



**The Meeting of the  
Regulatory and Services Committee  
will be held on Tuesday, 13 September 2022  
commencing at 9.00am**

**Meeting ID: 263 978 6884  
Passcode: 190208**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Mayor M J Campbell**  
**Councillor C J Ion – Chairperson**  
**Councillor W Godfery**  
**Councillor S Kingi**  
**Councillor B J Julian**  
**Councillor A Rangihika**  
**Councillor R G K Savage**  
**Councillor D Sparks**  
**Councillor F K N Tunui**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

# MONTHLY REPORT REGULATORY & PLANNING SERVICES

August 2022

## 1 Animal Control

### 1.1 Dog Registration

The new dog registration year commenced 1 July 2022 and as of 31 August 2022, 1,348 dogs (1,446 listed in register) had been registered for the 2022/2023 year, representing 93.22% of known dogs. This is slightly up from 89.88% for the same time last year.

On 8 August 2022, the 203 owners with outstanding dog registration due, were issued letters advising of the penalty having been applied to their dog registration.

The seizure programme for unregistered dogs is scheduled for this month. This programme is focused on increasing registration compliance and all dog owners are encouraged to work with Council before and during the process.

### 1.2 Dog Control - Ranging, Complaints and Incidents

There were a total of 75 complaints and incidents attended. These largely related to incidents of barking (17) or roaming complaints (46). There were three reports of attacks on animals. One incident related to a report of a cat being attacked – cat is believed to be a feral cat fed by the owner of the dog that attacked – cat located later in the day and not injured in any way. The other two related to attacks on a dog. One incident related to owners inappropriately introducing their dogs in a pack setting without either owner having control of their dogs. Formal warnings were given to both parties along with information about introducing dogs. The last incident related to a dog attack however, the victim/complaint did not provide contact details and left the scene of the incident prior to ranger attending. Unable to locate to obtain further details.

Eleven dogs were impounded, three of these were relinquished by the owners. Eight dogs were micro chipped.

## 2 Monitoring and Compliance

There were 35 noise complaints in August. Complaints were attended and generally resolved without incident. Two excessive noise notices were issued, and one of these ended in a seizure after a further complaint.

Council has responded to 4 abandoned vehicles and issued 2 infringements relating to vehicle licensing (warrant and rego).

Increased monitoring of freedom campers was undertaken after complaints regarding rubbish being left on the grounds. Offending parties were not located. One freedom camper was issued a letter reminding of the maximum freedom camping timeframes.

The Self-contained Motor Vehicles Legislation Bill has been introduced with the goal to reduce the negative impacts of freedom camping. The major changes relate to vehicles being certified self-contained and providing a regulated system for certification, strengthening the infringement system and allowing the extension of the Freedom Camping Act to include land managed by Waka Kotahi New Zealand Transport Agency and Toitū Te Whenua Land Information New Zealand.

### **3 Alcohol Regulation**

#### **3.1 Proposed Alcohol Control Bylaw**

The proposed Alcohol Control Bylaw consultation concluded on 19 August 2022. Four submissions were received, three recommending the Bylaw and one requesting clarification around having a few drinks at a business after hours. Information is being prepared for Council decision at the next Council meeting.

#### **3.2 The Alcohol Regulatory and Licensing Authority**

As requested, enquiries were made into the current makeup of the Alcohol Regulatory and Licensing Authority (ARLA). Currently there are three members being headed by Judge P Connell (Chairperson) and Ms J D Moorhead and Mr R S Miller (Committee Members).

The ARLA committee must have a District Court Judge appointed as the Chairperson. Any additional District Court Judge sitting on the committee would be appointed as deputy chairperson. A maximum of 3 District Court Judges may be appointed, but any number of other members can be appointed at any one time. Members must not be employed in the service of Her Majesty for the purpose of the Public Services Act 2020.

Appointments are made by the Governor-General on a recommendation from the Minister. Members are appointed for a period of up to 5 years and may be re-appointed for further terms up to 5 years.

ARLA is set up to make sure the law is fairly applied across the board and enables reviews of Local Alcohol Policies, decisions made by the District Licencing Committees (DLC) and make decisions on enforcement actions. ARLA can also provide direction to the DLC where requested.

### **4 Food Safety and Premises**

Kawerau remains steady at 33 registered food operators.

Five verifications were successfully completed for the month of August. One new licence to occupy was issued for Kraken Crumpets and we met with the owner to cover off requirements and help prepare them for their first verification.

