



**The Meeting of the  
Regulatory and Services Committee  
will be held on Wednesday 12 April 2023  
commencing at 9.00am**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Her Worship the Mayor - F K N Tunui**  
**Councillor C J Ion - Chairperson**  
**Councillor W Godfery**  
**Councillor S Kingi**  
**Councillor B J Julian**  
**Councillor A Rangihika**  
**Councillor R G K Savage**  
**Councillor R Brooking**  
**Councillor J Ross**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee  
will be held on Wednesday 12 April 2023  
commencing at 9.00am**

**A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a "conflict of interest" with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 6**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of March 2023.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of March 2023 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 7 - 12**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of March 2023.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of March 2023 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 13 - 18**

Attached is the report from the Group Manager, Operations and Services covering the month of March 2023.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of March 2023 be received.*

4 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 19 - 22**

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of March 2023.

**Recommendation**

*That the report from the Economic and Community Development Manager for the month of March 2023 be received.*

5 **Monthly Report – Communication and Engagement (Communication and Engagement Manager) ()**

**Pgs. 23 -25**

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of March 2023.

**Recommendation**

*That the report from the Communication and Engagement Manager for the month of March 2023 be received.*

R B George

**Chief Executive Officer**

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# MONTHLY REPORT REGULATORY & PLANNING SERVICES

## March 2023

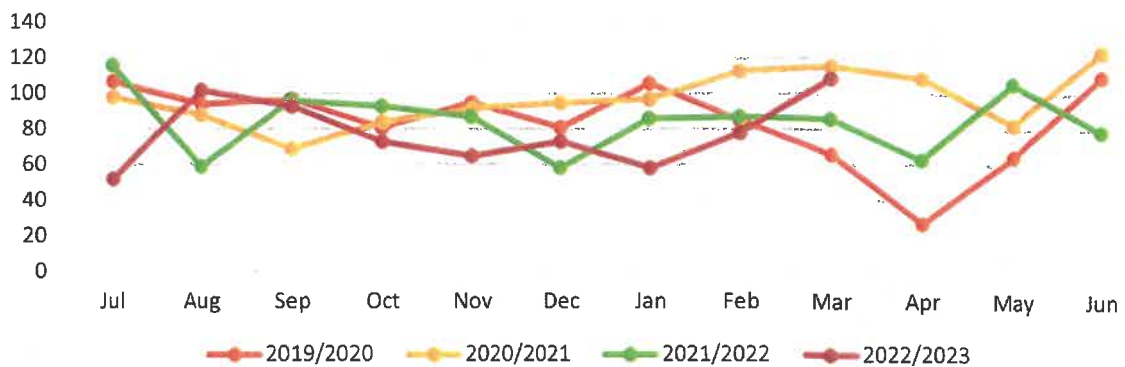
### 1 Animal Control

#### 1.1 Dog Registration

At 31 March 2023, there are 1,482 dogs registered of the 1487 listed on the dog register for 2022/2023. This represents 99.7% of known dogs. The known unregistered five dogs belong to three different owners.

#### 1.2 Dog Control - Ranging, Complaints and Incidents

#### Service Requests

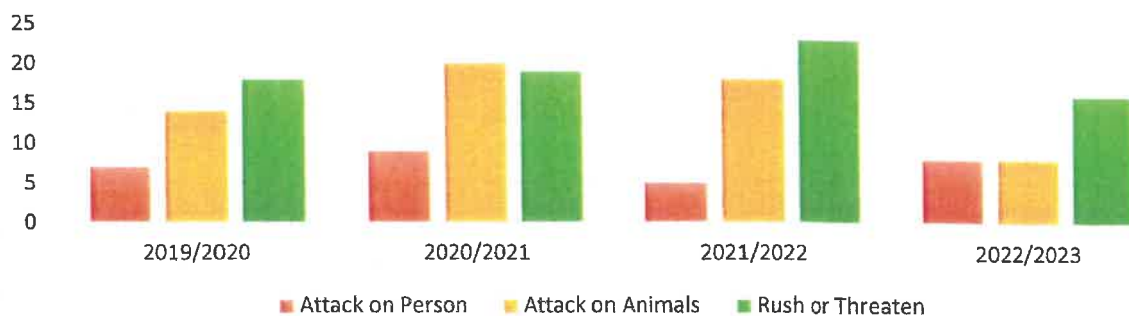


A total of 109 service requests were attended, which were related largely to complaints of barking (32) or roaming (51).

Complaints and incidents were generally of routine nature with the majority resolved.

During March, we received two reports of attacks on a person, two attacks on an animal and five dog-rushing incidents. Of these incidents, two dogs were impounded, one is still under investigation, one owner was issued a formal warning and three dogs have not been located.

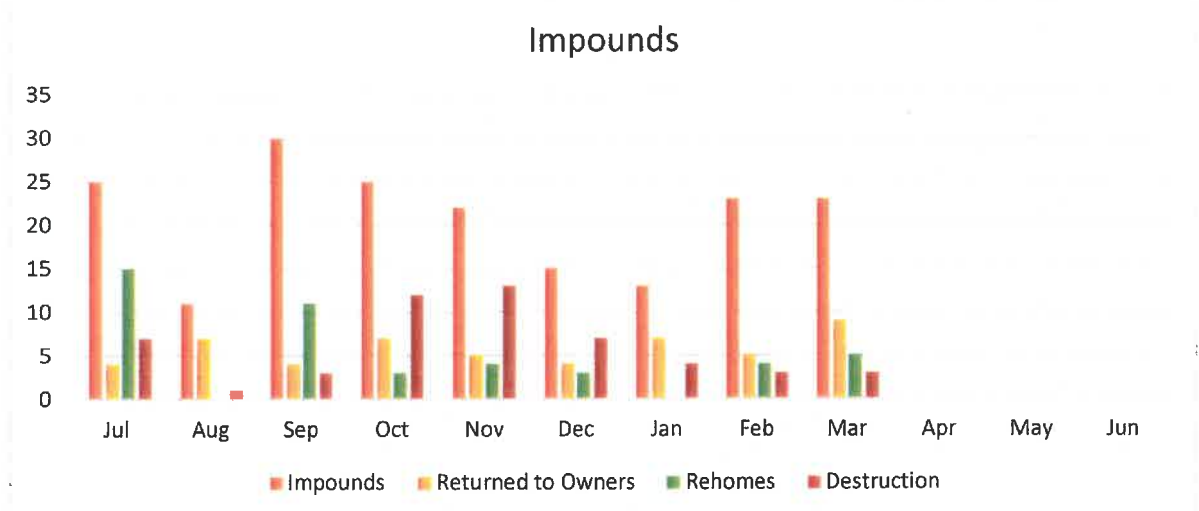
#### Incident Trends



In March 2023, 23 dogs were impounded. Nine dogs have since been returned to their owners; with a further, five dogs being rehomed.

