



**The Ordinary Meeting of the
Kawerau District Council will be held
on Wednesday 29 May 2024
in the Council Chambers
commencing at 9.00am**

A G E N D A

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Ordinary Meeting of the Kawerau District Council
will be held on Wednesday 29 May 2024
in the Council Chambers commencing at 9.00am**

A G E N D A

1 **Karakia Timatanga | Opening Prayer**

2 **Apologies**

3 **Leave of Absence**

4 **Declarations of Conflict of Interest**

5 **Meeting Notices**

6 **Nga Mihi | Acknowledgements**

7 **Public Forum**

8 **CONFIRMATION OF COUNCIL MINUTES**

8.1 **Ordinary Council – 24 April 2024**

Pgs. 1 - 7

Recommendation

That the minutes of the Ordinary Council Meeting held on 24 April 2024 be confirmed as a true and accurate record.

8.2 **Extraordinary Council Meeting – 15 May 2024**

Pgs. 8 - 10

Recommendation

That the Minutes of the Extraordinary Council meeting held on 15 May 2024 be confirmed as a true and accurate record.

8.3 **Extraordinary Council Meeting – 22 May 2024**

Pgs. 11 - 12

Recommendation

That the Minutes of the Extraordinary Council meeting held on 22 May 2024 be confirmed as a true and accurate record.

9 **RECEIPT OF COMMITTEE MINUTES**

9.1 **Regulatory and Services Committee Meeting – 15 May 2024**

Pgs. 13 - 15

Recommendation

That the Minutes of the Regulatory and Services Committee meeting held on 15 May 2024 be confirmed as a true and accurate record.

10 RECEIPT OF REGIONAL MINUTES

10.1 BOP Civil Defence Emergency Management – 4 April 2024

Pgs. 16 - 26

Recommendation

That the Minutes of the BOP Civil Defence Emergency Management meeting held on 4 April 2024 be received.

10.2 BOP Mayoral Forum – 3 May 2024

Pgs. 27 - 32

Recommendation

That the Minutes of the BOP Mayoral Forum meeting held on 3 May 2024 be received.

10.3 BOP Regional Transport – 7 May 2024

Pgs. 33 - 38

Recommendation

That the Minutes of the BOP Regional Transport meeting held on 3 May 2024 be received.

11 Her Worship the Mayor's Report (101400)

Pgs. 39 - 41

Recommendation

That Her Worship the Mayor's report for the period Thursday 18 April 2024 to Wednesday 22 May 2024 is received.

12 Action Schedule (101120)

Pgs. 42 - 47

Recommendation

That the updated Action Schedule of resolutions/actions requested by Council be received.

13 Annual Plan Performance for the Nine Months Ended 31 March 2024 (Group Manager, Finance & Corporate Services) (110400)

Pgs. 48 - 80

Attached is a report on the Annual Plan Performance for the nine months ended 31 March 2024

Recommendation

That the report "Annual Plan Performance for the Nine Months Ended 31 March 2024" be received.

14 Rates Remission Policy for Sport, Recreation and Community Organisations (Group Manager, Finance & Corporate Services) (110551)

Pgs. 81 - 86

Attached is a report on the Rates Remission Policy for Sport, Recreation and Community Organisations

Recommendations

1. That the report “Rates Remission Policy for Sport, Recreation, and Community Organisations leasing Council land” be received.
2. That Council approve the Rates Remission Policy for Sport, Recreation, and Community Organisations for consultation.

15 Hire Fee Options for Rangī Delamere Centre (Group Manager, Finance & Corporate Services) (108107)

Pgs. 87 - 90

Attached is a report on the hire fee options for Rangī Delamere Centre.

Recommendations

1. That the report “Hire Fee Options for Rangī Delamere Centre” be received.
2. That Council advise of the preferred option of either option 1, 2 or 3 for hire fees for the Rangī Delamere Centre or any alternative preferred fees.
3. That the bond for the Rangī Delamere Centre be set at \$300.00.
4. That Council advise of the preferred option for the cleaning of the Rangī Delamere Centre of either:
 - a. Cleaning is included in the hire rate; or
 - b. That the cleaning will be required by the user of the facility at the end of the booking timeframe, with only a fee being charged for cleaning if the cleaning is not up to Council’s standards. This cleaning fee would be the actual cost of the cleaning, being at a rate of \$50 per hour for the cleaning time required.

16 Deliberations of Submissions to the Mahere a Tau | Proposed Annual Plan 2024-2025 Manager, Communications & Engagement) (110553)

Pgs. 91 - 102

Attached is a report from the Communications and Engagement Manager on the Deliberations of Submissions to the Mahere a Tau | Proposed Annual Plan 2024 – 2025.

Recommendations

1. That the report “Deliberations of Submissions to the Mahere ā Tau | Proposed Annual Plan 2024-2025” be received.
2. That Council deliberations on the submissions during the special consultative process of Mahere ā Tau | Proposed Annual Plan 2024-2025 provide Council staff with direction to respond to the submissions from residents and organisations; and
3. That Council deliberations on the submissions inform direction to the five submissions points (as outlined above) to either maintain the status quo and/or to review and amend any proposed activities, services and projects for the year 1 July 2024 to 30 June 2025 which impacts the budget and setting of rates for the 2024-2025 year.

17 Exclusion of the Public

Recommendation

That the public is excluded from the following part of the proceedings of this meeting, namely:

- 1. Minutes for Confidential Meeting Held on 10 April 2024**
- 2. Business Proposal**

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

General Subject of the matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>1. Minutes for Confidential Meeting held on 15 May 2024.</i>	<i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)</i>
<i>2. Business Proposal</i>	<i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)</i>

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

18 Karakia Whakamutunga | Closing Prayer

M Godfery
Chief Executive Officer

**Minutes of the Ordinary Meeting of the Kawerau District Council
held on Wednesday 24 April 2024
in the Council Chamber commencing at 9.00am**

Present: Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika
Councillor B Julian
Councillor R G K Savage
Councillor Godfery
Councillor Kingi
Councillor J Ross
Councillor R Andrews

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Operations and Services (R Nel)
Group Manager, Regulatory and Planning (M Glaspey)
Communications and Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (T Barnett)

Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

Apologies

Resolved **Her Worship the Mayor / Deputy Mayor Rangihika**

Apologies from Councillor Ion were received.

Leave of Absence

No Leave of Absence was received.

Order of Business

Her Worship the Mayor took the room through the process of the day's agenda.

Declarations of Conflict of Interest

No declarations of conflict of interest were received.

Opening Statement

Her Worship the Mayor thank the public for their attendance in today's meeting, and made reference to Lawyer, Sue Grey who attended the Council meeting in March 2024 in support of the community against the proposed introduction of fluoride in the water.

Public Forum

Skarlett Starr

Thanked Council for the work they had done to date regarding the application of an extension to the deadline to be submitted to the Director-General of Health regarding the proposed introduction of fluoride in the water.

Bruce Anderson

Spoke of his concerns regarding the proposed introduction of fluoride into the water, having had discussions with previous Councillors, deemed this a historic issue.

Brett Pacey

Would like more understanding regarding the changes at the pools recently with their summer and winter hours, and questioned why the aqua aerobatics class can no longer access the spa pool after their classes.

1 CONFIRMATION OF COUNCIL MINUTES

1.1 Ordinary Council – 27 March 2024

Resolved

Councillors Julian / Savage

That the minutes of the Ordinary Council Meeting held on 27 March 2024 be confirmed as a true and accurate record.

2 Request to Extend the Deadline to Fluoridate (Chief Executive Officer) (404000)

Council discussed the report Request to Extend the Deadline to Fluoridate.

Resolved

Councillor Kingi / Deputy Mayor Rangihika

1. *That the report "Request to Extend the Deadline to Fluoridate" be received.*
2. *That Council supports the Chief Executive Officer to write to the Director-General of Health seeking an extension to the deadline to fluoridate.*

1.2 Extraordinary Council – 10 April 2024

Resolved

Councillors Julian / Andrews

That the minutes of the Ordinary Council Meeting held on 10 April 2024 be confirmed as a true and accurate record

3 RECEIPT OF COMMITTEE MINUTES

3.1 Audit and Risk Committee Meeting – 8 April 2024

Resolved

Deputy Mayor Rangihika / Councillor Julian

That the Minutes of the Audit and Risk Committee meeting held on 8 April 2024 be confirmed as a true and accurate record.

3.2 Regulatory and Services Committee Meeting – 10 April 2024

Resolved

Councillors Julian / Savage

That the Minutes of the Regulatory and Services Committee meeting held on 10 April 2024 be confirmed as a true and accurate record.

4 Action Schedule (101120)

Resolved

Councillors Kingi / Ross

That the updated Action Schedule of resolutions/actions requested by Council is received.

5 Her Worship the Mayor's Report (101400)

Resolved

Her Worship the Mayor / Deputy Mayor Rangihika

That Her Worship the Mayor's report for the period Thursday 21 March 2024 to Wednesday 17 April 2024 is received.

6 Electoral Process Update: Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024 (Communications and Engagement Manager) (101200)

Council discussed the report Electoral Process Update: Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024.

Resolved

Councillors Andrews / Kingi

1. That the report "Electoral Process Update: Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024" be received.

2. That Council resolve to update the Community regarding this Bill and the representation arrangements review alongside the Annual Plan 2024 – 2025.

7 Kawerau District Bylaws Reviews (Group manager, Regulatory and Planning) (320000)

Council discussed the report Kawerau District Bylaws Review.

Resolved

Councillors Kingi / Ross

That the report “Kawerau District Bylaws Review” be received.

8 Asset Update – Ron Hardie Recreation Centre (Group Manager, Operations and Services) (408500)

Council discussed the report on the Asset Update – Ron Hardie Recreation Centre.

Resolved

Councillor Julian / Deputy Mayor Rangihika

1. *That the report “Asset Update – Ron Hardie Recreation Centre” be received.*
2. *That Council approves the strategy of realignment of the ‘out of sync’ roof maintenance as well as the allocation of the FY23 / 24 budgeted \$60,000 for the completion of this re-alignment task.*
3. *That Council approves the strategy of a subsequent professional assessment, by suitably qualified civil engineers in order to confirm where in the assets’ life cycle it currently sits, which in turn will form the nucleus of a robust and Asset Management Plan.*

9 Dog Registration Fees 2024 / 25 (Group manager, Finance and Corporate Services, and Group Manager, Regulatory and Planning) (213100)

Councillor Godfery left the Meeting at 10.18am

Council discussed the report on the Dog Registration Fees 2024 / 25.

Resolved

Councillors Andrews / Savage

1. *That the report “Dog Registration Fees 2024 / 25” be received.*
2. *That Council sets the Dog Registration fees for 2024 / 25 as follows (4.7%).*

<i>Neutered Dog</i>	<i>\$42.00</i>
<i>Entire Dog</i>	<i>\$84.00</i>
<i>Late payment penalty-applied 2 August 2024</i>	<i>50% addition to the fee charged</i>

<i>Seizure Fee (at the Dog Control Officer's discretion)</i>	<i>\$95.00</i>
<i>Fee for first impounding</i>	<i>\$95.00</i>
<i>Fee for second impounding</i>	<i>\$130.00</i>
<i>Third and subsequent impounding</i>	<i>\$168.00</i>
<i>Sustenance Fee (Daily)</i>	<i>\$13.00</i>
<i>Microchipping Fee</i>	<i>\$18.00</i>
<i>Replacement Tag Fee</i>	<i>\$6.50</i>
<i>Rehoming Fee</i>	<i>\$13.00</i>

Councillor Godfery Returns to the meeting at 10.21am

10 Activity Review for the Stormwater Service (Group Manager, Operations and Services) (201200)

Council discussed the report on the Activity Review for the Stormwater Service.

Resolved **Councillors Godfery / Kingi**

1. *That the report "Activity Review for the Stormwater Service" be received.*
2. *That Council adopts the S17A Stormwater Service as proposed.*

11 Activity Review for the Roding and Footpaths Services (Group Manager, Operations and Services) (40100)

Council discussed the report on the Activity Review for the Roding and Footpaths Services.

Resolved **Councillor Kingi / Deputy Mayor Rangihika**

1. *That the report "Activity Review for the Roding and Footpaths Services" be received.*
2. *That Council adopts the S17A Roding and Footpaths Services as proposed.*

Councillor Kingi left the Meeting at 10.37am

Councillor Kingi returned to the Meeting at 10.38am

12 Activity Review for Environmental Services (Group Manager, Regulatory and Planning) (103015)

Councillor Andrews left the Meeting at 10.40am

Councillor Andrews returned to the Meeting at 10.41am

Council discussed the report on the Activity Review for Environmental Services.

Resolved

Councillors Ross / Kingi

1. *That the report “Activity Review for Environmental Services” be received.*
2. *That Council adopts the Environmental Services delivery as proposed in the report and Appendix A.*
3. *That Council approves the recommendation to amend current performance targets, being response to noise complaints – 95% within 30 minutes.*
4. *That Council acknowledges the approved recommendation will be actioned and consulted on, as part of the Long Term Plan 2025 / 2034.*

13 Activity Review for Dog Control Services (Group manager, Finance and Corporate Services, and Group Manager, Regulatory and Planning) (103015)

Council discussed the report on the Activity Review for Dog Control Services.

Resolved

Councillor Savage / Deputy Mayor Rangihika

1. *That the report “Activity Review for Dog Control Services” be received.*
2. *That Council adopts the Dog Control Services delivery as proposed in this report, and contained in Appendix A.*
3. *That Council approves the recommendation to amend current performance targets option 3, being that attendance of service requests are within required timeframes-*
 - *Priority Jobs – 95% within 30 minutes*
 - *Other Jobs – 100% within 24 hours*
4. *That Council acknowledges the approved recommendation will be actioned and consulted on, as part of the Long Term Plan 2025 / 2034.*

14 Exclusion of the Public – 10.34am

Resolved

Deputy Mayor Rangihika / Councillor Andrews

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. Minutes for Confidential Meeting Held on 10 April 2024

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

General Subject of the matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>1. Minutes from Confidential Meeting held on 10 April.</i>	<i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i>	<i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)</i>

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

Meeting closed with a karakia at 11.03am

F K N Tunui

Mayor

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**Minutes of the Extraordinary Meeting of the Kawerau District Council
held on Wednesday 15 May 2024
commencing at 9.50am**

Present: Her Worship the Mayor F K N Tunui
Deputy Mayor Rangihika
Councillor W Godfery
Councillor B Julian
Councillor C J Ion
Councillor R G K Savage
Councillor S Kingi
Councillor R Andrews
Councillor J Ross

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Communications and Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (T Barnett)

Karakia Timatanga

Pastor Mark Kingi opened the meeting with a prayer.

Apologies

No Apologies were received

Leave of Absence

No Leave of Absence were received.

Meeting Notices

Her Worship the Mayor gave an update on the new order of the agenda.

- 1. Activity Review for Building Services**
- 2. Activity Review for Civil Defence Services**
- 3. Activity Review for Resource Management Services**
- 4. Exclusion of the Public – Confidential Agenda**
- 5. Rate Remission – Cultural / Sporting Organisations Leasing Council Land**

Declarations of Conflict of Interest

Councillors Ion and Ross declared a Conflict of Interest with item 5 – Rate Remission – Cultural / Sporting Organisations Leasing Council Land.

Public Forum

No Public Forum was heard.

1 Activity Review for Building Services (Group Manager, Regulatory and Planning) (103015)

Council discussed the report from the Group Manager, Regulatory and Planning on the Activity Review for Building Services.

Action Item:

Group Manager, Regulatory and Planning to report back to Elected Members, as to why the Building Services are not a part of the Annual Survey.

Resolved

Councillors Ross / Kingi

1. *That the report "Activity Review for Building Services" be received.*
2. *That the Council adopts the Building Service Delivery as proposed in this report and contained in Appendix A.*

2 Activity Review for Civil Defence Services (Group Manager Regulatory and Planning) 103015)

Council discussed the report from the Group Manager, Regulatory and Planning on the Activity Review Civil Defence Services.

Action Item:

Group Manager, Regulatory and Planning to hold a workshop to revisit Civil Defence (CEG) for Elected Members.

Resolved

Councillors Ion / Savage

That the report "Activity Review for Civil Defence Services" be received.

3 Activity Review for Resource Management Services (Group Manager, Regulatory and Planning) (103015)

Council discussed the report from the Group Manager, Regulatory and Planning on the Activity Review for Resource Management Services.

Resolved

Deputy Mayor Rangihika / Councillor Ross

1. *That the report "Activity Review for Resource Management Services" be received.*
2. *That the Council adopts the Resource Management Services delivery as proposed in this report and contained in Appendix A.*
3. *That Council approves the recommendation to introduce a new performance target, being "Consents processed within required timeframes >90%*

4 Exclusion of the Public – 10.36pm

Resolved

Councillors Ross / Kingi

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. River Road Rehabilitation.

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

General Subject of the matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. River Road Rehabilitation .	Maintain the effective conduct of public affairs through the free and frank expression of opinions.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

Councillors Ion left the meeting at 2.02pm

Councillor Ross left the meeting at 2.02pm due to a Conflict of Interest, and for a prior engagement.

5 **Rate Remission – Cultural / Sporting Organisations Leasing Council Land (Group Manager, Finance and Corporate Services) (103015)**

Council discussed the report from the Group Manager, Finance and Corporate Services on the Rate Remission – Cultural / Sporting Organisations Leasing Council Land.

Resolved

1. *That the report “Rate Remission – Cultural / Sporting Organisations Leasing Council Land” be received.*
2. *That the report be deferred to obtain further information.*
3. *Report returned pending receipt of additional information and adoption of proposed policy with consultation period.*

Councillor Ion returned to the meeting at 2.18pm

Meeting closed at 2.20pm

F K N Tunui

Mayor

**Minutes of the Extraordinary Meeting of the Kawerau District Council
held on Wednesday 22 May 2024
commencing at 9.01am**

Present: Her Worship the Mayor F K N Tunui
Councillor W Godfery
Councillor B Julian
Councillor R G K Savage
Councillor S Kingi
Councillor R Andrews
Councillor J Ross

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Communications and Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (T Barnett)

Karakia Timatanga

Pastor Mark Kingi opened the meeting with a prayer.

Apologies

Resolved **Her Worship the Mayor / Councillor Kingi**

Apologies were received from Deputy Mayor Rangihika due to a bereavement.

Leave of Absence

Resolved **Councillors Ross / Andrews**

A Leave of Absence was granted for Councillor Ion from Tuesday 21 May 2024 to Tuesday 28 May 2024 at the March 27 2024 Council meeting .

Declarations of Conflict of Interest

No Conflict of Interest were received.

Public Forum

No Public Forum was heard.

1 Receipt of Submissions and Hearing to the Mahere a Tau | Proposed Annual Plan 2024 / 2025 (Communications and Engagement Manager) (110553)

Council discussed the report from the Communications and Engagement Manager regarding the Receipt of Submissions and Hearing to the Mahere a Tau | Proposed Annual Plan 2024 / 2025, and heard from five (5) submitters.

1. *That the report “Receipt of Submissions and Hearing to the Mahere a Tau | Proposed Annual Plan 2024 / 2025” be received.*
2. *That Council receive the “Table of Submissions” received during the special consultative and engagement process completed by Council for the Proposed Mahere a Tau | Annual Plan 2023 / 2025; and*
3. *That Council hear the submitter’s who wish to speak at today’s Hearing for the Proposed Mahere a Tau | Proposed Annual Plan 2024 / 2025.*

List of Submitter’s

- Ripeka Lessels - Te Whata Tau o Putauaki Tumuaki | Principle **9.06 am – 9.19am**
- Normal Lee - Kawerau Resident **9.20am – 9.26am**
- Frances Teina-Kore Curtis - Tarawera Awa Restoration Strategy Group **9.27am – 9.39am**
- John Whitehead - Kawerau Resident **9.40am – 9.48am**

Meeting was adjourned at 9.49am
Meeting was reconvened at 9.54am

- Larissa Cuff and Devena Ruwhiu – Sports Bay of Plenty **9.55am – 10.17am**

Karakia Whakamutunga

Pastor Mark Kingi closed the meeting with a prayer.

Meeting closed at 10.23am

F K N Tunui

Mayor

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**Minutes of the Regulatory & Services Committee
held on Wednesday 15 May 2024
commencing at 9.05am**

Present: Councillor C J Ion (Chairperson)
Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika
Councillor B Julian
Councillor S Kingi
Councillor W Godfery
Councillor J Ross
Councillor R G K Savage
Councillor R Andrews

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Operations and Services (R Nel)
Group Manager, Regulatory and Planning (M Glaspey)
Communications Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (T Barnett)

Karakia Timatanqa

Pastor Mark Kingi opened the meeting with a prayer.