Five renewal reminders were issued.

## **5 Environmental Health**

Nothing to report.

## **6 Building Control**

### **6.1 Building Consent Authority (BCA)**

Six building consents were issued in August. The total value of work for all consents was \$436,700.00. Applications related to:

- 3 solid fuel heaters;
- 2 commercial consents; and
- 1 bathroom modification.

The BCA is awaiting a reply to requests for further information for three outstanding applications.

## **7 Civil Defence Emergency Management (CDEM)**

### **7.1 Local Civil Defence**

Emergency Operations Centre (EOC) audit set for August was postponed due to the West Coast Emergency. New date is still to be confirmed.

Local Controller (Lee Barton) attended the Response and Recovery Aotearoa New Zealand training course in Wellington in August. This course is a leadership development programme designed to support Controllers, Recovery Managers and Response Managers across the National Security System to develop their response and recovery management and leadership capabilities at local, regional and national levels.

### **7.2 EMBOP CDEM Group Plan**

The EMBOP CDEM Group Plan review is underway with the current work stream reviewing the risk ratings to ensure they align with the perceived risk in the current climate.

## 8 District Plan

### 8.1 Resource Consents

No resource consent applications were processed to a decision in August. One is currently being processing and one is waiting on a reply to a request for information.

### 8.2 Spatial Plan

The Draft Whakatane and Kawerau Spatial Plan Project has been finalised incorporating proposed changes from the Leadership Group. This will be presented to the Spatial Plan Leadership Group for approval in September.

The working group is currently working on identifying the key problem statements which the Spatial Plan is aiming to address and transforming these into opportunity statements. By presenting the Spatial Plan based on opportunity statements as opposed to problem statements will enable better community vision and engagement as the project develops. This will also set our Spatial Plan apart from others.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of August 2022 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## MANAGER, FINANCE & CORPORATE SERVICES

### August 2022

## 1 Library and Museum

### 1.1 Library

August was a steady month, with school groups from Tarawera High School and Putauaki visiting. Classes were split into 3 groups for a board game activity, a scavenger hunt and museum tour. Other classes made bookmarks.

Staff also ran another Better Digital Futures workshop series for 3 participants.

This month the displays were "Enrol To Vote" and memories of the past.

#### Library Statistics

	August 2022	YTD 2022/23	August 2021	YTD 2021/22
Items issued	3,376	6,729	2,225	6,245
People visiting	3,671	7,893	3,156	11,844
New members	22	40	11	34
Active members*	1,444			

\*Those people that have used library services in the last 2 years

### 1.2 Museum

The new exhibitions (Life in the 50s) saw local schools and groups from Rotorua and Whakatane visit over the month.

The Museum Curator resigned with her last day 6 September so the focus has been on recruitment and storing the last exhibitions as well as preparing to hand work over.

#### Sir James Fletcher Kawerau Museum Statistics

	August 2022	YTD 2022/23	August 2021	YTD 2021/22
Exhibitions	0	3	1	4
Objects – items added to collection	26	47	10	16
Individuals & Organisations	34	47	13	26
Documents	101	135	4	10
Photographs	121	187	59	68

## 2 Payments

There were seven payments made in August 2022, which exceeded \$50,000.00:

- Inland Revenue Department (x2) - \$68,285.76 & \$56,121.31 PAYE F/E 17/7 & 31/7
- Cooney Lees & Morgan (x2) - \$451,300.00 & \$178,200 Progress payments for retirement units and deposit for duplex unit Bell St.
- DRAINTech Ltd - \$114,494.76 Water pipe renewal
- Shorland & Co Ltd - \$118,102.01 Isuzu Tipper Truck
- Waste Management Ltd - \$78,626.47 Refuse collection

## 3 Grants

### 3.1 Community Grants Scheme:

Council budgeted \$20,400 and the Grants Committee met 30 August 2022 to consider 13 applications totalling \$34,711. The committee approved grants to 12 community groups totalling \$21,871 (\$1,500 funded from the Dog Control grant fund).

### 3.2 Creative Community Fund:

The Creative NZ Committee approved grants totalling \$23,974.16 during 2021/22 leaving a balance of \$15,879.00 in the fund, which is available for funding during 2022/23.

Council has received (18 August) the first grant of \$9,643.80 and will receive another grant in February 2023.

It is anticipated that the committee will have its first funding round meeting in November.