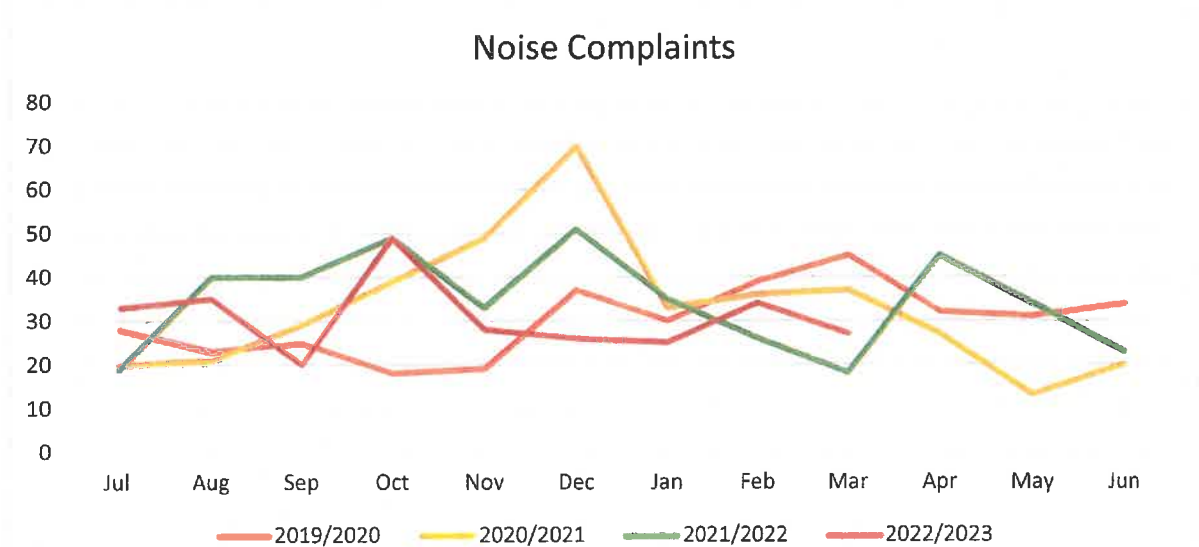
As a result, of the earthquake swarms, a number of dogs had taken off from home in panic. During this period Council either returned the dogs home directly or where impounded after hours, they were released without impoundment fees.

During March we also dealt with one stock related incident that resulted in a goat being impounded.



## 2 Monitoring and Compliance

There were 27 noise complaints in March 2023. A total of two excessive noise notices were issued.



Two infringement notices were issued for vehicle registration and licencing matters.

The regional bathing water-sampling programme was concluded as of 31 March 2023. This runs over the summer period to monitor e-coli and toxin-forming algae in the local swimming spots.

### 3 Alcohol Regulation

There are a total of 14 licensed premises in Kawerau District. One special license application has been received for Anzac Day (Ex-Navalmen's Club).

Consultation for the proposed Eastern Bay Local Alcohol Policy is currently underway. Three community drop in clinics are available for the community to come in and discuss the proposal.

- 11 April 2023 – 11:00am to 12:00pm – Concert Chambers
- 21 April 2023 – 12:00pm to 1:00pm – Concert Chambers
- 26 April 2023 – 3:00pm to 4:00pm – Concert Chambers

### 4 Food Safety and Premises

There are currently 34 registered food operations, six hairdressers and one funeral Director.

During March 2023, one food control plan verification and three hair salon premise inspections were completed.

There are no issues to report.

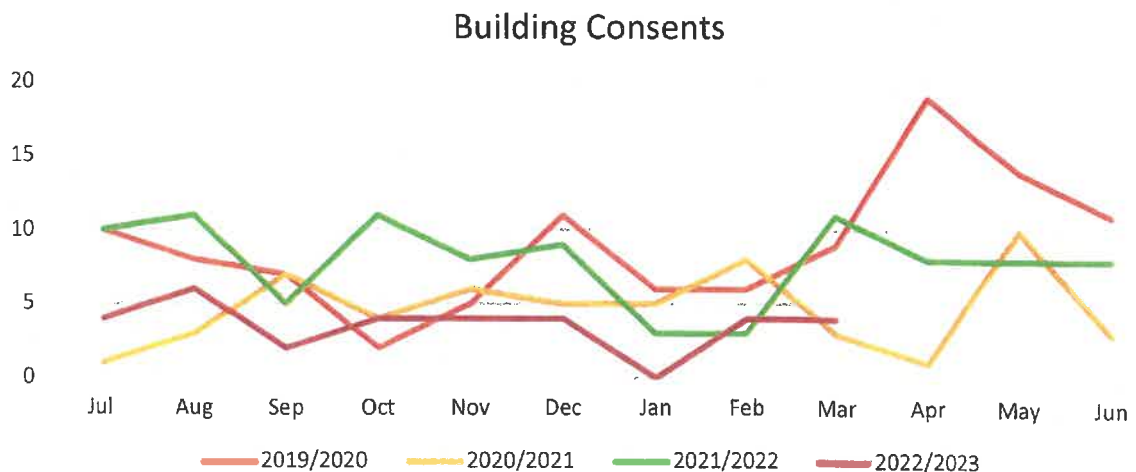
### 5 Environmental Health

No other issues to report.

### 6 Building Control

#### 6.1 Building Consent Authority (BCA)

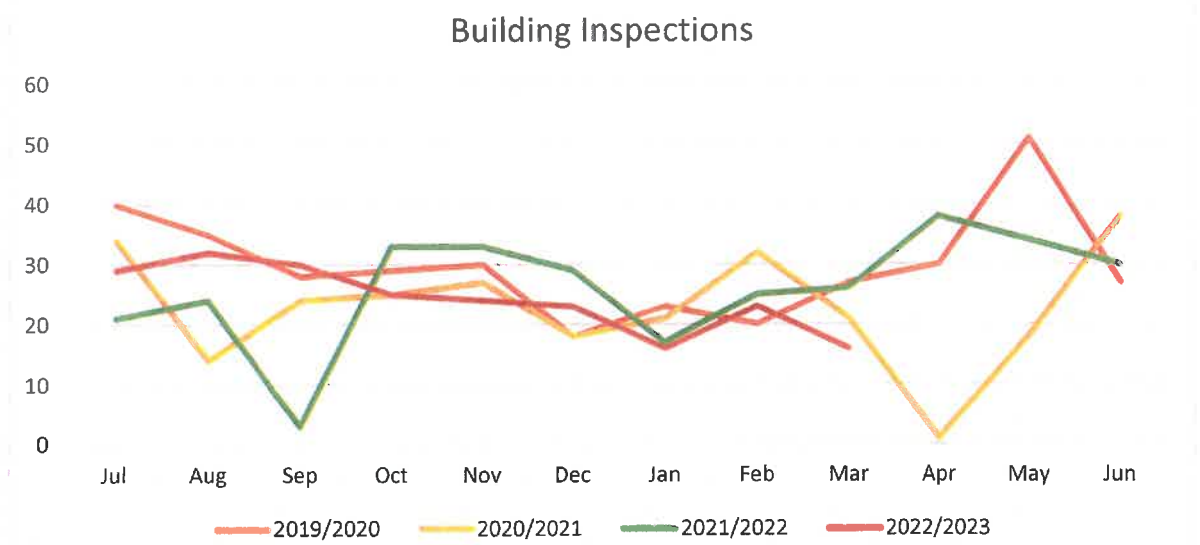
In March, we processed four building consents with a total value of \$682,500.00.



