



**The Ordinary Meeting of the
Kawerau District Council will be held
on Tuesday, 26 July 2022
in the Council Chambers
commencing at 9.00am**

AGENDA

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**Minutes of the Ordinary Meeting of the Kawerau District Council
held on Tuesday 28 June 2022
in the Council Chamber commencing at 9.00am**

Present: His Worship the Mayor M J Campbell
Deputy Mayor F K N Tunui
Councillor B J Julian
Councillor C J Ion
Councillor D Sparks
Councillor S Kingi (via Zoom)
Councillor W Godfery
Councillor A Rangihika
Councillor R G K Savage

In Attendance: Chief Executive Officer (R George) (via Zoom)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Finance & Corporate Services (P Christophers)
Economic and Development Manager (L Barton)
Communications Manager (T Humberstone) (via Zoom)
Administration Officer (T Barnett)

Apologies

No apologies were received.

Leave of Absence

No leave of absence were received.

Opening Prayer

Councillor Sparks opened the meeting with a prayer.

Public Forum

No public forum was heard.

Declarations of Conflict of Interest

No declarations of conflict of interest were received.

1 CONFIRMATION OF COUNCIL MINUTES

1.1 Ordinary Council – 31 May 2022

Correction:

Minutes should have stated Marie Hanright not Murray Hanright.

Resolved

Councillors Julian / Sparks

That the minutes of the Ordinary Council Meeting held on 31 May 2022 be confirmed as a true and accurate record.

1.2 Extraordinary Council – 14 June 2022

Resolved

His Worship the Mayor / Deputy Mayor Tunui

That the minutes of the Extraordinary Council Meeting held on 14 June 2022 be confirmed as a true and accurate record.

2 RECEIPT OF COMMITTEE MINUTES

2.1 Audit and Risk Committee – 7 June 2022

Resolved

Councillor Sparks / Deputy Mayor Tunui

That the Minutes of the Audit and Risk Committee meeting held on 7 June 2022 be confirmed as a true and accurate record.

2.2 Regulatory and Services Committee – 14 June 2022

Resolved

Chair Ion / Councillor Julian

That the Minutes of the Regulatory and Services Committee meeting held on 14 June 2022 be confirmed as a true and accurate record.

2.3 Creative Communities Scheme Assessment Committee – 16 June 2022

Resolved

Chair Kingi / Councillor Godfery

That the Minutes of the Creative Communities Scheme Assessment Committee meeting held on 16 June 2022 be confirmed as a true and accurate record.

3 Action Schedule (101120)

Resolved

Councillors Julian / Ion

That the updated Action Schedule of resolutions/actions requested by Council is received.

4 His Worship the Mayor's Report (101400)

Action Item:

The cemetery records to be moved from the toilet block area to another area of the cemetery.

Resolved **His Worship the Mayor / Deputy Mayor Tunui**

That His Worship the Mayor's report for the period Wednesday 25 May 2022 to Tuesday 21 June 2022 is received.

5 Alcohol Control Bylaw 2022 (Group Manager, Regulatory and Planning) (320100)

Council discussed the report "Alcohol Control Bylaw 2022".

Action Item:

Group Manager, Regulatory and Planning to advise Elected Members to any other bylaws that need updating.

Resolved **Councillors Julian / Savage**

1. *That that the Draft Alcohol Control Bylaw 2022 report is received.*
2. *That pursuant to section 155 of the Local Government Act 2002, council resolves That an alcohol control bylaw remains the most appropriate way to prevent harm and minimise inappropriate and offensive behaviour that can arise from alcohol consumption in public places within Kawerau District.*
3. *That pursuant to section 155 of the Local Government Act 2002, the draft Kawerau District Council Alcohol Control Bylaw 2022 is also the most appropriate form of Bylaw, and it is not inconsistent with the New Zealand Bill of Rights Act 1990.*
4. *That the draft Kawerau District Council Alcohol Control Bylaw 2022 be adopted by Council with a resolution to commence the special consultative procedure.*

6 Central Cove – Recommence Section Sales (Group Manager, Finance and Corporate Services) (110400)

Council discussed the report "Central Cove – Recommence Section Sales:.

Resolved **Councillors Ion / Sparks**

1. That the report “Central Cove – Recommence Section Sales” is received.
2. That Council authorises the Housing Working Party to work with Generation Homes LTD to approve selected sections (those least likely to contain asbestos) to be available for sale.

7 Pre-Election Report 2022 (Group Manager, Finance and Corporate Services) (107000)

Council discussed the report “Pre-Election Report 2022”

Resolved

Councillor Savage / Deputy Mayor Tunui

That the report “Pre-Election Report 2022” is received.

8 Adoption of 2022 / 2023 Annual Plan (Group Manager, Finance and Corporate Services) (110553)

Council considered the report “Adoption of 2022 / 2023 Annual Plan”.