## 4 Residential Developments – Progress to 31 August 2022

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	18	37
Remaining Sections / Units	12	4	11	27
Units completed			18	
Units under construction			11	
Surplus/ (Deficit) to Date	\$133,186	-\$235,066 <sup>1</sup>	-\$933,000 <sup>2</sup>	-\$1,034,880



	<b>Central Cove</b>	<b>Te Arika</b>	<b>Porritt Glade</b>	<b>TOTAL</b>
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$593,200	\$2,743,200
<b>Breakeven</b>				
Sales still required to break-even	0	1	11	

<sup>1</sup>This includes payment of 10% deposit for construction of 2 duplex units

<sup>2</sup> This includes progress payments for construction of the remaining 11 units

Contaminated material was found in 9 lots to date at Central Cove and Council staff have worked with the contractor to remove this material. The housing working party has met with Generation Homes Ltd and it has been agreed to proceed with the sale of the remaining 12 sections.

The four sections at Bell St / Te Arika Place remain unsold, and Council has approved the building of 2 spec duplex homes for the development which is due to start shortly.

## 5 Requests for Service

The following table has the total number of service requests received for August and identifies if they have been completed or still being progressed by the end of the month.

<b>Service</b>	<b>Total</b>	
	<b>Completed</b>	<b>Progressed</b>
Dogs	106	1
Noise	39	
Building Enquiries	13	2
Trees* & Parks	9	6
Rubbish (Bins & Collections)	26	8
Water	22	
Wastewater	4	
Roading/Stormwater/Streetlights	13	10
Enforcement/Health/Food/Stock	17	1
Council Buildings/Facilities – Maint.	9	6
Other (Events/Consents/Rates)	5	3
<b>Total</b>	<b>263</b>	<b>37</b>

\*Requests relating to the removal of trees are added to a priority list.

Fourteen requests came via the website/emails, the balance of the requests came from phone calls or visits.

## 6 Funds

The following funds were held at 31 August 2022:

Invested in	\$	Mean Interest	% External
ANZ – on call	768	0.90%	0.02%
BNZ – current & on-call	2,802,087	0.25%	67.21%
Rabobank (on-call)	1,366,334	2.00%	32.77%
<b>Total Funds (Cash)</b>	<b>4,169,189</b>		<b>100.00%</b>
Internal Loans	1,695,267		
<b>Total Investments</b>	<b>\$5,864,456</b>		

The following table shows Council's reserve and general funds balances as at 31 August 2022:

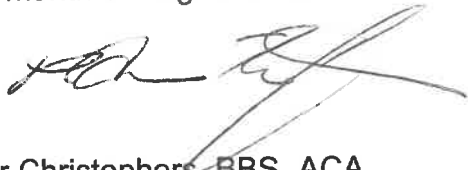
	August 2022	August 2021
<b>Reserve Balances</b>		
Depreciation Funds	\$4,838,060	\$5,525,000
Development Feasibility	\$11,000	\$11,000
<b>Total Reserve Balances</b>	<b>\$4,849,060</b>	<b>\$5,536,000</b>
General Funds	\$1,015,396	\$1,040,000
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$5,864,456</b>	<b>\$6,576,000</b>

The figures show that overall Council has \$0.7 million less funds than this time last year which is as a result of:

- Programmed pipe renewal for water and wastewater
- Less revenue (than budgeted) from Central Cove section sales, due to asbestos contamination.
- Additional resourcing during COVID – My Vaccine Pass