The types of building work for the two months included:

- 1 bathroom modification
- 2 solid fuel heaters
- 1 2 x detached dwellings on one site

Building inspections have remained reasonably consistent with previous years, however with the reduction of building consents being processed this may trend down as buildings are issued code of compliance.



### 6.1.1 Territorial Authority

The Building team are working with building owners to help support them with their requirement to provide sufficient information to enable the updating of their building compliance schedules in line with the Building Act 2004.

Work is also currently underway to review and update the LIM report template.

## 7 **Civil Defence Emergency Management (CDEM)**

Work is still underway to update our standard operating procedures ('SOP') for emergency events, with the updated notification process being trialled with staff.

### Earthquake Swarm

Our local controller has been monitoring the earthquake swarm in and around Kawerau District. Our controller engaged a drone operator to help dispel community concerns regarding a crack in Mount Putauaki. GNS confirmed the drone footage does not indicate a crack, but a rock which dislodged, creating damage to the tree cover. GNS has also been requested to monitor the earthquake swarm, and look for any patterns, although doing this, they have advised earthquakes are not predictable.

The worst of the damage occurred in the first three to four days, however the swarm continues into its third week at the time of writing this. Damage reports included a range of building damage, hot water cylinder damage and land subsidence. To date we have not had to stand up our emergency operations systems. Our CDEM advisor has engaged Emergency Management Bay of Plenty to help prepare an initial action plan in preparation for any eventuality. Emergency Management have offered staff to assist with our EOC operations if required.



## Cyclone Gabrielle

Cyclone Gabrielle debrief was held to identify any learnings from the event. These learnings help KDC CDEM to develop better processes and be better prepared for any event that occurs.

## EMBOP CDEM Group Plan

The review of the EMBOP CDEM Group Plan is continuing. There has been some minor delays as a result of the severe weather events, which impacted on staffing availability across the region. A draft is being prepared for endorsement of the Coordinating Executive Group Local Authorities Subcommittee for 28 April 2023 and the Co-ordinating Executive Group on 2 June 2023. A workshop will then be held for the Joint Committee to review and recommend any changes prior to being presented to the Joint Committee for sign off for public consultation on 30 June 2023.

It is proposed that public consultation will commence around 10 July 2023.

## **8 District Plan**

### 8.1 Resource Consents

No resource consent applications have been approved this month.

### 8.2 Spatial Plan

The governance proposal has now been signed off by Kawerau and Whakatane with Opotiki Council meeting being held on 2 May. Work continues to incorporate Opotiki Districts District into the background documents and to complete the re-write of the project plan.

Work is also being completed around the scenario mapping and an evaluation framework, to enable robust, fit for purpose, decision-making.

Our Communication and Engagement Manager and myself held an initial meeting with Steven (Tipene) Wilson and Te Riria Potiki who have been engaged to assist with Iwi engagement and support, throughout the Spatial Plan Project. Mr Wilson has worked in this space for 20 years and is supported by Ms Potiki who has a degree in environment planning and recently started with BECA. This meeting was to get an understanding of engagement arrangements currently in place with local Iwi and how we wish to work going forward to better support Iwi throughout the Spatial Planning Project.

An introductory meeting has been arranged with Tuwharetoa ki Kawerau kaumatua on 11 April 2023. This meeting will enable Iwi to determine their way forward and whether they will benefit from the support offer and what engagement arrangements will work for them.

### 8.3 Plan Change and Reserve Swap

Plan Change 4 consultation has concluded the first stage with a total of 40 submissions being received.

The next step is to provide submitters with a copy of all submissions on the District Plan and provide them an opportunity to make a further submission in response to all submissions received.

The reserve swap of Stoneham Park (Old soccer field) for Council's Stock Pound (Fenton Mill Road) consultation has also closed. Submitters will be given an opportunity to talk to Council about their submissions on 12 April 2023. The next step in the process is to consider the submissions, prior to providing a report and all submissions to the Department of Conservation for their consideration and decision making.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of March 2023 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## GROUP MANAGER, FINANCE & CORPORATE SERVICES

March 2023

### 1 Library and Museum

#### 1.1 Library

March began with an author visit from Zoe Rankin and WOK (Write on Kawerau). The census was promoted with staff and a Census worker visiting to help customers. This went much better than the previous Census, with people needing access codes and forms being the main issue. School visits began again, and Sue Gould did a presentation to Grey Power to promote Library & Museum services. This month the displays were Census 23 and True Stories, promoting biographies.

Two staff received their First Aid Certificates and most of the team undertook training in online search strategies. The earthquake swarms caused no damage to the Library & Museum buildings but resulted in a morning of re-shelving books. Civil Defence was also a priority with a visit to the Mercury Energy Power Plant and work on welfare needs assessment undertaken.

#### Library Statistics

	March 2023	YTD 2022/23	March 2022	YTD 2021/22
Items issued	3,426	29,367	3,333	29,375
People visiting	4,473	37,143	3,416	34,061
New members	13	150	10	113
Active members*	1,395		1,448	

\*Those people that have used library services in the last 2 years

#### 1.2 Museum

The main focus continues on Vernon loading and collection objects. A new exhibition, School Memories, was put up in the library foyer. One oral history was undertaken. Hana Aoake has been appointed as the new Museum Curator and she will be starting 11 April. Trust Horizon donated \$60,070 to replace the temperature/humidity control units.

#### Sir James Fletcher Kawerau Museum Statistics

	March 2023	YTD 2022/23	March 2022	YTD 2021/22
Exhibitions	1	4	0	6
Objects – items added to collection	16	182	19	122
Individuals & Organisations	92	318	45	173
Documents	91	520	2	130
Photographs	52	561	43	423

*Objects* – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

## 2 Payments

There were six payments in March 2023, which exceeded \$50,000.00:

- Inland Revenue Department (x2) - \$146,178.34 (total) - PAYE for Fortnight ending 28/02 & 12/03
- Cooney Lees Morgan – \$549,238.95 (total of 10 payments). Settlement payments and variations per construction agreements (x5) for the final 11 units at Porritt Glade Lifestyle Village plus issue of Code of Compliance Certifications (x5 payments of \$5,000).
- Hubbard Contracting Limited – \$84,883.03, 10 invoices all relating to refuse disposal, there were no individual invoices over \$50,000.
- Loveridge Limited - \$228,946.43 – Watermain Reticulation Renewal progress claim 2.
- Tane Mahuta NZ Limited – \$120,000 - Mayors Task force for Jobs for Rangatahi Learn While You Earn programme. This expenditure is funded by MTFJ Grants funding.
- Waste Management Ltd - \$66,384.31 – Refuse collections February 2023.

## 3 Grants

### 3.1 Community Grants Scheme:

Council budgeted \$20,400 and the Grants Committee approved grants to 11 community groups totalling \$20,371. There was also a separate grant of \$1,500 to Paws, which was from the grants budget that is part of the Dog Control activity. This was the grant which would normally have been made to the SPCA.

