



**The Ordinary Meeting of the  
Kawerau District Council will be held  
on Tuesday, 30 November 2021  
in the Council Chambers  
commencing at 9.00am**

**AGENDA**

### **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**Minutes of the Ordinary Meeting of the Kawerau District Council  
will be held on Tuesday, 26 October 2021  
in the Concert Chambers commencing at 9.00am**

**Present:** His Worship the Mayor M J Campbell  
Deputy Mayor F K N Tunui  
Councillor B J Julian  
Councillor C J Ion  
Councillor S Kingi  
Councillor D Sparks  
Councillor A Rangihika  
Councillor W Godfery  
Councillor R G K Savage

**In Attendance:** Chief Executive Officer (R George)  
Manager, Operations & Services (H van der Merwe)  
Manager, Finance & Corporate Services (P Christophers)  
Manager, Regulatory, Planning & Compliance (M Glaspey)  
Communications and Engagement Manager (T Humberstone)  
Customer Services Officer (C Kinley)

His Worship the Mayor welcomed Michaela Glaspey to her first Council meeting.

**Apologies**

No apologies were received.

**Leave of Absence**

No leave of absence were received.

**Opening Prayer**

Pastor Paul Heke opened the meeting with a prayer.

**Public Forum**

No public forum. His Worship the Mayor welcomed those who were watching the 'Livestream' of the meeting.

**Declarations of Conflict of Interest**

No Conflict of Interest were declared.

## **1 CONFIRMATION OF COUNCIL MINUTES**

### **1.1 Ordinary Council – 28 September 2021**

**Correction: Item 5 – Determination of Representation Arrangements for the 2022 and 2025 Council Elections.**

- That the Council determines not to establish a community board for the 2022 Council Elections.
- That Council following consultation with the community reconsiders the issue of Maori wards for the 2025 Council Elections, prior to 23 November 2023.

**Resolved**

**Councillor Kingi / Councillor Julian**

*That the minutes of the Ordinary Council Meeting held on 28 September 2021 subject to above corrections is confirmed as a true and accurate record.*

## **2 RECEIPT OF COMMITTEE MINUTES**

### **2.1 Regulatory and Services Committee –12 October 2021**

**Correction: Action Item: - Group Manager, Finance and Corporate Services to provide rates rebate figure comparison for year ending 2020/21 and 2021/22 to date (should be inserted under No.2 and not No.3).**

**Resolved**

**Councillor Ion / Councillor Savage**

*That the Minutes of the Regulatory and Services Committee meeting held on 12 October 2021 is confirmed as a true and accurate record.*

### **2.2 Audit and Risk Committee – 5 October 2021**

**Resolved**

**Deputy Mayor Tunui / Councillor Sparks**

*That the Minutes of the Audit and Risk Committee meeting held on 5 October 2021 is confirmed as a true and accurate record.*

### **2.3 Community Grant Committee – 5 October 2021**

**Resolved**

**Deputy Mayor Tunui / Councillor Ion**

1. That the minutes "Community Grant Committee – 5 October 2021 are received.
2. That the motion has been deferred.

**Action Item:**

The item was deferred to check for completeness.

**3 Action Schedule (101120)**

**Resolved**

**Deputy Mayor Tunui / Councillor Kingi**

*That the updated Action Schedule of resolutions/actions requested by Council is received.*

**4 His Worship the Mayor's Report (101400)**

**Resolved**

**His Worship the Mayor / Deputy Mayor Tunui**

*That His Worship the Mayor's report for the period Wednesday 22 September 2021 to Tuesday 19 October 2021 is received.*

**Meeting closed 9.29am**

M J Campbell

**Mayor**

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**Minutes of the Regulatory & Services Committee  
held on Tuesday, 16 November 2021  
in the Concert Chamber commencing at 9.00am**

**Present:** Councillor C J Ion (Chairperson)  
His Worship the Mayor M J Campbell  
Deputy Mayor F K N Tunui  
Councillor B Julian  
Councillor S Kingi  
Councillor W Godfery  
Councillor A Rangihika  
Councillor R G K Savage  
Councillor D Sparks

**In Attendance:** Chief Executive Officer (R George)  
Manager, Finance and Corporate Services (P Christophers)  
Manager, Regulatory and Planning (M Glaspey)  
Manager, Operations and Services (H van der Merwe)  
Acting Economic and Community Development Manager (L Barton)  
Communications and Engagement Manager (T Humberstone)  
Administration Officer (T Barnett)

**Passing of Former Councillor – Kath Paul**

The Mayor acknowledged the passing of former Councillor Kath Paul.

**Apologies**

No apologies were received.

**Declarations of Conflict of Interest**

No conflict of interest was declared.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (340000)**

The Committee discussed a report covering Planning, Compliance and Capability activities for October 2021.

**Resolved**

**Councillors Sparks / Savage**

*That the report on Regulatory and Planning Services activities for the month of October 2021 is received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (211000)**

The Committee discussed a report from the Manager, Finance and Corporate Services covering activities for the month of October 2021.

**Action Item:**

Service request process via the website to be reiterated to residents via Council Communications. Flow chart to be included.

Waste Management NZ Ltd expenditure to be confirmed whether for 1 or 2 months.

**Resolved**

**Councillors Kingi / Rangihika**

*That the report from the Manager, Finance and Corporate Services for the month of October 2021 is received.*

**3 Monthly Report - Operations and Services (440000)**

The Committee discussed a report from the Manager, Operations and Services covering activities for the month of October 2021.

**Resolved**

**Councillors Kingi / Julian**

*That the report from the Manager, Operations and Services for the month of October 2021 is received.*

**4 Monthly Report - Economic and Community Development (Acting Economic and Community Development Manager) (309005)**

The Committee discussed a report from the Acting Economic and Community Development Manager covering economic and community activities for the month of October 2021.

**Action Items:**

Follow up the Kiwi Rail design process with those involved.

Promote the Kawerau Community Patrol and its members in the Council Communications.

Include the cancellations of the events in the Council Communications.

**Resolved**

**Councillors Savage / Sparks**

*That the report from the Acting Economic and Community Development Manager for the month of October 2021 is received.*

**Meeting closed at 9.43am**

C J Ion  
**Chairperson**

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**KAWERAU DISTRICT COUNCIL**

**The Meeting of the Community Grant Committee  
was held on Tuesday, 5 October 2021 in the  
Council Chambers commencing at 10.04am**

**Present:** Councillor B J Julian - Chair  
Councillor A Rangihika  
Councillor R G K Savage  
Councillor W Godfery  
Councillor D Sparks

**In Attendance:** P Christophers (Manager, Finance & Corporate Services)  
T Barnett (Administration Officer)

**Apologies:**

No apologies were received.

**Declarations of Conflict of Interest:**

Councillor Sparks declared a conflict of interest in Senior Forum Kawerau as he is on the Committee.

Councillor Rangihika declared a conflict of interest in the Kawerau Golf and Squash Club, to which he is member.

