



**The Meeting of the  
Regulatory and Services Committee  
will be held on Tuesday, 8 February 2022  
via Zoom commencing at 9.00am**

**SUPPLEMENTARY A G E N D A**

### **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**Meeting:** Regulatory and Services Committee

**Meeting Date:** 8 February 2022

**Subject:** 2022 Reseal Request for Tender

**File No.:** 401120

## **1 Background**

Tenders have been called for the annual resealing and pavement treatment contract.

The work covered in the tender was as follows:

- Reseal Fletcher Avenue (between SH34 and Norske carpark entrance), Manukorihi Drive (between SH34 and Paora), River Road (Entrance off SH34)
- Reseal Valley Road / Fenton Mill Road Roundabout
- Pavement Treatment Glasgow Street (1500m section from Bell St towards Plunket St)

One tender was received.

For the roading work the price received was as follows

<b><u>Tenderer</u></b>	<b><u>Price</u></b>
Fulton Hogan Limited	Declined to submit price
Crossroads Construction	\$158,392.27
HEB Construction Limited	Declined to submit price
Downer New Zealand Ltd	Declined to submit a price

The tender meets the following Waka Kotahi (NZTA) Competitive Pricing Procedure compliance criteria

- Relevant Experience
- Track Record
- Resources
- Management Skills
- Methodology
- Health and Safety

The following comments are made about the tenderer:

Crossroads Construction has undertaken Council's resealing in past years.

Crossroads Construction undertakes work throughout the Bay of Plenty for other councils. Their workmanship is considered to be of a high standard.

## **2 Options Considered**

Council has the following options to consider.

### **a) Not accept the tender**

The resealing is part of the asset renewal required to maintain the roading network and ensure that traffic safety is maintained. Waka Kotahi (NZTA) pays for 75% of the work and requires the asset to be maintained by undertaking the proposed work. While the reseal work could be delayed, it will be required to be undertaken in the future or the roads will deteriorate significantly.

This option is not recommended.

### **b) Accept the tender for Contract**

Accepting the tender achieves the result of complying with Waka Kotahi (NZTA)'s requirements and ensures that the roading network renewals that ensure traffic safety are maintained.

This option is recommended.

## **3 Policy and Plan Considerations**

Approving the contractors is not contrary to any of Council's Plans and Policies.

## **4 Legal Considerations**

There are no legal considerations outside those normally associated with awarding a contract.

## **5 Community Considerations**

The work is included in the Annual Plan; therefore consultation has occurred with the Community.

## **6 Financial Considerations**

The costs for the resealing works are covered by the existing approved budgets.

## **7 Summary**

Awarding the contract to the lowest tenderer is in accordance with Council's practice of selecting the lowest price conforming contractor. This is consistent with Waka Kotahi (NZTA)'s requirement. The preferred contractor is experienced and the risk of a poor standard of workmanship is low.

## 8 RECOMMENDATIONS

1. That the report "2022 Reseal Request for Tender" be received.
2. That the tender for Kawerau District Council 2022 Resealing Contract be awarded to Crossroads Construction.
3. That the Chief Executive Officer be authorised to sign the above contract.



Andre Erasmus, NZCE, MCM, MBA  
**Engineering Manager**

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**Tender: KDC Reseals 2022**

**Contractor: Crossroads Construction Ltd.**

## **Health & Safety**

### **Health and Safety Policy Statement**

#### **1. HEALTH AND SAFETY POLICY STATEMENT**

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**Crossroads Construction Ltd is committed to**

- **Ensuring so far as is reasonably practicable, the health and safety of our workers; and any other workers who are influenced or directed by our business.**
- **Looking after other people who could be at risk by the work being carried out.**

**Our Officers will**

- **keep up to date with workplace health and safety**
- **generally understand our operations and associated health and safety risks**
- **ensure the business has appropriate resources and processes to eliminate or minimize risk**
- **ensure there are processes for receiving, considering and responding to information about incidents, hazards and risks**

**Management will so far as is reasonably practicable:**

- **comply with relevant health and safety legislation, standards, codes of practice and industry best practice guidelines**
- **Identify, assess and control hazards/risks in the workplace**
- **Provide health and safety training and supervision**
- **Give workers the opportunity to be actively engaged in Health and safety**
- **Support the early return to work of injured workers**

