



**The Ordinary Meeting of the
Kawerau District Council will be held
on Tuesday, 27 September 2022
in the Council Chambers
commencing at 9.00am**

AGENDA

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**Minutes of the Ordinary Meeting of the Kawerau District Council
held on Tuesday 30 August 2022
in the Council Chamber commencing at 9.00am**

Present: His Worship the Mayor M J Campbell
Deputy Mayor F K N Tunui
Councillor B J Julian
Councillor C J Ion
Councillor D Sparks
Councillor S Kingi (arrived at 9.04am)
Councillor W Godfery
Councillor A Rangihika
Councillor R G K Savage

In Attendance: Chief Executive Officer (R George)
Group Manager, Operations and Services (H van der Merwe)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Finance & Corporate Services (P Christophers)
Economic and Development Manager (L Barton)
Communications Manager (T Humberstone)
Administration Officer (T Barnett)

Apologies

No apologies were received.

Leave of Absence

No leave of absence were received.

Opening Prayer

Pastor Kingi opened the meeting with a prayer.

Public Forum

No public forum was heard.

Declarations of Conflict of Interest

No declarations of conflict of interest were received.

1 CONFIRMATION OF COUNCIL MINUTES

1.1 Ordinary Council – 26 July 2022

Resolved

Councillors Julian / Sparks

That the minutes of the Ordinary Council Meeting held on 26 July 2022 be confirmed as a true and accurate record.

2 RECEIPT OF COMMITTEE MINUTES

2.1 Audit and Risk Committee – 9 August 2022

Resolved

His Worship the Mayor / Councillor Rangihika

That the Minutes of the Audit and Risk Committee meeting held on 9 August 2022 be confirmed as a true and accurate record.

2.2 Regulatory and Services Committee – 16 August 2022

Resolved

Deputy Mayor Tunui / Councillor Sparks

That the Minutes of the Regulatory and Services Committee meeting held on 16 August 2022 be confirmed as a true and accurate record.

3 Action Schedule (101120)

Action item:

Communications team to put more information out to the public about how residents pay the Regional Bay of Plenty Rates.

Resolved

Deputy Mayor Tunui / Councillor Sparks

That the updated Action Schedule of resolutions/actions requested by Council is received.

4 His Worship the Mayor's Report (101400)

Resolved

His Worship the Mayor / Deputy Mayor Tunui

That His Worship the Mayor's report for the period Wednesday 20 July 2022 to Tuesday 23 August 2022 is received.

5 Review of Council's Sensitive Expenditure Policy (Group Manager, Finance & Corporate Services) (110820)

Council discussed the report "Review of Council's Sensitive Expenditure Policy".

Resolved

Councillors Julian / Ion

1. *That the report "Review of Council's Sensitive Expenditure Policy" is received.*
2. *That Council approves the updated Sensitive Expenditure Policy (including any further amendments).*

6 Alcohol Control Bylaw – Submissions received (Group Manager, Regulatory & Planning) (320100)

Council discussed the report "Alcohol Control Bylaw – Submissions received".

Action item:

Group Manager, Regulatory and Planning to formally reply to Mr. Haydn Parks in regards to his submission.

Resolved

Councillors Ion / Kingi

1. *That the report "Alcohol Control Bylaw – Submissions received" is received.*
2. *That Council received the submissions to the consultation document for proposed Alcohol Control Bylaw.*

7 Elected Members' Remuneration 2022/23 (Group Manager, Finance & Corporate Services) (101310)

Council discussed the report "Elected Members' Remuneration 2022/23".

Resolved

His Worship the Mayor / Councillor Sparks

That the report "Elected Members' Remuneration – 2022/23" is received.

8 Capital Projects 2021-22 (Group Manager, Finance & Corporate Services) (101310)

Council discussed the report "Capital Projects 2021-22".

Resolved

Councillors Julian / Kingi

1. *That the report "Capital Projects 2021-22" is received.*
2. *That Council roll over the following amounts to the 2022-23 financial year:*

i. 402515 015 Lane Realignment	\$160,000
ii. 402601 001 Stormwater Renewals	\$140,000
iii. 403001 007 Refurbish Pump System	\$200,000
iv. 403520 004 Milliscreen Replacement	\$ 60,000
v. 403520 011 WWTP Upgrades and Repairs	\$145,000
vi. 404031 001 Pool Club Rooms	\$110,000

vii. 404031 016 Pool Fences	\$ 50,000
viii. 404035 020 Rec Centre Roof	\$ 60,000
ix. 405064 020 District Offices	\$140,000

3. That the Council approves the additional expenditure:

x. 403520 002 Reticulation Replacement	\$ 62,639
xi. 404031 061 Pools Office building	\$ 93,254

9 Exclusion of the Public

Resolved

Deputy Mayor Tunui / Councillor Ion

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. Confirmation of Confidential Council Minutes – 26 July 2022

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

General Subject of the matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Confirmation of Confidential Council Minutes – 26 July 2022.	Maintain the effective conduct of public affairs through the free and frank expression of opinions.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

Meeting closed 10.18am

M J Campbell

Mayor

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**Minutes of the Extraordinary Meeting of the Kawerau District Council
held on Tuesday 13 September 2022
commencing at 10.15am**

Present: His Worship the Mayor M J Campbell (Chair)
Deputy Mayor F K N Tunui
Councillor W Godfery
Councillor C J Ion
Councillor B Julian
Councillor Kingi
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks

In Attendance: Chief Executive Officer (R George)
Group Manager, Finance and Corporate Services (P Christophers)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (H van der Merwe)
Communications Manager (T Humberstone)
Acting Economic and Community Development Manager (L Barton)
Customer Services Officer (L Kerei)

Apologies

No apologies were received.

Declarations of Conflict of Interest

No conflicts of interest were declared.

Opening Prayer

His Worship the Mayor opened the meeting with a prayer.

1 Application for Tranche 1 Better Off Funding (Group Manager, Operations and Services) (407000)

Resolved

Deputy Mayor Tunui / Rangihika

- 1. Council resolved the report "Application for Tranche 1 Better Off Funding" be deferred until 27 September 2022.*

2 Maurie Kjar Swimming Pool Complex – Parking Area (Group Manager, Operations and Services) (407000)

Council discussed the report on the Maurie Kjar Swimming Pool Complex – Parking Area

Resolved

Councillor Kingi / Rangihika

- 1. That the report "Maurie Kjar Swimming Pool Complex – Parking Area" is received.*
- 2. That Council resolves the resealing of the swimming pool parking area be completed in the 2022/23*

financial year.

3. That Council approves up to \$60,000 to be funded from depreciation reserves.

3 Maurie Kjar Swimming Pool Complex – Learners Pool (Group Manager, Operations and Services) (407000)

Council discussed the report on the Maurie Kjar Swimming Pool Complex – Learners Pool

Resolved

Councillor Ion / Deputy Mayor Tunui

- 1. That the report “Maurie Kjar Swimming Pool Complex – Learners Pool” is received.*
- 2. That Council approves the coating of the learners pool.*
- 3. That Council approves \$25,000 of depreciation reserves for this work to be funded from depreciation reserves.*

Meeting closed 10.48am

M J Campbell

Mayor

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KAWERAU DISTRICT COUNCIL

**The Meeting of the Community Grant Committee
was held on Tuesday, 30 August 2022 in the
Council Chambers commencing at 1.30pm**

Present: Councillor B J Julian - Chair
Councillor A Rangihika
Councillor R G K Savage
Councillor W Godfery
Councillor D Sparks

In Attendance: P Christophers (Manager, Finance & Corporate Services)
T Barnett (Administration Officer)

Apologies:

No apologies were received.

Declarations of Conflict of Interest:

Councillor Rangihika declared a conflict of interest in the Kawerau Golf and Squash Club, to which he is member.

1. Confirmation of the Community Grant Committee Minutes – 5 October 2021

Resolved

Councillors Sparks / Savage

That the minutes of the Community Grant Committee meeting held on 5 October 2021 are confirmed as a true and accurate record.

2. Community Grants 2020/21 – Accountability Records

The Committee considered completed Accountability Records from:

1. Kawerau Community Patrol
2. Alzheimer's EBOP
3. Parkinson's New Zealand
4. Kawerau Golf and Squash Club
5. Budget Advisory Service (Rangitaiki) Inc
6. Kawerau Seniors Forum
7. K-Town C.A.W
8. Kawerau Blue Light Ventures
9. Epilepsy Association
10. EBOP Hospice Shop

Resolved

Councillor Julian / Godfery

That the Accountability Records information is received.

3. Applications for Community Grants 2022/23 (502740)

The Committee discussed a report tabled by Group Manager, Finance & Corporate Services.

Resolved

Councillors Sparks / Savage

That the report "Applications for Community Grants 2022/23" is received.

4. Correspondence from Whakatane Kiwi Trusts Shelley Bremner – Co-Chair

A letter was received from Whakatane Kiwi Trust, asking for an extension on their grant received in the last round of funding, 5 October 2021.

Resolved

Councillors Godfery / Rangihika

1. *That the letter from Shelly Bremner, Co-Chair for Whakatane Kiwi Trust be received.*
2. *That an extension be granted for the funding received on 5 October 2021.*

5.1 Parkinson's New Zealand

Amount requested: \$3000.00 (GST exclusive)

Purpose: Parkinson's Field Support Program

Resolved

Councillors Godfery / Sparks

That an amount of \$1500.00 excluding GST be approved.

5.2 Kawerau Community Menzshed

Amount requested: \$771.50 (GST exclusive)

Purpose: Insurance for tools and liability

Resolved

Councillors Sparks / Rangihika

That an amount of \$771.50 excluding GST be approved.

5.3 Eastbay Reap (for Kawerau Playgroup)

Amount requested \$3,000.00 (GST exclusive)

Purpose: To build a new perimeter fence around the playgroup area

Resolved

Councillors Julian / Godfery

That an amount of \$ 3,000.00 excluding GST be approved.

5.4 Central Kids (for Te Akoranga Kindergarten)

Amount requested \$3,000.00 (GST exclusive)

Purpose: To purchase sensory resources for children

Resolved

Councillors Sparks / Julian

That an amount of \$3,000.00 excluding GST be approved.

5.5 Alzheimer's Society EBOP

Amount requested \$3,450.00 (GST exclusive)

Purpose: Delivery of dementia services for family/whanau

Resolved

Councillors Sparks / Savage

That the amount for \$2,000.00 excluding GST is approved.

5.6 Kawerau Blue Light Ventures Inc

Amount requested \$3,000 (GST exclusive)

Purpose: To provide activities for our Rangatahi/Tamariki

Resolved

Councillors Godfery / Rangihika

That an amount of \$2,000.00 excluding GST be approved.

5.7 EBOP Hospice Shop

Amount requested \$3000.00 (GST exclusive)

Purpose: Contribution towards annual rent for Hospice shop in Kawerau

Resolved

Councillors Sparks / Godfery

That an amount of \$1500.00 excluding GST be approved.

5.8 KADAP

Amount requested \$2220.00 (GST exclusive)

Purpose: Help with costs associated for functions and events for the elderly

Resolved

Councillors Savage / Rangihika

That an amount of \$1800.00 excluding GST be approved.

5.9 K-Town C.A.W

Amount requested: \$3,000.00.(GST exclusive)

Purpose: Dog de-sexing, flea and worm day

Resolved

Councillors Savage / Rangihika

That an amount of \$1500.00 excluding GST be approved.

Councillor Rangihika left the meeting at 1.33pm

5.10 Kawerau Golf and Squash Club

Amount requested: \$2211.42 (GST exclusive)

Purpose: To purchase a TV and upgrade 3 tee block areas

Resolved

Councillors Savage / Godfery

That an amount of \$1300.00 excluding GST be approved.

Councillor Rangihika returned to the meeting 1.42pm

5.11 Victim Support

Amount requested: \$3,000.00 (GST exclusive)

Purpose: Volunteer support worker program

Resolved

Councillors Sparks / Rangihika

That an amount of \$1500 excluding GST be approved.

5.12 Kawerau Kickboxing and Muay Tai

Amount requested: \$2058.29 (GST exclusive)

Purpose: New equipment drive

That the application for of \$2058.29 excluding GST be declined.

5.13 Kawerau Fitness Centre

Amount requested \$3000.00 (GST exclusive)

Purpose

New Equipment

Resolved

Councillors Savage / Julian

That an amount of \$2000.00.00 excluding GST is approved.

