



**The Meeting of the  
Regulatory and Services Committee  
will be held on Tuesday, 12 July 2022  
commencing at 9.00am**

**Meeting ID: 263 978 6884  
Passcode: 190208**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Mayor M J Campbell**  
**Councillor C J Ion – Chairperson**  
**Councillor W Godfery**  
**Councillor S Kingi**  
**Councillor B J Julian**  
**Councillor A Rangihika**  
**Councillor R G K Savage**  
**Councillor D Sparks**  
**Councillor F K N Tunui**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

# MONTHLY REPORT REGULATORY & PLANNING SERVICES

June 2022

## 1 Animal Control

### 1.1 Dog Registration

At 30 June 2022, 1,488 dogs (1,490 listed in register) had been registered for the 2021/2022 year, representing 99.9% of known dogs.

### 1.2 Dog Control - Ranging, Complaints and Incidents

There were a total of 56 complaints and incidents attended. These largely related to incidents of barking or roaming complaints. There were 2 reports of a dog rush, 2 attacks on animals and 1 of dogs fighting. Two dogs were located for the attack which killed a cat and the owner surrendered one of their dogs and an infringement notice was issued. One dog that rushed at a by passer, from their section, was issued a warning. The dogs were unable to be located for the other incidents – one was due to the incident not being reported until two days after the event.

A total of five infringement notices were issued during the month of June.

### 1.3 Dog Rehoming

One dog has been rehomed in the month of June.

## 2 Monitoring and Compliance

There were 23 noise complaints in June. Complaints were attended and generally resolved without incident. Four excessive noise notices were issued.

Council has responded to 3 abandoned vehicle incidents. In addition to this, Council's work in Spencer Ave has resulted in a general clean-up of old vehicles in the vicinity.

## 3 Alcohol Regulation

A draft Alcohol Control Bylaw has been completed with the special consultative process to commence in July.

All fourteen of our alcohol venues were inspected during June and all passed their inspections.

## 4 Food Safety and Premises

Kawerau has a total of 33 registered food operators. In the month of June, one verification was completed, and one renewal received.

Six other premises were inspected, including 5 hairdressers and 1 funeral home. All passed their inspections.

## **5 Environmental Health**

Nothing to report.

## **6 Building Control**

### **6.1 Building Consent Authority (BCA)**

Eight building consents were issued in June. The total value of work for all consents was \$3,617,000.00.

The types of building work for this month included:

- 7 dwellings including, 5 duplex units
- 1 solid fuel heater

A total of 17 building warrant of fitness's and 2 swimming pool fence inspections were completed in June.

The building consent team continue to complete desktop assessments to identify any potential earthquake prone buildings listed on our register.

## **7 Civil Defence Emergency Management (CDEM)**

KDC has been offering a drop-in centre on Fridays for anyone wanting to discuss civil defence.

## **8 District Plan**

### **Resource Consents**

One resource consent application was processed to a decision for this month.

### **Spatial Plan**

The Spatial Plan is progressing with the draft foundation documents prepared. Further work is required to incorporate an Iwi lens to the foundation documents and steps are being taken to enable this.

The project team is commencing the scenario development of possible options. The early stages are around identifying and evaluating the extreme options, to better inform the development of pros and cons to different scenarios for all surrounding areas.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of June 2022 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## MANAGER, FINANCE & CORPORATE SERVICES

June 2022

### 1 Library and Museum

#### 1.1 Library

June activities included celebrating Matariki and 25 Years of Harry Potter. For Matariki, there was an in-house display and staff visited schools to donate Matariki book packs made from the NZLPP (NZ Library Partnership Programme) funding.

For Harry Potter, the library & museum gallery has been decorated in all things from the wizarding world, and there are lots of activities and competitions for all ages to participate in. This programme runs to the 13<sup>th</sup> July.

The group of digital learners completed their course and we also celebrated 5 years of Write On Kawerau.

Janice Tekii, who was the parttime library assistant has now been appointed to the Youth Librarian position which means there is currently a vacancy for her former role.

The team has been working on the school holiday programme and the winter reading programme which is a combination of at home and in house activities. This month the displays were Matariki and 25 Years of Harry Potter.

#### Library Statistics

	June 2022	YTD 2021/22	June 2021	YTD 2020/21
Items issued	2,814	38,286	3,506	45,562
People visiting	3,229	42,978	5,031	66,715
New Members	18	151	15	222
Members Active*	1,459			

\*Those people that have used library services in the last 2 years

#### 1.2 Museum

The Paper Machine 3 exhibition was taken down from the gallery space and replaced with the Library's 25 years of Harry Potter display. The Museum Curator also did a Matariki display in one of the Museum's front windows and assisted with the Mayor's morning tea which captured many photos of our older residents.

Work continued on the upcoming exhibitions focusing on the history of 16-18 Jellicoe Court and life in the late 1950s, and an article in the Beacon featured two of these for their arts and entertainment page.

## Sir James Fletcher Kawerau Museum Statistics

	June 2022	YTD 2021/22	June 2021	YTD 2020/21
Exhibitions	1	7	1	7
Objects – items added to collection	44	224	2	65
Individuals & Organisations	25	207	3	90
Documents	55	282	0	270
Photographs	48	603	18	364

## 2 Payments

There were eleven payments made in June 2022, which exceeded \$50,000.00:

- Inland Revenue Department (x2) - \$54,444.50 (F/E 22/5) & \$62,591.18 (F/E 5/6)
- BOP Regional Council - \$240,943.24 Rates
- Cooney Lees Morgan - \$301,000 Deposit 10 x retirement units
- Draintech 2018 Ltd (x2) - \$128,050.08 & \$148,466.34 Progress payments for water pipe renewals
- Horizon Services - \$70,643.95 Streetlight upgrade
- Nolan Drainage Contractors Ltd - \$479,675.03 Wastewater pipe renewals
- Waste Management Ltd - \$53,974.77 Refuse collection May 2022
- Wren Building Ltd (x2) - \$52,355.66 & \$64,457.50 Pool entrance progress payments

## 3 Grants

### 3.1 Community Grants Scheme:

Council received 17 applications totalling \$46,768.30 and the committee met on 5 October 2021 allocated the total grants budget of \$20,000 to 13 community groups. Council will be inviting applications for the next funding round in July 2022.

### 3.2 Creative Community Fund:

There was a balance of \$21,950 unallocated Creative NZ funds as at 30 June 2021. Also, Creative New Zealand has provided grant funding of \$9,643.80 in August and a further \$9,643.80 in February 2022.

Creative New Zealand has previously approved all of the unallocated funds to be carried forward and available for distribution and has further agreed that any unspent funds at 30 June 2022 can be carried forward to the next financial year.

Two applications totalling \$6,875.00 were approved by the committee at the first funding round Wednesday, 8 December 2021. Further applications were invited during April/May with 10 applications received totalling \$25,761.00. The committee met 16 June 2022 and approved a total of \$17,099.16 to 8 of the



applicants. There remains a balance of \$15,879.00 in the fund which will be available for the next funding round.

#### 4 Residential Developments – Progress to 30 June 2022

The table below shows the surplus/deficit to date for each of Council's residential developments.

	Central Cove	Te Arika	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	18	37
Remaining Sections / Units	12	4	11	27
Units completed			18	
Units under construction			0	
Surplus/ (Deficit) to Date	\$140,600	-\$152,100	-\$933,000*	-\$944,500
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$593,200	\$2,743,200
<b>Breakeven</b>				
Sales still required to break-even	0	1	11	

\*This includes payment of 10% deposit for construction of the last 11 units

Contaminated material was found on 9 lots to date and Council staff have been working with the contractor to remove this material. Generations Homes Ltd has been requested not to sell any more sections until further information is available. However, the housing working party will meet with Generation Homes at Central Cove Wednesday 6 July to consider future section sales.

The four sections at Te Arika Place remain unsold, and Council has approved an alternative layout for the development, which is currently in the process of being approved and registered with LINZ.

