



**The Meeting of the  
Regulatory and Services Committee  
will be held on Tuesday, 12 April 2022  
via Zoom, commencing at 9.00am**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Mayor M J Campbell**  
**Councillor C J Ion – Chairperson**  
**Councillor W Godfery**  
**Councillor S Kingi**  
**Councillor B J Julian**  
**Councillor A Rangihika**  
**Councillor R G K Savage**  
**Councillor D Sparks**  
**Councillor F K N Tunui**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

# MONTHLY REPORT REGULATORY & PLANNING SERVICES

March 2022

## 1 Animal Control

### 1.1 Dog Registration

At 31 March 2022, 1,478 dogs (1,483 listed in register) had been registered for the 2021/2022 year, representing 99.6% of known dogs.

### 1.2 Dog Control - Ranging, Complaints and Incidents

There were a total of 78 complaints and incidents attended. These largely related to incidents of barking or roaming complaints (80%). There were a small number of general enquiries including wandering stock and an impounded rooster. There were two reports relating to a dog attacking a cat, one incident was witnessed but enquiries so far have been unable to identify the owner of the dog. The second incident was not witnessed and enquiries indicate the owner of the cat also owned a dog capable of the attack.

There were also two rushing incidents where dogs have rushed out at someone. One dog was unable to be located. The other incident, no complaint was received, however follow up enquiries completed, and infringements issued due to non-registration of dogs.

### 1.3 Dog Rehoming

The dog rangers had a busy month trying to rehome dogs from the pound. A total of nine dogs were rehomed, with four of these going to rescue agencies first for additional training. It is important to acknowledge the likes of All Paws Count Murupara Trust, Rescue Revive Rehome and Tokoroa Animal Rescue who assist in the rehoming of our pound animals.

## 2 Monitoring and Compliance

There were 24 noise complaints in March. Complaints were attended and generally resolved without incident. Two excessive noise notices were issued for March.

One warning letter was issued in relation to a freedom camper staying over the 7 days in the period of one month. This camper also refused to pay their outstanding fees and an invoice has been issued.

## 3 Alcohol Regulation

New alcohol ban signage has been received and this is in the process of being installed.

## 4 Food Safety and Premises

Four verifications were completed for March and there is one new operator being Sushi & Donburi.

One hairdresser (Gotta Be Hair) is no longer trading.

IANZ completed the location check this month to ensure service agreements with Whakatane were being followed and record keeping meets requirements. No significant issues were raised, and this will conclude the IANZ inspection for Whakatane.

## 5 Environmental Health

There are no issues to report.

## 6 Building Control

### 6.1 Building Consent Authority (BCA)

March saw a surge in building consents with more than 50% of the building consents being issued for fireplaces. A total of 11 building consents were issued with a total value of work for all consents being \$234,600

The BCA saw a staff shortage for a short period due to leave and Covid. Rotorua Lakes was engaged for one day to cover inspections and Allan Hoffman made himself available for emails and calls to assist with any enquiries where additional information was required. This support was appreciated and enabled the BCO to continue with limited delays.

## 7 Civil Defence Emergency Management (CDEM)

Emergency Management BOP will be running a civil defence emergency scenario during the month of May to assist with development of staff.

## 8 District Plan

### Resource Consents

No resource consent applications have been processed to a decision for this month.

## RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of March 2022 be received.



Michaela Glaspey  
**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## MANAGER, FINANCE & CORPORATE SERVICES

**March 2022**

### 1 **Library and Museum**

#### 1.1 Library

The introduction of the My Vaccine Pass saw a slight increase in the visitor numbers with some customers feeling comfortable to return. The Skinny Jump modern programme was popular with 7 in-house registrations this month. This programme is for families where cost might be a barrier to having access to the internet at home. As well as collection work and preparations for the April school holiday programme, the team started work on our future e-resource offerings.

NZLPP (New Zealand Libraries Partnership Project) has also announced they will fund the Te Puna subscription (web based search service giving access to all books held in NZ libraries) for the 2022/23 year - a saving of \$1,840. There will also be an opportunity to apply for transitional funding as the partnership projects are wound up.

This month the displays continued to focus on Using Our Digital resources.

#### **Library Statistics**

	<b>March 2022</b>	<b>YTD 2021/22</b>	<b>March 2021</b>	<b>YTD 2020/21</b>
Items issued	3,333	29,375	3,369	34,562
People visiting	3,416	34,061	5,712	49,203
New Members	10	113	15	165
Members Active*	1,448			

\*Those people that have used library services in the last 2 years

#### 1.2 Museum

Work continued on processing the Norske Skog Tasman Paper and other long-term donations.

Significant work during the month has gone into two upcoming exhibitions planned to be launched mid-year focusing on the history of 16-18 Jellicoe Court and life in the late 1950s.