Apologies

No Apologies were received.

Leave of Absence

No Leave of Absence were received.

Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

Public Forum

No Public Forum was Heard

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (340000)

The Committee discussed a report covering Regulatory and Planning activities for the month of April 2024.

Action Item:

Group Manager, Regulatory and Planning to promote roaming dogs in the next newsletter encouraging owners to keep dogs contained in their properties.

Correction:

Page 4 – Item 6.3 - Remove Ngati from Tuwharetoa ki Kawerau Hauora

Resolved

Councillors Kingi / Andrews

That the report on Regulatory and Planning Services activities for the month of April 2024 is received.

PART B – NON REGULATORY**2 Monthly Report - Finance and Corporate Services (211000)**

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of April 2024.

Resolved

Councillors Savage / Godfery

That the report from the Group Manager, Finance and Corporate Services for the month of April 2024 is received.

3 Monthly Report - Operations and Services (440000)

The Committee discussed a report from the Acting Group Manager, Operations and Services covering activities for the month of April 2024.

Action Item:

Group Manager, Operations and Services to update Elected Members with plans and costings for the new dog pound.

Resolved

Her Worship the Mayor / Councillor Savage

That the report from the Acting Group Manager, Operations and Services for the month of April 2024 is received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

The Committee discussed a report from the Economic and Community Development Manager covering economic and community activities for the month of April 2024.

Resolved

Councillor Savage / Deputy Mayor Rangihika

That the report from the Economic and Community Development Manager for the month of April 2024 is received.

5 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)

The Committee discussed a report from the Communications and Engagement Manager covering communications and engagement activities for the month of April 2024.

Resolved

Chair Ion / Her Worship the Mayor

That the report from the Communications and Engagement Manager for the month of April 2024 is received.

Meeting closed at 9.43am

C J Ion

Chairperson

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Bay of Plenty Civil Defence Emergency Management Group Joint Committee

Open Minutes

- Commencing:** Friday 5 April 2024, 10:00am
- Venue:** Council Chambers, Regional House, 1 Elizabeth Street, Tauranga and via Zoom (Audio Visual Meeting)
- Chairperson:** Mayor Faylene Tunui - - Kawerau District Council (KDC)
- Deputy Chairperson:** Mayor James Denyer - Western Bay of Plenty District Council (WBOPDC)
- Members:**
- Ōpōtiki District Council (ODC):**
Mayor David Moore (via Zoom)
 - Tauranga City Council (TCC):**
Commission Chair Anne Tolley
 - Whakatāne District Council (WDC):**
Mayor Victor Luca
 - Bay of Plenty Regional Council Toi Moana (BOPRC):**
Cr Malcolm Campbell, Cr Ron Scott (Alternate)
 - Rotorua Lakes Council (RLC):**
Deputy Mayor Sandra Kai Fong (Alternate) (via Zoom)
 - National Emergency Management Agency (NEMA):**
Observer Lily Foulds, Regional Emergency Management Advisor
- In Attendance:**
- By Invitation:** Hon Mark Mitchell, Minister for Emergency Management and Recovery; David Gawn, Chief Executive Officer, National Emergency Management Agency; Prof Tom Wilson, Chief Science Advisor, National Emergency Management Agency (Via Zoom); Nico Fournier - Volcanologist, Te Pū Ao - GNS Science (Via Zoom); Sandra James - Connecting People Limited
 - Emergency Management Bay of Plenty (EMBOP):** Clinton Naude - Director; Mark Crowe - Manager, Operations; Stace Tahere - Manager, Planning; Cara Gordon - Principal Advisor, Emergency Management; Lisa Glass - Team Leader, Communications and Engagement; Theo Ursum - Advisor, Planning; Julian Reweti - Principal Advisor, Recovery; Jason Wharewera - Advisor, Operations; Rob McLean - Advisor, Operations; Kieran Miller - Senior Advisor, Planning; Bruce Rutherford - Advisor, Operations; Andrea Thompson - Executive Assistant
 - Tauranga City Council (TCC):** Marty Grenfell, Deputy Chair of Coordinating Executive Group (CEG) and Chief Executive

BOPRC: Chairman Doug Leeder; Reuben Fraser – General Manager, Regulatory Services; Merinda Pansegrouw – Committee Advisor

WDC: Mike Avery, Local CDEM Controller

RLC: Bruce Horne – Lead for Emergency Capability and Resilience

KDC: Lee Barton – Manager Economic & Community Development (via Zoom).

Apologies:

Mayor Tania Tapsell, Deputy Mayor Lesley Immink (Alternate) and for early departure, Mayor James Denyer and Commission Chair Anne Tolley.

Declaration of Public Recording

Committee members were reminded that the meeting was being recorded and that the recording would be made available on the BOPRC website and archived for a period of three years:

Recording of Meeting: [Civil Defence Emergency Management - Joint Committee Meeting - 5 April 2024 \(youtube.com\)](https://www.youtube.com/watch?v=...)

Opening Karakia

Provided by the Stace Tahere – Manager, Planning.

Members acknowledged the passing of Cr Richard Crawford, WBOPDC Councillor representing the Maketū-Te Puke Ward, former Te Puke Community Board Chair and former Te Puke firefighter, who would be remembered for his community spirit and service.

1. Apologies

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Accepts the apologies from Mayor Tania Tapsell and Deputy Mayor Lesley Immink (Alternate), and for early departure, Mayor James Denyer and Commission Chair Anne Tolley.**

**Campbell/Tolley
CARRIED**

2. Order of Business

With the agreement of members, the order of business was amended as follows:

- Item 6.1, “Confirmation of minutes”, was considered after conclusion of item 7.12.
- Item 7.8 “Bay of Plenty CDEM Group Plan 2024-2029 – Adoption of Group Plan” was considered after item 7.2.

3. Declaration of Conflicts of Interest

None.

4. Reports

4.1 Address by the Minister for Emergency Management and Recovery, Hon Mark Mitchell

Introduced by: Chair, Mayor Faylene Tunui and presented by Minister for Emergency Management and Recovery, Hon Mark Mitchell.

Key Points - Hon Mark Mitchell:

- General observations regarding emergency management/recovery matters as incoming Minister
- Important to receive feedback from regional leaders in terms of how New Zealand needed to prepare moving forward regarding emergency management capability at a national/regional/local level
- Referred to the recently released Independent Review Report undertaken by Mike Bush (Bush International Consulting Limited) into the Hawke's Bay Civil Defence Emergency Management (CDEM) Group's response to Cyclone Gabrielle. Report had identified numerous local and regional key lessons
- Government Inquiry into the response to the 2023 North Island Severe Weather Events (including Cyclone Gabrielle) headed by former Governor-General Sir Jerry Mateparae to be released 23 April 2023
- Government had decided not to proceed with the existing Emergency Management Bill (to be withdrawn from Select Committee). Intended to introduce a new substantive Bill this term, alongside considering system improvements using existing mechanisms in the Civil Defence Emergency Management Act 2002 and non-legislative levers
- Highlighted the need for developing a common operating platform/system (i.e. a comprehensive communications system)
- Possible substantive changes to be included in the new Emergency Management Bill may inter alia include clearly defining the chains of command/role clarification for community groups/recognising iwi participation in emergency responses/capability building
- Invited members to provide feedback into the next round of the new Emergency Management Bill.

Key Points - Members:

- Acknowledged particularly the following suggestions by the Independent Review Report undertaken by Mike Bush:
 - that consideration be given to reviewing the current guidance requiring declarations to be physically signed; supported that provision be made for verbal and/or online approval of emergency declarations
 - the importance of establishing reliable detection and early warning systems that were resilient to outages and provided adequate warning of potential or pending disasters
- Importance of flexibility by the New Zealand Police, to respond, adapt, have a pragmatic approach to emergency management responses, irrespective of a hierarchical system
- Highlighted the cost implications for local councils/ratepayers to provide adequate resources for training and capability building; expressed the need

for central government to consider directing funding to assist national capability building

- Importance of embedding local knowledge when incorporating recommendations from various reviews to ensure fit for purpose legislation
- Highlighted general challenges relating to insurance/processes
- Required leadership/national direction in term of spatial planning/land use as current legislative environment has limited mechanisms to prioritise risk reduction.

10:55am – Commission Chair Anne Tolley **withdrew** from the meeting.

4.2 Correspondence

Presented by: Clinton Naude, Director, Emergency Management Bay of Plenty.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 **Receives the report, Correspondence.**
- 2 **Receives the letter from the Chairperson of the Governance and Administration Committee regarding the Emergency Management Bill dated 31 January 2024, advising the deadline for the bill had been extended from March 2024 to December 2024**
- 3 **Notes the letter by Mayor Faylene Tunui, Chair Bay of Plenty CDEM Group Joint Committee, addressed to the Minister for Emergency Management and Recovery, Hon Mark Mitchell, “Invitation to visit the Bay of Plenty and attend the Bay of Plenty Civil Defence Group Joint Committee” dated 7 February 2024.**

Denyer/Luca
CARRIED

4.3 Bay of Plenty CDEM Group Plan 2024-2029 - Adoption of Group Plan

Presented by Clinton Naude, Director, Emergency Management Bay of Plenty and Cara Gordon Principal Advisor, Emergency Management.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 **Receives the report, Bay of Plenty CDEM Group Plan 2024-2029 - Adoption of Group Plan.**
- 2 **Receives the letter from Hon Mark Mitchell, Minister of Emergency Management and Recovery, titled Draft Bay of Plenty CDEM Group Plan 2024-29 (Attachment 1);**
- 3 **Revokes the Bay of Plenty CDEM Group Plan 2018-23 as per section 56(3) of the Civil Defence Emergency Management Act 2002;**

- 4 Approves replacing the Bay of Plenty CDEM Group Plan 2018-23 with the Bay of Plenty CDEM Group Plan 2024-2029, as per section 56(3) of the Civil Defence Emergency Management Act 2002.**

**Denyer/Luca
CARRIED**

4.4 Appointment of the Chair and Deputy Chair to the Bay of Plenty Civil Defence Emergency Management Coordinating Executive Group for the remainder of the 2022 - 2025 Triennium

Presented by: Clinton Naude, Director, Emergency Management Bay of Plenty.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Appointment of the Chair and Deputy Chair to the Bay of Plenty Civil Defence Emergency Management Coordinating Executive Group for the remainder of the 2022 - 2025 Triennium.**
- 2 Acknowledges the appointment of Fiona McTavish, Chief Executive, Bay of Plenty Regional Council Toi Moana as Chair and Marty Grenfell, Chief Executive, Tauranga City Council, as Deputy Chair of the Bay of Plenty Civil Defence Emergency Management Coordinating Executive Group for the remainder of the 2022 - 2025 Triennium.**

**Luca/Campbell
CARRIED**

4.5 Review of the Whakaari White Island Eruption Recovery

Presentation Whakaari White Island Review - 5th April 2024 FINAL: Objective ID A4636812 [⇒](#)

Introduced by: Clinton Naude, Director, Emergency Management Bay of Plenty and presented by: Julian Reweti, Principal Advisor, Recovery and Sandra James, Connecting People Ltd.

Key Points – Sandra James:

- Presented the “Review of the Whakaari/White Island Eruption Recovery” Report
- Highlighted key outcomes, challenges, and lessons learnt as part of the recovery from the Whakaari/White Island eruption that occurred on 9 December 2019
- Acknowledged the severity of the event/those who passed away/those injured or still suffering ongoing trauma and pain.

Key Points - Staff:

- The review findings had identified a number of learnings that would assist in improving future recovery governance, management and operations
- Next step: Bay of Plenty CDEM Coordinating Executive Group had authorised a Whakaari/White Island recovery review action plan to be

developed to address the key learnings and manage risks identified by the report.

Key Point - Members:

- Supported psychological support for individuals that, due to the nature of their involvement in an event, were repetitively exposed/reliving a traumatic events, be incorporated as a key learning.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Review of the Whakaari White Island Eruption Recovery.**

**Luca/Denyer
CARRIED**

4.6 Whakaari/White Island Monitoring Verbal Update - Prof Tom Wilson NEMA

Introduced by: Clinton Naude, Director, Emergency Management Bay of Plenty and presented by Prof Tom Wilson - Chief Science Advisor, NEMA, supported by Nico Fournier - Volcanologist, Te Pū Ao - GNS Science.

Key Points:

- Update on the current status of monitoring Whakaari/White Island
 - Whakaari/White Island was currently in a reasonably quiet state of activity
 - Limited ability to monitor the volcano (monitoring via instrumentation installed 24/7 on the ground/data assessed by teams of experts in real time)
 - Instrumentation on Whakaari/White Island was heavily damaged by the 2019 eruption and had degraded over time to the extent that monitoring no longer took place
 - Was unable to access Whakaari/White Island due to owners' reluctance to allow access to the Island for the purpose of maintaining equipment
 - Currently monitoring Whakaari/White Island via flights every few weeks/satellite techniques/working with partner agencies such as MetService
 - Was unable to monitor activity in real time; was however able to provide a broad indication of the general level of activity
 - Would be unable to confirm or deny any eruption/confirm the likelihood of eruptions in a timely fashion
 - Highlighted the risk associated for aviation activities, maritime operations in the area, and to a lower extent a risk to communities on the coast due to possible ash fall
- Recent work undertaken to progress management of the risk
 - GNS Science and the Civil Aviation Authority of New Zealand had escalated the risk with NEMA
 - A next step, was exploring potential options for obtaining access to Whakaari/White Island and other risk management options
 - Had convened a multi-agency group (representative of all central government agencies with roles and responsibilities) to explore in detail mechanisms/pathways of getting back on the Island; main aim was

developing a sustainable long-term risk management plan for Whakaari/White Island - this work was still in progress

- To address the current enhanced risk due to the lack of monitoring in the aviation space, as a short-term risk management measure, a NOTAM (Notice to Airmen) had been filed with the Civil Aviation Authority of New Zealand to alert aircraft pilots of the potential hazard along this flight route/location
- In terms of maritime operations, Emergency Management Bay of Plenty is coordinating with the Bay of Plenty Harbour Master and is currently developing a workstream (hazard map) in liaison with GNS Science to create awareness/educate the public accordingly.

Key Point - Members:

- Supported ongoing monitoring of Whakaari/White Island; highlighted the importance of monitoring the Island as the active volcano posed an ongoing threat, both locally and regionally
- Acknowledged the owners of Whakaari/White Island not allowing access due to possible liability; as a privately owned off-shore island, Whakaari/White Island, fell under the obligations of the Health and Safety at Work Act
- Supported further conversation to pursue solutions to enable effective real-time monitoring of Whakaari/White Island.

11:57am - Mayor Denyer **withdrew** from the meeting.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the verbal update on Whakaari/White Island Monitoring Update - Prof Tom Wilson NEMA .**

**Luca/Campbell
CARRIED**

4.7 National Catastrophic Planning - Prof Tom Wilson NEMA

Introduced by: Clinton Naude, Director, Emergency Management Bay of Plenty, presented by Prof Tom Wilson - Chief Science Advisor, NEMA and David Gawn, Chief Executive Officer, NEMA.

Key Points:

- Provided an overview of the national catastrophic planning (CATPlan) programme
- NEMA was developing an All-of-Government Catastrophic Handbook, which would provide initial direction for the National Controller/Controllers (and partner agencies) to establish and run an effective national response
- Highlighted aspects by means of a scenario planning relevant for the Bay of Plenty Region (Hikurangi-M9.1 CATPlan Scenario)
- “Catastrophic” meant complex events, complex systems and complex decisions
 - Would be beyond current arrangements/thinking/experience/imagination

- Would overwhelm technical/social systems/resources/degrade or disable governance structures and strategic and operational decision making functions
- Differed from emergencies; they exceeded business as usual emergency management systems and capability design parameters
- Risk was compounding in hazard prone areas because hazard events were occurring more often (rising sea and more energetic climate)/continued to build and intensify development in these areas
- Relative vulnerability of people, property and infrastructure was growing
- Climate change may also lead to greater frequency of events in short succession and compounding socio-economic pressures
- Increasing number of complexity of responses and pressure on traditional risk transfer mechanism, so increasing need to focus on risk reduction
- Was critical to understand risks, in all their complexity
- Understanding how to reduce risks was essential
- Understanding and working within the complexities of communities
- Assured members of the Joint Committee that catastrophic planning was being taken seriously at Central Government level; programme was being informed by science
- Highlighted the interdependencies of regions; All-of-Government Catastrophic Handbook to serve as a guideline for all to ponder and commence associated contingency planning/understanding the science/the effect
- To support this thinking, next step - Exercise Rū Whenua 2024, a Tier 4 (national) exercise under the National CDEM Exercise Programme and a national exercise on the Interagency National Exercise Programme, to be conducted over three dates in 2024; 12 June, 26 June, and 10 July 2024.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the verbal update, National Catastrophic Planning - Prof Tom Wilson NEMA.**

Luca/Campbell
CARRIED

4.8 Update - National Emergency Management Agency (NEMA) - April 2024

Presented by Lily Foulds, Regional Emergency Management Advisor, National Emergency Management Agency.

Key Point:

- Noted that the verbal update by the Minister for Emergency Management and Recovery, Hon Mark Mitchell, on the status of the Emergency Management Bill, had superseded the information included in the report.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Update - National Emergency Management Agency (NEMA) - April 2024.**

**Campbell/Luca
CARRIED**

4.9 Bay of Plenty Civil Defence Emergency Management Group - Local Recovery Manager Rescindment

Presented by Clinton Naude, Director, Emergency Management Bay of Plenty.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group - Local Recovery Manager Rescindment;**
- 2 Approves the rescindment of Anna Hayward, Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group as defined under s30(1).**

**Luca/Campbell
CARRIED**

4.10 Regional Safety and Rescue Services Funding - 2024/25 to 2026/27

Presented by: Bay of Plenty Regional Council Toi Moana General Manager, Regulatory Services, Reuben Fraser.

Key Points:

- The Regional Safety and Rescue Services (RSRS) Coordinating Executive Group Subcommittee consisted of representatives from the following agencies/councils: Emergency Management Bay of Plenty, Fire and Emergency New Zealand, Hato Hone St John, New Zealand Police, Bay of Plenty Regional Council Toi Moana, Rotorua Lakes Council and Western Bay of Plenty District Council
- Proportions recommended in the report were based on formulas applied over the past years.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Regional Safety and Rescue Services Funding - 2024/25 to 2026/27.**
- 2 Confirms the RSRS funding allocation of the current budget of \$400,000 in the BOPRC draft Long Term Plan, specifically:**
 - (a) Surf Life Saving NZ excl. Tauranga (SLSNZ), allocate funding of \$250,000 per annum for 2024/25, 2025/26 and 2026/27.**
 - (b) Royal New Zealand Coastguard (Coastguard), allocate funding of \$71,500 per annum for 2024/25, 2025/26 and 2026/27.**

- (c) **Rotorua Mountain Bike Club (RMTBC), allocate funding of \$58,500 per annum for 2024/25, 2025/26 and 2026/27.**
 - (d) **New Zealand Land Search and Rescue (LandSAR), allocate funding of \$20,000 per annum for 2024/25, 2025/26 and 2026/27.**
- 3 Recommend the Youth Search and Rescue (YSAR) application is:**
 - (a) **transferred for consideration through the BOPRC Community Initiatives Fund (CIF) in the LTP 2024-2034**
 - (b) **If YSAR are unsuccessful under CIF, recommend YSAR is allocated RSRS funding of \$8000 per annum, with each of the other four RSRS funding recipients having their funding reduced by \$2000 per annum.**
- 4 Recommends to the Bay of Plenty Regional Council that it include additional funding for RSRS through the Long Term Plan 2024-2034, based on inflation being applied to the original RSRS funding of \$400,000, starting in 2022/23 as set out in Table 1 of this report.**

Note: Inflation values may be adjusted based on BOPRC inflation value updates through the finalisation of the LTP 2024.

**Campbell/Tunui
CARRIED**

4.11 Bay of Plenty CDEM Group - Third Quarter Reporting Schedule 30 December 2023 - 30 March 2024

Presented by Clinton Naude, Director Emergency Management Bay of Plenty.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty CDEM Group - Third Quarter Reporting Schedule 30 December 2023 - 30 March 2024.**

**Tunui/Kai Fong
CARRIED**

4.12 Update - Director Emergency Management Bay of Plenty

Presented by Clinton Naude, Director Emergency Management Bay of Plenty.