Meeting closed at 3.37pm

B J Julian

Chairperson

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**Minutes of the Regulatory & Services Committee
held on Tuesday, 13 September 2022
commencing at 9.00am**

Present: Councillor C J Ion (Chairperson)
His Worship the Mayor M J Campbell
Deputy Mayor F K N Tunui
Councillor B Julian
Councillor S Kingi
Councillor W Godfery
Councillor A Rangihika
Councillor R G K Savage
Councillor D Sparks

In Attendance: Chief Executive Officer (R George)
Group Manager, Finance and Corporate Services (P Christophers)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (H van der Merwe)
Communications Manager (T Humberstone)
Acting Economic and Community Development Manager (L Barton)
Customer Services Officer (L Kerei)

Apologies

No apologies were received.

Declarations of Conflict of Interest

No conflict of interest was declared.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (340000)

The Committee discussed a report covering Planning, Compliance and Capability activities for the month of August 2022.

Action Items:

Background information on both Ms J D Moorhead and Mr R S Miller, Committee Members of the Alcohol Regulatory and Licensing Authority (ARLA) to be provided in the next monthly report.

Resolved

Councillors Kingi / Rangihika

That the report on Regulatory and Planning Services activities for the month of August 2022 is received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of August 2022.

Action Items:

Email Elected Members regarding discussion on purchase of Tipper Truck.

Resolved

Councillors Savage / Julian

That the report from the Group Manager, Finance and Corporate Services for the month of August 2022 is received.

3 Monthly Report - Operations and Services (440000)

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of August 2022.

Action Items:

That staff present at a workshop on 20 September 2022 the current and proposed CCTV camera system, and the New Zealand Police attend.

Resolved

Councillors Ion / Godfery

That the report from the Group Manager, Operations and Services for the month of August 2022 is received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

The Committee discussed a report from the Economic and Community Development Manager covering economic and community activities for the month of August 2022.

Action Items:

Economic and Community Development Manager to provide Council with a date when the Bert Hamilton Hall repairs will commence.

That regular hirers of the Bert Hamilton Hall are informed about the maintenance on the Bert Hamilton Hall.

Economic and Community Development Manager to ensure a letter of gratitude is sent to the guest speakers of the Kawerau Young Achievers Awards.

Resolved

His Worship the Mayor / Deputy Mayor Tunui

That the report from the Economic and Community Development Manager for the month of August 2022 is received.

Meeting closed at 10.11am

C J Ion
Chairperson

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Action Schedule

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Completion Date
A&R 04.02.20	Council's Risk Maturity - Improvement Programme Arrange KPMG to review Council's Risk Management Maturity profile once the tasks in progress / underway are completed.	GM F&CS	In Progress	Council has completed all areas recommended for improvement and will be engaging a consultant to further assess Council's risk maturity. Staff are currently investigating different providers of this service.	December 2022
Council 26.05.20	Results of 2020 NRB Survey (Community Satisfaction Survey) Elected Members agreed to review the way in which Council engages community satisfaction.	C&EM	Pending	In parallel with seeking feedback from other Councils, staff are reviewing vendors and alternative methods of measuring community satisfaction (which is currently surveyed every three years) and also the monthly surveys.	November 2022
Council 28.06.22	His Worship the Mayor's Report The cemetery records to be moved from the toilet block area to another area of the cemetery. lwi consultation needs to be organised for the Civil Defence Emergency Management (CDEM) drop in centre at the i-Site and the Spatial Plan.	GM O&S GM R&P	In Progress In Progress	A solution is being evaluated / developed. lwi consultation regarding the Spatial Plan is an ongoing matter that the Spatial Plan Working Group and Leadership Group are trying to address. This will be ongoing throughout the project. Staff will confirm what lwi consultation is required regarding the CDEM drop-in Centre and update Elected Members.	November 2022 Ongoing

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Completion Date
R&S 12.07.22	<p>Monthly Report – Finance and Corporate Services</p> <p>Information to be provided for the Community Update Newsletter for public awareness regarding the collection of Bay of Plenty Regional Council Rates from now until August.</p> <p><u>30.08.22 - Action Schedule</u></p> <p>Communications Team to put more information out to the public about how residents pay their Bay of Plenty Regional Council Rates.</p>	C&EM	In Progress	<p>Changes to the collection of BOPRC rates are being promoted via:</p> <ul style="list-style-type: none"> - Council website (continually) - Council social media channels (weekly); - KDC Rates Instalment 1 notice; - Community Update Newsletter on 5 and 19 August; 4 April and 19 September - Reception TV slideshow (continually) 	October 2022 (following the 20 October rates due date)
Council 26.07.22	<p>Action Schedule</p> <p>Investigate the holes at the entrance to the driveway on Islington Street that leads to the carpark at the back of the shops.</p>	GM O&S	In Progress	Staff are following up and will provide an update to Elected Members.	September 2022
R&S 16.08.22	<p>Monthly Report - Finance and Corporate Services</p> <p>Report on Waste Management fees to be presented to Council.</p> <p>Dates for next Creative New Zealand Grants Scheme meeting to be confirmed.</p>	GM O&S GM F&CS	In Progress Pending	<p>Staff are preparing a report to Council.</p> <p>Meetings will be determined in conjunction with the new chair of the Creative NZ Committee following Council elections.</p>	September 2022 October 2022
R&S 16.08.22	<p>Monthly Report - Operations and Services</p> <p>Opus report to be made available to the Disability Group.</p>	GM O&S	In Progress	Staff are evaluating and will provide a report to the Disability Group.	September 2022

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Completion Date
R&S 16.08.22	Funding applications – Christmas in the Park (CITP) 2022 The Committee requested that a letter of acknowledgement be sent to Chris Powley.	ECDM	Pending	A letter will be arranged once funding applications have been processed and funders have indicated level of approval. Funding update: NZCT has been submitted, Trust Horizon expected completion by end of September.	
R&S 13.09.22	Monthly Report - Regulatory and Planning Services Background information on both Ms J D Moorhead and Mr R S Miller, Committee Members of the Alcohol Regulatory and Licensing Authority.	GM R&P	In Progress	I have gone back to ARLA requesting further information and attempting to find information online.	September 2022
R&S 13.09.22	Monthly Report - Finance and Corporate Services CEO to send an email to Elected Members when the proposal of the Isuzu Tipper Truck from Shorland & Co Ltd was requested to the Elected Members.	CEO	In Progress		September 2022
R&S 13.09.22	Monthly Report - Operations and Services Group Manager, Operations and Services to present a report for CCTV footage to Council at the 20 September 2022 Workshop with the urgency for New Zealand Police to attend.	GM F&CS		A workshop was held with on Tuesday 20 th September with Police attending. A further workshop to be held following meetings with stakeholders and adding additional cameras requested.	

R&S 13.09.22	Monthly Report - Economic and Community Development Economic and Community Development Manager 1. to provide Council with a date when the Bert Hamilton Hall repairs will commence. 2. to communicate to regular hirers of the Bert Hamilton Hall about the maintenance on the Hall. 3. to organise a letter of gratitude to be sent to the guest speakers of the Kawerau Young Achievers Awards.	ECDM	In Progress	1. Awaiting engineering report to determine next course of action. 2. A letter will be sent to regular users and initial comms placed in latest newsletter explaining next course of action. 3. Letter completed, scheduled to be circulated by end of September.
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OC: Ordinary Council EC: Extraordinary Council A&R: Audit & Risk Committee R&S: Regulatory & Services Committee
 GMF&CS: Group Manager, Finance & Corporate Services GMO&S: Group Manager, Operations & Services
 GMR&P: Group Manager, Regulatory & Planning C&EM: Communication & Engagement Manager
 ECDM: Economic & Community Development Manager

Completed Items

Meeting Date	Action	Comments
R&S 12.07.22	Monthly Report – Regulatory and Planning Information to be provided for the Community Update Newsletter for public awareness regarding the Civil Defence Emergency Management (CDEM) drop in centre at the i-Site.	Information on the CDEM drop-in Centre was placed in the July Community Update Newsletter.
Council 30.08.22	Alcohol Control Bylaw – Submissions received Group Manager, Regulatory and Planning to formally reply to Mr Haydn Parks in regards to his submission.	Mr Haydn Parks was contacted and a formal letter will follow.

Meeting Council
Meeting Date: 27 September 2022
Subject: His Worship the Mayor's Report
File No. 101400

1 **Purpose**

The purpose of this report is to outline meetings, functions and events that I have hosted, attended and/or participated in from the period Wednesday, 24 August to Tuesday 20 September 2022.

August

- Meeting with Janine Smith and Sam Buckle of Ministry for the Environment regarding resource management reform, Western BOP District Council
- Meeting with Audit New Zealand
- Catch-up with Labour MP Hon Kiritapu Allan
- Kawerau Young Achiever Awards
- Monthly Council Meeting
- Monthly Hui with Tuwharetoa Kaumatua, Te Haukakawa (Boycie) Te Rire

September

- Interview with Garth Bray of Fair Go
- Opening of Kawerau Bowls
- Morning Tea with Kawerau Friendship Group
- Bay of Plenty Mayoral Forum meeting with Hon Minister David Parker, via Zoom
- Catch-up with Porritt Glade Residents
- Monthly Regulatory & Services Committee Meeting
- Hui with Tuwharetoa Mai Kawerau ki te Tai Settlement Trust
- Hui with Tuwharetoa and Kawerau Kaumatua, Te Haukakawa (Boycie) Te Rire, Te Amorangi (Graham) Te Rire and Waraki (Gary) Te Ruki.
- Eastern Bay of Plenty Joint Committee Meeting, Whakatane
- Mayor Steve Chadwick and Deputy Mayor Dave Donaldson's Farewell, Rotorua Lakes Council
- Regional Transport Committee, Tauranga
- Council Workshop

2 **RECOMMENDATION**

That His Worship the Mayor's report for the period Wednesday, 24 August to Tuesday 20 September 2022 be received.



Malcolm Campbell, JP
Mayor

Meeting: Council

Meeting Date: 27 September 2022

Subject: Annual Plan Performance for the twelve months ended 30 June 2022

File No.: 110400

1 **Purpose**

The purpose of this report is to review and compare Council's actual financial and non-financial performance for the year to 30 June 2022 with the Long Term Plan for 2021/22.

Comments are provided where expenditure/revenue has varied from the budget, and the performance target is not achieved for the year.

The final results, following review by Council's auditors, are likely to differ from these results.

2 **Financial Performance**

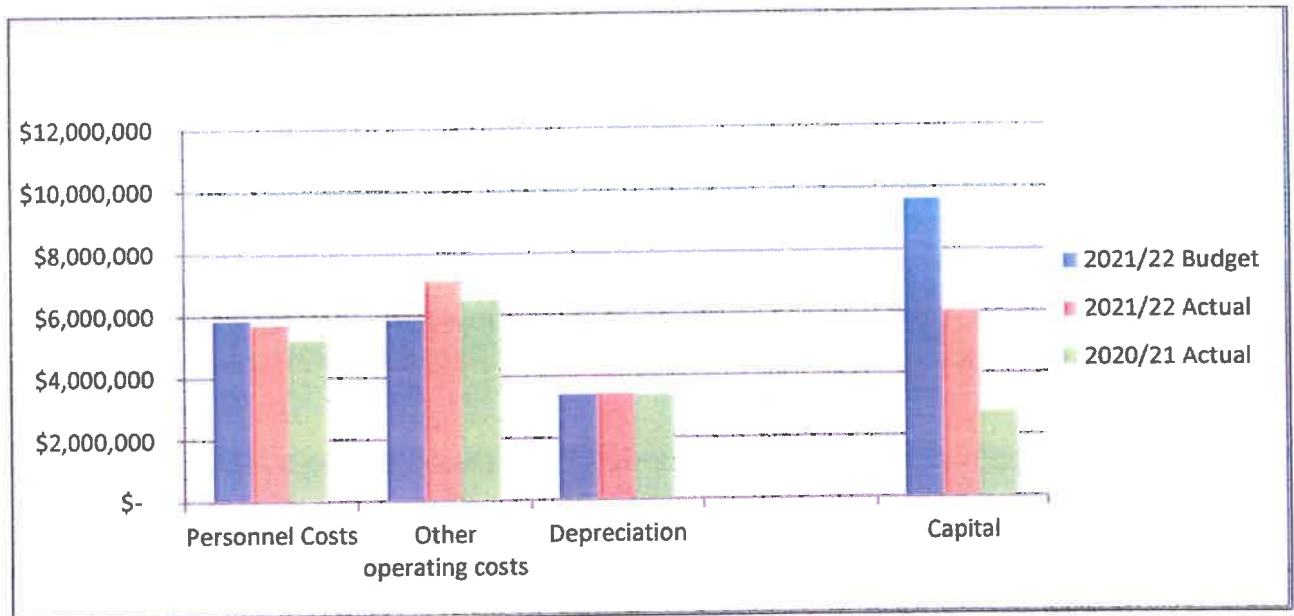
2.1 **Statement of Comprehensive Revenue and Expense**

The following table shows Council's financial performance for the year compared to the adopted annual budget. The capital budget for 2021/22 was amended to include the carried forward figures as well as any budget amendments approved by Council.

