



**The Meeting of the  
Regulatory and Services Committee  
will be held on Tuesday, 8 February 2022  
via Zoom, commencing at 9.00am**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Mayor M J Campbell**  
**Councillor C J Ion – Chairperson**  
**Councillor W Godfery**  
**Councillor S Kingi**  
**Councillor B J Julian**  
**Councillor A Rangihika**  
**Councillor R G K Savage**  
**Councillor D Sparks**  
**Councillor F K N Tunui**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

# MONTHLY REPORT REGULATORY & PLANNING SERVICES

## December 2021 and January 2022

### 1 Animal Control

#### 1.1 Dog Registration

At 31 December 2021, 1,454 dogs (1,462 listed in register) had been registered for the 2021/2022 year, representing 99.1% of known dogs. By 31 January 2022, this was increased to 1463 dogs (1469 listed on the register) registered, representing 99.6% of known dogs. The remaining 6 dogs are owned by four different owners.

The October seizure programme was rescheduled and undertaken on 19 November 2021 with follow up completed on 30 November 2021. There are currently 6 dogs, belonging to 4 owners, that remain unregistered from the seizure list. Delays in completing the seizures have occurred due to First Security being short staffed. Unfortunately, one of the First Security staff members was seriously injured in a vehicle accident which has resulted in our Dog Rangers now attempting to complete the follow up for the outstanding registration matters.

#### 1.2 Dog Control - Ranging, Complaints and Incidents

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

There was one report of a dog biting a child. Child was visiting the property where the dog lived. Child left unaccompanied with dog and was found crying after being bitten. Child received one bite behind the knee and sought medical treatment. Infringement was issued to dog owner along with dog being declared menacing, desexed and both registered and micro chipped.

A total of eight infringements were issued for dog related offences over the two-month period.

### 2 Monitoring and Compliance

There were 51 noise complaints in December and a further 35 noise complaints in January 2022. Complaints were attended and generally resolved without incident. Twelve excessive noise notices were issued over the two-month period.

Council has responded to 10 incidents in December and a further 7 in January including breaches of bylaws, health nuisances and abandoned vehicles. Two infringement notices have been issued relating to parking and vehicle registration and licencing.

### 3 Alcohol Regulation

There are no issues to report.

Kawerau Bowling Club has temporarily closed due to their liquor license expiring. New application being processed.

Russell Orr has been appointed as the Commissioner for the Eastern Bay of Plenty District Licensing Committee. The applicants for the list members position are to be interviewed in the next couple of weeks with appointments to be approved and completed soon after.

A review of the Kawerau District Council Liquor Control (2009) policy has commenced.

#### **4 Food Safety and Premises**

There are no issues to report.

#### **5 Environmental Health**

There are no issues to report.

#### **6 Building Control**

##### **6.1 Building Consent Authority (BCA)**

Nine building consents were issued in December with a total value of \$4,165,200.00. A further three building consents were issued in January for a total value of \$1,364,603.00.

Two consents were placed on hold in December due to requesting further information.

The types of building work for the two months included:

- 4 dwelling alterations
- 2 solid fuel heaters
- 1 new dwelling
- 2 garages
- 3 commercial consents

One certificate of acceptance was issued for illegal building work (work completed without a building consent).

Waiu Dairy Factory have extended their existing facility.

Pool inspections have commenced with letters issued and three inspections completed to date.

On the 20<sup>th</sup> of January the BCA provided IANZ evidence of implementation of the general non-compliances KDC had received. We are waiting confirmation from the auditors as to whether the evidence sent is satisfactory. The final date for clearance is the 4<sup>th</sup> of March 2022.

## 7 Civil Defence Emergency Management (CDEM)

The government is currently undertaking a review of the Civil Defence Emergency Management Act 2002 referred to as Trifecta. Meetings were held last week to provide an overview of the options available. Council have arranged for a member from Emergency Management Bay of Plenty to attend a workshop for Council on 8 February 2022 to talk through the proposed changes and options.

## 8 District Plan

### Resource Consents

There were two resource consent applications processed to a decision during this two-month period.

<u>Applicant</u>	<u>Description</u>	<u>Property Address</u>	<u>Decision</u>
Generation Homes	Excavation and removal of Contaminated Soil	1-44 Tiwhatiwha Crescent, Kawerau	Approval granted 10/12/2021
Transpower	High Voltage Transmission Line Installation	Tamarangi Road (184 Park Road)	Approval granted 1401/2022

## RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the months of December 2021 and January 2022 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## MANAGER, FINANCE & CORPORATE SERVICES

December 2021

### 1 Library and Museum

#### 1.1 Library

The main focus for December was the Summer Reading Programme – *Reading Colours Your World*. The programme launched Wednesday 15 December and by Friday 17 December, all 110 places were filled, with 118 youth enrolled in the programme (some families asked to share packs due to the high demand). Adults were also able to take away activity booklets.