### 3.2 Creative Community Fund:

The Creative NZ Community Fund had a carried forward balance of \$21,947.08 as at 1 July 2022. Council received (18 August) the first grant of \$9,643.80 and received the second grant of \$9,483.80 in February 2023.

The committee met Friday 9 December for the first funding round and approved 4 applications totalling \$15,263.00 and these grants have now all been paid out.

On 6 March 2023, applications opened for the next funding round and applications closed on 3 April 2023. Three applications have been received for this next funding round. The tentative date for the next meeting for the Committee to consider funding applications is 12 April 2023, (still to be confirmed).

Applications inviting expressions of interest to be a committee member on the Creative NZ Community Fund Committee have closed, with the applicants of interest under consideration at present.

#### 4 Requests for Service

The following table has the total number of service requests received for March and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	159	17
Noise	26	0
Building Enquiries	6	2
Trees* & Parks	25	3
Rubbish (Bins & Collections)	27	21
Water	29	60
Wastewater	0	0
Roading/Stormwater/Streetlights	12	3
Enforcement/Health/Food/Stock	17	7
Council Buildings/Facilities – Maint.	7	1
Other (Events/Consents/Rates/Vandalism)	4	3
Official Information Requests	1	1
<b>Total</b>	<b>313</b>	<b>118</b>

\*Requests relating to the removal of trees are added to a priority list.

For March, 16 requests came via the website/emails. The balance of the requests came from phone calls or visits.

#### 5 Funds

The following funds were held at 31 March 2023:

Invested in	\$	Mean Interest	% External
ANZ – on call	776	0.90%	0.02%
BNZ – current & on-call	3,039,941	0.15%	85.57%
Rabobank (on-call)	512,056	2.00%	14.41%
<b>Total Funds (Cash)</b>	<b>3,552,773</b>		<b>100.0%</b>
Internal Loans	1,645,769		
<b>Total Investments</b>	<b>5,198,542</b>		

The following table shows Council's reserve and general funds balances as at 31 March 2023:

	March 2023	March 2022
<b>Reserve Balances</b>		
Depreciation Funds	\$3,259,387	\$7,283,734
Loan	\$2,000,000	\$0
<b>Total Reserve Balances</b>	<b>\$5,259,387</b>	<b>\$7,283,734</b>
General Funds	(\$60,846)	(\$376,131)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$5,198,542</b>	<b>\$6,907,603</b>

The figures show that overall Council has \$1.7 million less funds at the end of March, than this time last year, which is as a result of:

- Less revenue (than budgeted) from Central Cove section sales, due to asbestos contamination and slowing of market
- Increased costs for refuse transport and disposal
- The construction of the remaining 11 retirement units has been completed and final payments made, to offset these costs there are four units sales to settle in the coming months and three units still to be sold but have good interest.

## 6 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for March 2023, be received.



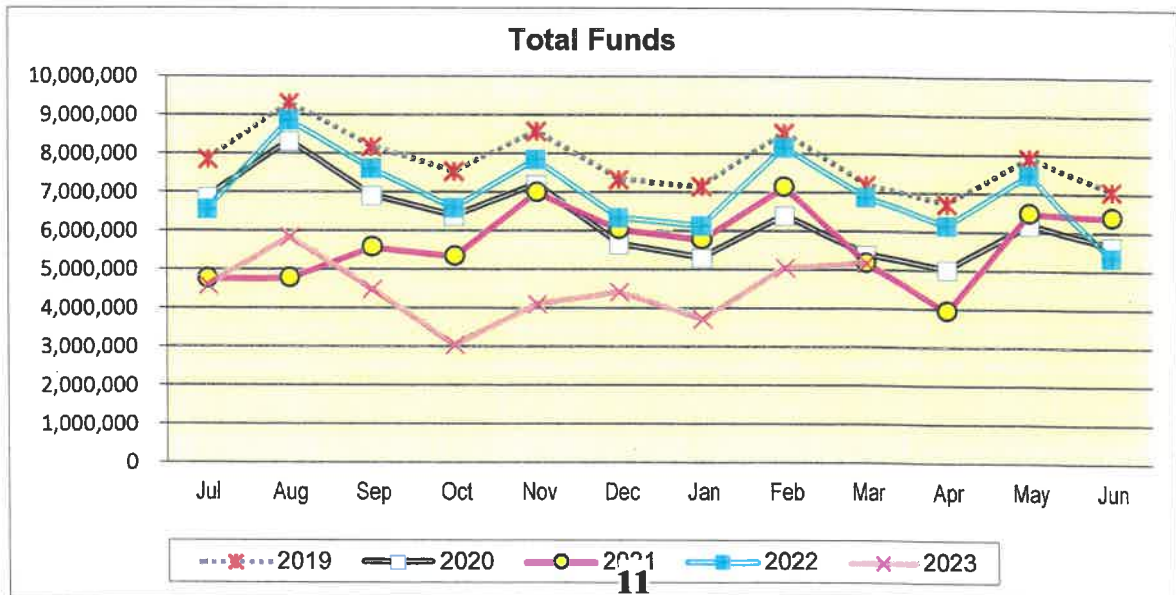
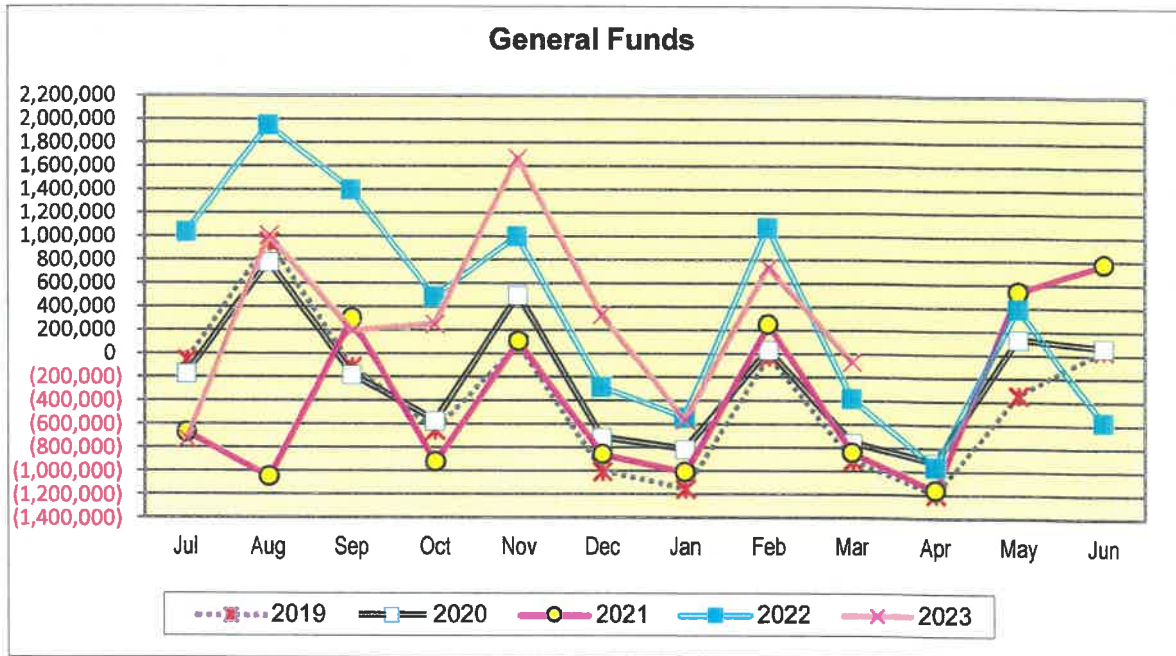
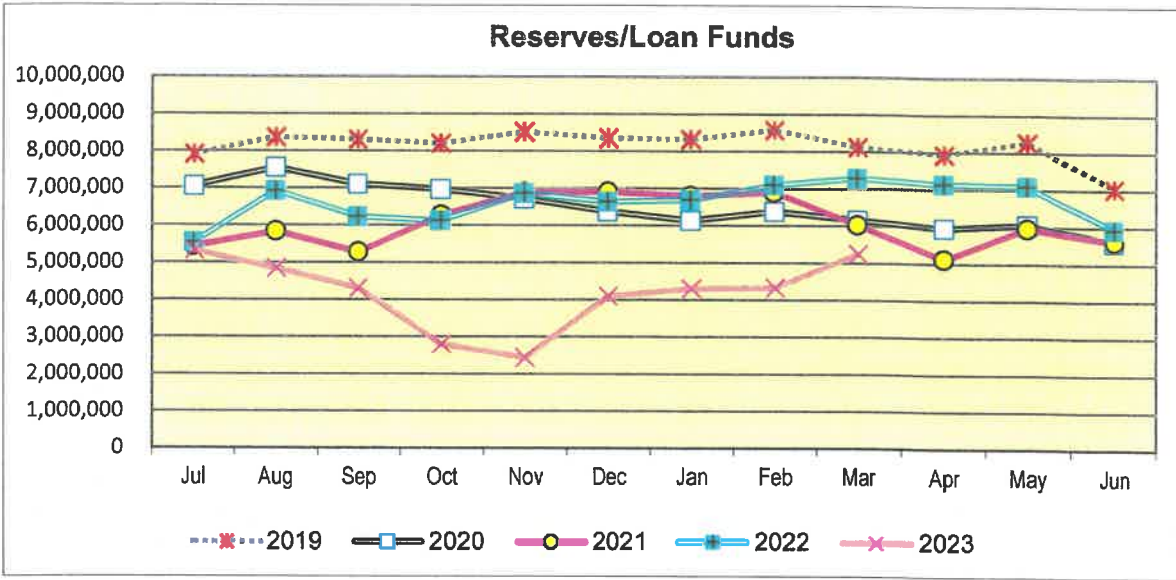
Lee-Anne Butler, CA, BMS