## 7 **RECOMMENDATION**

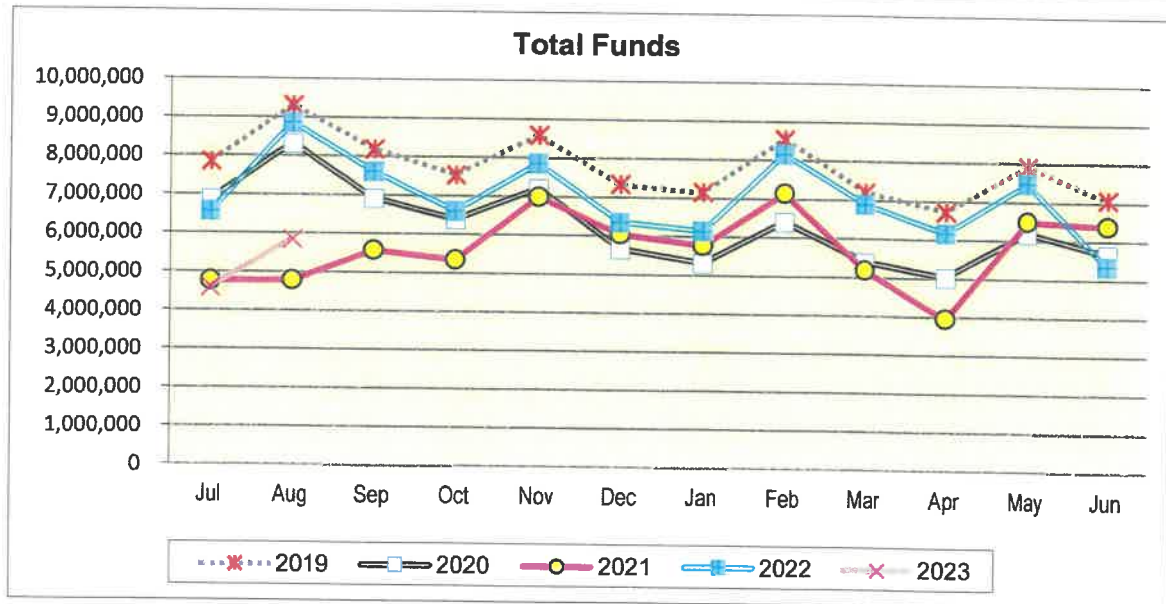
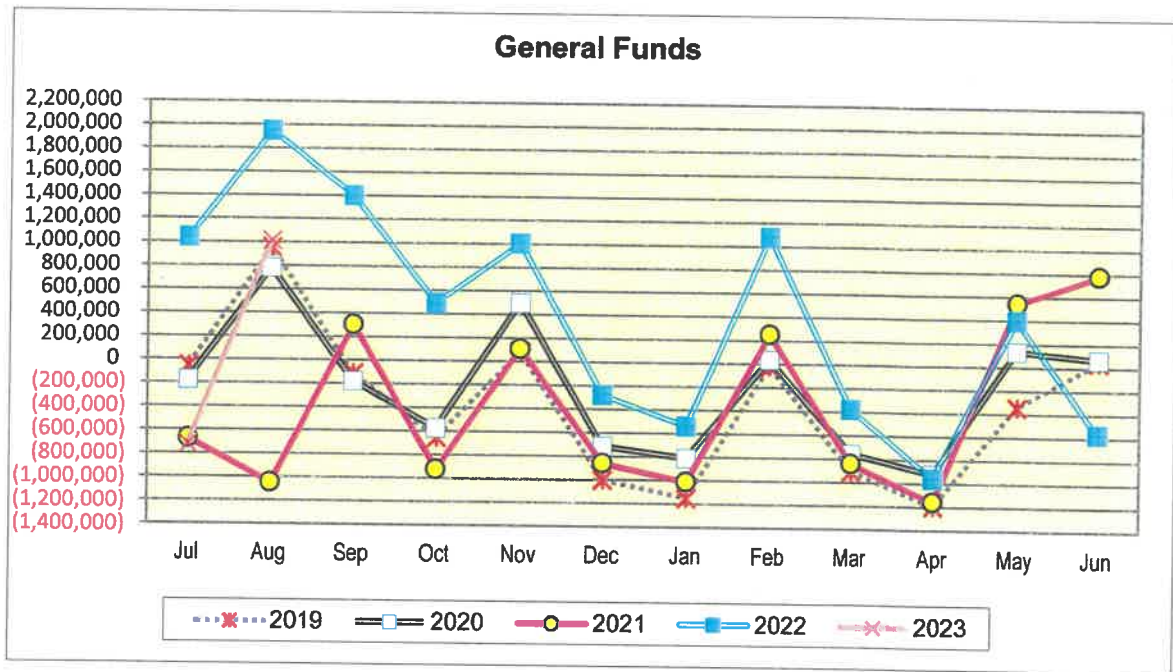
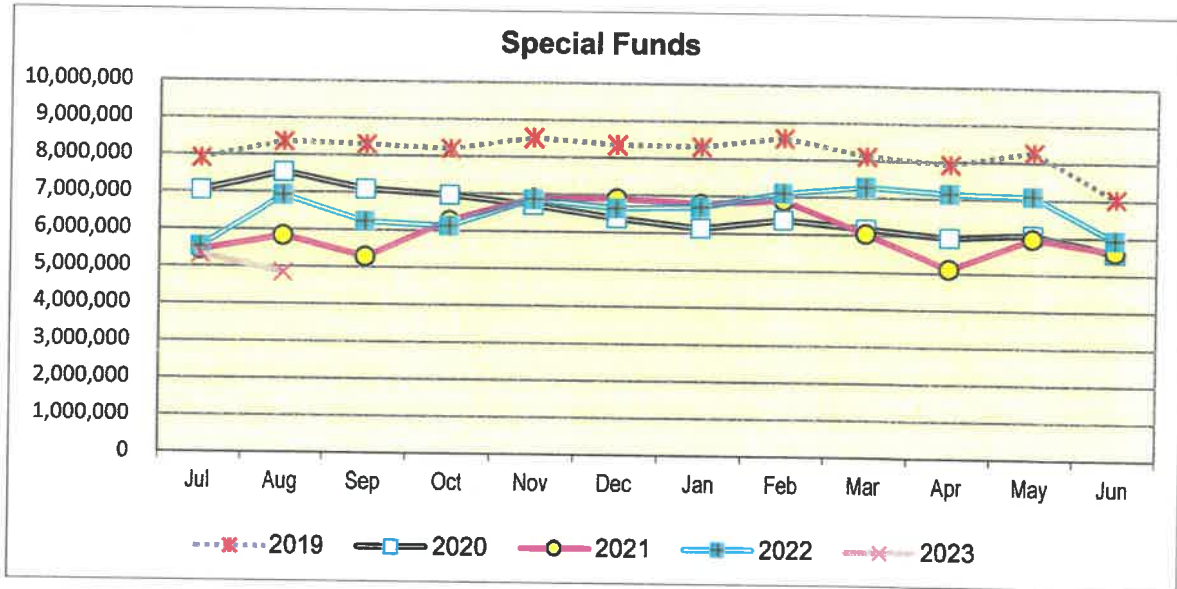
That the report from the Group Manager, Finance & Corporate Services for the month of August 2022 be received.