Most of the activity and reading took place at home but youth were regularly visiting the badge making sessions as they earn their rewards.

This month the displays were “Christmas Reads” and “Reading Colours Your World”, where each week a different colour was featured with displays and poetry.

#### Library Statistics

	December 2021	YTD 2021/22	December 2020	YTD 2020/21
Items issued	3,563	19,793	3,792	23,626
People visiting	3,742	24,491	6,011	32,661
New Members	11	78	19	104
Members Active*	1,583			

\*Those people that have used library services in the last 2 years

#### 1.2 Museum

The main focus for the month was continuing to work on processing the Norske Skog Tasman Paper donations with some preparation work done on future exhibitions.

#### Sir James Fletcher Kawerau Museum Statistics

	December 2021	YTD 2021/22	December 2020	YTD 2020/21
Exhibitions	0	5	0	4
Objects – items added to collection	21	87	0	6
Individuals & Organisations	13	90	0	54
Documents	21	75	6	248
Photographs	64	223	0	50

## 2 Payments

There were nine payments made in December 2021, which exceeded \$50,000.00:

- Inland Revenue Department (x2) – \$115,463.97 F/E 21/11 & 5/12
- Aon NZ Ltd - \$301,458.10 Insurance renewals
- BOP Regional Council - \$227,267.66 Rates (2<sup>nd</sup> instalment)
- Cooney Lees Morgan - \$308,905.00 Progress payments (units)
- Drintech 2018 Ltd - \$218,062.24 Reticulation
- Rotorua Welldrilling Ltd - \$76,145.05 Thermal bore (pool)
- Waste Management Ltd - \$57,051.67 Refuse collection (Nov)
- Wren Building Ltd - \$166,959.99 Pool office construction

## 3 Grants

### 3.1 Community Grants Scheme:

Council received 17 applications totalling \$46,768.30 and the committee met on 5 October 2021, allocated the total grants budget of \$20,000 to 13 community groups.

### 3.2 Creative Community Fund:

There was a balance of \$21,950 unallocated Creative NZ funds as at 30 June 2021. Also, Creative New Zealand has received funding of \$9,643.80 in August and will receive a further \$9,643.80 in May 2022.

Creative New Zealand has approved all of the unallocated funds to be carried forward and available for distribution. Creative NZ has further agreed that any unspent funds at 30 June 2022 can be carried forward to the next financial year.

Applications totalling \$15,296.84 for the first round of funding meeting was scheduled for Wednesday 8 December 2021.

## 4 Residential Developments – Progress to 31 December 2021

The table below shows the surplus/deficit to date for each of Council's residential developments.

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	17	0	14	27
Remaining Sections / Units	14	4	15	37
Units completed			14	
Units under construction			4	
Surplus/ (Deficit) to Date	\$351,600	-\$132,100	-\$1,532,400	-\$1,312,900



	Central Cove	Te Ariki	Porritt Glade	TOTAL
Value of Remaining Sections/Land	\$1,700,000	\$660,000	\$809,350	\$3,169,350
<b>Breakeven</b>				
Sales still required to break-even	0	1	14	

There are commitments for a further 5 sections in Central Cove and Council will receive the value of these sections in the following months. There remains 9 other sections which Council has increased the prices in accordance with the conditions of the option agreement.

Unfortunately, contaminated material was found on 8 lots and Council has been working with the contractor to remove this material. The final cost of the removal is not known, however, there will be less funds available to smooth rates in subsequent years.

The four sections at Te Ariki Place remain unsold, although the working party is considering other design options for the development.

## 5 Requests for Service

The following table has the total number of service requests received for December and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	47	
Noise	42	
Building Enquiries	11	
Trees* & Parks	10	3
Rubbish (Bins & Collections)	30	2
Water	17	
Wastewater	2	
Roading/Stormwater/Streetlights	11	4
Enforcement/Health/Food/Stock	11	
Council Buildings/Facilities – Maint.	5	
Other (Events/Consents/Rates)	6	
<b>Total</b>	<b>192</b>	<b>9</b>

\*Requests relating to the removal of trees are added to a priority list.