Resolved

Deputy Mayor Tunui / Councillor Rangihika

1. That the report “Adoption of 2022 / 2023 Annual Plan” is received.
2. That Council resolves to adopt the 2022 / 2023 Annual Plan as presented.

9 Setting of Rates for the 2022 / 2023 Financial Year (Chief Executive) (209900)

Following the adoption of the 2022 / 2023 Annual Plan, Council set the rates for the 2022 / 2023 financial year.

Resolved

Councillors Julian / Savage

1. That Council sets the following rates under the Local Government (Rating) Act 2022, on the rating units in the district for the financial year commencing on 1 July 2022 and ending on 30 June 2023.

(a) Uniform Annual General Charge

A uniform annual general charge of \$750.00 (including GST) per separately used or inhabited part of a rating unit, set under section 15 of the Local Government (Rating) Act 2002 on every rateable rating unit within the district.

(b) General Rate

A General Rate set under section 13 of the Local Government (Rating) Act 2002 on every rating unit within the district, assessed on a differential basis as described below:

- *A rate of 0.3530 cents in the dollar (including GST) of capital value on every rateable rating unit zoned "residential", "rural lifestyle" and "reserve" in terms of Council's operative District Plan.*
- *A rate of 2.3288 cents in the dollar (including GST) of capital value for every rateable rating unit in all other land zones of Council's operative District Plan other than "residential", "rural lifestyle" and "reserve".*

(c) Water Supply Rates

A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$81.20 (including GST) per separately used or inhabited part of a rating unit to which water is supplied (excluding those properties that are supplied by water meter).

A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.27 (including GST) per cubic metre of water supplied to any rating unit on metered water supply.

(d) Wastewater Disposal Rate

A targeted rate for wastewater disposal, set under section 16 of the Local Government (Rating) Act 2002, of \$172.50 (including GST) per separately used or inhabited part of a rating unit that is connected to Council's wastewater disposal network.

(e) Refuse Collection Rate

Targeted rates for refuse collection set under section 16 of the Local Government (Rating) Act 2002 for rating units to which refuse collection services are available, assessed as described below:

- *A rate of \$219.90 (including GST) per 60 litre residual bin.*
- *A rate of \$279.90 (including GST) per 120 litre residual bin.*

DUE DATES FOR PAYMENT OF RATES

2. *That all rates (except metered water) will be payable in four equal instalments due on:*

| | |
|---------------------|-------------------------|
| <i>Instalment 1</i> | <i>26 August 2022</i> |
| <i>Instalment 2</i> | <i>25 November 2022</i> |
| <i>Instalment 3</i> | <i>24 February 2023</i> |

Instalment 4

26 May 2023

The due dates for metered water are as follows:

| <u>Reading Date</u> | <u>Payment Due Date</u> |
|----------------------|-------------------------|
| 1. 30 September 2022 | 21 October 2022 |
| 2. 30 December 2022 | 20 January 2023 |
| 3. 31 March 2023 | 21 April 2023 |
| 4. 30 June 2023 | 21 July 2023 |

PENALTIES

3. That Council, applies penalties to unpaid rates (apart from metered water) as follows:

(i) A penalty of 5 percent on the amount of any instalment assessed between 1 July 2022 and 30 June 2023 and which is unpaid after the due date for that instalment, to be added on the following dates:

Instalment 1 penalty added – 29 August 2022
Instalment 2 penalty added – 28 November 2022
Instalment 3 penalty added – 27 February 2023
Instalment 4 penalty added – 29 May 2023

(ii) A further penalty of 3 percent on any rates assessed before 1 July 2022 including previously applied penalties, which remain unpaid on 5 July 2022 to be added on the 6 July 2022.

(iii) A further penalty of 3 percent on any rates to which a penalty has been added under (ii) above if the rates remain unpaid on 6 January 2023 to be added 9 January 2023.

and delegates authority to the Chief Executive Officer to impose the penalties.

PAYMENT OF RATES

4. That rates shall be payable at the Offices of the Kawerau District Council, Ranfurly Court, Kawerau between the hours of 8:00am and 5:00pm, Monday to Friday.

10 Adoption of Annual Report for the Year Ended 30 June 2021 – Supplementary Agenda (Group Manager, Finance and Corporate Services) (201000)

Council received the report “Adoption of Annual Report for the Year Ended 30 June 2021”.

