

**Minutes of the Ordinary Meeting of the Kawerau District Council  
held on Tuesday 25 October 2022 at Rautahi Marae, and then  
in the Council Chamber commencing at 10.00am**

**Present:** Her Worship the Mayor F K N Tunui  
Deputy Mayor A Rangihika  
Councillor B J Julian  
Councillor C J Ion  
Councillor J Ross  
Councillor S Kingi  
Councillor W Godfery  
Councillor R Brooking  
Councillor R G K Savage

**In Attendance:** Chief Executive Officer (R George)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Finance & Corporate Services (P Christophers)  
Economic and Development Manager (L Barton)  
Communications Manager (T Humberstone)  
Administration Officer (T Barnett)

**Powhiri**

*Te Waraki (Chic) Te Ruki and Co did a mihi (greeting) to the “new Council” and then invited Graham Te Rire to reply on behalf of Her Worship the Mayor and Councillors.*

**Apologies**

Nil

**1 Declaration of Election Results – District of Kawerau (101285) (Chief Executive Officer)**

*The Chief Executive Officer read out final results of the triennial elections for the positions of Mayor and eight Councillors that were announced on 14 October 2022.*

**2 Declaration by The Mayor and Councillors (101285) (Chief Executive Officer)**

*Her Worship the Mayor and Councillors read out and completed a Statutory Declaration pursuant to clause 14, Schedule 7 of the Local Government Act 2002.*

*Her Worship the Mayor then assumed the Chair.*

*The meeting adjourned at 12.15 am to allow Elected Members and visitors to have refreshments.*

*The meeting reconvened in the **Council Chambers** at 2.00pm*

**3 Appointment Of Deputy Mayor (101285) (Chief Executive Officer)**

**Resolved**

**Councillors Julian / Ion**

*That Councillor Rangihika be appointed to the position of Deputy Mayor in accordance with the provisions of section 41A (3) of the Local Government Act 2002.*

**4 Council Structure / Meetings (Chief Executive Officer) (101100)**

Council discussed is a report on Council Structure and Meetings.

**Resolved**

**Councillors Kingi / Ross**

1. *That the report "Council Structure / Meetings" be received.*
2. *That the timetable for ordinary meetings of Council and meetings of the Regulatory and Services Committee as set out in Schedule A be adopted.*
3. *That Council notes:*
  - 1.1 *That a Regulatory and Services Committee with full delegation is established to meet on a monthly basis.*
  - 1.2 *That all Councillors are members of the Regulatory and Services Committee.*
  - 1.3 *That Councillor Ion is appointed to the position of Chairperson of the Regulatory and Services Committee.*
  - 1.4 *That Councillor Julian is appointed the position of Deputy Chairperson of the Regulatory and Services Committee.*
  - 1.5 *That an Audit and Risk Committee is established.*
  - 1.6 *That Her Worship the Mayor and Councillors Ion, Julian and Rangihika are appointed to the Audit and Risk Committee as well as an external appointee.*
  - 1.7 *That the Audit and Risk Committee appoint a Chairperson from its membership.*
  - 1.8 *That a Community Awards Committee is established.*

- 1.9 *That Her Worship the Mayor and Councillors Rangihika and Ross are appointed to the Community Awards Committee as well as a community representative.*
- 1.10 *That Councillor Rangihika is appointed to the position of Chairperson of the Community Awards Committee.*
- 1.11 *That Her Worship the Mayor is appointed to the position of Deputy Chairperson of the Community Awards Committee.*
- 1.12 *That the Community Awards Committee appoint a community representative.*
- 1.13 *That a Community Grants Committee is established.*
- 1.14 *That Councillors Brooking, Julian, Rangihika, Ross and Savage are appointed to the Community Grants Committee.*
- 1.15 *That Councillor Julian is appointed the position of Chairperson of the Community Grants Committee.*
- 1.16 *That Councillor Rangihika is appointed the position of Deputy Chairperson of the Community Grants Committee.*
- 1.17 *That a Hearings Committee is established.*
- 1.18 *That Her Worship the Mayor and Councillors Ion and Rangihika are appointed to the Hearings Committee.*
- 1.19 *That Councillor Ion is appointed the position of Chairperson of the Hearings Committee.*
- 1.20 *That Her Worship the Mayor is appointed the position of Deputy Chairperson of the Hearings Committee.*
- 1.21 *That appointments to Committees will be reviewed after 12 months.*

**5 Council Appointments to Various Organisations and Committees (Chief Executive Officer) (109000)**

Councillors discussed a report from the Chief Executive Officer dealing with Council appointments to various Organisations and Committees.