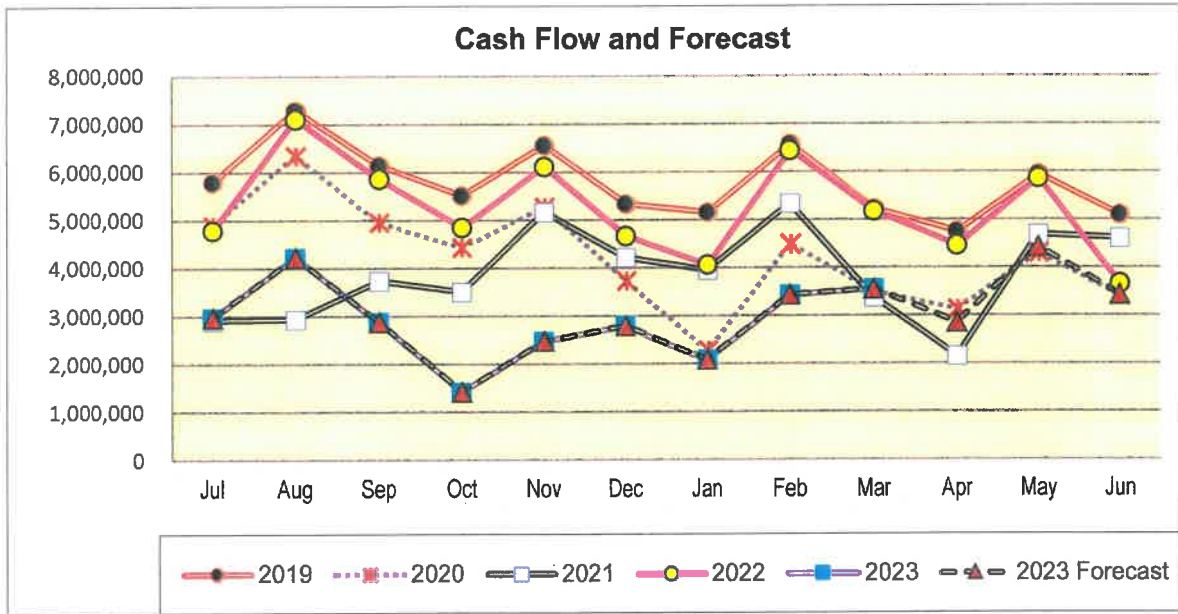
**Group Manager, Finance & Corporate Services**

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Appendix

March 2023







# MONTHLY REPORT OPERATIONS AND SERVICES

## March 2023

### 1 Water Supply

The Pumphouse Spring and the Tarawera Bores have sufficient capacity to meet the demands of the community.

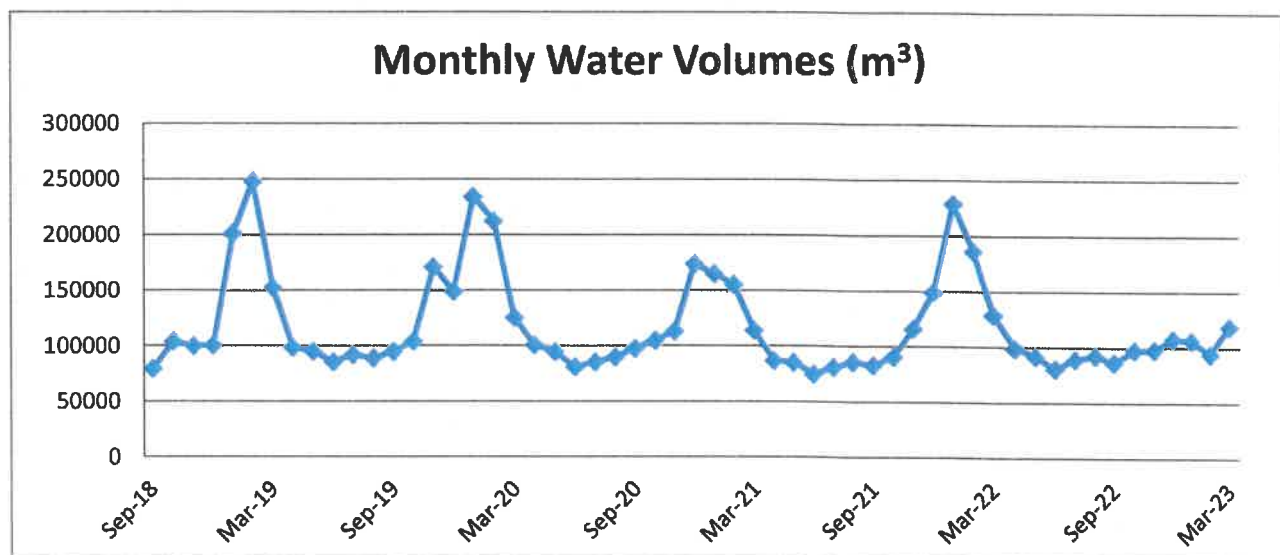
The lime pH correction system in the treatment plant will be replaced with a more robust sodium hydroxide system when the fluoride system is installed later this year. This will reduce Health and Safety concerns handling dust and sedimentation in the reservoirs.

