



**The Extraordinary Meeting of the
Kawerau District Council will be
held on Wednesday 22 May 2024
commencing at 9.00am**

A G E N D A

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Extraordinary Meeting of the Kawerau District Council
will be held on Wednesday 22 May 2024
commencing at 9.00am**

A G E N D A

Karakia Timatanga

Apologies

Leave of Absence

A Leave of Absence was granted for Councillor Ion from Tuesday 21 May 2024 to Tuesday 28 May 2024 at the March 27 2024 Council meeting .

A Leave of Absence for Bereavement was received from Deputy Mayor Rangihika for Wednesday 22 May 2024.

Declarations of Conflict of Interest

Public Forum

1 Receipt of Submissions and Hearing to the Mahere ā Tau | Proposed Annual Plan 2024-2025 (Communications and Engagement Manager) (110553)

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Attached is a report on the Receipt of Submissions and Hearing to the Mahere ā Tau | Proposed Annual Plan 2024-2025

Recommendations

1. *That the report "Receipt of Submissions and Hearing to the Mahere ā Tau | Proposed Annual Plan 2024-2025" be received.*
2. *That Council receive the "Table of Submissions" received during the special consultative and engagement process completed by Council for the Proposed Mahere ā Tau | Annual Plan 2023-2024; and*
3. *That Council hear the Submitters who wish to speak at today's Hearing for the Proposed Mahere ā Tau | Annual Plan 2024-2025".*

Karakia Whakamutunga

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Chief Executive Officer

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Meeting: Extraordinary Council

Meeting Date: 22 May 2024

Subject: **Receipt of Submissions and Hearing to the Mahere ā Tau | Proposed Annual Plan 2024-2025**

File No.: 110553

1 **Purpose**

The purpose of this report is for Council to receive the report and submissions to the Proposed Mahere ā Tau | Annual Plan 2024-2025, and in addition hear submitters at today's Hearing for the Proposed Mahere ā Tau | Annual Plan 2024-2025.

2 **Background**

At a meeting on 10 April 2024, Council adopted the draft Consultation Document for its Proposed Mahere ā Tau | Annual Plan 2024-2025.

The Council had resolved on 20 March 2024 to proceed with an enhanced annual plan for the coming year 1 July 2024 to 30 June 2025 due to the coalition government's legislative changes enacting the Water Services Acts Repeal Act 2024 in February. 'Local Water Done Well' could significantly impact the Council financial budgeting, so the lowest risk option was to proceed with the following transitional options:

- Preparation of an enhanced Annual Plan for 2024-2025
- An Annual Plan consultation document and engagement process to be completed with our community
- Completion of a nine-year Long Term Plan for the period of 2025 to 2034.

The special consultative procedure commenced on Friday, 12 April, based on a communications' plan and engagement process with the community about the proposed Annual Plan for the upcoming year from 1 July 2024 until 30 June 2025.

During the submissions period from 12 April until closing at 5:00pm on 14 May 2024, Council received 59 written submissions (this included several submissions that were accepted following the closing period but prior to the report deadline of Friday, 17 April 2024).

The purpose of today's Extraordinary Meeting is for Council to receive all the submissions and to hear those who wish to speak to their submissions.

On Wednesday, 29 May 2024 Council will have the opportunity to deliberate on the overall community feedback from the consultation and engagement process for the Mahere ā Tau | Proposed Annual Plan 2024-2025 at the Ordinary Council Meeting.

The Mahere ā Tau | Proposed Annual Plan 2024-2025 is scheduled for adoption at the Council Meeting on 26 June 2023.

3 **Significance and Engagement**

Council completed a thorough consultation and engagement process that utilised mixed modes of communications, a variety of Council communication channels, local media and public meetings.

The Consultation Document prepared this year comprised a flyer (A3 size folded). Feedback from the community was that the flyer was easier for people to understand and contained sufficient relevant information. In addition, the flyer was more economic to print and distribute resulting in significant cost savings.

Supplementary information has been readily available via the website and provided via regular updates on social media (Facebook and Instagram) and in the Council Pānui.

The engagement process comprised a mix of face-to-face | kanohi-ki-te-kanohi meetings with organisations and the public; drop-in sessions; online and printed information.

