



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 8 February 2023
commencing at 9.00am**

AGENDA

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui
Councillor C J Ion - Chairperson
Councillor W Godfery
Councillor S Kingi
Councillor B J Julian
Councillor A Rangihika
Councillor R G K Savage
Councillor R Brooking
Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 8 February 2023
commencing at 9.00am**

A G E N D A

Apologies

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 4

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the months of December 2022 and January 2023.

Recommendation

That the report from the Group Manager, Regulatory and Planning Services for the months of December 2022 and January 2023 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 5 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the months of December 2022 and January 2023.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the months of December 2022 and January 2023 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 13 -18

Attached is the report from the Group Manager, Operations and Services covering the months of December 2022 and January 2023.

Recommendation

That the report from the Group Manager, Operations and Services for the months of December 2022 and January 2023 be received.

4 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

Pgs. 19 - 22

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the months of December 2022 and January 2023.

Recommendation

That the report from the Economic and Community Development Manager for the months of December 2022 and January 2023 be received.

R B George

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

December 2022 and January 2023

1 Animal Control

1.1 Dog Registration

At 31 December 2022, 1,470 dogs (1,477 listed in register) were registered for the 2022/2023 year, representing 99.5% of known dogs. By 26 January 2023, registrations had increased to 1474 dogs, however with an increase of the known dogs (1484) the registration percentage decreased to 99.3%. The 10 unregistered dogs are owned by eight different owners.

Five dogs have been added to the seizure list, due to ongoing non-compliance with the requirement to register their dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

There were a total of 109 complaints and incidents attended during December and January. These were largely related to incidents of barking (28) or roaming complaints (60).

Complaints and incidents were generally of routine nature with the majority resolved where dogs were sighted and traced to owners.

During the two month period we responded to 4 rushing events, 2 attacks on a person and 1 attack on a dog. These events are outlined below:

- Dog rush 1: Two dogs rushed at child, description medium to large, one brown, no other description available. Dog not located, extra patrols done in area for roaming dogs.
- Dog rush 2: Dog wandered to another house and rushed at the owner trying to enter their home. First Security attended – dog located at home address – warning issued and property inspection completed.
- Dog rush 3: White staffy rushed towards person while walking – dog not from address in which this occurred. Dog unable to be located.
- Dog rush 4: Dog jumped on building inspector during site inspection, dog had been locked up, but escaped – property inspection completed, dog not registered at the time.
- Attack on person 1: Elderly lady attacked by two dogs, one grabbed leg of trousers causing her to fall over. Dogs impounded while investigation undertaken. Elderly lady could not confirm identity of the dogs. Dogs unregistered at time of being picked up, now microchipped and registered and formal warning issued.
- Attack on person 2: Person was cycling when two dogs ran out at them. Bite on thigh, scratching surface slightly. Person would not provide formal statement. Letter issued to owner of dog reminding them of requirements and property inspection undertaken.

- Attack on dog: Dog run out of address and attacked another dog being walked by owner. Complainant spoken to – warning issued including a reminder to keep gate shut. Property inspection completed.

A total of ten infringements were issued for dog related offences over the two-month period. These included infringements for failing to register dogs, failing to microchip dogs and roaming.

A total of 28 dogs were impounded. Pravo has been detected in puppies that have been impounded recently which indicates it is in the community. It is imperative that all puppies receive their Pravo injections and are kept home or have limited movements until both shots have been completed. Unvaccinated older dogs can also carry and spread Pravo without being symptomatic, so please vaccinate your family pets.

1.3 Dog Welfare Community Clinic

Kawerau District Council microchipped 20 dogs during the Dog Welfare Community Clinic on 5 November 2022, of these 20 dogs 15 are now registered and we are following up on the remaining five.

2 **Monitoring and Compliance**

There were 25 noise complaints in December and a further 26 noise complaints in January 2023. Complaints were attended and generally resolved without incident. A total of six excessive noise notices were issued over the two-month period.

Council has responded to 2 incidents in December and a further 11 in January relating to breaches of bylaws, health nuisances and abandoned vehicles. Four infringement notices have been issued relating to parking and vehicle registration and licencing.

3 **Alcohol Regulation**

The Commissioner of the District Licensing Committee and our Alcohol Licensing Inspector have agreed to attend the Regulatory and Services Meeting on the 15th of March 2023 to provide an overview of services and inspections.

The review of the Eastern Bay Local Alcohol Policy is progressing with the draft being prepared for Council consideration prior to consultation commencing. We expect this will be finalised and prepared for the Council meeting in late February.

4 **Food Safety and Premises**

There are no issues to report.

5 **Environmental Health**

Concerns were raised regarding an unkempt property. This was resolved by the owner prior to action being taken.