Resolved

His Worship the Mayor / Councillor Sparks

1. *That the Supplementary Agenda is received.*
2. *That the report "Adoption of Annual Report for the Year Ended 30 June 2021" is received.*
3. *That the Council adopts the Annual Report for the year ended 30 June 2021.*
4. *That the Mayor and Chief Executive Officer are delegated to sign the Annual Report for the year ended 30 June 2021 following the adoption by Council.*

11 Exclusion of the Public

Resolved

Deputy Mayor Tunui / Councillor Savage

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. Confirmation of Minutes of the Ordinary Council Meeting (Confidential) – 31 May 2022

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

| General Subject of the matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|--|--|---|
| <i>1. Confirmation of Minutes of the Ordinary Council Meeting (Confidential) – 31 May 2022</i> | <i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i> | <i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)</i> |

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

Meeting closed 10.14am

M J Campbell

Mayor

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**Minutes of the Regulatory & Services Committee
held on Tuesday, 12 July 2022
commencing at 9.00am**

Present: Councillor C J Ion (Chairperson)
His Worship the Mayor M J Campbell
Deputy Mayor F K N Tunui
Councillor B Julian
Councillor S Kingi (via Zoom)
Councillor W Godfery
Councillor A Rangihika (via Zoom)
Councillor R G K Savage
Councillor D Sparks (via Zoom)

In Attendance: Chief Executive Officer (R George)
Manager, Finance and Corporate Services (P Christophers)
Manager, Operations and Services (H van der Merwe)
Communications and Engagement Manager (T Humberstone) (via Zoom)
Economic and Community Development Manager (L Barton)
Administration Officer (T Barnett)

Apologies

No apologies were received.

Declarations of Conflict of Interest

No conflict of interest was declared.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (340000)

The Committee discussed a report covering Planning, Compliance and Capability activities for the month of June 2022.

Action Item:

Information to be provided for the Community Update newsletter for public awareness regarding the monthly Civil Defence Emergency Management (CDEM) drop in centre at the i-Site. Invitations to go to all elected members.

Appropriate Iwi consultation needs to be organised for the Spatial Plan.

Resolved

His Worship the Mayor / Councillor Julian

That the report on Regulatory and Planning Services activities for the month of June 2022 is received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (211000)

The Committee discussed a report from the Manager, Finance and Corporate Services covering activities for the month of June 2022.

Action Items:

Information to be provided in the Community Update regarding the charging and collection of Regional Bay of Plenty Rates for 2022 / 23.

Resolved

Councillors Kingi / Savage

That the report from the Group Manager, Finance and Corporate Services for the month of June 2022 is received.

3 Monthly Report - Operations and Services (440000)

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of June 2022.

Resolved

Councillors Kingi / Godfery

That the report from the Group Manager, Operations and Services for the month of June 2022 is received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

The Committee discussed a report from the Economic and Community Development Manager covering economic and community activities for the month of June 2022.

Resolved

Deputy Mayor Tunui / Councillor Savage

That the report from the Economic and Community Development Manager for the month of June 2022 is received.

5 Statement of Proposal for Proposed Alcohol Control Bylaw (Group Manager, Regulatory and Planning) (320100)

The Committee discussed a report from the Group Manager, Regulatory and Planning Covering "Statement of Proposal for Proposed Alcohol Control Bylaw".

Resolved

His Worship the Mayor / Deputy Tunui

- 1. That the report "Statement of Proposal for Proposed Alcohol Control Bylaw" be received.*
- 2. That the proposed Statement of Proposal is approved for public consultation. Kawerau District Alcohol Control Bylaw 2022 be adopted by Council with a resolution to Commence the special consultative procedure as outlined on 18 July 2022.*

Meeting closed at 9.56am

C J Ion
Chairperson

Action Schedule

| Meeting Date | Resolution / Action Requested | Action | Status | Comments | Estimated Completion Date |
|---------------------|--|------------|-------------|--|---------------------------|
| A&R 04.02.20 | Council's Risk Maturity - Improvement Programme Arrange KPMG to review Council's Risk Management Maturity profile once the tasks in progress / underway are completed. | GM F&CS | In Progress | Council has completed all areas recommended for improvement and will be engaging a consultant to further assess Council's risk maturity. | September 2022 |
| Council 26.05.20 | Results of 2020 NRB Survey Elected Members agreed to review the way in which Council engages community satisfaction. | GM F&CS | Pending | Staff are reviewing alternative methods of measuring community satisfaction for the 2022-23 Annual Plan. | September 2022 |
| R&S 17.05.22 | Monthly Report – Finance and Corporate Services Update Elected Members if the Honours Board from the old NZCU building can be kept at the Museum. | GM F&CS | In Progress | Museum staff have contacted Credit Union staff and are waiting for approval to uplift the Honours Board. | August 2022 |
| R&S 17.05.22 | Monthly Report – Operations and Services Provide a report to Elected Members on the trees that need felling. | GM O&S | In Progress | A report will be provided to the Council Meeting. This will now include Tranche 1 Funding request. | August 2022 |
| Council 28.06.22 | His Worship the Mayor's Report The cemetery records to be moved from the toilet block area to another area of the cemetery. | GM O&S | In Progress | A solution is being evaluated | November 2022 |
| Council 28.06.22 | Alcohol Control Bylaw 2022 Advise Elected Members of any other bylaws that need updating. | GM R&P | In Progress | A report to be provided to the July Council Meeting. | July 2022 |