## Sir James Fletcher Kawerau Museum Statistics

	March 2022	YTD 2021/22	March 2021	YTD 2020/21
Exhibitions	0	6	1	5
Objects – items added to collection	19	122	10	34
Individuals & Organisations	45	173	7	74
Documents	2	130	7	264
Photographs	43	423	66	192

## 2 Payments

There were six payments made in March 2022, which exceeded \$50,000.00:

- Inland Revenue Department – \$109,106.55 (PAYE F/E 13/3 & 27/3)
- BOP Regional Council - \$251,751.91 (3<sup>rd</sup> instalment & IT services)
- ISK Inc - \$57,500.00 (MSD grant for service delivery)
- Maui Civil Construction Ltd - \$101,205.79 (Footpath renewals)
- Tane Mahuta NZ Ltd - \$177,000.00 (Workforce Development Project)
- Waste Management NZ Ltd - \$57,796.39 (Waste disposal Feb)

## 3 Grants

### 3.1 Community Grants Scheme:

Council received 17 applications totalling \$46,768.30 and the committee met on 5 October 2021 allocated the total grants budget of \$20,000 to 13 community groups.

### 3.2 Creative Community Fund:

There was a balance of \$21,950 unallocated Creative NZ funds as at 30 June 2021. Also, Creative New Zealand has provided grant funding of \$9,643.80 in August and a further \$9,643.80 in February 2022.

Creative New Zealand has previously approved all of the unallocated funds to be carried forward and available for distribution and has further agreed that any unspent funds at 30 June 2022 can be carried forward to the next financial year.

2 applications totalling \$6,875.00 were approved by the committee at the first funding round Wednesday 8 December 2021. The next meeting of the committee is scheduled for May with applications being invited from 11 April 2022.

## 4 Residential Developments – Progress to 31 March 2022

The table below shows the surplus/deficit to date for each of Council's residential developments.

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	18	0	18	36
Remaining Sections / Units	13	4	11	28
Units completed			18	
Units under construction			0	
Surplus/ (Deficit) to Date	\$349,475	-\$132,100	-\$583,060	-\$365,685

Value of Remaining Sections/Land	\$1,590,000	\$660,000	\$593,200	\$2,843,200
<b>Breakeven</b>				
Sales still required to break-even	0	1	11	

There are commitments for a further 4 sections in Central Cove and Council will receive the value of these sections in the following months. There remains 9 other sections which Council has increased the prices in accordance with the conditions of the option agreement.

Unfortunately, contaminated material was found on 8 lots and Council has been working with the contractor to remove this material. The final cost of the removal is not known, however, there will be less funds available to smooth rates in subsequent years.

The four sections at Te Ariki Place remain unsold, although the working party has been sent another design option to consider for the development.

## 5 Requests for Service

The following table has the total number of service requests received for March and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	85	
Noise	21	
Building Enquiries	8	4
Trees* & Parks	23	1
Rubbish (Bins & Collections)	20	5
Water	12	3
Wastewater	3	4
Roading/Stormwater/Streetlights	12	16
Enforcement/Health/Food/Stock	7	1
Council Buildings/Facilities – Maint.	2	5
Other (Events/Consents/Rates)	7	1
<b>Total</b>	<b>200</b>	<b>40</b>

\*Requests relating to the removal of trees are added to a priority list.

Seventeen requests came via the website/emails, the balance of the requests came from phone calls or visits.

## 6 Funds

The following funds were held at 31 March 2022:

Invested in	\$	Mean Interest	% External
ANZ – on call	831	0.15%	0.01%
BNZ – current & on-call	3,818,762	0.25%	73.74%
Rabobank (on-call)	1,359,203	0.85%	26.25%
<b>Total Funds (Cash)</b>	<b>5,178,796</b>		<b>100.00%</b>
Internal Loans	1,728,807		
<b>Total Investments</b>	<b>\$6,907,603</b>		

The following table shows Council's reserve and general funds balances as at 31 March 2022:

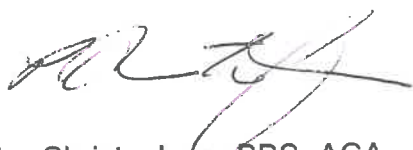
	March 2022	March 2021
<b>Reserve Balances</b>		
Depreciation Funds	\$7,272,733	\$6,020,626
Development Feasibility	\$11,000	\$11,000
<b>Total Reserve Balances</b>	<b>\$7,283,733</b>	<b>\$6,031,626</b>
General Funds	(\$376,131)	(\$839,689)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$6,907,603</b>	<b>\$5,191,937</b>

The figures show that overall Council has \$1.7 million more funds than this time last year which is mostly as a result of \$900k (net) being received for the sale of sections since March 2021. The depreciation reserves are \$1.2 million more than they were a year ago due to many renewal projects still to commence or are just underway.

The projected cash-flow graph shows that Council is likely to continue to have a surplus at least until early in the new financial year. Staff will arrange loan funding prior to Council going into deficit.