6 Building Control

6.1 Building Consent Authority (BCA)

Four building consents were issued in December 2022 with a total value of \$1,039,000.00. No building consents were issued in January 2023.

One consent was placed on hold in December due to requesting further information.

The types of building work for the two months included:

- 1 wet area alteration
- 1 administration building addition and alterations
- 1 pool fence
- 1 marquee

6.1.1 Territorial Authority

The Ministry of Business, Innovation and Employment's (MBIE) Compliance and Assurance (C&A) team carried out a performance monitoring assessment reviewing Council's processes for restricting access (fences) to residential pools and its issuing of compliance schedules and building warrant of fitness (BWoF) reviews.

Two corrective actions were required. Firstly, a review of staffing levels and secondly to ensure all compliance schedules complied with the requirements of the Building Amendment Act 2012.

Staffing concerns raised, related to the estimated hours dedicated to BWoF compliance. However, staffing levels are appropriate and sufficient to enable Council to perform the required standards within recommended timeframes and is demonstrated through prior performance.

The Building Amendment Act 2012 set requirements to increase the level of detail included in compliance schedules. Processing of new or amended compliance schedules were undertaken as per the required standard, however existing compliance schedules were not reviewed.

A new improved template has been developed and all compliance schedules will be transferred to the new template. With 81 compliance schedules to process, it is estimated this work will take approximately a year to complete with existing staff and workloads. Building owners are responsible for providing the required information and letters are being prepared and issued to all owners of the 81 buildings.

Other recommendations were made and we are working through those that provide improved service delivery.

7 Civil Defence Emergency Management (CDEM)

Three members of Group were deployed to Auckland to assist with the flooding event in January.

7.1 EMBOP CDEM Group Plan

The review of the EMBOP CDEM Group Plan is continuing. The drafting of the new EMBOP CDEM Group Plan has been prepared for the second round of consultation. A workshop will be held on 8 February 2023, to enable any feedback on the draft.

8 District Plan

8.1 Resource Consents

There were two resource consent applications processed to a decision during this two-month period.

<u>Property Address</u>	<u>Description</u>	<u>Decision</u>
25 Bell Street	Subdivision to create 2 Lots	Approval granted 02/12/2022
55 Hardie Avenue	Construct Garage that encroaches into front yard by 1.1m	Approval granted 02/12/2022

8.2 Spatial Plan

Opotiki District Council has joined the spatial plan to make it an Eastern Bay Spatial Plan. Work is being undertaken to incorporate Opotiki District's stats and goals into the foundation documents.

8.3 Legislation Review

The Natural Build Environment Bill and Spatial Planning Bill have now been introduced and we have obtained an extension on the submission timeline to 19 February 2023. Information has been made available for the community to make comments on the proposal to better inform Council's submission.

Draft submission, including community feedback will be prepared for 15 February 2023 for Council consideration.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the months of December 2022 and January 2023 be received.



Michaela Glaspey
Group Manager, Regulatory and Planning

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MONTHLY REPORT

MANAGER, FINANCE & CORPORATE SERVICES

December 2022 and January 2023

1 Library and Museum

1.1 Library

December began with 45 youth attending the launch of our summer reading programme, *A Midsummer Knight's Read*. Activities included a performance by the Travelling Tuataras, cupcake decorating, crown & jewellery making. We have had 145 youth and 22 adults take home reading and activity packs.

There were in-house activities on offer including Christmas crafts, lego and colouring competitions. These are receiving good feedback and have been partially funded by the New Zealand Libraries Partnership funding. Staff undertook training in cataloguing and Civil Defence.

The month's displays were Christmas Reads & *A Midsummer Knight's Read*.

In January there was continued focus on the summer reading programme, *A Midsummer Knight's Read*. Activities included making swords, castles, fairy houses and dragons. The programme concluded with a character hunt around the town. Feedback has been very positive and the reading element proving popular with approximately 750 books read by youth participants.

January's displays were *A Midsummer Knight's Read* and *Chinese New Year*.

Library Statistics

	December 2022	January 2023	YTD 2022/23	December 2021	January 2022	YTD 2021/22
Items issued	2,994	3,372	22,896	3,563	3,220	23,013
People visiting	3,978	5,176	29,305	3,742	3,447	27,938
New members	18	16	119	11	19	97
Active members*	1,402	1,404				

*Those people that have used library services in the last 2 years

1.2 Museum

The main focus during December and January continues to be Vernon loading and collection objects.

Some preparation work began on a small school themed exhibition for the library foyer.

