

**Kawerau District Council Minutes of an  
Audit and Risk Committee held on 9 December 2024  
commencing at 1.00pm**

**Present:** Philip Jones – P J Associates (Chair)  
Her Worship the Mayor – F K N Tunui  
Deputy Mayor – A Rangihika - via Zoom  
Councillor C Ion  
Councillor B J Julian

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Operations and Services (R Nel)  
Administration Officer (L Kerei)  
René van Zyl (Audit Director of Audit New Zealand)

**Karakia Timatanga | Opening Prayer**

*Chief Executive Officer Godfery opened the meeting with a prayer.*

**Apologies**

*No Apologies were received.*

**Declarations of Conflict of Interest**

*No Conflicts of Interest were received.*

**1 CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES**

**1.1 Audit and Risk Committee – 7 October 2024**

**Resolved**

*That the minutes of the Audit and Risk Committee Meeting held on 7 October 2024 be confirmed as a true and accurate record.*

**Councillor Julian / Her Worship the Mayor  
CARRIED**

**2 Health, Safety and Wellbeing Report for period – 1 September 2024 to 31 October 2024  
(Group Manager, Regulatory and Planning) (509500)**

Committee discussed the report from the Group Manager, Regulatory and Planning covering Health, Safety and Wellbeing Report for period – 1 September 2024 to 31 October 2024.

## **Resolved**

*That the report “Health, Safety and Wellbeing Report for period – 1 September 2024 to 31 October 2024” be received.*

**Councillor Ion / Chair Jones  
CARRIED**

### **3 Audit New Zealand – Audit Engagement Letter Long Term Plan commencing 1 July 2025 (Group Manager, Finance and Corporate Services) (201300)**

René van Zyl Audit Director spoke to the Engagement Letter and the Long Term Plan Audit process.

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Audit New Zealand – Audit Engagement Letter Long Term Plan commencing 1 July 2025.

Page 21 – 3.5 Self-assessment – The date 10 December 2024 to be 13 December 2024 to reflect the timetable on page 26.

## **Resolved**

*That the report “Audit New Zealand – Audit Engagement Letter Long Term Plan commencing 1 July 2025” be received.*

**Chair Jones / Her Worship the Mayor  
CARRIED**

**\*\*Item 8 moved to item 4\*\***

### **4 Long Term Plan 2025 – 2034 Update (Group Manager, Finance and Corporate Services) (110555)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Long Term Plan 2025 – 2034 Update.

## **Resolved**

*That the report “Long Term Plan 2025 – 2034 Update” be received.*

**Her Worship the Mayor / Councillor Ion  
CARRIED**

### **5 Report to the Council on the Audit for year ended 30 June 2024 (Group Manager, Finance and Corporate Services) (201000)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Report to the Council on the Audit for year ended 30 June 2024.

René van Zyl Audit Director provided additional information regarding queries on the Audit Report.

**Resolved**

*That the report "Report to the Council on the Audit for year ended 30 June 2024" be received.*

**Her Worship the Mayor / Councillor Julian  
CARRIED**

**6 Treasury Report to 30 September 2024 and 31 October 2024 (Group Manager, Finance and Corporate Services) (110551)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Treasury Report to 30 September 2024 and 31 October 2024.

**Resolved**

*That the report "Treasury Report to 30 September 2024 and 31 October 2024" be received.*

**Councillor Ion / Her Worship the Mayor  
CARRIED**

**7 Annual Plan Performance for the three months ended 30 September 2024 (Group Manager, Finance and Corporate Services) (110400)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Annual Plan Performance for the three months ended 30 September 2024.

**Action item:**

Page 62 – Item 2.1 – Statement of Comprehensive Revenue and Expense – In the table add a column for "Year to Date (YTD)".

**Resolved**

*That the report "Annual Plan Performance for the three months ended 30 September 2024" be received.*

**Councillor Julian / Her Worship the Mayor  
CARRIED**

**8 Audit and Risk Review Timetable from December 2024 to October 2025 (Group Manager, Finance and Corporate Services) (101300)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Audit and Risk Review Timetable from December 2024 to October 2025.

**Resolved**

*That the report "Audit and Risk Review Timetable from December 2024 to October 2025" be received.*

**Chair Jones / Councillor Ion  
CARRIED**

## **Karakia Whakamutunga | Closing Prayer**

*Chief Executive Officer Godfery closed the meeting with a karakia | prayer at 2:05pm.*

A handwritten signature in blue ink, appearing to read 'P. Jones', is written over the printed name.

P. Jones

**Chairperson**

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