Key Points:

- New Zealand Response Team (NZRT) 16**
 - Tauranga (NZRT16) underwent their national accreditation process over the weekend of 22-24 March 2024
 - The full accreditation report had since been received and was being processed to incorporate some corrective actions
 - Commended the volunteers for their commitment and dedication, being of service to their community and working over a long-weekend, submitting their skills to a rigorous auditing process
 - Feedback regarding the re-accreditation certificate to be provided in due time.

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Update - Director Emergency Management Bay of Plenty.**

**Campbell/Moore
CARRIED**

5. Minutes

Minutes to be Confirmed

5.1 Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 15 December 2023

Resolved

That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:

- 1 Confirms the Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 15 December 2023 as a true and correct record.**

**Tunui/Luca
CARRIED**

Closing Karakia

Provided by Stace Tahere - Manager, Planning.

12:43 pm - the meeting closed.

CONFIRMED

Mayor Faylene Tunui
Chairperson, Bay of Plenty Civil Defence
Emergency Management Group Joint Committee

Bay of Plenty Mayoral Forum

Open Minutes

- Commencing:** Friday 3 May 2024, 11.10 AM
- Venue:** Rotorua Lakes Council, Council Chambers, 1061 Haupapa Street, Rotorua
- Chairperson:** Mayor Tania Tapsell – Rotorua Lakes Council (RLC)
- Deputy Chairperson:** Deputy Chairperson Victor Luca – Whakatāne District Council (WDC)
- Members:** Mayor James Denyer – Western Bay of Plenty District Council (WBOPDC)
Chairman Doug Leeder – Bay of Plenty Regional Council Toi Moana (BOPRC)
Mayor David Moore – Ōpōtiki District Council (ODC)
Commission Chair Anne Tolley – Tauranga City Council (TCC)
Mayor Faylene Tunui – Kawerau District Council; (KDC)
- In Attendance:** Staff: Stephanie O’Sullivan - Chief Executive, WDC; Fiona McTavish - Chief Executive, BOPRC; Marty Grenfell - Chief Executive, TCC; John Holyoake - Chief Executive, WBOPDC; Stace Lewer - Chief Executive, ODC; Morgan Godfery - Chief Executive, KDC; Andrew Moraes – Chief Executive, RLC; Tone Nerdrum Smith – Senior Advisor Governance
- Also Present: Honourable Minister Simeon Brown (Minister of Local Government, Transport, Energy and Auckland), supported by Member of Parliament Tom Rutherford, Member of Parliament Andy Foster, and Ministerial Advisor Liam McNamara
- Apologies:** Mayor David Trewavas and Chief Executive Julie Gardyne (both Taupō District Council)

1. Opening

Mayor Tapsell opened the meeting and welcomed those present, in particular the Honourable Minister Simeon Brown (Minister of Local Government, Transport, Energy and Auckland), Member of Parliament Tom Rutherford and Member of Parliament Andy Foster.

This session was being recorded and the recording would be uploaded to the Bay of Plenty Toi Moana (BOPRC) website after the meeting [2024 05 03 Mayoral Forum Zoom Video Recording \(youtube.com\)](#)

2. Apologies

Resolved

That the Bay of Plenty Mayoral Forum:

- 1 Accepts the apology from Mayor David Trewavas and Julie Gardyne - Chief Executive (both Taupō District Council) tendered at the meeting.

Tunui/Tolley
CARRIED

3. Declaration of Conflicts of Interest

None declared.

4. Minutes

Minutes to be Confirmed

4.1 Bay of Plenty Mayoral Forum Minutes - 2 February 2024

Resolved

That the Bay of Plenty Mayoral Forum:

- 1 Confirms the Bay of Plenty Mayoral Forum Minutes - 2 February 2024 as a true and correct record.

Tolley/Tunui
CARRIED

5. Ministerial Attendance

5.1 Attendance by the Honourable Minister Simeon Brown

In Attendance: Honourable Minister Simeon Brown (Minister of Local Government, Transport, Energy and Auckland), supported by Member of Parliament Tom Rutherford, Member of Parliament Andy Foster, and Ministerial Advisor Liam McNamara.

Key Points - Honourable Minister Simeon Brown:

- Recognised the particular challenges at the moment as councils' were progressing their 2025-2035 Long Term Plans (LTP)
- Recognised that the change in Central Government had created unique challenges both at local and national level
- Priorities for the Government included ensuring value for money; reduce waste; and delivery of an efficient public service
- Recognised the current Government's significantly different approach to water service delivery
- Was focussed on Local Government being provided with the tools and responsibility to provide water services, e.g. via access to required financing

- Water Service Delivery Plans legislation was set to be introduced in the middle of 2024
- Further water legislation later in 2024 would address good value and asset management
- Any city/regional deals must be framed as an enabling relationship. Was working closely with Honourable Minister Chris Bishop (Infrastructure) on ways to deliver optimal deals/priorities/tools
- Recognised the differing views with regards to the decision to repeal the legislation that enabled councils to make the decision to establish Māori Wards
- Intended to extend the Government Policy Statement (GPS) from the current three yearly review to 10 years
- Clear priorities within the GPS on Land Transport included safety, resilience and future proofing
- Government was working through significant changes in funding towards roading/transport networks, e.g. introduction of additional tools to create and maintain infrastructure.

In Response to Questions:

- Although all the various financing tools/levers relevant to local government did not sit within his portfolio, he recognised the value of tools such as removing GST on new builds to enable increased/faster supply of housing
- Development of necessary transport infrastructure could be curtailed if councils relied solely on New Zealand Transport Agency (NZTA) for funding, hence it was important to review this tool against other potential avenues
- Time-of-use charges, i.e. congestion charging, could be valuable
- Was working closely with local councils in the establishment of the new water entities/CCOs, which impacted the on vs off balance sheet debt councils could carry
- Sought to give councils the independence to choose the best funding options/tools for their particular city/district/region
- Central Government was committed to lending \$1b per annum to NZTA towards transport infrastructure
- Was at this stage not considering rolling over councils' existing water take consents, rather, wanted to ensure any investments were done in the most cost effective way possible
- Noted some instances where water infrastructure investments by local councils were over and above the legal requirement, which represented an unnecessarily high cost to ratepayers
- Sought increased standardisation to water services, rather than the current bespoke approach which increased costs, including at a governance/management level
- Recognised that 'everyone had to pay somehow', but providing financing tools to spread the cost over a longer period time was being investigated
- Balance sheet separation within the Local Water Done Well discussions was essential and encouraged councils to have these conversations now
- Economic regulations would focus on efficiencies, with work currently being undertaken at Central Government level that was intended to be passed into legislation in 2025
- Noted the comparison with the Electricity Board regarding efficiencies in service delivery
- Recognised that infrastructure funding demands would traditionally exceed what was available
- Ringfencing funding towards infrastructure maintenance was recognised as a key aspect

- Public transport service and infrastructure: Expected a higher level of private contribution, i.e. advertising opportunities, while maximising other funding streams. Value for money/outcomes would always be the key considerations
- Recognised that transport maintenance, e.g. road management represented a significant cost to councils and encouraged pursuing increased efficiencies
- Recognised that District Plans could limit evening/night infrastructure work and that this could prolong roading projects
- CCOs enabled councils to borrow from Central Government, but the entities' credit ratings impacted on the interest rate offered. Councils would accordingly have to consider the debt they were willing to take on/able to service
- Recognised that changing standards represented a risk of increased costs, e.g. if requesting an improved quality in discharged wastewater
- Differing policies between councils regarding wastewater discharge to land vs water had made standardisation challenging for Central Government
- Would not mandate practises that increased costs to councils unless it significantly contributed to better/required outcomes
- Recognised the priority of effective roading connections between Waikato and Tauranga for export purposes/access to the Port of Tauranga. This was supported by the Roads of National/Regional Significance programme
- Sought to extend coastal resource consents to enable operators e.g. ports, to continue their operations without having to seek frequent renewals at high costs
- There was a vast number of components involved with obtaining a resource consent, which made the process time-consuming and expensive. Central Government was seeking to address this through the one-stop-shop approach of the Fast Track legislation.

Key Points - Members:

- 'Debt was debt', irrespective of whether on or off a Council's balance sheet
- Queried if, considering the current reviews of the Regional Transport Plans, combined with the current prioritisation within the Roads of National Significance programme, there was sufficient funding available overall to deliver the intended outcomes
- National efficiencies were driven by exporting practices overseas, and Central Government should prioritise international transport in its strategic thinking
- Noted that the Port of Tauranga was New Zealand's main export port, compared to other ports, e.g. Auckland, that were mainly focussed on imports
- Concerned regarding the changes in legislation to Māori Wards, and the impact on local communities where engagement was a significant challenge
- Supported and respected the encouragement to offer more financing tools, however sought recognition that 'everything' could not be done at once.

12.21 pm - the meeting **adjourned**,

1.10 pm - the meeting **reconvened**.

6. Public Excluded Section

Resolved

Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No.	Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Grounds under Section 48(1) for the passing of this resolution	When the item can be released into the public
6.1	Public Excluded Bay of Plenty Mayoral Forum Minutes - 2 February 2024	As noted in the relevant Minutes.	As noted in the relevant Minutes.	To remain in public excluded.
6.2	Workshop Session - Local Water Done Well	Withholding the information is necessary to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) applies, in the course of their duty.	48(1)(a)(i) Section 7 (2)(f)(i).	To remain in public excluded.

- 2 That Vaughan Payne - Kāhu Manawa be permitted to stay in the public excluded section of the meeting due to his knowledge of the matter under discussion, being: Workshop Session - Local Water Done Well.

Luca/Moore
CARRIED

7. Closing Karakia

A karakia was provided by Mayor Tania Tapsell.

2.42 pm - the meeting closed.

CONFIRMED

Mayor Tania Tapsell
Chairperson, Bay of Plenty Mayoral Forum

Regional Transport Committee

Open Minutes

- Commencing:** Tuesday 7 May 2024, 9.30 am
- Venue:** Council Chambers, Regional House, 1 Elizabeth Street, Tauranga
- Chairperson:** Cr Lyall Thurston - Bay of Plenty Regional Council Toi Moana (BOPRC)
- Deputy Chairperson:** Cr Ken Shirley - BOPRC
- Members:** Mayor Faylene Tunui - Kawerau District Council (KDC), Mayor David Moore - Ōpōtiki District Council (via Zoom), Cr Conan O'Brien - Alternate, Rotorua Lakes Council (RLC), Commissioner Stephen Selwood - Alternate, Tauranga City Council (TCC), David Speirs - NZ Transport Agency Waka Kotahi (Waka Kotahi), Cr Andrew von Dadelszen - Alternate, BOPRC (via Zoom), Mayor James Denyer - Western Bay of Plenty District Council (WBOPDC), Mayor Victor Luca - Whakatāne District Council (WDC), Deputy Mayor Lesley Immink - Alternate, WDC (via Zoom)
- In Attendance:** Cr Ron Scott, Cr Stuart Crosby (via Zoom), Greg Pert - Freight Advisor, Stacey Spall - NZ Automobile Association Advisor, Glen Crowther - Environmental Sustainability Advisor, Mike Seabourne - Director, Public Transport, Andrew Williams - Acting Manager, Transport Planning, Niki Carling - Senior Transport Planner, Amanda Namana - Committee Advisor
- Apologies:** Commission Chair Anne Tolley - TCC, Angus Hodgson - KiwiRail

Please note: These hearings were livestreamed and recorded, and can be accessed on Council's YouTube channel: [Regional Transport Committee \(Regional Land Transport Plan Deliberations\) - 7 May 2024](#)

Chair's Introduction

The Chair opened deliberations and provided an outline of the Regional Land Transport Plan (RLTP) process to date, with the next steps required in finalising the RLTP for submission to Waka Kotahi by 1 August 2024.

DRAFT MINUTES YET TO BE CONFIRMED

1

1. Apologies

Resolved

That the Regional Transport Committee:

- 1 **Accepts the apologies from Commissioner Anne Tolley and Angus Hodgson tendered at the meeting.**

**Thurston/Shirley
CARRIED**

2. Declaration of Conflicts of Interest

None declared.

However, the Chair noted that the 2024-34 RLTP Hearings Panel was comprised of the full membership of the Regional Transport Committee, and as such was legislatively required to consist of members from each territorial authority within the region. Whilst members were required to deliberate on matters that may benefit their respective areas, the panel must collectively cast a regional lens over the RLTP to arrive at decisions which would benefit the region as a whole.

3. Minutes

Minutes to be Confirmed

3.1 Regional Transport Committee Minutes - 10 April 2024

Resolved

That the Regional Transport Committee:

- 1 **Confirms the Regional Transport Committee Minutes – 10-12 April 2024 as a true and correct record.**

**Thurston/Selwood
CARRIED**

4. Reports

Decisions Required

4.1 Regional Land Transport Plan 2024-34 Deliberations Report

*Presentation: Draft 2024-2034 Regional Land Transport Plan Deliberations:
Objective ID A4667318 [↗](#)*

*Tabled Document 1 - Toi EDA - late submission to the draft 2024-2034 Regional
Land Transport Plan: Objective ID A4667320 [↗](#)*

*Tabled Document 2 - Draft staff recommendations/ response to late Toi EDA
submission: Objective ID A4667327 [↗](#)*

Andrew Williams – Acting Manager, Transport Planning and Niki Carling – Senior Transport Planner presented and facilitated the deliberations.

9.45 am - Mayor Tapsell **entered** the meeting.

Key Points:

- Outlined the consultation process and a high level analysis of submissions received
- Staff drafted responses to each individual submission point provided during consultation
- A number of submission points related to the work of Road Controlling Authorities (RCA's), and were thus referred to the relevant partner for consideration
- Provided an update on key national policy documents which impacted the RLTP and the steps taken to be consistent with these
- Noted that the territorial authorities (TA's) were at different stages of development for their Long Term Plans (LTP), therefore the financial details in the RLTP could not be finalised until these transport programmes and associated budgets were confirmed
- Identified themes for the 'other information' provided by submitters, noting that rail and improved bus services were particularly prominent
- The State Highway Investment Proposal 2024-34 (SHIP) was released at the end of the hearings process. The majority of projects in the prioritised activity list in the RLTP were included in the SHIP, with the addition of some resilience projects
- Noted that Tauriko West Network Connections Stage 4 was not included in the SHIP due to its proposed delivery timeframe (2040+)
- The highest level of disagreement noted in responses to the specific consultation questions was to the list of prioritised activities, which likely reflected the regional spread of submitters
- Recapped the prioritisation process undertaken, including the responsibilities of each Approved Organisation (AO) in the RLTP process
- The draft Government Policy Statement on land transport 2024 (GPS) was released during RLTP consultation. Highlighted key points in the GPS and its implications for the RLTP and National Land Transport Plan (NLTP) - the final GPS was expected in July 2024
- Proposed adding further emphasis on value for money and funding constraints to ensure consistency with the GPS; also a strong theme reflected in submissions
- Whilst there was no GPS equivalent to the RLTP transport priority 'environmental sustainability', central government had signalled there would be a second emissions reduction plan. There was also no GPS equivalent for 'transport choice and inclusive access', with the primary public transport focus of the GPS being on mass transit options for Auckland and Wellington. Focus on walking and cycling in the GPS was limited to where there was clear benefit for economic growth, demonstrating safety and where volumes of pedestrians and cyclists already existed
- Further changes to the draft RLTP would be incorporated from feedback received during deliberations. The final RLTP document would be endorsed by the Committee at its next meeting on 22 May, and recommended to Regional Council for adoption on 5 June 2024.

Key Points - Members/RLTP amendments:

- Members supported the recommendations as suggested in the deliberations paper, in relation to the following consultation questions:
 - Transport Challenges (82% of respondents either strongly agreed or agreed)
 - Transport Objectives (72% of respondents either strongly agreed or agreed)
- Considered that consistency of the RLTP with the GPS could be further improved

- Enabling affordable housing would be a long-term challenge for the region. Requested that unlocking land for housing be included and highlighted in the RLTP objectives, with a related target
- Requested strengthening of narrative:
 - Add text to the RLTP to support alternative funding for infrastructure e.g. GST back to local government.
 - Amend the wording in the 'supporting regional growth' priority in the 10-Year Transport Priorities Table to be less public transport heavy
 - Removing the dollar values in the infographic in the Executive Summary
- Cautioned that the objective focusing on housing not defer focus to higher population areas which were growing at a faster rate, as other parts of the region also required this focus
- Transport implications for affordable housing, sustainable housing and enabling housing supply could be different
- Considered that meeting carbon reduction targets with housing targets focused on growth was unachievable
- Bundle the Roads of National Significance (RoNS) activities which related to SH29 and SH29A package of works with BOP Share RoNS Project Development and BOP Share RoNS Property in the Significant Improvement Activity List. These were not new activities, but included cost elements from the two existing RoNS activities. Include the SH29/29A package of works as a single line item in the prioritised list and reference this below to the complete list of activities that made up the bundle - this retained their priority without overwhelming the priority list
- Shift Western Corridor Ring Route project to priority two to highlight as an activity linked to the SH29/29A bundle, but to be delivered by TCC
- Agreed that additional SHIP activities be added to the bottom of the prioritised activities list as funded but unprioritised
- Supported the proposed inclusion of additional Rotorua activities in the prioritised list as unfunded and unprioritised
- Considered transport for unlocking economic development was important to Rotorua - many of the additional proposed activities achieved this. The roading corridors proposed were critical to the growing district, particularly to address safety, access and connectivity concerns
- Agreed the following projects would not be elevated:
 - Te Puke to Rangiuru Business Park shared path
 - Tauranga Eastern Corridor Growth - Te Tumu Internal Infrastructure
- The region was unable to achieve the level of investment required to meet the transport objectives. It was critical to be clear in the priorities and acknowledge the funding gaps and alternative funding mechanisms required in future to meet these - suggested a paragraph be added detailing this
- Acknowledged that proposed changes for raising NLTP revenue through public private partnerships was not a funding mechanism in itself as the funding still had to be obtained from somewhere. This would involve either tolling, road pricing, value capture options etc.
- Agreed with the staff proposal on how to reflect the GPS in the RLTP, including previous comments from members relating to enhancement of housing and economic prosperity aspects

10.34 - the meeting **adjourned.**

10.57 am - the meeting **reconvened.**

Key Points – Mike Seabourne, Director Public Transport:

- Noted that the RLTP was a representation of the transport problems identified within the region and the potential solutions identified to address these

- The nature of the transport investment objective should be to set the role for enabling housing, therefore it was important to simplify it as much as possible for partner organisations.

David Speirs, Waka Kotahi - In Response to Questions:

- Activities in the SHIP needed to be in the RLTP for potential inclusion in the NLTP
- Clarified that 'weigh right stations' involved a large set of scales used as a compliance tool for heavy vehicles to ensure they weighed correctly before going on the road.

In Response to Questions

- Clarified the meaning of unprioritised projects as those which had not been through the prioritisation process and scored against all the transport priorities for the region. Unfunded projects meant they were included in the prioritised list, without any current local share funding e.g. the local TA had not included it in their LTP, or it was not included in the Waka Kotahi transport programme. Having these projects included within the RLTP highlighted to central government their importance to the region, despite the lack of funding to support them
- Once the RLTP was operable it was possible to consider variations, which could seek NZTA funding
- Legislatively, the RLTP needed to be consistent with the GPS and staff would cross-check it to ensure that was the case
- Specified the new ferry proposal was 'rejected' for inclusion in the RLTP prioritised list, but included in the 'significant activities not yet developed for inclusion'. Council was actively considering the newly proposed model going forward, potentially for a public private ownership model.

The prioritised list of top significant activities was adjusted and agreed by members as follows:

1. **(a)** SH29/SH29 amalgamated package of works (to be described in detail at bottom of the table
1. **(b)** Western Corridor Ring Route (SH29-36 and Keenan Urban Growth Area)
2. Takitimu North Link Stage 2 SHIP (RoNS project)
3. Connecting Mount Maunganui - SH2
4. Cameron Road Multi-Modal Stage 2 - 17th Avenue to Barks Corner.

Resolved

That the Regional Transport Committee:

Resolved

That the Regional Transport Committee:

- 1 **Receives the report, Regional Land Transport Plan 2024-34 Deliberations Report;**
- 2 **Receives the late submission from Toi EDA circulated via email to members on Tuesday, 30 April and tabled at deliberations;**
- 3 **Endorses proposed changes to the draft Regional Land Transport Plan 2024-2034 document as noted during the deliberations, outlined in the tracked changes draft in Attachment 1, and the recommendations made by staff in the 'Response to Submitters Report' in Attachment 2;**

- 4 **Delegates to the Manager, Transport Planning the authority to make any further minor alterations or corrections to the draft Regional Land Transport Plan 2024-2034 during finalisation of the document, including revision of financial tables as a result of changes to Territorial Authorities' Long Term Plans, and to the State Highway Investment Proposal;**
- 5 **Recommends consideration of the draft final document for endorsement at the Regional Transport Committee on 22 May 2024.**

**Shirley/Denyer
CARRIED**

11.24 am - the meeting closed.