Sir James Fletcher Kawerau Museum Statistics

	Dec 2022	Jan 2023	YTD 2022/23	Dec 2021	Jan 2022	YTD 2021/22
Exhibitions	0	0	3	0	1	6
Objects – items added to collection	28	20	153	21	10	97
Individuals & Organisations	27	39	191	13	7	97
Documents	42	41	392	21	19	94
Photographs	45	27	488	34	24	281

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Payments

There were fourteen payments in December 2022 and January 2023, which exceeded \$50,000.00:

- Inland Revenue Department (x4) - \$296,611.36 (total) - PAYE for Dec & Jan
- Cooney Lees and Morgan (x4) - \$381,600.00 (total) – Progress payments
- Aon NZ Ltd - \$369,733.92 – Insurance renewals 1/11/2022 to 31/10/2023
- Audit NZ - \$76,278.23 – Progress payments for audit to 30 June 2022
- Draintech 2018 Ltd - \$80,457.42 – Pipe replacement
- Holmac Ltd - \$68,017.90 – Swimming pool clubrooms refit
- Waste Management Ltd (x2) - \$198,307.60 (total) – Nov & Dec collections

3 Grants

3.1 Community Grants Scheme:

Council budgeted \$20,400 and the Grants Committee met 30 August 2022 to consider 13 applications totalling \$34,711. The committee approved grants to 12 community groups totalling \$21,871 (\$1,500 funded from the Dog Control grant fund).

3.2 Creative Community Fund:

The Creative NZ Community Fund has a carried forward balance of \$21,947.08 as at 1 July 2022.

Council received (18 August) the first grant of \$9,643.80 and will receive another grant of \$9,483.80 in February 2023.

The committee met Friday 9 December for the first funding round to consider 5 applications totalling \$19,879.00. The committee approved 4 applications totalling \$15,263.00, subject to additional information being provided.

4 Residential Developments – Progress to 31 January 2023

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	18	37
Remaining Sections / Units	12	4	11	27
Units completed			18	
Units under construction			11	
Surplus/ (Deficit) to Date	\$108,114	-\$237,259 ¹	-\$3,382,054 ²	-\$3,511,199
	Central Cove	Te Ariki	Porritt Glade	TOTAL
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$593,200	\$2,743,200
<u>Breakeven</u>				
Sales still required to break-even	0	2	11	13

¹This includes payment of 10% deposit for construction of 2 duplex units

² This includes progress payments for construction of the remaining 11 units

Contaminated material had to be removed from 7 lots at the Central Cove subdivision, and the last section sold was in April 2022. This reflects the recent slowing in the property market.

The four sections at Bell St / Te Ariki Place remain unsold, and Council has approved the reconfiguring of the subdivision and the building of 2 spec units which is due to start construction early in the new year.

5 Requests for Service

The following table has the total number of service requests received for December and January and identifies if they have been completed or still being progressed by the end of the month.

Service	December		January	
	Completed	Progressed	Completed	Progressed
Dogs	68	1	71	10
Noise	18		31	2
Building Enquiries	8		11	
Trees* & Parks	7	16	27	10
Rubbish (Bins & Collections)	35	1	9	21
Water	13		15	12
Wastewater	0		1	
Roading/Stormwater/Streetlights	14	3	10	5
Enforcement/Health/Food/Stock	3	1	12	1

Service	December		January	
	Completed	Progressed	Completed	Progressed
Council Buildings/Facilities – Maint.	3	7	10	4
Other (Events/Consents/Rates)	6	1	0	2
Total	175	30	197	67

*Requests relating to the removal of trees are added to a priority list.

For December and January twelve requests came via the website/emails. The balance of the requests came from phone calls or visits.

6 Funds

The following funds were held at 31 January 2023:

Invested in	\$	Mean Interest	% External
ANZ – on call	773	0.15%	0.04%
BNZ – current & on-call	1,559,862	0.15%	75.41%
Rabobank (on-call)	507,986	2.00%	24.55%
Total Funds (Cash)	2,068,621	0.5%	100.0%
Internal Loans	1,666,740		
Total Investments	3,735,361		

The following table shows Council's reserve and general funds balances as at 31 January 2023:

	January 2023	January 2022
Reserve Balances		
Depreciation Funds	\$2,296,780	\$6,691,934
Loan	\$2,000,000	\$0
Total Reserve Balances	\$4,296,780	\$6,691,934
General Funds	(\$561,420)	(\$538,008)
Total (comprising funds & internal loans)	\$3,735,361	\$6,153,926

The figures show that overall Council has \$2.4 million less funds at the end of December, than this time last year, which is as a result of:

- Less revenue (than budgeted) from Central Cove section sales, due to asbestos contamination and slowing of market.
- Increased costs for refuse transport and disposal
- Construction of remaining 11 retirement units - \$2.8 m to date (although there will be sales in Feb 2023 to offset this cost)

7 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for the months of December 2022 and January 2023, be received.