The pump station will be rebuilt with new modern pumps and controls in June 2023 which will include new telemetry and control of all the boreholes and springs.

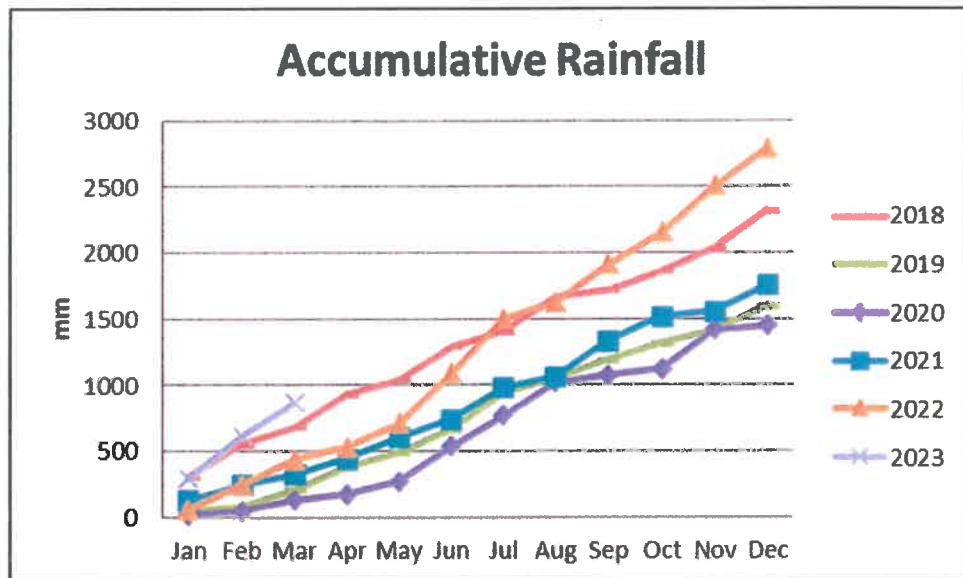
#### 1.1 Use

The Town used 119,574 m<sup>3</sup> in March 2023.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 5 years for comparison.



Water use during the 2022/23 summer has been very low due to high rainfall during the summer period. For the period June to March 2023 we had 110% the average rainfall and 61% higher rainfall than the previous wettest year (2017/2018).



The public is still actively using the two unchlorinated outlets located at the Pump Station and New World carpark.

## 1.2 Water Quality

All routine samples taken during March were clear of E.coli.

The low water usage led to water remaining stagnant in the reticulation longer than usual. This increased the amount of colourisation of water in the pipes.

There were 54 dirty water complaints during March and 62 locations were flushed to clear dirty water.

## 1.3 Reticulation

The physical reticulation replacement works for the 2022/23 programme commenced in January. The River Road area is currently being replaced.

Shepherd Road was connected to the Beatty Road reservoir and water pressure increased from 60 to 82 psi.

Due to dirty water in the reticulation, the Fenton Mill Road trunk main replacement will be brought forward to late 2023.

## 2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

The Town Centre sewerage reticulation replacement works has been delayed until April 2023 due to a shortage of key materials.

### **3 Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roading reseals and other major maintenance tenders were drawn up in March and will be released for tendering in April 2023.

High water tables in the District caused localised flooding and damage to roads and berms in Hardie Avenue, Julian Road, Owen Road, and Refuse Tip Road. An engineering solution to drain the water from these areas was developed with an external engineer in March. Quotes to complete the work were received and awarded to a local contractor. Installation will start in April 2023.

### **4 Stormwater**

The stormwater system in Hilldale Reserve is being evaluated to ensure sufficient capacity for the additional water from Hardie Avenue and future climate change events.

### **5 Parks and Reserves**

During March, the parks and reserves teams performed the following actions:

- Fences were repaired and replaced across town damaged by vandalism and trespassing.
- The summer gardens were prepared for the annual winter planting.
- One of the old Tidy Kiwi buggies was converted to a spray vehicle to spray and clean the gutters from weeds and grass.

### **6 Pool**

The refurbishment of the old changing rooms into clubrooms is continuing and it is expected that all works will be completed in April.

The thermal well that heats the pools has had a silica build up and will need to be serviced by the well driller. It is expected that the service can be scheduled for early April 2023. The pools are currently not heated and have stabilised between 16 °C and 18 °C. Notwithstanding these low water temperatures, the pools remain well utilised by the public.

### **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

Hardie Road cannot be accessed by heavy vehicles and staff from the cleaning, solid waste and pools have assisted with light vehicles to move all refuse and recycling bins to River Road for collection.

## 8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## 9 Recycled Collection

The collection and disposal of recycling continued without incident.

## 10 Vandalism

Fences were damaged in various reserves. This month Stoneham Walk endured the most damage by motorcyclists. All fences were repaired by staff. Police are investigating the recent increase in vandalism.

Eight incidences of graffiti covering an area of 89 m<sup>2</sup> was removed from Council owned walls and properties at a total cost of \$2,811. The main areas targeted were:

- Town Centre bins, the mural behind the Exeloo, the library walls and windows, and the mural next to the Archive building
- The skate park play ground
- River Road pump station and destruction of the sign
- Power poles along Manukorihi Drive
- Keith McKenzie Park furniture
- Stoneham Walk concrete structures and fences

## 11 Projects & Schedule

The project and major maintenance works schedule is attached to this report.

