31	31	30	30	30	29	28						209
Special Patrols	0	0	0	0	0	2	0						2
Requests for Service	98	88	69	84	92	95	98						624
Statutory Incidents	69	59	48	57	75	79	73						460
Stock Callouts	0	4	0	1	0	3	0						8
Notices, Warnings & Letters	32	42	25	20	18	21	52						210
Infringements	4	3	18	49*	7	6	3						90
Prosecutions	0	0	0	0	0	0	0						0

* 47 infringements issued for non-registration

**Regulatory & Planning
Monitoring and Compliance - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	44	42	44	42	36	40	38	34	0	26	42	434
Noise Complaints	28	23	25	18	19	37	30	39	45	32	31	34	361
Excessive Noise	4	7	7	4	5	6	6	5	8	6	8	2	68
Noise Equipment Seizures	0	1	0	2	0	0	0	0	0	1	0	0	4
Other Complaints & Incidents	7	11	6	5	15	9	12	5	14	2	7	8	101
Bicycle Seizures	0	0	0	0	0	0	0	0	0	0	0	0	0
Bylaw Trading Licences (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Permits - Stock, Poultry, Bees (total)	23	24	26	26	26	27	27	27	28	28	29	30	30
Notices, Warnings & Letters	8	13	13	14	11	25	15	27	62	3	24	13	228
Infringement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Abatement Notices	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Routine Bylaw Patrols	46	42	42	42	44	42	36						294
Noise Complaints	20	21	29	39	49	70	33						261
Excessive Noise	2	6	5	6	9	12	6						46
Noise Equipment Seizures	0	0	0	0	1	0	1						2
Other Complaints & Incidents	9	4	11	6	13	7	4						54
Bylaw Trading Licences (total)	1	1	1	1	1	1	1						1
Permits - Stock, Poultry, Bees (total)	27	30	31	31	31	31	31						31
Notices, Warnings & Letters	8	5	17	9	16	5	8						68
Infringement Notices	0	0	0	0	6	3	0						9
Abatement Notices	0	0	0	0	0	0	0						0
Prosecutions	0	0	0	0	0	0	0						0

**Regulatory & Planning
Alcohol Regulation - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	46	46	45	44	44	43	41	40	40	39	39	39	39
Managers New	1	0	0	0	0	0	0	2	0	0	0	2	5
Managers Renewal	1	0	1	2	1	1	0	0	1	1	0	1	9
On Licence BYO (total)	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence BYO Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
On Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
On Licence Renewal	0	0	1	0	0	0	1	0	0	0	0	0	2
Off Licence (total)	4	4	4	4	4	4	4	4	4	4	4	4	4
Off Licence New	0	0	0	0	2	0	0	0	0	0	0	0	2
Off Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence (total)	5	5	5	5	5	5	5	5	5	5	5	5	5
Club Licence New	0	0	0	0	0	0	0	0	0	0	0	0	0
Club Licence Renewal	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Licences	1	1	1	0	1	1	0	0	0	0	0	0	5
Temporary Authority	0	1	1	0	0	0	0	0	0	0	0	0	2
Inspections	0	0	1	0	0	0	0	0	0	0	0	13	14
Night Visits	0	0	0	0	0	0	0	0	0	0	0	0	0
Controlled Purchase Operations	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Managers (Total)	33	35	36	38	37	39	39						39
Managers New	0	1	1	2	1	2	0						7
Managers Renewal	0	1	0	0	1	0	0						2
On Licence BYO (total)	0	0	0	0	0	0	0						0
On Licence BYO New	0	0	0	0	0	0	0						0
On Licence BYO Renewal	0	0	0	0	0	0	0						0
On Licence (total)	4	4	4	4	5	5	5						5
On Licence New	0	0	0	0	1	1	0						2

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
On Licence Renewal	0	0	0	0	0	0	0						0
Off Licence (total)	4	4	4	4	4	4	4						4
Off Licence New	0	0	0	0	0	0	0						0
Off Licence Renewal	0	0	0	0	1	0	0						1
Club Licence (total)	5	5	5	5	5	5	5						5
Club Licence New	0	0	0	0	0	0	0						0
Club Licence Renewal	0	0	0	0	0	0	0						0
Special Licences	0	0	1	3	2	0	0						6
Temporary Authority	0	0	0	0	1	0	0						1
Inspections	0	0	7	2	0	0	0						9
Night Visits	0	0	0	0	0	0	0						0
Controlled Purchase Operations	0	0	0	0	0	0	0						0

Regulatory & Planning - Food Safety & Premises - Monthly Statistics

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	37	37	37	37	36	36	37	37	37	37	35	35	35
Food Control Plans Single Site (SS)	24	24	24	24	23	22	23	23	23	23	23	25	25
Food Control Plans Mobile	7	7	7	6	6	6	6	6	6	6	4	4	4
National Programme 1	1	1	1	1	1	1	1	1	1	1	1	1	1
National Programme 2	0	0	0	0	0	0	0	0	0	0	0	0	0
National Programme 3	3	3	3	4	4	5	5	5	5	5	5	5	5
FCP Audits SS All	1	0	1	0	0	0	0	4	3	3	0	1	13
FCP Audits SS Current	1	0	1	0	0	0	0	4	3	3	0	1	13
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2	2	2	2	2	2	2
Food Hygiene Complaints	0	0	0	1	0	0	0	1	0	0	0	0	2
Hairdressers Premises (total)	5	5	5	6	6	6	6	6	6	6	6	5	5
Hairdressers Inspections (annual)	0	1	0	1	0	0	0	0	2	0	0	5	9
Requests for Service	0	1	0	0	2	2	0	1	5	5	0	2	18
Notices, Warnings & Letters	0	2	7	4	0	0	4	4	0	0	0	2	23

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Registered Food Operations	38	35	36	37	38	40	40						40
Food Control Plans Single Site (SS)	25	25	25	25	25	25	25						25
Food Control Plans Mobile	5	3	4	4	5	7	7						7
National Programme 1	1	1	1	2	2	2	2						2
National Programme 2	0	0	0	0	0	0	0						0
National Programme 3	5	4	4	4	4	4	4						4
FCP Audits NP 1/2/3	0	1	0	0	0	1	0						2
FCP Audits SS/M	0	12	1	1	0	0	2						16
FP FSP Exempt via MPI (total)	2	2	2	2	2	2	2						2
Food Hygiene Complaints	0	0	1	0	2	0	1						4
Hairdressers Premises (total)	5	5	5	5	5	5	5						5
Hairdressers Inspections (annual)	0	0	0	0	0	0	0						0
Requests for Service	6	2	0	2	2	0	0						12
Notices, Warnings & Letters	9	37	6	23	1	0	6						82

**Regulatory & Planning
Building Control - Monthly Statistics**

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	1	3	7	4	6	5	5	8	3	1	10	3	56
Building Inspections (Consents)	34	14	24	25	27	18	21	32	21	1	18	38	273
Building Inspections (Other)	13	22	16	24	15	11	21	14	15	0	6	14	171
Exemptions	4	0	2	1	2	2	1	4	0	0	0	0	16
Project Information Memoranda	0	0	0	0	0	0	0	0	0	0	0	0	0
Certificates of Acceptance	0	0	0	0	0	0	0	1	0	0	0	0	1
Code Compliance Certificates	12	1	6	14	6	9	5	9	4	0	4	14	84
Compliance Schedules	0	0	0	0	0	0	0	0	0	0	0	1	1
Building WOF Register Total	79	79	79	79	79	79	79	79	79	79	79	80	80
Building WOF Anniversary Cert.	24	9	2	3	1	2	1	1	2	2	3	11	61
Building WOF Inspections	2	5	0	0	0	0	0	0	0	0	0	0	7
Swimming Pools Register Total	47	46	46	46	46	46	46	46	46	46	46	44	44
Pool Fencing Inspections (Existing)	2	3	0	0	0	0	1	0	2	0	0	2	10
Pool Fencing Inspections (New)	0	0	0	0	0	0	0	0	0	0	0	0	0
Land Information Memoranda	10	4	8	8	7	2	6	4	3	1	4	6	63
Requests for Service	3	5	13	4	9	7	6	7	10	3	7	11	85
Notices to Fix	0	0	0	0	0	0	0	0	0	0	0	0	0
Dangerous & Insanitary Building	0	0	0	0	0	0	0	0	0	0	0	0	0
Infringements	0	0	0	0	0	0	0	0	0	0	0	0	0
Prosecutions	0	0	0	0	0	0	0	0	0	0	0	0	0

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Building Consents	19	2	9	7	10	8	4						59
Building Inspections (Consents)	25	22	34	30	34	27	19						191
Building Inspections (Other)	11	17	20	21	22	12	10						113
Exemptions	1	2	1	1	3	1	2						11
Project Information Memoranda	0	0	0	0	0	0	0						0
Certificates of Acceptance	0	0	0	0	0	1	0						1
Code Compliance Certificates	7	9	5	8	3	8	5						45
Compliance Schedules	1	0	0	0	0	0	0						1
Building WOF Register Total	81	81	81	81	81	81	81						81
Building WOF Anniversary Cert.	27	5	6	4	2	1	2						47
Building WOF Inspections	0	12	2	0	0	0	0						14
Swimming Pools Register Total	44	44	44	44	44	43	43						43
Pool Fencing Inspections (Existing)	1	1	0	0	0	1	1						4
Pool Fencing Inspections (New)	0	0	0	0	0	0	0						0
Land Information Memoranda	4	6	8	10	12	12	6						58
Requests for Service	5	7	10	13	24	11	10						80
Notices to Fix	0	0	0	0	0	0	0						0
Dangerous & Insanitary Building	0	0	0	0	0	0	0						0
Infringements	0	0	0	0	0	0	0						0
Prosecutions	0	0	0	0	0	0	0						0

MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

December 2020/January 2021

1 Library and Museum

1.1 Library

December was quieter than previous years but still busy for staff. The team ran the *Twelve Crafts of Christmas* programme which saw lots of Christmas crafts created by youth and adults.

Forty-eight youth signed up to the Celebrate Summer Reading Programme and others have been participating in activities like the great monkey hunt.

Following the approval of subsidy from DIA, recruitment began for the two NZ Libraries Partnership Programme roles which will be a Digital Support Librarian and a Reading Support Librarian.

The displays for December were Celebrate Summer Reading and Christmas.

Unfortunately, long time library assistant Rowena Dowie passed away on 4 January 2021. Rowena began at the Library 16 September 1981 and had served the Kawerau Community for four decades. She had been in a variety of roles over the years and was extremely committed and dedicated to her library and museum work.

Wendy Montrose and Janice Tekii, who currently work part-time in the library have been appointed as the Digital Support Librarian (they will job share this position). The salary for this position will be funded for 2 years by the NZ Libraries Partnership Programme. Also, the library is in the process of appointing a Reading Support Librarian which is the second fixed-term role funded by Central Government.