Four requests came via the website/emails, the balance of the requests came from phone calls or visits.

## 6 Funds

The following funds were held at 31 December 2021:

Invested in	\$	Mean Interest	% External
ANZ – on call	830	0.15%	0.1
BNZ – current & on-call	3,253,921	0.25%	70.5
Rabobank (on-call)	1,356,789	0.65%	29.4
<b>Total Funds (Cash)</b>	<b>4,611,540</b>		<b>100%</b>
Internal Loans	1,748,931		
<b>Total Investments</b>	<b>6,360,471</b>		

The following table shows Council's reserve and general funds balances as at 31 December 2021:

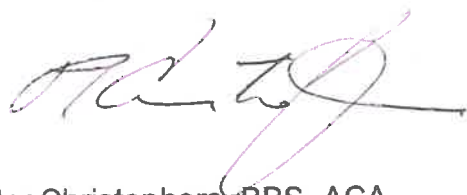
	December 2021	December 2020
<b>Reserve Balances</b>		
Depreciation Funds	\$6,627,364	\$6,896,608
Development Feasibility	\$11,000	\$11,000
<b>Total Reserve Balances</b>	<b>\$6,638,364</b>	<b>\$6,907,608</b>
General Funds	(\$277,894)	(\$857,194)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$6,360,471</b>	<b>\$6,050,413</b>

The figures show that overall Council has \$310k more funds than this time last year which is mostly as a result of \$975k being received for the sale of sections since January 2021). The depreciation reserves are slightly less than they were a year ago due to renewals that are currently underway (Roading, water, wastewater & pool).

The projected cash-flow graph shows that Council is likely to continue to have a surplus at least until the end of the financial year. Staff will arrange loan funding prior to Council going into deficit.