| Meeting Date | Resolution / Action Requested | Action | Status | Comments | Estimated Completion Date |
|-----------------|---|-----------|-------------|---|---------------------------|
| R&S 12.07.22 | Monthly Report – Regulatory and Planning Information to be provided for the Community Update Newsletter for public awareness regarding the Civil Defence Emergency Management (CDEM) drop in centre at the i-Site. | GM R&P | In Progress | Information on the CDEM drop-in Centre Update Newsletter. | July 2022 |
| | Iwi consultation needs to be organised for the Civil Defence Emergency Management (CDEM) drop in centre at the i-Site and the Spatial Plan. | GM R&P | In Progress | Iwi consultation regarding the Spatial Plan is an ongoing matter that the Spatial Plan Working Group and Leadership Group are trying to address. This will be ongoing throughout the project. Staff will confirm what Iwi consultation is required regarding the CDEM drop-in Centre and update Elected Members. | Ongoing |
| R&S 12.07.22 | Monthly Report – Finance and Corporate Services Information to be provided for the Community Update Newsletter for public awareness regarding the collection of Bay of Plenty Regional Council Rates from now until August. | C&EM | In Progress | Changes to the collection of BOPRC rates was posted on social media and in the April Community Update Newsletter. A final advert will be published in the next Community Update Newsletter. | July 2022 |

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OC: Ordinary Council EC: Extraordinary Council A&R: Audit & Risk Committee R&S: Regulatory & Services Committee
 GMF&CS: Group Manager, Finance & Corporate Services GMO&S: Group Manager, Operations & Services
 GMR&P: Group Manager, Regulatory & Planning C&EM: Communication & Engagement Manager

Completed Items

| Meeting Date | Action | Comments |
|---------------------|---|--|
| R&S 08.02.22 | Monthly Report - Operations and Services Update Elected Members on the cleanup of the town's gutters. | Clean up of the town's gutters is ongoing. |
| R&S 14.06.22 | Monthly Report – Operations and Services Provide a report on the amount of asbestos and the cost of transporting it out of Kawerau from the Netball Pavilion. | A report was provided to the July Regulatory & Services Committee Meeting. |
| R&S 14.06.22 | Monthly Report – Regulatory and Planning Invite Commissioner Orr from the District Licencing Committee to come and speak to Elected Members. | Commissioner Orr spoke to Elected Members at the July Regulatory & Services Committee Meeting. |

Meeting Council
Meeting Date: 26 July 2022
Subject: His Worship the Mayor's Report
File No. 101400

1 **Purpose**

The purpose of this report is to outline meetings, functions and events that I have hosted, attended and/or participated in from the period Wednesday, 22 June to Tuesday 19 July 2022.

June

- Matariki Mayoral Morning Tea with Kawerau Kaumatua (Elderly)
- Matariki Community Hikoi (Walk)
- Matariki Karakia (Ceremony) on Opunoke/Monika Lanham Reserve
- Eastern Bay of Plenty Hui regarding Spatial Plan, Flood Management and Climate Change, Whakatane
- Monthly Council Meeting
- Meeting with Kowhai Park Body Corp

July

- Farewell for Chris Marjoribanks
- EBOP Joint Committee Meeting, Whakatane
- Kawerau Fire Brigade Honours
- Meeting with Paul Marshall of Generation Homes
- Catch-up with Mayors Taskforce for Jobs Coordinators
- Civil Defence Emergency Management Group Joint Committee Meeting
- Monthly Regulatory & Services Committee Meeting
- Swearing In Ceremony of new Justices Bronwen Foxx, Carolyn Ion and Marie Roberts, Whakatane District Court
- Council Workshop

2 **RECOMMENDATION**

That His Worship the Mayor's report for the period Wednesday, 22 June to Tuesday 19 July 2022 be received.



Malcolm Campbell, JP
Mayor

Meeting: Council
Meeting Date: 26 July 2022
Subject: Dog Control – Policy and Practices Report 2021/22
File No.: 307000

1 **Background**

Kawerau District Council ('KDC'), each financial year, is required under section 10A of the Dog Control Act 1996, to publicly report on:

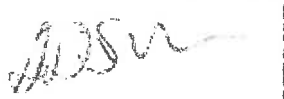
- The administration of the KDC Dog Control Policy 2019 and the KDC Dog Control practices; and
- Provide statistical information regarding the number of registered dogs, complaints received, infringements issued, prosecutions and the number of probationary or disqualified owners, and the number of dogs classified as either dangerous or menacing.

The completed report outlining the required information for the 2021/2022 financial year is attached.

