

**Minutes of the Ordinary Meeting of the Kawerau District Council  
held on Wednesday 26 June 2024  
in the Council Chamber commencing at 9.00am**

**Present:** Her Worship the Mayor F K N Tunui  
Deputy Mayor A Rangihika  
Councillor C J Ion  
Councillor B Julian  
Councillor R G K Savage  
Councillor Godfery  
Councillor J Ross  
Councillor R Andrews

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Operations and Services (R Nel)  
Group Manager, Regulatory and Planning (M Glaspey)  
Administration Officer (L Kerei)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

**Resolved**

*Apologies from Councillor Kingi were received.*

**Councillors Andrews / Ross  
CARRIED**

**3 Leave of Absence**

*No Leave of Absence was received.*

**4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

**5 Meeting Notices**

*Her Worship the Mayor gave the following Meeting Notices:*

- *Acknowledged the incidents that recently occurred in Kawerau expressing sincerest heartfelt thoughts on behalf of Council to the young person receiving care in hospital.*
- *Also acknowledged impacts of recent weather events in the Taraiwhiti and Wairoa districts and expressed Council's thoughts and aroha to the Hawkes Bay region.*

Chief Executive Godfery gave the following Meeting Notices:

- Council have been holding several events for Matariki this week. The final event will be held Wednesday 26 June 2024 at 1pm which is the Kawerau Community Awards.
- Two apologies from Management and wishing them a speedy recovery.

## **6 Nga Mihimihi | Acknowledgements**

*Nga Mihimihi | Acknowledgements were covered within the Meeting Notices*

## **7 Public Forum**

*No Public Forum was heard.*

## **8 CONFIRMATION OF COUNCIL MINUTES**

### **8.1 Ordinary Council – 29 May 2024**

#### **Corrections:**

Page 4 - Item 14. - Rates Remission Policy for Sport, Recreation and Community Organisations Leasing Council Land – Remove Cr Ross as Seconder and replace with Cr Godfery.

Page 5 – Item 15 – Hire Fee Options for Rangi Delamere Centre – Remove Resolved by Cr Julian and Deputy Mayor Rangihika.

#### **Resolved**

1. *That the minutes of the Ordinary Council Meeting held on 29 May 2024 be received.*
2. *That the minutes be amended and resubmitted to the July Ordinary Council Meeting for a true and accurate record.*

**Deputy Mayor Rangihika / Councillor Ross  
CARRIED**

### **8.2 Extraordinary Council – 12 June 2024**

#### **Corrections:**

Page 8 – Record Cr Ion as present at the meeting

Page 9 – Paragraph 1 – Remove Morgan and replace with CE Godfery.

Page 9 – Paragraph 2 – Write in full Member of the New Zealand Order of Merit (MNZM)

#### **Resolved**

1. *That the minutes of the Extraordinary Council Meeting held on 12 June 2024 be received.*

2. *That the minutes be amended and then resubmitted to the July Ordinary Council Meeting for a true and accurate record.*

**Councillors Ion / Julian  
CARRIED**

## **9 RECEIPT OF COMMITTEE MINUTES**

### **9.1 Regulatory and Services Committee Meeting – 12 June 2024**

#### **Resolved**

*That the minutes of the Regulatory and Services Committee Meeting held on 12 June 2024 be confirmed as a true and accurate record.*

**Councillors Ion / Andrews  
CARRIED**

### **9.2 Audit and Risk Committee Meeting – 10 June 2024**

#### **Resolved**

*That the minutes of the Audit and Risk Committee Meeting held on 10 June 2024 be confirmed as a true and accurate record.*

**Deputy Mayor Rangihika / Councillor Julian  
CARRIED**

## **10 RECEIPT OF REGIONAL MINUTES**

*There were no receipt of Regional Minutes*

## **11 Her Worship the Mayor's Report (101400)**

#### **Resolved**

*That Her Worship the Mayor's report for the period Thursday 23 May 2024 to Wednesday 19 June 2024 is received.*

**Her Worship the Mayor / Councillor Ross  
CARRIED**

## **12 Action Schedule (Chief Executive) (101120)**

#### **Resolved**

*That the updated Action Schedule of resolutions/actions requested by Council is received.*

**Councillors Ion / Savage  
CARRIED**

**13 Adoption of the Rates Remission Policy for Sport, Recreation, and Community Organisations Leasing Council Land (Chief Executive) (110551)**

Council discussed the report on the Adoption of the Rates Remission Policy for Sport, Recreation and Community Organisations Leasing Council Land.