The draft Consultation Document was distributed to the community via:

- A printed consultation document delivered to all residential households in the district during the first week of the consultation period from 12 May;
- A summary of the consultation flyer and a submission form was posted and/or emailed to *all* ratepayers with their rates instalment from the 23 April 2024 to:
 - Residential
 - Non-residential and
 - Commercial/Industrial ratepayers.

Process for engagement

- In the lead-up to the special consultative period, Council had promoted the proposed Annual Plan 2024-2025 and the schedule of meetings in the Council Community Update | Pānui on:
 - 21 March, 2 April and 7 May 2024.
- Website pages were developed and all the relevant information hung on the site for viewers including the online submission form, a fillable-submission form and print-ready version of the submission form. Council received submissions via all mediums which was positive;
- Meetings were held with a number of different stakeholders comprising:
 - 8 April - Kadap (Kawerau and Districts Ageing in Place) overview of the Representation Review process and process for the Annual Plan (attended by approx. 60 people);
 - 12 April – Grey Power Kawerau and Districts Meeting (attended by approx. 60 people);
 - 16 April – Ngāti Tuwharetoa (BOP) ki Kawerau Kaumātua Hui at the Rangī Delamere Centre;
 - 18 April – 5:15pm evening meeting for the public at Concert Chamber (approx. 5 attendees);

- 23 April – Morning meeting Public Meeting Rautahi Marae (approx. 10 attendees);
- 9 May – Drop in session at the Kawerau Market, Circus Paddock;
- 9 May – Industry presentation at Industrial Symbiosis Kawerau (ISK) Board and
- Two staff presentations (Council Depot and Council Office);

Council wishes to acknowledge the interest and support of Ngāti Tūwharetoa (BOP) ki Kawerau Kaumātua, and Council Cultural Advisor Te Haukākawa Te Rire, the community and organisations who attended the meetings and the support of the Mayor and Councillors, Chief Executive, Senior Leadership team and staff.

In addition, Council provided regular updates via the website and social media, answering questions and providing detailed information as appropriate.

There was considerable interest from the community via a variety of social media sites and Council staff encouraged people to bring these to Council as official submissions.

The number of submissions at 59, is considerably higher than in previous years with eight submissions received in the previous 2023-2024 annual plan. Six submitters indicated they wished to speak to their submission at the Extraordinary Meeting to Hear the Submissions.

4 Consideration of Submission Topics

The special consultative and engagement process focussed primarily on the consultation matters outlined in the Mahere ā Tau | Proposed Annual Plan 2024-2025 Consultation Document.

Council took the opportunity to update the community on the Representation Review process being undertaken in 2024. Having recently completed early engagement with the community about the review, it was timely to provide updates on the proposed Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024 and how it will impact Kawerau.

Council asked the community for feedback on the following consultation topics:

1. *Keeping the current levels of service with a 15.1% rates increase*
2. *Reviewing and amending some levels of service to reduce the rates increase*
3. *Increasing the Uniform Annual General Charge (UAGC) to \$950 per property*
4. *Hardie Avenue dewatering project – Council is budgeting \$250,000 and has applied for Waka Kotahi New Zealand Transport Agency (NZTA) funding of \$750,000. If funding is not successful - should Council fully fund or reassess the project?*
5. *Funding of \$150,000 for further viability studies of the Asbestos Containment Site?*
6. *Any other feedback.*

The deliberations report for the Ordinary Council Meeting on Wednesday, 29 May will provide further analysis of the submissions with regard to the consultation topics and further feedback as received.

5 **Financial Considerations**

The Proposed Annual Plan consultation document for 1 July 2024 to 30 June 2025 sets the budget for the services, operations and projects for the year ahead and outlines how these will be funded.

The Deliberations Meeting provides an opportunity for Council to consider the community feedback and how any proposed amendments impact against the financial budgeting and overall plan proposed for the upcoming year.

The finalised budget for the upcoming year and how this will be funded via the Mahere ā Tau | Annual Plan 2024-2025 is scheduled for adoption at the Council Meeting on 26 June 2023.

6 **Recommendations**

1. That the report “Receipt of Submissions to the Proposed Mahere ā Tau | Annual Plan 2024-2025” be received.
2. That Council receive the “Table of Submissions” received during the special consultative and engagement process completed by Council for the Proposed Mahere ā Tau | Annual Plan 2023-2024; and
3. That Council hear the Submitters who wish to speak at today’s Hearing for the Proposed Mahere ā Tau | Annual Plan 2024-2025”.



Tania Humberstone

Manager Communications and Engagement

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