The Summer Reading Programme continued to be quieter than previous years. However, the youth who did participate enjoyed the reading activities and events on offer. In contrast – the adult reading promotion – Scoop up a good book! – was the most successful we have had out of all our adult reading promotions. Write on Kawerau also started back in the Library after the Christmas break. They are investigating funding options to run a series of writers' workshops over the year.

Library Statistics

	Dec/Jan 2021	YTD 2020/21	Dec/Jan 2020	YTD 2019/20
Items issued	7,489	27,323	8,879	28,876
People visiting	13,029	39,679	15,724	46,843
New Members	44	129	42	224
Members Active	1,734			

1.2 Museum

The task of moving objects from the kitchen area of the old Museum workroom was completed in January, apart from a few items needing fumigation. This will ensure that the objects are stored in the appropriate environment and are preserved for the future generations.

The Museum Curator is now working on moving the Kawerau College material from the Lundia Room into the Museum Storeroom. This means the Engineering Manager is obtaining quotes for a PAVEESSI composite flooring to replace the old carpet in the Museum Gallery and old Museum office/kitchen spaces. Advantages of the new flooring is it is insect resistant and does not expand or contract with temperature variations.

The Museum Technician returned to her full-time role in the Museum after a 9 month secondment assisting Civil Defence PIMs (Public Information Management) and communication work for the organisation. There have been some changes so there was a focus on bringing her up-to-date.

Sir James Fletcher Kawerau Museum Statistics

	Dec/Jan 2021	YTD 2020/21	Dec/Jan 2020	YTD 2019/20
Exhibitions	0	4	3	6
Historical Articles	0	7	2	9
Objects	12	18	16	66
People	1	55	80	178
Documents	8	250	30	196
Photographs	9	50	93	467

2 Weather Station

The following tables show: the average temperature for the months of December 2020 and January 2021, the average temperature for the calendar year, the total sunshine hours for the month and the accumulated sunshine hours for the calendar year and the rainfall for the month along with the total for the year, with comparisons to the previous year.

	December - 2020	December -2019	December YTD - 2020	December YTD - 2019
Average Temperature (°C)	24.7	24.9	21.1	21.6
Sunshine Hours (Hrs:Mins)	256:56	203:05	2,254:57	2,309:22
Rainfall (mm)	47.5	138.0	1,445.4	1,614.5

	January - 2021	January - 2020	January YTD - 2021	January YTD - 2020
Average Temperature (°C)	25.6	25.6	26.9	26.9
Sunshine Hours (Hrs:Mins)	248:49	248:49	267:43	267:43
Rainfall (mm)	114.5	114.5	19.5	19.5

3 Payments

There were six payments made during December 2020 and two payments in January 2021, which exceeded \$50,000.00:

December:

- Inland Revenue Department (x2) – PAYE F/E 29/11 \$58,816.02 & F/E 13/12 \$63,733.96
- Brickhouse Technologies Ltd – WWTP contra sheer screen \$85,215.00
- Opotiki Pumps Ltd – Manhole and bore field upgrade \$79,501.01
- Waitohi Contractors Ltd – River Road culverts & Bell St pipes \$418,540.94
- Watson-Marlow Ltd – Pump \$51,955.78

January:

- Inland Revenue Department – PAYE F/E 3/1/2021 \$52,739.48
- Waitohi Contractors Ltd – Bell St water & River Road culverts \$60,753.68

4 Grants

4.1 Community Grants Scheme:

The Community Grants Committee met 22 September 2020 and allocated \$19,931.00 to twelve community groups. The community grants budget has been spent for the year.

4.2 Creative Community Fund:

Creative NZ approved the carry forward of the unallocated balance from the 2019/20 year (\$9,139) and Council has since received a further \$9,643.80 from Creative NZ.

The committee met 18 November 2020 for the first funding round of the year and allocated \$5,748.62 to 3 applicants. The second funding round will be in May 2021.

5 Website

The website (www.kaweraudc.govt.nz) statistics for the month of December were:

	Dec 2020	Dec 2019	Jan 2021	Jan 2020
Visits (Sessions)	4,483	3,975	4,214	8,291
Page Views	18,820	10,288	14,424	22,245
Average time mm:ss]	3:27	1:18	4:04	1:17
Visitors (users)	3,351	3,090	3,241	6,065

Top pages for the month of December were:

1. Christmas and New Year calendar
2. Library
3. Transfer station
4. Rates / property search
5. Vacancies

Top pages for the month of January were:

1. Library
2. Rates / property search
3. Transfer station
4. Rubbish / Recycling
5. Vacancies

Top cities / towns of origin of visitors

Top Cities / Towns of Origin	December 2020	December 2019	January 2021	January 2020
Auckland	897	770	762	1,865
Whakatane (incl Kawerau)	646	430	242	403
Tauranga	620	368	539	1,099

Top countries of origin (apart from NZ)

Top Countries of Origin	December 2020	December 2019	January 2021	January 2020
USA	248	42	158	148
Australia	117	61	73	114
UK/China (Jan)	14	10	27	1

6 Requests for Service

December:

Service	Total	
	Completed	Progressed
Dogs	69	
Noise	58	
Building Enquiries	11	1
Trees* & Parks	19	6
Rubbish (Bins & Collections)	41	6
Water/wastewater	13	1
Roading and Streetlights	4	3
Enforcement/Health/Food	7	
Council Buildings/Facilities – Maint.	6	3
Other (Events/Consents/Rates)	13	1
Total	241	21

Eight requests came via the website, the balance of the requests came from phone calls, visits or emails.

January:

Service	Total	
	Completed	Progressed
Dogs	128	1
Noise	42	3
Building Enquiries	11	
Trees* & Parks	23	3
Rubbish (Bins & Collections)	49	3
Water/wastewater		18
Roading and Streetlights	11	3
Enforcement/Health/Food	4	1
Council Buildings/Facilities – Maint.	5	4
Other (Events/Consents/Rates)	17	1
Total	290	37

Eight requests came via the website, the balance of the requests came from phone calls, visits or emails.

*Requests mostly relating to the removal of trees, which are added to a priority list.

7 Communication

Below is a brief summary of the communication tasks that were delivered during December 2020 and January 2021:

Action/s Completed:

7.1 Council Community Updates (Newsletter)

- Completed fortnightly Council updates on December 11 and 21.
- Community Update delivered to homes, published on website and social media.

7.2 Media Relations

Promote positive stories and respond to media requests.

- proactive media releases: KPtW Cadetship Celebration; Recycling Issues; IXOM Award for Water Team; Council Meeting Dates; Christmas in the Park Acts; ISS Christmas Tree on Monika Lanham Reserve;
- 2 – Reactive: Building Consent Summary; Elected Member External Meetings;

7.3 Porritt Glade Lifestyle Village

- Six units occupied by residents.
- Inaugural AGM held with Statutory Supervisor on 22 January 2021.
- Action list of outstanding issues being completed with Council and Generation Homes.
- Consents approved for three duplexes in the second build (Units 5, 6, 7, 8, 26 and 27).
- Units 5 and 26 sold; Units 27, 6 and 26 under contract; Unit 7 on hold with potential buyer.
- Build 2 – Unit 8 available.
- Excavation of the building sites for the second build started late January.
- Generation Homes to confirm the completion dates of build two as end May 2021.
- Report being compiled for February Council Meeting requesting rolling build of remaining units in 2021/22.
- Build 3 – interest for Units 11 and 12 lodged.

7.4 Online Channels

Focus Areas: River Road Culvert project; Recycling and green waste collections; Bay Hopper consultation; Santa Parade and Christmas in the Park; Keep Kawerau Beautiful; Covid-19 information; Council Services over Holiday Season; House of Hope food donations; Library Holiday programme; General road and safety messaging.

KDC Website – 50-plus Website updates and posts (statistics reported separately)

KDC Facebook (December)

40,897 Post Reach Month (166% increase)

19,607 Post Engagement (86% increase)

113 proactive FB posts

2 Livestreamed Meetings: Regulatory and Services and Council (15 December).

'Most Engaging' Posts:

1. 2020 Christmas in the Park line-up – 07/12/20

2. Christmas Spirit – ISS Tree – 04/12/20

**Engagement rate based on public interactions, clicks, views, shares, comments and reactions.*

10 Top Posts (most viewed).

1. 2020 Christmas in the Park line-up (11.7k, 2.6 – 07/12/20)
2. Christmas Spirit – ISS Tree (5.2k, 15%) – 04/12/20
3. River Road Culvert project (4.6k, 21%) – 08/12/20
4. Transfer Station closed due to lightning (3.4k, 16%) – 28/12/20
5. Splash 'n' Dash at the Pools (3.1k, 6%) – 14/01/21
6. Help Keep Kawerau Beautiful (2.7k, 18%) – 25/01/21
7. Job Vacancies solid waste vacancies (2.7k, 13%) – 07;
8. Santa is coming to Kawerau tomorrow (2.4k, 9%) 18/12/2020
9. News Flash – Transfer Station Christmas Eve 8am to 12 noon (2.3k, 3%) – 16/12/20
10. Christmas Parade road closures (2k, 6%) – 15/12/20

8 Funds

The following funds were held at 31 December 2020:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$895	0.05%	0.02%
ASB	\$505,154	1.91%	11.96%
BNZ – current & on-call	\$277,682	0.05%	6.58%
Rabobank (on-call)	\$3,438,883	0.35%	81.44%
Total Funds (Cash)	\$4,222,614		100.0%
Internal Loans	\$1,827,799		
Total Investments	\$6,050,413		

The following table shows Council's reserve and general funds balances as at 31 December 2020:

	December 2020	December 2019
Reserve Balances		
Depreciation Funds	\$6,896,607	\$6,366,356
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$6,907,607	\$6,377,356
General Funds	(\$857,194)	(\$713,230)
Total (comprising funds & internal loans)	\$6,050,413	\$5,664,125

The following funds were held at 31 January 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$895	0.05%	0.02%
ASB	\$505,965	1.91%	12.78%
BNZ – current & on-call	\$1,914,134	0.05%	48.33%
Rabobank (on-call)	\$1,539,590	0.35%	38.87%
Total Funds (Cash)	\$3,960,584		100.0%
Internal Loans	\$1,821,362		
Total Investments	\$5,781,946		

The following table shows Council's reserve and general funds balances as at 31 January 2021:

	January 2020	January 2019
Reserve Balances		
Depreciation Funds	\$6,780,764	\$6,117,324
Development Feasibility	\$11,000	\$11,000
Total Reserve Balances	\$6,791,764	\$6,128,324
General Funds	(\$1,009,818)	(\$813,202)
Total (comprising funds & internal loans)	\$5,781,946	\$5,315,122

There is a projected cash-flow graph (to 30 June 2021) included in the appendix. This graph shows that Council will need to borrow external funds in the last quarter of the year. The debenture trust deed was approved, and signed following the 24 November Council meeting and Council has now acceded to the Local Government Funding Agency (LGFA). Council is now able to borrow funds from LGFA when required.