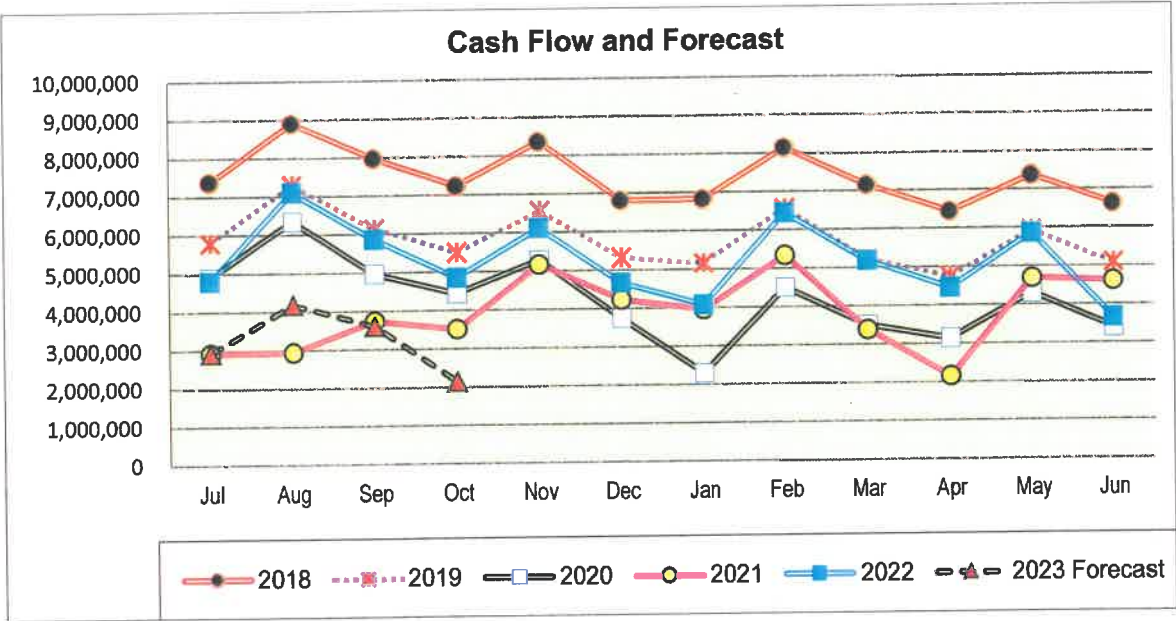


Peter Christophers, BBS, ACA  
**Group Manager, Finance & Corporate Services**

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**Appendix  
August 2022**





# MONTHLY REPORT OPERATIONS AND SERVICES

## August 2022

### 1 Water Supply

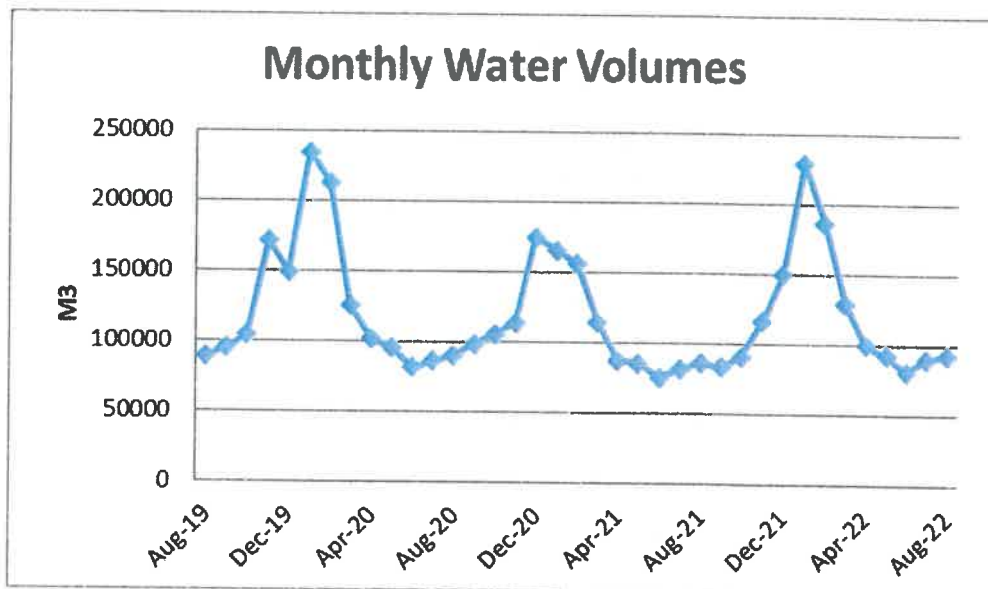
The Pumphouse and Umukaraka Springs have sufficient flow to meet the demands of the community.

All works required to obtain expired Resource Consents are underway and it is expected that all required consents will be applied for this financial year.

#### 1.1 Use

The Town used 92,668m<sup>3</sup> in August 2022.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 3 years for comparison.



The two unchlorinated outlets are still being used by the public and 18.7m<sup>3</sup> and 17.8 m<sup>3</sup> water was taken from the Pumphouse and New World taps respectively in August. The total daily usage was approximately 1200 litres per day. This is similar to volumes taken during the same time in 2020 and 2021.

#### 1.2 Water Quality

All routine samples taken during August were clear of E.coli.

There were two dirty water and low pressure complaints during the month of August. Both events were after toby replacements.

### 1.3 Reticulation

The physical reticulation replacement works are continuing and the 2021/22 programme commenced in September 2021. The Zone 1 area is currently being replaced.

The Toby replacement programme is continuing and 14 Tobys were replaced in August.

## 2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions in August.

The sewer reticulation replacement in the geothermal areas around the Pools has been completed and the next area to be replaced is the Town Centre.

Waiū Dairy factory has restarted its operations in August and followed the agreed upon start-up programme. The effect this operation has on the waste water treatment plant is closely monitored.

## 3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

The Pool carparks will be resealed in September and October 2022 after the completion of all fencing and landscaping works.

## 4 **Stormwater**

There were no flooding events during the month.

Two stormwater pipes were cleaned of roots and debris during inspections.

## 5 **Parks and Reserves**

During August, the parks and reserves team performed the following actions:

- The garden team have designed new gardens for the pool area.
- Bollard installation along berms is continuing.
- The oldest greenwaste piles have been mulched and compost recovery started.
- The old landfill sites were cleared and the pasture levelled with recovered compost.

## 6 Pool

The Lottery Community Facilities Committee funded development of the pool complex has been completed. Council funded work is continuing to complete the clubrooms, fences and gardens. It is expected that all works will be completed at the end of October (at the end of the annual shut) and the pools may be formally opened during November.

The pools will be shut for annual renewals and maintenance in October. The learners' pool tiles have reached the end of their useful life and will be removed and replaced with lining. This is similar to renewals done on the main pool and the spa pool.

## 7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

## 8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## 9 Recycled Collection

The collection and disposal of recycling continued without incident.

## 10 Vandalism

Four incidences of graffiti was removed from Council owned walls and properties at a total cost of \$1400.