**Resolved**

1. *That the report "Adoption of the Rates Remission Policy for Sport, Recreation, and Community Organisations Leasing Council Land" be received.*
2. *That Council adopts the "Rates Remission Policy for Sport, Recreation, and Community Organisations Leasing Council Land".*

**Councillor Godfery / Deputy Mayor Rangihika  
CARRIED**

**14 Rates Remission for High Valued Properties Residential Properties 2024-25 (Group Manager, Finance & Corporate Services) (110551)**

Council discussed the report on the Rates Remission for High Valued Properties Residential Properties 2024-25.

**Resolved**

1. *That the report "Rates Remission for High Valued Residential Properties 2024-25" be received.*
2. *That Council increases the remission for high valued residential properties to \$5,500 for 2024/25 rating year in accordance with Council's Remission Policy.*
3. *That the Remission Policy be reviewed with the Long-Term Plan to ensure it is fit for purpose.*

**Her Worship the Mayor / Councillor Savage  
CARRIED**

**15 Fees & Charges 2024/25 (Group Manager, Finance & Corporate Services) (201600)**

Council discussed the report on the Fees & Charges 2024/25.

**Resolved**

1. *That the report "Fees & Charges 2024/25" be received.*
2. *That Council adopts the fees and charges (including GST) for 2024/25 as detailed in Appendix A.*

**Councillors Ion / Savage  
CARRIED**

**16 Adoption of Annual Plan 2024-2025 (Group Manager, Finance & Corporate Services) (110400)**

Council discussed the report on the Adoption of the Annual Plan 2024-2025.

**Resolved**

1. *That the report "Adoption of Annual Plan 2024-2025" be received.*
2. *That Council resolves to adopt the "Annual Plan 2024-2025" as presented with amendments.*
3. *That Council informs the terms of responding to submissions post the formal adoption of the Annual Plan as amended.*

**Councillor Julian / Deputy Mayor Rangihika  
CARRIED**

**17 Adoption of Rates Resolution (Group Manager, Finance & Corporate Services) (209900)**

Following the adoption of the 2024-25 Annual Plan, Council is required to set the rates for the 2024/25 financial year.

**Resolved**

1. *That Council sets the following rates under the Local Government (Rating) Act 2002, on the rating units in the district for the financial year commencing on 1 July 2024 and ending on 30 June 2025.*

**(a) Uniform Annual General Charge**

*A uniform annual general charge of **\$900.00** (including GST) per separately used or inhabited part of a rating unit, set under section 15 of the Local Government (Rating) Act 2002 on every rateable rating unit within the district.*

**(b) General Rate**

*A General Rate set under section 13 of the Local Government (Rating) Act 2002 on every rating unit within the district, assessed on a differential basis as described below:*

- *A rate of **0.4246** cents in the dollar (including GST) of capital value on every rateable rating unit zoned "residential", "rural lifestyle" and "reserve" in terms of Council's operative District Plan.*
- *A rate of **2.8362** cents in the dollar (including GST) of capital value for every rateable rating unit in all other land zones of Council's operative District Plan other than "residential", "rural lifestyle" and "reserve".*

**(c) Water Supply Rates**

A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of **\$84.50** (including GST) per separately used or inhabited part of a rating unit to which water is connected (excluding those properties that are supplied by water meter).

A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of **\$0.27** (including GST) per cubic metre of water supplied to any rating unit on metered water supply.

**(d) Wastewater Disposal Rate**

A targeted rate for wastewater disposal, set under section 16 of the Local Government (Rating) Act 2002, of **\$170.00** (including GST) per separately used or inhabited part of a rating unit that is connected to Council's wastewater disposal network.

**(e) Refuse Collection Rate**

Targeted rates for refuse collection set under section 16 of the Local Government (Rating) Act 2002 for rating units to which refuse collection services are available, assessed as described below:

- A rate of **\$267.70** (including GST) per 60 or 80 litre residual waste bin.
- A rate of **\$327.70** (including GST) per 120 litre residual waste bin.