## 7 RECOMMENDATION

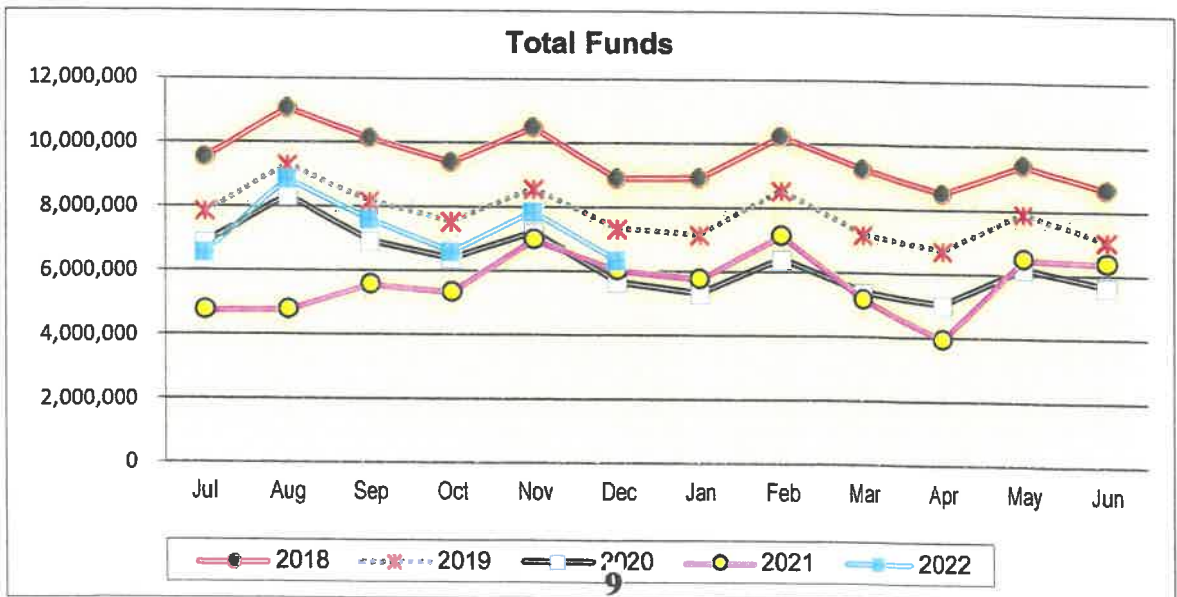
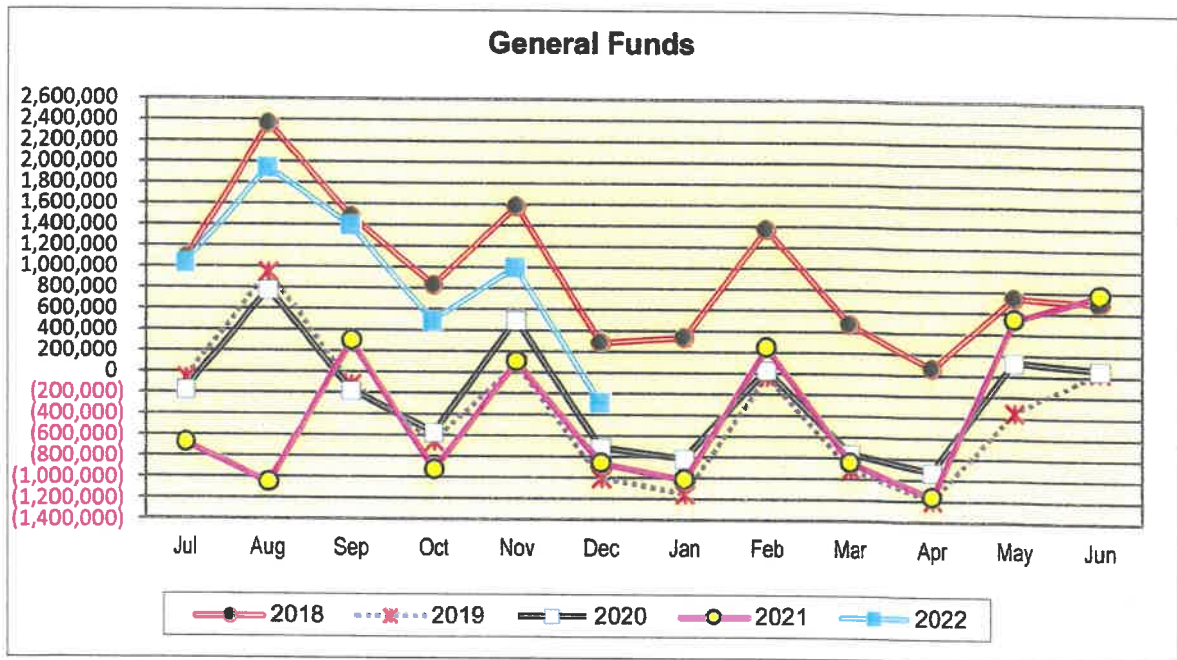
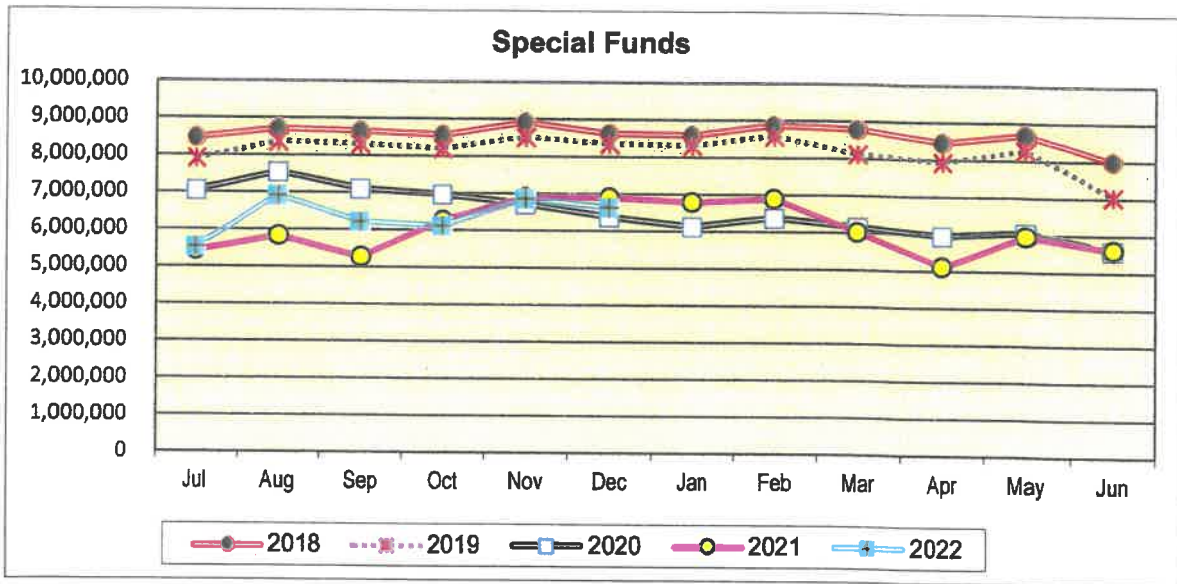
That the report from the Group Manager, Finance & Corporate Services for the month of December 2021 be received.