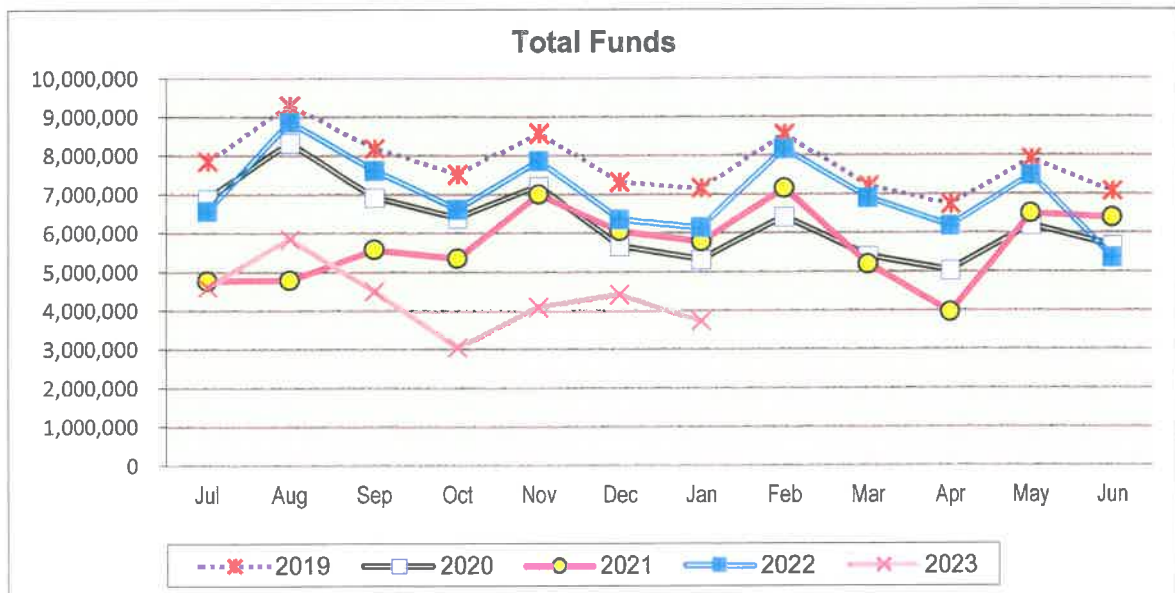
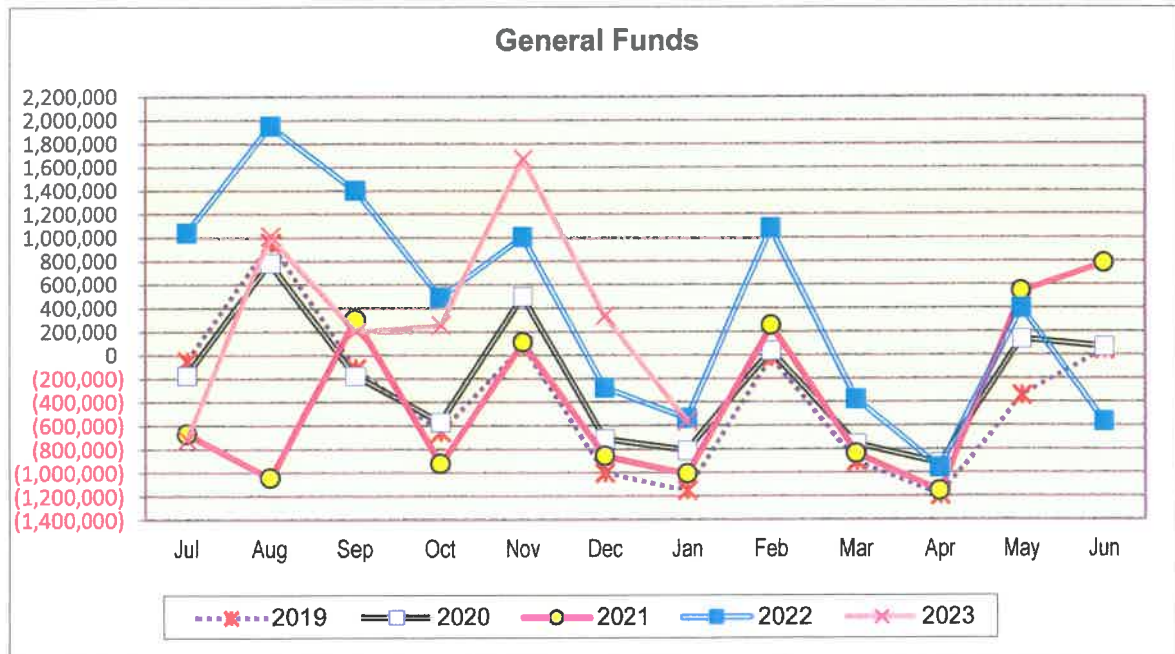
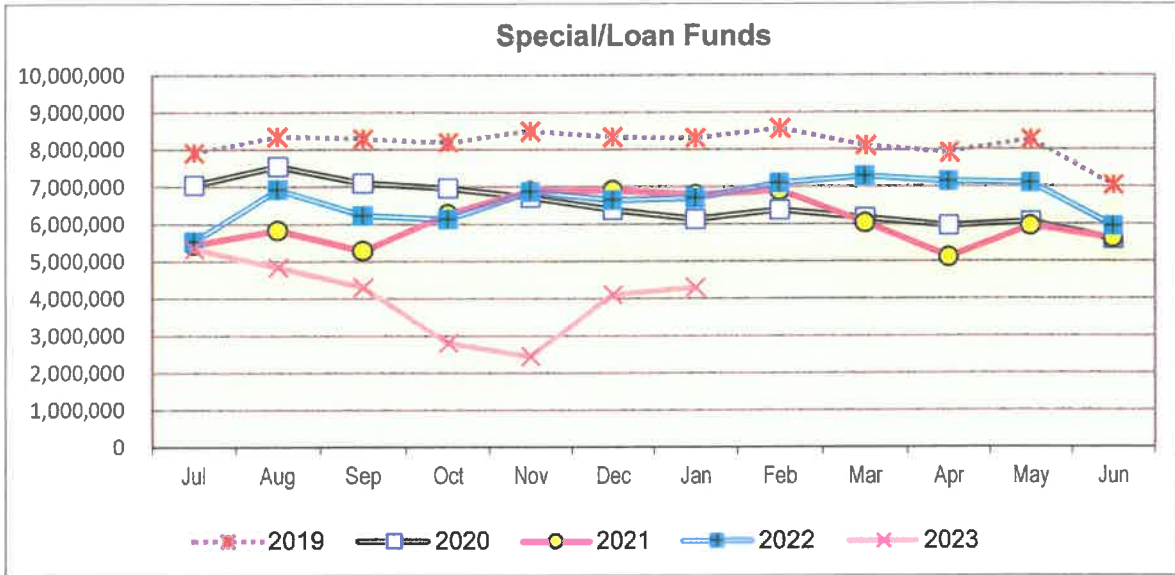