## 7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for the month of March 2022 be received.

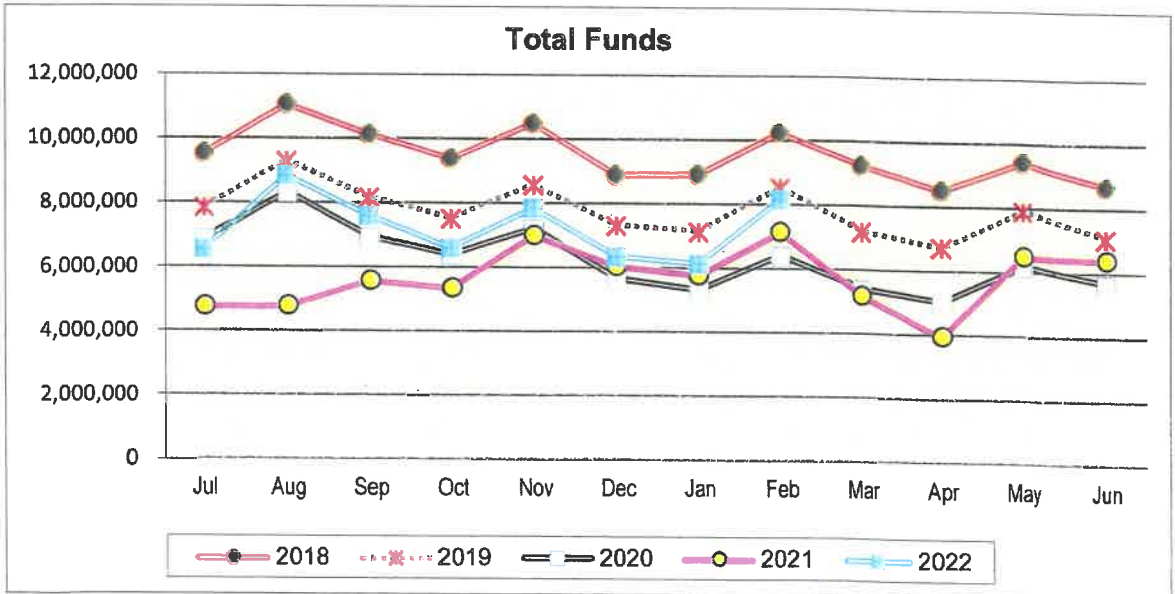
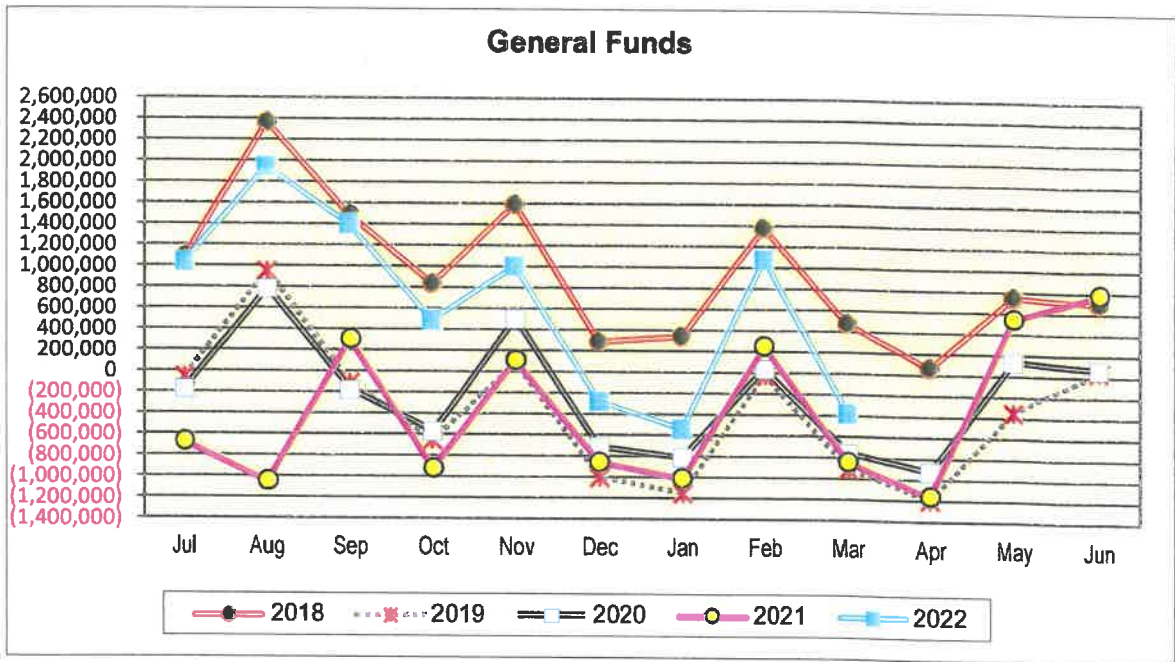
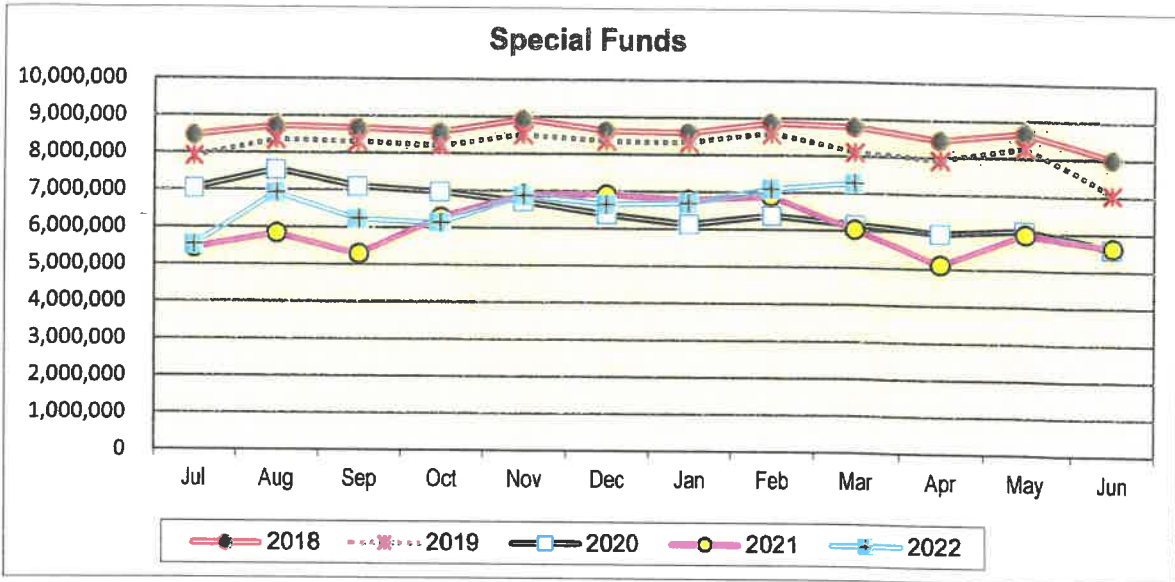