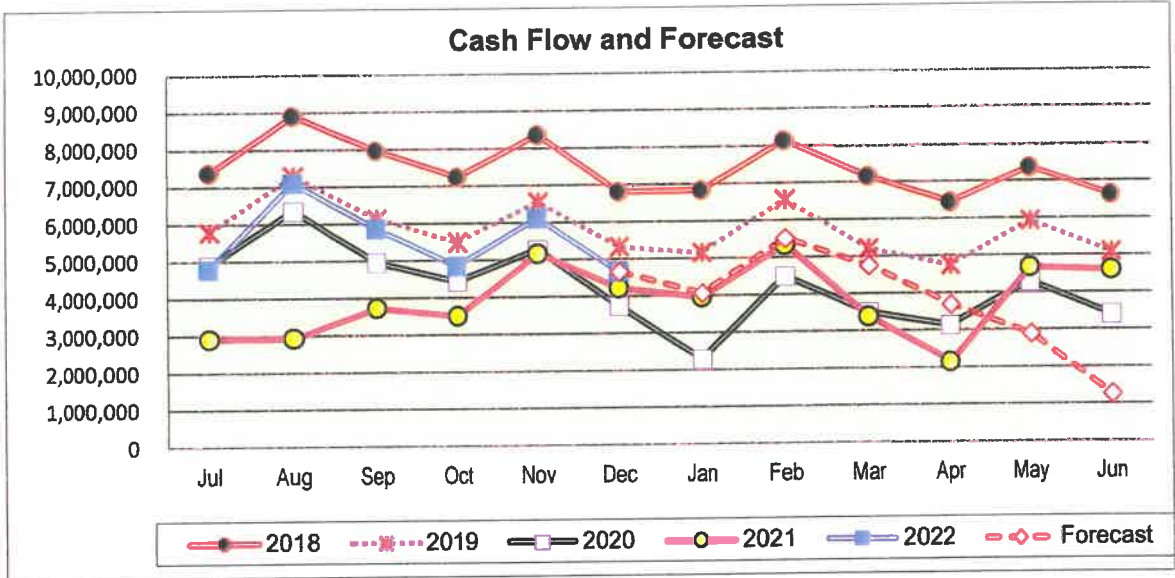


Peter Christophers, BBS, ACA  
**Group Manager, Finance & Corporate Services**

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**Appendix  
December  
2021**





# MONTHLY REPORT OPERATIONS AND SERVICES

**December 2021 – January 2022**

## 1 Water Supply

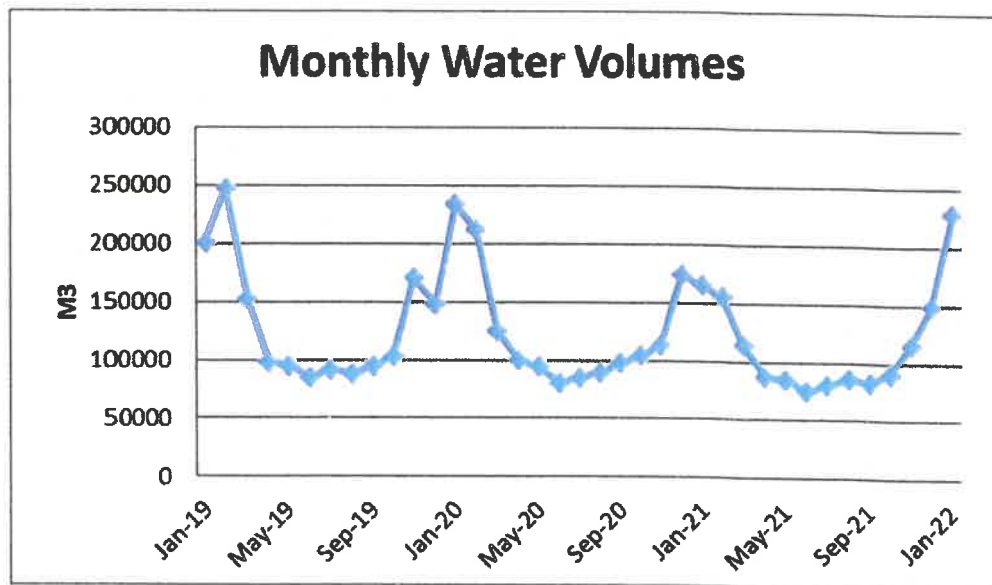
The Pumphouse and Umukaraka Springs have sufficient flow to meet the demands of the community. The Tarawera bores have been fully developed and can be operated in manual configuration to replace the Umukaraka Spring. Telemetry is being installed in order to operate all the water supply systems remotely.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for in this financial year.