## 11 Projects & Schedule

The project and major maintenance works schedule is attached to this report.

## 12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of August 2022 be received.



Hanno van der Merwe, MSc (Eng), PhD  
**Group Manager, Operations & Services**

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**Capital, Renewals and One off Maintenance Items for 2022/23**

**31 August 2022**

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments	
Transport Management	402515 003	Reseals - Roads	\$130,000	\$19,191	Mar-23				
	402515 004	Pavement Treatment	\$114,000	\$36,772	Mar-23				
	402515 009	Minor Safety Improvements	\$46,000	\$400	Jun-23			Traffic Calming Infrastructure	
	402515 015	Lane realignment	\$490,000	\$0	Jun-23			Putauaki Sch / Islington St / Liverpool	
	402516 001	Reseals - Carparks	\$14,800	\$0	Aug-22	Oct-22			
Stormwater	402601 001	Stormwater Renewals	\$794,800	\$56,363				Geothermal areas and Town Centre	
Water Supply			\$290,000	\$52,225	Mar-23				
	403001 002	Reticulation Replacement - Zone 2	\$290,000	\$52,225					
	403001 003	Reticulation Replacement - Zone 6	\$1,900,000	\$0	Mar-23			River Road	
	403001 005	Valve Refurbishment	\$230,000	\$0	Dec-22			Actuated Valve and line	
	403001 007	Refurbish Pump System	\$42,000	\$0	Mar-23				
	403001 010	UV Tube replacement	\$222,000	\$0	Dec-22			Pumphouse Pumps	
	403001 021	Headworks	\$17,000	\$0	Feb-23			Boreholes, lines and telemetry	
Wastewater			\$220,000	\$0	Dec-22				
	303520 003	Centrifuge	\$2,631,000	\$0					
	303520 004	Plant Maintenance	\$20,000	\$6,405	Feb-23				
	403520 001	Refurbish Pumps	\$50,000	\$2,244	Mar-23				
	403520 002	Reticulation Replacement - Zone 1	\$36,000	\$0	May-23				
Refuse Disposal	403520 004	Miliscreens Replacement	\$790,000	\$0	Mar-23			Town Centre	
	403520 011	Waste Water Treatment Plant	\$75,000	\$437	Dec-22			Installation of last screen	
			\$510,000	\$6,156	May-23			Buildings and Structures	
	403522 008	Asbestos Site Preparation	\$1,481,000	\$15,242					
			\$50,000	\$0	Dec-22				
			\$50,000	\$0					
	Pool	404031 001	Club Rooms	\$110,000	\$42,962	Oct-22			
		404031 016	Fences	\$50,000	\$49,535	Sep-22			
		404031 002	Spa Pool	\$2,000	\$0	Oct-22			
		404031 003	Shade sails	\$5,000	\$0	Nov-22			
Rec. Centre	404031 004	Steel Poles and Signs	\$37,000	\$0	Oct-22				
			\$204,000	\$92,497					
	404035 020	Roof	\$60,000	\$0	Feb-23				
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$60,000	\$0					
			\$780,000	\$10,110	Apr-23				
Playgrounds	404046 001	Renewals	\$780,000	\$10,110				Hilldale Reserve (Owen/Julian)	
			\$35,000	\$0	May-23				
Dog Pound	405061 012	New Pound	\$35,000	\$0					
			\$640,000	\$0	Jun-23			To be evaluated later this year	
District Offices	405064 020	Flashings and Spoutings	\$640,000	\$0					
			\$140,000	\$0	Feb-23				
Plant	60 80 01 7600	Vehicles	\$140,000	\$0					
			157,800	1,224					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$157,800	\$1,224				
	15 07 01 7600	Renewals - Information Centre	\$6,300	\$0				
	15 05 01 3500	Bowen Street Residential Development	\$950,000	\$3,640				
	15 05 01 xxxxx	Stoncham Park Residential Development	\$4,200,000	\$0				Tranche 1 Funded - to be confirmed
				\$5,161,600	\$3,640			
		<b>Total</b>	<b>\$12,425,200</b>	<b>\$231,301</b>		2%		

# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

## August 2022

### 1 Funding Application

Council has approved \$35,888 (Excl. GST) to upgrade the acoustics in Firmin Lodge and Bert Hamilton Hall. The Lodge upgrade will commence in November.