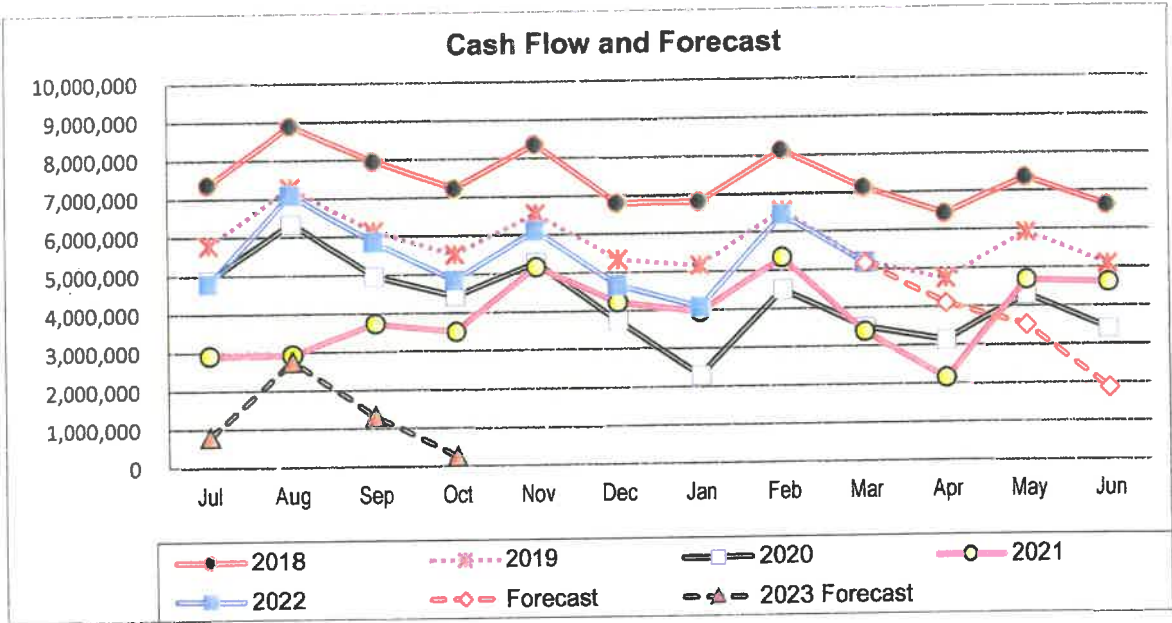
Peter Christophers, BBS, ACA  
**Group Manager, Finance & Corporate Services**