### 1.1 Use

The Town used 149,690 m<sup>3</sup> and 229,239 m<sup>3</sup> in December and January respectively.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 21.4 m<sup>3</sup> and 31.2 m<sup>3</sup> water was taken from the Pumphouse and New World taps respectively in December and 25.8 m<sup>3</sup> and 31.6 m<sup>3</sup> in January. During January 2022, the total daily usage was approximately 1900 litres per day. This is similar to volumes taken during the same time in 2020 and 2021.

### 1.2 Water Quality

All routine samples taken during December and January were clear of E.coli.

There were no dirty water complaints during the months of December and January however, there were complaints of chlorine smell and taste.

There were several complaints of low pressure in Shepherd Road and Delamare Drive due to high usage on specific days.

### 1.3 Reticulation

The physical reticulation replacement works are continuing and the 2021/22 programme commenced in September. The Zone 1 area is currently being replaced.

The Toby replacement programme is continuing and 20 Tobys were replaced in December and 19 in January.

## 2 **Wastewater**

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant is continuing.

The short section of the sewer line in Plunket Street has been repaired.

The Waste Water Treatment Plant had one breach of its resource consent conditions in January. This was due to a blockage in the polymer delivery system and not due to any effluent from industries or the public.

## 3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roading reseals and other major maintenance is planned for March 2022.

Council asset management staff joined the Waka Kotahi and BOPRC 2021-31 Regional Land Transport Plan working group to understand Travel Demand Management in the region.

## 4 **Stormwater**

The stormwater network in geothermal areas is being evaluated for replacement in this financial year.

## 5 **Parks and Reserves**

During December and January, the parks and reserves teams performed the following actions:

- The summer annual gardens were maintained.
- Fences were repaired and replaced across town damaged by vandalism and trespassing.
- Various tracks were cleared.

## **6 Pool**

The Lottery Community Facilities Committee funded development of the pool complex is continuing. The new office block construction is underway.

The new steam well drilled in November was connected to the pools in the first week of December and the pools opened on the 6<sup>th</sup> December.

## **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

## **8 Refuse Disposal**

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## **9 Recycled Collection**

The recycling shed repairs were completed.

The collection and disposal of recycling continued without incident.

## **10 Vandalism**

Fences were damaged in various reserves during the festive period. The cost to repair the fences amounted to \$1,250.

Three incidences of graffiti was removed from Council owned walls and properties at a total cost of \$1,280.

## **11 Projects & Schedule**

The project and major maintenance works schedule is attached to this report. There are delays in completing the construction projects due to COVID-19 delays in the construction industry.

Specific materials are not available and alternatives drive up costs. It is expected that Mauri Kjar pools development project may overrun its budget by \$40,000 in spite of \$154,000 funding secured from Trust Horizon.

Asbestos waste was detected at the Netball Pavilion building that will be cleared in February before construction can start.

All other major construction projects are continuing.

## 12 **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the months of December 2021 and January 2022 be received.



Hanno van der Merwe, MSc (Eng), PhD  
**Group Manager, Operations & Services**

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**Capital, Renewals and Major Maintenance Items for 2021/22**  
31 January 2022