#### 5 Requests for Service

The following table has the total number of service requests received for June and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	75	3
Noise	24	
Building Enquiries	18	
Trees* & Parks	8	5
Rubbish (Bins & Collections)	19	18
Water	1	13

Service	Total	
	Completed	Progressed
Wastewater		3
Roading/Stormwater/Streetlights	8	8
Enforcement/Health/Food/Stock	7	2
Council Buildings/Facilities – Maint.	7	3
Other (Events/Consents/Rates)	12	1
<b>Total</b>	<b>179</b>	<b>56</b>

\*Requests relating to the removal of trees are added to a priority list. Five requests came via the website/emails, the balance of the requests came from phone calls or visits.

## 6 Funds

The following funds were held at 30 June 2022:

Invested in	\$	Mean Interest	% External
ANZ – on call	\$831	0.30%	0.01%
BNZ – current & on-call	\$1,495,515		
Rabobank (on-call)	\$1,364,148		
Kiwibank – x 3 term investments	\$801,679		
<b>Total Funds (Cash)</b>	<b>\$3,662,174</b>		
Internal Loans	\$1,708,683		
<b>Total Investments</b>	<b>\$5,370,857</b>		

The following table shows Council's reserve and general funds balances as at 30 June 2022:

	June 2022	June 2021
<b>Reserve Balances</b>		
Depreciation Funds	\$5,926,241	\$5,604,961
Development Feasibility	\$11,000	\$11,000
<b>Total Reserve Balances</b>	<b>\$5,937,241</b>	<b>\$5,615,961</b>
General Funds	(\$566,384)	\$782,747
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$5,370,857</b>	<b>\$6,398,709</b>

The figures show that overall Council has \$1.0 million less funds than this time last year which is mostly as a result of additional expenditure for: asbestos removal, increased refuse disposal costs (25% increase), COVID related costs and increased insurance costs. The depreciation reserves are \$321k more than they were a year ago and a lot of the programmed renewal projects were undertaken in the last month

The projected cash-flow graph shows that Council is likely to continue to have a surplus at least until early in the new financial year, although Council will be constructing 11 retirement units and also 2 duplex units off Bell Street, in the next 6 to 8 months. Staff will arrange loan funding prior to Council going into deficit.

**7 RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for the month of June 2022 be received.

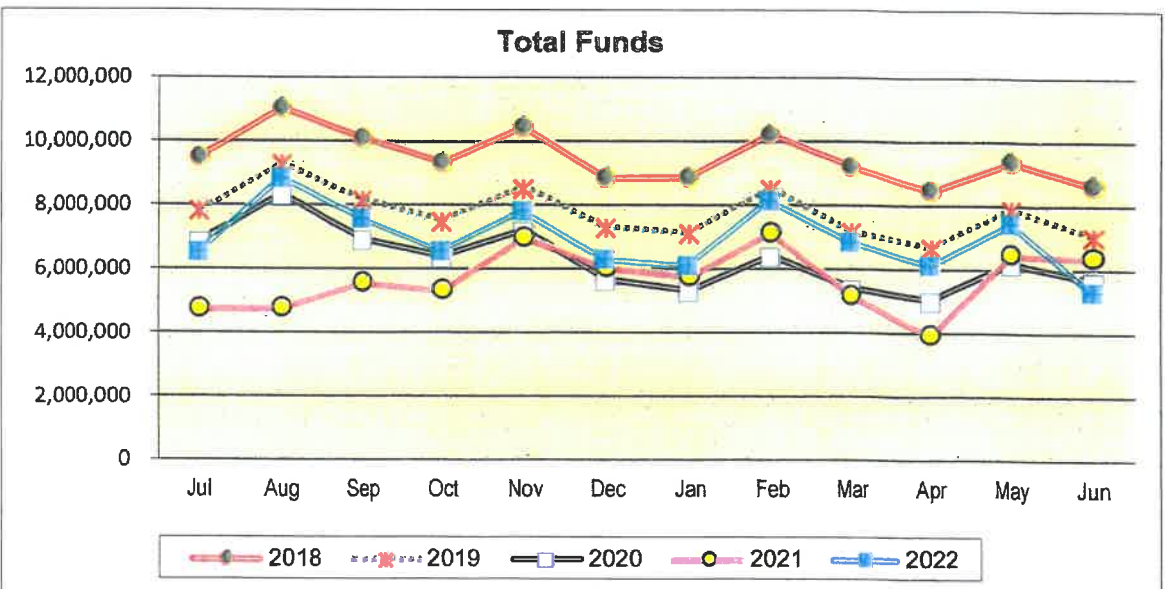
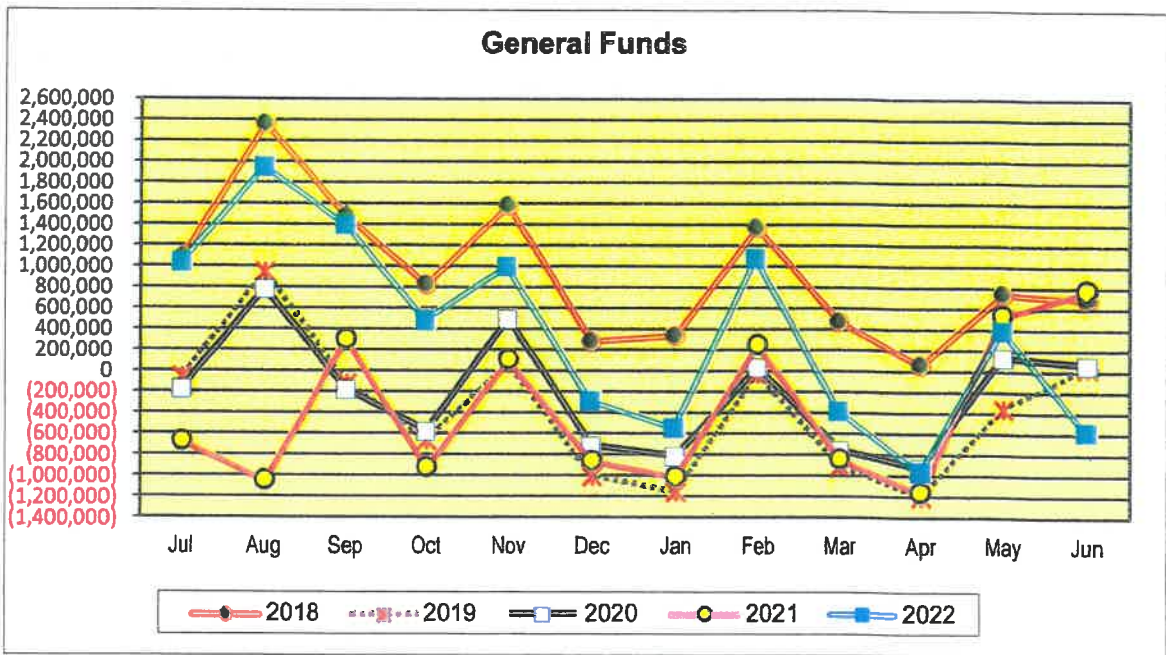
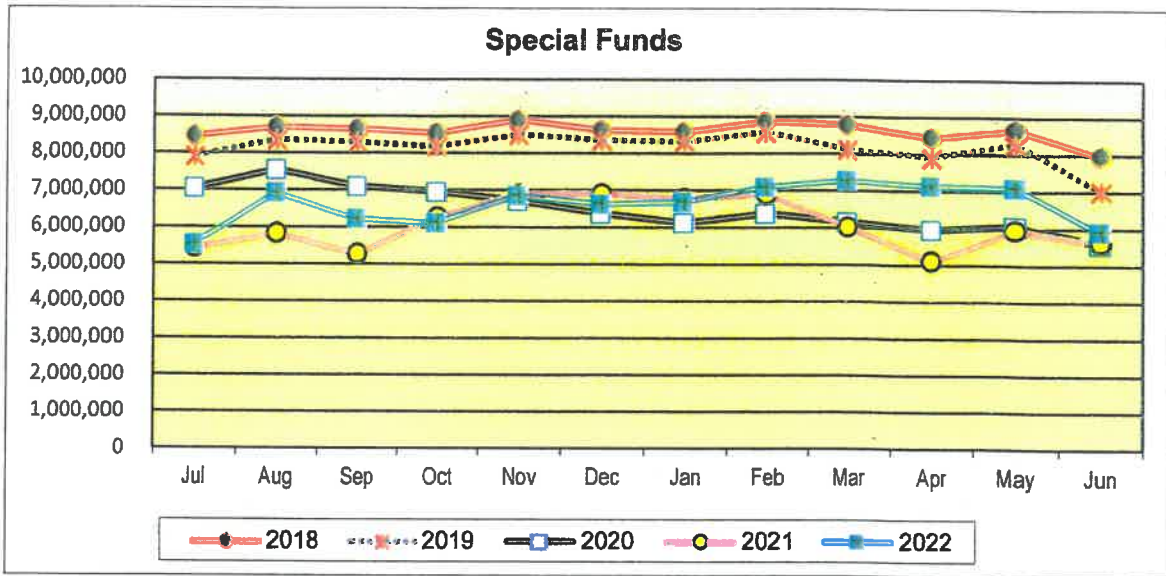