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**Appendix  
March 2022**





# MONTHLY REPORT OPERATIONS AND SERVICES

## March 2022

### 1 Water Supply

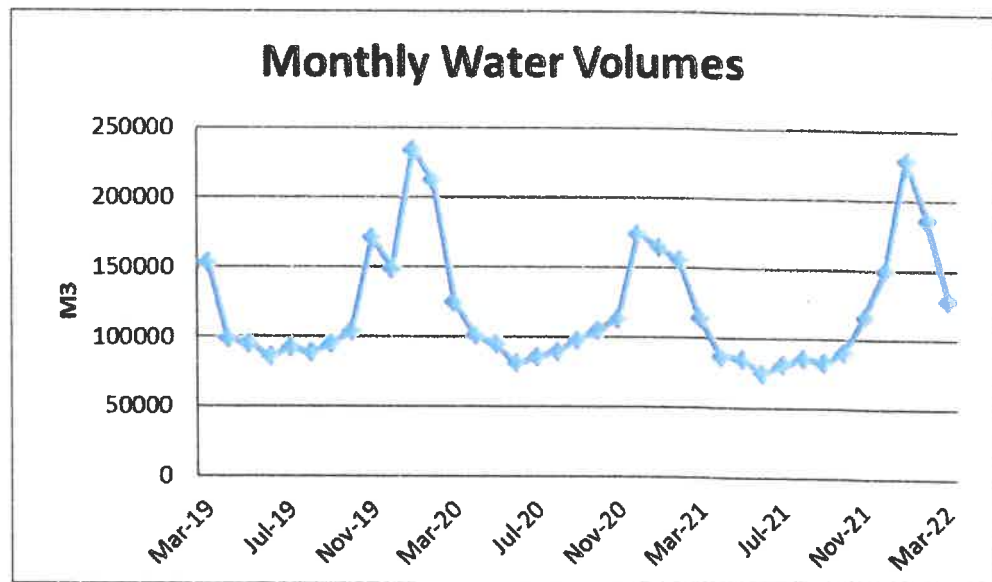
The Pumphouse and Umukaraka Springs have sufficient flow to meet the demands of the community.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for in this financial year.

#### 1.1 Use

The Town used 129,189 m<sup>3</sup> in March 2022.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 22.6 m<sup>3</sup> and 23.2 m<sup>3</sup> water was taken from the Pumphouse and New World taps respectively in March. The total daily usage was approximately 1500 litres per day. This is similar to volumes taken during the same time in 2020 and 2021.

#### 1.2 Water Quality

All routine samples taken during March were clear of E.coli.

There were no dirty water complaints during the month of March and one low-pressure complaint related to a dirty filter.

### 1.3 Reticulation

The physical reticulation replacement works are continuing and the 2021/22 programme commenced in September. The Zone 1 area is currently being replaced.

The Toby replacement programme is continuing and 14 Tobys were replaced in March. The programme is falling slightly behind due to Covid-19 staff isolations.

## 2 **Wastewater**

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant is continuing.

The Waste Water Treatment Plant had no breaches of its resource consent conditions in March.

## 3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roading reseals and other major maintenance tenders were awarded and have started in March 2022.

## 4 **Stormwater**

The stormwater network in geothermal areas is being evaluated for replacement in the next financial year.

There were minor flooding in areas of Manukorihi Drive due to private soak holes being blocked up.

## 5 **Parks and Reserves**

During March, the parks and reserves team performed the following actions:

- Trees were pruned in various walkways.
- Fences were repaired and replaced across town damaged by vandalism and trespassing in Beattie Road.
- The winter bedding preparations have started.
- Staff supported the roading team to clean gutters and cesspits.

## 6 **Pool**

The Lottery Community Facilities Committee funded development of the pool complex is continuing. The new office block construction is underway.

Public attendance to the pools is still well below historic numbers due to COVID-19 restrictions and isolation caused closures.

## **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

Council staff are in the process of developing the new Waste Minimisation Management Plan based on the recently completed Waste Assessment.

## **8 Refuse Disposal**

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## **9 Recycled Collection**

The collection and disposal of recycling continued without incident.

## **10 Vandalism**

Private fences along Beattie Road were damaged. The cost to repair the fences will be claimed from the owner's insurance.

Two incidences of graffiti was removed from Council owned walls and properties at a total cost of \$750.

## **11 Projects & Schedule**

The project and major maintenance works schedule is attached to this report. There are delays in completing the construction projects due to COVID-19 delays in the construction industry.