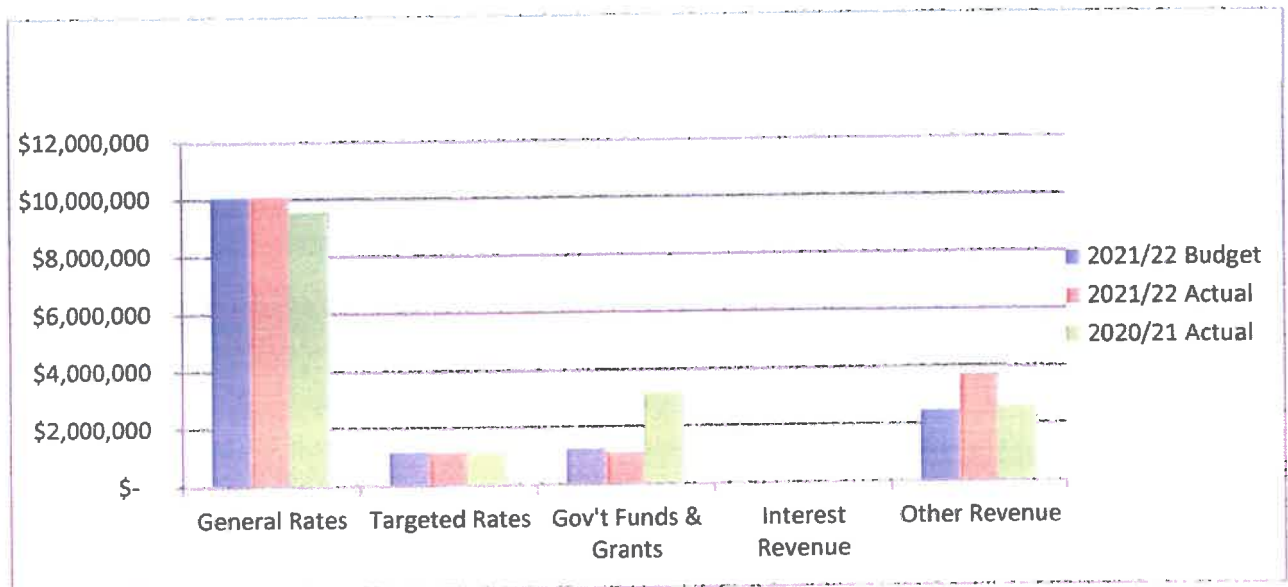
	Adopted Budget	Actual 30-6-2022	Comments
Revenue:	\$	\$	
Rates	11,244,050	11,294,796	
Subsidies and Grants	1,241,850	1,104,513	3 roading projects delayed
Interest Revenue	16,990	16,770	
Fees and Charges	2,400,300	3,635,180	Includes section sales & additional refuse fees
Other Revenue	70,000	51,020	Petrol Tax
Total Revenue	14,973,190	16,102,279	
Expenditure:			
Personnel Costs	5,868,230	5,698,470	Some staff vacancies
Depreciation	3,238,240	3,423,420	
Finance Costs	28,980	1,472	
Other Expenses	5,945,730	7,105,998	Additional expenditure for refuse disposal, MTFJ & asbestos disposal
Total Expenditure	15,081,180	16,229,360	
Surplus (Deficit)	(107,990)	(127,081)	
	Revised Budget	Actual 30-6-2022	
Capital	9,610,450	6,016,916	

Council's expenditure and revenue for the year are shown in the graphs below, compared to the budget and expenditure/revenue for 2021/22.

Expenditure to 30 June 2022



Revenue to 30 June 2022



2.2 Statement of Financial Position

The following shows Council's financial position at 30 June 2022 compared to the budget. The financial position does not include all the final accruals for receivables and payables.

	Budget @ 30/6/2022	Actual at 30 June 2022	Comments
Assets:			
Current assets:			
Cash & cash equivalents	\$4,839,694	\$3,666,724	
Receivables	\$1,736,730	\$1,817,951	
Inventories	\$778,550	\$1,305,973	Includes residential developments
Non-current assets:			
Property, plant and equipment	\$71,417,175	\$84,888,716	
Intangible assets	\$58,070	\$40,389	
Other financial assets	\$36,250	\$36,252	
Total Assets	\$78,866,469	\$91,756,005	
Liabilities:			
Current liabilities:			
Payables, provisions & employee benefits	\$3,560,676	\$2,856,497	
Borrowing	\$16,500	\$5,044	
Non-current liabilities:			
Provisions & employee benefits	\$214,189	\$206,604	
Borrowing	\$2,040,420	\$0	
Total Liabilities	\$5,831,785	\$3,068,145	
Ratepayers Equity	\$73,034,684	\$86,249,667	
Total liabilities & ratepayers equity	\$78,866,469	\$89,317,812	

2.3 Statement of Cashflow

The cashflow statement shows a decrease of \$950k in Council's cash position at 30 June 2022.

	Budget @ 30/6/2022	Actual to 30 June 2022	Comments
Cashflow from operating activities:			
Rates	\$11,250,300	\$11,323,140	
Subsidies	\$1,241,850	\$1,304,513	
Fees & Charges	\$2,464,357	\$3,063,874	
Interest Received	\$16,990	\$17,038	
Payments to suppliers and employees	\$(11,593,013)	\$(13,875,257)	
Interest paid on debt	\$(28,980)	\$(1,471)	
Net cashflow from Operations	\$3,351,504	\$1,831,837	
Net cashflow from investing:			
Disposal of Assets/Contributions	\$3,500,000	\$3,165,000	10 x retirement units
Property, Plant & Equipment purchase (less asset disposals)	\$(9,530,450)	\$(5,936,916)	
Net cashflow from investing:	\$(6,030,450)	\$(2,771,916)	
Net cashflow from financing:			
Loans raised	2,056,000	0	
Debt repayment	\$(19,000)	\$(9,828)	
Net cash inflow/(outflow)	\$1,897,054	\$(949,907)	
Opening balance (1/7)	\$2,942,640	\$4,616,631	
Closing cash balance	\$4,839,694	\$3,666,724	

3 Non-Financial Performance

The following is a summary of the non-financial targets performance to date:

Activity	2021/22 No. of Targets	Achieved	2020/21 Achievement Rate
Democracy	3	1	80%
Economic & Community Development	5	4	86%
Environmental Services (excludes N/As)	13	7	56%
Roading (including Footpaths)	7	3	50%
Stormwater	3	3	100%
Water Supply	12	11	75%
Wastewater	7	5	57%
Solid Waste Management	2	1	100%
Leisure and Recreation	14	8	63%
TOTAL	66	43	68%

4 Capital Expenditure

The following is Council's capital budget (excluding carry forwards and amendments) and expenditure for the year.

Activity	2021/22 Budget	Actual	Comments
Economic & Community Development	\$1,831,400	\$1,572,833	Residential developments – Porritt Glade
Environmental Services	\$720,000	\$20,977	Dog Pound building
Roading	\$1,175,960	\$652,402	3 projects delayed
Stormwater	\$221,400	\$21,000	Pipe renewal - delayed
Water Supply	\$2,293,000	\$1,351,447	Pipe renewal - delayed
Wastewater	\$1,075,000	\$950,799	WW pipe renewals
Solid Waste	\$23,000	\$14,450	Includes Recycle Shed
Leisure & Recreation	\$1,860,340	\$1,166,827	Pool & Library renewals
Plant, Depot and Office	\$410,350	\$266,181	New plant/vehicles, PCs & office building
Total	\$9,620,450	\$6,016,916	

5 RECOMMENDATION

That the report "Annual Plan Performance for the year ended 30 June 2022" be received.



Peter Christophers, BBS, ACA
Manager, Finance & Corporate Services

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ACTIVITY GROUP 1: DEMOCRACY

Funding Impact Statement

	Budget	Actual	
Operating funding – Rates & Charges (A)	\$703,773	\$1,009,926	
Applications of operating funding – Staff & Suppliers (B)	\$686,790	\$1,038,653	Includes MTFJs expenditure and funding
Surplus (deficit) of operating funding (A - B)	\$16,983	\$(28,727)	
Sources of capital funding (C)	0	0	
Less (D):			
Renewals/capital	0	0	
Increase/(decrease) in reserves	\$16,983	\$(28,727)	
Surplus (deficit) of capital funding (C - D)	\$(16,983)	\$28,727	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Financial management is prudent, effective and efficient.	Percentage completion of the annual work programme.	>90%	Not achieved	There are 34 significant projects in the annual work programme and 17 were completed by 30 June 2022.
Council informs the Community about key issues and activities.	Number of newsletters.	At least 20	Achieved	22 newsletters were published during 2021/2022
Council encourages the Community to contribute to Council decision-making.	Provision of a public forum at public Council and Committee meetings.	Every meeting	Not achieved	Public forums have not been provided for council and committee meetings due to COVID restrictions.

ACTIVITY GROUP 2: ECONOMIC AND COMMUNITY DEVELOPMENT

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,928,561	\$2,347,734	Proceeds from section sales
Applications of operating funding – Staff & Suppliers (B)	\$1,881,220	\$2,519,637	Additional expenditure for asbestos removal
Surplus (deficit) of operating funding (A - B)	\$47,341	\$(171,903)	
Sources of capital funding (C)	\$3,500,000	\$3,165,000	Proceeds from unit sales (x10)
Less (D):			
Renewals/capital	\$1,831,400	\$1,572,823	Development of retirement village (6 units)
Increase/(decrease) in reserves	\$1,715,941	\$1,420,264	
Surplus (deficit) of capital funding (C - D)	\$(47,341)	\$171,903	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Economic Development				
Council is actively involved in the Eastern Bay of Plenty Regional Economic Development Agency.	Representation at Trustee Meetings.	Representation at 90% of Trustee meetings.	Achieved	CEO has attended all trustee meetings.
Council provides a local information centre.	Number of days open each year.	At least 360 days.	Achieved	The i-SITE was open 364/365 days.
Council encourages positive perceptions of Kawerau by supporting local events.	At least 1 event ¹ held per month from February to December.	At least 1 event held per month from February to December.	Not achieved	Due to COVID restrictions under the traffic light system there were no events held in December but staff assisted with vaccination clinics during this period.
Council supports young people to develop skills and attitudes needed to take a positive part in society.	Youth Council in place.	Annual appointments made.	Achieved	Youth Council appointed April 2022 and sworn in.
	Satisfaction with youth council collaboration from collaborating groups	>78% satisfaction	Achieved	Survey of collaborating groups undertaken in May/June 2022 (satisfaction > 78%).

¹ An 'event' is a public gathering of people for a distinctly defined celebratory, educational, commemorative or exhibition purpose. It occurs for a limited time and may be repeated on a cyclical basis (e.g. annually) but is not regularly scheduled (e.g. regular organised Saturday sport, a series of regular meetings, or ongoing gallery or commercial art exhibitions). Conferences are also considered to be events.