Peter Christophers, BBS, ACA

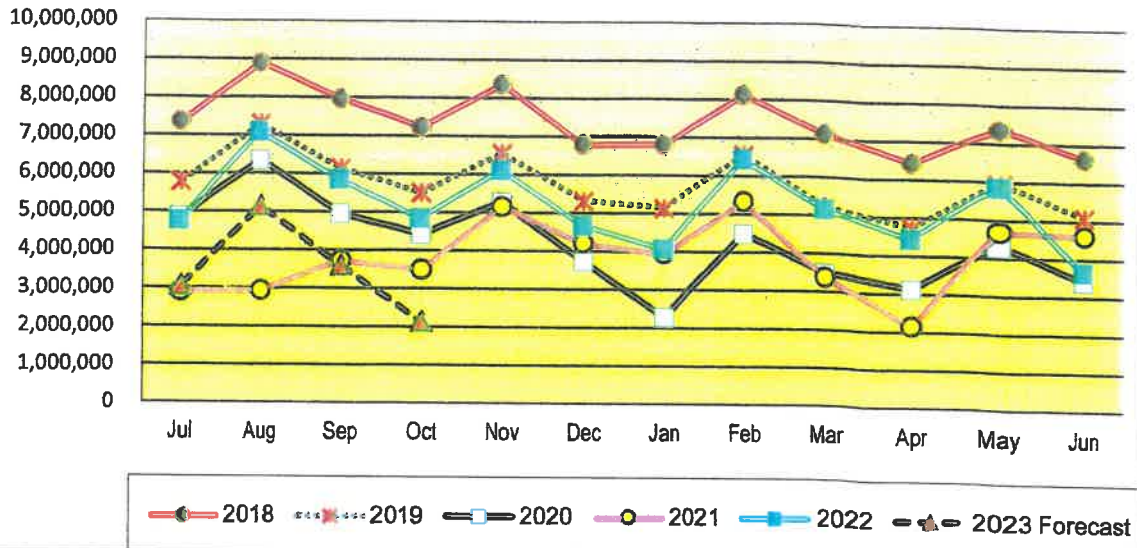
**Group Manager, Finance & Corporate Services**

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**Appendix  
June 22**



### Cash Flow and Forecast





## MONTHLY REPORT OPERATIONS AND SERVICES

### June 2022

#### 1 Water Supply

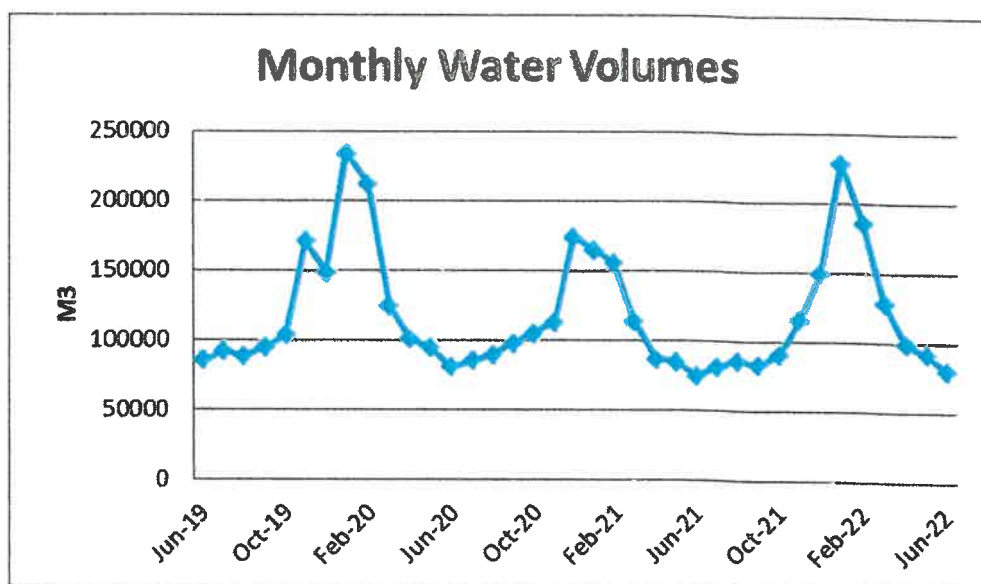
The Pumphouse and Umukaraka Springs have sufficient flow to meet the demands of the community.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for this year.

##### 1.1 Use

The Town used 81,030m<sup>3</sup> in June 2022.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 18.1m<sup>3</sup> and 17.7 m<sup>3</sup> water was taken from the Pumphouse and New World taps respectively in June. The total daily usage was approximately 1200 litres per day. This is similar to volumes taken during the same time in 2020 and 2021.

##### 1.2 Water Quality

All routine samples taken during June were clear of E.coli.

There were no dirty water complaints during the month of June.

### 1.3 Reticulation

The physical reticulation replacement works are continuing and the 2021/22 programme commenced in September 2021. The Zone 1 area is currently being replaced.

The Toby replacement programme is continuing and 6 Tobys were replaced in June.

## 2 **Wastewater**

The upgrade of the waste water treatment facility through the Three Waters Stimulus Grant has been completed.

The Waste Water Treatment Plant had no breaches of its resource consent conditions in June.

The sewer reticulation replacement in the geothermal areas around the Pools has been completed.

## 3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

The Pool carparks will be resealed in July 2022 after the completion of all fencing and landscaping works.

## 4 **Stormwater**

The stormwater network in geothermal areas is being evaluated for replacement during the current sewer line replacement works conducted in the area surrounding the Pools. Three manholes were found to be near the end of their lives and were replaced.

## 5 **Parks and Reserves**

During June, the parks and reserves team performed the following actions:

- Large trees were removed at Beattie Road and near Mountain View Rest home
- The winter bedding plantings were completed
- A Matariki tree planting was held at the Cemetery
- Bollard installation along berms has started.

## 6 **Pool**

The Lottery Community Facilities Committee funded development of the pool complex is continuing. The new office block construction has been completed.



Due to continued staff shortages and higher levels of illness related absences, the pools had to close on alternative weekends during the month. Three lifeguards achieved their first certifications in June.

## **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

## **8 Refuse Disposal**

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## **9 Recycled Collection**

The collection and disposal of recycling continued without incident.

## **10 Vandalism**

Four incidences of graffiti was removed from Council owned walls and properties at a total cost of \$1300.

## **11 Projects & Schedule**

The project and major maintenance works schedule is attached to this report. There are delays in completing the construction projects due to COVID-19 delays in the construction industry.

### Town Centre and Walkway Development

Waka Kotahi NZTA funding was not secured and will be on hold until funding can be secured from future funding rounds or alternative funding can be secured.

### Liverpool Street realignment

The street realignment design will be discussed and further developed with Elected Members during workshops in July 2022.