## **12 RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of March 2022 be received.



Hanno van der Merwe, MSc (Eng), PhD  
**Group Manager, Operations & Services**

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**Capital, Renewals and Major Maintenance Items for 2021/22**  
28 February 2022

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$0	Mar-22	Apr-22		Contract awarded
	402515 004	Pavement Treatment	\$60,000	\$0	Mar-22	Apr-22		
	402515 009	Minor Safety Improvements	\$35,000	\$12,667	Nov-21	May-22		Speed Humps & Pedestrian Xings
	402515 015	Lane realignment	\$160,000	\$0	Mar-22	2022/23		Liverpool Str
	402515 016	Town Centre Walkways & Drainage	\$270,000	\$0	Delayed			Stage 3 town development
	402515 017	Walkway - Linking Town	\$102,000	\$0	Delayed			Linking Stoneham, Tarawera and Hansen
	402516 001	Reseals - Carparks	\$14,400	\$0	Mar-22	Apr-22		Completed, no costs this year
	402516 013	Town Centre - Xmas Lights	\$10,000	\$0	Nov-21			Completed, no costs this year
Stormwater	402601 001	Stormwater Renewals	\$781,400	\$12,667				
			\$221,400	\$0	Apr-22	2022/23		Delayed New Engineer req'd
Water Supply	403001 001	Reticulation Replacement	\$1,810,000	\$832,801	Feb-22	Apr-22		According to program
	403001 005	Valve Refurbishment	\$40,000	\$1,959	Dec-21	May-22		
	403001 007	Refurbish Pump System	\$200,000	\$3,535	May-22			
	403001 010	UV Tube replacement	\$13,000	\$3,816	Nov-21	Dec-22	Dec-22	Completed
	403001 024	Water Flow - Umuakaraka	\$59,000	\$47,290	May-22	2022/23		Design Completed, Delayed New Engineer req'd
			\$2,122,000	\$889,401				
Wastewater	303520 003	Centrifuge	\$20,000	\$17,568	Feb-22		Feb-22	Completed
	303520 004	Plant Maintenance	\$50,000	\$43,802	Mar-22		Mar-22	Completed
	403520 001	Refurbish Pumps	\$35,000	\$1,679	May-22			
	403520 002	Reticulation Replacement	\$700,000	\$69,936	Mar-22	Apr-22		Geothermal areas - Contract awarded
	403520 004	Milliscreens Replacement	\$90,000	\$26,805	Dec-21	May-22		Delay in second screen installation
	403520 5/11	Waste Water Treatment Plant	\$200,000	\$53,737	Dec-21	May-22		Includes pump stations
Refuse Disposal			\$1,095,000	\$213,527				
	303522 004	Scales and Electric Gate	\$10,000	\$4,999	Dec-21		Dec-21	Completed
	403522 012	Recycle Shed	\$15,000	\$15,864	Sep-21		Dec-21	Completed
			\$25,000	\$20,863				
Pool	404031 001	Club Rooms	\$80,000	\$66,338	Nov-21	May-22		Currently being used as staff offices
	404031 016	Fences	\$50,000	\$0	Nov-21	Jun-22		
	404031 060	Office Building and Entrance	\$625,000	\$422,469	Nov-21	May-22		
	404031 061	Filtration System	\$50,000	\$0	Nov-21	May-22		Electrical upgrade - EBET funded
	404031 062	Steam bore	\$75,000	\$76,767	Oct-21	Dec-21	Dec-21	
			\$880,000	\$565,574				
Rec. Centre	404035 005	Roof	\$60,000	\$0	Feb-22	Jun-22		No Contractors Available
			\$60,000	\$0				
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$600,000	\$40,638	Jun-22			
			\$600,000	\$40,638				
Playgrounds	404046 001	Renewals	\$25,000	\$0	Dec-21	May-22		Proposed replacements
			\$25,000	\$0				
Dog Pound	405061 012	New Pound	\$640,000	\$13,332	Feb-22	Jun-22		
			\$640,000	\$13,332				

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
District Offices	40-5064 020	Flashings and Spoutings	\$140,000	\$90	Mar-22	Jun-22		No Contractors Available
			\$140,000	\$90				
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$3,000	\$0	Apr-22			
		Renewals - Information Centre	\$2,600	\$577	Nov-21	May-22		To be evaluated
			\$5,600	\$577				
<b>Total</b>			<b>\$6,595,400</b>	<b>\$1,756,669</b>				<b>27%</b>



# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

March 2022

## 1 Economic Development

### *Kawerau Pūtauaki Industrial Development (KPID) Updates*

The KPID Partners have provided the following progress updates on their projects:

#### *Kawerau Container Terminal (KCT) and Siding*

- All preliminary designs are now completed
- Geotech report completed
- Negotiations are underway regarding land ownership

#### *BOP Film*

Locations in and around Kawerau have recently been scoped for a future television series and additionally a feature film.

## 2 Kawerau i-SITE Visitor Information Centre

Council has seen the departure of the i-SITE Manager Rangitahi Wharepapa, who will pursue a new career path. Council thanks Rangi for her commitment through some challenging times responding to the pandemic. Jacqui Roberts has been appointed as the full time Senior Visitor Information Officer.

The Kawerau i-SITE remains operating under a shift roster to minimise the risk of disruption to service due to COVID infection. This will likely remain in place while the region operates under red in the COVID Protection Framework (CPF).