ACTIVITY GROUP 3: ENVIRONMENTAL SERVICES

Funding Impact Statement

Both revenue and expenditure are on target for these activities.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,264,175	\$1,312,290	
Applications of operating funding – Staff & Suppliers (B)	\$1,221,860	\$1,108,221	District & spatial plan delayed.
Surplus (deficit) of operating funding (A - B)	\$42,315	\$204,069	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$720,000	\$20,977	New dog pound – Being reviewed.
Increase/(decrease) in reserves	\$(677,685)	\$183,092	
Surplus (deficit) of capital funding (C - D)	\$(42,315)	\$(204,069)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Building Control				
Service users consider Council's Building Control Activity to be effective	Satisfaction survey of service users - building consents processes	>90%	Not achieved (1/2 satisfied)	Due to COVID there was a reduced number of forms sent.
	Satisfaction survey of service users - building inspection processes	>90%	Achieved (10/10 satisfied)	
Council provides in-house building consent, inspection and approval services	Bi-annual Building Consent Authority accreditation re-assessment	Accreditation and registration retained.	Achieved	BCA accreditation has been retained.
Relevant Kawerau buildings comply with Building Warrant of Fitness requirements.	Buildings audited for BWOF requirements	35%	Achieved	29/76 (38.2%) inspections completed.

Levels of Service	Measures	Target	Status	Comment
Environmental Health				
Registered premises comply with statutory requirements.	Audit of food premises operating Food Control Plans	100% annually.	Achieved	29/29 inspections.
	Inspection of registered premises for compliance with relevant standards.	100% annually.	Achieved	6/6 Inspections.
Premises licenced under the Sale and Supply of Liquor Act 2012 comply with the license conditions.	Inspection of licensed premises for compliance	100% annually.	Achieved	All inspections completed.
Council responds to complaints and service requests for environmental health conditions (noise, nuisance and conditions/health risks) complaints.	Response to noise complaints.	80% within 20 minutes and 98% within 30 minutes.	Not achieved	84.7% within 20 minutes 92.0% within 30 minutes
	Response to other environmental health service requests/complaints.	100% within 1 working day.	Not achieved	1 response (July) exceeded 1 working day.
Dog Registration and Control				
Service requests about public nuisance and intimidation by uncontrolled dogs are actioned.	Adherence to complaint response process to respond, investigate and record the complaint and advise complainant of progress or the outcome within 24 hours.	80% within 20 minutes and 98% within 30 minutes.	Not achieved	84.9% within 20 minutes 94.4% within 30 minutes (1 staff member down for part of the year)

Levels of Service	Measures	Target	Status	Comment
Civil Defence				
Council provides community education initiatives to increase public awareness and readiness for local and regional hazards	% of residents that have an understanding of what the consequences would be if a disaster struck their area	>80%	Not achieved (75%)	Survey undertaken June 2022
	% of residents that have taken any action to prepare for an emergency	>80%	Not achieved (50%)	Survey undertaken June 2022
Council will maintain capability to effectively respond to an emergency	Council is prepared for and can respond to an emergency	>60%	Achieved	At 1 July 2021, 80% staff identified and trained.

ACTIVITY GROUP 4: ROADING

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,401,618	\$1,571,954	
Applications of operating funding – Staff & Suppliers (B)	\$1,110,520	\$1,007,548	
Surplus (deficit) of operating funding (A - B)	\$291,098	\$564,406	
Sources of capital funding (C)	\$790,500	\$379,939	
Less (D):			
Renewals/capital	\$1,175,960	\$652,402	3 projects delayed due to COVID-19
Increase/(decrease) in reserves	\$(94,362)	\$291,943	
Surplus (deficit) of capital funding (C - D)	\$(291,098)	\$(564,406)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Kerb replacement	\$80,000	\$77,271	
Street light renewals and upgrades	\$62,000	\$76,429	
Reseals	\$130,000	\$130,000	
Pavement treatment	\$60,000	\$36,773	
Minor safety improvements (speed humps)	\$35,000	\$37,284	
Footpath repairs/Paving	\$155,000	\$148,828	
Lane realignment/hardscaping/walkway	\$532,000	\$0	3 projects delayed
Bins/seating/music system/lights	\$14,060	\$29,171	
Town centre video cameras	\$3,500	\$14,091	
Town Centre Upgrade	\$80,000	\$88,556	
Town centre – xmas lights	\$10,000	\$0	No new lights needed
Carparks and turnarounds	\$14,400	\$14,000	
Total	\$1,175,960	\$652,402	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Roading				
Council provides a network of roads which facilitates the safe movement of people and vehicles around the District.	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	Increase of zero or less.	Not Achieved	1 crash on the Kawerau District roading network which resulted in a serious injury.
Road Quality.	The average quality of ride on a sealed local road network, measured by smooth travel exposure. ²	Not less than 95%.	Not Achieved	93% STE – Road Roughness Survey undertaken in June 2022
Road maintenance.	The percentage of the sealed local road network that is resurfaced.	Between 5 and 6.5 % per annum.	Not Achieved	Resealing undertaken in March 2022 1.15% of the network
Response to service requests. (Roads)	The percentage of customer service requests relating to roads to which Council responds within the time frame specified.	Potholes: 90% within 14 days and 100% within 28 days.	Achieved	1 pothole reported, responded to in 7 days
		Streetlights: 90% within 14 days and 100% within 28 days.	Not Achieved	55 streetlight outages reported, 33 responded within 14 days (60.0%), 10 responded within 28 days (78.2%) - 12 exceeded 28 days Delays were a result of contractor staff shortages - due to Covid

² The percentage of Vehicle Kilometres Travelled in the District exposed to roads with roughness less than the threshold for urban roads set by the National State Highway Strategy

Levels of Service	Measures	Target	Status	Comment
Footpaths				
Footpath condition	Percentage of footpaths that fall within the level of service or service standard for the condition of footpaths set out in the Long Term Plan.	95%. ³	Achieved	99.7% Following full district-wide independent survey.
Response to service requests.	The percentage of customer service requests relating to footpaths to which Council responds within the time frame specified.	100% within 14 days.	Achieved	7 footpaths reported all made safe within 14 days.

³ 'Against a standard of no more than 20 lips in the 70 km of footpaths (each lip above 20 mm equates to three metres of footpath needing replacement).

ACTIVITY GROUP 5: STORMWATER

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$147,435	\$101,232	
Applications of operating funding – Staff & Suppliers (B)	\$85,430	\$25,745	
Surplus (deficit) of operating funding (A - B)	\$62,005	\$75,487	
Sources of capital funding (C)	\$166,050	\$15,750	
Less (D):			
Renewals/capital	\$221,400	\$21,000	
Increase/(decrease) in reserves	\$6,655	\$70,237	
Surplus (deficit) of capital funding (C - D)	\$(62,005)	\$(75,487)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Stormwater pipe renewals	\$221,400	\$21,000	Project delayed due to resourcing

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (System adequacy)	The number of flooding events that occur in the District. For each flooding event, the number of habitable floors affected.	No more than 0	Achieved.	There were no flooding events.
Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (Customer satisfaction)	The number of complaints received by Council about the performance of its stormwater system.		Not applicable. ⁴	
Response times	The median response time to attend a flooding event.	Less than one hour.	Achieved .	There were no flooding events.
Discharge compliance.	Compliance with Council's resource consents for discharge from its stormwater system, measured by the number of: <ul style="list-style-type: none"> • abatement notices • infringement notices • enforcement orders, and • convictions, received by Council in relation those resource consents.	No notices, orders or convictions	Achieved.	Council has complied with all the conditions of its resource consent. Council did not receive any notices, orders or convictions.

⁴ The mandatory measure per 1,000 properties connected to Council's stormwater system is not applicable, because properties in Kawerau are not permitted by building consents to connect to the stormwater system.

⁵ The mandatory measure per 1,000 properties connected to Council's stormwater system is not applicable, because properties in Kawerau are not permitted by building consents to connect to the stormwater system.

ACTIVITY GROUP 6: WATER SUPPLY

Funding Impact Statement

Both revenue and expenditure are on target.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,431,699	\$1,484,887	
Applications of operating funding – Staff & Suppliers (B)	\$875,370	\$830,843	
Surplus (deficit) of operating funding (A - B)	\$556,329	\$654,044	
Sources of capital funding (C)	\$2,000,000	\$0	
Less (D):			
Renewals/capital	\$2,293,000	\$1,351,447	
Increase/(decrease) in reserves	\$263,329	\$(697,403)	
Surplus (deficit) of capital funding (C - D)	\$(556,329)	\$(654,404)	
Funding balance ((A – B) + (C – D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Pipework replacement	\$1,810,000	\$1,232,170	
Toby replacement	\$150,000	\$48,186	
Valve refurbishment	\$40,000	\$4,342	
UV Tube Replacement	\$13,000	\$3,816	
Pump Refurbishment	\$200,000	\$3,535	
Water flow Restrictor	\$80,000	\$47,290	
Headworks & Fence	\$0	\$12,108	
Total	\$2,293,000	\$1,351,447	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Customer satisfaction.	<p>The total number of complaints received about any of the following:</p> <ul style="list-style-type: none"> a) drinking water clarity b) drinking water taste c) drinking water odour d) drinking water pressure or flow e) continuity of supply, and f) Council's response to any of these issues expressed per 1,000 connections to the networked reticulation system. 	<ul style="list-style-type: none"> a) No more than 4 per 1,000 connections b) No more than 2 per 1,000 connections c) No more than 1 per 1,000 connections d) No more than 2 per 1,000 connections e) No more than 2 per 1,000 connections f) 0 per 1,000 connections 	<p>Not achieved.</p> <p>Council received more than 2 complaints (per 1,000 connections) concerning the drinking water pressure</p>	<p>Council has 2,880 connections</p> <p>For 2021/22 Council received:</p> <ul style="list-style-type: none"> a) 1.8:1,000 water clarity complaints b) 1:1,000 water taste complaints c) 0 water odour complaints d) 2.9:1,000 water pressure complaints e) 0 continuity of supply complaints f) 0 complaints regarding Council's responses
Safety of drinking water.	<p>The extent to which Council's drinking water supply complies with:</p> <ul style="list-style-type: none"> a) part 4 of the 2008 drinking-water standards (bacteria compliance criteria), and b) part 5 of the 2008 drinking-water standards (protozoal compliance criteria). 	<ul style="list-style-type: none"> a) No more than 1 instance of bacteria criteria non-compliance, and b) No instances of protozoal criteria non-compliance. 	<ul style="list-style-type: none"> a) Achieved b) Achieved 	<p>There no instances of bacteria or protozoal non-compliance</p>

Levels of Service	Measures	Target	Status	Comment
Maintenance of the reticulation network.	The percentage of real water loss from the Council's networked reticulation system, measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.	<200 litres per connection per day ⁶	Achieved	Average water loss is 160 litres per connection per day.
Demand management.	The average consumption of drinking water per day per resident within the district.	< 0.6 m ³	Achieved	The average consumption is 0.53 m ³ per person per day.
	Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the median response times are:			
Fault response times.	a) attendance for urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site, and	Less than two hours.	Achieved	There were no urgent call outs received to date.
	b) resolution of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption.	Less than 8 hours.	Achieved	N/A
	c) attendance for non-urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site.	24 hours.	Achieved	88 non-urgent call outs and median response time 34 minutes.
	d) resolution of non-urgent call-outs: from the time that Council receives notification to the time that service	48 hours.	Achieved	Median resolution was 2 hours 14 minutes.

⁶ Measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.

Levels of Service	Measures	Target	Status	Comment
	personnel confirm resolution of the fault or interruption			
The water supply is reliable and has minimal disruptions.	Number of unplanned shutdowns – reticulation.	No more than 12.	Achieved	2 unplanned shutdowns occurred.
	Number of unplanned shutdowns - pump stations.	None.	Achieved	No unplanned shutdowns of the pump stations.
	Number of water main breaks.	No more than 8.	Achieved	1 water main break occurred during the year.
Water is sourced with minimal environmental effects.	Compliance with BOP Regional Council water supply resource consents as reported in Annual Consents and Compliance Field Sheet.	Compliance. ⁷	Achieved	Complying with old consent.

⁷ BOPRC inspection reports state either compliance or non-compliance.