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$0	Mar-22			
	402515 004	Pavement Treatment	\$60,000	\$0	Mar-22			
	402515 009	Minor Safety Improvements	\$35,000	\$0	Nov-21	Feb-22		Speed Humps & Pedestrian Xings Liverpool Str
	402515 015	Lane realignment	\$160,000	\$0	Mar-22			Not Funded
	402515 016	Town Centre Walkways & Drainage	\$270,000	\$0	Delayed			Not Funded
	402515 017	Walkway - Linking Town	\$102,000	\$0	Delayed			Linking Stoneham, Jarawera and Hansen
	402516 001	Reseals - Carparks	\$14,400	\$0	Mar-22			
	402516 013	Town Centre - Xmas Lights	\$10,000	\$0	Nov-21			Completed, no costs this year
Stormwater	402601 001	Stormwater Renewals	\$221,400	\$0	Apr-22			
			\$221,400	\$0				
Water Supply	403001 001	Reticulation Replacement	\$1,810,000	\$651,270	Feb-22			According to program
	403001 005	Valve Refurbishment	\$40,000	\$357	Dec-21			
	403001 007	Refurbish Pump System	\$200,000	\$3,535	May-22			Completed
	403001 010	UV Tube replacement	\$13,000	\$1,290	Nov-21			Design Completed
	403001 024	Water Flow - Umukaraka	\$59,000	\$47,290	May-22			
			\$2,122,000	\$703,742				
			\$20,000	\$1,568	Feb-22			
Wastewater	303520 003	Centrifuge	\$20,000	\$1,568	Feb-22			
	303520 004	Plant Maintenance	\$50,000	\$39,634	Mar-22			
	403520 001	Refurbish Pumps	\$35,000	\$1,679	May-22			Geothermal areas
	403520 002	Reticulation Replacement	\$700,000	\$69,936	Mar-22			Delay in second screen installation
	403520 004	Milliscreens Replacement	\$90,000	\$2,105	Dec-21	Mar-22		
	403520 5/11	Waste Water Treatment Plant	\$200,000	\$3,652	Dec-21	Mar-22		
			\$1,095,000	\$168,574				
Refuse Disposal	303522 004	Scales and Electric Gate	\$10,000	\$4,999	Dec-21			Completed
	403522 012	Recycle Shed	\$15,000	\$15,864	Sep-21		Dec-21	Completed
			\$25,000	\$20,863				Currently being used as staff offices
Pool	404031 001	Club Rooms	\$80,000	\$41,031	Nov-21	Mar-22		
	404031 016	Fences	\$50,000	\$0	Nov-21	Mar-22		
	404031 060	Office Building and Entrance	\$625,000	\$211,713	Nov-21	Mar-22		
	404031 061	Filtration System	\$50,000	\$0	Nov-21	Mar-22		
	404031 062	Steam bore	\$75,000	\$68,080	Oct-21	Dec-21		
			\$880,000	\$370,824				
Rec. Centre	404035 006	Roof	\$60,000	\$0	Feb-22			
			\$60,000	\$0				
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$600,000	\$31,962	Jun-22			
			\$600,000	\$31,962				
Playgrounds	404046 001	Renewals	\$25,000	\$0	Dec-21	May-22		Proposed replacements
			\$25,000	\$0				
Dog Pound	405061 012	New Pound	\$640,000	\$13,332	Feb-22	Jun-22		
			\$640,000	\$13,332				

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
District Offices	405064 020	Flashings and Spoutings	\$140,000	\$0	Mar-22			
			\$140,000	\$0				
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$3,000	\$0	Apr-22			
	15 07 01 7600	Renewals - Information Centre	\$2,600	\$577	Nov-21	Mar-22		To be evaluated
			\$5,600	\$577				
		<b>Total</b>	<b>\$6,595,400</b>	<b>\$1,259,874</b>				<b>19%</b>

# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

## December 2021 & January 2022

### 1 Economic Development

#### *Kawerau Pūtauaki Industrial Development (KPID) Updates*

The KPID Partners have provided the following progress updates on their projects:

#### *Kawerau Container Terminal (KCT) and Siding*

Nothing additional to report from December meeting, status remains as:

- Safety in Design complete
- 75% track design review complete
- Lighting design started
- Workstream around sourcing second-hand track materials started

#### *Off-Highway Road (OHR)*

- Construction will now commence in February with the anticipated completion timeframe April/May 2022

#### *Canoe Slalom Bay of Plenty (CSBOP) - Tarawera River development proposal*

- CSBOP, Sports BOP and Canoe Slalom New Zealand (CSNZ) are currently engaging with Council, Iwi and Tarawera High School regarding possible development and enhancement of the Tarawera River as a white-water park for the Kawerau community.

### 2 Kawerau i-SITE Visitor Information Centre

The i-SITE has enacted its business continuity plan with a split team roster in place. This is in response to the escalated red alert to the COVID-19 Omicron variant. Council's cadet, Steven Ong will continue to work with the i-SITE team until the alert level moves to orange.

The i-SITE team planned for the Christmas/New Year period with an expected peak in visitor numbers. The main enquiries were road access permits to the Tarawera Falls, merchandise and bus tickets. There was a high proportion of visitors from cities across the country.

Due to the move to the CPF red light in the traffic light system, visitor numbers have reduced, however a 100% level of service to the community and visitors remains in place.

#### **Key Monthly Statistics**

##### **December 2021**

- Visitor enquiries: 1595 (63.82% increase from the previous month).

- Tarawera Forest access permits: 237 (34.66% increase from the previous month).
- Motorhome power users: 7 (28.57% decrease from the previous month).
- Public toilets use: 6,796 (82.59% increase from the previous month).