### *Key Monthly Statistics*

- Visitor enquiries: 977 (50% increase from the previous month)
- Tarawera Forest access permits: 111 (-32% decrease from the previous month)
- Motorhome power users: 17 (12% increase from the previous month)

## 3 Community Activities

### Kawerau Neighbourhood Support (KNS)

- KNS have reported five residential break-ins and three commercial/public place break-ins for the month of March.
- KNS currently has 921 household members
- KNS continues to coordinate information about services to ensure community members remain connected.

## Completed Events

### Events in March

- Seriously Social Rafting Comp., 19 March 2022 – The event was well attended and delivered within the 100 capacity for events under the Red CPF alert. Thirteen teams of six competed, with an all-female team crowned winners.

## Future Events

### Events registered for April - May 2022

- EBOP Dog Obedience Championship Jumpers, 8-10 April 2022 – Prideaux Park
- South African Potjiekos Festival, 21-25 April 2022 – Firmin Field and Lodge
- ANZAC Day Dawn Parade & Ceremony, 25 April 2022 – This year's ceremony will not take place at Rautahi Marae, and the size and scale of the memorial is reduced compared to previous years.

Meeting time is 05:45 hrs at the Ex-Navalmen's Club on Onslow Street.

- CSBOP, North Island Champs, 22 May 2022 – The last official race for the 2022 summer season will take place on the Tarawera River.

## Council Events

### Kawerau King of the Mountain

The recent removal of Vaccine Passes and gathering numbers for outdoor events has provided a window of opportunity to deliver a mountain race. Therefore, a further request to Ngā Maunga Kaitiaki Trust / Maori Investments Ltd. was submitted to seek approval for a race to be held on June 4 2022.

## **4 Youth Projects**

### Kawerau Youth Council (KYC)

The KYC 2022 Swearing In Ceremony took place on 11 March as planned, however, due to COVID isolation requirements, seven of the eleven members were sworn in.

In attendance were Tuwharetoa ki Kawerau Kaumatua Te Hau Kakawa (Boycie) Te Rire, His Worship the Mayor Malcom Campbell, Deputy Mayor Faylene Tunui, and Councillor Julian.

Iraia Nuku, Hohia Nuku, Matariki Turuwhenua, Paraire Walker, Renee Powell, Ihaka Savage and Baily Tunui are now sworn in. The remaining members will be sworn in early April.

The ceremony was live streamed, with reports that family members residing in Morocco viewed the stream.

The schedule for KYC meetings is as follows:

- Thursday April 7th 2022 – Council Chamber
- Thursday May 12th 2022 – Council Chamber
- Thursday June 9th 2022 – Council Chamber
- Thursday July 14th 2022 – Council Chamber
- Thursday August 11th 2022 – Council Chamber
- Thursday September 8th 2022 – Council Chamber
- Thursday October 13th 2022 – Council Chamber
- Thursday November 10th 2022 – Council Chamber

#### Youth Development Weekend, 19 March 2022

The training weekend took place but reduced to one day of activities, Councillors Julian and Godfery attended and provided valuable input into the day. Previous KYC members Radhika Daya and Majeon Rogers attended and both shared experiences from their own time representing the KYC.

Special guest and 'Social Entrepreneur' Abraham Mora provided insight into his personal experiences raised in the EBOP, and how his career in the media and music industry has developed.

#### Tuia Rep 2022

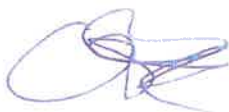
Kawerau District Council will not be putting a name forward for the Tuia initiative in 2022.

#### MYD Funding

Council has a six-month extension of the current Ministry of Youth Development funding, this will commence July 1 through to December 31 2022. During this period, MYD will open a new funding round, which Council will be encouraged to apply towards.

## **5 RECOMMENDATION**

That the report from the Acting Economic and Community Development Manager for the month of March 2022 be received.



Lee Corbett Barton

**Economic and Community Development Manager (Acting)**

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**Meeting:** Regulatory & Services Committee

**Meeting Date:** 12 April 2022

**Subject:** BOPLASS Limited – Estimated Savings 2020-21

**File No.:** 104023

## **1 Purpose**

At its March meeting, Council considered a report on the Draft Statement of Intent 2022 – 2025 and the Half Yearly Report to 31 December 2021 for BOPLASS. In response to a question raised in that meeting, this report outlines the BOPLASS procurement activities that Council is involved in and the resulting savings.

## **2 Background**

Bay of Plenty Local Authority Shared Services (BOPLASS) was established in 2007 as a Council Controlled Organisation to investigate, develop and deliver Joint Procurement and Shared Services projects where delivery is more effective for any combination of some or all of the councils.

Benefits that can be achieved through collaboration are:

- improved levels and quality of service;
- a co-ordinated and consistent approach to the provision of services;
- reductions in the cost of support and administrative services;
- opportunities to develop new initiatives;
- economies of scale resulting from a single entity representing many councils in procurement.

## **3 Estimated Savings**

In the 2020-21 Financial Year, BOPLASS delivered estimated savings of \$92,607 to Kawerau District Council. BOPLASS Fees for the year were \$24,816.