CONFIRMED

Cr Lyall Thurston
Chairperson, Regional Transport Committee

<u>Meeting</u>	Council
<u>Meeting Date:</u>	29 May 2024
<u>Subject:</u>	Her Worship the Mayor's Report
<u>File No.</u>	101400

1 **Purpose**

The purpose of this report is to outline meetings, functions and events that I have hosted, attended and/or participated in for the period Thursday, 18 April to Wednesday 22 May 2024. This report also includes Mayoral correspondence for the same period.

April

- Thurs 18
 - Mahere ā tau | Proposed Annual Plan 2024-2025 - Staff Consultations at 10.30am at the KDC Depot and 12.30pm at Council Chamber
 - Meeting with Director of KEA, Kevin Power re: Coolsafe Project, held in the Mayor's Office
 - Mahere ā tau | Proposed Annual Plan 2024-2025 - Public Consultation held at 5.30pm in the Concert Chamber
- Fri 19
 - Opening of Kawerau Free Store, held at the KEA building
 - Webinar on the Government's decision on Maori Wards via Online
- Mon 22
 - Meeting with Mihiata Ruri, held at Jive Cafe
- Tues 23
 - Mahere ā tau | Proposed Annual Plan 2024-2025 - Public Consultation held at 10am at Rautahi Marae
- Wed 24
 - April 2024 Council Meeting Day, held in Council Chamber
[COUNCIL AGENDA 2024.04.24.pdf \(kaweraudc.govt.nz\)](#)
 - ANZAC Walk Through with Headquarter Party, held at Rautahi Marae
- Thurs 25
 - Attended ANZAC Dawn Parade and Ceremony, held at Rautahi Marae
 - Attended ANZAC Parade Service, held at Kokohinau Marae, Te Teko in support of Kawerau Air Training Corps.
 - Attended ANZAC Ceremony, held at Mt View Resthome
- Mon 29
 - Meeting with Kevin Power of KEA, Lionel Rowe of Coolsafe and Gareth Williams of Engineering Design Consultants re: Coolsafe Project, held in the Committee Room

May

- Wed 1
 - Elected Member ONLY Meeting, held in Council Chamber.
 - Fluoride extension application follow-up
 - Upcoming meeting agenda matters for May 2024
 - Easement Lease review
 - Upcoming LGNZ Conference in August 2024 in Wellington
 - Urgent Catch-up with Senior Sergeant Al Fenwick re: protection orders and personal threats to Elected Members, held in Mayor's Office

- Thurs 2
- Meeting with Regional Public Service Commissioner Ezra Schuster re: Central Government Agencies, Council and Tangata Whenua communication and engagement
 - KDC Kaimahi | Staff 2024 Health & Safety Awards, held at Maurie Kjar Aquatics Centre
 - Hui with Council Cultural Advisor Te Haukakawa re: upcoming Tarawera Awa Restoration Strategy Group (Ngāti Rangitihī Deed of Settlement 2020)
- Fri 3
- Bay of Plenty Mayoral Forum, held at Rotorua Lakes Council, Rotorua
[AGENDA OF BAY OF PLENTY MAYORAL FORUM - FRIDAY, 3 MAY 2024 \(boprc.govt.nz\)](https://www.boprc.govt.nz/agenda-of-bay-of-plenty-mayoral-forum-friday-3-may-2024)
- Mon 6
- Public Excluded Tarawera Awa Restoration Strategy Group Hui, held at BOPRC Whakatane (Ngāti Rangitihī Deed of Settlement 2020)
- Tue 7
- Regional Land Transport Plan 2024-2034 Deliberations held at BOPRC Tauranga
[AGENDA OF REGIONAL TRANSPORT COMMITTEE - TUESDAY, 7 MAY 2024 \(boprc.govt.nz\)](https://www.boprc.govt.nz/agenda-of-regional-transport-committee-tuesday-7-may-2024)
- Wed 8
- Whakatane District Council's Long Term Plan 24-34 Deliberations with Mayor Moore re: EBOP Spatial Plan
- Thurs 9
- Mahere ā tau | Proposed Annual Plan 2024-2025 - Consultation with Industrial Symbiosis Kawerau (ISK), held at ISK Boardroom
- Fri 10
- Kawerau Grey Power Meeting, meet and greet with CEO Godfery, held in the Concert Chamber
- Mon 13
- Burial of Mihiata Ward, held at Hahuru Marae, Onepu
 - Briefing with Vaughan Payne, contractor of Co Lab Solutions re: Local Water Done Well, held via Microsoft Teams
- Wed 15
- Regulatory & Services Committee Meeting, held in Council Chamber
[REGULATORY & SERVICES AGENDA 2024.05.15 \(kaweraudc.govt.nz\)](https://www.kaweraudc.govt.nz/regulatory-services-agenda-2024.05.15)
 - Extraordinary Council Meeting, held in Council Chamber
[EXTRAORDINARY AGENDA 2024.05.15 \(kaweraudc.govt.nz\)](https://www.kaweraudc.govt.nz/extraordinary-agenda-2024.05.15)
- Thurs 16
- Meet and Greet with Director of Four Winds Foundation, David Stones re: possible future Class4 gaming machines in Kawerau | held in Mayor's Office
- Fri 17
- Te Wananga o Aotearoa Graduation Ceremony, held at Rautahi Marae
 - Meeting with Tammie Metcalfe and Maree Brannigan of Mayors Taskforce for Jobs (MTFJ) re: the MTFJ Programme in Kawerau | held in CEO's Office
 - Meeting with BOP Regional Councillor Malcolm Campbell re: Bay of Plenty Regional Council's Long Term Plan Hearings | held in Mayor's Office
- Mon 20
- Monthly Tangata Whenua Iwi Liaison Hui, held in Mayor's Office
 - Kawerau Cemetery Board Shelter Update
 - Signage / Plaque for Tiwhatiwha, Piripiri and Te Marukaa
 - Reorua | Bilingual staff position roles and titles
 - Te Reo Māori lessons and cultural awareness training for staff and Elected Members.
 - Matariki Celebrations 2024
 - Residential Development Update for Piripiri Cres, Tiwhatiwha Place and updates for Stoneham Park Development
 - Representation Review under the Local Electoral Act 2001
 - Tangata Whenua, Iwi Representation on Eastern BOP Spatial Plan
 - Boundary Change – from Whakatane district to Kawerau district.
 - Enhanced Annual Plan 2024-2025 Iwi Engagement

- Wed 22
- Extraordinary Council followed by Council Workshop Day, held in Council Chamber [EXTRAORDINARY AGENDA 2024.05.22 \(kaweraudc.govt.nz\)](https://www.kaweraudc.govt.nz/extraordinary-agenda-2024-05-22)
 - District Plan Review
 - Hire Fee Option for Rangī Delamere Centre

2 Mayoral Correspondence

- Mon 22/4 Letter from Minister for Emergency Management and Recovery, Hon Mark Mitchell re: the report into the Response to the North Island Severe Weather Events.
- Fri 26/4 Invitation from Mayor Tory Whanau to attend Mayor's lunch in Wellington on Tuesday 16th July, as part of Festival for the Future 2024.
Letter to Hon Dr Shane Reti requesting an extension to fluoridate Kawerau Water Supply.
- Mon 29/4 Invitation from Grace Hall, Director Policy and Advocacy of LGNZ to be part of a panel 'Community Boards Conference' at the LGNZ Conference on Thursday 22 August
Invitation from Essity Kawerau to attend Tree Planting Day on Wednesday 12 June at 10.30am
- Mon 20/5 Co-signed letter from Mayors to Rt Hon Christopher Luxton, Ministers Simeon Brown, Tama Potaka, Rt Hon Winston Peters and Hon David Seymour re: changes to Maori ward and constituency poll provisions, with unanimous support of Kawerau District Council's Elected Members.

3 RECOMMENDATION

That Her Worship the Mayor's report for the period Thursday, 18 April to Wednesday 22 May 2024 be received.



Faylene Tunui
Kahika | Mayor

Action Schedule						
Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Date	
A&R 04.02.20	Council's Risk Maturity Improvement Programme Arrange KPMG to review Council's Risk Management Maturity profile once the tasks in progress / underway are completed.	GM F&CS	Completed In Progress	<p>Council has completed all areas recommended for improvement and will be engaging a consultant to further assess Council's risk maturity.</p> <p>The risk register that was developed is reviewed regularly by the Audit and Risk Committee.</p> <p>A potential provider was identified during July; however, the cost would be significant and more than budgeted for the 2023/24 financial year. Staff are investigating to see if there is a cost-effective option and approach.</p> <p>Completion of a risk assessment should include key input from a Governance and Senior Leadership Team perspective. With the change in CEO and soon to be Group Manager Operations, the recommendation is to do this review in September 2024, when the new roles in the Senior Leadership team are well established. This will also provide further time for staff to find a cost-effective option.</p>	September 2024	
Council 28.06.22	His Worship the Mayor's Report Elected Members agreed to move the cemetery records from the toilet block area to another area of the cemetery.	GM O&S	In Progress	A solution was developed, costed and presented to Elected Members at the May Workshop. A further Workshop was held following the June Regulatory & Services Committee Meeting. A revised plan will be presented to Council.		

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Date
Council 28.06.22	<p>His Worship the Mayor's Report continued</p> <p><u>22.02.23 Council</u> Staff to communicate to public regarding the relocation of the cemetery records.</p>	C&EM	Pending	Part of the Mayor's Message in the December 2022 newsletter As a new solution is being re-worked, and approved, we will advise the Community.	Community advised once installation is completed
	<p><u>04.10.23 Hui</u> Hui in Council Chambers with Mayor, Councillors, Kaumātua, Chief Executive, Dawn Hill, other community members and Council Staff. All agreed that names of loved ones needed to be moved away from the toilet block, onto a stand-alone display area, with a shelter. Kaumātua Tomai Fox and Te Haukākawa Te Rire recommended a simple design to provide a practical and functional area. Design to allow for current and additional names. Seating was also considered.</p>	GM O&S	Complete	Meeting actions included: Group Manager Operations and Services, Hanno van der Merwe and team Steve Houia (both present at the meeting) were tasked with completing further work on possible designs. There was a discussion about a similar names' board at a Napier Cemetery. The next step once plans are drafted, is for the group to meet up at the Kawerau Cemetery to decide and agree on the most suitable placement.	
	<p><u>19.12.24 Site Visit</u> The group met at the Kawerau Cemetery to decide and agree on the most suitable location of the signage board and finalise the design of the shelter.</p>	GM O&S	In Progress	The design of the shelter was approved and ready for installation. The location was being finalised.	
	<p><u>18.03.24 Iwi Liaison Hui</u> A hui was held with Mayor, Deputy Mayor and Council's Cultural Advisor and Kaumātua, Te Haukākawa Te Rire</p>	GM O&S	In Progress	Two location options were considered and are being explored by GM Operations and Services. A new set of costings are also being obtained.	July 2024

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Date
R&S 12.07.22	Monthly Report - Regulatory and Planning Services Iwi consultation for the Spatial Plan.	GM R&P	In Progress	<p>The Eastern Bay of Plenty Spatial Plan (Our Spaces) is being developed in partnership with central government and Iwi from Whakatane, Opotiki and Kawerau. Tūwharetoa Settlement Trust has been invited to join, but declined as they do not believe they speak for all the Iwi. Tūwharetoa Kaumatua, Te Haukākawa (Boyce) Te Rire has agreed to sit at the Governance level (once established) and will liaise with Tūwharetoa Kaumātua on who may be the appropriate person to sit at the leadership level.</p> <p><u>Update – 27 April 2023</u> Meeting with Ngāti Tūwharetoa (Bay of Plenty) Settlement Trust re: Stoneham Park Residential Development covered the Spatial and raised involvement of NTST engagement, particularly, with regard to the vision and aspirations for their whanau.</p> <p><u>Update – 22 May 2023</u> Hui was scheduled for 22 May with our Iwi Kaumātua (who unfortunately was ill) but attended by Mayor Faylene Tunui, Deputy Mayor Aaron Rangihika, Cr Warwick Godfery, CEO Russell George and C&EM Tania Humberstone who had invited Eastern BOP Spatial Plan Iwi Facilitators Tipene Wilson and Te Riria Potiki to give an understanding of their role within the project to assist Council and Iwi engagement; and to establish next steps in the engagement process with Council and Ngāti Tūwharetoa (Bay of Plenty Settlement Trust).</p>	Ongoing

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Date
R&S 12.07.22	<p>Monthly Report – Regulatory and Planning</p> <p>Iwi consultation for the Spatial Plan continued</p>	GM R&P	In Progress	<p><u>Update – 24 May 2023</u> Raised at the hui with Tūwharetoa ki Kawerau Hauora, comprising various Māori Land Trust members. Request to return and present specifically on the Spatial Plan, Stoneham Park update and potential partnering opportunities.</p> <p><u>Update – 24 July 2023</u> The Iwi Liaison Committee met with Tūwharetoa ki Kawerau Kaumatua (Hahuru), Ngāti Tūwharetoa (BOP) Settlement Trust and Tūwharetoa ki Kawerau Hauora to seek guidance on Iwi representation on Spatial Plan Committees.</p> <p>Our Places – eastern bay spatial plan Iwi liaison team (Tipene Wilson and Te Riria Potiki) have offered hui dates to discuss directly with Iwi and Tangata Whenua. Iwi liaison can carry this out independently of Council as part of their role to support Iwi involvement.</p> <p><u>Update 17 October 2023</u> Letter sent to Tūwharetoa requesting feedback and introducing the availability of Spatial Plan Iwi Facilitators Tipene Wilson and Te Riria Potiki, to help them understand the process and be able to answer any questions they may have. Council has received no response to date.</p> <p><u>May 2024</u> Informal conversation held with Shaneen Simpson-Almond from Ngāti Tūwharetoa (BOP) Settlement Trust regarding the Spatial Plan. Shaneen advised they did not have capacity to sit at the table, however were keen to be updated and would feed into the areas of significance to them. Shaneen also indicated they did not speak for Ngāti Tūwharetoa ki Kawerau.</p>	

Meeting Date	Resolution / Action Requested	Action	Status	Comments	Estimated Date
EC 22.11.23	2025 Triennial Elections Council resolved to establish one or more Māori wards for the Kawerau District in the 2025 and 2028 triennial elections.	C&EM	In Progress	Council will work through the review of representation arrangements. Consultation with Tangata Whenua and Iwi (meeting) and the community (via a survey) will take place.	Ongoing March to September 2024
R&S 13.03.24	Monthly Report – Economic & Community Development Staff were asked to:- Arrange a meeting with the developers of the Off Highway Road to discuss plans moving forward. Arrange a meeting with ISK (Industrial Symbiosis Kawerau) to discuss future endeavours for the Kawerau District.	ECDM	In Progress	OHR investor has been sent a request from ECDM to update Council . No date confirmed as yet. ISK Board meet on April 10. A request to ISK Chair has been sent to consider a change of date to allow KDC CEO to attend (due to a Council meeting day). Waiting a reply, depending on response, an invite will be extended to ISK to meet and update Council on future ISK plans. <u>Update – 18 April 2024</u> ISK meeting rescheduled for Thursday 9 May. CEO due to attend <u>Update – 22 May 2024</u> ISK quarterly Board meeting date yet to be set, request sent to ISK for dates, awaiting reply	June 2024
R&S 15.05.24	Monthly Report – Regulatory and Planning Staff to include in the next newsletter an article encouraging dog owners to keep dogs contained in their properties.	GM R&P			
R&S 15.05.24	Monthly Report – Operations and Services Staff to present to Elected Members the plans and costings of the new dog pound.	GM O&S		When the concept plans are finalised, a workshop will be arranged with Council.	

Completed Items

<p>R&S 14.02.24</p>	<p>Monthly Report – Operations and Services Staff to confirm the date that the SPCA left the building on Spencer Avenue Staff to confirm the date of when the Elected Members site visit to the SPCA and Dog Pound was carried out.</p>	<p>Lease was terminated on 8 July 2022 (however an extension of time was provided for them to vacate the property) Handover – 12 August 2022 (As of this date the SPCA surrenders and assigns KDC their interest in the building) Council site inspection – 22 November 2022 – completed as part of the Elected Member Induction after elections Building leased short term – 3 April 2023 (Ktown Community Animal Welfare Society). This lease is still in place.</p>
<p>R&S 10.04.24</p>	<p>Monthly Report – Operations and Services Staff to update on the status of the Resource Consent for water supply. Re: Page 18 – staff to confirm the completed activities and update the report to reflect those changes.</p>	<p>An update will be provided at the next Regulatory & Services Committee meeting.</p>

Meeting: Council

Meeting Date: 29 May 2024

Subject: Annual Plan Performance for the nine months ended 31 March 2024

File No.: 110400

1 Purpose

The purpose of this report is to review and compare Council's actual financial and non-financial performance for the nine months to 31 March 2024 with the Annual Plan for 2023/24.

Comments are provided where expenditure/revenue is likely to vary from budget, or the performance target is unlikely to be achieved for the year.

2 Financial Performance

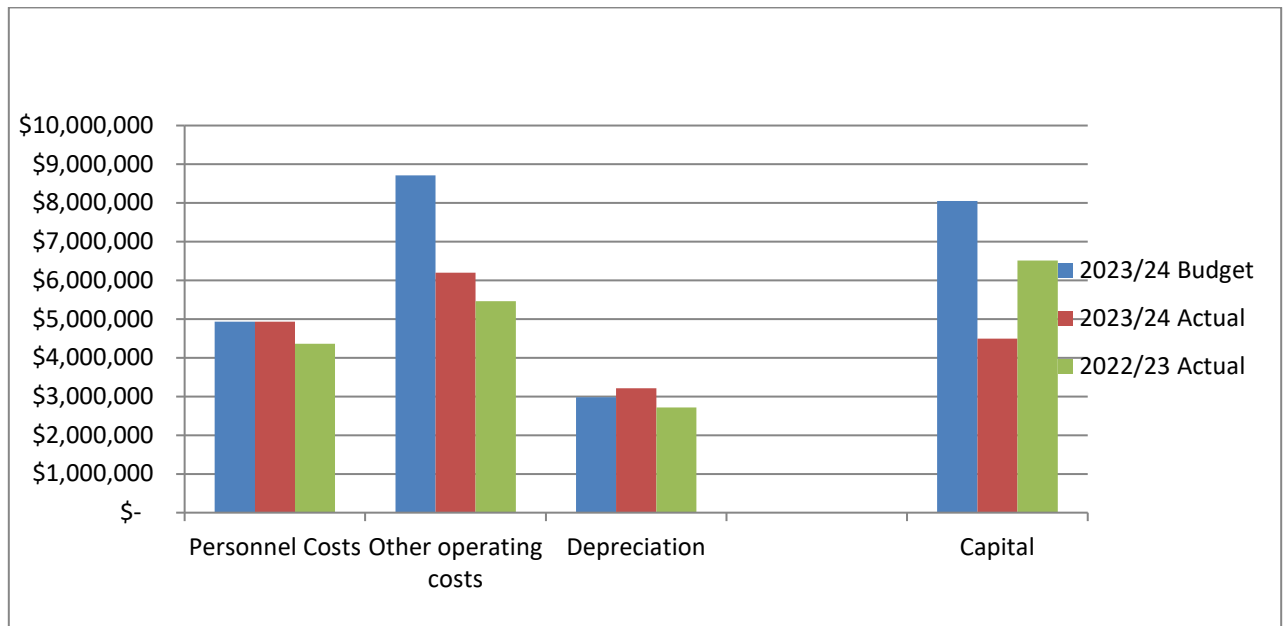
2.1 Statement of Comprehensive Revenue and Expense

The following table shows Council's financial performance for the nine months compared to the adopted annual budget. The capital budget for 2023/24 has been amended to include the carried forward figures as well as any budget amendments approved by Council. NB: There will be timing differences for some revenue and expenditure.