Upon approval the report must be adopted and publicly notified on the Council website and in at least one newspaper circulating in the district and made assessable in a manner appropriate to the purpose of the document. Advertising of the document is still to be arranged.

2 **RECOMMENDATIONS**

- 1 That the report "Dog Control – Policy and Practices Report 2021/2022" be received.
- 2 That Council adopts and publicly notifies the Dog Control – Policy and Practices Report for the 2021/2022 year and forwards a copy to the Secretary, Department of Internal Affairs.



Lisa Singfield
Team Leader, Animal Control & Compliance

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KAWERAU DISTRICT COUNCIL
DOG CONTROL – POLICY AND PRACTICES REPORT
1 July 2021 – 30 June 2022

INTRODUCTION

Kawerau District Council ('KDC') is required under section 10A of the Dog Control Act 1996 to publicly report for each financial year, on:

- The administration of the KDC's dog control policy and practices; and
- Provide statistical information regarding the number of registered dogs, complaints received, infringements issued, prosecutions and the number of probationary or disqualified owners, and the number of dogs classified as either dangerous or menacing.

This report has been prepared to fulfil the statutory requirements for the 2021/2022 dog registration year.

PART 1 – ADMINISTRATION OF POLICY AND DOG CONTROL PRACTICES

1) Dog Control in the District

The Kawerau District Council had 1488 dogs registered at 30 June 2022. Most of the dogs are urban pets with some hunting dogs. There were 4 currently registered rural working dogs in the District; Kawerau is a compact, predominantly urban territory with only one substantial farm property flanking the north-west and south-west boundaries.

Council's dog control service provides 24/7 coverage to deal with dog attacks, roaming, barking and other complaints.

Council employs two dog rangers to monitor and enforce the provisions of the DCA and the Bylaw.

These two positions report to the Dog Control Officer (DCO).

All afterhours including weekends, patrol and fieldwork is undertaken by contract.

The aim is to maintain effective complaint/incident response, and high level of attention to systems and data management.

Council seeks to foster good working relationships with local veterinarians and the SPCA and networks well with other councils in the Bay of Plenty region and beyond. An excellent relationship has also been established with Ministry of Primary Industries in introducing processes for animal welfare management during emergency response.

2) Dog Control Enforcement Practices

All complaints are dealt with fairly, and in accordance with the DCA and Council's Dog Control Bylaw. Infringement notices are issued only where continued non-compliance occurs following a verbal warning, written warning or where a serious offence e.g. rushing incident occurs.

3) Policy & Bylaw Updates

Both the Dog Control Policy and the Dog Control Bylaw 2019 were reviewed early 2019 and became effective from 1 March 2019.

4) Dogs Prohibited, Leash Only and Dog Exercise Areas

The District is fortunate in having a number of varied locations where owners may freely exercise their dogs (providing they be under control and not causing annoyance to others). The exercise areas are all sign-posted and are used daily by members of the public. Feedback from dog owners on the use of these areas continues to be positive.

The dog prohibited areas and dog exercise areas are monitored on a daily basis by both the in-house and contract dog rangers.

The following places are designated by Council as dog exercise areas:

- All public reserves situated beside waterways and measuring at least one chain (20 metres) wide, including:
 - Keith McKenzie Park
 - Prideaux Park (except marked playing fields)
 - Stoneham Walk
 - Pat Baker Reserve
 - Roy Weston Walk
 - Tarawera Park (except marked playing fields)
 - Lyn Hartley Reserve
 - Firmin Field, and
 - Boyce Park.
- Monika Lanham Reserve
- Hilldale Reserve (except the children's playground)
- Stoneham Park
- Delamere Drive Reserve (the neighbourhood reserve between Delamere Drive, Valley Road and Ryder Place).

Where any organised activity is being undertaken on playing fields and reserves, including specified dog exercise areas, dogs must be restrained as if in a public place.

An annual audit of signage is undertaken each year in the designated dog exercise areas. At present “dog exercise area” and “Dogs must be controlled at all times” signs are installed.

5) Dog Registration and Other Fees

Council fees (inclusive of GST) for the 2021/2022 year were:

Registration Fees

| | |
|--------------------|---------|
| Sterilised Dog | \$35.00 |
| Non Sterilised Dog | \$70.00 |

Impounding Fees

| | |
|--|----------|
| First Impounding | \$80.00 |
| Second Impounding | \$110.00 |
| Third and subsequent | \$140.00 |
| Sustenance Fee (per day or part thereof) | \$10.00 |
| Seizure Fee | \$80.00 |



Dog owners who had registered their dog the previous year, but did not register their dog in the current year were issued an infringement notice with a 14-day diversion option, with the application of penalty (50%). The infringement notice was withdrawn if payment was made within the 14-day diversion period.

Where unregistered dogs are identified during daily patrols, incident responses or other notifications, these are generally seized and impounded and written notice given to the owner.