ACTIVITY GROUP 7: WASTEWATER

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,812,611	\$1,880,562	
Applications of operating funding – Staff & Suppliers (B)	\$1,290,700	\$1,342,003	
Surplus (deficit) of operating funding (A - B)	\$521,911	\$538,559	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$1,075,000	\$950,799	
Increase/(decrease) in reserves	\$(463,089)	\$(412,240)	
Surplus (deficit) of capital funding (C - D)	\$(521,911)	\$(538,559)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Pipework Renewal	\$700,000	\$742,056	
Pump refurbishment	\$35,000	\$8,803	
Milliscreen bearings	\$140,000	\$29,187	
Wastewater treatment plant & computer equipment	\$200,000	\$138,577	
Pumping Station	\$0	\$31,413	
Polymer Dosing	\$0	\$763	
Total	\$1,075,000	\$950,799	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Customer satisfaction.	<p>The total number of complaints received about any of the following:</p> <ul style="list-style-type: none"> a) sewage odour b) sewerage system faults c) sewerage system blockages, and d) Council's response to issues with its sewerage system, (expressed per 1,000 connections to the sewerage system). 	<ul style="list-style-type: none"> a) No more than 1 per 1,000 connections b) No more than 15 per 1,000 connections c) No more than 15 per 1,000 connections d) 0 per 1,000 connections 	Achieved	<p>Council has 2,880 connections</p> <ul style="list-style-type: none"> a) 0 odour complaints b) 1.7: 1,000 connection faults reported c) 8 blockages (2.8 per 1,000) reported d) No complaints about response to service
System adequacy.	The number of dry weather sewage overflows from Council's sewerage system, expressed per 1,000 connections to that sewerage system.	0 per 1,000 connections to the sewerage system.	Not achieved	4 dry (1.4 per 1,000) dry weather overflows occurred during the year.
Where Council attends to sewage overflows resulting from a blockage or other fault in its sewerage system, the median response times are:				
Fault response times.	<ul style="list-style-type: none"> a) attendance time: from the time that Council receives notification to the time that service personnel reach the site, and 	Less than 1 hour.	Achieved	5 sewage overflows occurred, which were all attended within 1 hour.

Levels of Service	Measures	Target	Status	Comment
	b) resolution time: from the time that Council receives notification to the time that service personnel confirm resolution of the blockage or other fault.	Less than 8 hours.	Achieved	5 sewage overflows which were all resolved within 8 hours.
Council provides a reliable domestic wastewater collection and disposal service.	Number of disruptions to wastewater collection service.	No more than 50.	Achieved	There were no disruptions to the waste water collection service.
Discharge compliance.	Compliance with resource consents for discharge from Council's sewerage system measured by the number of: a) abatement notices b) infringement notices c) enforcement orders, and d) convictions, received in relation those resource consents.	No notices, orders or convictions.	Achieved	Council did not receive infringement notices.
The wastewater treatment plant operates effectively.	Compliance with BOPRC wastewater treatment plant resource consents as reported in annual Consents and Compliance Field Sheet.	Compliance. ⁸	Not achieved	Council did not comply with all conditions of the resource consent due to material received from the dairy factory.

⁸ BOPRC inspection reports state either compliance or non-compliance.

ACTIVITY GROUP 8: SOLID WASTE

Funding Impact Statement

Both revenue and expenditure are likely to exceed the budget due to additional waste volumes.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$1,905,033	\$2,053,524	
Applications of operating funding – Staff & Suppliers (B)	\$1,903,420	\$2,251,234	
Surplus (deficit) of operating funding (A - B)	\$1,613	\$(197,710)	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$23,000	\$14,450	Recycling shed
Increase/(decrease) in reserves	\$(21,387)	\$(212,160)	
Surplus (deficit) of capital funding (C - D)	\$(1,613)	\$197,710	
Funding balance ((A – B) + (C – D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Refuse Collection and Disposal				
Council's refuse collection and disposal services meet the needs of the Kawerau Community and help maintain public health and a clean environment.	Level of compliance with BOP Regional Council refuse disposal resource consents as reported in annual Consents and Compliance Field Sheet.	Compliance. ⁹	Achieved	No notices, abatement notices, enforcement orders or convictions.
Zero Waste (Recycling)				
Material that would otherwise go to landfill as household refuse is collected by the recycling collection service.	Average amount of recyclable material collected from each household.	No less than 178 kg per annum.	Not achieved	2,880 households. Average was 72.3 kg per household.

⁹ BOPRC inspection reports state either compliance or non-compliance

ACTIVITY GROUP 9: LEISURE AND RECREATION

Funding Impact Statement

Costs and revenue are on track and it is expected to be close to budget at year end.

	Original Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$4,188,663	\$4,360,734	
Applications of operating funding – Staff & Suppliers (B)	\$3,569,540	\$3,471,023	
Surplus (deficit) of operating funding (A - B)	\$619,123	\$889,711	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$1,860,340	\$1,166,827	
Increase/(decrease) in reserves	\$(1,241,217)	\$(277,116)	
Surplus (deficit) of capital funding (C - D)	\$(619,123)	\$(889,711)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Library:			
Collection renewals	\$72,940	\$62,892	Replacement books
Equipment, Fixtures and Fittings	\$50,600	\$6,250	
Building	\$13,700	\$3,666	
Swimming Pool:	\$884,500	\$941,059	Entrance, clubrooms & office
Recreation Centre	\$71,600	\$1,658	
Town Hall	\$2,700	\$0	
Concert Chambers	\$14,600	\$1,995	
Toilets	\$70,000	\$0	
Sports fields and amenity buildings	\$622,000	\$119,611	Netball & athletics pavilions & Irrigation
Passive Reserves	\$53,800	\$25,619	Boundary fences, carparks and outlet
Playgrounds	\$3,900	\$4,077	Fence renewals
Total	\$1,860,340	\$1,166,827	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Library				
The library is accessible to the public.	Percentage of the population who are active members of the library. ¹⁰	>25%	Not achieved	Only 1,459 (19.5%) of the population are active members of the library.
	Number of visits to the library annually	>90,000	Not achieved	42,978 people visited the library in 2021/22.
	New items per 1,000 population added to the collection each year.	>500	Not achieved	3,026 new items (403 per 1,000 population) were added for the year.
Museum				
Council provides a museum service which reflects Community needs.	Number of exhibitions held.	6	Achieved	7 exhibitions were held.
	Number of objects accessioned to the museum collection per annum.	200	Achieved	There were 224 objects accessioned into the museum collection.
Swimming Pools				
Swimming pool water meets water quality standards.	Level of compliance with standards.	Full compliance in 95% of tests.	Achieved.	97% compliance of tests done.
Council provides a Swimming Pool Complex which is accessible to the Community.	Weeks open per year.	At least 48.	Not achieved	Pool was not open for 20/52 weeks for the year as a result of maintenance and resourcing.
Public Halls and Facilities				
Four Community halls are available for hire: Ron Hardie	Number of weeks public halls available for hire	Each hall is available for 50 weeks. ¹¹	Not achieved	All halls were closed for 5 weeks due to COVID lockdown.

¹⁰ Those who have used library services in the past two years.

¹¹ Each hall is closed for scheduled maintenance for up to two weeks per year.

Levels of Service	Measures	Target	Status	Comment
Recreation Centre, Town Hall, Concert Chambers and the Bert Hamilton Hall.				
Clean public toilets are provided in the central business district.	Council provides town centre public toilets.	Open at least 360 days.	Achieved	The town centre public toilets were open 365/365 days.
Parks and Reserves				
Playing surfaces at sports fields are maintained to the requirements of the codes for which they are used.	Implementation of recommendations of NZ Sports Turf Institute advisory reports.	100%	Achieved	NZ Sports and Turf inspected the sports fields in August 2021 and recommendations were implemented.
Bedding displays are attractive and updated to suit the season.	Number of bedding displays.	2 (1 summer and 1 winter).	Achieved	Summer displays were planted in October and the winter displays planted in May.
Playground equipment is safe for children to use.	Monthly inspections of all playground equipment.	12 inspections conducted.	Not achieved	10 inspections were undertaken. 2 were missed due to staff shortage.
	Remediation of all identified ¹² problems.	All repairs completed within 2 weeks.	Achieved.	Minor defects identified by inspection and from the public via requests for service. All rectified within 2 weeks.
Cemetery				
The Kawerau cemetery meets community interment needs in the present and the medium term	Number of burial plots available	Enough for at least 5 years	Achieved	There are currently enough plots for approximately a further 10 years.

¹² Problems can be identified by users, parents, community members or staff at any time.

SUNDRY (VANDALISM, PLANT AND ELIMINATIONS)

Funding Impact Statement

These activities include vandalism, plant and eliminations. Eliminations mostly include the rates charged to Council properties and any past years' surpluses that Council has resolved to use to reduce rates.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$ (951,825)	\$ (823,967)	
Applications of operating funding – Staff & Suppliers (B)	\$ (977,750)	\$ (862,174)	
Surplus (deficit) of operating funding (A - B)	\$ 25,925	\$ (1,793)	
Sources of capital funding (C)	\$ 0	\$ 100,000	
Less (D):			
Renewals/capital	\$ 150,000	\$ 154,459	Plant & vehicles
Increase/(decrease) in reserves	\$ (124,075)	\$ (56,252)	
Surplus (deficit) of capital funding (C - D)	\$ (25,925)	\$ 1,793	
Funding balance ((A - B) + (C - D))	0	0	

ACCOMMODATION AND CORPORATE OVERHEADS

Funding Impact Statement

These activities include the buildings costs as well as overheads (CEO's and Managers' cost centres). These costs are allocated and are included in the other activities costs, which is required for reporting purposes.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	\$124,859	\$274,508	
Applications of operating funding – Staff & Suppliers (B)	\$3,436,680	\$3,677,406	
<i>Less allocated to activities</i>	<i>\$(3,436,680)</i>	<i>\$(3,677,406)</i>	
Surplus (deficit) of operating funding (A - B)	\$124,859	\$274,508	
Sources of capital funding (C)	\$0	\$0	
Less (D):			
Renewals/capital	\$120,350	\$111,722	IT and building renewals
Increase/(decrease) in reserves	\$4,509	\$162,786	
Surplus (deficit) of capital funding (C - D)	\$(124,859)	\$(274,508)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Meeting: Council

Meeting Date: 27 September 2022

Subject: Application for Tranche 1 Better Off Funding

File No.: 440100

1 Background

Kawerau District Council has been awarded \$4,320,000 of funding from the “Better Off” programme (Tranche 1) to spend on projects and initiatives to improve local authorities’ community wellbeing.

Funding is not automatic and territorial authorities need to justify how they will spend the funds through a “Funding Proposal” and then awarded through a “Funding Agreement”.

Only one Funding Proposal may be made, however may cover several projects and initiatives. The Funding Proposal and a signed Funding Agreement need to be submitted before 30 September 2022 to the DIA.

This process, Funding Proposal and Funding Agreement is similar to the “Stimulus Funding” programme of 2021.

A workshop was held on 12 July 2022 where the main selection criteria and secondary acceptance criteria was discussed. A list of projects and initiatives was presented and Elected Members added additional works to be considered.

A Tranche 1 funding application was completed by staff and is attached for Council approval. The funding application as well as the signed funding agreement needs to be uploaded

2 Maori Consultation

Consultation with representatives of the Mana Whenua of the Kawerau District rohe are ongoing and will continue during September.

3 Internal and External Reviews

The application template has been reviewed internally by staff and externally by Crown Infrastructure Partners (who will monitor the programme) and a DIA advisor. All comments have been included in the application.

4 **RECOMMENDATIONS**

1. That the report "Application for Tranche 1 Better Off Funding" be received.
2. That Council review the Council application for Tranche 1 funding.
3. That Council note any final changes or recommendations to be made to the application.
4. That Council approve the application and authorise the CEO and Group Manager, Operations and Services to sign the application.



Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

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THREE WATERS BETTER OFF GRANT FUNDING PROPOSAL: TRANCHE 1¹

Instructions to complete the Funding Proposal:

- The Funding Proposal is to be submitted through the DIA online Grant Management System. **To apply you will need access to this system.** Guidelines on accessing this system are provided in Appendix C of the guidance document *“Guide to better off package funding for local authorities”* found here: <https://www.dia.govt.nz/three-waters-reform-programme-reform-support-package>
- One Funding Proposal per Local Authority can be submitted for the total Tranche 1 Programme of Expenditure.
- Local Authorities do not have to apply for the full Tranche 1 notional amount upfront, funds not applied for in Tranche 1 will be available in the Tranche 2 application round.
- A Programme may consist of more than one Project or Initiative, and Local Authorities may elect to provide appendices with further details and breakdowns if that would assist in the approval process.
- The Programme may relate to expenditure over a period of up to 5 years.
- All figures in this Funding Proposal should be GST exclusive.
- A relationship manager will be available to support councils and can provide advice if the Local Authority has additional questions.
- Refer to the document *“Guide to better off package funding for local authorities”* which sets out the information needed for Local Authorities to engage with the Funding Agreements and the Funding Proposal template below.