### 2 Kawerau i-SITE Visitor Information Centre

Justice of the Peace (JP) services continue at the i-SITE this month; the i-SITE team observed an increase in members of the community accessing JP services in August.

#### *Key Monthly Statistics*

- Visitor inquiries: 814 (6% decrease from the previous month)
- Tarawera Forest access permits: 110 (206% increase from the previous month).
- Public toilets use: 1340 (22% decrease from the previous month)
- Motorhome power users: 18 (14% decrease from the previous month).

### 3 Community Activities

#### *Kawerau Neighbourhood Support (KNS)*

On August 17, Kawerau Neighbourhood Support and the Kawerau Police attended a meeting regarding crime reduction and provided their findings. Results are in comparison with August 2021.

- Crime statistics decreased by 124 offences and serious offences decreased by 38.
- Family harm decreased by 16 offences.
- Residential/Commercial offences decreased by 28 offences.
- Theft from vehicles decreased by two offences.
- Sexual offences decreased by 65%.
- General theft decreased by 38%.
- Assaults in public places increased by 14 offences.

Currently, the Kawerau Neighbourhood Support includes 919 homes and 23 volunteers for Community Patrol. For the month of August, eight break-ins at commercial/public locations and two residential break-ins recorded.

## Completed Events

### Events in August

- EBOP Kennel Association Championship Dog Show, 20-21 August – postponed from July and a well-attended event
- JAB Tournament, 20 August – The Kawerau Youth Council supported this event with over 400 young players participating
- Gravity Sports 6HR Adventure Race, 20 August – 154 people participated in this year's event
- Kawerau Young Achievers Awards, 26 August – A physical awards took place for the first time since 2019

## Future Events

### Events registered for September - October 2022

- Canoe Slalom NZ Secondary Schools and Senior Nationals, 30 September - 9 October – Postponed from Easter 2022. The 'Nationals now include extreme boating (creek boats) as a discipline
- CSBOP Club Race, 30 October – Tarawera River

## **4 Youth Projects**

### Kawerau Youth Council (KYC)

The KYC met formally on 8 August 2022, apologies received from Matariki Turuwhenua. The KYC focused on planning towards the Young Achievers awards.

Additionally, the KYC discussed the possible upgrade of the skate park area and Heidi Parks raised the need to host another wheelchair obstacle course and raise awareness of disability access.

- ~~Thursday August 8th 2022 – Council Chamber~~
- Thursday September 8th 2022 – Council Chamber
- Thursday October 13th 2022 – Council Chamber
- Thursday November 10th 2022 – Council Chamber

### MYD Youth Advisory Group (YAG)

KYC member Heidi Parks recently interviewed to join the MYD's advisory group. The role is to provide MYD with advice on the progress of the Youth Plan in achieving its purpose, the current priorities for young people, and the approach in Phase 2 – the refresh of the Youth Plan later this year.

### Kawerau Young Achievers Awards

Council received 126 nominations, with 105 eligible to receive awards. There were 95 Bronze and 4 silver awards.

This year's six Gold recipients are:

- Nikau Chater - representing NZ at the World Championships of Performing Arts
- Raiha Cassidy – selected for NZ U16's Touch team
- Milan Milosevic – won national touch tournaments representing Rotorua Boys High School
- Te Rangikahuia Nohotime and Herewaka Hona- placed top three in National Robotics tournaments
- Keyahne Williams – starred in NZ movie 'Cousins'

Guest speakers were MP Kiri Allan and Youth Mentor Tai Tupou. Special guest videos from professional sports players were shown from, Jeremy Marshall-King (Canterbury Bulldogs), Te Toiroa Tahuriorangi (former All Black), Stacey Fluhler (Sevens Gold medalist) and Honey Hireme Smiler (Sevens player and sports commentator).

The entire awards event was planned for and delivered by the KYC.

## **5 RECOMMENDATION**

That the report from the Economic and Community Development Manager for the month of August 2022 be received.



Lee Corbett Barton

**Economic and Community Development Manager**

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**The Meeting of the Regulatory and Services Committee  
will be held on Tuesday, 13 September 2022  
commencing at 9.00am**

**A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 4**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of August 2022.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of August 2022 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 5 - 10**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of August 2022.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of August 2022 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 11 - 16**

Attached is the report from the Group Manager, Operations and Services covering the month of August 2022.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of August 2022 be received.*

4 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 17 - 19**

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of August 2022.

**Recommendation**

*That the report from the Economic and Community Development Manager for the month of August 2022 be received.*

R B George

**Chief Executive Officer**

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