6) Dog Education

Public Displays

A dog attack prevention display was set up in the main foyer, which showed ways of keeping ourselves safe around dogs and the damage dogs can do when they attack both humans and other animals.

Educational Information

Council provided a copy of its Dog Control Bylaw 2019 to every dog owner along with his or her registration renewal notice.

Council also has a range of educational brochures available at all times from the Office:

- Neutering – The benefits of de-sexing
- Humane Society of New Zealand Inc – Application for assistance from the spay/neuter Fund
- SPCA NZ – Dog and Puppy Care
- My Safety Around Dogs
- Keeping Our Children Safe Around Dogs – English
- Taku Haumarū Me Te Kuri – Te Reo Māori
- Colouring-in and Activity Book for children
- Kawerau District Council Policy on Dogs
- Kawerau District Council Dog Control Bylaw 2019

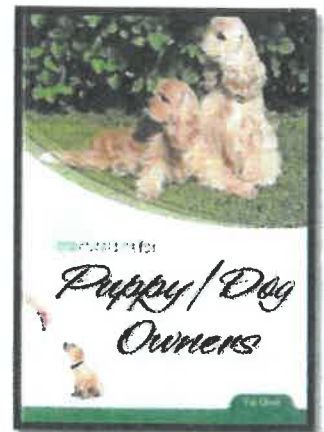
Information on Council's Website:

- Dog Registration
- Responsible Dog Ownership
- Dog Policies and Regulations
- Dog Exercise Areas
- Dog Impounding
- Reporting Cruelty to Dogs
- Adopt a Dog
- Dog Health and Vaccination
- Dog Exercise Park Etiquette
- De-Sex your dog
- Animals – Planning for Emergencies
- Complaints

Information Book for Dogs Classified As Dangerous

A copy of the author Pat Oliver's Manual entitled "Practical tips for puppy/dog Owners" is available to give to all dog owners which dogs are classified as dangerous.

Pat Oliver has more than 25 years' experience as a professional dog trainer; this book provides excellent basic training, obedience, nutrition and maintenance advice with easy to follow directions for dog training. Both owner and dog will benefit from the information Pat Oliver shares in this guidebook.



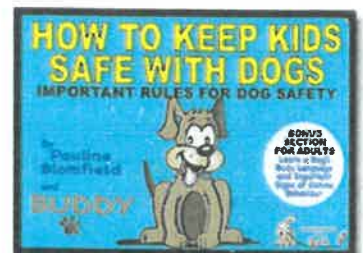
Keeping our Children Safe around Dogs

All pre-schools and primary schools (new entrant classes) in the Kawerau District were sent a copy of the books "How to Keep Kids Safe with Dogs" by Pauline Blomfield & Buddy, and "I Will Not Growl" by Pauline & Alan Blomfield.

Both books are about how to keep safe around dogs. These books can be shared as a read aloud picture book with young children or enjoyed and read alone by older children. With full colour illustrations teaching children important lessons.

Both books covers topics including dogs body language and important signs of canine behaviour.

It is hoped that the books will reduce the risk of dog attacks on children.



| Pre-School | |
|---|---------------------|
| Kawerau Pre-School Learning Centre | 56 River Road |
| Poipoia te Mokopuna Playgroup | 117 Onslow Street |
| Nga Ririki Early Learning Centre | 40 Ballance Street |
| Nga Purapura Hou Kohanga Reo Te Kohanga | 129 Valley Road |
| Putauaki Kindergarten | 10 Marshall Street |
| Tamariki Play Centre | 33 Galway Street |
| Te Akoranga Kindergarten | 44 Grey Street |
| Te Manaaki Educational Pre-School Trust | 22 Peter Lipa Drive |
| Tu Manako Kohanga Reo | 119 River Road |
| Te Urunga mai o Te Ra Kohanga Reo | 8 Ryder Place |
| Tu Whakaara o Tae Rautahi Kohanga Reo | 36-40 Grey Street |

| School – New Entrants | |
|---------------------------------------|------------------------|
| Kawerau Putauaki School | 87-89 Fenton Mill Road |
| Kawerau South School | 175-187 Onslow Street |
| Kura Kaupapa, Te Whata Tau O Putauaki | Galway Street |

7) Health & Safety

Health and Safety of staff is an ongoing top priority for Council. Staff were encouraged to report near misses and incidents, as well as developing better protocols for sharing knowledge of incidents and hazardous situations and people between Dog Control Staff and Contractors.

Animal Management will continuously review and improve health and safety procedures.

8) Dogs Rehomed

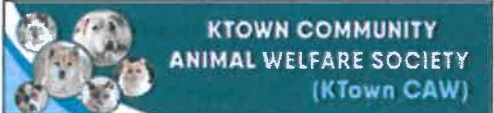
Staff continue to advertise all suitable dogs available for re-home through Councils facebook Adopt-a-Dog page.