Councillor Godfery declared an interest with the accountability report from the Kawerau Boxing Club, to which he is an instructor.

**1. Confirmation of the Community Grant Committee Minutes – 22 September 2020**

**Resolved**

**Councillors Rangihika / Savage**

That the minutes of the Community Grant Committee meeting held on 22 September 2020 are confirmed as a true and accurate record.

**2. Community Grants 2020/21 – Accountability Records**

The Committee considered completed Accountability Records from:

1. Victim Support Bay of Plenty
2. Parkinson's New Zealand
3. Alzheimer's Society
4. Friendship Club of Kawerau
5. Putauaki Kindergarten
6. Nga Ririki Early Learning Centre
7. Epilepsy Association of New Zealand

- 8. Seniors Forum Kawerau
- 9. Kawerau Blue Light Venture
- 10. Kawerau Boxing Club

**Resolved**

**Councillor Julian / Sparks**

*That the Accountability Records information is received.*

**3. Applications for Community Grants 2021/22 (502740)**

The Committee discussed the report from Manager, Finance & Corporate Services.

**Resolved**

**Councillors Julian / Rangihika**

*That the report "Applications for Community Grants 2021/22" is received.*

**4.1 Epilepsy Association of New Zealand**

Amount requested      \$500.00 (GST exclusive)

Purpose                      Epilepsy field support programme

**Resolved**

**Councillors Sparks / Savage**

*That an allocation of funds for \$500.00 excluding GST is approved*

**4.2 Friendship Club of Kawerau**

Amount requested      \$ 2,000.00 (GST exclusive)

Purpose                      Activity and travel subsidy

**Resolved**

**Councillors Sparks / Savage**

*That the application for \$2,000.00 excluding GST is declined.*

**4.3 Parkinson's NZ Charitable Trust**

Amount requested      \$3,000.00 (GST exclusive)

Purpose                      Information, education and support service in Kawerau District

**Resolved**

**Councillors Sparks / Savage**

*That an allocation of funds for \$1,500.00 excluding GST is approved.*

**4.4 Victim Support Inc**

Amount requested      \$3,000.00 (GST exclusive)

Purpose: EBOP support worker programme

**Resolved**

**Councillors Sparks / Savage**

*That an allocation of funds for \$1,500 excluding GST is approved.*

#### **4.5 Alzheimer's Society EBOP**

Amount requested \$3,450.00 (GST exclusive)

Purpose: Delivery of dementia services for family/whanau

**Resolved**

**Councillors Sparks / Savage**

*That the application for \$2,000.00 excluding GST is approved.*

**At the conclusion of item, 4.5 Councillor Sparks left the meeting at 11.12am**

#### **4.6 Kawerau Seniors Forum**

Amount requested \$3,000.00 (GST exclusive)

Purpose Kawerau Seniors Forum Medical Transport Scheme

**Resolved**

**Councillors Julian / Savage**

*That an allocation of \$300.00 excluding GST is approved.*

**At the completion of item 4.6 Councillor Sparks returned at 11.18am**

#### **4.7 Kawerau Blue Light Ventures**

Amount requested \$2,250.00 (GST exclusive)

Purpose Visit to Mount Tarawera

**Resolved**

**Councillors Sparks / Savage**

*That an allocation of \$2,000.00 excluding GST is approved.*

#### **4.8 Tu Manawa Pono a Kawerau**

Amount requested \$3,000.00 (GST exclusive)

Purpose Kawerau Community Giving a Hand Up Programme

**Resolved.**

**Councillors Sparks / Savage**

*That the application for \$3,000.00 excluding GST is declined.*



**Resolved**

**Councillors Sparks / Savage**

*That an allocation of \$2,500.00.00 excluding GST is approved.*

**At the conclusion of item 4.13, Councillor Rangihika left the meeting at 11.37am**

**4.14 Kawerau Golf and Squash Club**

Amount requested                      \$2,564.20 (GST exclusive)

Purpose                                      Course Equipment (Backpack Sprayers and Compressor)

**Resolved**

**Councillors Sparks / Savage**

*That an allocation of \$2,500.00 excluding GST is approved.*

**At the completion of item 4.14 Councillor Rangihika returned at 11.43am**

**4.15 Ktown Community Animal Welfare**

Amount requested                      \$6,000.00 (GST exclusive)

Purpose                                      Dog Day and Animal Desexing

**Resolved**

**Councillors Sparks / Savage**

*That an allocation of \$1,500.00 excluding GST is approved.*

**4.16 Rainbow Tribe Kids Care**

Amount requested                      \$3,000 (GST exclusive)

Purpose                                      Operational Funding

**Resolved**

**Councillors Sparks / Savage**

*That the application for \$3,000.00 excluding GST is declined.*

**4.17 Toi Kai Rawa**

Amount requested                      \$1,000.00 (GST exclusive)

Purpose                                      Inzone Careers Bus

**Resolved**

**Councillors Sparks / Savage**

*That the application for \$1,500.00 excluding GST is declined.*

**4.18 Ngahau Mahahi**

Amount requested                    \$2,904.82 (GST exclusive)

Purpose                                    Podcast Channel for Kawerau Youth

**Resolved**

**Councillors Sparks / Savage**

*That the application for \$2,904.82 excluding GST is declined.*

The Manager, Finance and Corporate Services reported the total funds allocated amounted to \$19,150.00

**Meeting closed at 12.05pm**

B J Julian

**Chairperson**

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**Action Schedule**

<b>Meeting Date</b>	<b>Resolution / Action Requested</b>	<b>Action</b>	<b>Status</b>	<b>Comments</b>	<b>Estimated Completion Date</b>
A&R 04.02.20	<b>Council's Risk Maturity – Improvement Programme</b> Arrange KPMG to review Council's Risk Management Maturity profile once the tasks in progress / underway are completed.	GM F&CS	In Progress	There are still a couple of tasks remaining. Following their completion, a further review will be undertaken.	February 2022
Council 26.05.20	<b>Results of 2020 NRB Survey</b> Elected Members agreed to review the way in which Council engages community satisfaction.	GM F&CS	Pending	Staff will review how to measure community satisfaction for 2022-2023 and report to Council.	February 2022
R&S 12.10.21	<b>Monthly Report – Finance and Corporate Services</b> Elected Members requested a Rates Rebate figure comparison for year ending 2020/21 to 2021 today from 2020-2021 and 2021 to date.	GM F&CS	In Progress	A comparison will be included in the December monthly R&S report.	December 2021
Council 26.10.21	<b>Community Grants Committee – 5 October 2021</b> Minutes were deferred for corrections.	GM F&CS	In Progress	Minutes will be placed on November Council agenda.	November 2021
R&S 16.11.21	<b>Monthly Report - Finance and Corporate Services</b> Service request process via the website to be reiterated to residents via Council Communications. Flow chart to be included. Waste Management NZ Ltd expenditure to be confirmed.	GM F&CS GM O&S	In Progress	A reminder was included in the November newsletter. The flowchart is being revised. An update will be given to Elected Members at the next Council meeting.	December 2021 November 2021





Completed Items

Meeting Date	Action	Comments
Council 25.05.21	<p><b>Ordinary Council</b> Elected Members would like the Office of Treaty Settlement houses to be raised again.</p>	<p>A letter was sent to Minister Little on 28 September and copied to Ministers Allan, Waititi and Woods. A response has been received.</p>
R&S 17.08.21	<p><b>Monthly Report - Regulatory and Planning Services</b> Chief Executive Officer to inform Council when the expressions of interests are called for the District Licensing Committee nominations.</p>	<p>Expressions of Interest have been called for.</p>



**Meeting** Council  
**Meeting Date:** 30 November 2021  
**Subject:** His Worship the Mayor's Report  
**File No.** 101400

## 1 **Purpose**

The purpose of this report is to outline meetings, functions and events that I have hosted, attended and/or participated in from the period Wednesday, 20 October to Tuesday 23 November 2021.