**Where our duties overlap with other businesses on a site we will consult, co-operate and co-ordinate activities to meet our health and safety obligations**

**To ensure this management will develop and maintain a Health and Safety Management Program.**

**igned by.....**  **James Whitley, Director**

**Date** 1/7/2019

**Review Date**



### **Procedures for Hazard Identification and Risk Management**

Crossroads has a Health and Safety plan in which the procedures are stipulated. Through the use of Daily Job Toolbox Sheets, and JSA's we are able to identify the risks day to day and mitigate these accordingly. A Toolbox and Risk Management form is completed daily by the site Foreman.

### **SHE accreditation**

Crossroads Construction holds a current SHE pre-qualification accreditation and can be found on SHE website.

### **Safety Training, Qualifications and experience of Key Personnel**

#### **James Whitley – Owner/Operator**

- Current Site Safe Training
- Current First Aid Training
- Current STMS Training
- Certificate in Construction Supervision
- 24 years experience in civil construction

#### **Ben Wassink – Contract Manager**

- Current Site Safe Training
- Current First Aid Training
- Current STMS L2 Training
- 8 years experience in civil construction

### **Health & Safety Credentials – certificates, permits, prosecutions, complaints, fatalities and serious harm incidents in last 5 years**

Crossroads Construction was formed over 7 years ago and has been accredited with SHE and has a specific Health & Safety Policy – In appendix. We are continually improving our Health & Safety procedures to meet TCC's expectations.

To date we have:

- No prosecutions
- No fatalities
- No serious harm incidents
- No serious complaints regarding our Health & Safety performance

### **2 Companies who can provide details on our Health & Safety management practices on previous projects**

- |                    |              |            |
|--------------------|--------------|------------|
| • Bruce McLaughlan | Downer       | 0274969925 |
| • Brian Fuller     | HEB          | 0272268757 |
| • Cobus Botha      | Fulton Hogan | 0275060362 |

### **Subcontractor Management**

We will be engaging JML to complete the chipseal portion of the works. We will manage them as specified in our Health & Safety Management Plan under Subcontractor Management. Their Health & Safety will need to comply to the standards set by Crossroads.





## Relevant Skills

### James Whitley – Contractor’s Representative

Although James is the owner/operator and he has good staff support he will generally oversee all contract liaison between KDC and Crossroads. He currently holds:

- Plant licenses 1,2,3,4, WTR
- First Aid Certificate
- Site safe training
- Certificate in construction supervision

James has worked on numerous similar civil projects ranging from road reconstruction to State Highway Safety works. He has successfully completed several contracts where the scope is relevant to TC 159/18 but to show the scale of work and the experience that James holds, the following show what he is capable of:

- 1996 – 2008: Fulton Hogan – Site Supervisor, driving a range of Heavy Pavement machines working on Area wides and cement stabilisation projects
- 2008 – 2014: Waiotahi Contractors Ltd – Site Supervisor, Roothing Supervisor- Driving a range of Heavy Pavement Machines, programming and planning of new area wides and completing final trim works to a very high standard.
- 2014 – 2015: McDonell Dowell – Construction Supervisor, Tavalu runway for the World Bank - manging the runway and roading Project, manging local staff and imported staff.
- 2015 – current: Crossroads Construction Ltd – Grader operator on recent cement stabilising projects for Higgins contractors under NZTA contract

### JML - Chipseal

JML has gained significant experience in all aspects chipsealing. JML have worked with Crossroads on numerous projects for KDC notably chipseal sites in 2021.

### Ben Wassink – Contracts Manager/Project Manager

Depending on James’ work load, Ben will also act as the Contract Manager/Project Manager for projects and will be the day to day contact for the engineer. He will generally support the H&S rep in his role as Quality Control, Health & Safety and Traffic Management. Ben has:

- NZDE (Civil)
- Plant Licenses 1 WTR
- STMS L1
- First Aid Certificate
- Site safe training
- Nuclear Densometer Training
- QA control

Ben has over 8 years work experience within the construction and civil engineering industry. Working from site engineer to Project Manager he understands the importance of quality control, Health & Safety and Traffic Management. Within that time he has been exposed to a large amount of customer care, stakeholder liaison and managing TCC’s expectations on their contracts

In the past Ben has worked on the following contracts where he has overseen the inspection & test plans, quality control, health & safety, environmental control and traffic control

- WDC AWT 2021



- Sub-contractor to Higgins NOC Contract rehabilitation package 2020

#### **Jo Whareau**

- First Aid Certificate
- Construct Safe Training

Jo has worked for Crossroads Construction for the last 12 months where she has developed our Health & Safety systems. She has brought process and procedures to Crossroads and successfully gained the SHE accreditation and approved suppliers to the regional council, NZTA and Whakatane District Council.