**DUE DATES FOR PAYMENT OF RATES**

2. That all rates (except metered water) will be payable in four equal instalments due on:

Instalment 1	23 August 2024
Instalment 2	22 November 2024
Instalment 3	21 February 2025
Instalment 4	23 May 2025

The due dates for metered water are as follows:

<b><u>Reading Date</u></b>	<b><u>Payment Due Date</u></b>
1. 30 September 2024	25 October 2024
2. 30 December 2024	24 January 2025
3. 31 March 2025	24 April 2025
4. 30 June 2025	25 July 2025

**PENALTIES**

3. That Council, applies penalties to unpaid rates (apart from metered water) as follows:
- (i) A penalty of 5 percent on the amount of any instalment assessed between 1 July 2024 and 30 June 2025 and which is unpaid after the due date for that instalment, to be added on the following dates:

*Instalment 1 penalty added – 26 August 2024*  
*Instalment 2 penalty added – 25 November 2024*  
*Instalment 3 penalty added – 24 February 2025*  
*Instalment 4 penalty added – 26 May 2025*

- (ii) A further penalty of 3 percent on any rates assessed before 1 July 2024 including previously applied penalties, which remain unpaid on 4 July 2024 to be added on the 5 July 2024.*
- (iii) A further penalty of 3 percent on any rates to which a penalty has been added under (ii) above if the rates remain unpaid on 6 January 2025 to be added 7 January 2025.*

*and delegates authority to the Chief Executive Officer to add the penalties.*

### **PAYMENT OF RATES**

- 4. *That rates shall be payable at the Offices of the Kawerau District Council, Ranfurly Court, Kawerau between the hours of 8:00am and 5:00pm, Monday to Friday.*

**Her Worship the Mayor / Councillor Ross  
CARRIED**

### **18 Activity Review for Economic Development (Economic & Community Development Manager) (103015)**

Council discussed the report on the Activity Review for Economic Development.

#### **Action item:**

Staff return the report with additional information including the return on investment that Council makes in external partners and agencies.

There were some Kawerau Community groups that were not reflected in the report. Staff were asked to review investment opportunities and other economic partnerships and include in the report then bring back to Council.

#### **Resolved**

- 1. *That the report “Activity Review for Economic Development” be received.*
- 2. *That the report be returned with additional information as requested by Council.*

**Councillors Savage / Godfery  
CARRIED**

### **19 Activity Review for the Aquatic Centre Service (Group Manager, Operations & Services) (103015)**

Council discussed the report on the Activity Review for the Aquatic Centre Service.

**Corrections:**

Page 63 – Number 3 – last paragraph – reword “The pools and spa are heated using geothermal energy and provide hot water all year round”

Page 66 – Risk of the Service – remove “Although the pools are not deep, there is still a risk of drowning”.

**Resolved**

1. *That the report “Activity Review for the Aquatic Centre Service” be received.*
2. *That the report be returned with additional information as requested by Council.*

**Councillors Ion / Andrews  
CARRIED**

**20 Activity Review for Pensioner Housing (Communications & Engagement Manager) (103015)**

Council discussed the report on the Activity Review for Pensioner Housing.

**Action item:**

Staff return the report with additional information including the history of the partnership between Council and Kawerau Social Services Trust (Mountain View) and further detail on the implications of any future expansion plans.

**Resolved**

1. *That the report “Activity Review for Pensioner Housing” be received.*
2. *That the report be returned with additional information as requested by Council.*

**Her Worship the Mayor / Councillor Ion  
CARRIED**

**21 Exclusion of the Public – 10:50am**

**Resolved**

*That the public is excluded from the following part of the proceedings of this meeting, namely:*

1. **Minutes for Confidential Meeting Held on 29 May 2024**
2. **Rent Reviews of Council land leased by organisations that own the buildings on Council land**

**Councillors Ross / Savage  
CARRIED**



The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

<b>General Subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
<p>1. Minutes from Confidential Meeting held on 29 May 2024.</p> <p>2. Rent Reviews of Council land leased by organisations that own the buildings on Council land</p>	<p>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</p>	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.</p> <p>Section 48 (1) (a) (i)</p>

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

### **Karakia Whakamutunga**

**Pastor Mark Kingi closed the meeting with a karakia at 11:31am**



F K N Tunui

**Mayor**

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