### October

- Meeting with Kowhai Park Body Corporate
- Catch-up with Mayors Taskforce for Jobs Coordinators
- Meeting with Hon MP Kiritapu Allan
- Monthly Council
- Monthly Catch-up with Generation Homes
- Monthly Catch-up with Te Haukakawa (Boycie) Te Rire
- LGNZ Zone 2 Meeting via Zoom

### November

- Video recording for Kawerau Young Achiever Awards
- Regional Transport Committee via Zoom
- Council Workshop
- Meeting with Paula Chapman of Kawerau Trails Trust via Zoom
- Bay of Plenty COVID Briefing with Peter Chandler via Zoom
- Monthly Regulatory & Services Committee
- Kawerau Community Awards Committee
- Council Staff BBQ and Staff Awards
- Meet and Greet with Damien Langley, Kawerau New World
- Meet and Greet with Hemi Mooney, Tuwharetoa Hauora
- Eastern BOP Joint Committee via Zoom

## 2 **RECOMMENDATION**

That His Worship the Mayor's report for the period Wednesday, 20 October to Tuesday 23 November 2021 be received.



Malcolm Campbell, JP  
**Mayor**



**Meeting:** Council

**Meeting Date:** 30 November 2021

**Subject:** Annual Plan Performance for the three months ended 30 September 2021

**File No.:** 110400

## 1 **Purpose**

The purpose of this report is to review and compare Council's actual financial and non-financial performance to 30 September 2021 with what is in the Annual Plan for 2021/22.

Comments are provided where expenditure/revenue is likely to vary from the budget by year end, and the performance target may not be achieved for the year.

A summary of this report will also go to the Audit and Risk Committee.

## 2 **Financial Performance**

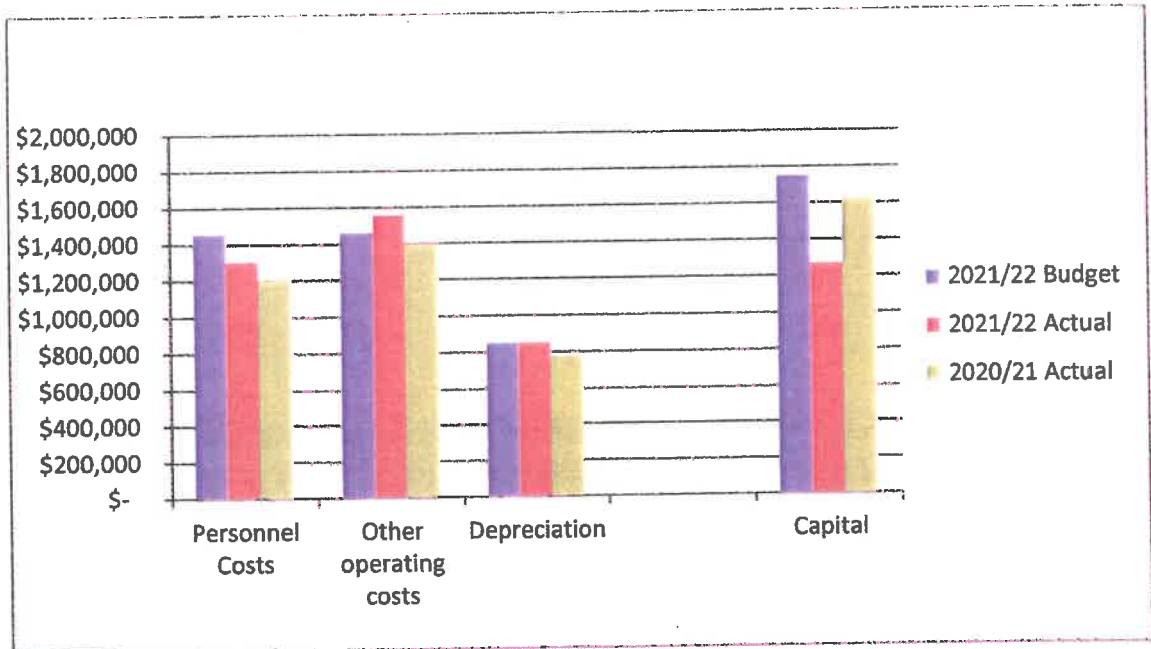
### 2.1 **Statement of Comprehensive Revenue and Expense**

The following table shows Council's financial performance to date, the annual budget and the amended annual budget. The amended budgets include the carried forward figures as well as any budget amendments approved by Council.