Peter Christophers, BBS, ACA

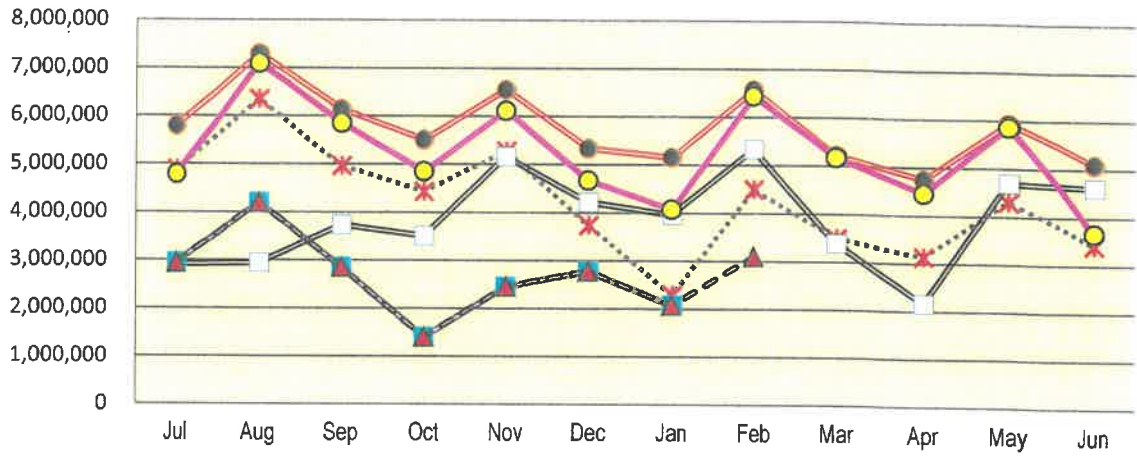
Group Manager, Finance & Corporate Services

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**Appendix
January 2023**



Cash Flow and Forecast



● 2019
 ● 2020
 ■ 2021
 ● 2022
 ■ 2023
 ▲ 2023 Forecast

MONTHLY REPORT OPERATIONS AND SERVICES

December 2022 – January 2023

1 Water Supply

Due to high rainfall and overland flows, the Umukaraka Spring water is not clear and caused turbidity issues at the water treatment plant during December 2022. The gravity line from Umukaraka Spring was closed on 11 January 2023 and the Tarawera bores were used to supplement Pumphouse Spring.