## 12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of March 2023 be received.



Hanno van der Merwe, MSc (Eng), PhD  
**Group Manager, Operations & Services**

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**Capital, Renewals and One off Maintenance Items for 2022/23**

31 March 2023

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$19,191	Mar-23	May-23		
	402515 004	Pavement Treatment	\$114,000	\$36,772	Mar-23	May-23		
	402515 009	Minor Safety Improvements	\$46,000	\$400	Jun-23			Traffic Calming Infrastructure
	402515 015	Lane realignment	\$490,000	\$0	Jun-23			Punaaki Sch / Isington St / Liverpool
	402516 001	Reseals - Carparks	\$74,800	\$85,693	Aug-22	Oct-22	Oct-22	Completed
			<b>\$854,800</b>	<b>\$142,056</b>				
Stormwater	402601 001	Stormwater Renewals	\$290,000	\$52,225	Mar-23	Jun-23		Geothermal areas and Town Centre
			<b>\$290,000</b>	<b>\$52,225</b>				
Water Supply	403001 002	Reticulation Replacement - Zone 2	\$1,900,000	\$346,828	Mar-23	Jun-23		River Road
	403001 003	Reticulation Replacement - Zone 6	\$230,000	\$0	Dec-22	Jun-23		Pumphouse lines
	403001 005	Valve Refurbishment	\$42,000	\$1,173	Mar-23	Jun-23		
	403001 007	Refurbish Pump System	\$222,000	\$18,933	Dec-22	Jul-23		Pumphouse Pumps
	403001 010	UV Tube replacement	\$17,000	\$8,474	Feb-23		Feb-23	Completed
	403001 XXXX	Flouride System	\$450,000	\$24,380	Sep-23			Funded by MoH
	403001 021	Headworks	\$220,000	\$0	Dec-22	Aug-23		Boreholes & springs telemetry and control
				<b>\$3,081,000</b>	<b>\$399,788</b>			
Wastewater	303520 003	Centrifuge	\$20,000	\$6,405	Feb-23		Feb-23	Completed
	303520 004	Plant Maintenance	\$50,000	\$65,102	Mar-23	May-23		
	403520 001	Refurbish Pumps	\$36,000	\$29,114	May-23		Feb-23	Completed
	403520 002	Reticulation Replacement - Zone 1	\$790,000	\$39,175	Mar-23	Jun-23		Town Centre
	403520 004	Milliscreens Replacement	\$75,000	\$83,013	Dec-22			Completed
	403520 011	Waste Water Treatment Plant	\$510,000	\$61,602	May-23	Aug-23		Buildings and Structures
			<b>\$1,481,000</b>	<b>\$284,411</b>				
Refuse Disposal	403522 008	Asbestos Site Preparation	\$50,000	\$3,127	Dec-22	Jun-23		
			<b>\$50,000</b>	<b>\$3,127</b>				
Pool	404031 001	Club Rooms	\$110,000	\$58,909	Oct-22	Apr-23		Completed
	404031 016	Fences	\$50,000	\$58,329	Sep-22	Nov-22	Nov-22	Completed
	404031 002	Spa Pool	\$2,000	\$29,886	Oct-22	Nov-22	Nov-22	Completed
	404031 003	Shade sails	\$5,000	\$2,791	Nov-22		Nov-22	Completed
	404031 004	Steel Poles and Signs	\$37,000	\$20,587	Oct-22	Nov-22	Nov-22	Completed
			<b>\$204,000</b>	<b>\$170,502</b>				
Rec. Centre	404035 020	Roof	\$60,000	\$0	Feb-23	Jun-23		
			<b>\$60,000</b>	<b>\$0</b>				
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$950,000	\$39,938	Apr-23	Jun-23		
			<b>\$950,000</b>	<b>\$39,938</b>				
Playgrounds	404046 001	Renewals	\$35,000	\$0	May-23			Hilldale Reserve
			<b>\$35,000</b>	<b>\$0</b>				
Dog Pound	405061 012	New Pound	\$640,000	\$0	Jun-23			To be evaluated later this year
			<b>\$640,000</b>	<b>\$0</b>				
District Offices	405064 020	Flashings and Spoutings	\$140,000	\$28,900	Feb-23	May-23		
			<b>\$140,000</b>	<b>\$28,900</b>				

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Plant	60 80 01 7600	Vehicles	157,800	169,186				
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$157,800	\$169,186				
	15 07 01 7600	Renewals - Information Centre	\$6,300	\$46,915	Nov-22			Completed
	15 05 01 3500	Bowen & Te Arika Residential Development	\$5,300	\$0	Jun-23			
	15 05 01 3500	Stonham Park Residential Development	\$950,000	\$118,013	Jun-23			
				\$4,320,000	\$11,065	Jun-27		Tranche 1 Funded
			\$5,281,600	\$175,993				
		<b>Total</b>	\$13,225,200	\$1,466,126			11%	

# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

**March 2023**

## **1 Economic Development**

As part of a collaboration between the EBOP Local Authorities and Regional Council, an economic seminar '*State of the Economy*' for elected officials, iwi representation, business figures and Council staff will be held on Monday 17 April, 10am – 12pm at the Whakatane War Memorial Hall.

Chief Executive and Principal Economist at Infometrics Brad Olsen will deliver the presentation, with a network light lunch immediately after the seminar.

## **2 Kawerau isite Visitor Information Centre**

The recent earthquake swarm starting on the 18 March caused a boulder to slip on Pūtauaki, this natural phenomena created significant enquiries and phone calls at the isite. Additionally, due to slips and other boulder damage, access to the Tarawera Forest was restricted and reopened on 25 March.

Due to the first Friday of the month falling on Good Friday the CDEM drop-in clinic provided by EMBOP Advisor, Meagan Edhouse will take place on 14 April at the isite, 11am – 12pm.

### ***Key Monthly Statistics – March 2023***

- Visitor enquiries: 1160 ***(27 % decrease from the previous month)***
- Tarawera Forest access permits: 78 ***( 8% decrease from the previous month)***
- Public toilets use: 2504 ***(4% increase from the previous month)***
- Motorhome power users: 13 ***( 28% decrease from the previous month)***

## **3 Community Activities**

### ***Kawerau Neighbourhood Support (KNS)***

The Kawerau Neighbourhood Support Coordinator has not provided Council with any report for March.

A series of meetings have occurred recently with Kawerau, Whakatane and the Regional Coordinators for Neighbourhood Support. Council staff attended two meetings with KNS to understand the direction and opportunities available for the group.

### **Events completed for March 2023**

- **Children's Day 5 March** – *Circus Paddock - Free community event celebrating Children's Day*

### **Events registered for April 2023**

- **Championship Agility and Jumpers event 14 - 16 April** – *Prideaux Park*
- **Farming Like Grandad 15 April** – *Former Te Teko Racecourse*
- **Anzac Day Dawn Parade and Ceremony 25 April** – *Rautahi Marae, starting at Ex-Navalmans Club on Onslow Street (meet at 05:30 hrs. fall in at 05:45 hrs.)*
- **Championship Obedience Trials 29 - 30 April** - *Prideaux Park*

### **Events registered for May 2023**

- **Crown of Glory 5 – 7 May** - *Town Hall – faith based event*
- **Canoe Slalom BOP North island Champs 20 - 21 May** - *Tarawera River and Firmin Lodge – this event will be subject to walkway access being reinstated within adequate time*

## **4 Youth Projects**

### **Kawerau Youth Council (KYC)**

Council's Youth Projects Officer (YPO) delivered the 2023 KYC Swearing-In ceremony on 8 March 2023 at the Concert Chambers. Eighteen young people were sworn in at the well-attended ceremony, with the young people supported by whānau and elected members. Each young person demonstrated excellent maturity and responsibility towards his or her oath and role.

Previous KYC member Courtney Cox assisted the YPO with delivery of the ceremony. Special acknowledgement of Koro Boycie Te Rire for opening and closing the ceremony with karakia.

On 23 March a further three young people (initially unavailable for the formal ceremony) were sworn in by Her Worship the Mayor in the Council Chambers.