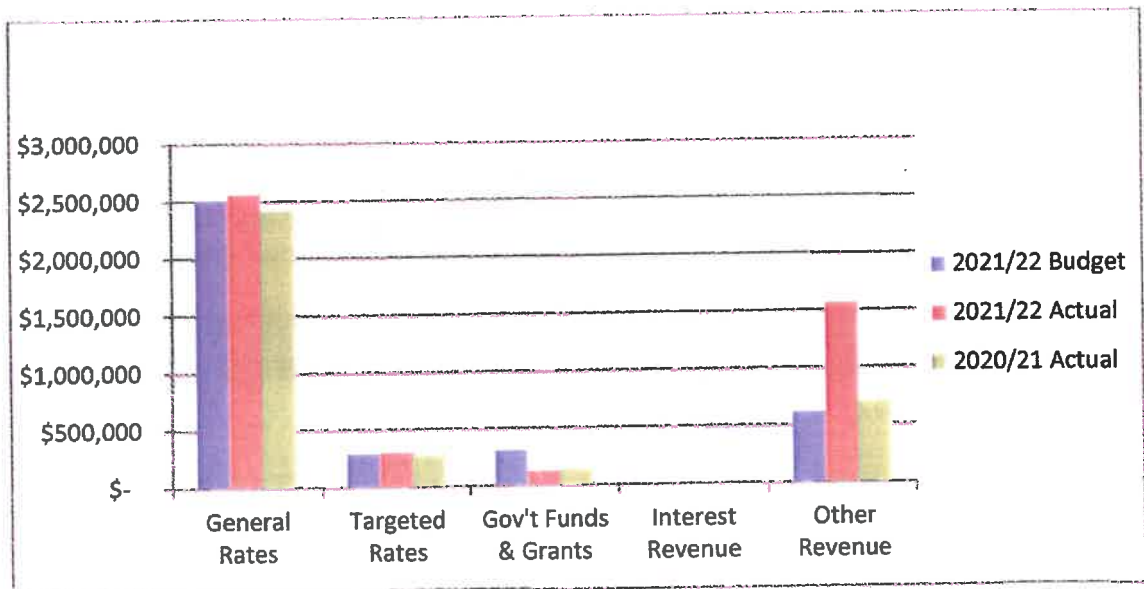
	Adopted Budget	Actual 30-9-21	Comments
<b>Revenue:</b>	<b>\$</b>	<b>\$</b>	
Rates	11,206,244	2,822,018	
Subsidies and Grants	1,241,850	32,855	Roading work done in 2 <sup>nd</sup> half of year
Interest Revenue	18,734	2,466	
Fees and Charges	2,403,080	1,612,380	
Other Revenue	70,000	5,536	Petrol Tax
<b>Total Revenue</b>	<b>14,939,908</b>	<b>4,475,255</b>	
<b>Expenditure:</b>			
Personnel Costs	5,835,070	1,307,760	On track
Depreciation	3,243,184	851,601	
Finance Costs	3,999	554	
Other Expenses	5,714,780	1,555,723	There will be additional expenditure for refuse disposal, KPTW & events
<b>Total Expenditure</b>	<b>14,797,033</b>	<b>3,715,638</b>	
<b>Surplus (Deficit)</b>	<b>142,875</b>	<b>759,617</b>	

Council's expenditure and revenue for the three months to 30 September 2021 are shown in the graphs below, compared to the budget and expenditure/revenue for 2020/21.

## Expenditure to 30 September 2021



## Revenue to 30 September 2021



## 2.2 Statement of Financial Position

The following shows Council's financial position at 30 September 2021 compared to the budget (at 30 June 2022). The financial position does not include all the final accruals for receivables and payables.

	Budget @ 30/6/2022	Actual to 30 Sept 2021	Comments
<b>Assets:</b>			
Current assets:			
Cash & cash equivalents	\$4,839,694	\$5,861,169	
Receivables	\$1,736,730	\$704,587	
Inventories	\$778,550	\$1,167,908	Includes residential developments
Non-current assets:			
Property, plant and equipment	\$71,417,175	\$69,648,402	
Intangible assets	\$58,070	\$40,389	
Other financial assets	\$36,250	\$36,252	
<b>Total Assets</b>	<b>\$78,866,469</b>	<b>\$77,458,707</b>	
<b>Liabilities:</b>			
Current liabilities:			
Payables, provisions & employee benefits	\$3,560,676	\$2,606,964	
Borrowing	\$16,500	\$9,537	
Non-current liabilities:			
Provisions & employee benefits	\$214,189	\$220,820	
Borrowing	\$2,040,420	\$5,046	
<b>Total Liabilities</b>	<b>\$5,831,785</b>	<b>\$2,842,367</b>	
<b>Ratepayers Equity</b>	<b>\$73,034,684</b>	<b>\$74,616,340</b>	
<b>Total liabilities &amp; ratepayers equity</b>	<b>\$78,866,469</b>	<b>\$77,458,707</b>	

### 2.3 Statement of Cashflow

The cashflow statement shows a reduction of \$59.1 k in Council's cash position up to 30 September 2021.

	Budget @ 30/6/2022	Actual to 30 Sept 2021	Comments
<b>Cashflow from operating activities:</b>			
Rates	\$11,250,300	\$2,981,382	
Subsidies	\$1,241,850	\$632,855	
Fees & Charges	\$2,464,357	\$980,495	
Interest Received	\$16,990	\$4,795	
Payments to suppliers and employees	\$(11,593,013)	\$(2,589,179)	
Interest paid on debt	\$(28,980)	\$(554)	
<b>Net cashflow from Operations</b>	<b>\$3,351,504</b>	<b>\$2,009,794</b>	
<b>Net cashflow from investing:</b>			
Disposal of Assets	\$3,500,000	\$1,245,000	4 x retirement units
Property, Plant & Equipment purchase (less asset disposals)	\$(6,991,450)	\$(1,999,740)	
<b>Net cashflow from investing:</b>	<b>\$(3,491,450)</b>	<b>\$(754,740)</b>	
<b>Net cashflow from financing:</b>			
Loans raised	2,056,000		
Debt repayment	\$(19,000)	\$(10,516)	
<b>Net cash inflow/(outflow)</b>	<b>\$1,897,054</b>	<b>\$1,244,538</b>	
Opening balance (1/7)	\$2,942,640	\$4,616,631	
<b>Closing cash balance</b>	<b>\$4,839,694</b>	<b>\$5,861,169</b>	

### 3 Non-Financial Performance

The following is a summary of the non-financial targets performance to date:

Activity	2021/22 No. of Targets	On track to achieve	2020/21 Achievement Rate
Democracy	5	5	38%
Economic & Community Development	7	7	67%
Environmental Services (excludes N/As)	18	18	37%
Roading (including Footpaths)	7	6	44%
Stormwater	3	3	100%
Water Supply	12	11	77%
Wastewater	7	5	63%
Solid Waste Management	4	4	63%
Leisure and Recreation	16	14	40%
<b>TOTAL</b>	<b>79</b>	<b>73</b>	<b>51%</b>

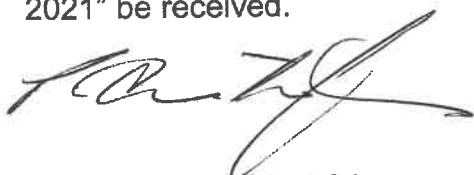
### 4 Capital Expenditure

The following is Council's capital budget (including carry forwards and amendments) and expenditure for the year.

Activity	2020/21 Budget	Actual	Comments
Economic & Community Development	\$1,523,740	\$904,174	Residential developments – River Road
Environmental Services	\$720,000	\$5,369	Dog Pound building
Roading	\$1,405,810	\$260,308	2 <sup>nd</sup> half of year
Stormwater	\$250,000	\$0	
Water Supply	\$2,517,150	\$155,179	
Wastewater	\$360,000	\$72,124	
Solid Waste	\$5,000	\$502	
Leisure & Recreation	\$1,165,970	\$35,377	
Plant, Depot and Office	\$353,080	\$188,751	New plant/vehicles, PCs & office building
<b>Total</b>	<b>\$8,300,750</b>	<b>\$1,621,784</b>	

### 5 RECOMMENDATION

That the report "Annual Plan Performance for the three months ended 30 September 2021" be received.