The draft Funding Proposal can be submitted by the Local Authority any time between 4 April 2022 and 30 September 2022. The Funding Proposal will be assessed by the Department of Internal Affairs, who may provide feedback and require further detail, additions or alterations. The Funding Proposal is to be finalised, and Councils notified of the outcome within six weeks of receipt of the draft submission.

Where the Department of Internal Affairs requires any additional assurance or conditions for a specific Funding Proposal, this will be included in Question 17 below following the Department of Internal Affairs review. Question 17 will form part of the Funding Proposal.

¹ The \$2 billion 'better off' package is available in two tranches. The first \$500 million is available from 1 July 2022 and the remaining \$1.5 billion is available after 1 July 2024.

SECTION 1: General Information

1. Programme Title: **Kawerau Community Development – Better Communities**
2. Local Authority: **Kawerau District Council**
3. Organisation Lead Contact:

Name:	Hanno van der Merwe
Position:	Group Manager Operations & Services
Email:	hanno@kaweraudc.govt.nz

SECTION 2: Programme of Expenditure Overview

4. Provide a brief description of the Programme of expenditure the funding will be applied to.

<p><u>Kawerau Better Communities:</u> Development of the Kawerau Community through enhanced housing developments as primary projects, public parks and recreational developments as contingency projects, and a contestable public fund for any funding that are not spent by the primary or contingency projects. The fund application is over-subscribed and it is currently expected that the majority of the funding will be spent on the primary projects. Money not spent on the primary project will be allocated to secondary projects. If the main project is cancelled or sufficiently delayed so that the fund is at risk of not being spent, Council will set up a contestable public fund where the Kawerau community may apply for specific projects that conform to the Tranche 1 funding Criteria.</p> <p>Programme spending is limited to the maximum amount payable and not all projects will proceed. However Council may decide to apply for additional funding from other sources or fund additional costs from its own reserves or loans which will allow the programme to achieve more of the listed outcomes.</p>	
List of Projects/Initiatives under this Programme	
Primary Projects	
Kawerau Te Community Development o te Kainga - <i>Roy Stoneham Park Subdivision</i>	up to \$4,160,000
Development of new residential lots in the Kawerau District in a variety of sizes to encourage growth and assist with attracting and retaining workforce to the region.	
Kawerau Te Community Development o te Kainga – <i>Whakatane and Kawerau Districts Spatial Plan</i>	\$160,000
Co-funded development of a sub-regional spatial plan with WDC for population and economic growth restricted by existing infrastructure and available land. Covers KDC’s contribution to the plan.	
Contingency Projects	
Kawerau Community Development Awa - <i>Living Streams</i>	\$200,000
Cleaning and rebuilding local stream banks will build resilience to climate change and natural hazards.	
Kawerau Community Development Ara - <i>Connected District</i>	\$1,200,000
Connecting the parks and recreational areas with the Town Centre through a formalised network of Shared Access Pathways. Reducing the carbon footprint by promoting cycling and walking in the District.	
Kawerau Community Development Rangatahi – <i>Vibrant Youth</i>	\$500,000
Improving the Basketball Court, Skate Park and BMX-track. A rangatahi-led initiative driven by the Kawerau Youth Council, representing the interests of the tamariki and rangatahi community in Kawerau.	
Kawerau Community Development Rakau - <i>Trees for the Future</i>	\$800,000
Removing hazardous trees and replanting areas with indigenous food producing flora will build climate change and natural hazards, while promoting Kawerau’s Urban Forest concept.	
Reserve Project	
Kawerau Community Development Hapori - <i>Community Fund</i>	up to \$4,320,000
Contestable public initiatives fund available to the Kawerau Community and Mana Whenua for projects that align with the Tranche 1 selection criteria.	

5. Total Maximum Amount Payable as defined and stated in the Funding and Collaboration Agreement (NZD \$):

\$4,320,000

6. Total estimated cost of the Programme (NZD \$)?

\$4,320,000

7. Of the total estimated cost above, specify the amount (if any) that will be allocated to general management oversight and other administrative costs.

\$216,000

5% of the maximum amount payable, or \$45,493 per annum over the funding period.

8. If the total estimated cost exceeds the Total Maximum Amount Payable, please specify the additional funding source(s) and amount(s):

Funding Source	Amount (NZ\$M)
Kawerau District Council	\$ as required
	\$
Total	\$

9. Please indicate below the expenditure programme funding status:

	Yes/No	Amounts in NZD \$	Year
Included in LTP	No	\$	
Included in the latest Annual Plan	No	\$	
Not funded in any plan	Yes	\$4,320,000	2022-2027
Was funded but COVID-19 deferred	No	\$	
Local Authority co-funding being contributed	No	\$	

10. Has the programme been submitted and reviewed through another contestable funding source?

Funding Source	Stage Reached
Connected District - Shovel Ready	Did not secure funding

11. Describe the risks you have identified in completing the programme on time and on budget (eg: availability of and access to specialist skills) and any steps/actions you have taken to mitigate these risks.

The main project requires the transfer of "Reserve" status to "Residential" status in the District Plan. There is a relatively small risk that the main project may not proceed.

The main project is dependent on obtaining resource consents and the availability of consultants and contractors. There is a relatively small risk that the main project may not be completed during the funding period. A 15% cost contingency have been included in the project costs.

Secondary projects have been identified and developed to act as back-up projects in case the main project does not proceed or fully complete.

A final "reserve project" was developed to ensure that additional projects requested or developed by the Kawerau community can be considered to utilize any remaining funding not used.

SECTION 3: Programme of expenditure details

12. Please provide a high-level breakdown of the expenditure programme, including the programme commencement and completion dates, key delivery milestones, and for each milestone the planned completion date and estimated cost:

Expenditure Milestone: Kawerau Te Community Development o te Kainga – Roy Stoneham Park Subdivision		Estimated Completion Date 30/06/2027	Estimated costs \$4,160,000
1.	Commencement Date per the Funding Agreement – 10%	01-10-22	\$352,000
2.	District Plan Change & Consent	31-03-23	\$300,000
3.	Detailed Design	31-10-23	\$400,000
4.	Civil Works	30-11-24	\$2,176,000
5.	Housing Titles	30-06-25	\$500,000
6.	End of Phase 1 – 10%	30-06-27	\$432,000
TOTAL			\$4,160,000

Expenditure Milestone: Kawerau Te Community Development o te Kainga – Whakatane and Kawerau Districts Spatial Plan		Estimated Completion Date 31/03/2023	Estimated costs \$160,000
1.	Commencement Date per the Funding Agreement – 10%	01-10-22	\$80,000
2.	Finalise Spatial Plan	31-03-23	\$80,000
TOTAL			\$160,000

Expenditure Programme/Project Milestone		Estimated Completion Date	Estimated costs
Kawerau Community Development Awa - Living Streams		31/12/2024	\$200,000
1.	Hire or Contract Labour and Plant	15-01-24	\$20,000
3.	Overflow Stream	30-06-24	\$80,000
4.	Rarunga Stream	30-09-24	\$40,000
5.	Tarawera River	15-12-24	\$40,000
6.	End of Project – 10%	31-12-24	\$20,000
TOTAL			\$200,000

Expenditure Programme/Project Milestone		Estimated Completion Date	Estimated costs
Kawerau Community Development Ara - Connected District		31/12/2024	\$1,200,000
1.	Hire or Contract Labour and Plant	15-01-23	\$120,000
3.	Tarawera River	30-06-23	\$80,000
4.	Upper Valley	31-12-23	\$80,000
5.	Kawerau Town	30-06-24	\$80,000
6.	Industrial Connections	30-11-24	\$80,000
7.	Kawerau Trails	30-11-24	\$640,000
8.	End of Project – 10%	31-12-24	\$120,000
TOTAL			\$1,200,000

Expenditure Programme/Project Milestone		Estimated Completion Date	Estimated costs
Kawerau Community Development Rangatahi – Vibrant Youth			
1.	Designs and Tenders	28-02-23	\$50,000
3.	Basket Ball Court	30-06-23	\$100,000
4.	Skate Park	30-11-23	\$100,000
5.	Pump Track	30-06-24	\$200,000
6.	End of Project – 10%	31-12-24	\$50,000
TOTAL			\$500,000

Expenditure Programme/Project Milestone		Estimated Completion Date	Estimated costs
Kawerau Community Development Rakau - Trees for the Future			
1.	Hire or Contract Labour and Plant	15-01-23	\$80,000
3.	Stoneham Park area	31-05-23	\$120,000
4.	Landfill Reserve	31-12-23	\$200,000
5.	Tamarangi Drive and Tarawera Park	31-05-24	\$120,000
6.	Street Trees	30-11-24	\$200,000
7.	End of Project – 10%	31-12-24	\$80,000
TOTAL			\$800,000

Expenditure Programme/Project Milestone		Estimated Completion Date	Estimated costs
Kawerau Community Development Hapori - Community Fund		30/06/2027	\$4,320,000
1.	Fund creation and promotion	15-01-24	\$20,000
3.	Initiatives 2024-25	31-12-25	\$1,934,000
4.	Initiatives 2025-26	31-12-26	\$1,934,000
6.	End of Project – 10%	30-06-27	\$432,000
TOTAL			\$4,320,000

SECTION 4: Wellbeing Assessment

13. Please set out how the expenditure programme promotes one (or more) of the key criteria of the better off package and the well-being of communities (social, economic, environmental, and/or cultural) in the table below. Add lines where necessary.

Programme Title		Kawerau Community Development – Better Communities	
Project/Initiative		Kawerau Te Community Development o te Kainga - Roy Stoneham Park Subdivision, Phase 1	
Better Off funding criteria (select as many that apply)	Wellbeing Area (select as many that apply)	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.
Wellbeing Outcomes	Wellbeing Area (select as many that apply)	Social wellbeing	Economic wellbeing
Outcome	Wellbeing Outcomes	Environmental wellbeing	Cultural wellbeing
Development of Residential Subdivision with playgrounds and recreational areas	How Outcome will be Measured	How Outcome will be Monitored/Reported	
	Completion of phase 1 development	Project, half yearly and Annual Report	
	Utilisation of new parks and playgrounds	Operations & Services Report on parks and playgrounds	
Project/Initiative		Kawerau Te Community Development o te Kainga - Whakatane and Kawerau Districts Spatial Plan	
Better Off funding criteria (select as many that apply)	Wellbeing Area (select as many that apply)	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.
Wellbeing Outcomes	Wellbeing Area (select as many that apply)	Social wellbeing	Economic wellbeing
Outcome	Wellbeing Outcomes	Environmental wellbeing	Cultural wellbeing
Sub regional spatial plan	How Outcome will be Measured	How Outcome will be Monitored/Reported	
	Completed 30 year spatial plan delivered	Implementation Report	

Kawerau Community Development Ara - Living Streams			
Project/Initiative	Kawerau Community Development Ara - Living Streams		
Better Off funding criteria (select as many that apply)	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.
Wellbeing Area (select as many that apply)	Social wellbeing	Economic wellbeing	Cultural wellbeing
Wellbeing Outcomes	How Outcome will be Measured		
Outcome	How Outcome will be Monitored/Reported		
Reduction of flooding events	Number of Flooding events		
Reduction of flooding damage	Erosion of riverine habitat, water quality		
Project/Initiative	Kawerau Community Development Ara - Connected District		
Better Off funding criteria (select as many that apply)	Criteria 1: Supporting communities to transition to a sustainable and low emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.
Wellbeing Area (select as many that apply)	Social wellbeing	Economic wellbeing	Cultural wellbeing
Wellbeing Outcomes	How Outcome will be Measured		
Outcome	How Outcome will be Monitored/Reported		
Development of Shared Access Ways	Meters of Shared Access Ways created	Usage of Shared Access Ways	Half yearly and Annual Report
	Reduction in greenhouse gases produced		
	Develop culture of non-greenhouse transport		

Kawerau Community Development Rangatahi – Vibrant Youth			
Project/Initiative	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.
Better Off funding criteria (select as many that apply)	Social wellbeing	Economic wellbeing	Cultural wellbeing
Wellbeing Area (select as many that apply)	Environmental wellbeing		
Wellbeing Outcomes	How Outcome will be Measured		
Outcome	How Outcome will be Monitored/Reported		
Increased facilities for Youth	Number of youth utilizing facilities		
Kawerau Community Development Rakau - Trees for the Future			
Project/Initiative	Criteria 1: Supporting communities to transition to a sustainable and low-emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.
Better Off funding criteria (select as many that apply)	Social wellbeing	Economic wellbeing	Cultural wellbeing
Wellbeing Area (select as many that apply)	Environmental wellbeing		
Wellbeing Outcomes	How Outcome will be Measured		
Outcome	How Outcome will be Monitored/Reported		
Reduction of hazardous trees	Number of trees removed		
Planting of beneficial trees	Number of trees planted		

Kawerau Community Development Hapori - Community Fund			
Project/Initiative	Criteria 1: Supporting communities to transition to a sustainable and low emissions economy.	Criteria 2: Delivery of infrastructure and/or services that enable housing development and growth.	Criteria 3: Delivery of infrastructure that support improvements in community well-being.
Better Off funding criteria (select as many that apply)	Social wellbeing	Economic wellbeing	Environmental wellbeing
Wellbeing Area (select as many that apply)			Cultural wellbeing
Wellbeing Outcomes			
Outcome	How Outcome will be Measured		
Community supported initiatives	Successfully implemented community initiatives		
			How Outcome will be Monitored/Reported
			Half yearly and Annual Report



SECTION 5: Iwi/Māori Engagement

14. Describe the process you used to identify relevant iwi/Māori parties in your region, and specify which Māori groups / entities / organisations (eg, iwi, hapū, post-settlement governance entities, etc) you engaged with.