**Resolved**

**Councillor Julian / Deputy Mayor Rangihika**

1. *That the report "Council Appointments to Organisations and Committees" be received.*

2. That Council makes appointments as listed in the table below:

<b>Organisation/Committee</b>	<b>Appointee/s (Alternate)</b>
<i>Iwi Liaison</i>	<i>Her Worship the Mayor Cr. Rangihika</i>
<i>Mentors to Kawerau Youth Council</i>	<i>Cr. Godfery Cr. Julian Cr. Ross</i>
<i>Class 4 Gambling (Pokie) Trust Liaison</i>	<i>Her Worship the Mayor Cr. Ion Cr. Rangihika</i>
<i>Creative Communities Assessment Committee</i>	<i>Her Worship the Mayor Cr. Brooking</i>
<i>Crime Reduction Forum</i>	<i>Cr. Rangihika (Chair) Cr. Godfery Cr. Kingi (Deputy Chair)</i>
<i>Kawerau Accessibility Group</i>	<i>Councillor Godfery (Chair) Councillor Brooking (Deputy Chair)</i>
<i>Kawerau Neighbourhood Support</i>	<i>Cr. Savage Cr. Brooking (Alternate)</i>
<i>Eastern BOP Joint Committee</i>	<i>Her Worship the Mayor Cr. Rangihika</i>
<i>Eastern Bay of Plenty Road Safety Advisory Committee</i>	<i>Cr. Julian Cr. Ross (Alternate)</i>
<i>Regional Transport Committee</i>	<i>Her Worship the Mayor Cr. Julian (Alternate)</i>
<i>BOP Emergency Management Group</i>	<i>Her Worship the Mayor Deputy Mayor (Alternate)</i>

1. That Council appoints Her Worship the Mayor, Chairperson of the Creative Communities Assessment Committee.
2. That Council appoints Cr. Rangihika, Chairperson of the Crime Reduction Forum.
3. That Council appoints Cr. Kingi Deputy Chairperson of the Crime Reduction Forum.
4. That Council appoints Cr. Godfery, Chairperson of the Kawerau Accessibility Group.
5. That Council appoints Cr. Brooking, Deputy Chairperson of the Kawerau Accessibility Group

5. *That Council's representatives on the Creative Communities Assessment Committee be delegated authority to appoint the Community representatives (the Community Arts Council and Local Iwi will nominate their own representatives).*

**6 Explanation of Legislation Affecting Elected Members (103000) (Chief Executive Officer)**

Council considered a report explaining the main items of legislation that affect elected members.

**Resolved**

**Councillors Kingi / Savage**

*That the report "Explanation of Legislation Affecting Elected Members" be received.*

**7 Standing Orders (101105) (Chief Executive Officer)**

Council considered a report requesting Council adopt a set of Standing Orders for the 2022-2025 triennium, which were circulated with the agenda.

**Resolved**

**Councillors Ion / Julian**

1. *That the report "Standing Orders 2022 - 2025" be received.*
2. *That the Standing Orders as proposed are adopted as the Council's Standing Orders for the 2022 to 2025 triennium and shall apply to all meetings of the Council, its committees and subcommittees.*
3. *That Council confirm the options recommended in the standing orders relating to:*
  - a) *The chair having a casting vote.*
  - b) *That option B is selected for speaking and moving options.*
  - c) *That members have the right to attend by audio or audio-visual link.*
  - d) *That staff/officials have up to 5 working days to prepare advice to enable a decision by members*
4. *That a period of up to 30 minutes be provided for a public forum at the commencement of each Council and Regulatory and Services Committee meeting. That each speaker is limited to 3 minutes (however this may be extended with the discretion of the Chair). Members are permitted to ask questions of the speakers on matters of clarification only. At the conclusion of the public forum, Council or the Regulatory and Services Committee will determine the appropriate action on the issues raised.*

**8 Elected Members' Remuneration Following Elections to 30 June 2023 (101310)**  
**(Manager, Finance & Corporate Services)**

Council discussed a report from the Manager, Finance & Corporate Services on the Elected Members' Remuneration pool available for councillors and options for remuneration to 30 June 2023

**Resolved**

**Councillors Julian / Kingi**

1. *That the report 'Elected Members' Remuneration – Following Elections to 30/6/2023' be received.*

**Resolved**

**Her Worship the Mayor / Councillor Kingi**

2. *That elected members confirm the two positions of additional responsibility (Deputy Mayor & Chair of the Regulatory & Services Committee and recommend the following proposed remuneration to the Remuneration Authority:*

- *Deputy Mayor \$42,235*
- *Chair of Regulatory & Services Committee \$37,755*
- *Councillor \$30,203*

**Resolved**

**Councillor Ion / Deputy Mayor Rangihika**

3. *That elected members approve the elected members' allowances (as listed) for approval by the Remuneration Authority.*

**Meeting closed 2.29pm**



**F K N Tunui**

**Mayor**

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