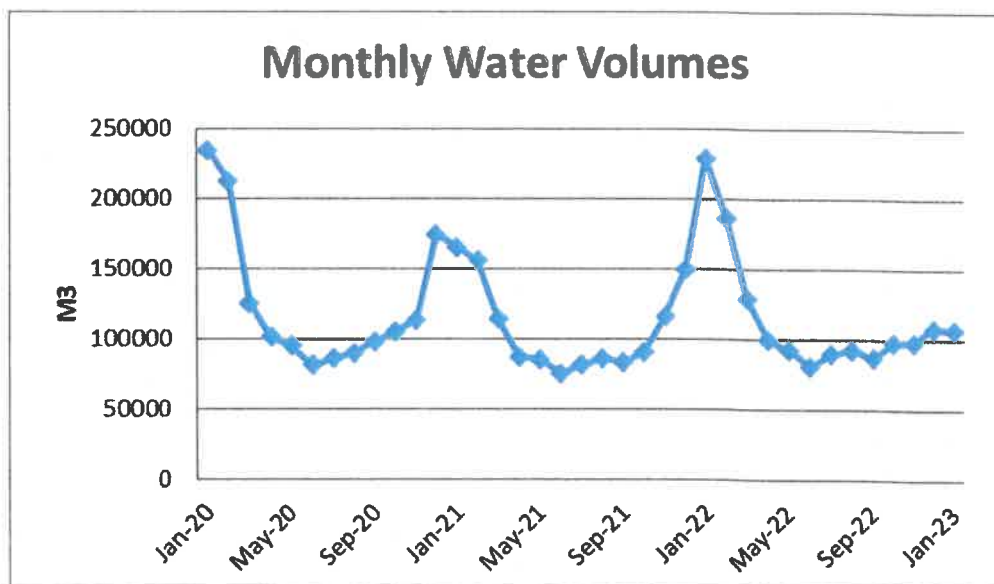
The Pumphouse Spring and the Tarawera Bores have sufficient capacity to meet the demands of the community.

The lime pH correction system in the treatment plant will be replaced with a more robust sodium hydroxide system when the fluoride system is installed in March 2023.

1.1 Use

The Town used 108,242 m³ and 106,878 m³ in December and January respectively.

The graph below shows the monthly volume (in m³) of water used for the last 3 years for comparison. Water use during the 2022/23 summer has been very low due to high rainfall.



The two unchlorinated outlets are still being used by the public and 21.4 m³ and 25.6 m³ water was taken from the Pumphouse and New World taps respectively in December and 22.2 m³ and 24.9 m³ in January. During January 2023, the total daily usage was approximately 1700 litres per day. This is slightly less than volumes taken during the same time in the previous three years.

1.2 Water Quality

All routine samples taken during December and January were clear of E.coli.

There were several dirty water complaints during the months of December and January due to turbid water coming from Umukaraka Spring.

1.3 Reticulation

The physical reticulation replacement works for the 2022/23 programme commenced in January. The River Road area is currently being replaced.

The Toby replacement programme is continuing and 11 Tobys were replaced in December and 18 in January.

2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

However, there was a significant wastewater overflow event on 28 January. A chain on the new milliscreen slipped and caused raw sewerage to pour into the solids trailers. The trailers overflowed into the milliscreen room and some of the sewerage was released to the street.

The area was cleaned by staff on the subsequent days. The event has been reported to the BOPRC who is leading the investigation into the spill.

3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement has been ongoing in various areas of the town.

Roading reseals and other major maintenance is planned for March and April 2023.

4 **Stormwater**

There were several minor flooding events during the reporting period which caused no damage as the cesspits and manholes were regularly cleaned by staff during the recent heavy rains.

The Hardie Road area near Hildale Reserve is experiencing continuous flooding due to high water tables. Staff are working with the farm owner to clear stormwater drains adjacent to the area. Options to drain the berms and the footpaths are being explored by staff.

5 Parks and Reserves

During December and January, the parks and reserves team performed the following actions:

- The summer annual gardens were maintained.
- Fences across town that were damaged by vandalism and trespassing were repaired and replaced.
- Various tracks were cleared.
- Garden staff supported the Three Waters team in maintaining and cleaning stormwater cesspits.

6 Pool

The refurbishment of the old changing rooms into clubrooms is continuing. A new floor and front wall were installed and the existing walls were cladded.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

The price of commercial loads of waste was increased from \$260 to \$290 per tonne due to large amounts of out of town refuse brought into the District and higher disposal costs.

9 Recycled Collection

The continuous wet weather caused the recycled cardboard to be too wet to be recycled and had to be landfilled.

10 Vandalism

Fences were damaged in various reserves during the festive period. All fences were repaired by staff.