Staff have also been working alongside rescue groups such as All Paws Count Murupara, Tokoroa Animal Rescue, Harmony & Hope Animal Rescue Trust and RRR Rescue, Revive, Rehome - Bay of Plenty to rehome dogs and puppies.

9) Dog Welfare Community Clinic

Animal Management staff are working with the KTown Community Animal Welfare Society to place more emphasis on the importance of de-sexing, in efforts to stem the flow of dogs entering shelters.

Planned activities include supporting Welfare group initiatives and enforcing the de-sexing of impounded dogs through its Dog Control Bylaw.



KTOWN COMMUNITY ANIMAL WELFARE SOCIETY (KTown CAW)

Dog Welfare Community Clinic

Saturday, 27th November 2021
10am to 12 noon
Ranfury Court, Kawerau

Kawerau residents with a Community Services Card or Gold Card (and their dogs) are invited to our FREE Dog Welfare Community Clinic



- 🐾 Free on site flea and worm treatment
- 🐾 Free on site microchipping for your dog or puppy
- 🐾 Free on site puppy and dog care advice
- 🐾 Free dog or puppy de-sexing vouchers. Note there is a limited number of free vouchers, but other assistance may be available

- All dogs and pups must remain on a lead.
- No entry to sick or dogs on heat.
- Owners are responsible for keeping control of and cleaning up after their pets.

Conditions apply

- Clinic is available to Kawerau residents only
- You must bring proof of address and a Community Services Card or Gold Card
- To qualify for a free de-sexing voucher, dogs must be present at the clinic and have no pre-existing health issues or skin diseases

This community clinic is proudly brought to you with assistance and funding from Vets4Pets & Kawerau District Council

The KTown Community Animal Welfare Society, Vets 4 Pets and the Kawerau District Council held a free Dog Welfare Community Clinic on 27 November 2021.

Services offered:

- Free puppy and dog care advice.
- Free flea and worm treatment.
- Microchips inserted free of charge.
- Free dog bedding and treats.
- Free de-sexing if owners held a Community Services or Gold Card.

10) Other Information

The DCO and contract rangers carried out regular daily patrols, during normal working hours and after hours, with specified targets for the number of patrols for the year.

During the year under review, 493 weekday and 365 after-hours (including specials) patrols (each of one hour's duration) were carried out.

PART 2 – STATISTICAL INFORMATION

STREET PATROLS

| | |
|---|------------|
| Street Patrols (office/day hours) | 493 |
| Street Patrols (after hours & including Specials) | <u>365</u> |
| Total | <u>858</u> |

REQUEST FOR SERVICES

| | |
|--|-------|
| Requests for Dog Control Services (Public) | 1,016 |
| a) DCO | 263 |
| b) In-House Statutory Incidents | 389 |
| c) Contractor – Afterhours Statutory Incidents | 364 |

INFRINGEMENTS/HEARINGS/PROSECUTIONS

| | |
|---|-----|
| Infringements | 176 |
| Infringements Waived (primarily diversions) | 105 |
| Hearings | 3 |
| Prosecutions | 0 |

STATUTORY INCIDENTS

| | |
|-------------------------------------|-------------------|
| Barking | 232 |
| Roaming | 366 |
| General | 84 |
| Fighting | 2 |
| Rush or Threaten | 23 |
| Attacks on Animals | 18 |
| Attack on Person (Physical Contact) | 5 |
| Contractor Instructions | 21 |
| Unaccounted for | 2 |
| <u>TOTAL</u> | <u>753</u> |

UTILISATION OF DOG POUND FOR 2021/2022

| | |
|---|-------------------|
| Dogs Impounded (Including 30 relinquished) | |
| Carried forward from 30/06/2021 | 11 |
| Claimed | 80 |
| Rehomed | 41 |
| Referred to SPCA | 0 |
| Destroyed | 69 |
| Caring for dogs from another TA | 9 |
| Misc (stolen, escaped, injured and pts) | 5 |
| Dogs remaining in pound at 30/06/2022 | 6 |
| <u>TOTAL</u> | <u>210</u> |

OVERALL BREEDS INVOLVED IN INCIDENTS

(As confirmed by DCO/Ranger, if not confirmed then a “*” next to the breed description will be entered, this is in-line with the NZIACO national records)