9 RECOMMENDATION

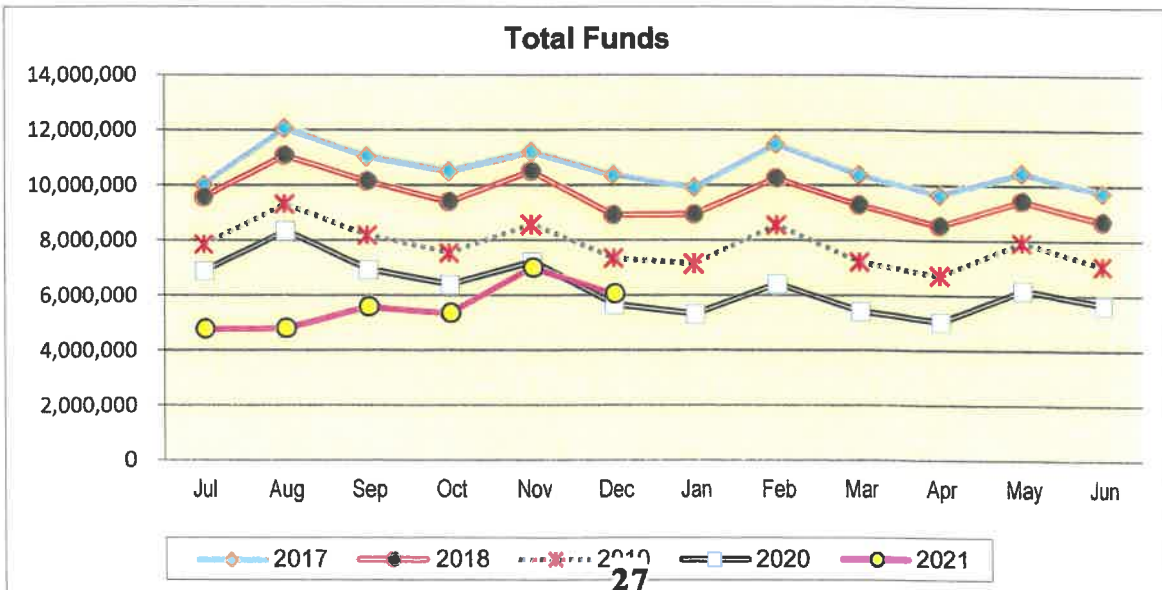
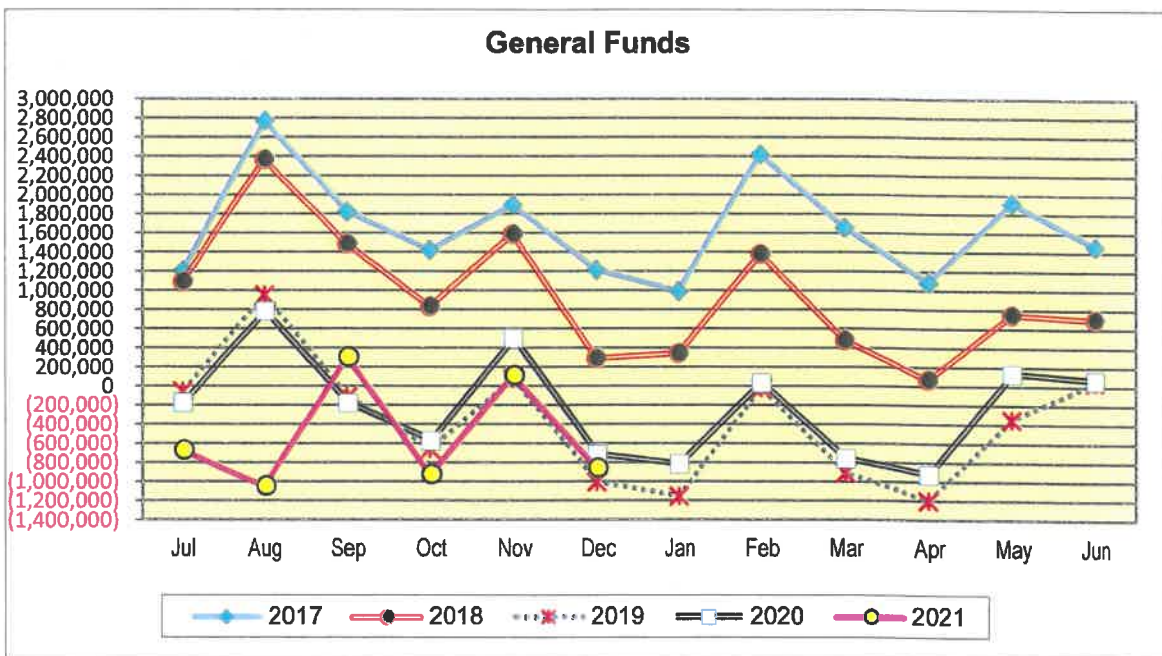
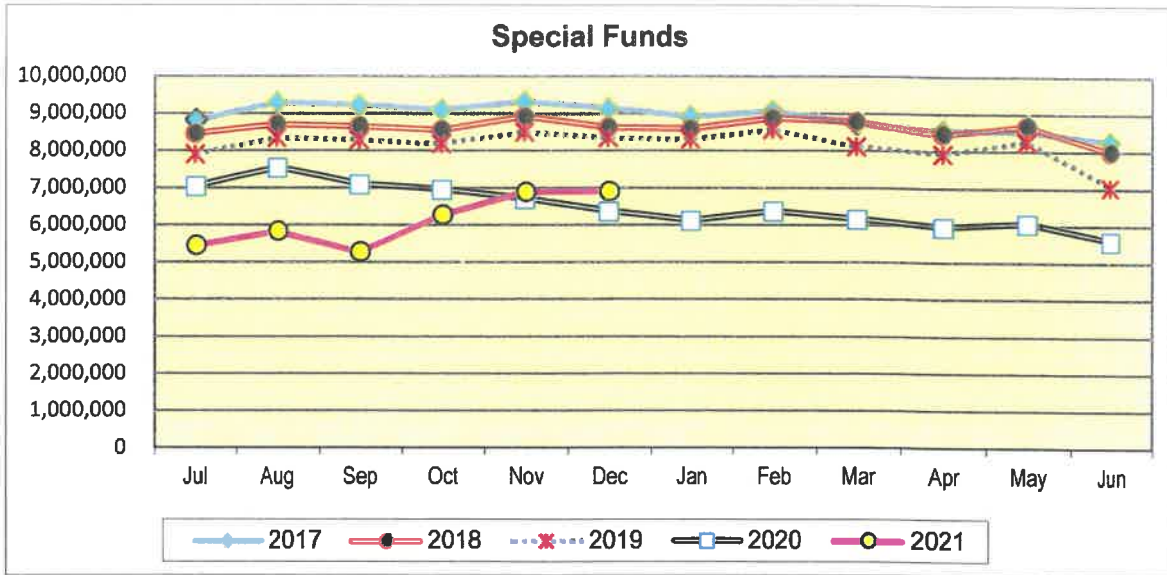
That the report from the Manager, Finance & Corporate Services for the months of December 2020 and January 2021 be received.

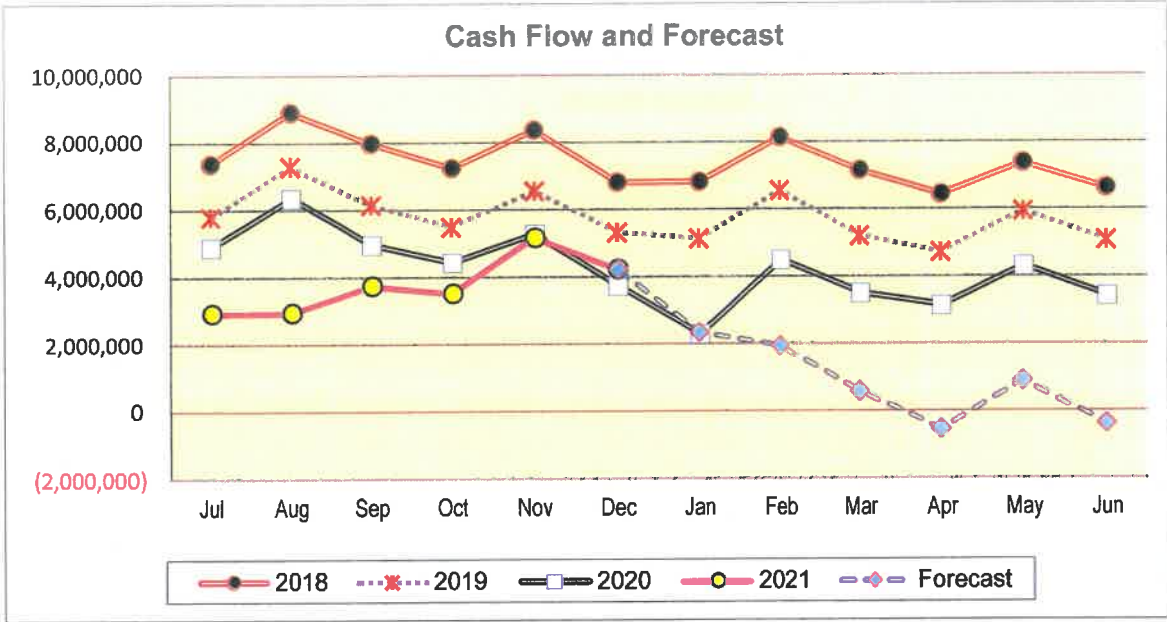
Peter Christophers, BBS, ACA

Manager, Finance & Corporate Services

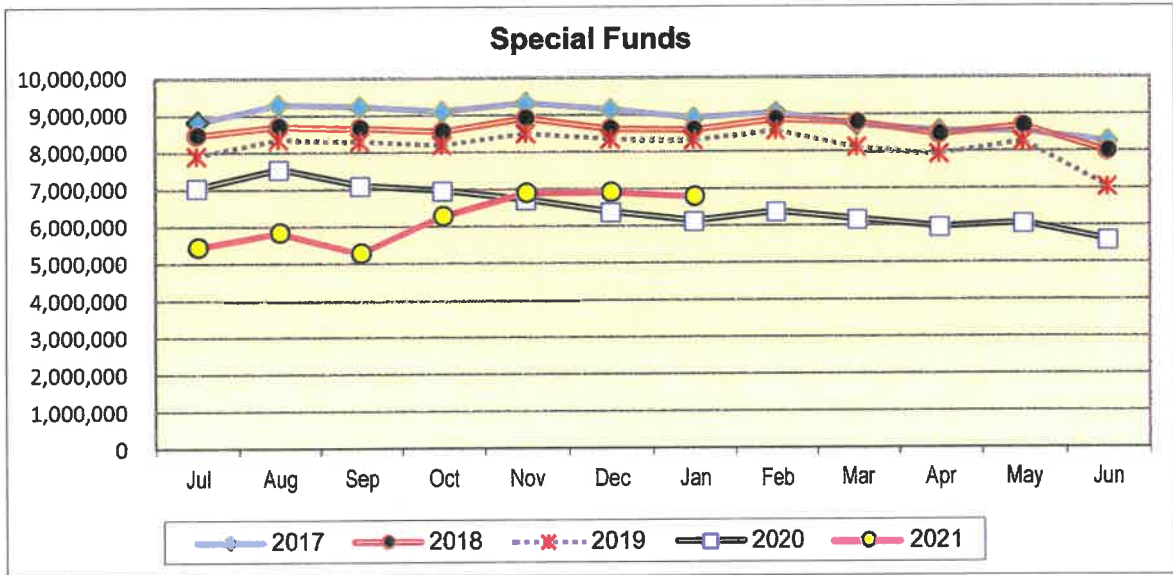
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Appendix
 Funds Monitoring Graphs
 December 2020

