

**Kawerau District Council Minutes of an  
Audit and Risk Committee held on 5 August 2024  
commencing at 1.00pm**

**Present:** Philip Jones – P J Associates (Chair)  
Her Worship the Mayor – F K N Tunui  
Councillor C Ion  
Councillor B J Julian

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Operations and Services (R Nel)  
Administration Officer (L Kerei)

**Karakia Timatanga | Opening Prayer**

*Chief Executive Officer Godfery opened the meeting with a prayer.*

**Apologies**

**Resolved**

*Apologies were received from Deputy Mayor Rangihika.*

***Her Worship the Mayor / Councillor Ion  
CARRIED***

**Declarations of Conflict of Interest**

*No conflicts of interest were received.*

**1 CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES**

**1.1 Audit and Risk Committee – 10 June 2024**

**Resolved**

*That the minutes of the Audit and Risk Committee Meeting held on 10 June 2024 be confirmed as a true and accurate record.*

***Councillor Julian / Her Worship the Mayor  
CARRIED***

**2 Health, Safety and Wellbeing Report for Period 1 June – 30 June 2024 (Group Manager, Regulatory and Planning (509500))**

Committee discussed the report from the Group Manager, Regulatory and Planning covering Health, Safety and Wellbeing report for period 1 June – 30 June 2024.

**Resolved**

*That the report "Health, Safety and Wellbeing report for period 1 June – 30 June 2024" be received.*

**Her Worship the Mayor / Councillor Ion  
CARRIED**

**3 Top Emerging Kawerau District Council Risks (Chief Executive Officer) (105000)**

Committee discussed the report from the Chief Executive Officer covering the Top Emerging Kawerau District Council Risks

**Resolved**

*That the report "Top Emerging Kawerau District Council Risks" be received.*

**Councillor Julian / Ion  
CARRIED**

**4 Treasury Report to 31 May 2024 and 30 June 2024 (Group Manager, Finance and Corporate Services) (110551)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering the Treasury Report to 31 May 2024 and 30 June 2024.

**Resolved**

*That the report "Treasury Report to 31 May 2024 and 30 June 2024" be received.*

**Chair Jones / Her Worship the Mayor  
CARRIED**

**5 Audit and Risk Review Timetable from August 2024 to June 2025 (Group Manager, Finance and Corporate Services) (101300)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering the Audit and Risk Review Timetable from August 2024 to June 2025.

**Resolved**

*That the report "Audit and Risk Review Timetable from August 2024 to June 2025" be received.*

**Chair Jones / Councillor Ion  
CARRIED**

**6 Long Term Plan 2025-2034 (Group Manager, Finance and Corporate Services) (110555)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering the Long Term Plan 2024-2034.

**Resolved**

*That the report "Long Term Plan 2025-2034" be received.*

7 **Interim Audit Management Report for Year Ended 30 June 2024 (Group Manager, Finance and Corporate Services) (201000)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering the Interim Audit Management Report for Year Ended 30 June 2024.

**Resolved**

*That the report "Interim Audit Management Report for Year Ended 30 June 2024" be received.*

**Councillor Ion / Chair Jones  
CARRIED**

8 **Review of Council's Procurement Policy (Group Manager, Finance and Corporate Services) (110551)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering the Review of Council's Procurement Policy.

**Resolved**

1. *That the report "Review of Council's Procurement Policy" be received.*
2. *That the Audit and Risk Committee recommend to Council that they consider adding into the policy a section on benefit to local suppliers.*
3. *That the Audit and Risk Committee recommend that the Chief Executive brings back to the Committee the process for managing non-compliance with the policy.*

**Chair Jones / Her Worship the Mayor  
CARRIED**

**Karakia Whakamutunga | Closing Prayer**

*Chief Executive Officer Godfery closed the meeting with a prayer.*

  
P Jones  
**Chairperson**