KDC recognises *Tūwharetoa mai Kawerau ki te Tai* as Tangata Whenua and Mana Whenua of our rohe. At a governance level, the Iwi Kaumātua role has enabled Council to consider Te Ao Māori world views in its decision making through korero kanohi te kanohi at a regular monthly hui.

15. Provide details of the engagement you undertook with iwi/Māori in determining the use of the funding allocation. Include details regarding the methods of engagement (e.g. hui, wānanga, consultation on material, subsequent feedback).

16. Provide details of the ideas, suggestions, issues or concerns raised by iwi/Māori during your engagement process, along with the steps taken to address these.

To be completed.

Meeting: Council

Meeting Date: 27 September 2022

Subject: District Plan Review

File No.: 301012

1 Background

Under the Resource Management Act 1991, Council is required to commence a District Plan review by 1 May 2022, although this has been extended to 2024 by central government. Work was previously completed around identifying key issues for this review.

Council agreed in November 2021 to put the full district plan review on hold pending the further understanding of Resource Management (RM) Reform. At the time it was proposed that it would be reconsidered at a September 2022 Council meeting.

Since this time, little guidance has been released by the Ministry for the Environment around the expectations for full District Plan reviews. In the meantime, some councils have put their reviews on hold or will progress plan change(s) on specific matters.

2 Resource Management Reforms and Timing Implications

Figures 1 and 2 show the RM Reform components (note that the Strategic Planning Act will now be the Spatial Planning Act to better reflect its intent).

Figure 1 – Overview of the Proposed RM Reform System

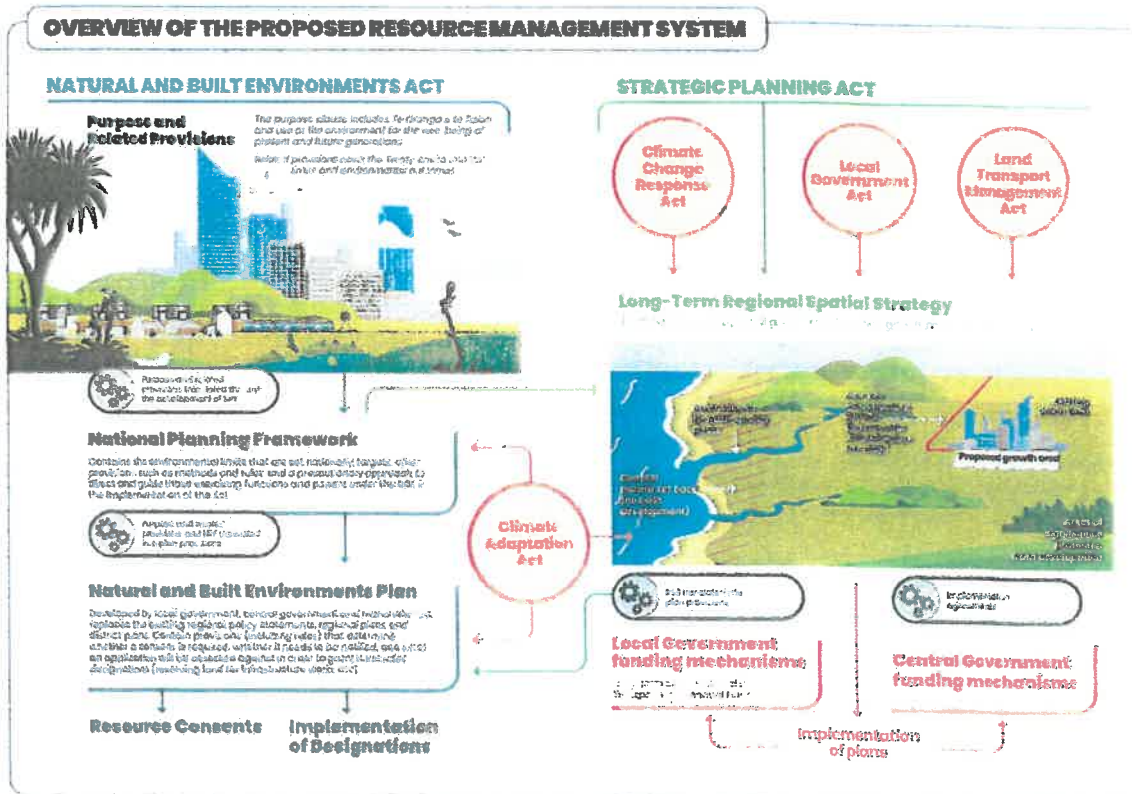
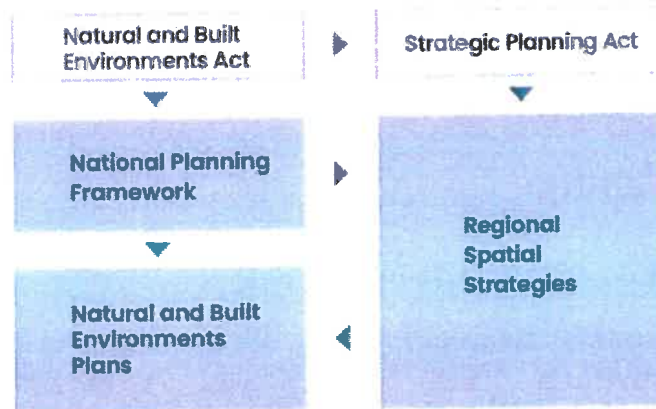


Figure 2 – Simplistic version of Figure 1



At the time of preparing this report, there is still uncertainty around the timing in which District and Regional work is required to enact the new Natural and Built Environments and Spatial Planning Acts. Estimated timings are provided below:

Natural and Built Environments Act and Spatial Planning Act

- Bills introduced late October or early November 2022
- Enacted August/September 2023

National Planning Framework

- Developed by Ministry for the Environment – 2023 to 2024

Regional Spatial Strategy (RSS)

- Bay of Plenty Spatial Strategy – Date is yet to be confirmed and will depend on direction from Central Government on which tranche BOP are in (possibly start 2024)

Natural and Built Environments Plan (NBE Plan aka regional plan)

- Bay of Plenty NBE Plan – It is assumed this will start 12 to 24 months after RSS starts (likely to be around 2026 at earliest, but may not be operative for 5-10 years)

AT this stage, the statutory requirements are that the District Plan must be amended to comply with National Planning Standards by 5 April 2024 and have an electronically accessible plan by 5 April 2020 (past) and an online interactive plan (e-plan) by 2029. However, further direction may be received once the National and Built Environments and Spatial Planning Bills are released.

3 Considerations

Phase one of the District Plan review was a scoping exercise to identify deficiency within the existing plan in regard to the Resource Management Act, the National Planning Standards, district and regional influences and any issues arising around the current implementation. This phase has been largely completed.

Phase two is the preparation of the Draft District Plan (drafting amendments to the District Plan) and Phase three is the commencement of the statutory notification and submission process. The decision has been to place the review on hold before these phases had commenced.

Based on the timeframes it will be important for Kawerau to address any key District Plan matters and not put these off until the Natural and Built Environments Plan (NBE Plan) is delivered for the following reasons:

- The earliest those key matters would be addressed under the NBE Plan is 2026 (probably later) which would allow some issues to linger rather than be effectively resolved.
- Having a District Plan with up-to-date provisions means Kawerau District is in a stronger position to retain those specific provisions in the transfer to the NBE Plan.

There has been no change in the guidance provided from the Government who previously indicated that it expected local authorities continue working on requirements under the Resource Management Act 1991 and current national direction.

Council has previously approved funding to enable the review of the District Plan to be completed.

4 Options

There are three options available for Council to consider.

- 1) Status Quo - District Plan remains on hold pending the introduction of the Natural Built Environment Bill and the Spatial Planning Bill which is expected in October 2022. Reconsider early 2023.
- 2) Recommence the full District Plan review allowing time to consider the Natural Built Environment Bill and the Spatial Planning Bill once they are introduced. This will likely be completed prior to the Bay of Plenty Regional Spatial Strategy under the new regime.
- 3) Undertake a scaled back review of the District Plan to address the National Planning Standards and other key issues to address the effectiveness of the district plan in the current climate. Commencing after the introduction of the Natural Built Environment Bill and the Spatial Planning Bill to incorporate any national direction provided.

5 RECOMMENDATIONS

1. That the report "District Plan Review" be received.

2. That the Council approve option one for the Review to remain on hold until after the introduction of the Natural Built Environment Bill and the Spatial Planning Bill which is expected in October 2022. Reconsider early March 2023.

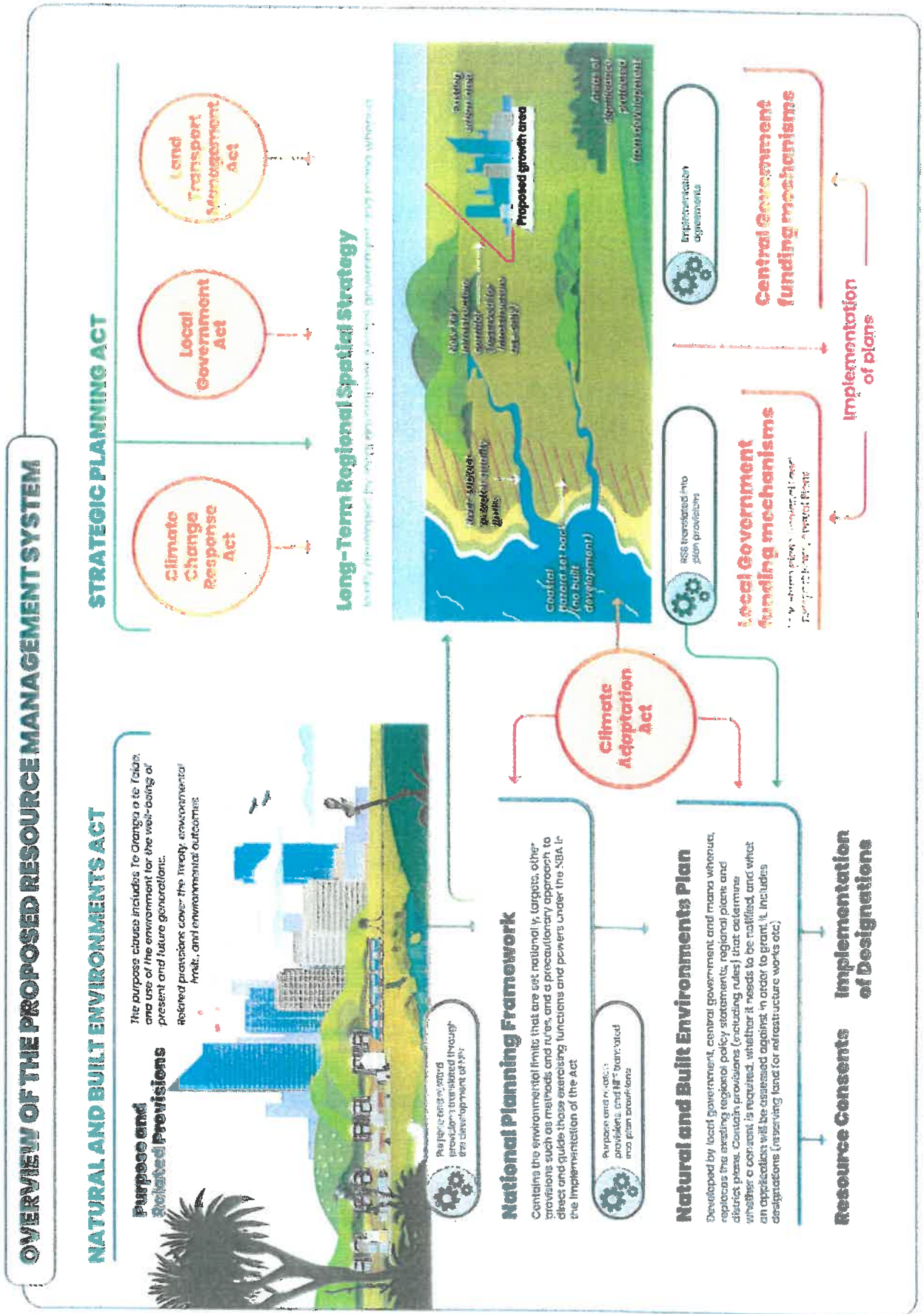


Michaela Glaspey

Group Manager Regulatory and Planning

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Figure 1 – Overview of the Proposed RM Reform System