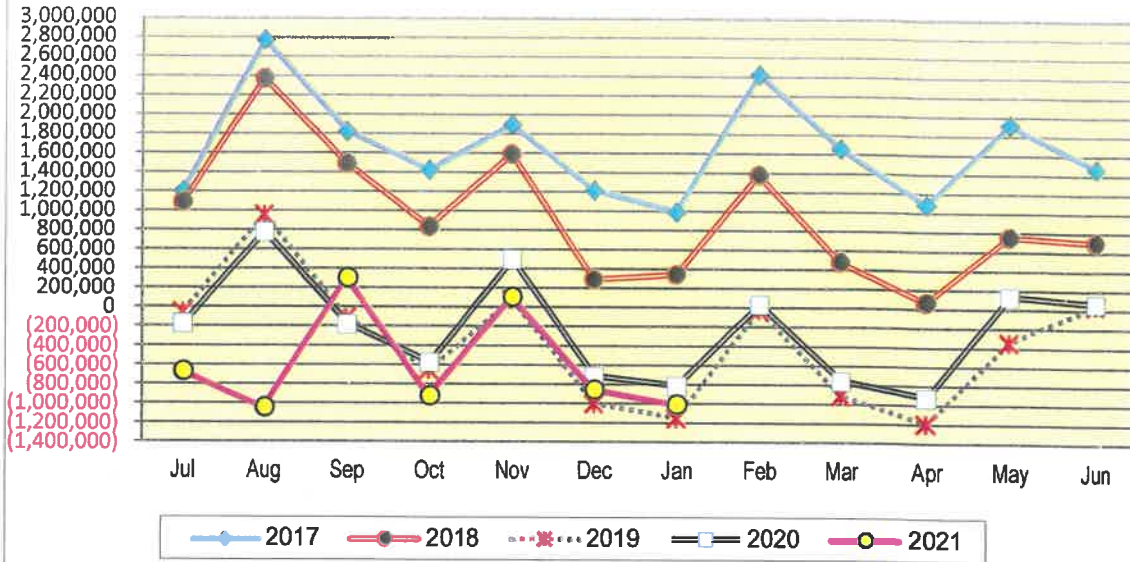




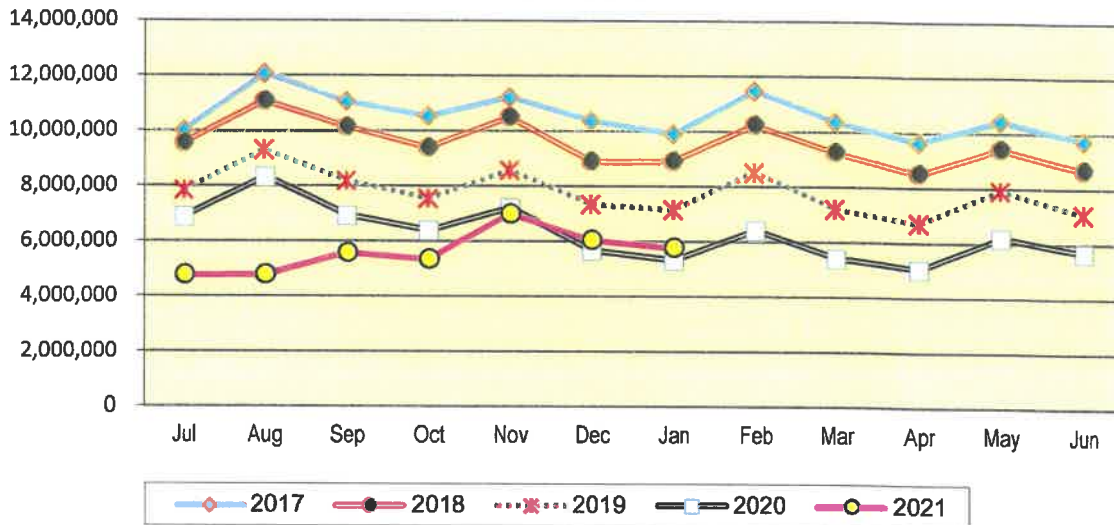
Funds Monitoring Graphs January 2021



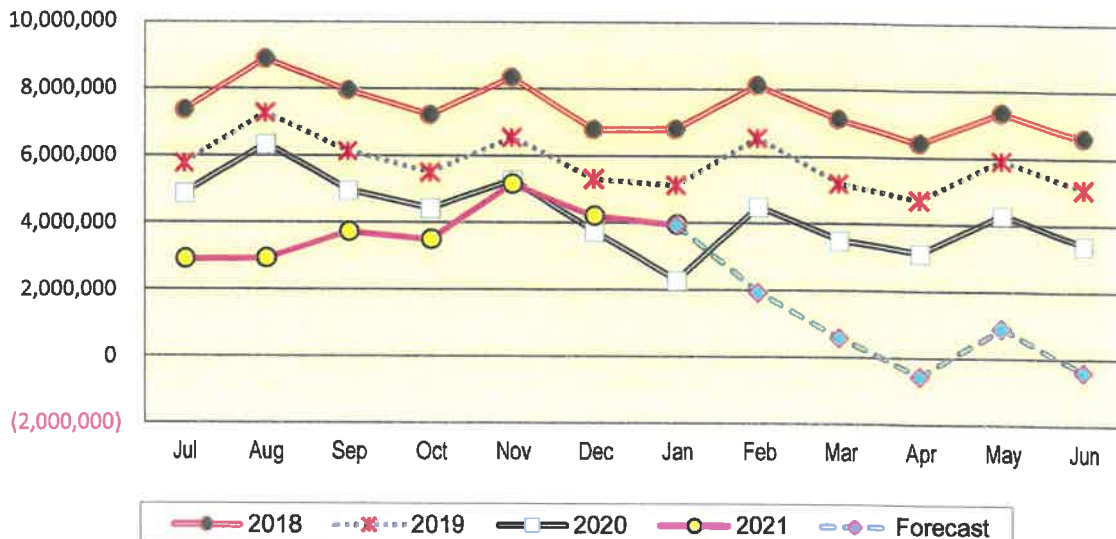
General Funds



Total Funds



Cash Flow and Forecast



MONTHLY REPORT OPERATIONS AND SERVICES

December 2020 – January 2021

1 Water Supply

The Pumphouse and Holland/Umukaraka Springs have sufficient flow to meet the demands of the community.

The new Water Safety Plan is being developed by staff. The existing WSP will expire in June 2021.

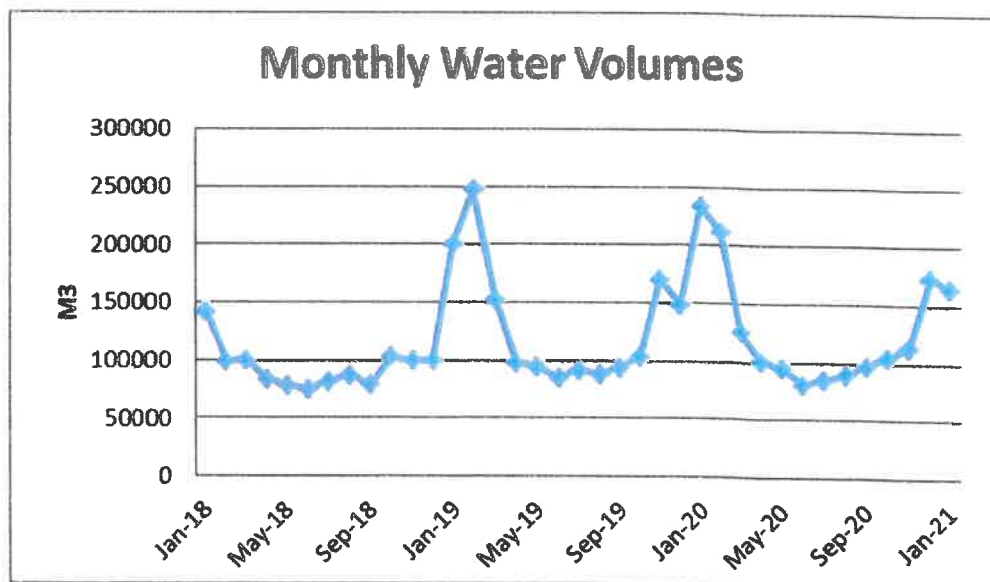
All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for in this financial year.

The riser main pipe is being replaced. It is expected that this work will be completed by March 2021. Bell Street and surrounding roads' reticulation is being replaced and it is expected to be completed by February 2021.

1.1 Use

The Town used 174,388 m³ and 165,593 m³ in December and January respectively.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 27.9 m³ and 29.7 m³ water was taken from the Pumphouse and New World taps respectively. In the last month, the total daily usage was approximately 1900 litres per day. This is similar to volumes taken during the same time in 2020.

1.2 Water Quality

All routine samples taken during December and January were clear of E.coli.

There were two dirty water complaints per month during the months of December and January at Newall Street, Holyoake Crescent, Te Ariki Place and Bell Street. The latter two complaints had to do with the reticulation replacement project in Bell Street subdivision.

Even though the number of complaints are relatively low, it appears that the water quality is slowly degrading again and an air scour of the reticulation is being scheduled for the latter half of 2021.