| Attack on person | | Attacks on Animals | | | Fighting | | Rush/Growl/Threaten | |
|--------------------------------------|---|--------------------------------|---|----------------------------|----------|---|---------------------|--|
| Breed Unknown* | 2 | Breed Unknown* | 5 | Breed Unknown* | 2 | Breed Unknown* | 5 | |
| Jack Russell x Aust Cattle | 1 | American Staffordshire Terrier | 2 | American Pit Bull Terrier* | 1 | Labrador Retriever | 2 | |
| Mastiff x Staffordshire Bull Terrier | 1 | Bull Mastiff | 2 | | | Siberian Husky | 1 | |
| Neapolitan Mastiff | 1 | Staffordshire Bull Terrier | 1 | | | Rhodesian Ridgeback x American Pit Bull Terrier * | 1 | |
| | | Rottweiler* | 3 | | | American Pit Bull Terrier * | 1 | |
| | | Bull Mastiff * | 1 | | | Labrador Retriever x | 1 | |
| | | Rottweiler | 1 | | | Labrador Retriever x Shar Pei | 1 | |
| | | American Pit Bull Terrier | 2 | | | Bichon Frise x | 1 | |
| | | Labrador Retriever x | 2 | | | Crossbreed | 1 | |
| | | Japanese Spitz | 1 | | | German Shepherd | 1 | |
| | | Rhodesian Ridgeback * | 1 | | | Dachshund x Bull Terrier | 1 | |
| | | | | | | Crossbreed * | 1 | |
| | | | | | | American Bulldog x | 1 | |
| | | | | | | American Bulldog | 1 | |
| | | | | | | Staffordshire bull terrier x whippet | 1 | |
| | | | | | | American Pit Bull Terrier | 1 | |
| | | | | | | American Bulldog* | 1 | |
| | | | | | | Mastiff | 2 | |
| | | | | | | Bulldog * | 1 | |
| | | | | | | Bull Mastiff x * | 4 | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Some incidents involved more than one dog

Microchipped Dogs:**Register****1477**

Menacing (issued for the month):**Register Tot 68**Menacing under s33C i.e. by Schedule 4 Breed **Total**

To Date 56

Menacing under s33A(1)(b)(i) i.e. by Behaviour **Total**

To Date 8

Menacing under s33A(1)(b)(ii) i.e. by Breed **Total**
CharacteristicsTo Date 4

Dangerous (issued for the month):**Register Tot 3**Dangerous by Owner Conviction under s31(1)(a) **Total**

To Date 0

Dangerous by Sworn Evidence s31(1)(b) **Total**

To Date 3

Dangerous by owner Admittance in Writing **Total**
s31(1)CTo Date 0

Disqualified Owner (for the month):**Register Tot 0**Disqualified under Section 25(1)(a) – (3x Inf) **Total**

To Date 0

Disqualified under Section 25(1)(b) – (Conviction) **Total**

To Date 0

Disqualified under Section 25(1)(c) – (Conviction) **Total**
under Animal Welfare Act etc.To Date 0

Probationary Owners (for the month):**Register Tot 0**Probationary under Section 21 **Total**

To Date 0

Probationary under Section 21(1) Other Acts **Total**To Date 0


Lisa Singfield**Team Leader – Animal Control & Compliance**
Michaela Glaspey**Group Manager, Regulatory & Planning**

**The Ordinary Meeting of the Kawerau District Council
will be held on Tuesday, 26 July 2022
in the Concert Chambers commencing at 9.00am**

AGENDA

Apologies

Leave of Absence

Opening Prayer

Public Forum

Declarations of Conflict of Interest

1 CONFIRMATION OF COUNCIL MINUTES

1.1 Ordinary Council – 28 June 2022

Pgs. 1 - 7

Recommendation

That the minutes of the Ordinary Council Meeting held on 31 May 2022 be confirmed as a true and accurate record.

2 RECEIPT OF COMMITTEE MINUTES

2.1 Regulatory and Services Committee – 12 July 2022

Pgs. 9 - 10

Recommendation

That the Minutes of the Regulatory and Services Committee meeting held on 12 July 2022 be confirmed as a true and accurate record.

3 Action Schedule (101120)

Pgs. 11 - 13

Recommendation

That the updated Action Schedule of resolutions/actions requested by Council be received.

4 His Worship the Mayor's Report (101400)

Pg. 15

Recommendation

That His Worship the Mayor's report for the period Wednesday 22 June 2022 to Tuesday 19 July 2022 is received.

5 Dog Control (Team Leader, Animal Control and Compliance) (307000)

Pgs. 17 - 26

Attached is a report on Dog Control – Policy and Practices.

Recommendation

1. *That the report “Dog Control – Policy and Practices” be received.*
2. *That Council Adopts and publicly notifies the Dog Control – Policy and Practices Report for the 2021 / 2022 year and forwards a copy to the Secretary, Department of Internal Affairs.*

6 Exclusion of the Public

Recommendation

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. **Request for Rent Reduction – Kawerau Sports Club**
2. **Process required to Complete the Legalisation of East Bank Road**

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

| General Subject of the matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|--|---|
| 1. <i>Request for Rent Reduction – Kawerau Sports Club.</i> 2. <i>Process Required to Complete the Legalisation of East Bank Road.</i> | <i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i> | <i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)</i> |

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

R B George
Chief Executive Officer