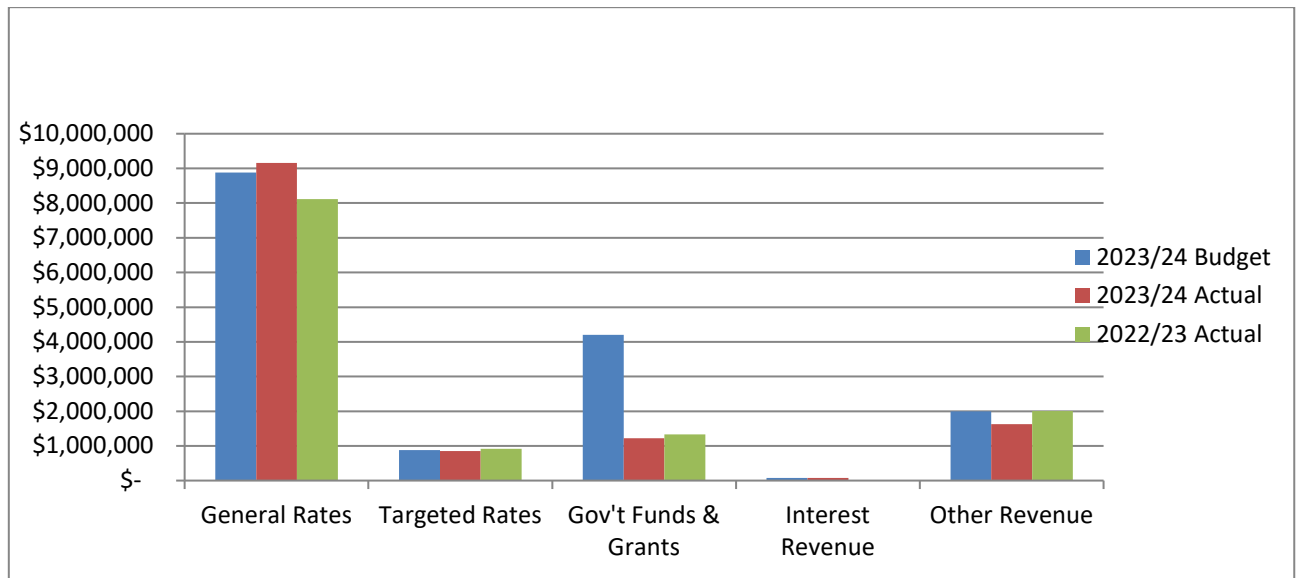
	Adopted Budget	Actual 31-03-2024	Comments
Revenue:	\$	\$	
Rates	12,938,210	10,071,701	
Subsidies and Grants	5,596,530	1,216,349	Includes Stoneham Park Grant \$4.5m
Interest Revenue	97,530	73,497	
Fees and Charges	2,802,160	1,526,490	
Other Revenue	65,000	42,855	Petrol Tax
Total Revenue	21,499,430	12,930,892	
Expenditure:			
Personnel Costs	6,579,380	4,936,726	
Depreciation	3,973,210	3,217,115	
Finance Costs	177,500	186,493	
Other Expenses	11,553,390	6,008,701	Includes Stoneham Park costs \$4.5m
Total Expenditure	22,283,480	14,349,035	
Surplus (Deficit)	(784,050)	(1,418,143)	
	Revised Budget	Actual 31-03-24	
Capital Expenditure	10,734,953	4,496,085	

Council's expenditure and revenue for the year to date are shown in the graphs below, compared to the budget and expenditure/revenue for last year 2022/23.

Expenditure to 31 March 2024



Revenue to 31 March 2024



Variance Analysis

The following are explanations for some of the significant variances year to date for revenue and expenditure:

- Government Grants includes a budget of \$4.3m for Stoneham Park development, the grants are only received once the funding has been incurred. The majority of the Stoneham Park Development will be expensed in 2024/25, with the majority of the Government's grants income being received then. The majority of capital expenditure for roading is to be completed and Waka Kotahi roading subsidies are received once the capital expenditure is incurred.
- Fees and Charges income includes \$283k of Porritt Glade Amenity Fees which are recognised at year end. There is also \$300k budgeted for proceeds from disposals of sections which are yet to be realised.

- Depreciation expenditure year to date is higher than budgeted, as when setting the budget the final depreciation for 2022/23 was yet to be finalised, which included the impacts from the asset revaluation. The additional depreciation year to date is \$237k.
- Other expenditure includes the Stoneham Park development for which the majority of the expenses will be incurred in 2024/25. There are other expenditure items that are higher than budgeted as follows:
 - Insurance costs have increased significantly \$74k
 - Additional expenditure for the clean out of the reservoirs \$62k
 - Electricity costs have increased.

2.2 Statement of Financial Position

The following table shows Council's financial position at 31 March 2024 compared to the budget.

The financial position does not include all the accruals for receivables and payables.

	Budget @ 30/6/2024	Actual at 31 March 2024	Comments
Current assets:			
Cash & cash equivalents	\$4,225,340	\$2,675,786	
Receivables	\$2,413,360	\$1,542,141	
Inventories	\$417,910	\$1,946,397	Includes sections
Non-current assets:			
Property, plant and equipment	\$114,957,740	\$110,761,717	
Intangible assets	\$85,500	\$99,379	
Other financial assets	\$36,250	\$136,252	
Total Assets	\$122,136,100	\$117,161,672	
Current liabilities:			
Payables, provisions & employee benefits	\$4,272,580	\$2,514,328	
Resident's Liability	0	\$7,609,752	*Porritt Glade
Borrowing	\$2,000,000	\$4,000,000	
Non-current liabilities:			
Provisions & employee benefits	\$241,410	\$61,678	
Borrowing	\$2,000,000	0	
Residents Liability & Deferred Revenue	\$8,380,490	\$142,857	*Budget is Porritt Glade Liability
Total Liabilities	\$16,894,480	\$14,328,615	
Ratepayers Equity	\$105,241,620	\$102,833,057	
Total liabilities & ratepayers equity	\$122,136,100	\$117,161,672	

2.3 Statement of Cashflow

The cashflow statement shows a decrease of \$1,103,715 in Council's cash position since the beginning of the financial year. As reported in Council's Treasury reports, cash balances are lower due to investment of funds in Central Cove sections and the Bell Street duplex houses.

	Budget @ 30/6/2024	Actual to 31 Mar 2024	Comments
Cashflow from operating activities:			
Rates	\$12,261,580	\$9,722,720	
Subsidies & Grants	\$5,596,530	\$1,500,683	
Fees & Charges & Other Revenue	\$2,867,160	\$1,406,061	
Interest Received	\$97,530	\$73,497	
Payments to suppliers and employees	\$(16,654,010)	\$(11,252,139)	
Interest paid on debt	\$(177,500)	\$(186,494)	
Net cashflow from Operations	\$3,991,290	\$1,264,328	
Net cashflow from investing:			
Disposal of Assets/Contributions ORA	\$0	\$755,000	
Property, Plant & Equipment/Inventory	\$(6,727,700)	\$(5,120,915)	
Purchase of Investments		\$(50,000)	
Net cashflow from investing:	\$(6,727,700)	\$(4,415,915)	
Net cashflow from financing:			
Loans raised	2,000,000	\$2,047,872	Includes Lease
Debt repayment	\$(16,500)	\$0	
Net cashflow from financing	\$1,983,500	\$2,047,872	
Total Net cash inflow/(outflow)	\$(752,910)	\$(1,103,715)	
Opening balance (1/7)	\$4,978,250	\$3,779,501	
Closing cash balance	\$4,225,340	\$2,675,786	

3 Capital Expenditure

The following is Council's capital budget (including carry forwards and amendments) and expenditure for the first nine months.

Activity	2023/24 Budget	Actual at 31 Mar 2024	Comments
Economic & Community Development	\$61,800	\$2,515	
Environmental Services	\$600,000	\$1,825	Dog Pound
Roading	\$1,384,500	\$232,448	
Stormwater	\$380,000	\$70,709	
Water Supply	\$3,772,600	\$1,325,692	Pipe renewals
Wastewater	\$2,278,600	\$1,050,501	WW pipe renewals
Solid Waste	\$30,000	\$6,291	
Leisure & Recreation	\$1,733,650	\$1,331,610	Rangi Delamere Pavilion
Plant, Depot and Office	\$493,800	\$474,493	New plant/vehicles, PCs & office building renewals
Total	\$10,734,950	\$4,496,084	

4 **Non-Financial Performance**

The following is a summary of the non-financial targets performance (excludes N/As) to date:

Activity	2023/24 No. of Targets	On Target to Achieve 2023/24	2022/23 Achievement Rate
Democracy	3	2	33%
Economic & Community Development	5	5	80%
Environmental Services	11	8	64%
Roading (including Footpaths)	7	4	57%
Stormwater	3	3	100%
Water Supply	13	12	83%
Wastewater	7	7	43%
Solid Waste Management	2	2	50%
Leisure and Recreation	13	11	58%
TOTAL	64	54	65%

5 **RECOMMENDATION**

That the report "Annual Plan Performance for the year ended 31 March 2024" be received.



Lee-Anne Butler, CA, BMS

Group Manager Finance & Corporate Services

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ACTIVITY GROUP 1: DEMOCRACY

Funding Impact Statement

	Budget	Actual	
Operating funding – Rates & Charges (A)	837,510	951,149	Includes MTFJs funding and expenditure of \$320k.
Applications of operating funding – Staff & Suppliers (B)	819,760	874,744	
Surplus (deficit) of operating funding (A - B)	17,750	76,406	
Sources of capital funding (C)	0	0	
Less (D):			
Renewals/capital	0	0	
Increase/(decrease) in reserves	17,750	76,406	
Surplus (deficit) of capital funding (C - D)	(17,750)	(76,406)	
Funding balance ((A - B) + (C - D))	0	0	

Statement of Service Provision

Levels of Service	Measures	Target	Results 2023/24	Comment
Financial management is prudent, effective and efficient.	Percentage completion of the annual work programme.	>90%	Unlikely to achieve due to staff vacancies	There are 34 significant projects in the annual work programme, most of which will be completed in the last quarter of the financial year. The Group Manager Operations and Services has reported at least 6 projects are unlikely to be completed by 30 June 2024
Council informs the Community about key issues and activities.	Number of newsletters.	At least 20	On track to achieve	16 newsletters were published to 31 March 2024. Also separate consultation on the Annual/Long Term Plan Survey and the two consultation hui on the Māori Wards for Kawerau.
Council encourages the Community to contribute to Council decision-making.	Provision of a public forum at public Council and Committee meetings.	Every meeting	On track to achieve	Public forums have been available every meeting to 31 March 2024.
The community has confidence in the quality of democracy and representation provided by elected members	Community satisfaction with the Mayor and councillors	N/A	N/A	
Financial management is prudent, effective and efficient	Community satisfaction with way rates are spent	N/A	N/A	Community Survey conducted every three years, and was last completed in 2022/23.

ACTIVITY GROUP 2: ECONOMIC AND COMMUNITY DEVELOPMENT

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	6,601,840	1,346,179	This includes the Government Grant for Stoneham Park Development, which is only received when the expenditure is incurred. Also yet to be recognised income is the Porritt Glade Amenity Fees and section sales.
Applications of operating funding – Staff & Suppliers (B)	6,147,710	1,964,380	Includes \$4.3m of expenditure for the Stoneham Park Development for which the majority will be expensed in 2024/25.
Surplus (deficit) of operating funding (A - B)	454,130	(618,201)	
Sources of capital funding (C)	0	755,000	Sale of 2 retirement units
Less (D):			
Renewals/capital	61,800	2,515	
Increase/(decrease) in reserves	392,330	134,284	
Surplus (deficit) of capital funding (C - D)	(454,130)	618,201	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Economic Development				
Council is actively involved in the Eastern Bay of Plenty Regional Economic Development Agency.	Representation at Trustee Meetings.	Representation at 90% of Trustee meetings.	On track to achieve	CEO or Economic Development Manager have attended all trustee meetings to date.
Council provides a local information centre.	Number of days open each year.	At least 360 days.	On track to achieve	The isite was open 274/275 days from 1 July to 31 March 2024.
	Community satisfaction with the isite	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.

Levels of Service	Measures	Target	Status	Comment
<p>Council encourages positive perceptions of Kawerau by supporting local events.</p>	<p>At least 1 event¹ held per month from February to December.</p>	<p>At least 1 event held per month from February to December.</p>	<p>On track to achieve</p>	<p>Events were held during each month to date.</p> <p><u>July</u></p> <ul style="list-style-type: none"> • Matariki Events x 6 events <p><u>August</u></p> <ul style="list-style-type: none"> • 16/17 Motorhome rally • 19/20 Canoe Slalom Club race • 20 Rugby tournament • 30 Career Expo <p><u>September</u></p> <ul style="list-style-type: none"> • 1 Pūtauaki School athletics • 23-24 Dinosaur Discovery • 30 Waiāriki Whanau Mentoring Hauora Day <p><u>October</u></p> <ul style="list-style-type: none"> • 13-15 Kids Hunting & Fishing • 21 Nightmare on Onslow Street • 28-29 Canoe Slalom BOP • 31 Kawerau Light Party• <p><u>November</u></p> <ul style="list-style-type: none"> • 3-5 Art Exhibition • 11-12 EBOP Kennel Assoc. • 12 NZ Highway concert • 18-19 Canoe Slalom BOP • 21 White Ribbon Day • 24-26 Champion Obedience Trials <p><u>December</u></p> <ul style="list-style-type: none"> • 15-17 NZMCA Xmas Rally • 16 Santa Parade & Christmas in the Park <p><u>February</u></p> <ul style="list-style-type: none"> • 8 Kawerau Mobile Blood Drive • 17 Tarawera Ultra Marathon <p><u>March</u></p> <ul style="list-style-type: none"> • 3 Children's Day • 9-10 BOP Canoe Slalom Champs • 21-26 NZ Secondary Schools kayaking Champs

Levels of Service	Measures	Target	Status	Comment
Council supports young people to develop skills and attitudes needed to take a positive part in society.	Youth Council in place.	Annual appointments made.	Achieved	Youth Council sworn in 15 March 2024 Monthly meetings occurred.
	Satisfaction with youth council collaboration from collaborating groups	>78% satisfaction	Achievement anticipated	Survey is distributed at the end of the financial year to collaborating groups

¹ An 'event' is a public gathering of people for a distinctly defined celebratory, educational, commemorative or exhibition purpose. It occurs for a limited time and may be repeated on a cyclical basis (e.g. annually) but is not regularly scheduled (e.g. regular organised Saturday sport, a series of regular meetings, or ongoing gallery or commercial art exhibitions). Conferences are also considered to be events.

ACTIVITY GROUP 3: ENVIRONMENTAL SERVICES

Funding Impact Statement

Both revenue and expenditure are on target for these activities.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	1,495,470	1,181,233	Includes \$160k subsidy for district plan
Applications of operating funding – Staff & Suppliers (B)	1,471,360	891,973	
Surplus (deficit) of operating funding (A - B)	24,110	289,260	
Sources of capital funding (C)	0	0	
Less (D):			
Renewals/capital	600,000	1,825	
Increase/(decrease) in reserves	(575,890)	287,435	
Surplus (deficit) of capital funding (C - D)	(24,110)	(289,260)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Building Control				
Service users consider Council's Building Control Activity to be effective	Satisfaction survey of service users - building consents processes	>90%	Achievement anticipated	3/3 satisfied to date.
	Satisfaction survey of service users - building inspection processes	>90%	Achievement anticipated	4/4 satisfied to date.
Council provides in-house building consent, inspection and approval services	Bi-annual Building Consent Authority accreditation re-assessment	Accreditation and registration retained.	Achieved	BCA accreditation retained.
Relevant Kawerau buildings comply with Building Warrant of Fitness requirements.	Buildings audited for BWOF requirements	35%	Achievement anticipated	9/28 (28 is 35% of the total 80 registered BWOF)
Environmental Health				
Registered premises comply with statutory requirements.	Audit of food premises operating Food Control Plans	100% annually.	Achievement anticipated	22/28 inspections completed to date.
	Inspection of registered premises for compliance with relevant standards.	100% annually.	Achievement anticipated	4/12 inspections to date.
Premises licenced under the Sale and Supply of Liquor Act 2012 comply with the license conditions.	Inspection of licensed premises for compliance	100% annually.	Achievement anticipated	6/14 inspections to date.
	Response to noise complaints.	80% within 20 minutes and 98% within 30 minutes.	Unlikely to be achieved	49.5% within 20 minutes 71.7% within 30 minutes
Council responds to complaints and service requests for environmental health conditions (noise, nuisance and conditions/health risks) complaints.	Response to other environmental health service requests/complaints.	100% within 1 working day.	Not achieved	1/10 complaints (July) exceeded 1 working day.

Levels of Service	Measures	Target	Status	Comment
Dog Registration and Control				
Service requests about public nuisance and intimidation by uncontrolled dogs are actioned.	Adherence to complaint response process to respond, investigate and record the complaint and advise complainant of progress or the outcome within 24 hours.	80% within 20 minutes and 98% within 30 minutes.	Unlikely to be achieved	69.6% within 20 minutes 81.4% within 30 minutes
Council maintains community satisfaction levels for the dog control service	Community satisfaction with Dog Control Service	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
Civil Defence				
Council provides community education initiatives to increase public awareness and readiness for local and regional hazards	% of residents that have an understanding of what the consequences would be if a disaster struck their area % of residents that have taken any action to prepare for an emergency	N/A N/A	N/A N/A	Survey undertaken every 2 years – completed end of 2022/2023. Survey undertaken every 2 years – completed end of 2022/2023
Council will maintain capability to effectively respond to an emergency	Council is prepared for and can respond to an emergency	>60%	Achievement anticipated	Ongoing identification of staff and training.

ACTIVITY GROUP 4: ROADING

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	1,520,870	1,010,621	
Applications of operating funding – Staff & Suppliers (B)	1,128,260	786,643	
Surplus (deficit) of operating funding (A - B)	392,610	223,978	
Sources of capital funding (C)	992,200	126,941	
Less (D):			
Renewals/capital	1,384,500	232,448	
Increase/(decrease) in reserves	311	118,471	
Surplus (deficit) of capital funding (C - D)	(392,610)	(223,978)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Kerb replacement	\$110,000	\$0	
Street light renewals and upgrades	\$47,000	\$0	
Reseals	\$310,000	\$56,926	Swimming pool carpark
Pavement treatment	\$160,000	\$0	
Minor safety improvements (speed humps)	\$80,000	\$0	
Footpath repairs/Paving	\$190,000	\$30,104	
Lane realignment	\$320,000	\$0	
Hardie/River Dewatering Emergency Works	\$136,000	\$139,151	
Bins/seating/music system/lights	\$31,500	\$6,267	
Total	\$1,384,500	\$232,448	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Roading				
Council provides a network of roads which facilitates the safe movement of people and vehicles around the District.	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number.	Increase of zero or less.	To be measured	Data is received at the end of the financial year.
Road Quality.	The average quality of ride on a sealed local road network, measured by smooth travel exposure. ²	Not less than 95%.	To be measured	The road roughness survey to be undertaken in June 2024.
Road maintenance.	The percentage of the sealed local road network that is resurfaced.	Between 5 and 6.5 % per annum.	To be measured	Resealing to be undertaken by May/June 2024.
Response to service requests. (Roads)	The percentage of customer service requests relating to roads to which Council responds within the time frame specified.	Potholes: 90% within 14 days and 100% within 28 days.	Not achieved	21 potholes reported – 8 repaired within 14 days, 16 within 28 days (5 exceeded 28 days).
		Streetlights: 90% within 14 days and 100% within 28 days.	Not achieved	42 streetlight outages reported, 24 repaired within 14 days (57.1%), 33 repaired within 28 days (78.6%) (9 exceeded 28 days).
Council maintains community satisfaction levels for roading activity	Community satisfaction with roading assets	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
Footpaths				
Footpath condition	Percentage of footpaths that fall within the level of service or service standard for the condition of footpaths set out in the Long Term Plan.	95%. ³	To be measured	Survey to be undertaken in June 2024.
Response to service requests.	The percentage of customer service requests relating to footpaths to which Council responds within the time frame specified.	100% within 14 days.	Not achieved	19 footpaths – 1 (5.3%) repaired within 14 days –18 took longer than 14 days - due to staff shortage.

² The percentage of Vehicle Kilometres Travelled in the District exposed to roads with roughness less than the threshold for urban roads set by the National State Highway Strategy

³ Against a standard of no more than 20 lips in the 70 km of footpaths (each lip above 20 mm equates to three metres of footpath needing replacement).

Levels of Service	Measures	Target	Status	Comment
Council provides an appropriate network of footpaths for pedestrian use	Community satisfaction with footpaths	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.