Jo will complete the inspection and Test plans, Health & Safety plans and ensure that we are adhering to the any environmental consent conditions through frequent audits and inspections.

### **Relevant Experience**

Below are 3 recent contracts/packages that demonstrate our previous experiences and capability to be considered for prequalification.

**Client:** WDC

**Contracts:** WDC AWT 2021

**Project Value:** \$350,000 over 6 weeks

**Description of work:** Health & Safety Management, Quality Control, Inspections and testing to specification, Traffic and Pedestrian Management, Environmental Controls, Drainage, Roding.

**Client:** Downer

**Contracts:** Williams Road AWT and reseals

**Project Value:** \$250,000 over 6 weeks.

**Description of work:** Quality Control, Inspections and testing to specification, Traffic and Pedestrian Management, Environmental Controls. Pavement Construction, road prep for chipseal

**Client:** HEBs

**Contracts:** SH2 Safety Improvements

**Project Value:** \$ 1,500,000 over 18 months

**Description of work:** Quality Control, Inspections and testing to specification, Traffic and Pedestrian Management, Environmental Controls. Pavement Construction incl stabilisation, Earthworks, road prep for chipseal

### **Methodology**

#### **Scope of works;**

- Establishment
- Traffic Management
- QA and RAMM
- Chipseal Overlay
- A/C DG7 (Mix 10)
- 1.5% cement treatment
- Roadmarking



## **Construction Methodology**

### **Initial Site Meeting with Engineer and site establishment**

Prior to establishing on site, the project manager will meet on site with engineer to agree how the sites will be managed, with the least disruption to the traffic flows. Combined with the program of works and how the contractor will complete the work withing the given contract period.

We will have one establishment for each of the three sites

### **Traffic management,**

A detailed traffic management plan will be prepared for the site and submitted for approval. No work will commence on site until an approved TMP has been granted for the project.

Traffic control will be undertaken by installing the approved TMP signage and defining public pathway around the site.

The active work site will be fenced off from public access, and secure the site when unattended by the contractor.

### **Location of Existing Services.**

Prior to commencing excavation work, the existing services plans will be obtained and the services marked out on site.

Where excavation work is to be undertaken, Glasgow St in particular, next to or over an existing service, the crew will pot hole to expose the service prior to excavating with machinery.

### **Program of Works**

A detailed construction program will be prepared and submitted to the engineer for approval, prior to the works being commenced.

The program will detail how the works will be constructed within the given contract time.

### **Implementation of Quality Systems.**

A detailed construction management plan will be prepared and submitted to the engineer for approval, prior to commencing the work on site. This will detail what quality control checks will be undertaken to ensure the work is constructed in line with the contract specification.

### **Environmental Management**


A detailed Environmental management plan will be prepared and submitted to the engineer for approval, prior to commencing the work on site. This will detail how the use of site bunding, silt socks & silt fences will be established in the drainage paths, to prevent any silt being washed into the adjoining stormwater system.



**Tender Form**

Tenderer Information	
Tenderer:	CROSSROADS CONSTRUCTION LTD
Postal Address: (the reverse of notices)	11A NGAIIO PLACE EDGE CUMBE 3120
Email Address:	Neil@crossroads.co.nz
Phone No:	0274424049

Tendered Price (total from schedule of prices)	
Tendered Price: (words)	ONE HUNDRED + FIFTY EIGHT THOUSAND <u>DOLLARS</u> , THREE HUNDRED + NINETY TWO DOLLARS + TWENTY SEVEN CENTS
Tendered Price: (figures)	\$ 158,392.27

Tender signed by, or on behalf of, the tenderer			
Name:	NEIL McLAUGHLIN		
Position:	ESTIMATOR		
Signature:		Date:	2/2/22