### **January 2022**

- Visitor enquiries: 1972 (19.12% increase from the previous month).
- Tarawera Forest access permits: 624 (55.15% increase from the previous month).
- Motorhome power users: 16 (56.25% increase from the previous month).
- Public toilets use: 8,004 (15.09% increase from the previous month).

## **3 Community Activities**

### ***Kawerau Neighbourhood Support (KNS)***

KNS have continued to promote the following activities:

- Vaccination clinics
- Tips and advice on securing property and vehicles
- Information on life under the CPF Red light
- Response and resilience information for CDEM emergencies

The EMBOP Advisor is assisting the KNS coordinator with a Department of Prime Minister and Cabinet (DPMC) 'self-isolation' pack. The pack will provide guidance to members of the public to create their own packs ready for self-isolation requirements, due to the Omicron outbreak.

KNS observed low criminal occurrences during December and January as most residents were becoming more vigilant with sensor lighting and home security systems being installed.

The Gets Ready membership remains at 924 households.

### **Upcoming Events**

Events registered for February – March 2022

- EBOP Dog Obedience Trials, 26/27 February 2022
- CSBOP Club Race, 6 March 2022
- Seriously Social Rafting Competition, 19 March 2022

### **Completed Events**

Events in December - February

- Canoe Slalom NZ (CSNZ) Selection races, 15/16 January 2022 – Due to a shortage of water at the dam controlled Mangahao slalom course near Foxton, CSNZ relocated to Kawerau at short notice. Despite the short notice staff were quick to assist with a Lodge booking and maintenance of the slalom course area and Reserve.

- Farming Like Grandad, 31 January 2022 – Cancelled prior to Christmas due to organisers uncertainty around COVID-19
- Waitangi Day Celebrations, 6 February 2022 – Cancelled due to CPF Red Alert Level.
- Tarawera Ultramarathon, 12 February 2022 – Cancelled due to CPF Red Alert Level, attention will turn to the 2023 race

### **Council Events**

#### **Kawerau Concert in the Park, 2 April 2022**

Council has confirmed all funding may be repurposed towards a proposed 'Concert in the Park', due to the cancellation of Christmas in the Park 2021. Show Director Chris Powley is currently working on a professional show line-up with a Kiwiana theme.

A final decision on whether this event will be possible will be required at the end of February. The decision will be formed around the COVID-19 Omicron variant outbreak and having the COVID Protection Framework (CPF) light setting at orange or green.

Under the current CPF guidelines, an event of this size will not be possible at red while at orange/green; My Vaccine Passes (MVP) will be required for artists, volunteers, contractors and the public.

## **4 Youth Projects**

### **Kawerau Youth Council (KYC)**

There was no formal KYC meeting in December 2021 and January 2022. Informal meetings with various KYC members to brainstorm activities for the 2022 summer period have occurred.

Applications for KYC 2022 are now open:

- KYC Nominations open: 19 January 2022
- KYC Nominations close: 11 February 2022
- KYC Interviews: 22 - 24 February 2022 – Councillor Julian will be present during the interviews
- KYC Swearing in Ceremony: 11 March 2022 – Venue: Concert Chambers, start 4.30pm
- KYC Training weekend: 19 -20 March 2022 – Day activities from 10am to 4pm

## Kawerau Blue Light Holiday Programme

Council has supported the recent holiday programme attended by 21 Kawerau young people in Opape. Previous KYC members Majeau Rogers and Iraia Nuku attended as supervisors for the programme.

### 5 RECOMMENDATION

That the report from the Acting Economic and Community Development Manager for the month of December 2021 and January 2022 be received.



Lee Corbett Barton

**Economic and Community Development Manager (Acting)**

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**The Meeting of the Regulatory and Services Committee  
will be held on Tuesday, 8 February 2022  
via Zoom commencing at 9.00am**

**A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 3**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of December 2021.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of December 2021 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 5 - 10**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of December 2021.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of December 2021 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 11 - 16**

Attached is the report from the Group Manager, Operations and Services covering the month of December 2021.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of December 2021 be received.*

4 **Monthly Report - Economic and Community Development (Acting Economic and Community Development Manager) (309005)**

**Pgs. 17 - 20**

Attached is the report from the Acting Economic and Community Development Manager covering economic and community activities for the month of December 2021.

**Recommendation**

*That the report from the Acting Economic and Community Development Manager for the month of December 2021 be received.*

R B George

**Chief Executive Officer**

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