ACTIVITY GROUP 5: STORMWATER

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	98,110	57,688	
Applications of operating funding – Staff & Suppliers (B)	34,470	25,099	
Surplus (deficit) of operating funding (A - B)	63,640	32,589	
Sources of capital funding (C)	285,000	49,807	
Less (D):			
Renewals/capital	380,000	70,709	
Increase/(decrease) in reserves	(31,360)	11,687	
Surplus (deficit) of capital funding (C - D)	(63,640)	(32,589)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Stormwater pipe renewals	\$380,000	\$70,709	Pipe renewal

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (System adequacy)	The number of flooding events that occur in the District. For each flooding event, the number of habitable floors affected.	No more than 0	Achieved	There were no flooding events where habitable dwellings were flooded.
Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (Customer satisfaction)	The number of complaints received by Council about the performance of its stormwater system.		Not applicable. ⁴	
Response times	The median response time to attend a flooding event.	Less than one hour.	Achieved to date	No flooding events were reported.
Discharge compliance.	Compliance with Council's resource consents for discharge from its stormwater system, measured by the number of: <ul style="list-style-type: none"> • abatement notices • infringement notices • enforcement orders, and • convictions, received by Council in relation those resource consents.	No notices, orders or convictions	Achieved to date	Council did not receive any notices, orders or convictions.

⁴ The mandatory measure per 1,000 properties connected to Council's stormwater system is not applicable, because properties in Kawerau are not permitted by building consents to connect to the stormwater system.

⁵ The mandatory measure per 1,000 properties connected to Council's stormwater system is not applicable, because properties in Kawerau are not permitted by building consents to connect to the stormwater system.

ACTIVITY GROUP 6: WATER SUPPLY

Funding Impact Statement

Both revenue and expenditure are on target.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	1,509,410	1,161,579	
Applications of operating funding – Staff & Suppliers (B)	1,087,630	970,037	Additional expenditure on Reservoir cleaning, water testing and electricity costs.
Surplus (deficit) of operating funding (A - B)	421,780	191,542	
Sources of capital funding (C)	2,000,000	2,112,500	Loan = \$2.0 mil + Subsidy = \$112.5k
Less (D):			
Renewals/capital	3,772,600	1,325,692	
Increase/(decrease) in reserves	(1,350,810)	987,350	
Surplus (deficit) of capital funding (C - D)	(421,780)	(191,542)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Pipework replacement	\$2,770,000	\$824,951	
Toby replacement	\$50,000	\$23,425	
Valve refurbishment	\$44,100	\$15,384	
UV Plant/Tube Replacement	\$14,500	\$28,819	
Pump Refurbishment	\$69,000	\$12,469	
Reservoir, Headworks, Control & Hydrants	\$400,000	\$270,528	
Lime and Fluoride System	\$425,000	\$150,116	
Total	\$3,772,600	\$1,325,692	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Customer satisfaction.	The total number of complaints received about any of the following: a) drinking water clarity b) drinking water taste c) drinking water odour d) drinking water pressure or flow e) continuity of supply, and f) Council's response to any of these issues expressed per 1,000 connections to the networked reticulation system.	a) No more than 4 per 1,000 connections b) No more than 2 per 1,000 connections c) No more than 1 per 1,000 connections d) No more than 2 per 1,000 connections e) No more than 2 per 1,000 connections f) 0 per 1,000 connections	Not achieved	Council has 2,800 connections. To date Council received (per 1,000): a) 5.4 water clarity complaints b) 0 water taste complaints c) 0 water odour complaints d) 0.4 water pressure complaints e) 0 continuity of supply complaints f) 0 complaints regarding Council's responses
Safety of drinking water.	The extent to which Council's drinking water supply complies with: a) part 4 of the 2008 drinking-water standards (bacteria compliance criteria), and b) part 5 of the 2008 drinking-water standards (protozoal compliance criteria).	a) No more than 1 instance of bacteria criteria non-compliance, and b) No instances of protozoal criteria non-compliance.	a) Achieved to date b) Achieved to date	There were no instances of bacteria or protozoal non-compliance to date.
Maintenance of the reticulation network.	The percentage of real water loss from the Council's networked reticulation system, measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.	<200 litres per connection per day ⁶	Achievement anticipated	Average water loss for the year to date was 154 litres per connection per day – no variation expected.
Demand management.	The average consumption of drinking water per day per resident within the district.	< 0.6 m ³	Achievement anticipated	The average daily consumption was 0.409 m ³ per person per day.
Fault response times.	Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the median response times are:			

⁶ Measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.

Levels of Service	Measures	Target	Status	Comment
	<p>a) attendance for urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site, and</p> <p>b) resolution of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption.</p> <p>c) attendance for non-urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site.</p> <p>d) resolution of non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption</p>	<p>Less than two hours.</p> <p>Less than 8 hours.</p> <p>24 hours.</p> <p>48 hours.</p>	<p>Achieved to date</p> <p>Achieved to date</p> <p>Achieved to date</p> <p>Achieved to date</p>	<p>There was one urgent call out received and response time was 29 minutes.</p> <p>One urgent call out received resolved in 1 hour 59 minutes.</p> <p>88 non-urgent call outs and median response time 30 minutes (all less than 24 hours)</p> <p>88 non-urgent call outs and median resolution time 2 hours and 12 minutes (all less than 48 hours)</p> <p>1 unplanned shutdown occurred.</p>
The water supply is reliable and has minimal disruptions.	<p>Number of unplanned shutdowns – reticulation.</p> <p>Number of unplanned shutdowns - pump stations.</p> <p>Number of water main breaks.</p>	<p>No more than 12.</p> <p>None.</p> <p>No more than 8.</p>	<p>Achieved to date</p> <p>Achieved to date</p> <p>Achieved to date</p>	<p>No unplanned shutdowns of the pump stations occurred.</p> <p>1 water main break occurred.</p>
Water is sourced with minimal environmental effects.	<p>Compliance with BOP Regional Council water supply resource consents as reported in Annual Consents and Compliance Field Sheet.</p>	<p>Compliance⁷</p>	<p>Achieved to date</p>	<p>Compliance with all water supply resource consents to date</p>
Council provides a quality water supply	<p>Community satisfaction with water supply</p>	<p>N/A</p>	<p>N/A</p>	<p>The survey is completed every three years and was last completed in 2022/23.</p>

⁷ BOPRC inspection reports state either compliance or non-compliance.

ACTIVITY GROUP 7: WASTEWATER

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	1,794,700	1,393,196	
Applications of operating funding – Staff & Suppliers (B)	1,434,890	1,046,843	
Surplus (deficit) of operating funding (A - B)	359,810	346,353	
Sources of capital funding (C)	0	0	
Less (D):			
Renewals/capital	2,278,600	1,050,501	
Increase/(decrease) in reserves	(1,918,790)	(704,148)	
Surplus (deficit) of capital funding (C - D)	(359,810)	(346,353)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Pipework Renewal	\$1,176,100	\$540,154	
Pump refurbishment	\$37,000	\$21,471	
Milliscreen bearings/replacement	\$161,000	\$28,697	
Wastewater treatment plant upgrade	\$854,500	\$363,856	
Reticulation Replacement/Pump Station	\$50,000	\$96,323	
Total	\$2,278,600	\$1,050,501	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Customer satisfaction.	The total number of complaints received about any of the following: a) sewage odour b) sewerage system faults c) sewerage system blockages, and d) Council's response to issues with its sewerage system, (expressed per 1,000 connections to the sewerage system).	a) No more than 1 per 1,000 connections b) No more than 15 per 1,000 connections c) No more than 15 per 1,000 connections d) 0 per 1,000 connections	Achieved to date	Council has 2,880 connections a) 0 odour complaint b) 0 connection faults reported c) 4 blockages reported (1.4 per 1,000) d) No complaints about response to service.
System adequacy.	The number of dry weather sewage overflows from Council's sewerage system, expressed per 1,000 connections to that sewerage system.	0 per 1,000 connections to the sewerage system.	Achieved to date	No dry weather overflow reported.
Fault response times.	Where Council attends to sewage overflows resulting from a blockage or other fault in its sewerage system, the median response times are: a) attendance time: from the time that Council receives notification to the time that service personnel reach the site, and b) resolution time: from the time that Council receives notification to the time that service personnel confirm resolution of the blockage or other fault.	Less than 1 hour. Less than 8 hours.	Achieved to date Achieved to date	1 sewage overflow occurred, response attendance 15 minutes. 1 sewage overflow occurred, resolved 1 hour 25 minutes.
Council provides a reliable domestic wastewater collection and disposal service.	Number of disruptions to wastewater collection service.	No more than 50.	Achieved to date	There have been no disruptions to the wastewater collection service.
Discharge compliance.	Compliance with resource consents for discharge from Council's sewerage system measured by the number of: a) abatement notices b) infringement notices	No notices, orders or convictions.	Achieved to date	Council has not received any infringement notices, orders or convictions to date.

Levels of Service	Measures	Target	Status	Comment
The wastewater treatment plant operates effectively.	c) enforcement orders, and d) convictions, received in relation those resource consents. Compliance with BOPRC wastewater treatment plant resource consents as reported in annual Consents and Compliance Field Sheet.	Compliance. ⁸	Achieved to date	Compliance with all conditions of the resource consent to date.
Council provides a domestic wastewater collection and primary treatment system	Community satisfaction with wastewater disposal	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.

⁸ BOPRC inspection reports state either compliance or non-compliance.

ACTIVITY GROUP 8: SOLID WASTE

Funding Impact Statement

Both revenue and expenditure are likely to exceed the budget due to additional waste volumes.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	3,177,050	2,391,941	
Applications of operating funding – Staff & Suppliers (B)	3,139,240	2,327,348	
Surplus (deficit) of operating funding (A - B)	37,810	64,593	
Sources of capital funding (C)	0	0	
Less (D):			
Renewals/capital	30,000	6,291	Waste oil tank & site review
Increase/(decrease) in reserves	7,810	58,302	
Surplus (deficit) of capital funding (C - D)	(37,810)	(64,593)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Refuse Collection and Disposal				
Council's refuse collection and disposal services meet the needs of the Kawerau Community and help maintain public health and a clean environment.	Level of compliance with BOP Regional Council refuse disposal resource consents as reported in annual Consents and Compliance Field Sheet.	Compliance. ⁹	Achieved to date	No notices, abatement notices, enforcement orders or convictions to date.
Provision of a cost effective refuse collection and disposal service that will encourage a healthy, clean and tidy district	Community satisfaction with refuse collection Community satisfaction with refuse disposal	N/A N/A	N/A N/A	The survey is completed every three years and was last completed in 2022/23.
Levels of Service	Measures	Target	Status	Comment
Zero Waste (Recycling)				
Material that would otherwise go to landfill as household refuse is collected by the recycling collection service.	Average amount of recyclable material collected from each household.	No less than 178 kg per annum.	On track to achieve	>178 kg per household for year is anticipated to be diverted from waste stream
Council's recycling services meets the needs of the Kawerau community	Community satisfaction with recycling service	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.

⁹ BOPRC inspection reports state either compliance or non-compliance

ACTIVITY GROUP 9: LEISURE AND RECREATION

Funding Impact Statement

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	4,508,960	3,352,359	
Applications of operating funding – Staff & Suppliers (B)	4,008,020	2,937,195	
Surplus (deficit) of operating funding (A - B)	500,940	415,164	
Sources of capital funding (C)	0	300,000	Subsidy -Rangi Delamere
Less (D):			
Renewals/capital	1,733,650	1,331,610	
Increase/(decrease) in reserves	(1,232,710)	(616,446)	
Surplus (deficit) of capital funding (C - D)	(500,940)	(415,164)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Capital Renewals

Item	Budget	Actual	Comment
Library:			
Collection renewals	\$75,800	\$43,398	Replacement books
Equipment, Fixtures and Fittings	\$12,750	\$363	
Building	\$90,500	\$8,436	Air conditioner
Swimming Pool:	\$291,600	\$168,440	Changing rooms, Fences, Pool floor, Clubrooms & filtration
Recreation Centre	\$76,900	\$780	Roof, Air Extractor
Town Hall	\$68,600	\$0	Roof, curtains,
Concert Chambers	\$29,300	\$0	Furniture, Speakers
Sports fields and amenity buildings	\$1,023,200	\$1,070,615	Rangi Delamere Pavilion
Public Toilets	\$5,000	\$10,142	Door
Passive Reserves	\$56,000	\$14,061	Boundary fences, carparks and outlet
Playgrounds	\$4,000	\$0	Playground renewal
Cemetery	\$0	\$15,375	Cemetery Footings
Total	\$1,733,650	\$1,331,610	

Statement of Service Provision

Levels of Service	Measures	Target	Status	Comment
Library				
The library is accessible to the public.	Percentage of the population who are active members of the library. ¹⁰	>25%	Not anticipated to achieved	There were 1,366 (18.2%) active members of the library at 31 March 2024
	New items per 1,000 population added to the collection each year.	>500	Achievement anticipated	2,441 (339 Per 1,000 population) items were added to the collection for the nine months to 31 March 2024.
	Community satisfaction with the library	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
Museum				
Council provides a museum service which reflects Community needs.	Number of exhibitions held.	6	Achievement anticipated	4 exhibitions held to date.
	Number of objects accessioned to the museum collection per annum.	200	Achieved	214 objects accessioned into the museum collection.
	Community satisfaction with the museum	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
Swimming Pools				
Swimming pool water meets water quality standards.	Level of compliance with standards.	Full compliance in 95% of tests.	Achievement anticipated	98% of test compliance to date.
	Weeks open per year.	At least 48.	Achievement anticipated	36/52 weeks open – the pool was closed 3 weeks for maintenance.

¹⁰ Those who have used library services in the past two years.

Levels of Service	Measures	Target	Status	Comment
Council provides a Swimming Pool Complex which is accessible to the Community.				
	Community satisfaction with the swimming pool	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
Public Halls and Facilities				
Four Community halls are available for hire: Ron Hardie Recreation Centre, Town Hall, Concert Chambers and the Bert Hamilton Hall.	Number of weeks public halls available for hire	Each hall is available for 50 weeks. ¹¹	Not Achieved	Ron Hardie Rec Centre – 24 weeks closed due to gas monitor malfunction.
			Anticipate achievement for all halls except for Ron Hardie Rec Centre	All other halls were available to date. (39/52 weeks).
Clean public toilets are provided in the central business district.	Council provides town centre public toilets.	Open at least 360 days.	Achieved to date	No closures of town centre public toilets, were available 275 days.
Council provides public halls and facilities which reflects community needs	Community satisfaction with public halls	N/A	N/A	
	User satisfaction with the public halls	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
	Community satisfaction with public toilets	N/A	N/A	
	User satisfaction with the public toilets	N/A	N/A	

¹¹ Each hall is closed for scheduled maintenance for up to two weeks per year.

Levels of Service	Measures	Target	Status	Comment
Parks and Reserves				
Playing surfaces at sports fields are maintained to the requirements of the codes for which they are used.	Implementation of recommendations of NZ Sports Turf Institute advisory reports.	100%	Achievement anticipated	NZ Turf Institute inspected in July 2022 and recommendations implemented
Bedding displays are attractive and updated to suit the season.	Number of bedding displays.	2 (1 summer and 1 winter).	Achievement anticipated	Summer displays to be planted in October 2023 and winter displays will be planted in May 2024.
Council provides parks and reserves which meets the community's need	Community satisfaction with parks and reserves	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.
Playground equipment is safe for children to use.	Monthly inspections of all playground equipment.	12 inspections conducted.	Achieved to date	9 Inspections completed to date.
Cemetery				
The Kawerau cemetery meets community interment needs in the present and the medium term	Number of burial plots available	Enough for at least 5 years	Achievement anticipated	There are currently enough plots for more than 10 years.
	Community satisfaction with the cemetery	N/A	N/A	The survey is completed every three years and was last completed in 2022/23.

SUNDRY (VANDALISM, PLANT AND ELIMINATIONS)

Funding Impact Statement

These activities include vandalism, plant and eliminations. Eliminations include internal charges mostly rates charged to Council properties
Vandalism expenditure to date = \$18,891

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	(988,250)	(680,999)	
Applications of operating funding – Staff & Suppliers (B)	(1,150,470)	(702,918)	
Surplus (deficit) of operating funding (A - B)	162,220	21,919	
Sources of capital funding (C)	0	0	
Less (D):			
Renewals/capital	301,700	309,828	New vehicles & plant
Increase/(decrease) in reserves	(139,480)	(287,909)	
Surplus (deficit) of capital funding (C - D)	(162,220)	(21,919)	
Funding balance ((A - B) + (C - D))	0	0	

ACCOMMODATION AND CORPORATE OVERHEADS

Funding Impact Statement

These activities include the buildings costs as well as overheads (CEO's and Managers' cost centres). These costs are allocated and are included in the other activities costs, which is required for reporting purposes.

	Budget	Actual	Comment
Operating funding – Rates & Charges (A)	101,928	166,120	Additional DIA funding
Applications of operating funding – Staff & Suppliers (B)	3,973,486	3,177,483	
<i>Less allocated to activities</i>	<i>(3,973,486)</i>	<i>(3,177,483)</i>	
Surplus (deficit) of operating funding (A - B)	101,928	166,120	
Sources of capital funding (C)	0	47,872	Finance Lease
Less (D):			
Renewals/capital	192,100	164,665	IT and building renewals
Increase/(decrease) in reserves	(90,172)	49,327	
Surplus (deficit) of capital funding (C - D)	(101,928)	(166,120)	
Funding balance ((A - B) + (C - D))	\$0	\$0	

Meeting: Council Meeting

Meeting Date: 29 May 2024

Subject: **Rates Remission Policy for Sport, Recreation, and Community Organisations Leasing Council Land**

File No.: 110551

1 Purpose

The purpose of this Report is to approve for consultation the proposed Rates Remission Policy for Sport, Recreation, and Community Organisations Leasing Council Land.

2 Background

Central government's chief financing tool is tax - a compulsory contribution against income, consumption, and profit. However, local government's chief financing tool is rating – a compulsory charge against land. Under section 7(1) of the Local Government (Rating) Act 2002 “all land is rateable”, a general principle recognising that rating sustains local government operations. However, under Schedule 1, Part 1 of the Act there are several well-known exceptions including for National Parks, State Schools, places of worship, and Māori customary land. This means that, taking the National Park example, any land with national park status is strictly non-rateable. This non-rateable status reflects the societal importance, and non-commercial character, of national park land.

Under section, 85 of the Local Government Act 2002 local authorities can also “remit” rates. This means Councils can, where land is rateable, adopt a policy or suite of policies that write off rates due against otherwise rateable land. The Local Government Act grants local authorities broad discretion to determine and apply a remissions policy or policies. That means Councils can determine for themselves to whom and how remissions apply. As an example of the diverse suite of remissions policies, Whakatāne District Council maintains a remissions policy for properties subject to a natural disaster whereas Kawerau District Council does not. As a reverse example, Kawerau District Council maintains a remissions policy for commercial developments while Whakatāne District Council does not.

However, one remission policy that is common across different Councils is remission for community, cultural, and sporting organisations. Kawerau's neighbouring Councils – Whakatāne and Ōpōtiki – maintain these policies. Ōpōtiki District Council's policy is similar in purpose and function to Kawerau District Council's proposed policy in that it applies to cultural and sporting organisations *leasing* Council land. Whakatāne District Council's policy applies to cultural and sporting organisations *in general* (i.e. whether leasing Council land or otherwise).

As well as the remission policy under consideration, Council also maintains five current remissions policies:

- Rates remissions for high value residential properties;
- Rates relief for farm properties;
- Rates relief for developments;
- Rate penalty remission; and
- Rates remission and postponement for Māori freehold land.

That final policy – remission and postponement for land under Māori freehold title – is non-discretionary under the Local Government Act 2002. Councils *must* maintain a policy. However, rates remission for sport, recreation, and community organisations is discretionary. Councils *may* maintain a policy.

Under the proposed policy a 100% rates remission will apply to the general rate for sport, recreation, and community organisations leasing Council land. There are two exceptions to this remission:

- Service charges (e.g. water, refuse collection, etc...); and
- Liquor licensed premises. Those otherwise eligible clubs holding liquor licenses will be liable for rates on their licensed area.

3 Policy Considerations

Under the Local Government (Rating) Act 2002, land that a local authority utilises for sport or culture is 100% non-rateable. However, if a private cultural or sporting organisation were utilising that same Council land (or their own land) for culture or sport then the private organisation is liable for 50% of the rates. The policy under proposal recognises this situation, where a local authority is non-rateable but a private organisation is 50% rateable for the same land, is difficult to justify.