Three incidences of graffiti was removed from Council owned walls and properties at a total cost of \$1,170.

11 Projects & Schedule

The project and major maintenance works schedule is attached to this report.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the months of December 2022 and January 2023 be received.



Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2022/23
31 January 2023

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments	
Transport Management	402515 003	Reseals - Roads	\$130,000	\$19,191	Mar-23				
	402515 004	Pavement Treatment	\$114,000	\$36,772	Mar-23				
	402515 009	Minor Safety Improvements	\$46,000	\$400	Jun-23			Traffic Calming Infrastructure	
	402515 015	Lane realignment	\$490,000	\$0	Jun-23			Putauaki Sch / Islington St / Liverpool	
	402516 001	Reseals - Carparks	\$74,800	\$85,693	Aug-22	Oct-22	Oct-22	Completed	
Stormwater	402601 001	Stormwater Renewals	\$854,800	\$142,056					
			\$290,000	\$52,225	Mar-23	Jun-23		Geothermal areas and Town Centre	
Water Supply			\$290,000	\$52,225					
	403001 002	Reticulation Replacement - Zone 2	\$1,900,000	\$0	Mar-23			River Road	
	403001 003	Reticulation Replacement - Zone 6	\$230,000	\$0	Dec-22	May-23		Pumphouse lines	
	403001 005	Vaive Refurbishment	\$42,000	\$623	Mar-23				
	403001 007	Refurbish Pump System	\$222,000	\$1,863	Dec-22	May-23		Pumphouse Pumps	
	403001 010	UV Tube replacement	\$17,000	\$2,571	Feb-23				
	403001 021	Headworks	\$220,000	\$0	Dec-22	May-23		Boreholes, lines and telemetry	
Wastewater			\$2,631,000	\$5,057					
	303520 003	Centrifuge	\$20,000	\$6,405	Feb-23				
	303520 004	Plant Maintenance	\$50,000	\$22,390	Mar-23				
	403520 001	Refurbish Pumps	\$36,000	\$25,758	May-23			Completed	
	403520 002	Reticulation Replacement - Zone 1	\$790,000	\$78,349	Mar-23			Town Centre	
	403520 004	Milliscreens Replacement	\$75,000	\$83,013	Dec-22			Completed	
	403520 011	Waste Water Treatment Plant	\$510,000	\$21,998	May-23			Buildings and Structures	
			\$1,481,000	\$237,913					
	Refuse Disposal	403522 008	Asbestos Site Preparation	\$50,000	\$3,127	Dec-22	Jun-23		
				\$50,000	\$3,127				
Pool	404031 001	Club Rooms	\$110,000	\$54,136	Oct-22	Mar-23			
	404031 016	Fences	\$50,000	\$58,329	Sep-22	Nov-22		Completed	
	404031 002	Spa Pool	\$2,000	\$29,886	Oct-22	Nov-22		Completed	
	404031 003	Shade sails	\$5,000	\$2,791	Nov-22			Completed	
	404031 004	Steel Poles and Signs	\$37,000	\$20,587	Oct-22	Nov-22		Completed	
Rec. Centre			\$204,000	\$165,729					
	404035 020	Roof	\$60,000	\$0	Feb-23	Jun-23			
Sportsfields			\$60,000	\$0					
	404041 014	Netball Pavilion Reconstruction	\$950,000	\$28,783	Apr-23	Jun-23			
Playgrounds			\$950,000	\$28,783					
	404046 001	Renewals	\$35,000	\$0	May-23			Hilldale Reserve	
Dog Pound			\$35,000	\$0					
	405061 012	New Pound	\$640,000	\$0	Jun-23			To be evaluated later this year	
District Offices			\$640,000	\$0					
	405064 020	Flashings and Spoutings	\$140,000	\$0	Feb-23	May-23			
Plant			\$140,000	\$0					
	60 80 01 7600	Vehicles	157,800	169,186					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Economic Development	I5 06 01 7600	Renewals - Firmin Field	\$157,800	\$169,186	Nov-22			
	I5 07 01 7600	Renewals - Information Centre	\$6,300	\$46,915	Jun-22			Completed
	I5 05 01 3500	Bowen Street Residential Development	\$950,000	\$126,948	Jun-22			
	I5 05 01 xxxx	Stoneham Park Residential Development	\$4,320,000	\$0	Jun-27			Tranche 1 Funded
			\$5,281,600	\$173,863				
		Total	\$12,775,200	\$977,939				8%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

December 2022 & January 2023

1 Kawerau isite Visitor Information Centre

Access permits to the Tarawera Falls are still unavailable between Monday to Friday until further notice; this is due to felling operations in the Tarawera Forest. Permits are available for weekend and public holidays only.