Peter Christophers, BBS, ACA  
**Manager, Finance & Corporate Services**

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**ACTIVITY GROUP 1: DEMOCRACY**

**Funding Impact Statement**

	Budget	Actual
Operating funding – Rates & Charges (A)	\$703,773	\$188,194
Applications of operating funding – Staff & Suppliers (B)	\$686,790	\$200,854
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$16,983</b>	<b>\$(12,660)</b>
Sources of capital funding (C)	0	0
Less (D):		
Renewals/capital	0	0
Increase/(decrease) in reserves	\$16,983	\$(12,660)
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(16,983)</b>	<b>\$12,660</b>
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>

**Statement of Service Provision**

Levels of Service	Measures	Target	Status	Comment
Financial management is prudent, effective and efficient.	Percentage completion of the annual work programme.	>90%	On track	There are 34 significant projects in the annual work programme but none were completed to 30 September 2021
Council informs the Community about key issues and activities.	Number of newsletters.	At least 20	On track	6 newsletters were published to 30 September 2021
Council encourages the Community to contribute to Council decision-making.	Provision of a public forum at public Council and Committee meetings.	Every meeting	Not achieved	Public forums have not been provided for council and committee meetings due to COVID restrictions.

## ACTIVITY GROUP 2: ECONOMIC AND COMMUNITY DEVELOPMENT

### Funding Impact Statement

	Budget	Actual	Comment
Operating funding -- Rates & Charges (A)	\$1,928,561	\$1,199,098	Proceeds from section sales
Applications of operating funding -- Staff & Suppliers (B)	\$1,881,220	\$441,679	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$47,341</b>	<b>\$757,419</b>	
Sources of capital funding (C)	\$3,500,000	\$1,245,000	Proceeds from unit sales (x4)
Less (D):			
Renewals/capital	\$1,831,400	\$492,472	Development of retirement village
Increase/(decrease) in reserves	\$1,715,941	\$1,509,947	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(47,341)</b>	<b>\$(757,419)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
<b>Economic Development</b>				
Council is actively involved in the Eastern Bay of Plenty Regional Economic Development Agency.	Representation at Trustee Meetings.	Representation at 90% of Trustee meetings.	Achieved to date	CEO has attended all trustee meetings to date
Council provides a local information centre.	Number of days open each year.	At least 360 days.	On track	The i-SITE was open 92/92 days
Council encourages positive perceptions of Kawerau by supporting local events.	At least 1 event <sup>1</sup> held per month from February to December.	At least 1 event held per month from February to December.	Achieved to date	There was at least 1 event held for each month of the year to 30 September 2021
Council supports young people to develop skills and attitudes needed to take a positive part in society.	Youth Council in place.	Annual appointments made.	Achieved to date	Youth Council appointed March 2021 and sworn in.
	Satisfaction with youth council collaboration from collaborating groups	>78% satisfaction	Achievement anticipated	Survey of collaborating groups undertaken later in year.

<sup>1</sup> An 'event' is a public gathering of people for a distinctly defined celebratory, educational, commemorative or exhibition purpose. It occurs for a limited time and may be repeated on a cyclical basis (e.g. annually) but is not regularly scheduled (e.g. regular organised Saturday sport, a series of regular meetings, or ongoing gallery or commercial art exhibitions). Conferences are also considered to be events.

**ACTIVITY GROUP 3: ENVIRONMENTAL SERVICES**

**Funding Impact Statement**

Both revenue and expenditure are on target for these activities.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,264,175	\$368,680	
Applications of operating funding – Staff & Suppliers (B)	\$1,221,860	\$264,716	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$42,315</b>	<b>\$103,964</b>	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$0	\$10,132	New dog pound
Increase/(decrease) in reserves	\$42,315	\$93,832	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(42,315)</b>	<b>\$(103,964)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
<b>Building Control</b>				
Service users consider Council's Building Control Activity to be effective	Satisfaction survey of service users - building consents processes	>90%	N/A	Surveys only sent out September due to COVID
	Satisfaction survey of service users - building inspection processes	>90%	N/A	Surveys only sent out September due to COVID
Council provides in-house building consent, inspection and approval services	Bi-annual Building Consent Authority accreditation re-assessment	Accreditation and registration retained.	On track	IANZ routine assessment to be undertaken November 2021 BCA accreditation has been retained to date
Relevant Kawerau buildings comply with Building Warrant of Fitness requirements.	Buildings audited for BWOF requirements	35%	On track	Inspections yet to commence

Levels of Service	Measures	Target	Status	Comment
<b>Environmental Health</b>				
Registered premises comply with statutory requirements.	Audit of food premises operating Food Control Plans	100% annually.	On track	9/29 inspections to date
	Inspection of registered premises for compliance with relevant standards.	100% annually.		0/6 Inspections yet to commence
Premises licenced under the Sale and Supply of Liquor Act 2012 comply with the license conditions.	Inspection of licensed premises for compliance	100% annually.	On track	Inspections commence in October
Council responds to complaints and service requests for environmental health conditions (noise, nuisance and conditions/health risks) complaints.	Response to noise complaints.	80% within 20 minutes and 98% within 30 minutes.	On track	87% within 20 minutes 97% within 30 minutes
	Response to other environmental health service requests/complaints.	100% within 1 working day.	Not achieved	1 response exceeded 1 working day.
<b>Dog Registration and Control</b>				
Service requests about public nuisance and intimidation by uncontrolled dogs are actioned.	Adherence to complaint response process to respond, investigate and record the complaint and advise complainant of progress or the outcome within 24 hours.	80% within 20 minutes and 98% within 30 minutes.	On Track	86.5% within 20 minutes 95% within 30 minutes (Have been 1 staff member down)

<b>Civil Defence</b>					
Council provides community education initiatives to increase public awareness and readiness for local and regional hazards	% of residents that have an understanding of what the consequences would be if a disaster struck their area	>80%	On track	Survey to be undertaken 22 June 2022	
	% of residents that have taken any action to prepare for an emergency	>80%	On track	Survey to be undertaken 22 June 2022	
Council will maintain capability to effectively respond to an emergency	Council is prepared for and can respond to an emergency	>60%	Achievement anticipated	At 30 June 2021, 80% staff identified and trained	



## ACTIVITY GROUP 4: ROADING

### Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,401,618	\$511,718	
Applications of operating funding – Staff & Suppliers (B)	\$1,110,520	\$232,753	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$291,098</b>	<b>\$278,965</b>	
Sources of capital funding (C)	\$790,500	\$10,165	
Less (D):			
Renewals/capital	\$1,095,960	\$93,290	Work delayed due to COVID-19
Increase/(decrease) in reserves	\$(14,362)	\$195,840	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(291,098)</b>	<b>\$(278,965)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