Meeting: Council

Meeting Date: 27 September 2022

Subject: Roy Stoneham Park *Masterplan Options Report 2022* – progressing residential development

File No.: 407900

1 **Background**

To encourage further growth of the district, Council has selected Roy Stoneham Park (formerly the soccer club grounds) as the most suitable option for the next residential development.

The Kawerau District population has grown significantly and Statistics NZ expect it to keep growing due to:

- The pandemic bringing whānau home;
- Economic development of the district and the region creating employment;
- Kawerau's housing stock being more affordable than other regions;

A property market analysis completed by Veros for Council in 2022 shows:

- Kawerau's population estimated to have grown by 7% since the last census;
- Population growth is out-stripping the building consents being issued (compared with other similar sized towns);
- Median house prices have increased by 182% in the last five years to \$432,000;
- Average house sold in Kawerau in the last 12 months was a 100m² 1960's three bedroom, one bathroom home on a 795m² section for around \$430,000;
- Release of Council's new subdivision has shown an appetite for larger new homes 3-4 bedrooms, 2 bathrooms on smaller sections around \$700,000 price point.

**Statistics New Zealand (medium) projection indicate a population of 8,000 by 2028.*

2 **Housing Strategy – Overview**

Council identified the need for growth and a mix of additional housing some time ago and has been proactively driving this with the Council Housing Strategy that aims to:

- Make more land available for residential development
- Improve the well-being of Kawerau community by facilitating an increase to the housing stock available in town.

Council has resolved to progress the Housing Strategy after many workshops with staff, iwi and community engagement, independent advice and formally via:

- Long Term Plan 2018-2028 resolutions
- Long Term Plan 2021-2031 resolutions

Current Residential Developments comprise:

- *Porritt Glade Lifestyle Village:*
Purpose-built retirement village with 29 units sold with a Right to Occupy. This development will be completed in the first quarter of 2023. To date all 18 units constructed are occupied. Of the 11 yet to be completed, 9 are under contract. Council has undertaken the village on the principle of recouping costs only (to ensure affordability to the seniors' market). This has achieved Council's vision to free up larger family-sized homes in the district. (Note: 17 of the current residents sold their Kawerau homes to move into the village).
- *Central Cove Development*
Freehold house and land packages comprising 31 sections. To date only 12 sections still available. Profits from the Central Cove subdivision allocated as rates subsidies to benefit all ratepayers in the previous two financial years. The discovery of low levels of asbestos contaminated soil on the site is likely to reduce profits due to the remediation costs of \$700k to date. Council will be seeking redress from the Ministry of Education that owned the site of the former Central School.
- *Hine Te Ariki and Bell Street Development*
Comprising four sections, Council resolved in 2022 to build two spec duplexes (four units). Targeting the seniors' and lifestyle market with 'easy-care' quality brick units that are freehold. To be sold at market rates.

3 Future Housing Developments – Overview

The housing crisis continues to be an issue in the Kawerau District and the current and projected population growth is outstripping the current supply of housing stock.

The success of the current Council Housing Strategy has proven this is a viable and workable strategy to continue progressing given the uptake of the current retirement village and residential subdivisions; waiting lists at the Council-owned rental flats; and Kadap (Kawerau and Districts Ageing in Place) survey responses indicating that nearly 20% of seniors surveyed would move into smaller 'easy care' units if they were available.

Roy Stoneham Park (formerly the soccer club grounds) has been identified as the most suitable and feasible option for Council to develop. Currently zoned as a reserve, this land is 5.42 hectares with a flat contour adjacent to the nearby Kawerau Pūtauaki Primary School.

Community engagement has been carried out in two Long Term Planning processes in 2018-2028 and 2021-2031.

With input from professional architects, Design Group Stapleton Elliott (DGSE) Council produced a 'vision plan and document' to discuss with Iwi, neighbours and the community which gained good levels of support. Therefore, Council resolved in July 2021 to:

- Proceed with the development
- Proceed with the reserve land swap
- Carry out further consultation and engagement with the community taking into consideration concerns raised by Iwi, neighbours, and stakeholders.

In 2022, Council has been working with DGSE and Veros to complete a stage one feasibility study.

This report outlines that the Stoneham Park development has the potential to achieve:

- Additional housing for the district in the range of approximately 80 dwellings (yet to be finalised)
- A range of housing options such as inter-generational
- A variety of section sizes to meet different price ranges
- More rateable properties
- Enhanced green space and recreational areas
- Potential to partner to offer a range of housing models (rent to own, rental, etc.)
- Increased value for the surrounding properties
- Estimated revenue of approximately \$2m from sales in addition to Three Waters Reform tranche 1 funding (if used)

In addition, the development objectives are:

- Positive environmental impact through the reduction of power consumption of new more energy efficient homes;
- The benefit for home owners, will be lower heating bills reducing the social deprivation of whānau;
- A social and economic wellbeing for the community and those living in dryer warmer homes. This will reduce health costs and loss of missed employment / school / community volunteer days through illness.
- Have a positive economic wellbeing effect through the construction industry. This will also lead to further social and cultural wellbeing through job and training opportunities.

4 Financial Considerations

The Veros feasibility study confirmed Council is best placed as the developer as Council owns the land outright and has another similar sized area to complete the reserve revocation and 'land swap'.

In addition, Council has the opportunity to apply for \$4,320,000 of funding from the 'Better Off' programme (Tranche 1). This funding has become available due to the Government's Three Waters Reform and is available to spend on projects and initiatives to improve local authorities' community well-being.

As recommended by Veros property consultants in the feasibility report, Council has agreed in principle that it will be prudent to develop the subdivision in a staged approach to lessen the risk.

The \$4.32m 'Better Off' funding will enable the first stage of the development to be completed, with the likely timeline of titles being issued in late 2024, and the construction of homes beginning in late 2024, early 2025.

This utilises the 'Better Off' funding well as it would be effectively 'recycled' through the development and completed, the funding would become available to Council to invest in other community well-being projects once the subdivision is completed.

The completion of the development is planned for 2027 but this will be market-dependent.

5 Conclusion

The next phase of the project is to test, refine and confirm the findings in the preliminary development feasibility and to progress stage one of the development utilising the 'Better Off' funding (if approved).

Council intends to engage Veros property consultants as the Project Development Manager and partner with Council to support the development by:

- Undertaking various technical assessments
- Engagement and Consultation with Iwi, Neighbours and the Community
- Refining the development scheme
- Reserve Revocation and /or Land Swap
- Plan Change from Open Space to Residential
- Alterations to the Plan as required to enable the subdivision, to minimise future consenting issues by purchasers including in principle:
 - Lowering the Set-backs to enable smaller and usable lots to allow for off-street parking, fencing and/or vegetation;
 - Site coverage changes to the existing 35% planning rule;
 - Lot width to be lowered mid-section from 15 metres

6 RECOMMENDATIONS

1. That the report "Roy Stoneham Park *Masterplan Options Report 2022* – progressing residential development" be received.
2. That Council discuss progressing the development (as the developer) and proceeding with the next steps and further feasibility reports, consultation and engagement.



Tania Humberstone
Communications and Engagement Manager

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**The Ordinary Meeting of the Kawerau District Council
will be held on Tuesday, 27 September 2022
in the Concert Chambers commencing at 9.00am**

A G E N D A

Apologies

Leave of Absence

Opening Prayer

Public Forum

Declarations of Conflict of Interest

1 CONFIRMATION OF COUNCIL MINUTES

1.1 Ordinary Council – 30 August 2022

Pgs. 1 - 4

Recommendation

That the minutes of the Ordinary Council Meeting held on 30 August 2022 be confirmed as a true and accurate record.

1.2 Extraordinary Council – 13 September 2022

Pgs. 5 - 6

Recommendation

That the minutes of the Extraordinary Council Meeting held on 13 September 2022 be confirmed as a true and accurate record.

2 RECEIPT OF COMMITTEE MINUTES

2.1 Community Grants Scheme Committee – 30 August 2022

Pgs. 7 - 11

Recommendation

That the Minutes of the Community Grants Scheme Committee meeting held on 30 August 2022 be confirmed as a true and accurate record

2.2 Regulatory and Services Committee – 13 September 2022

Pgs. 13 - 14

Recommendation

That the Minutes of the Regulatory and Services Committee meeting held on 13 September 2022 be confirmed as a true and accurate record.

3 Action Schedule (101120)

Pgs. 15 - 18

Recommendation

That the updated Action Schedule of resolutions/actions requested by Council be received.

4 His Worship the Mayor's Report (101400)

Pgs. 19

Recommendation

That His Worship the Mayor's report for the period Wednesday 24 August 2022 to Tuesday 20 September 2022 is received.

5 Annual Plan Performance for the Twelve Months Ended 30 June 2022 (Group Manager, Finance and Corporate Services) (110400)

Pgs. 21 - 52

Attached is a report on the Annual Plan performance for the 12 months ended 30 June 2022.

Recommendation

That the report "Annual Plan Performance for the Twelve Months Ended 30 June 2022" be received.

6 Application for Tranche 1 Better Off Funding (Group Manager, Operations and Services) (440100)

Pgs. 53 - 66

Attached is a report applying for Tranche 1 Better Off Funding.

Recommendation

- 1. That the report "Application for Tranche 1 Better Off Funding" be received.*
- 2. That Council review the Council application for Tranche 1 funding.*
- 3. That Council note any final changes or recommendations to be made to the application.*
- 4. That council approve the application and authorise the CEO and Group Manager, Operations and Services to sign the application.*

7 District Plan Review (Group Manager, Regulatory and Planning) (301012)

Pgs. 67 - 71

Attached is a report on the District Plan Review.

Recommendation

- 1. That the report "District Plan Review" be received.*
- 2. That Council approve option one for the Review to remain on hold until after the*

introduction of the Natural Built Environment Bill and the Spatial Planning Bill which is expected in October 2022. Reconsider early March 2023.

8 Roy Stoneham Park Masterplan Options Report 2022 – Progressing Residential Development (Communications and Engagement Manager) (407900)

Pgs. 73 - 76

Attached is a report on Roy Stoneham Park Masterplan Options 2022.

Recommendation

- 1. That the report “Roy Stoneham Park Masterplan Options Report 2022 – Progressing Residential Development” be received.*
- 2. That Council discuss progressing the development (as the developer) and proceeding with the next steps and further feasibility reports, consultation and engagement.*

9 Exclusion of the Public

Recommendation

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. Netball Pavilion Tender

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

<i>General Subject of the matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
<i>1. Netball Pavilion Tender</i>	<i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)</i>

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

R B George
Chief Executive Officer