### Water Supply Reticulation and Upgrades

The water supply reticulation programme is on schedule. The large pump station upgrades were delayed while a new engineer was recruited in May 2022. The pump station upgrades have started and the pH correction system will be upgraded starting in July and the pumps in September 2022.

### Waste Water Reticulation and Upgrades

The waste water reticulation programme is on schedule. The DIA funded treatment plant upgrades have all been completed. There are smaller Council funded upgrades which have been delayed.

### Swimming Pool Complex and Clubrooms

The swimming pool complex office building construction was completed in June 2022. The fences, landscaping and room fit out will be completed in July. Additional funding was approved to complete the swimming clubrooms refurbishment. The fit out of all buildings is being done in such a way as to allow a possible move of the I-Site to the new pool office block in future.

### Netball Pavilion Reconstruction

Asbestos containing materials were removed from the Netball Pavilion at a total cost of \$28,500. The new building consent has been submitted.

### Dog Pound and Rehoming facility

The building plans have been completed and are ready for consent submission. This submission is being delayed while staff evaluate alternative options to utilise the SPCA building and land as a future rehoming facility.

## 12 **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of June 2022 be received.



Hanno van der Merwe, MSc (Eng), PhD  
**Group Manager, Operations & Services**

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**Capital, Renewals and Major Maintenance Items for 2021/22**  
30 June 2022

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Roll over	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$130,000	Mar-22	Apr-22	Apr-22		Completed
	402515 004	Pavement Treatment	\$60,000	\$36,772	Mar-22	Jun-22			Completed
	402515 009	Minor Safety Improvements	\$35,000	\$37,282	Nov-21	Jun-22			Completed, Speed Humps & Pedestrian Xings
	402515 015	Lane realignment	\$160,000	\$0	Mar-22	2022/23			Liverpool Str, under design review
	402515 016	Town Centre Walkways & Drainage	\$270,000	\$0	Delayed			Not Funded	Stage 3 town development
	402515 017	Walkway - Linking Town	\$702,000	\$0	Delayed			Not Funded	Linking Stoneham, Tarawera and Hansen
	402516 001	Reseals - Carparks	\$14,000	\$14,000	Mar-22	Jun-22			Completed, Swimming Pools carpark stage 1
	402516 013	Town Centre - Xmas Lights	\$10,000	\$10,000	Nov-21		Jan-22		Completed
	402601 001	Stormwater Renewals	\$409,400	\$228,054					
			\$221,400	\$81,058	Apr-22	2022/23		\$140,000	Not Completed, Geothermal areas
		\$221,400	\$81,058						
Water Supply	403001 001	Retiulation Replacement	\$1,810,000	\$1,303,770	Feb-22	Jun-22	Jun-22		Completed
	403001 005	Valve Refurbishment	\$40,000	\$4,091	Dec-21	Jun-22		\$35,000	Not completed
	403001 007	Refurbish Pump System	\$200,000	\$3,534	May-22	2022/23		\$195,000	Not completed
	403001 010	UV Tube replacement	\$13,000	\$3,816	Nov-21	Dec-22	Dec-22		Completed
	403001 024	Water Flow - Umukaraka	\$59,000	\$47,290	May-22	2022/23			Design Completed, installation in 2022/23
			\$2,122,000	\$1,362,501					
			\$20,000	\$17,568	Feb-22		Feb-22		Completed
Wastewater	303520 003	Centrifuge	\$20,000	\$17,568	Feb-22		Feb-22		Completed
	303520 004	Plant Maintenance	\$50,000	\$59,081	Mar-22		Mar-22		Completed
	403520 001	Refurbish Pumps	\$35,000	\$15,927	May-22		May-22		Completed
	403520 002	Retiulation Replacement	\$700,000	\$762,639	Mar-22	Jun-22			Completed - Geothermal areas
	403520 004	Milliscreens Replacement	\$90,000	\$29,186	Dec-21	Jun-22		\$60,000	Not Completed - Delay in second screen installation
	403520 5/11	Waste Water Treatment Plant	\$200,000	\$53,737	Dec-21	Jun-22		\$150,000	Not Completed - Includes pump stations
			\$1,095,000	\$938,138					
			\$10,000	\$2,057	Dec-21		Dec-21		Completed
	303522 004	Scales and Electric Gate	\$15,000	\$11,210	Sep-21		Dec-21		Completed
	403522 012	Recycle Shed	\$25,000	\$13,267					
Pool	404031 001	Club Rooms	\$180,000	\$66,338	Nov-21	Aug-22			Not Completed, includes conversion into staff area
	404031 016	Fences	\$50,000	\$0	Nov-21	Jul-22			Not completed, to be installed in July
	404031 060	Office Building and Entrance	\$625,000	\$718,254	Nov-21	Jun-22			Completed
	404031 061	Filtration System	\$50,000	\$49,800	Nov-21	Jun-22			Completed
	404031 062	Steam bore	\$75,000	\$76,767	Oct-21	Dec-21	Dec-21		Completed
			\$980,000	\$911,159					
Rec. Centre	404035 006	Roof	\$60,000	\$0	Feb-22	2022-23		\$60,000	Not Completed
			\$60,000	\$0					
Sportsfields	404041 014	Neball Pavilion Reconstruction	\$600,000	\$71,177	Jun-22	2022-23		\$530,000	Not Completed
			\$600,000	\$71,177					Included in the 2022/23 annual plan
	404046 001	Renewals	\$25,000	\$0	Dec-21	2022-23			
Dog Pound	405061 012	New Pound	\$640,000	\$17,777	Feb-22	Jun-22		\$620,000	Being re-evaluated
			\$640,000	\$17,777					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Roll over	Comments
District Offices	405064 020	Flashings and Spoutings	\$140,000	\$1,500	Mar-22	Jun-22		\$140,000	Not Completed
			\$140,000	\$1,500					
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$3,000	\$0	Apr-22				Not Completed
		Renewals - Information Centre	\$2,600	\$3,446	Nov-21	May-22	May-22		Completed
			\$5,600	\$3,446					
		<b>Total</b>	\$6,323,400	\$3,628,077					57%

# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

June 2022

## 1 Economic Development

### *Toi-EDA*

The EBOP Economic Development Agency (Toi-EDA) has appointed Donna Perese (Te Whānau-ā-Apanui, Te Whakatōhea, Tūhoe, Ngāti Awa). Donna has spent the last fifteen years working in the region on economic development and has additional experience in the health, education, and social services sectors.

Raised in Kawerau, Te Teko and now lives in Te Kaha where she is currently Manager & Projects Co-ordinator for Te Kaha Group Holdings working with a range of stakeholders. She has also been a Provincial Growth Fund Advisor for Te Puni Kokiri.

## 2 Kawerau i-SITE Visitor Information Centre

On June 30 the i-SITE received notification from Māori Investments Ltd. (MIL) that permits to access Maunga Pūtauaki will not be issued from July 1, until further notice.

A Matariki guided tour was held on the 23 June. Nine locations on the walk were linked to the nine Matariki stars. Students from Te Whata Tau O Pūtauaki, Elected Council members, and KDC staff participated in the walk. The walk will be turned into a brochure and will be made available to visitors as a self-guided tour.

Qualmark met with the Senior VIO for the Qualmark evaluation on 29 June. Qualmark assesses all i-SITES (being a part of NZ tourism) to help deliver a polished experience for visitors and to strengthen the experience i-SITES offer. Qualmark identify improvements for the i-SITE, then assess for a sustainable tourism business award, with either Gold, Silver or Bronze presented and displayed on site.

### ***Key Monthly Statistics***

- Visitor inquiries: 964 (42% increase from the previous month).
- Tarawera Forest access permits: 131 (20% increase from the previous month).
- Motorhome power users: 24 (60% decrease from the previous month).
- Public toilets use: 1632 (51% increase from the previous month).

Of note, i-SITE transactions are indicating an increase in international visitors.