Estimation of savings are based upon market rates or amounts paid/available to councils prior to joint procurement.

Savings do not include or recognise:

- Significant financial and resource savings made by running a single procurement process across multiple councils.
- Long-term savings achieved through the central management of contracts.
- Ongoing savings achieved through the sharing of information or expertise across councils.

	<b>Benefits Summary</b>	<b>2020-21</b>
Insurance	Better insurance cover with updated contracts. Material Damage renewed on rolling subscription. Continued full coverage for all councils in all categories, including Material Damage, Business Interruption and Motor covers, following major events and hardening markets. Increased loss limits and coverage.	\$50,620
ESRI GIS Licencing	A single licence agreement for all Councils has provided quality software previously unaffordable to some councils, allowed for a combined training budget, and provided access to specialist modules where required.	\$5,000
Aerial Imagery	Agreed programme achieving better quality, consistency and planned coverage bringing savings on cost, or extended coverage for same expenditure. LiDAR capture undertaken in conjunction with LINZ including PGF contribution.	\$2,687
Print Advertising	2010 – 2016. Contract for print advertising cost reduction through procurement and establishing common processes.	\$1,800
Video Conferencing	Combined approach from 7 councils resulted in significant reduction in cost through negotiation plus savings from reduced travel and meeting times. Canon video conferencing services migrated to collective Zoom contract.	\$536
NZAA	ArchSite NZ Archaeological Association membership. Single BOPLASS licence covering all councils. Discounted membership and full data access for all councils	\$1,000
Multi-Function Devices	Collaboration in purchasing provided discounts in TCO, print costs, equipment optimisation and integration with EDMS workflows. Common technology platform established for integration of future services. Incremental savings through equipment optimisation. No lease costs – extremely beneficial during COVID lockdown and periods of low print volumes.	\$6,000
Postal & Courier	Combined approach in conjunction with Waikato councils resulted in significant reduction in courier costs, additional courier services, reduction in mail charges and introduction of business centric mail product. Contract locks in discounted fixed rates.	\$1,500
FME Software	Joint purchasing of GIS software resulted in reduction of number of licences required and reduced annual maintenance fees.	\$100
Infrastructure Insurance	Underwritten by Lloyds of London syndicates. Improved levels of cover, significantly reduced premiums. Able to secure full placements for councils in hardening market through existing relationships and dilution of risk within our collective scheme.	\$12,971

	<b>Benefits Summary</b>	<b>2020-21</b>
PMCA	Print and media copyright licences. Councils paying approximately 50% of their previous costs for individual licences while, in many cases, also receiving enhanced licences.	\$463
EFTPOS	Improved pricing through collective agreement. Account moved to key account with Eftpos NZ with councils now on premium tier including dedicated account management and improved service levels.	\$80
H&S Pre-Qual	Reduced cost in design and development of the service through collaboration between BOPLASS and Waikato LASS. Annual resource savings for councils through standardisation and automation of the process.	\$5,000
Retrolens	Single storage repository and delivery process for large imagery datasets – developed in conjunction with other NZ councils. Significant savings in development and ongoing operation. Ensures readily accessible historic aerial imagery by communities.	\$5,000
	<b>Total Savings</b>	<b>\$92,607</b>

#### **4 RECOMMENDATION**

That the report “BOPLASS Limited – Estimated Savings 2020-21” be received.

  
 Russell George, CA, MBA  
**Chief Executive Officer**

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**The Meeting of the Regulatory and Services Committee  
will be held on Tuesday, 12 April 2022  
via Zoom commencing at 9.00am**

**A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 2**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of March 2022.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of March 2022 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 3 - 8**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of March 2022.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of March 2022 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 9 - 14**

Attached is the report from the Group Manager, Operations and Services covering the month of March 2022.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of March 2022 be received.*

4 **Monthly Report - Economic and Community Development (Acting Economic and Community Development Manager) (309005)**

Pgs. 15 - 17

Attached is the report from the Acting Economic and Community Development Manager covering economic and community activities for the month of March 2022.

**Recommendation**

*That the report from the Acting Economic and Community Development Manager for the month of March 2022 be received.*

5 **BOPLASS Limited – Estimated Savings 2020 / 21 (Chief Executive Officer) (104023)**

Pgs. 19 - 21

Attached is a report for your information, that outlines the BOPLASS procurement activities that Council is involved in and the resulting savings.

**Recommendation**

*That the report “BOPLASS Limited – Estimated Savings 2020 / 21” be received.*

6 **Exclusion of the Public**

**Recommendation**

*That the public is excluded from the following part of the proceedings of this meeting, namely:*

1. **Proposed Development of Stoneham Park**

*The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:*

<b>General Subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
1. Proposed Development of Stoneham Park	1. Maintain the effective conduct of public affairs through the free and frank expression of opinions. 2. To maintain legal professional privilege (s 7(2)(g)).	1. That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)

*This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.*

R B George

**Chief Executive Officer**

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