Therefore, the policy proposes a 100% remission on the general rate for cultural and sporting organisations leasing Council land. The exception is for service charges – e.g. water and refuse collection – and for organisations holding a liquor license. Where an organisation holds a liquor license the area under license – e.g. the clubroom – is 100% rateable. These exceptions recognise the principle of user pays as well as the principle that the sale and supply of liquor should not attract subsidies or remissions.

The policy under proposal establishes a qualifying threshold. To secure a remission the relevant organisation must meet a two-fold test. That test is:

1. A sport, recreation or community organisation;
2. Leasing Council land.

4 Risks

As of 2024, there are six organisations that meet the qualifying thresholds. If the policy these cultural and sporting organisations leasing Council land can access rates remissions under the policy framework. This option is preferred to:

- Retain equity; and
- ensure Council facilitates sporting, recreational and community participation options for the residents of Kawerau.

However, if the policy is rejected or no longer deemed necessary the organisations could become liable for rates. This option is not preferred given the administrative and financial disruption it could cause to these voluntary organisations.

Given the qualifying threshold in the proposed policy, four (4) existing organisations can access a remission in full. Two (2) other organisations may also access the remission in part (i.e. they can access a remission *except* for the liquor-licensed area they operate). In the future, more organisations might apply for or access the remission, but the *leasing Council land* threshold is a controlling mechanism. There is only a limited amount of suitable Council land meaning that the number of remittees cannot escalate unpredictably.

5 Financial Considerations

Under the proposed policy the relevant sport, recreation, and community organisations will become liable for service charges (e.g. refuse collection, etc...). This will have a modest (positive) financial impact for Council.

6 Options

The following options are available:

1. Approve the policy for consultation. This option is recommended;
2. Amend or reject the policy. This option is not recommended.

7 Significance and Engagement

Under section 109(2A) of the Local Government Act 2002 Councils must review their remissions policies every six (6) years and consult on any re-adoption. The last review and adoption of remissions policies took place as part of the Long Term Plan 2021-2031. That means the next review is statutorily required no later than 30 June 2027.

For the policy under proposal, the consultation principles at section 82 of the Act apply. This means Council can undertake a compliant consultation process before the Full Council Meeting of 26 June.

If Option 1 is approved, staff recommend a two-week consultation period including targeted consultation with directly affected parties.

8 Strategic Context

In determining policy, the role of governance is to consider and direct the principles they seek to apply. For example, equity. For sport, recreation, and community organisations leasing Council land it is equitable that they receive the same access

to remissions as a Council-owned or Council-controlled cultural and sporting organisation would. Elected Members may also wish to consider the value of targeted consultation with affected parties.

9 **RECOMMENDATIONS**

1. That the report Rates Remission Policy for Sport, Recreation, and Community Organisations leasing Council land be received.
2. That Council approve the Rates Remission Policy for Sport, Recreation, and Community Organisations for consultation.



Morgan Godfery

Chief Executive Officer

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Proposed Rates Remission Policy – Sport, Recreation, and Community Organisations leasing Council land.

Policy Objectives

The objective of this policy is to facilitate the on-going provision of sport, recreation, and community opportunities for the residents of Kawerau by ensuring that the general rates charged to sporting, recreational, and community organisations that lease Council land are on the same basis as if Council was providing these services.

This objective to remit the general rate is provided for under the Local Government Act 2002 and the Local Government (Rating) Act 2002.

Principle

The level of general rates charged to sporting, recreational, and community organisations should be fair and equitable where the provision of those opportunities are on a non-commercial basis.

Background

There are current leases where Council-owned reserve or recreation reserve land is leased to organisations to provide sporting, recreational, and community activities.

From a rates perspective, if the organisation does not hold a liquor license then it is liable for 50% of the general rates plus service charges (water, wastewater, and refuse charges). Council considers that it is equitable and efficient to remit the general rates excluding the service charges to facilitate and support the sporting, recreational, and community organisations.

Policy Criteria

Council will grant a 100% remission for the general rate charged to sporting, recreational, and community organisations that are leasing Council reserve and recreational reserve land and not holding a liquor license.

This remission is conditional on the properties continuing to provide sporting, recreational, and community services to Kawerau while also not holding a liquor license.

The remission policy will apply to the general rate (charged on capital value and the Uniform Annual General Charge).

The remission does not apply to targeted rates for services (water, wastewater, and refuse) which will be charged to these organisations on a quarterly basis.

This policy will be reviewed as part of the preparation of the Long Term Plan 2025 - 2034.

Meeting: Council

Meeting Date: 29 May 2024

Subject: Hire fee Options for Rangi Delamere Centre

File No: 108107

1 **Purpose**

The purpose of this report is for Council to consider the proposed hire fee options for the Rangi Delamere Centre and to adopt the preferred fee structure.

2 **Background**

The previous netball/tennis building was initially constructed by Council in 1964, with significant contributions from the Tennis Club and Netball Association. In 1979 a timekeeper's tower was added and in 1989 a storage room and meeting room (for Netball exclusively) was also added to the building (funded by the Netball Association).

This building was always retained in Council ownership with the Netball Association having a block booking during the winter months (1 April to 30 September) and the Tennis Club for the summer months. Council was responsible for the exterior and general maintenance of the building. Clubs also had to ensure that the building was available for other users.

In the early 2000s the Kawerau Tennis Club ceased, and the building then became administered/booked by Council in the summer months and used by the Netball Association during winter (with other users having to book with the Netball Association).

The newly completed Rangi Delamere Centre replaced the previous netball/tennis pavilion, which was destroyed by fire in April 2020. The cost of the new pavilion (building) is approximately \$1,250,000 (some final invoices are still be received).

Funding received for the building is:

- Insurance \$537,419
- NZ Community Trust \$300,000

The balance is funded from Council Depreciation Reserves of \$412.6k.

Moving forward with the new building, the Netball Association has indicated they only want these facilities for 2 hours at a time for up to 14 weeks of the year. The rental fees for the Netball building (up until it was burnt down) were:

- Netball Association \$760.00 for winter booking – This had been the charge for a number of years.
- Building Hire \$10.00 per hour (\$20.00 per day) plus \$200.00 bond.

The full operational costs of the new centre will not be known until use of the building begins. The following are estimates of the costs based on the Concert Chamber annual expenditure, however some of the costs will vary depending on the number and type of bookings.

Estimated cost for 2024/25:

• Insurance	\$4,200
• Power	\$5,000
• Security	\$4,000
• Sundry expenses	\$5,000
• Cleaning * (minimum)	\$5,200
• Depreciation	\$20,000
Estimated Total Costs	\$43,400

* Cleaning costs will be dependent on use of the centre and if users are required to do cleaning, this figure is the minimum based on \$100 per week for cleaning.

3 Options

3.1 Hire fees

The following are hiring options for the Rangī Delamere Centre:

- Hire of whole facility
- Hire of central room/kitchen & toilets/changing rooms
- Hire of toilets & changing rooms only
- Hire of meeting room

Council has indicated that a simpler fee structure, with less discount options is desirable going forward. A set hire fee without discounts is consistent with Firmin Lodge and an option to work towards with all other facilities.

Council also indicated that a fee structure that is reasonably priced for users within the community is important. There is a need to balance the fees on recovering costs but also ensuring the facility build for the community has fees at a level that the community can use the facility.

Appendix 1 attached details three fee options that Council may like to consider with the base rates being:

- Option 1 = \$20 per hour for whole facility
- Option 2 = \$25 per hour for whole facility
- Option 3 = \$30 per hour for whole facility

The full day and half day rates are slightly reduced from the set hourly rate, to encourage the longer block bookings. The hourly rate is reduced for the hire of only parts of the facility, with a similar reduction if the booking is for a full day or half day.

Also, currently Council charges a bond of \$200.00 for facility hire, however given the cost of any damage it is suggested this should be increased to \$300.00 for the Rangī Delamere Centre.

3.2 Cleaning

The cleaning costs Council incurs for other Hall facilities ranges from \$40 to \$65. The cleaning cost for the Rangī Delamere Centre will be dependent on the number and type of bookings. To reduce cleaning costs and given a new facility, it was suggested that the hirer could clean the facilities themselves. Council may like to consider this as an option or depending on the level of the hire fee, have the cleaning included in the hire fee as is the case with other facilities.

If Council supports the cleaning to be completed by the user, the option to on-charge for cleaning should the user not clean to Council's standards is recommended. The cleaning in this instance would be charged at the actual cost of the cleaning, being at a rate of \$50 per hour for the time taken to clean the facility after its use.

4 **RECOMMENDATIONS**

1. That the report "Hire Fee Options for Rangī Delamere Centre" be received.
2. That Council advise of the preferred option of either option 1, 2 or 3 for hire fees for the Rangī Delamere Centre or any alternative preferred fees.
3. That the bond for the Rangī Delamere Centre be set at \$300.00.
4. That Council advise of the preferred option for the cleaning of the Rangī Delamere Centre of either:
 - a. Cleaning is included in the hire rate; or
 - b. That the cleaning will be required by the user of the facility at the end of the booking timeframe, with only a fee being charged for cleaning if the cleaning is not up to Council's standards. This cleaning fee would be the actual cost of the cleaning, being at a rate of \$50 per hour for the cleaning time required.



Lee-Anne Butler CA, BMS

Group Manager Finance and Corporate Services

Appendix 1: Hire Fee Options for Rangī Delamere Centre

Hire Option	Option 1 (based on \$20 per hour)			Option 2 (based on \$25 per hour)			Option 3 (based on \$30 per hour)		
	Full day Rate *	Half day Rate **	Hourly Rate	Full day Rate *	Half day Rate **	Hourly Rate	Full day Rate *	Half day Rate **	Hourly Rate
Whole Facility	\$140.00	\$70.00	\$20.00	\$160.00	80.00	\$25.00	\$180.00	\$90.00	\$30.00
Central Room (includes kitchen & toilets changing rooms)	\$115.00	\$60.00	\$17.00	\$120.00	\$60.00	\$20.00	\$140.00	\$70.00	\$25.00
Toilets & changing room only	\$100.00	\$50.00	\$15.00	\$96.00	\$48.00	\$17.00	\$100.00	\$50.00	\$20.00
Separate Meeting Room	\$100.00	\$50.00	\$15.00	\$96.00	\$48.00	\$17.00	\$100.00	\$50.00	\$20.00

* The full day rate is from 8.00 am to 5.00 pm – any additional time is per the hourly rate.

** The half day rate is from 8.00 am to 12.00 pm and/or 1.00 to 5.00 pm

<u>Meeting:</u>	Council
<u>Meeting Date:</u>	29 May 2024
<u>Subject:</u>	Deliberations of Submissions to the Proposed Mahere ā Tau Annual Plan 2024-2025
<u>File No.:</u>	110553

1 **Purpose**

The purpose of this report is for Council to receive the report 'Deliberations of Submissions' to the Proposed Mahere ā Tau | Annual Plan 2024-2025 following the receipt of submissions and hearing on 22 May 2024 and for the preferred direction of the Council.

2 **Background**

At a meeting on 10 April 2024, Council adopted the draft Consultation Document for its Proposed Mahere ā Tau | Annual Plan 2024-2025. On 20 March 2024, Council resolved to proceed with an enhanced annual plan for the coming year 1 July 2024 to 30 June 2025 due to the coalition government's legislative changes enacting the Water Services Acts Repeal Act 2024 in February. 'Local Water Done Well' could significantly impact the Council financial budgeting, so the lowest risk option was to proceed with the following transitional options:

- Preparation of an enhanced Annual Plan for 2024-2025
- An Annual Plan consultation document and engagement process to be completed with our community
- Completion of a nine-year Long Term Plan for the period of 2025 to 2034.

The special consultative procedure commenced on Friday, 12 April with the community about the proposed Annual Plan for the upcoming year from 1 July 2024 until 30 June 2025.

The submission period closed at 5:00pm on 14 May 2024. Council received 59 written submissions, including several submissions accepted following the closing period but prior to the report deadline of Friday, 17 April 2024.

There was considerable feedback on various social media platforms, including Council's sites, albeit Council has only considered submissions via formal processes. Council endeavoured to make the submission process readily available for the community with printed submission forms delivered to homes; via the online survey form linked to the website, social media platforms and email and at public hui.

At the Extraordinary Meeting on 22 May 2024 Council received a report with the 59 submissions. Six submitters indicated they wished to speak to at the Hearing, albeit one submitter gave their apologies, and the following five submitters were heard:

1. Ripeka Lessels, Te Whata Tau o Pūtauaki Tumuaki | Principal

2. Normal Lee, Kawerau resident
3. Frances Teina-Kore Curtis, Tarawera Awa Restoration Strategy Group
4. John Whitehead, Kawerau resident
5. Sport Bay of Plenty GM Strategic Partnerships Larissa Cuff and Sport Bay of Plenty Locally Led Advisor Devena Ruwhiu-Edmonds

The deliberations meeting offers the opportunity for Councillors to consider all 59 submissions and the feedback and recommendations received and to make any amendments to the proposed plan.

The Mahere ā Tau | Proposed Annual Plan 2024-2025 is scheduled for adoption at the Council Meeting on 26 June 2023.

3 Significance and Engagement

The enhanced annual plan process obligated Council to consult with the community. However, Council considers that the annual planning process meets the threshold of its significance and engagement policy and carries out engagement with the community as a usual course of business each year.

Council completed a thorough consultation and engagement process utilising mixed modes of communications and channels. The engagement process comprised face-to-face | kanohi-ki-te-kanohi meetings with organisations and the public; drop-in sessions; online and printed information.

In addition to public meetings, hui were held with Ngāti Tūwharetoa (Bay of Plenty) ki Kawerau Kaumātua; Ngāti Tūwharetoa (Bay of Plenty) Settlement Trust - Pou Whakarae; Industrial Symbiosis Kawerau (ISK) Board; and Grey Power Kawerau and Districts and Kadap (Kawerau and Districts Ageing in Place).

The Consultation Document comprised a flyer, which received positive feedback that it was “easier to understand”, “contained sufficient relevant information” and that it “clearly asked for the submission points” and “outlined the issues for Kawerau”. The flyer resulted in significant cost savings with lower printing and delivery costs.

The draft Consultation Document was distributed to the community by mailbox drops, via Council online channels and with material available at the Council Office, isite and Library. In addition, the submission form and summary document was sent with the latest rates instalment on the 23 April 2024 to residential, non-residential and commercial/Industrial ratepayers.

Supplementary information has been readily available on the website and provided via regular updates on social media (Facebook and Instagram) and in the Council Pānui delivered to residents’ homes.

In addition, Council took the opportunity to update the community on the Representation Review process it is undertaking in 2024. Having recently completed early engagement with the community, it was timely to provide updates on the proposed Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024 and how it will impact Kawerau.

With 59 submissions received in this process, this was considerably higher than in the 2023-2024 year with only eight submissions.

4 Considerations of Submissions

The special consultative and engagement process focussed primarily on the consultation matters outlined in the Mahere ā Tau | Proposed Annual Plan 2024-2025 Consultation Document.

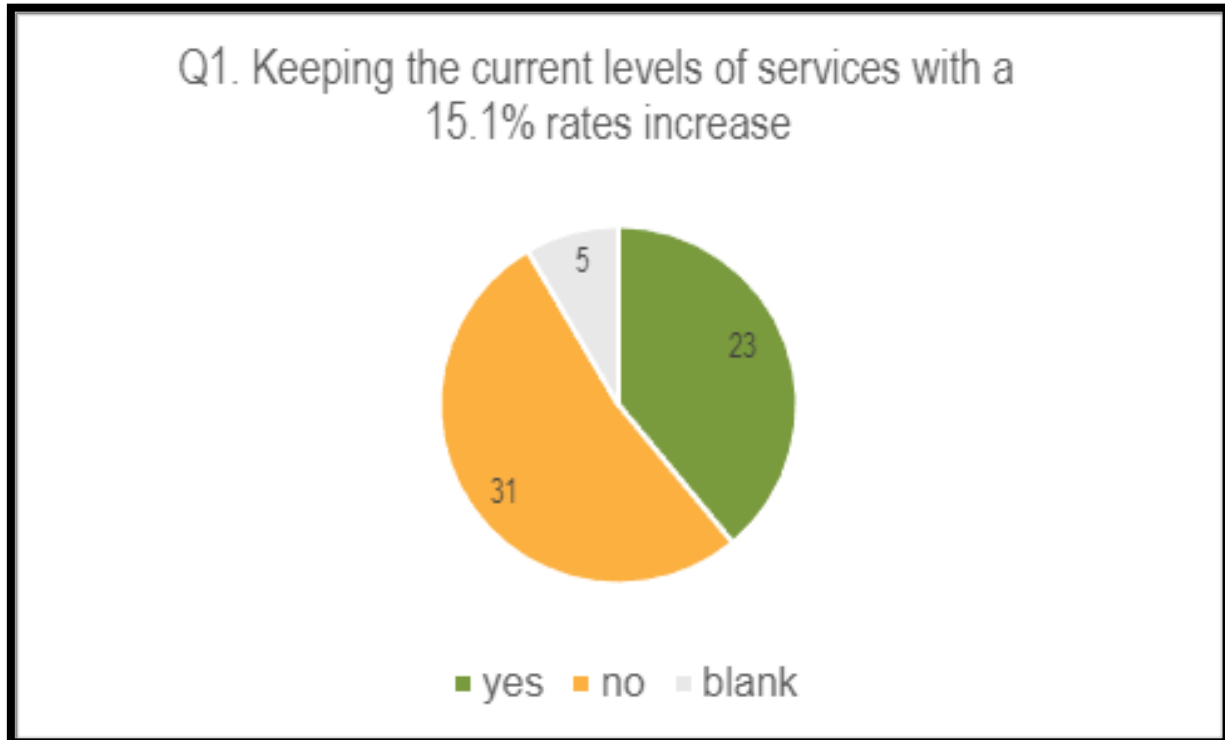
The purpose of the consultation and engagement is to seek feedback from the community on the proposed budget for the upcoming year 1 July 2024 to 30 June 2025. This largely focuses on the drivers behind the overall rates increase of 15.1%.

Council specifically asked the community for feedback on the following consultation topics for the Proposed Annual Plan 2024-2025:

- 1. Keeping the current levels of service with a 15.1% rates increase*
- 2. Reviewing and amending some levels of service to reduce the rates increase*
- 3. Increasing the Uniform Annual General Charge (UAGC) to \$950 per property*
- 4. Hardie Avenue dewatering project – Council is budgeting \$250,000 and has applied for Waka Kotahi New Zealand Transport Agency (NZTA) funding of \$750,000. If funding is not successful - should Council fully fund or reassess the project?*
- 5. Funding of \$150,000 for further viability studies of the Asbestos Containment Site?*
- 6. Other feedback and recommendations.*

The submission responses have been summarised and graphed for each of the questions as follows with the summarised comments and recommendations for each submissions point.