## 3 Community Activities

### ***Kawerau Neighbourhood Support (KNS)***

As part of the new rollout of national occurrences, Neighbourhood Support held a Zoom meeting with Bay of Plenty coordinators. Based on feedback from coordinators,

Neighbourhood Support NZ will roll out the weekly occurrences to all regions as soon as possible.

KNS has reported six commercial/public places and three residential break-ins for the month of June.

### **Completed Events**

#### Events in June

- Kawerau South School, 1 June, Pūtauaki Primary School, 3 June & Interschool 8 June; Cross Country – All three events were held on Monika Lanham Reserve
- JAB Rugby Tournament, 11 June – Tarawera Park; an extremely well attended event with 48 teams. Council provided support via the Youth Council with the use of a PA system
- Whakatane Annual Bird Show, 18/19 June – This was the 67<sup>th</sup> Bird Show
- Tirotiro Whetu o Matariki, 24 June – Commenced with a hikoī to the top of Opunake (Monika Lanham Reserve), included guest speakers and closed with a breakfast at the Cosmopolitan Club, well attended
- Matariki Star Quest, 25 June – A KYC delivered event with between 300-350 in attendance
- Oji Fibre Solutions community consultation, 28 June (change of date from 16 June) – The Town Hall was the venue, attendance was very low

### **Future Events**

#### Events registered for July & August 2022

- ETW Christian Outreach Event, 16 July – Ranfurly Court from 9am -1pm, includes a sausage sizzle and waiata
- EBOP Kennel Club, 20/21 August – Prideaux Park, this is a rescheduled event due to the pandemic; originally to be held in July
- Gravity Sports 6HR Adventure Race, 20 August – The Ron Hardie Rec Centre will be the 'HQ' for this event, all other locations are kept secret until the event takes place
- Kawerau Young Achievers Awards, 26 August – It is hoped that a physical awards will take place, this after two successive years of digital alternatives

## **4 Youth Projects**

### **Kawerau Youth Council (KYC)**

The KYC met formally on 20 June 2022, apologies received from Matariki Turuwhenua and Sidney Waiari – Renee Powell chaired the meeting. The members discussed planning around the Starquest 'Matariki' show.

The schedule for KYC meetings is as follows:

- ~~Thursday June 20th 2022 – Council Chamber~~
- Thursday July 14th 2022 – Council Chamber
- Thursday August 11th 2022 – Council Chamber
- Thursday September 8th 2022 – Council Chamber
- Thursday October 13th 2022 – Council Chamber
- Thursday November 10th 2022 – Council Chamber

#### Kawerau Young Achievers Awards

The following dates have been set for the awards in 2022:

- Nominations Open ~~27 June~~ 8 July (postponed due to Starquest delivery)
- Nominations Close 5 August
- Award Ceremony 26 August (Town Hall, 4pm – 7pm)

After two years of virtual awards, the aim is to deliver in attendance physical awards in 2022; however, a virtual backup will also be an option.

#### Matariki Talent Show, ~~24 June~~ 25 June

The KYC had a change of event date one week out from the originally proposed date (24 June). Despite causing numerous challenges, the event did take place and was well attended with approximately 300 people there.

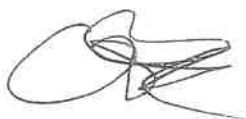
The change of date did result with a couple of pre-arranged artists not being able to attend the new date, which did create an intermission during the event.

A duo of Manaea Anderson and Alize Thompson were overall winners, second place was Ezra Pon and third was Londie Rika.

The event delivery brought together the current KYC members and supported by previous members, along with a number of other Kawerau young people, participating purely as volunteers.

## **5 RECOMMENDATION**

That the report from the Economic and Community Development Manager for the month of June 2022 be received.



Lee Corbett Barton  
**Economic and Community Development Manager**

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**Meeting:** Regulatory and Services  
**Meeting Date:** 12 July 2022  
**Subject:** Statement of Proposal for Proposed Alcohol Control Bylaw  
**File No.:** 320100

## 1 **Background**

During the Council Meeting held on 28 June 2022, Council resolved to adopt the draft proposed Alcohol Control Bylaw and documents be prepared for public consultation.

During this meeting Council requested the draft Alcohol Control Bylaw include a requirement for any application for dispensation be received 14 days prior to event. No other amendments were requested.

## 2 **Statement of Proposal**

A Statement of Proposal has been prepared for Council approval prior to commencing the community consultation process on 18 July 2022.

The Statement of Proposal must include key legislation requirements for Council to consider and these have been included for transparency.

Three drop-in sessions have been provided for the public to come and speak to me about the proposed Bylaw. These sessions are on different days and set for morning, lunch and late afternoon to allow for a range of times for the public to consult. Where attendance is not possible during these sessions, the community will be able to speak or email questions to me directly.

The draft proposed Alcohol Control Bylaw has been updated to include the requirement to make application for dispensation 14 day prior to event. In doing so, I have amended the word 'application' to 'request', as this request can be made in writing or email and does not require a specific application form. This was done to reduce public confusion.

## 3 **RECOMMENDATIONS**

1. That the report "Statement of Proposal for Proposed Alcohol Control Bylaw" be received.
2. That the proposed Statement of Proposal is approved for public consultation. Kawerau District Council Alcohol Control Bylaw 2022 be adopted by Council with a resolution to commence the special consultative procedure as outlined on 18 July 2022.
3. That what amendments if any need to be included in the draft bylaw?



Michaela Glaspey  
**Group Manager Regulatory and Planning**

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## Proposed Alcohol Control Bylaw

### Statement of Proposal

#### **Introduction**

Kawerau District Council ('KDC') are proposing to replace the outdated Liquor Control Bylaw 2009 with a new proposed Alcohol Control Bylaw to help reduce alcohol related crime and disorder by controlling the possession and consumption of alcohol in public places.

KDC are now seeking feedback from the community on the proposed bylaw and this document outlines the proposed bylaw and process to provide feedback.

#### **Why are KDC proposing a New Alcohol Control Bylaw**

The last update of the Liquor Control Bylaw was completed in 2009. Since this time, the Sale and Supply of Alcohol Act 2012 has come into force. On undertaking a review of the existing bylaws, KDC established the Liquor Control Bylaw 2009 was out of date and the development of a new bylaw was required.

#### **Purpose of the Proposed Alcohol Control Bylaw**

The Local Government Act 2002 ('LGA') enables territorial authorities, like KDC, to make bylaws for the purpose of protecting the public from nuisance, protecting, promoting and maintaining public health and safety and minimising the potential for offensive behaviours in public places<sup>1</sup>.

The bylaw aims to reduce the incidents of alcohol related crime and disorder through the establishment alcohol-free areas enabling Police and Council to better promote and maintain public health and safety within the central district.

#### **What is the problem to be resolved?**

The problem to be addressed is the alcohol related crime and disorder which occurs within the central district and at both the Cemetery and Stoneham Walk.

The existing bylaw with minor changes had been in place since 2004. However, in the last few years Police had been unable to effectively use the existing bylaw to control alcohol related crime and disorder due to the bylaw requiring updates. Police advise this has negatively impacted on their enforcement abilities around alcohol related disorder in the alcohol-free area in the central district.

KDC sought feedback from the Police who advised they are continuing to see ongoing issues of alcohol related disorder and assaults and believe a new bylaw is required to enable Police to better protect the community from alcohol related disorder and offensive behaviours within the central district.

When the Liquor Control Bylaw was first implemented in 2004 and later reviewed in 2009, the incidents of crime and disorder at the Cemetery and Stoneham walk reduced. The reporting of

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<sup>1</sup> Local Government Act 2002, s 145

disorder in these areas remain low, having had the benefit of being protected with a bylaw. It is likely the disorder in these areas would increase if the alcohol-free areas were removed.

KDC is satisfied the bylaw is a reasonable limitation on people's rights and freedoms and is appropriate and proportionate considering the crime and disorder that is likely if the bylaw is not reinstated.