1.3 Reticulation

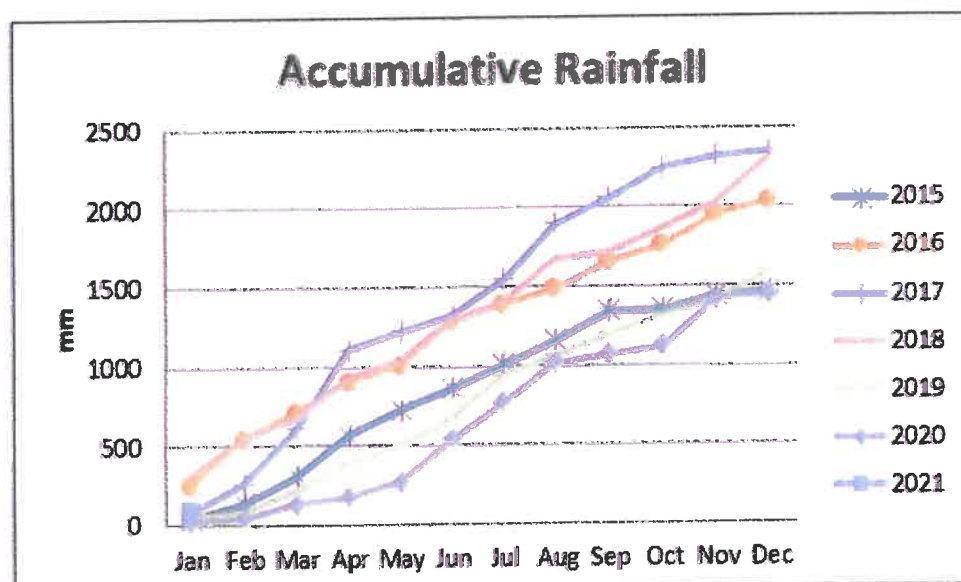
The evaluation of the reticulation has been completed and a workshop will be held with elected members in February 2021 to discuss the proposed water supply reticulation programme and possible options.

The physical reticulation replacement works commenced in August with the replacement of all the riser main valves and connections. The replacement of the riser main pipe and the Bell Street area renewal started in November 2020 and is expected to be completed in March and February 2021 respectively.

The Toby replacement programme is continuing and 32 Tobys were replaced in December, however only eight were replaced in January due to the Christmas – New year – school holiday closure period. This programme is co-funded by the DIA Three Waters grant.

1.4 Rainfall

The graph below shows the accumulative rainfall that has occurred each year since 2015. 2020 was the driest year in a decade.



2 Wastewater

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant has started. The first major project is the replacement of the milliscreens, which were procured in December, will be completed by June 2021.

Additional plant is also being procured to process bio-waste and the treated sewerage outfalls in the RIBS as well as the WWTP control system being upgraded.

The Waste Water Treatment Plant is complying with its resource consent conditions.

Sewerage reticulation in geothermal areas was videoed in January and the footage is being evaluated to determine which areas require maintenance and repair.

3 Roading

The design of the various roading projects is continuing and options for disability and pedestrian access were evaluated in collaboration with the community. This led to the Town Centre Stage 2 development that is currently being tendered.

Kerb and channel work continued in Valley Road and a parking area in Liverpool Street was redeveloped.

Pavement repairs are ongoing throughout the District.

Speed cushions were removed from River Road and installed in Peter Lippa Drive. A new pedestrian crossing was installed at Putauaki South School. All remaining speed humps and cushions will be installed in February 2021.

Amenity lights at the skate park, Marae and I-site were procured and received. Lighting pole delivery has been delayed and is expected in March 2021 which will delay the installation.

4 Stormwater

The River Road culverts were manufactured and installation began October 2020. The downstream culvert was replaced in December and all services were reconnected in January. The road will be sealed in February 2021. The upstream culvert replacement will start in mid-February and is expected to be completed in May 2021.

The Town Centre and surrounding stormwater pipes were videoed in January 2021 and the footage is being evaluated to determine which areas require maintenance and repair.

5 Parks and Reserves

During December and January, the parks and reserves teams performed the following actions:

- The summer annual gardens were maintained.
- Fences damaged by vandalism and trespassing were repaired and replaced across town.
- The Town Centre gardens were cleared of rubble and filled with topsoil. Irrigation systems will be installed in February and new plants will be planted once the high summer temperatures have receded.
- The mowing backlog was reduced and the mowing team has started to prepare the new berms in Tamaoho Drive.
- Street tree canopies were lifted across town and the trees in Porritt Drive and Tarawera park will be lifted in February.
- Bridge guarding at all bridges were repaired and additional netting was installed.

6 Pool

The Lottery Community Facilities Committee approved a grant of \$500,000 for the pool complex development. The first stage, redevelopment of the old changing rooms into clubrooms is underway and the first room is expected to be completed in March 2021 and will be available to the swimming club as a clubroom. The second room will be converted into a temporary office for staff while the second stage of the redevelopment takes place.

The pools were closed at four o'clock on two occasions (two hours early) during January 2021 due to staff illness. An active programme to hire additional staff is currently in place.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

The outcomes of this Plan development will be discussed with elected members in a solid waste workshop planned for end-February. This workshop will also discuss issues and solutions regarding greenwaste collection, processing and disposal and recycling collection and processing.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continues without incident.

9 Recycled Collection

The volumes of recycling has increased this year and one of the bays in the recycling shed is unavailable. This required the recycling team to sort the recycling at the kerbside to allow the disposal of cardboard recycling directly to the regional collector. This has caused, on occasion, for the collection run to complete later than scheduled.

10 Vandalism

Fences and gates at Boyes Park, Waterhouse Street and Ward Street park accesses, as well Tarawera Park were damaged in order to gain access.

11 RECOMMENDATION

That the report from the Manager, Operations and Services for the months of December 2020 and January 2021 be received.



Hanno van der Merwe, MSc (Eng), PhD
Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2020/21

31 January 2021

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Transport Management	25 15 01 3180	Road Maintenance	\$80,000	\$57,771	Jun-21				Year Programme - Small repairs
	402515 001	Kerb Replacement	\$93,500	\$65,099	Jun-21				Year Programme -Kerb and Channel
	402515 002	Street Light Upgrades	\$81,500	\$0	Dec-20	May-21			Pole Replacements delayed to supply issues
	402515 003	Reseals - Roads	\$134,000	\$0	Mar-21				
	402515 004	Pavement Treatment	\$36,500	\$22,021	Mar-21				
	402515 005	Culvert replacements	\$596,000	\$328,974	Sep-20	Apr-21			Manufactured, install in October and February
	402515 009	Minor Safety Improvements	\$36,600	\$28,500	Oct-20		Feb-21		Speed Humps & Pedestrian Xings
	402515 13/14	Footpath repairs & maint	\$167,100	\$136,553	Jun-21				Year Programme
	402516 001	Reseals - Carparks	\$14,100	\$0	Mar-21				
	402516 003	Replace Rubbish Bins	\$5,500	\$0	Jan-21	Feb-21			
	402516 004	District Seating	\$1,400	\$1,155	May-21		Jan-21		Completed
	402516 027	Amenity Lighting	\$55,000	\$0	Nov-20	Apr-21			BMX, Skate Park, Marae, Carpark, EBFT Funded
	402516 006	Town Centre Music	\$3,340	\$0	Jun-21				
	402516 009	Town Centre - X-mas Lights	\$6,270	\$0	Nov-20				Completed - to be removed in January
	Stormwater	402516 010	Town Centre Video Cameras	\$10,000	\$6,136	Dec-20	May-21		
402516 012		Town Centre Cobblestones	\$210,000	\$195,143	Aug-20	Sep-20	Oct-20		Completed
402516 013		Town Centre - Lights	\$10,000	\$2,740	Jan-21	Feb-21			
		Asset Renewals Sub Total	\$1,460,810	\$786,321					
402601 001		Stormwater Renewals	\$250,000	\$47,012	Mar-21	Jun-21			Evaluations complete, program being developed
		Asset Renewals Sub Total	\$250,000	\$47,012					
26 01 02 3580		Stormwater Maintenance	\$22,200	\$12,500	Jun-21				Year Programme
		Maintenance Sub Total	\$22,200	\$12,500					
303001 001		Flushing Mains	\$2,800	\$625	Nov-20	Jun-21			Year Programme
		Maintenance Sub Total	\$2,800	\$625					
403001 001a		Pipe Work Zone 1	\$1,200,000	\$74,208	Jun-21	Mar-21			Rising Main replacement
403001 002		Pipe Work Zone 1-2	\$800,000	\$126,526	Feb-21				Bell Street and surrounds reticulation
403001 003		Pipe Work Zone 6	\$16,000	\$0	Jun-21				
403001 004		Valve Replacements	\$80,000	\$21,356	Jun-21				Year Programme
403001 005		Valve Refurbishment	\$36,900	\$1,058	Dec-20	Jun-21			
403001 007	Refurbish Pump System	\$167,400	\$7,012	Mar-21					
403001 010	UV Tube replacement	\$12,800	\$16,956	Feb-21				Completed	
403001 017	Lime Dosing Controls	\$5,000	\$0	Nov-20	Mar-21			More work identified	
403001 021	Headworks - Tarawera Boreholes	\$300,000	\$288,861	Sep-20	Nov-20	Dec-20		Completed, telemetry to be developed	
403001 024	Water Flow - Umukaraka	\$49,000	\$0	Nov-20	May-21			Being designed	
	Asset Renewals Sub Total	\$2,667,100	\$535,977						
Wastewater	35 20 02 3180	Wastewater Maintenance	\$25,000	\$17,117	Jun-21				Year Programme
	303520 001	Sewer Line Cleaning	\$21,000	\$9,997	Jun-21				Year Programme
	303520 002	Video Lines	\$14,600	\$0	Jun-21	Jan-21			Completed
	303520 003	Centrifuge	\$29,000	\$0	Apr-21				
	303520 004	Plant Maintenance	\$60,000	\$11,380	Feb-21				
	Maintenance Sub Total	\$149,600	\$38,494						