### Capital Renewals

Item	Budget	Actual	Comment
Kerb replacement	\$80,000	\$0	
Street light renewals and upgrades	\$62,000	\$0	
Reseals	\$130,000	\$0	
Pavement treatment	\$60,000	\$0	
Minor safety improvements (speed humps)	\$35,000	\$13,553	
Footpath repairs/Paving	\$155,000	\$56,974	
Lane realignment, hardscaping/walkway	\$532,000	\$0	
Bins/seating/music system/lights	\$14,060	\$21,592	
Town centre video cameras	\$3,500	\$1,171	
Town centre – xmas lights	\$10,000	\$0	
Carparks and turnarounds	\$14,400	\$0	
<b>Total</b>	<b>\$1,095,960</b>	<b>\$93,290</b>	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
<b>Roading</b>				
Council provides a network of roads which facilitates the safe movement of people and vehicles around the District.	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	Increase of zero or less.	Achieved to date	There have been no fatalities/serious injuries on the roads controlled by Council
Road Quality.	The average quality of ride on a sealed local road network, measured by smooth travel exposure. <sup>2</sup>	Not less than 95%.	Unlikely to achieve	Road roughness survey to be completed May 2022
Road maintenance.	The percentage of the sealed local road network that is resurfaced.	Between 5 and 6.5 % per annum.	Achievement anticipated	Resealing undertaken in March 2022
Response to service requests. (Roads)	The percentage of customer service requests relating to roads to which Council responds within the time frame specified.	Potholes: 90% within 14 days and 100% within 28 days.	Achieved to date	No potholes reported
		Streetlights: 90% within 14 days and 100% within 28 days.	Not Achieved	12 Streetlight outages reported. 10 responded to within 14 days and 1 responded to within 28 days. 1 exceeded 28 days to repair.
<b>Footpaths</b>				
Footpath condition	Percentage of footpaths that fall within the level of service or service standard	95%. <sup>3</sup>	Achievement anticipated	Survey undertaken in December 2021

<sup>2</sup> The percentage of Vehicle Kilometres Travelled in the District exposed to roads with roughness less than the threshold for urban roads set by the National State Highway Strategy

<sup>3</sup> Against a standard of no more than 20 lips in the 70 km of footpaths (each lip above 20 mm equates to three metres of footpath needing replacement).

Levels of Service	Measures	Target	Status	Comment
	for the condition of footpaths set out in the Long Term Plan.			
Response to service requests.	The percentage of customer service requests relating to footpaths to which Council responds within the time frame specified.	100% within 14 days.	Achieved to date	No requests for dangerous footpaths

**ACTIVITY GROUP 5: STORMWATER**

**Funding Impact Statement**

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$147,435	\$25,350	
Applications of operating funding – Staff & Suppliers (B)	\$85,430	\$7,271	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$62,005</b>	<b>\$18,079</b>	
Sources of capital funding (C)	\$166,050	\$0	
Less (D):			
Renewals/capital	\$221,400	\$0	
Increase/(decrease) in reserves	\$6,655	\$18,079	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(62,005)</b>	<b>\$(18,079)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

**Capital Renewals**

Item	Budget	Actual	Comment
Stormwater pipe renewals	\$221,400	\$0	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (System adequacy)	The number of flooding events that occur in the District.  For each flooding event, the number of habitable floors affected.	No more than 0	Achieved to date	There were no flooding events
Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (Customer satisfaction)	The number of complaints received by Council about the performance of its stormwater system.		Not applicable. <sup>4</sup>	
Response times	The median response time to attend a flooding event.	Less than one hour.	Achieved to date	There were no flooding events
Discharge compliance.	Compliance with Council's resource consents for discharge from its stormwater system, measured by the number of: <ul style="list-style-type: none"> <li>• abatement notices</li> <li>• infringement notices</li> <li>• enforcement orders, and</li> <li>• convictions,</li> </ul> received by Council in relation those resource consents.	No notices, orders or convictions	Achieved to date	Council has complied with all the conditions of its resource consent. Council did not receive any notices, orders or convictions.

<sup>4</sup> The mandatory measure per 1,000 properties connected to Council's stormwater system is not applicable, because properties in Kawerau are not permitted by building consents to connect to the stormwater system.

<sup>5</sup> The mandatory measure per 1,000 properties connected to Council's stormwater system is not applicable, because properties in Kawerau are not permitted by building consents to connect to the stormwater system.

## ACTIVITY GROUP 6: WATER SUPPLY

### Funding Impact Statement

Both revenue and expenditure are on target.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,431,699	\$363,303	
Applications of operating funding – Staff & Suppliers (B)	\$875,370	\$204,775	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$556,329</b>	<b>\$158,528</b>	
Sources of capital funding (C)	\$2,000,000	\$0	
Less (D):			
Renewals/capital	\$2,213,000	\$397,750	
Increase/(decrease) in reserves	\$343,329	\$(239,222)	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(556,329)</b>	<b>\$(158,528)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

### Capital Renewals

Item	Budget	Actual	Comment
Pipework replacement	\$1,810,000	\$385,755	Project c/fwd from 2019/20
Toby replacement	\$150,000	\$5,839	
Valve refurbishment	\$40,000	\$121	
UV Tube Replacement	\$13,000	\$0	
Pump Refurbishment	\$200,000	\$3,535	
Headworks	\$0	\$2,500	
<b>Total</b>	<b>\$2,213,000</b>	<b>\$397,750</b>	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Customer satisfaction.	<p>The total number of complaints received about any of the following:</p> <ul style="list-style-type: none"> <li>a) drinking water clarity</li> <li>b) drinking water taste</li> <li>c) drinking water odour</li> <li>d) drinking water pressure or flow</li> <li>e) continuity of supply, and</li> <li>f) Council's response to any of these issues expressed per 1,000 connections to the networked reticulation system.</li> </ul>	<ul style="list-style-type: none"> <li>a) No more than 4 per 1,000 connections</li> <li>b) No more than 2 per 1,000 connections</li> <li>c) No more than 1 per 1,000 connections</li> <li>d) No more than 2 per 1,000 connections</li> <li>e) No more than 2 per 1,000 connections</li> <li>f) 0 per 1,000 connections</li> </ul>	Achievement anticipated	<p>Council has 2,880 connections</p> <ul style="list-style-type: none"> <li>a) No complaints about dirty water</li> <li>b) No complaints about taste</li> <li>c) No odour complaints</li> <li>d) No complaints about water pressure</li> <li>e) No complaints regarding continuity of supply</li> <li>f) No complaints about responses to above issues</li> </ul>
Safety of drinking water.	<p>The extent to which Council's drinking water supply complies with:</p> <ul style="list-style-type: none"> <li>a) part 4 of the 2008 drinking-water standards (bacteria compliance criteria), and</li> <li>b) part 5 of the 2008 drinking-water standards (protozoal compliance criteria).</li> </ul>	<ul style="list-style-type: none"> <li>a) No more than 1 instance of bacteria criteria non-compliance, and</li> <li>b) No instances of protozoal criteria non-compliance.</li> </ul>	<ul style="list-style-type: none"> <li>a) Achieved to date</li> <li>b) Achieved to date</li> </ul>	<p>There no instances of bacteria or protozoal non-compliance</p>

Levels of Service	Measures	Target	Status	Comment
Maintenance of the reticulation network.	The percentage of real water loss from the Council's networked reticulation system, measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.	<200 litres per connection per day <sup>6</sup>	Achievement anticipated	Measured in June 2022
Demand management.	The average consumption of drinking water per day per resident within the district.	< 0.6 m3	Achieved to date	Measured in June 2022
Fault response times.	Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the median response times are:			
	a) attendance for urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site, and	Less than two hours.	Achieved to date	There were no urgent call outs received to date
	b) resolution of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption.	Less than 8 hours.	Achieved to date	N/A
	c) attendance for non-urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site.	24 hours.	Achieved to date	27 non-urgent call outs and median response time 2 hours 27 minutes
	d) resolution of non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption	48 hours.	Achieved to date	Median resolution was 19 hours 13 minutes

<sup>6</sup> Measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.