### **Is the bylaw the most appropriate way to address the problem?**

KDC believes the Alcohol Control Bylaw is the most appropriate way to address alcohol related harm while providing the most effective way to protect the public from nuisance, promote and maintain public health and safety and minimise alcohol related offensive behaviour in public places.

Police support the proposed Alcohol Control Bylaw as it provides an effective tool to prevent and manage public nuisance behaviour. Enforcement through the bylaw is instant and has less of a community impact than other options available to Police.

### **Is the bylaw the most appropriate form of bylaw?**

The previous Liquor Control Bylaw 2009 has previously operated well. This proposal recommends the Alcohol Control Bylaw be adopted, and while changes have been made to the form and content, it has substantially the same effect as the previous bylaw, maintaining alcohol free zones while enabling KDC to make one off dispensations on a case-by-case basis.

KDC considers the proposed Alcohol Control Bylaw to be in the most appropriate form of a bylaw as it clear, not overly restrictive or impractical, focuses on key areas, is not repugnant to general laws of New Zealand and is authorised by s145 and s147 of the LGA.

### **Implications under the New Zealand Bill of Rights Act 1990**

The New Zealand Bill of Rights Act 1990 details rights and freedoms in relation to life and security of people; democratic and civil rights; non-discrimination and minority rights; search, arrest, and detention; criminal procedure and right to justice.

The LGA empowers territory authorities to lawfully adopt alcohol-free areas within their district. While the proposed bylaw enables Police and Council to ask people to leave or to stop consuming alcohol within the alcohol-free areas, the restrictions are considered fair and reasonable and in the best interest of public health and safety within the district.

This bylaw does not restrict the movement of people who are not in possession of alcohol or those drinking alcohol in private premises.

KDC does not consider the proposed Alcohol Control Bylaw gives rise to any unjustified implications under the New Zealand Bills of Rights Act 1990.

### **Summary of Proposed Changes**

The Liquor Control Bylaw 2009 is now out of date and KDC are proposing to replace this with a new Alcohol Control Bylaw. While the proposed Alcohol Control Bylaw will have substantially the same effect as the previous bylaw, there are some changes in the document to be noted.

The key differences between the proposed bylaw and the previous bylaw are detailed in the table below:

Key Differences	Reason
Change the bylaw name from Liquor Control Bylaw to Alcohol Control Bylaw	For consistency with the Sale and Supply of Alcohol Act 2021 and amendments to the LGA.
Update references to the 'Sale of Liquor Act 1989' to the 'Sale and Supply of Alcohol Act 2012'	For consistency with the Sale and Supply of Alcohol Act 2021 and amendments to the LGA.
Replace references to 'liquor' with 'alcohol'.	For consistency with the Sale and Supply of Alcohol Act 2021 and amendments to the LGA.
Update the Explanatory Statement	To remove duplication of statements.
Contents expanded	Clause 4 – Application of the Bylaw was updated and broken down into separate clauses to improve clarity and ability to locate information.
Update to clause 2 - Purpose	Statement simplified
Update clause 3 – Interpretation Include definitions for alcohol, bylaw, offence and vehicle. Removed definition for Restricted Liquor Area and Specified Time Amended definition of Public Place	Updated for consistency with current legislation and bylaw. Removed definitions no longer used in proposed bylaw.
Clause 4 – Application of Bylaw replaced with new provisions	Clause updated and broken down into separate clauses to improve clarity and ability to locate information.
New clause 4 – Alcohol-Free Area defined	Defines what an alcohol-free area is and what is prohibited – including bringing, possessing and consuming alcohol in the area including the use of a vehicle to undertake those behaviours within the area.
New clause 5 – Temporary Alcohol-Free Area which enables Council, by notified resolution, to specify a public place alcohol-free for set events or timeframes.	To enable control of alcohol-free public events, held outside of alcohol-free areas.
New Clause 6 – Special Licences Enables the sale and supply of alcohol with an approved special licence in a specified alcohol-free area for a special event	Part of the previous clause 4 restated for clarification. Application timeframe included for public reference.
New Clause 7 – Dispensation Enables the possession and consumption of alcohol with an approved dispensation, in a specified alcohol-free area for a special event. Includes requirement for Police consultation and advertising at applicant's expense.	Part of previous clause 4 restated for clarification. Include the requirement police consultation and advertising to better inform the public and minimise the risk of false notification of breaches of the bylaw.
New Clause 8 – Exceptions to Bylaw Sets out exceptions around transporting unopened alcohol and the sale, supply and consumption of alcohol on licenced premises within alcohol-free areas.	Part of previous clause 4
Clause 9 – Offences and Breaches Updated to include information on what amounts to a breach of the bylaw.	Previous clause 5 Amendments added for clarification.
Clause 10 – Notices New provision to enable notices of direction to be issued advising of actions required to comply with bylaw.	To better enable enforcement steps to be undertaken by Police and Council.
Clause 11 – Powers of arrest, search and seizure	Previous clause 6 Updated to align with legislation.
Clause 12 – Penalties Infringement penalties included	New provision added for clarification.
Schedule Alcohol-Free Area updated to include maps of all areas. Alcohol-Free Area extended along Tamarangi Drive to include the area between Islington Street and Short Street.	To enable clearer understanding and visual reference of alcohol-free area. To address vehicles parking on roadside during sports events and drinking at edge of alcohol-free area.

## Options Considered by Council

In accordance with s77 of the LGA, KDC has considered all reasonably practicable options available. The advantages and disadvantages associated with each option are detailed in the table below. KDC is proposing to proceed with Option 1.

Option	Advantages	Disadvantages
<p><b>1 – Replace the outdated Liquor Control Bylaw with the proposed Alcohol Control Bylaw.</b></p> <p><b>Recommended Option</b></p>	<p>Provides KDC and Police with a tool to help control harmful consumption of alcohol in public places.</p> <p>Supports a reduction in alcohol-related harm (e.g. crime and nuisance).</p> <p>Promotes and maintains public health and safety.</p> <p>Provides an appropriate balance between regulatory controls and the rights of the community to enjoy alcohol responsibly.</p>	<p>Staff time and costs associated with consultation.</p>
<p><b>2 – Do not adopt a new Alcohol Control Bylaw</b></p>	<p>Savings in staff time and costs associated with consultation</p>	<p>Removes the ability to control the possession and consumption of alcohol in public places, which may result in an increase in alcohol related crime and disorder.</p>

## Have your say

The consultation period for the proposed Alcohol Control Bylaw will begin on 18 July 2022 and conclude at 5pm on 19 August 2022.

This is your opportunity to let Council know what you think of the proposed Alcohol Control Bylaw. There are many different ways you can tell us what you think.

You can:

- Visit our Website – [kaweraudc@govt.nz](mailto:kaweraudc@govt.nz) and use our online submission form
- Email – [submissions@kaweraudc.govt.nz](mailto:submissions@kaweraudc.govt.nz)
- Facebook – DM (direct message) your submission
- Drop in – Hard copy of submission form to Council Office
- Post – Chief Executive, Kawerau District Council, Private Bag 1004, Kawerau 3169

Copies of the Statement of Proposal and the proposed Alcohol Control Bylaw are available on our website or from our office.

## Hearing

Please tell us if you would like to attend a hearing to speak to Council in support of your submission. Please ensure you include a telephone number and email address to enable us to contact you to arrange a time for your presentation. We will assume you don't want to be heard unless you tell us you do.

Hearings will be held on 30 August 2022.

### **What happens next**

After the hearings, Council will consider all the submissions received and make decisions on any amendments to the proposed Alcohol Control Bylaw as a result. As a submitter you will be notified of Council's decision. Council will consider a final Alcohol Control Bylaw for adoption on 13 September 2022. **Remember, you have until 5pm on Friday 19 August to send us your feedback.**

### **More Information**

If you would like more information on the proposed Alcohol Control Bylaw, please come along to one of our drop-in information sessions to speak to Michaela Glaspey. Drop-in information sessions will be held at the Concert Chambers, Islington Street during the following times:

- Thursday 4 August 2022 between 3pm and 5pm.
- Wednesday 10 August 2022 between 12pm and 2pm.
- Friday 12 August 2022 between 9am and 11am.