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Refuse Disposal	403520 001	Refurbish Pumps	\$35,000	\$14,247	Apr-21				Repairs
	403520 002	Pipework	\$40,700	\$32,015	Sep-21				Rauzahi-Cosnto pipe failure
	403520 004	Miliscreens Replacement	\$292,000	\$85,215	Mar-21	Jun-21			Deposit paid - Co-funded by DIA
	403520 005	Pumping Stations	\$120,000	\$0	May-21				Porrit drive and Dog Pound
	403520 011	Treatment plant pumps & lines	\$180,000	\$88,298	Jun-21				Replacements
	403520 012	Computer Equipment	\$70,000	\$9,914	Jul-21				Deposit paid - Co-funded by DIA
	403230 035	RIB development	\$70,000	\$0	Apr-21				Funded by DIA
		Asset Renewals Sub Total	\$807,700	\$229,689					
		Scales and Electric Gate	\$10,000	\$4,960	Mar-21	Sep-20			Completed
		Tree Removal	\$10,000	\$6,035	Feb-21				
Pool		Maintenance Sub Total	\$20,000	\$10,995					Year Programme
		Recycling Bins	\$10,000	\$0	Jun-21				
		Asset Renewals Sub Total	\$10,000	\$0					Completed
	304031 012	Paint pool	\$15,700	\$13,896	Oct-20				Completed
	304031 006	Heat Exchange Unit	\$8,500	\$3,670	Oct-20	Mar-21	Nov-20		Completed
	304031 009	Spa Pool	\$6,300	\$4,448	Nov-20				Completed
	304031 011	Painting Buildings	\$6,300	\$0	Nov-20	May-21			
		Maintenance Sub Total	\$36,800	\$22,014					Swimming Club Rooms conversion
	404031 001	Club Rooms	\$200,000	\$55,403	Nov-20	May-21			
	404031 016	Fences	\$50,000	\$0	May-21				
Rec. Centre	404031 043	Pool Entrance	\$200,000	\$0	Jun-21				
	404031 059	Changing Rooms	\$6,000	\$0	Nov-20	May-21			Geothermal and floor renewal
	404031 060	Office Building	\$250,000	\$24,788	Jun-21				
	404031 061	Filtration System	\$50,000	\$0	Nov-20	May-21			Electrical upgrade
	404031 062	Geothermal Steam Pipe	\$30,000	\$7,950	Jan-21	Feb-21			
		Asset Renewals Sub Total	\$786,000	\$88,141					
	304035 004	Major Maintenance	\$5,250	\$0	Apr-21	May-21			Completed
	304035 016	Lift Inspections	\$3,300	\$1,270	Nov-20		Aug-20		
		Maintenance Sub Total	\$8,550	\$1,270					
	404035 005	Building Various	\$6,500	\$0	Apr-21	May-21			
404035 021	Air Extractors	\$10,000	\$0	Nov-20	May-21				
Town Hall		Asset Renewals Sub Total	\$16,500	\$0					
	304036 003	Interior painting	\$1,200	\$0	Feb-21	Mar-21			
		Maintenance Sub Total	\$1,200	\$0					
	404036 017	Audio visual equipment	\$6,000	\$0	Jan-21	May-21			
	404036 020	Furniture	\$2,600	\$0	Mar-21				
		Asset Renewals Sub Total	\$8,600	\$0					
	304037 008	Painting - Interior	\$1,300	\$0	Mar-21				
		Maintenance Sub Total	\$1,300	\$0					
	404037 019	Renewals	\$3,500	\$0	Feb-21				
	404037 003	Toilets	\$10,000	\$0	Mar-21				
404037 017	Audio visual equipment	\$10,850	\$0	May-21					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Town Centre Toilets		Asset Renewals Sub Total	\$24,350	\$0					
	304048 001	Exterior Clean	\$2,000	\$1,490	Dec-20		Dec-20		Completed
		Maintenance Sub Total	\$2,000	\$1,490					
			\$0	\$0					
Passive Reserves		Asset Renewals Sub Total	\$0	\$0					
	304042 001	Tarawera Walkway	\$7,200	\$4,476	Nov-20	May-21			Year Programme
	304042 002	Monica Lanham	\$23,400	\$618	Feb-21	Jun-21			Year Programme
	304042 003	At Risk Tree Removal	\$32,400	\$34,925	Jun-21				Year Programme
	304042 004	Runanga Stream Maintenance	\$3,500	\$3,245	Feb-21				Completed
	304042 008	Kayak Course	\$2,000	\$0	Jan-21	Feb-21			
		Maintenance Sub Total	\$68,500	\$43,264					
Sportsfields	404042 001	Rubbish Bins	\$4,200	\$0	Apr-21				
	404042 002	Boundary Fences	\$17,750	\$14,331	Jun-21				
	404042 003	Sprinkler Replacements	\$5,000	\$297	Nov-20	Mar-21			
	404042 019	Seal Carparks	\$14,600	\$0	Mar-21				
	404042 031	Reserve Fences	\$11,300	\$0	May-21				
	404042 036	Upper Valley Outlet	\$20,000	\$0	May-21				
		Asset Renewals Sub Total	\$72,850	\$14,628					
	304041 005	Goalposts	\$3,300	\$2,443	Mar-21				
		Maintenance Sub Total	\$3,300	\$2,443					
	404041 011	Irrigation	\$15,000	\$4,788	Feb-21	May-21			
Street Trees		Asset Renewals Sub Total	\$15,000	\$4,788					
	304044 001	Tree Replacement	\$4,000	\$0	Jun-21				Year Programme
		Maintenance Sub Total	\$4,000	\$0					
Playgrounds	404046 001	Renovals	\$33,700	\$2,720	Dec-20	Mar-21			Robinson Street
	404046 002	Bins/Seats	\$1,500	\$0	Feb-21	Mar-21			
	404046 009	Fence	\$5,000	\$0	Mar-21				
		Asset Renewals Sub Total	\$40,200	\$2,720					
Cemetery			\$0	\$0					
		Maintenance Sub Total	\$0	\$0					
Library Building	404047 006	New Section	\$5,000	\$0	Mar-21				
	404047 008	Fence	\$15,000	\$0	Dec-20	Feb-21			
		Asset Renewals Sub Total	\$20,000	\$0					Completed
Dog Pound	405060 011	Library - Air Conditioner	\$8,000	\$6,297	Sep-20				
	405060 025	Flooring	\$20,000	\$0	Apr-21				
		Asset Renewals Sub Total	\$28,000	\$6,297					
Field Amenity Buildings	405061 012	New Pound	\$720,000	\$126,388	Feb-21	Nov-21			Redesigned for new location
		Asset Renewals Sub Total	\$720,000	\$126,388					
	305062 025	Tarawera Park Toilet Paint Roof	\$3,100	\$2,925	Mar-21		Nov-20		Completed
	305062 029	Building Maintenance	\$10,400	\$3,068	Nov-20		Nov-20		Completed
Tarawera Park Changing Sheds Floor		Maintenance Sub Total	\$13,500	\$5,993					
	405062 029	Tarawera Park Changing Sheds Floor	\$4,350	\$4,000	Mar-21		Oct-20		Completed

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Procurement compliance	Comments
Depot		Asset Renewals Sub Total	\$4,350	\$4,900					
	305063 003	Building Maintenance	\$3,300	\$1,200	Mar-21				
		Maintenance Sub Total	\$3,300	\$1,200					
	405063 015	Garages	\$20,000	\$0	Jan-21	May-21			
District Offices		Asset Renewals Sub Total	\$20,000	\$0					
	305064 001	Paint walls	\$2,300	\$0	May-21				
	305064 004	Fire Protection	\$3,400	\$2,508	Nov-20	Jun-21			
		Maintenance Sub Total	\$5,700	\$2,508					
	405064 001	Air Conditioning	\$12,500	\$12,200	Jan-21				Completed
	405064 012	Sundry Furniture	\$11,300	\$1,350	Jun-21				
	405064 013	Ladies Toilets	\$30,000	\$0	Mar-21				
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-21				
	405064 020	Flashings and Spouting	\$30,000	\$7,478	Oct-20	May-21			
		Asset Renewals Sub Total	\$85,100	\$21,028					
Plant	60 80 01 7600	Vehicles	346,200	166,884	Jun-21				Includes 3W Grant DP
		Asset Renewals Sub Total	\$346,200	\$166,884					
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$10,000	\$0	May-21				Sound proofing etc
	15 07 01 7600	Renewals - Information Centre	\$10,000	\$0	Jun-21				
	15 08 01 7600	Commercial Developments	\$1,500,000	\$833,127	Jun-21				
		Asset New/Renewal Sub Total	\$1,520,000	\$833,127					
		Maintenance Sub Total	\$422,750	\$200,567					47%
		Asset Renewals Sub Total	\$8,902,760	\$2,867,000					32%
		Total	\$9,325,510	\$3,067,567					33%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

December 2020 and January 2021

1 Economic Development/ Industrial Symbiosis Kawerau (ISK)

Kawerau Putauaki Industrial Development (KPID) Updates

The KPID Partners have provided the following progress updates on their projects:

Kawerau Container Terminal (KCT) and Siding

- Current activities include surveying the rail siding site and preparing the siding design with particular reference as to how it will integrate with Kiwi Rail's existing assets and operations.
- The design of the wider terminal concept has begun.

Putauaki Trust Industrial Development

- Construction works are continuing on schedule with an expected completion date of 30 April 2021.

Off-Highway Road (OHR)

- The detailed design of the alternative route is completed and is being quality-reviewed.
- The associated resource consent application has been prepared and will be lodged this week.
- One of the three landowner Trusts has signed the land easement with a second ready to sign. Discussions are proceeding well with the third Trust.

ISK Kawerau Pathways to Work (KPTW)

The following is a summary of KPTW activities for December 2020 & January 2021:

Job Opportunities

- A summary of vacancies advertised on Trade Me and Seek is provided in the table below. KPTW continues to update Seek vacancies on their KPTW Facebook page with the frequency of hits remaining steady.

District	# of Vacancies	# Entry Level Positions
Kawerau	15	8
Whakatane	37	13
Opotiki	0	0
Te Puke	18	5

Apprenticeship Study Clusters.

- The 6-week trial for both mechanical and electrical study clusters concluded in early December, and review meetings were subsequently held with employers and mentors. Feedback from the Mechanical cluster was positive. The challenge for the Electrical study group is The Electrical Training Company's (ETCO) requirement for 80% compulsory attendance at their Whakatane night class.

The KPTW team is working with ETCO to help find a solution for Kawerau apprentices.

Initiatives/Projects

- Meetings were held with Tarawera High School (THS) and Tertiary Education Commission (TEC) as the Tertiary Advisory Group (TAG) work through the required process for the development of the Industry Entrance Pathways certificate. A key discussion matter was a revised version of the Industry Entrance (IE) unit standards and how these could be structured, particularly from the viewpoint of THS. This discussion also helped provide the group with an understanding of students' daily timetable.
- The EBOP Chamber of Commerce business advisors continue to meet with local retailers supporting them with financial and business advice. Some businesses have voiced their interest in internet-related resources and issues with one business accessing the Regional Business Partner Programme for assistance with accounting.
- KPTW continues to support the Driving Change initiative and a presentation will be made to the Minister in February on the Road to Zero action management plan. This plan intends to remove significant barriers and inequalities present in the current system. Several organisations including Government departments and employers have requested KPTW to deliver a holistic community strategy for drivers licencing in Kawerau. The KPTW team have completed a background report to understand the barriers, challenges and opportunities. The next step is to work with employers to get their employees licenced and to create a community-based strategy in consultation with Kawerau stakeholders.

2 Kawerau i-SITE Visitor Information Centre

Health and safety

An informal health and safety tour of the Kawerau i-SITE was hosted by Health & Safety Representative, Karamia Williams for the Health and Safety Committee - the i-SITE team showcased the health & safety improvements they have accomplished throughout the year.

Karamia attended health and safety rep training stage two.

i-SITE Activities

- The i-SITE opening hours were extended during weekends from 9 am to 4 pm for December and January only, because of fewer visitors.
- Kawerau T-Shirts and Tanks went on sale in mid-January and 90% of the stock sold within a week. Subsequently, the team has placed another order because of the high demand. Community feedback has been very positive.
- Twenty-four floats entered the New World Kawerau Santa Parade 2020. Myths and Legends was the new theme and float entries embraced it beautifully. The community showed their strong support and were ready to capture the amazing work done by the float entries. The parade completed one lap only because of the heat, which worked perfectly fine.