Levels of Service	Measures	Target	Status	Comment
The water supply is reliable and has minimal disruptions.	Number of unplanned shutdowns – reticulation.	No more than 12.	Achieved to date	No unplanned shutdowns occurred
	Number of unplanned shutdowns - pump stations.	None.	Achieved to date	No unplanned shutdowns of the pump stations
	Number of water main breaks.	No more than 8.	Achieved to date	No water main breaks occurred to date
Water is sourced with minimal environmental effects.	Compliance with BOP Regional Council water supply resource consents as reported in Annual Consents and Compliance Field Sheet.	Compliance. <sup>7</sup>	Achieved to date	Complying with old consent

<sup>7</sup> BOPRC inspection reports state either compliance or non-compliance.

## ACTIVITY GROUP 7: WASTEWATER

### Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,812,611	\$448,706	
Applications of operating funding – Staff & Suppliers (B)	\$1,290,700	\$321,201	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$521,911</b>	<b>\$127,505</b>	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$985,000	\$90,000	
Increase/(decrease) in reserves	\$(463,089)	\$37,505	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(521,911)</b>	<b>\$(127,505)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

### Capital Renewals

Item	Budget	Actual	Comment
Pipework Renewal	\$700,000	\$0	
Pump refurbishment	\$35,000	\$1,679	
Milliscreen bearings	\$50,000	\$0	
Wastewater treatment plant & computer equipment	\$200,000	\$76,905	
Pumping Station	\$0	\$10,653	
Polymer Dosing	\$0	\$763	
<b>Total</b>	<b>\$985,000</b>	<b>\$90,000</b>	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Customer satisfaction.	<p>The total number of complaints received about any of the following:</p> <ul style="list-style-type: none"> <li>a) sewage odour</li> <li>b) sewerage system faults</li> <li>c) sewerage system blockages, and</li> <li>d) Council's response to issues with its sewerage system, (expressed per 1,000 connections to the sewerage system).</li> </ul>	<ul style="list-style-type: none"> <li>a) No more than 1 per 1,000 connections</li> <li>b) No more than 15 per 1,000 connections</li> <li>c) No more than 15 per 1,000 connections</li> <li>d) 0 per 1,000 connections</li> </ul>	Achieved to date	<p>Council has 2,880 connections</p> <ul style="list-style-type: none"> <li>a) No odour issues</li> <li>b) 0 faults</li> <li>c) 4 blockages (1.4 per 1,000)</li> <li>d) No complaints about response to service.</li> </ul>
System adequacy.	The number of dry weather sewage overflows from Council's sewerage system, expressed per 1,000 connections to that sewerage system.	0 per 1,000 connections to the sewerage system.	Achieved to date	No dry weather overflows.
Fault response times.	<p>Where Council attends to sewage overflows resulting from a blockage or other fault in its sewerage system, the median response times are:</p> <ul style="list-style-type: none"> <li>a) attendance time: from the time that Council receives notification to the time that service personnel reach the site, and</li> </ul>	Less than 1 hour.	Achieved to date	No sewerage overflow to date

Levels of Service	Measures	Target	Status	Comment
	b) resolution time: from the time that Council receives notification to the time that service personnel confirm resolution of the blockage or other fault.	Less than 8 hours.	Achieved to date	No sewerage overflow to date
Council provides a reliable domestic wastewater collection and disposal service.	Number of disruptions to wastewater collection service.	No more than 50.	Achieved to date	There was no disruption to the waste water collection service to date
Discharge compliance.	Compliance with resource consents for discharge from Council's sewerage system measured by the number of: a) abatement notices b) infringement notices c) enforcement orders, and d) convictions, received in relation those resource consents.	No notices, orders or convictions.	Achieved to date	Council has not received infringement notices to date
The wastewater treatment plant operates effectively.	Compliance with BOPRC wastewater treatment plant resource consents as reported in annual Consents and Compliance Field Sheet.	Compliance. <sup>8</sup>	Not achieved	Council did not comply with all conditions of the resource consent due to material received from the dairy factory

<sup>8</sup> BOPRC inspection reports state either compliance or non-compliance.

## ACTIVITY GROUP 8: SOLID WASTE

### Funding Impact Statement

Both revenue and expenditure are likely to exceed the budget due to additional waste volumes.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,905,033	\$478,533	
Applications of operating funding – Staff & Suppliers (B)	\$1,903,420	\$537,109	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$1,613</b>	<b>\$(58,576)</b>	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$8,000	\$4,076	Recycling shed
Increase/(decrease) in reserves	\$(6,387)	\$(62,652)	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(1,613)</b>	<b>\$58,576</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

**Statement of Service Provision**

Levels of Service	Measures	Target	Status	Comment
<b>Refuse Collection and Disposal</b>				
Council's refuse collection and disposal services meet the needs of the Kawerau Community and help maintain public health and a clean environment.	Level of compliance with BOP Regional Council refuse disposal resource consents as reported in annual Consents and Compliance Field Sheet.	Compliance. <sup>9</sup>	Achieved to date	No notices, abatement notices, enforcement orders or convictions.
<b>Zero Waste (Recycling)</b>				
Material that would otherwise go to landfill as household refuse is collected by the recycling collection service.	Average amount of recyclable material collected from each household.	No less than 178 kg per annum.	On track	2,880 households Measured at year end

<sup>9</sup> BOPRC inspection reports state either compliance or non-compliance

## ACTIVITY GROUP 9: LEISURE AND RECREATION

### Funding Impact Statement

Costs and revenue are on track and it is expected to be close to budget at year end

	Original Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$4,188,663	\$1,056,011	
Applications of operating funding – Staff & Suppliers (B)	\$3,569,540	\$879,362	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$619,123</b>	<b>\$176,649</b>	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$371,340	\$67,885	
Increase/(decrease) in reserves	\$247,783	\$108,764	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(619,123)</b>	<b>\$(176,649)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	