If you cannot attend in person or have any questions about the proposed Alcohol Control Bylaw or consultation process, please contact Michaela Glaspey at [michaela.glaspey@kaweraudc.govt.nz](mailto:michaela.glaspey@kaweraudc.govt.nz) or phone 07 306 9009.







**KAWERAU DISTRICT COUNCIL**

**Alcohol Control Bylaw 2022**

**PROPOSAL for PUBLIC CONSULTATION**  
**July 2022**

## **Kawerau District Council**

### **Alcohol Control Bylaw 2022**

#### **Explanatory Statement**

The Kawerau District Council wishes to address issues of inappropriate, annoying and offensive behaviour arising from alcohol consumption in public places.

The Kawerau District Council has determined that a Bylaw is the most appropriate mechanism to address these issues and to enhance public safety and community well-being without unduly restricting public rights. The objective of this Bylaw is to help, protect the public from nuisance and promote and maintain public health and safety.

The Bylaw is made under the powers granted to territorial authorities by Part 8 of the Local Government Act 2002.

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	<b>FIRST SCHEDULE – PROHIBITED ALCOHOL AREAS</b>	<b>8</b>

# Kawerau District Council Alcohol Control Bylaw 2022

## 1 Title and Commencement

This Bylaw may be cited as “The Kawerau District Council Alcohol Control Bylaw 2022” and shall come into force on \_\_\_\_\_ (date to be confirmed).

## 2 Purpose

The purpose of this Bylaw is to control the consumption of alcohol in public places to reduce alcohol related harm.

## 3 Interpretation

For the purpose of this Bylaw the following definitions shall apply:

**Alcohol** has the meaning given by section 5(1) of the Sale and Supply of Alcohol Act 2012 (or any subsequent legislation in amendment of, or substitution for, the same).

**Bylaw** means the Kawerau District Council Alcohol Control Bylaw 2022.

**Council** means the Kawerau District Council.

**Public Place** has the meaning given by section 147 of the Local Government Act 2002 (or any subsequent legislation in amendment of, or substitution for, the same).

**Offence** means an offence under Section 239A of the Local Government Act 2002 that is a breach of this Bylaw (or any subsequent legislation in amendment of, or substitution for, the same).

**Vehicle** has the meaning as contained in section 2(1) of the Land Transport Act 1998 (or any subsequent legislation in amendment of, or substitution for, the same).

## 4 Alcohol-Free Area

4.1 Alcohol Free Areas are public places specified in Schedule 1. The following acts are prohibited 24 hours a day 7 days a week:

- a) the consumption of alcohol in an alcohol-free area.
- b) bringing of alcohol into an alcohol-free area.
- c) possession of alcohol in an alcohol-free area.
- d) use of a vehicle, in conjunction with an act relating to alcohol as set out in clauses 4.1 a to c.

## 5 Temporary Alcohol-Free Area

5.1 The Council may from time to time, by notified resolution, specify public place/s, events and/or timeframes to which this Bylaw shall apply. This is referred to as a temporary alcohol-free area.

5.2 The following acts are prohibited at the place and for the timeframe as set out in the notified resolution made under clause 5.1:

- a) the consumption of alcohol.

- b) bringing of alcohol into a temporary alcohol-free area.
- c) possession of alcohol in a temporary alcohol-free area.
- d) use of a vehicle, in conjunction with an act relating to alcohol as set out in clauses 4.1 a to c.

## **6 Special Licences**

- 6.1 Clause 4 and 5 of this Bylaw shall not apply to the consumption or possession of alcohol acquired pursuant to a special licence granted by Council under the Sale and Supply of Alcohol Act 2012 for a special public event held within a specified alcohol-free area, when the alcohol is being consumed within that area as part of the public event. (Special licence applications must be received 20 working days prior to event – applications available on Kawerau District Councils website).

## **7 Dispensation**

- 7.1 The Chief Executive Officer of Council may, on written request by any person including a Council Officer, grant a dispensation of operation of any part of the Bylaw for the purpose of enabling consumption and/or possession of alcohol in a public place at the time of any special event. (Dispensation requests must be received 14 working days prior to event – points to cover in request are available on the Kawerau District Council website)
- 7.2 In considering an application for dispensation, the decision maker shall obtain and consider the opinion of the NZ Police before determining the outcome.
- 7.3 Any dispensation, of any part of this Bylaw shall be granted only in respect of specific location and timeframe associated with the special event, for the purpose of enabling better enjoyment of the event by members of the public.
- 7.4 The provisions of clauses 4 shall not apply to any public place or specified part of that public place in respect of which a dispensation has been granted.
- 7.5 Public notification of any dispensation approved must be advertised in a newspaper circulating in Kawerau District and on the Council website and facebook page for at least 7 days prior to the commencement of the dispensation.
- 7.6 A fee may be charged to the applicant for the dispensation to cover any direct cost associated with the public notice and/or obtaining a police response to the application under this clause. This fee may be refunded, remitted, or waived at the discretion of the Chief Executive.

## **8 Exceptions to Bylaw**

- 8.1 Exceptions to clauses 4 and 5 of this Bylaw are set out in section 147(4) of the Local Government Act 2002 (or any subsequent legislation in amendment of, or substitution for, the same). Section 147(4) of the Local Government Act 2002 states -

A bylaw under this section does not prohibit, regulate, or control, in the case of alcohol in an unopened container -

- (a) the transport of the alcohol from licensed premises next to a public place, if—
  - (i) it was lawfully bought on those premises for consumption off those premises; and
  - (ii) it is promptly removed from the public place; or
- (b) the transport of the alcohol from outside a public place for delivery to licensed premises next to the public place; or
- (c) the transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or
- (d) the transport of the alcohol from premises next to a public place to a place outside the public place if—
  - (i) the transport is undertaken by a resident of those premises; and
  - (ii) the alcohol is promptly removed from the public place.

8.2 Licensed Premises - Any land where the sale of alcohol is authorised by any licence granted under the Sale and Supply of Alcohol Act 2012 is excluded from the definition of a public place for the purpose of this Bylaw.

## **9 Offences and Breaches**

9.1 Every person breaches this Bylaw who:

- a) does, or allows anything to be done, which is contrary to this Bylaw or any part of it: or
- b) fails to do, or allows anything to remain undone, which ought to be done within the time and in the manner required by this Bylaw or any part of it; or
- c) does anything which this Bylaw prohibits; or
- d) fails to comply with any notice given under this bylaw or any part of it or any condition of a consent or licence granted by Council; or
- e) obstructs or hinders any Council Officer or other Council appointed person in performing any duty or in exercising any power under this Bylaw.

9.2 Every person who breaches this Bylaw commits an offence and may be issued an infringement notice as set out in section 239A of the Local Government Act 2002.

## **10 Notices**

10.1 Council may give notice to any person in breach of this Bylaw to carry out any remedial action in order to comply with the Bylaw and every such notice shall state the timeframe in which the remedial action is to be carried out and may be extended from time to time.

## **11 Powers of Arrest, Search and Seizure**

11.1 A member of the Police may, in any prohibited or restricted alcohol area, without warrant enforce this Bylaw using the power of search, seizure and arrest as set out in s169 (2) and (3) of the Local Government Act 2002. Police actions must be completed in accordance with s170 of the Local Government Act 2002.

Section 169 (2) Local Government Act 2002

(2) A constable may, without warrant

- (a) for the purpose of ascertaining whether alcohol is present, search -

- (i) a container (for example, a bag, case, package, or parcel) in the possession of a person who is in, or entering, a restricted place; or
- (ii) a vehicle that is in, or is entering, a restricted place:
- (b) seize and remove any alcohol (and its container) that is in a restricted place in breach of an alcohol ban:
- (c) arrest any person whom the constable finds committing an offence:
- (d) arrest any person who has refused to comply with a request by a constable—
  - (i) to leave a restricted place; or
  - (ii) to surrender to a constable any alcohol that, in breach of an alcohol ban is in the person's possession.
- (3) Alcohol or a container seized under subsection (2)(b) is forfeited to the Crown if the person from whom the alcohol or container is seized pays the infringement fee.