Tarawera Forest Road Access Permits

Tarawera Forest access permits to the Falls were available seven days a week from the Kawerau i-SITE during the entire Christmas period - no issues were reported during that time. The Kawerau i-SITE issued 769 permits between December 2020 and January 2021. This is a reduction of 175 permits from the previous season. Te Tapaphoro/Tarawera outlet remains closed for the duration of the current summer season.

Activities promoted through the i-SITE

Activities promoted during December are summarised in the table below:

Events & Activities	Community Groups
<ul style="list-style-type: none">• New World Kawerau Santa Parade• Kawerau Christmas in the Park	<ul style="list-style-type: none">• Falls Prevention• Community markets• Sit and Be Fit exercise• Moove & Groove dance classes• Kawerau gymnastics• Summer reading programme• Kawerau Toast Masters• Keep On Your Feet Kawerau• Twelve Crafts of Christmas

Monthly Statistics

The monthly statistics report is attached.

Kawerau "What's on" Calendar

The monthly calendar for February is attached.

3 Community Activities

Kawerau Urban Food Forest (KUFF)

The KUFF team has received great feedback from the community on harvesting produce from KUFF this season. There appears to be plenty for everyone and children, in particular, are enjoying the strawberries.

The water to the site has recently been turned back on. The KUFF team are very thankful to all the volunteers who helped manually irrigate the plants until the restoration of the water supply. Some volunteers had noticed the effort it took to keep the garden alive while they were harvesting and subsequently, stepped forward to help with watering.

Joe Longson is not continuing with growing his roses and Yacon/Yacon plants, so the team will be working on transplanting some of those plants to KUFF along with some of the herbs growing in the glasshouse.

There have been no working groups since last year's Covid lockdown; fortunately, there is the core group of Volunteers who remain committed to keeping KUFF going.

Kawerau Neighbourhood Support (KNS)

The KNS report for January 2021 is attached.

4 RECOMMENDATION

That the report from the Economic and Community Development Manager for December 2020 and January 2021 be received.



Glenn Sutton

Economic and Community Development Manager

Z:\2021\04\REGULATORY & SERVICES\02 FEBRUARY 2020\21.02.09 R-ECD Monthly Report_December-January 2021.docx



2.02.2021

Angie Nicoll

Kawerau Neighbourhood Support Monthly Report for January 2021

Kawerau Community Response

Have not met with Meagan, due to mass break.

I have continued to stream information relevant to civil defence, on FB as well as Gets Ready sharing tips and advice on how to be better prepared for emergencies as well as the civil defence link for members and non-members, to view on further information.

Kept members informed also during the tremors we had in early January, links were offered on Geo net and civil defence to keep updated.

KNS Committee

Committee will meet end of Feb early March to discuss and plan upcoming events' will be attending the Children's day in March as well as organising a Newbies group and Mall information tables.

KNS Face Book and Gets Ready and Sharing of information.

Information relevant to COVID-19 continued to be shared onto the KNS FB page. Weekly Occurrences are shared on both FB and gets ready. FB post reach during and activity engagement by members and non-members during the month of January is steady with a 67% new page likes and post engagements at 92%. The crime rate in the Kawerau district is still at a low, although there is now an increase in car thefts KNS continue to advise residents to secure their properties and vehicles. Emphasis is also focussed on Domestic Violence, and the Kawerau police have reported most of the home and property thefts/damage are occurring through gang disputes. Households are now more likely to report any break in and thefts, without fear of repercussions.

We currently still have 909 households registered onto Gets Ready,

Until next time, Keep Safe.




Kawerau i-SITE - Monthly Statistics

2018/19	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	1,585	629	2,014	1,588	2,781	3,770	4,282	2,599	2,653	4,245	2,453	3,959	32,558
Interislander	2	1	0	1	0	0	2	0	1	0	0	1	8
Intercity Bus tickets	72	91	64	73	67	75	63	57	68	69	75	62	836
Forestry Permits	239	66	147	190	98	572	640	181	150	272	123	126	2,804
Toilet Facilities	2,478	1,842	1,930	Door counter not working	3,655	1,994	1,462	1,462	1,725	1,744	2,005	1,800	20,635
Campervans nights	26	31	30	22	21	12	26	24	28	23	38	37	318
Campervan extra nights	9	17	13	0	0	4	0	4	14	28	28	8	125
Fish and Game Licences	0	0	3	5	1	1	5	3	1	3	0	0	22
Online Permits	13	0	0	0	0	0	0	0	0	0	0	0	13

2019/20	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	On-going technical issues with door counter on - now looking at a replacement system.												
Interislander	0	0	2	0	2	4	1	2	1	0	0	0	12
Intercity Bus tickets	75	79	79	75	62	60	72	52	31	0	2	28	615
Forestry Permits	87	69	106	148	131	662	712	99	163	0	0	74	2,251
Toilet Facilities	Unreliable counts - very high 2,006 door counter disconnected												
Campervan power users	46	22	30	29	26	12	20	18	19	0	7	35	264
Campervan extra nights	18	3	16	1	5	4	4	0	10	0	2	38	101
Fish and Game Licences	1	0	0	2	2	2	8	0	0	0	0	3	18

2020/21	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Visitors/General Enquiries	622	397	523	462	556	782	908						4,250
Interislander	0	1	2	0	2	1	1						7
Intercity Bus tickets	29	22	23	39	31	35	32						211
Forestry Permits	149	119	138	208	139	321	488						1,562
Toilet Facilities	6,785	3,588	4,681	4,189	5,230	8,861	9,463						42,817
Campervan power users	32	30	23	12	30	16	20						163
Campervan extra nights	12	4	13	4	0	5	1						39
Fish and Game Licences	0	0	1	0	0	0	0						1

What's ON IN Kawerau

-  = Major Events
-  = Monthly Event
-  = Community Activities

FEBRUARY 2021

Thursday's

Hikoi Mō Ora/Walk for health - Outside Kawerau Pools, starts at 10:00am

An opportunity to meet other likeminded people for good health & wellness. For more information, please contact George Mastenbroek on 022-530-4010.

Thursday's

Keep on your feet Kawerau - Bert Hamilton Hall, 4 Porritt Drive from 10:00am to 11:00am

This class is designed for adults 65+ to improve strength and balance for the purpose of falls prevention, and increased wellbeing and independence, entry is \$3.00. For more information, please email Rachel Garden on rachelg@sportbop.co.nz or contact her on 021-191-6544.

Thursday's

Kawerau Ukulele Club - Catholic Church Hall, 123 Onslow Street from 1:00pm to 3:00pm

Come be a part of a group who foster positive relationships through music. For more information, please contact one of the following: Robyn on 07-323-6281 or Lisa on 07-323-8912.

Thursday's

Men's Morning Tea - Kawerau Presbyterian Church, 50 Onslow Street from 10:00am to 11:00am

An opportunity for men of all ages and backgrounds to meet within a friendly space and enjoy a chat. For more information, please contact Bob on 07-323-7626.

Thursday's (Weather pending)

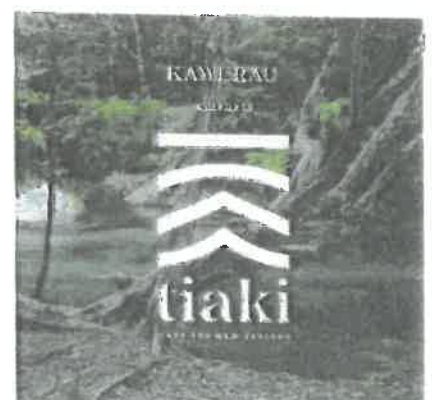
Kawerau Urban Food Forest - Monika Lanham Reserve, River Road, back of South School, 10:00am to 12:00pm

We are always looking for volunteers. All you need is time and a willingness to learn. Workshops are available to create and promote sustainability with a community driven approach. For more information, please contact Kawerau Life Kōnnect on 07-282-3084.

Friday's

Gentle Yoga - Bert Hamilton Hall, starts at 9:30am

Gentle Yoga for the older person and beginners. For fun, community friendship and social interaction. For more information, please contact Loretta on 021-236-1859.



Rapidly produced by:



-  = Major Events
-  = Monthly Event
-  = Community Activities

FEBRUARY 2021

Monday 1 & 15 February

Kawerau Toastmasters - Catholic Church Hall, 123 Onslow Street from 7:00pm to 8:30pm

If you struggle with speaking to groups of people or even to an employer about situations regarding personal matters, then come and give Toastmasters a go. Learn how to speak with confidence and reassurance, in a small and vibrant group and learn how to speak words correctly and with power. For more information, please contact Andrew on 021-087-66836.

Thursday 11 & 25 February (Weather pending)

Community Markets - Circus Paddock on Plunket Street, starts at 8:00am

Kawerau's monthly daytime market. Selling an array of goods, knitting, fruit, trees, sewing, apparel wear, second hand clothing and many other items. Come one come all and check out the bargains and the amazing prices. Always a great atmosphere with lots of friendly people! For more information, please contact Graeme Webb on 021-043-2437.

Sunday 21 February

Bay of Plenty Championships - Firmin Lodge, Tarawera River. **ALL DAY EVENT**

The Bay of Plenty Champs is held on the lower course of the Tarawera River in Kawerau. A great opportunity to practice your white water race skills and is suitable for all with some white water experience. Registrations close Friday 12th February at midnight. For more information, please email Kim Blair on Races@canoelalombop.co.nz or register on their website <https://www.sporty.co.nz/viewform/154553>

Friday 26 February

Diabetic Support Group - Kea Building, 60 Onslow Street from 1:00pm to 3:00pm

Come along and join. Everyone is more than welcome to come and partake in the knowledge of how to live better with this INVISIBLE GUEST. For more information on venue updates, please contact Brett Pacey on 07-323-8887 or 027-283-3597.

Monday, Tuesday & Thursday's

Summer Opening Hours & Aqua classes - Kawerau Pools, Plunket Street

Aqua Bells are Monday and Thursday evenings starting at 6:00pm. **GOLD COIN DONATION**

Morning Aqua classes are Tuesday's and Thursday's from 8:30am to 9:30am.

Green prescription customers are welcome.

Summer Opening Hours

Monday – Friday 8am to 6pm

Saturday & Sunday 8am to 8pm

All pools are cleared 30mins before closing time (Cleared 5:30pm daily from Monday - Friday)

If you wish to book the Maurie Kjar Memorial Swimming Pool complex for private hire please contact the Kawerau District Council on 07 306 9009.

Tuesday's

Hikitia Te Hā/Uplifting The Breath - Kawerau Rose Garden, starts at 10:00am

Hikitia Te Hā is a series of simple Te Ao Māori breathing exercises that anyone can learn. Focusing on our breathing calms the body and mind, and is a very helpful practice for feeling present and mindful. For more information, please contact Sheryl Laws Patangata on 027-292-3446 or 07-323-8170.