### Capital Renewals

Item	Budget	Actual	Comment
Library:			
Collection renewals	\$72,940	\$10,400	Replacement books
Equipment, Fixtures and Fittings	\$39,600	\$2,010	
Building	\$13,700	\$0	
Swimming Pool:	\$6,500	\$36,605	
Recreation Centre	\$71,600	\$1,658	
Town Hall	\$2,700	\$0	
Concert Chambers	\$14,600	\$2,796	
Toilets	\$70,000	\$0	
Sports fields and amenity buildings	\$22,000	\$6,275	
Passive Reserves	\$53,800	\$8,141	Boundary fences, carparks and outlet
Playgrounds	\$3,900	\$0	Fence renewals
<b>Total</b>	<b>\$371,340</b>	<b>\$67,885</b>	

## Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
<b>Library</b>				
The library is accessible to the public.	Percentage of the population who are active members of the library. <sup>10</sup>	>25%	Unlikely to achieve	Currently 1,637 (22.9%) of the population are active members of the library.
	Number of visits to the library annually	>90,000	Unlikely to achieve	14,240 people visited the library to 30/9
	New items per 1,000 population added to the collection each year.	>500	On Track	660 new items (90 per 1,000 population) were added to date
<b>Museum</b>				
Council provides a museum service which reflects Community needs.	Number of exhibitions held.	6	On track	5 exhibitions have been held to date
	Number of objects accessioned to the museum collection per annum.	200	On track	There were 33 objects accessioned into the museum collection to 30 Sept 2021
<b>Swimming Pools</b>				
Swimming pool water meets water quality standards.	Level of compliance with standards.	Full compliance in 95% of tests.	Achieved to date.	97% compliance of tests done.
Council provides a Swimming Pool Complex which is accessible to the Community.	Weeks open per year.	At least 48.	Not achieved	Pool has not been open for 13/13 weeks for the year to date.
<b>Public Halls and Facilities</b>				
Four Community halls are available for hire: Ron Hardie Recreation Centre, Town Hall,	Number of weeks public halls available for hire	Each hall is available for 50 weeks. <sup>11</sup>	Not achieved	All halls were closed for 5 weeks due to COVID lockdown.

<sup>10</sup> Those who have used library services in the past two years.

<sup>11</sup> Each hall is closed for scheduled maintenance for up to two weeks per year.



Levels of Service	Measures	Target	Status	Comment
Concert Chambers and the Bert Hamilton Hall.				
Clean public toilets are provided in the central business district.	Council provides town centre public toilets.	Open at least 360 days.	On track	The town centre public toilets were open 92/92 days
<b>Parks and Reserves</b>				
Playing surfaces at sports fields are maintained to the requirements of the codes for which they are used.	Implementation of recommendations of NZ Sports Turf Institute advisory reports.	100%	On track	NZ Sports and Turf inspected the sports fields in August and provided recommendations
Bedding displays are attractive and updated to suit the season.	Number of bedding displays.	2 (1 summer and 1 winter).	On track	Summer displays are planted in October and the winter displays planted in May
Playground equipment is safe for children to use.	Monthly inspections of all playground equipment.	12 inspections conducted.	On track	3 inspections have been undertaken to date
	Remediation of all identified <sup>12</sup> problems.	All repairs completed within 2 weeks.	Achieved to date	Minor defects identified by inspection and from the public via requests for service All rectified within 2 weeks
<b>Cemetery</b>				
The Kawerau cemetery meets community interment needs in the present and the medium term	Number of burial plots available	Enough for at least 5 years	Achieved	There are currently enough plots for approximately a further 10 years.

<sup>12</sup> Problems can be identified by users, parents, community members or staff at any time.

**SUNDRY (VANDALISM, PLANT AND ELIMINATIONS)**

**Funding Impact Statement**

These activities include vandalism, plant and eliminations. Eliminations mostly include the rates charged to Council properties and any past years' surpluses that Council has resolved to use to reduce rates.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$ (951,825)	\$ (304,225)	
Applications of operating funding – Staff & Suppliers (B)	\$ (977,750)	\$ (233,986)	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$ 25,925</b>	<b>\$ (70,239)</b>	
Sources of capital funding (C)	\$ 0	\$ 210,000	
Less (D):			
Renewals/capital	\$ 150,000	\$ 81,387	Small plant & vehicles
Increase/(decrease) in reserves	\$ (124,075)	\$ 58,374	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$ (25,925)</b>	<b>\$ 70,239</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>0</b>	<b>0</b>	

## ACCOMMODATION AND CORPORATE OVERHEADS

### Funding Impact Statement

These activities include the buildings costs as well as overheads (CEO's and Managers' cost centres). These costs are allocated and are included in the other activities costs, which is required for reporting purposes.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$124,859	\$11,420	
Applications of operating funding – Staff & Suppliers (B)	\$3,436,680	\$1,019,230	
<i>Less allocated to activities</i>	\$(3,436,680)	\$(1,019,230)	
<b>Surplus (deficit) of operating funding (A - B)</b>	<b>\$124,859</b>	<b>\$11,420</b>	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$120,350	\$31,911	IT and building renewals
Increase/(decrease) in reserves	\$4,509	\$(20,491)	
<b>Surplus (deficit) of capital funding (C - D)</b>	<b>\$(124,859)</b>	<b>\$(11,420)</b>	
<b>Funding balance ((A - B) + (C - D))</b>	<b>\$0</b>	<b>\$0</b>	



**4 His Worship the Mayor's Report (101400)**

**Pg. 17**

**Recommendation**

*That His Worship the Mayor's report for the period Wednesday 20 October 2021 to Tuesday 23 November 2021 be received.*

**5 Annual Plan Performance for the Three Months Ended 30 September 2021 (Group Manager, Finance and Corporate Services) (110400)**

Attached is a report detailing Councils performance to 30 September 2021

**Pgs. 19 - 49**

**Recommendation**

*That the report "Annual Plan Performance for the Three Months Ended 30 September 2021" be received.*

R B George

**Chief Executive Officer**

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**The Ordinary Meeting of the Kawerau District Council  
will be held on Tuesday, 30 November 2021  
in the Concert Chambers commencing at 9.00am**

**AGENDA**

**Apologies**

**Leave of Absence**

**Opening Prayer**

**Public Forum**

**Declarations of Conflict of Interest**

**1 CONFIRMATION OF COUNCIL MINUTES**

**1.1 Ordinary Council – 26 October 2021**

**Pgs. 1 - 3**

**Recommendation**

*That the minutes of the Ordinary Council Meeting held on 26 October 2021 be confirmed as a true and accurate record.*

**2 RECEIPT OF COMMITTEE MINUTES**

**2.1 Regulatory and Services Committee –16 November 2021**

**Pgs. 5 - 6**

**Recommendation**

*That the Minutes of the Regulatory and Services Committee meeting held on 16 November 2021 be confirmed as a true and accurate record.*

**2.2 Community Grant Committee – 5 October 2021**

**Pgs. 7 - 12**

**Recommendation**

*That the Minutes of the Community Grant Committee meeting held on 5 October 2021 be confirmed as a true and accurate record.*

**3 Action Schedule (101120)**

**Pgs. 13 - 15**

**Recommendation**

*That the updated Action Schedule of resolutions/actions requested by Council be received.*