Tender Opening (Kawerau District Council Use Only)			
Date:		Time:	
Tender Secretary Name & Signature:			
Witness Name & Signature:			

**A tender proposal will be considered to have failed against this attribute if the evaluated score is less than 50%.**

### 3.4. Tender Information Schedule And Form

Tenderers shall complete and include in the tender the following Tender Information Schedule and Tender Form

#### Current Commitments

Engineer	Project name	Annual value (\$m)			Completion Date
		<0.5	>0.5-3.5	>3.5	
WDC	AWT 2022		/		APRIL 22
WDC	AWAKEKI COMMUNITY HALL	/			FEB 22
PO LIFE	PRIVATE DEVELOPMENT		/		APRIL 22

All nominated personnel under Section 3.3: Relevant skills, who are associated with Projects listed above must be identified in the table below. Information must include their role and allocated time (hours/week) to the above project.

Nominated Personnel	Project name	Project Role	Time allocated (hrs/wk)	Completion Date
JAMES WHITNEY	ALL ABOVE	OVERSEER	5	AS ABOVE
BEN WASSINK	ALL ABOVE	PM	15	"

#### Proposed Subcontractors

Proposed Subcontractors	Type and Extent of Works to be Completed
JAL	CHIPSEAL + A/C
ONLINE	STABILISATION

#### Acknowledgement of Notices to Tenderers

The Tenderer shall circle the number of each Notice to Tenderer received during the tender period.

Number	Nil	1	2	3	4	5	6	7	8
	(Nil)								

The Tenderer shall allow for the impact of changes from the notices in their tender.

**3 SCHEDULE OF PRICES (refer to APPENDIX B for site plans)**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>QTY</b>	<b>RATE</b>	<b>AMOUNT</b>
<b>1.0</b>	<b>ESTABLISHMENT</b>				
<b>1.1</b>	<b>Establishment</b>	LS	1.00	\$13,780.00	\$13,780.00
<b>1.2</b>	<b>Traffic Management Control</b>	LS	1.00	\$22,277.50	\$22,277.50
<b>1.3</b>	<b>Quality Assurance Plan (includes RAMM as-built)</b>	LS	1.00	\$6,740.00	\$6,740.00
<b>2.0</b>	<b>RESEALS</b>				
<b>2.1</b>	<b>Grade 3/5 chipseal overlay</b>				
<b>a</b>	Manukorihi Drive	m <sup>2</sup>	866	\$12.15	\$10,521.90
<b>b</b>	Fletcher Avenue	m <sup>2</sup>	725	\$12.22	\$8,859.50
<b>c</b>	River Road	m <sup>2</sup>	1035	\$12.09	\$12,513.15
<b>2.2</b>	<b>Asphalt Mix 10</b>				
<b>a</b>	Valley Road/Fenton Mill Road Roundabout	m <sup>2</sup>	1037	\$44.06	\$45,690.22
<b>3.0</b>	<b>PAVEMENT TREATMENT</b>				
<b>3.1</b>	<b>1.5% Cement stabilisation with grade 3/5 chipseal reinstatement</b>				
<b>a</b>	Glasgow Street	m <sup>2</sup>	1500	\$22.45	\$33,675.00
<b>3.0</b>	<b>ROADMARKING</b>				
<b>3.1</b>	<b>Roadmarking</b>	LS	1.00	\$4,335.00	\$4,335.00
<b>TOTAL (EXCLUDING GST)</b>					<b>\$158,392.27</b>





**The Meeting of the  
Regulatory and Services Committee  
will be held on Tuesday, 8 February 2022  
via Zoom commencing at 9.00am**

**SUPPLEMENTARY A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**1 2022 Reseal Request for Tender (Engineering Manager) (401120)**

**Pgs. 1 - 13**

Attached is a report from the Engineering Manager to consider tenders for the annual resealing and pavement treatment contract.

**Recommendation**

1. *That the report “2022 Reseal Request for Tender” be received.*
2. *That the tender for Kawerau District Council 2022 Resealing Contract be awarded to Crossroads Construction.*
3. *That the Chief Executive Officer be authorised to sign the above contract.*

**R B George**  
**Chief Executive Officer**

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