However, during the Christmas and New Year period permits were issued for access 7 days a week.

Road access to te Tapahoro (Tarawera Outlet) remains closed, however, foot and boat access is permitted, along with pre-booked camping at the DoC site.

The Visitor Information Network (VIN) is currently rolling out a rebrand, with a key change in the name – moving from i-SITE to isite (all in lower case).

The isite staff are to commence free training towards NZQA Certificate in Tourism (Visitor Experience) – Level 3, NZQA Certificate in Tourism with Operations Endorsements – Level 4 and NZQA Certificate in Business (First Line Management) - Level 4.

Key Monthly Statistics

December 2022

- Visitor enquiries: 1798 **(36% increase from the previous month)**
- Tarawera Forest access permits: 262 **(344% increase from the previous month)**
- Public toilets use: 3416 **(32% increase from the previous month)**
- Motorhome power users: 12 **(50% increase from the previous month)**

January 2023

- Visitor enquiries: 2064 **(15% increase from the previous month)**
- Tarawera Forest access permits: 274 **(5% increase from the previous month)**
- Public toilets use: 4698 **(38 % increase from the previous month)**
- Motorhome power users: 11 **(8% decrease from the previous month)**

2 Community Activities

Kawerau Neighbourhood Support (KNS)

There were twenty-one residential and seventeen commercial / public area occurrences recorded during December.

In January, there were twenty residential and ten commercial / public area, slowly decreasing due to members of the community returning home from holiday as well as business.

KNS continues to provide regular updates through its network relating to weather events and Civil Defence information.

Completed Events

December 2022

- A Midsummers Knight Read, December 3 - *The launch of their summer reading programme - District Library*
- Canoe Slalom BOP All Comers Camp, December 10 - 12. *Firmin Lodge and Tarawera River*
- KEA Night Market, December 15. *KEA Building Carpark*
- New World Kawerau Santa Parade and Christmas in the Park, December 17 - *Prideaux Park*

January 2023

- KEA Night Market, January 19. *KEA Building Carpark 4 pm – 8.30 pm*
- I AM HOPE fundraiser, January 22. *Whanau charity walk. 75 laps around Prideaux Park, TJ Natana raising funds for I AM HOPE*
- Farming Like Grandad, January 29 – *State Highway 30 Kawerau, Opposite Military Road*

Future Events

February 2023

- Tarawera Ultra Marathon, February 11 - 12 – *102km distance starts in Kawerau, Firmin Lodge and finishes in Rotorua, the Village Green*
- KEA Night Market February 16 - *KEA Building Carpark*
- Canoe Slalom BOP Champs February - *Tarawera River*

Kawerau Christmas in the Park 2022

Despite difficult lead in weather conditions, the event was successfully delivered.

A live stream of the entire day was broadcast on the web, and post event data indicated that there were 2466 unique views of the stream.

- 2281 – NZ based
- 124 – Australia based
- 61 – other parts of the world

The live stream remains available indefinitely.

3 Youth Projects

Kawerau Youth Council (KYC)

As reported in November 2022, the following dates have applied for youth applications and initial activities for the 2023 KYC:

- Nominations open – 16 January 2023
- Nomination close - 17 February 2023
- Interview dates - 22, 23 & 24 February 2023
- Swearing in Ceremony - 10 March 2023
- Training weekend - ~~25 & 26 March 2023~~ 1 & 2 April 2023 (rescheduled due to scheduling conflicts)

The following dates are scheduled for KYC meetings in the Council Chamber, commencing at 3.30 p.m.

- Monday 10 April 2023
- Monday 8 May 2023
- Monday 12 June 2023
- Monday 1 July 2023
- Monday 14 August 2023
- Monday 11 September 2023
- Monday 9 October 2023
- Monday 13 November 2023

At the time of writing this report fifteen applications have been received to join the 2023 KYC.

KYC May Music Month event

The outgoing KYC, of which some 2022 members have applied to join in 2023, had expressed an interest in planning and delivering a youth event to align with the NZ Music Month in May 2023, there is still a strong indication this will occur – with planning already underway.

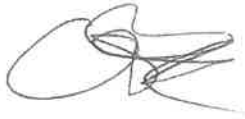
Blue Light Summer Holiday Programme

Council provided financial support of \$2,000 for 25 Kawerau young people to attend a camp in Opape, as part of the Blue Light programme. Former KYC members Majean Rogers and Iraia Nuku attended as supervisors.

Attendees enjoyed various team building activities which were delivered with a 'Survivor' (TV Show) concept.

4 **RECOMMENDATION**

That the report from the Economic and Community Development Manager for the months of December 2022 & January 2023 be received.



Lee Corbett Barton

Economic and Community Development Manager

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