Wednesday's

Falls Prevention - Concert Chambers, starts at 11:00am

Community based ongoing peer-led classes for men and women over 65 to improve balance, leg strength, flexibility and general fitness. For more information, please contact Diane on 07-322-8489 or 027-524-7407.

MONTHLY REPORT EVENTS AND COMMUNITY ACTIVITIES

December 2020 & January 2021

1 Events

1.1 Event Marketing Fund

No applications have been received in 2020/21.

Upcoming Events

1.2 Canoe Slalom Bay of Plenty (CSBOP)

The schedule for Kawerau is as follows:

- | | |
|------------------------|--------------------------------|
| • February 21 - | BOP Champs |
| • March 7 - | North Island Champs |
| • May 16 - | Club race |
| • June 20 - | Club race |
| • August 22 - | Club race |
| • October 24 - | Club race |

Unfortunately, the North Island (NI) Champs has been cancelled for 2021. CSBOP has advised Council that due to a tight schedule of races, there was insufficient free weekends for the NI Champs.

1.3 Waitangi Day Celebration, 6 February 2021

This annual celebration, organised by Te Wananga o Aotearoa will be at the Circus Paddock and will include stalls and children's entertainment.

1.4 Tarawera Ultramarathon, 13 February 2021

Ironman NZ have indicated to Council there are 2418 paid entries across all distances (100 miler, 102km, 50km & 21km) for this year's race. All entrants are currently residing in New Zealand. This is a 41% increase in New Zealand entries compared with 2020.

As part of Council's partnership agreement with Ironman NZ, a free entry to the 100 miler (valued at \$861.00) was presented to the Mountain race, and this free entry was in return a prize for Josh Te Aomarere (Kawerau resident).

1.5 Circus Aotearoa, 9-16 March 2021

This event is a New Zealand based circus, which promotes traditional circus skills (juggling, acrobatics, humour etc.). This will take place at the Circus Paddock.

1.6 Children's Day, 13 March 2021

This event will be held at Prideaux Park this year and its aim is to bring the community together.

These are their principles:

1. Believe in the power of community
2. Start with what the community cares about
3. Start where people are
4. Have fun
5. Start with conversation not information
6. Communicate – importance of stories
7. Join the virtual world, - use social media
8. Move beyond silo thinking and action
9. Excite and mobilise young people who tell us what is working.

1.7 Dog Agility Shows 2021

The Eastern Bay of Plenty Dog Obedience Club has the following dates booked in at Prideaux Park in 2021.

- 27 – 28 February Championship Obedience Trials
- 17 – 18 April Championship Agility & Jumpers Event
- 27 – 28 November Championship Jumpers & Agility Ribbon Trial Event

1.8 ANZAC Day Dawn Parade & Ceremony, 25 April 2021

It is envisaged that the annual ANZAC Day commemorations will return for 2021.

1.9 Gravity Sports Club '6HR' Adventure Race, 19 June 2021

Pending approval from landowners, the 6HR Adventure Race has set the 2021 race date.

1.10 Kawerau Woodfest and National Woodskills Competition

Discussions are taking place with the Woodskills Trust to determine what plans are in place to deliver the Woodskills Competition in 2021.

1.11 66th Kawerau King of the Mountain Race, 30 October 2021

Council has formally written to Ngā Maunga Kaitiaki Trust requesting approval to access Pūtauaki and the Tarawera Forest for this year's mountain race.

1.12 Kawerau Christmas in the Park, 18 December 2021

The date has been set for the 2021 festive celebration, stakeholders and contractors are being informed of this date. Council will also work alongside partner organisers to ensure no event clashes occur.

Completed Events

1.13 Kawerau Christmas in the Park, 19 December 2020

New World Kawerau Santa Parade – coordinated by Kawerau Visitor Information Centre

A total of 24 floats registered and participated in the 2020 Santa Parade.

- 7 x Business category
- 11 x Community
- 3 x Individual
- 3 x Pre-school/kohanga

Radio 1XX Community Christmas Concert – Directed by Pari Maxwell

The afternoon show artists included:

- Pūtauaki Primary kapa haka
- Ionik Dance
- Kawerau Combined Choir
- Kiana
- Bethel
- Marangai, Tamati and Paretoroa
- Paia Kingi
- Jah-monix
- T-Bonez
- Bridge Street
- Llonyze
- Cora Irving
- Nikau and the Natives (Nikau Grace Chater)
- Raena Smith
- The Harmonic Resonators

Evening Variety Show - Directed by Chris Powley

The artists for the evening variety show were:

- MC Frankie Stevens
- Ben Gilgan – Musical Director and pianist
- Kawerau Show Band
- The Diamond Dancers
- Promise Royal – Winner of Matariki Star and 2018 finalist for Miss Universe NZ
- Jackie Clarke
- The Howie Morrison Quartet Take Two
- Jamey Ferguson (founding member of Katchafire) and The JMF Band
- Annie Crummer

Firework display

The Kawerau Volunteer Fire Brigade and Blue McWatt assisted Van Tiel Pyrotechnics to ensure the firework launch area was managed. The display was once again a fine conclusion to an excellent event.

Volunteers

A large number of volunteers were involved with this year's event, either through traffic management, security patrols, set-up & pack-down and back stage. A special acknowledgement goes to Noel Rogers, who has been an ever present volunteer at CITP and other Kawerau events.

Survey

A short survey to stakeholders (including stallholders, contractors, volunteers and Council employees) was circulated in the New Year to capture a picture of the event, from the perspective of those involved with the planning, servicing and delivery of the event.

In summary, the survey provided the following:

- A total of 22 respondents received from 56 recipients of the survey
- Of the completed survey - 50% reside in Kawerau, 41% rest of EBOP and 9% elsewhere
- 68% 'checked in' using the COVID-19 QR code
- 90% were either satisfied (22%) or very satisfied (68%) with the artists/performers
- 95% were satisfied (45%) or very satisfied (50%) with the food stalls and amusements
- The event was given a combined total rating of 87/100 (1= worst ever to 100 = best ever)

Survey feedback/comments of note:

- *We thought the event was so well organised and what a great Xmas in the Park it was for a small town. We look forward to being a part of this event and other community events when they come up*
- *It was my first time and had no idea what to expect. Has to be the best in the country by far! Well done team!*
- *The event co-ordinators were super friendly and helpful*
- *Great team behind the scene making everything possible for our Community to enjoy!*
- *The event was outstanding, great feedback from attendees & we were all blown away by the performances and the Fireworks!*

- *Awesome event - almost perfect - moving lighting beams into the audience at night from the stage were blinding and could not see performers when they were in your eyes. Extremely well organised, great variety of performers, awesome fireworks - top class event.*

COVID-19 QR Code

In observing current government guidelines and the New Zealand Event Association (NZEA) Voluntary 'COVID' Code, QR codes and signage were on site at the event. Each stallholder was provided a QR code to be displayed on his or her stall.

The Ministry of Health holds the data for use of QR codes at events; it is currently not possible to evaluate the effectiveness of displaying the code (communication pre-event) and how many patrons 'checked in'. Feedback was provided to the BOP District Health Board regarding this issue.

1.14 Farming Like Grandad, 31 January 2021

The Kawerau based Waterwheel Trust hosted this event, which is now in its 4th year. Fine weather, a large contingency of motor homers, historic (and modern) machinery, live displays, children's games, animals, food and good attendee numbers made for an excellent event.

2 Youth Projects

2.1 Kawerau Youth Council (KYC)

The KYC had an end of year 'reflection camp' activity in Coromandel Town and the last official activity for the 2020 KYC was the Santa Parade, with an Egyptian themed float.

The KYC will unfortunately part company with three significant members, Majeau Rogers, Destiny Maxwell and Nikki Hendl will soon embark on new chapters in their lives, as they move away from Kawerau to take on further study. We wish them well for their futures and thank them for their outstanding contribution to the KYC and Kawerau community during their service.

The 2020 KYC has now dissolved and Council is currently accepting nominations for the 2021 KYC.

Kawerau Youth Council 2021

The following dates have been set for 2021:

- Nominations Open January 12
- Nominations Close February 12
- Interview Dates February 23, 24 & 25

KYC Swearing in Ceremony

- March 12

KYC Training Weekend

- March 19 - 21

KYC Monthly Meeting Dates – Council Chamber

- Thursday 8 April
- Thursday 13 May
- Thursday 10 June
- Thursday July 8
- Thursday August 12
- Thursday September 9
- Thursday October 14
- Thursday November 11

2.2 Ministry of Youth Development (MYD) funding

Council met with Shanara Tuaupiki (Regional Relationship Manager) on Wednesday 27 January. The MYD Advisor was highly commending of how KDC and the KYC have such an excellent track record with MYD funded programmes.

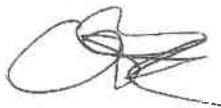
Council was advised that funding for the 2021/22 financial year will open in April.

2.3 BOP Regional Council Youth Engagement Workshop, 26 January 2021

Council's Youth Projects Officer and 15 local young people attended this workshop hosted by the BOPRC Community Engagement Team. The objective of the workshop was to identify the barriers and enablers that youth face in regards to engagement with BOPRC.

3 **RECOMMENDATION**

That the report from the Events and Venues Manager for the months of December 2020 and January 2021 be received.



Lee Corbett Barton
Events and Venues Manager

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**The Meeting of the Regulatory & Services Committee
will be held on Tuesday, 9 February 2021
in the Council Chamber commencing at 9.00am**

AGENDA

Apologies

Public Forum

A period of 30 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for three minutes.

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Manager, Planning, Compliance and Capability) (340000)

Pgs. 1 - 17

Attached is the report from the Manager, Planning, Compliance and Capability covering Regulatory and Planning Services activities for the months of December 2020 and January 2021.

Recommendation

That the report from the Manager, Planning, Compliance and Capability on Regulatory and Planning Services activities for the months of December 2020 and January 2021 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Manager, Finance and Corporate Services) (211000)

Pgs. 19 – 29

Attached is the report from the Manager, Finance and Corporate Services covering activities for the months of December 2020 and January 2021.

Recommendation

That the report from the Manager, Finance and Corporate Services for the months of December 2020 and January 2021 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 31 - 40

Attached is the report from the Manager, Operations and Services covering activities for the months of December 2020 and January 2021.

Recommendation

That the report from the Manager, Operations and Services for the months of December 2020 and January 2021 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 41 - 50

Attached is the report from the Economic and Community Development Manager covering activities for the months of December 2020 and January 2021.

Recommendation

That the report from the Economic and Community Development Manager for the months of December 2020 and January 2021 be received.

5 Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)

Pgs. 51 - 56

Attached is the report from the Events and Venues Manager covering events and community activities for the months of December 2020 and January 2021.

Recommendation

That the report from the Events and Venues Manager for the months of December 2020 and January 2021 be received.

R B George
Chief Executive Officer

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