Q.1. Keeping the current levels of service with a 15.1% rates increase



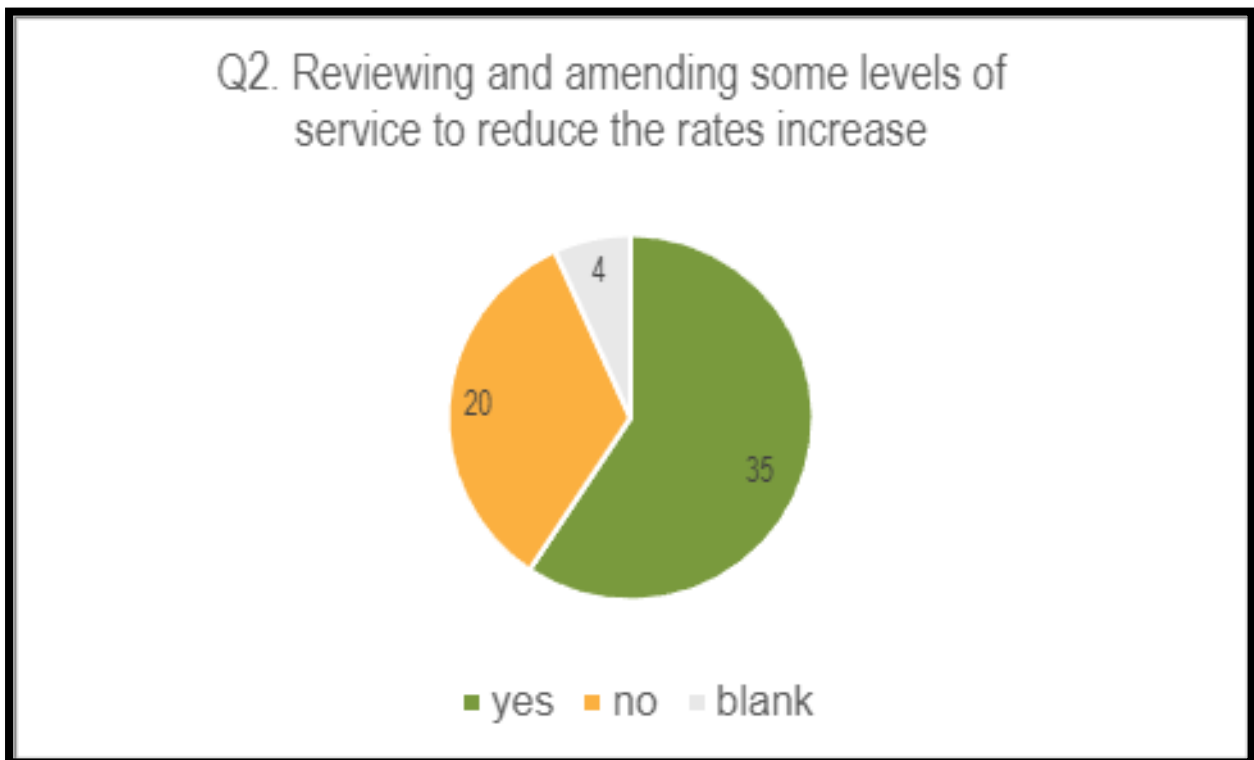
Q.1. Summary

- 31 of the 59 submitters or 53% **did not** want to keep the current levels of service with a 15.1% rates increase.
- 23 of the 59 submitters or 39% were **in favour** of the 15.1% increase to maintain the current levels of service.

Q.1. Summary Comments

- Appreciate the work of Council kaimahi and stretching of the budget.
- The proposed rates rise is an “unacceptable burden on the community” which does not have extra disposable income.
 - Rates rise much higher rise than CPI (Consumer Price Index).
 - Current economic climate is bad, rates increase too high.
 - Cost of living is already high.
 - This increase adds more stress and pressure.
 - Auckland can offer a 6.8% rates increase we can do that it here.
- Maintain current levels of service and work out how to do that within current budget (without rates increase).
- Differential should remain the same 52:48 for residential ratepayers.
- With Bay of Plenty District Council rates’ now separated, residents will be getting a double hit of rates increases with 15.1% plus the BOPRC increase.

Q.2. Reviewing and amending some levels of service to reduce the rates increase



Q.2. Summary

- 35 of the 59 submitters or 60% **request that Council review** the current levels of service to reduce the Council budget and overall rates increase.
- A third of the submitters: 20 of the 59 or 33% **did not** want levels of service reviewed.

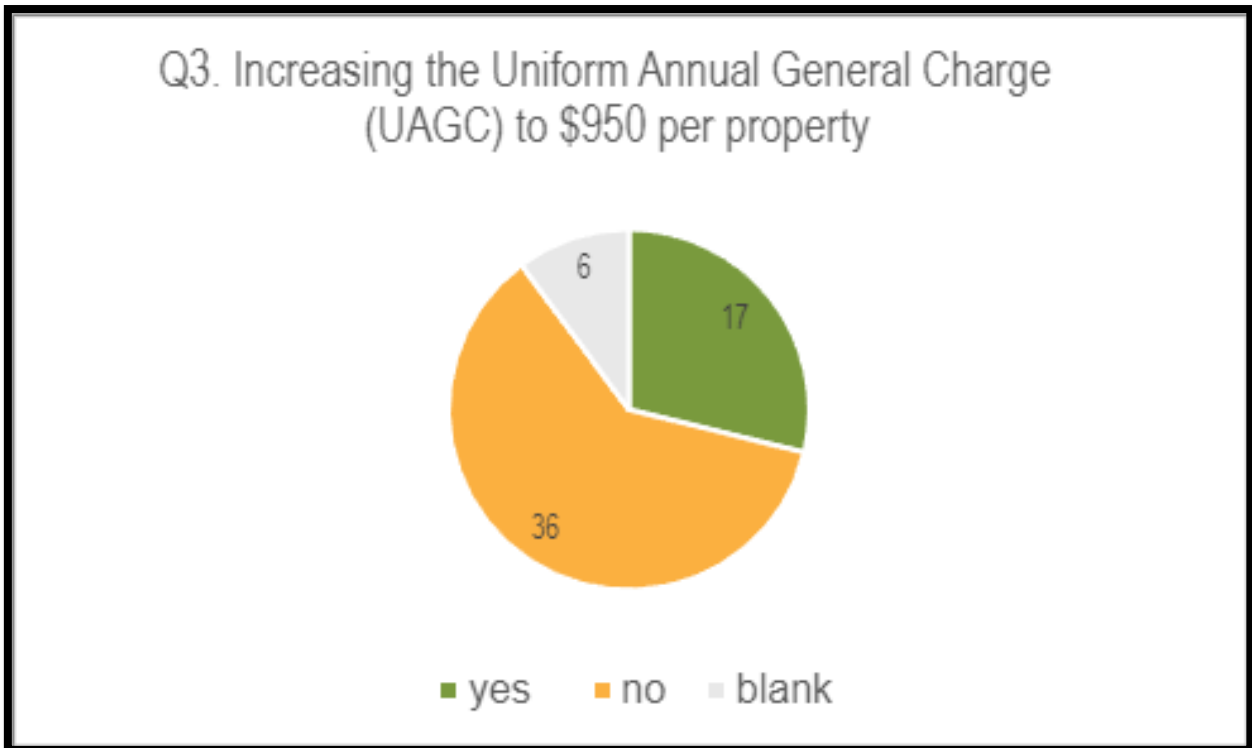
Note: The majority of submitters who answered 'no' to this question requested Council work on efficiencies, streamline work processes, defer projects, defer new staff positions/hires and reduce overall spending to lower the rates increase and keep the existing levels of service.

Q.2. Summary Comments

- Stick to core Council business. *Ask the question: Is it necessary?*
 - Do not take on non-Council activities requested by residents (or charge people for that service)
 - Inform community of true costs for isite and Firmin Lodge.
- This is not the time to hire extra staff
 - How many extra/new staff hires in the previous year?
 - Do we need a museum curator?
 - Reassess the use of consultants to lower costs.
 - Why do we need to employ more people in the Council?

- Requests asking if the pool upgrade and moving to the isite is still viable
 - online services available for people
 - concerns raised about the size of the room/s at the pools for isite
- Requests to investigate charging at the Maurie Kjar Aquatic Centre
 - Many responses support reviewing charging for the pools
 - Different models proposed: free under 12s, local pass; \$1 per person entry; out-of-towners charge
 - Seek further sponsorship for pools.
 - Offer internships for tertiary students to provide evidence-based research that informs Council decision-making about proposal to charge at the pools
 - Request to survey users prior to introducing charging at pools.
 - Sport BOP offer to inform with sector data about rollouts of charging, communication and patterns of use.
- Pool opening hours to be changed and extended evening openings several weekdays a week to enable full-time workers to use the pool (i.e., 12 noon to 8pm twice weekly)
- Review efficiency of Council workstreams and processes
 - It is a recession – do not spend anything that is not needed.
- Requests to reduce the spend on leisure and recreational services from 28c to 25c (per rates dollar and for the excess to be spent on stormwaer), for example:
 - Does isite need to be as it is now (with all online services available)?
 - Reduce spend on annual flowerbeds (use perennials, low maintenance natives etc.)
 - Prioritise only urgent/dangerous tree removals to lower costs
 - Ron Hardie Recreation Centre – is it needed?
- Review Solid Waste operations
 - Reduce recycling or stop green waste pickups and offer drop-offs at the Transfer Station instead
- Reassess depreciation levels
- Review money wasted/spent on projects and events

Q.3. Increasing the Uniform Annual General Charge (UAGC) to \$950 per property



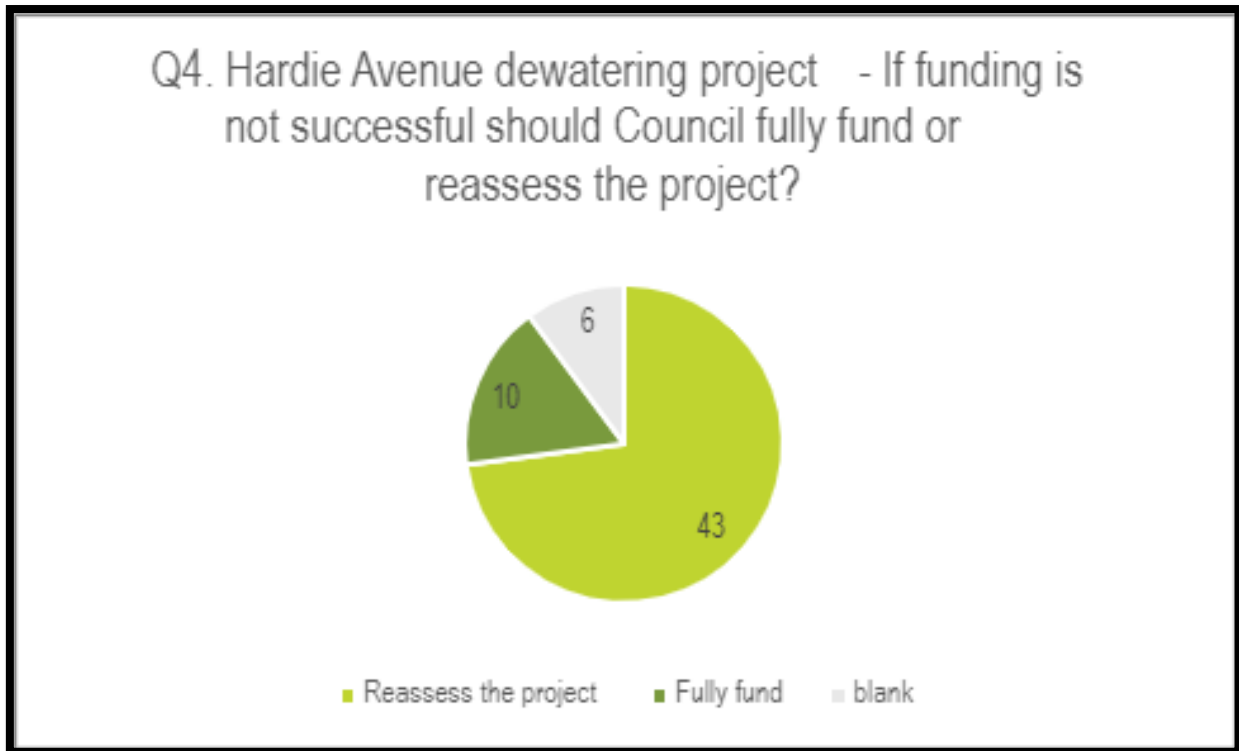
Q.3. Summary

- 36 of the 59 submitters or 61% **do not agree** with raising the UAGC to \$950.
- 17 of the 59 submitters or 29% **agreed** with Council’s preferred option of increasing the UAGC.

Q.3. Summary Comments

- Some submitters view that increasing the UAGC is shifting the problem and request addressing the budget and reducing the overall rates increase (as people struggling and some households don’t generate much income).
- Agreement by some submitters that UAGC should be set to the maximum to ensure equitable spread of cost across all ratepayer properties. “Everyone pays the same”.
- Question: Why does the cost of option 2 drops the rates increase for residential and commercial property, in all except two categories?
- Council should adjust the capital value to raise rates income land is only part of the value.

Q.4. Hardie Avenue dewatering project: If funding is not successful should Council fully fund or reassess the project?



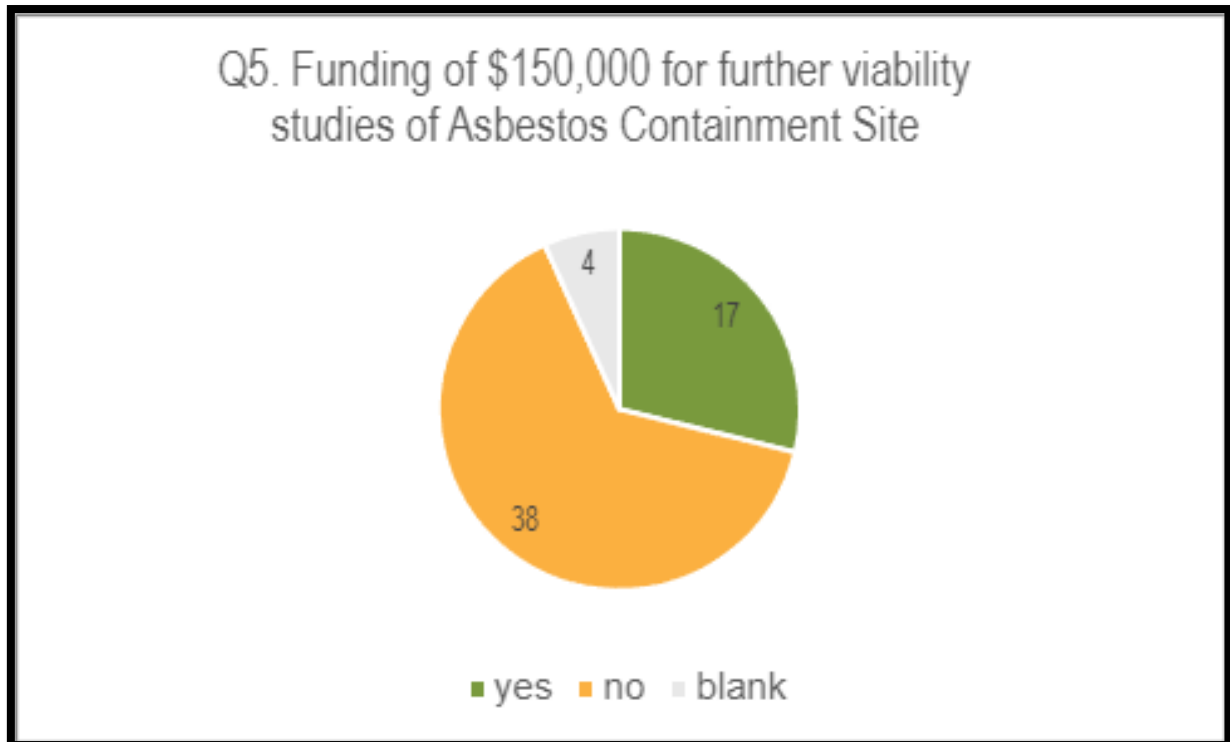
Q.4. Summary

- 43 of the 59 submitters or 73% want Council to **reassess** the project.
- 10 of the 59 submitters or 29% want Council to **fully fund** the project.

Q.4. Summary Comments

- Majority submitters wish Council to reassess the project and funding.
- Resident who has coordinated on behalf of affected residents with Council said many residents affected had “lost all hope” and submitted in favour of reassessing the project scope to:
 - Support the groundwater issues (not the stormwater issues that are believed to be addressed with current scope of works); and
 - Ensure all affected residents are covered; and
 - Seek lower cost alternatives that will fix groundwater issues.
- Reassess if not funded, as a million dollars is too much.
- Increased cost to the district for such a small area of the district.
- Do it once, do it right to resolve the issue satisfactorily.
- If not funded, review other funding sources.

Q.5. Funding of \$150,000 for further viability studies of the proposed Asbestos Containment Site



Q.5. Summary

- 38 of the 59 submitters or 64% **do not** want Council to fund the project.
- 17 of the 59 submitters or 17% want Council to **investigate** the project.

Q.5. Summary Comments

- Not a priority right now.
- Question asked regarding the *need and reasons* for the asbestos containment site.
 - Outcome of \$50,000 viability study two years' ago 2022-2023 Annual Plan?
- Kawerau should not be a dumping ground for others.
- Supportive submissions view site as sensible and viable income stream. And:
 - Request studies *must* include mana whenua engagement and cultural advice.
 - Request for Council to work *collectively* on a regional and/or national basis to solve issues.
 - Support for use by Kawerau rohe only.
- Requests for more information and assurance that there will be no negative environmental impacts long-term.

Q.6. Other submissions points, recommendations and feedback

Acknowledgements:

- Well done with transparency and democracy in applying for extension with fluoridation directive.
- Kawerau District Council provides the best service – clean public spaces and parks. Good service from the library staff and customer services team.

Requests and suggestions re streamlining operations and services:

1. Get landlords to improve the state of the central business district to improve the outlook for the town. “Start in the centre”.
2. Increase economic growth with new industry.
3. Increase housing developments.
4. Disability Resource Centre Trust offer to connect in to improve accessibility for Kawerau people. *(Potential to connect with Disability and Access Committee)*
5. Secretariat support requested for the Tarawera Awa Restoration Strategy Group.
6. Request for Monika Lanham Reserve upgrade and spraying/removal of blackberry, weeds and trees shading housing affecting residents on River Road from Transfer Station to Fenton Mill Roads; South School to the end of River Road;
7. Consider introduction of limited parking timeframes for parking areas in central business district (i.e., Bakehouse to \$2 shop.)
8. Improve dog control and noise control. Note: if people are asked to provide their phone number, they expect to be called back with updates.
9. Improve signage with bi-lingual signage at the entrances of the district; and multi-national languages on other signs reflecting our town’s history and diversity.
10. Roding is worse. Too many speed bumps – NZ's largest BMX track.

5 Strategic Context

The transitional option of an enhanced annual plan for the coming year, as provided for with the enactment of the Water Services Acts Repeal Act 2024; and the Local Government Act 2002 legislates that Council undertake adequate consultation with the ratepayers regarding levels of service and the setting of the budget for the upcoming year and the subsequent impact on rates.

The majority of submissions, even those in support of retaining the current levels of service, have voiced concerns that a 15.1% rates rise is not affordable and will unduly burden an already stressed community. Submitters who spoke at the hearing outlined the change from a poor community to one now in poverty.

Submitters state the recession being experienced by New Zealand and the cost of living increases as reasons they are urging Council to ask the question in setting the budget and the rates for the coming year: *Is it necessary?*

The key decisions (following) will be used to amend the financial budget for the coming year that will form the basis of the Annual Plan for 1 July 2024 to 30 June 2025.

6 Options and Decisions from Submissions

The submissions formally received and adopted at the Extraordinary Meeting and Hearing on 22 May 2024 largely focus on the five key submission topics outlined in the proposed Annual Plan consultation document for 2024-2025 and form the basis for the Council deliberations with the following options or any iterations as preferred by Council:

1. Rates Increase of 15.1%

- a) Lower the rates increase from the proposed 15.1% as the majority submitters requested (in conjunction with the submitters' response to Q.2.)

OR

- b) Retain the status quo of 15.1%

2. Review the levels of service to reduce the rates increase

- a) Review and reduce the levels of service to reduce the rates increase as the majority of submitters have requested via cost savings, not proceeding with new staffing positions, deferral of works/projects, reductions and/or streamlining of Council processes, and charging for services.

OR

- b) Retain the current levels that feeds into the 15.1% overall rates increase.

3. Increasing the Uniform Annual General Charge (UAGC) to \$950

- a) Keep the current UAGC charge of \$850 as the preferred option of submitters

OR

- c) Proceed with Council's preferred option of increasing the UAGC to \$950

4. Hardie Avenue Dewatering Project

- a) Reassess the project scope, outcomes and funding as requested by the majority of submitters

OR

- b) Proceed with the dewatering project and current scope if the Waka Kotahi NZTA funding is successful.

5. Funding of \$150,000 for further viability studies of the Asbestos Containment Site

- a) Do not proceed with the stage two viability studies for the Asbestos Containment Site as requested by the majority of submitters;

OR

- b) Proceed with the viability studies ensuring that Council engage with Tangata Whenua about the cultural impacts; better inform the community why the site is required and the potential costs and income generation.

6. Further recommendations and feedback to submitters' responses as directed by Council to address these requests, comments.

7 **RECOMMENDATIONS**

1. That the report “Deliberations of Submissions to the Mahere ā Tau | Proposed Annual Plan 2024-2025” be received.
2. That Council deliberations on the submissions during the special consultative process of Mahere ā Tau | Proposed Annual Plan 2024-2025 provide Council staff with direction to respond to the submissions from residents and organisations; and
3. That Council deliberations on the submissions inform direction to the five submissions points (as outlined above) to either maintain the status quo and/or to review and amend any proposed activities, services and projects for the year 1 July 2024 to 30 June 2025 which impacts the budget and setting of rates for the 2024-2025 year.



Tania Humberstone

Manager Communications and Engagement