**12 Penalties**

12.1 Every person who commits an offence against this Bylaw is liable for an infringement pursuant to 239A of the Local Government Act 2002.

**13 Revocations and changes**

13.1 The Liquor Control Bylaw 2009 is hereby revoked.

13.2 The Kawerau District Council Alcohol Control Bylaw 2022 was duly made by a resolution passed at a meeting of the Kawerau District Council held on \_\_\_\_\_ (date to be inserted) following a special consultative procedure.

The Common Seal of the  
**Kawerau District Council**  
 was affixed hereto in the presence of:

.....  
 Mayor

.....  
 Chief Executive Officer

.....  
 Date

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## FIRST SCHEDULE – ALCOHOL FREE AREAS

The following places shown in map 1, are Alcohol Free areas 24 hours a day and 7 days a week:

- Kawerau Town Centre bounded by and including Islington Street, Onslow Street and Plunket Street.
- The area from Onslow Street by the Navalmen's Club through to and including Prideaux Park. This includes the areas around the Ron Hardie Recreation Centre such as the circus paddock, outdoor basketball courts, BMX track and skateboard park.
- Tamarangi Drive from Parimahana Drive to the Town Centre (including Liverpool Street and Islington Street).
- Keith McKenzie Park

MAP 1



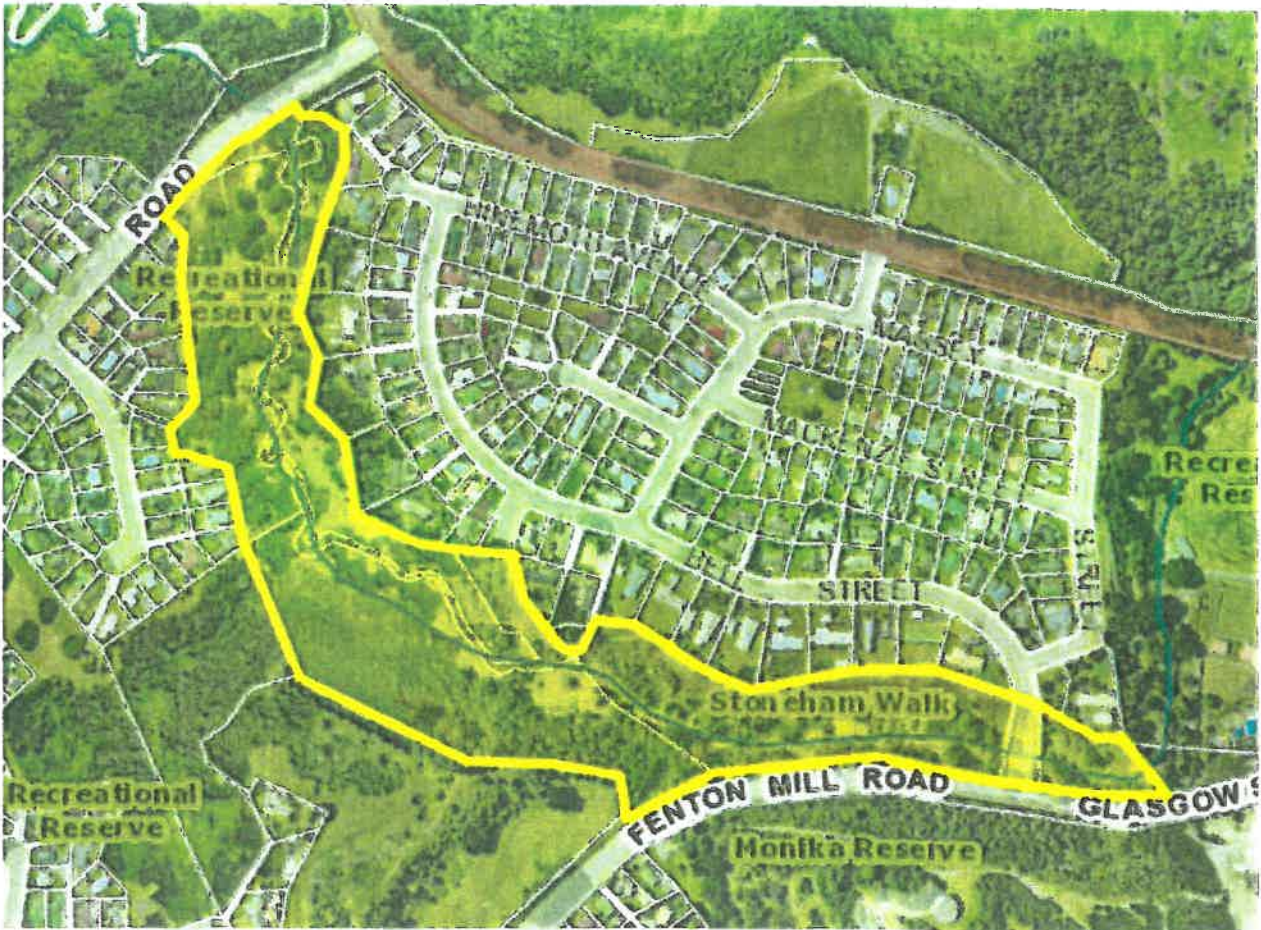


## FIRST SCHEDULE – ALCOHOL FREE AREAS

The following place shown in map 2, is an Alcohol-Free areas 24 hours a day and 7 days a week:

- Stoneham Walk

MAP 2



## FIRST SCHEDULE – ALCOHOL FREE AREAS

The following places shown in map 3, is an Alcohol-Free areas 24 hours a day and 7 days a week:

- The Kawerau Cemetery

MAP 3



**Proposed Alcohol Control Bylaw 2022**

**We welcome your submission**

Submissions close at 5.00 p.m. Friday, 19 August 2022



Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone (Wk) \_\_\_\_\_ (Hm) \_\_\_\_\_

**Address your submission to:**

Chief Executive Officer

Post: Kawerau District Council,  
Private Bag 1004, KAWERAU 3169

Email: [submissions@kaweraudc.govt.nz](mailto:submissions@kaweraudc.govt.nz)

Website: [kaweraudc.govt.nz](http://kaweraudc.govt.nz)

Drop in: Council office, Ranfurly Court

Facebook: DN (direct message) your submission

Do you wish to speak in support of your submission?      Yes       No

If you wish to speak, please keep your presentation to 5-10 minutes. Council will have read your written submission before the meeting.

Your signature: \_\_\_\_\_

**Please write your comments here:**

*NOTE: As part of the consultation process, Council must make all submissions available for public inspection.*

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*Please add further pages as needed*



**The Meeting of the Regulatory and Services Committee  
will be held on Tuesday, 12 July 2022  
commencing at 9.00am**

**A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 3**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of June 2022.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of June 2022 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 5 - 11**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of June 2022.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of June 2022 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 13 - 18**

Attached is the report from the Group Manager, Operations and Services covering the month of June 2022.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of June 2022 be received.*

4 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 19 - 21**

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of June 2022.

**Recommendation**

*That the report from the Economic and Community Development Manager for the month of June 2022 be received.*

5 **Statement of Proposal for Proposed Alcohol Control Bylaw (Group Manager, Regulatory and Planning) (320100)**

**Pgs. 23 - 41**

Attached is the report from the Group Manager, Regulatory and Planning Covering "Statement of Proposal for Proposed Alcohol Control Bylaw".

**Recommendation**

1. *That the report "Statement of Proposal for Proposed Alcohol Control Bylaw" be received.*
2. *That the proposed Statement of Proposal is approved for public consultation. Kawerau District Alcohol Control Bylaw 2022 be adopted by Council with a resolution to Commence the special consultative procedure as outlined on 18 July 2022.*
3. *That what amendments if any need to be included in the draft bylaw?*

R B George

**Chief Executive Officer**

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