All KYC members are now sworn in bringing the total to twenty-one members for 2023. This is the highest number of KYC members since the KYC was founded.

The full list of KYC members is:

- Damien Enright
- Shyla-Marie Warner-Melligan
- Bailey Tunui
- Homer Abante
- Malachi Paraone
- Cedar McGarvey



- Kodean Te Rire
- Nicholas Henderson
- Sidney Waiari
- Nikau Morice
- Te Ahurei Tamihere
- Armani-Manaia Wihapi
- Renee Powell
- Kingi Pakuria-Rehe
- Azryal Paraire Tamahae Walker
- Adriel Gounder
- Riley Ihaka Savage-Sanson
- Grace Hill
- Koopere Taura
- Heidi Parks
- Chloe Groshinski

The following dates for monthly KYC meetings in the Council Chamber, starting 3.30 p.m. are:

- Monday 10 April 2023
- Monday 8 May 2023
- Monday 12 June 2023
- Monday 1 July 2023
- Monday 14 August 2023
- Monday 11 September 2023
- Monday 9 October 2023
- Monday 13 November 2023

#### KYC training weekend, 1 – 2 April 2023

At the time of writing this report, the training weekend was delivered as planned. Further feedback will be provided in the April report.

#### ANZAC Dawn Parade and Ceremony – 25 April

The KYC will assist with various elements towards the ANZAC Dawn Parade.

#### Stats NZ Census activities

The KYC supported Stats NZ with two drop in Census sessions at the Concert Chambers, with KYC members promoting the drive for the community to complete their Census 2023 forms, online or hard copy.

The Census has been extended through to the end of May to allow for a greater uptake in the region. The KYC will continue to collaborate with Stats NZ with any further activities planned.

## Tuia Representative

Three local young people have been selected to participate in the 2023 Tuia programme:

- Sahara Bruintjes
- Damien Enright
- Rakerakerataka Wade-Tukiwaho

Her Worship the Mayor will mentor each participant throughout the year, and this included attendance at the first wānanga in Kihikihi at Mangatoatoa Marae. Around 60 young people attended this wānanga from across the rohe. The Kawerau contingency was joined by previous Tuia representative Bless Maxwell.

A post wānanga de-brief was held at Council with feedback provided to Her Worship the Mayor.

The next wānanga will take place 5 – 7 May 2023 at Taheke Marae (Okere Falls), Rotorua.

## **5 RECOMMENDATION**

That the report from the Economic and Community Development Manager for the month of March 2023 be received.



Lee Corbett Barton  
**Economic and Community Development Manager**

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# MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

## March 2023

### 1 Communication

#### 1.1 Community Update

Two completed 1) Stoneham Park Residential Development flyer; and the Community Update dated 23 March 2023.

1.2 Letters delivered to Hardie Avenue, Julian, Emme Allan Roads regarding the surface flooding in February and March. 60-plus residents attended public meeting late February.

#### 1.3 Council Communication Channels overview

Website  Top page views Rates, Vacancies, Stoneham Park Development

Social Media



Facebook 10,831 visits 34%  
Reach 64,443  
Followers 4,424



Instagram 22 visits 4.3%  
Reach 69  
Followers 121

Antenno – New messaging and reporting app launching April 2023.

#### 1.4 Significant Communications

Kawerau Youth Council and Tuia Rep applications (highest ever received)  
Civil Defence earthquake messaging  
Keep Kawerau Beautiful call for members  
Council Job Vacancies

### 2 Engagement

#### 2.1 Stoneham Park Residential Development

Ongoing engagement discussions continue with Iwi Kaumātua and Tangata Whenua. Formal engagement process leading up to and during the submission period of 24 February to 24 March 2023 with partners, stakeholders comprised:

- Consultation Flyer delivered to residents
- Ngāti Tūwharetoa (Bay of Plenty) Kaumātua Te Haukakawa Te Rire mihi and blessing prior to technical works commencing
- Nine engagement meetings with the public, neighbours and stakeholders
- Online engagement via the website submission form, emails, phone calls
- 11 Social Media Posts and interactive questions/comments over
- Newspaper adverts (3 Beacon) and Echo Advert (1)

- 2.2 Draft Eastern Bay Local Alcohol Policy  
Eastern Bay project. Input into joint collateral. Web page and online submissions.
- 2.3 Eastern Bay Spatial Plan  
Hui with Iwi and Tangata Whenua facilitators and further meetings booked with Ngāti Tūwharetoa (Bay of Plenty) Kaumātua Te Haukākawa Te Rire.  
Eastern Bay communications plan being developed with local input.
- 2.4 Triennial Residents Survey  
SIL Research company based in the Hawkes Bay, which complete surveys for Ōpōtiki and Whakatāne District Councils, can complete the survey. An outline of their proposal is available and includes various data collection methods.  
Currently finalising the questionnaire (delivered to 1000 homes).  
Survey to be completed from 24 April to 6 June.

#### Current Engagement Topics

- Age Friendly and Accessibility Strategy - open for submissions
- Stoneham Park Residential Development - District Plan Change 4 resubmission closes 28 April 2023
- Eastern Bay Draft Local Alcohol Policy – closes 28 April 2023

#### Upcoming Engagement Topics

- Draft Annual Plan 2022-2023 consultation
- Māori Representation and Te Reo Māori Policy
- Eastern Bay Spatial Plan Review
- Freedom Camping Bylaw Review

### 3 Residential Developments – Progress to 31 March 2023

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Ariki	Porritt Glade	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	22	41
Remaining Sections / Units	12	4	7	23
Units completed			29	
Units under construction				
Surplus/ (Deficit) to Date	\$108,114	-\$237,259 <sup>1</sup>	-\$2,634,103 <sup>2</sup>	-\$2,620,438
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$593,200	\$4,820,000
<b>Breakeven</b>				
Sales still required to break-even	0	2	6	8

<sup>1</sup>This includes payment of 10% deposit for construction of 2 duplex units  
This includes progress payments for construction of the remaining 11 units

3.1 Central Cove

Contaminated material had to be removed from 7 lots at the Central Cove subdivision, and the last section sold was in April 2022. This reflects the recent slowing in the property market. An updated valuation report has been requested from the valuers, Boyce James McKay, which is underway. The updated valuation will assist in determining where the sections pricing sits within the current real estate market.

3.2 Bell Street / Hine Te Ariki

The four sections at Bell Street / Hine Te Ariki Place remain unsold. Council has approved the reconfiguring of the subdivision and the building of two spec units. Construction is due to start during April and a marketing package completed.

3.3 Porritt Glade Lifestyle Village

At the beginning of March building works were completed on five duplexes at Porritt Glade Lifestyle Village (duplex 7, 8, 9, 10 & 11). The sales of 3, 5, 15 and 19 Piripiri Crescent, all settled in March, with sale proceeds received of \$1,440,000. The settlement of 1 and 13 Piripiri Crescent is due mid and late April 2023 respectively.

The deficit and breakeven point above is as at 31 March 2023, which has reduced significantly since February due to the sale of the four units. During April, another two sales will settle reducing the deficit by a further \$1,290,000.

In addition, the termination of an existing Occupation Right Agreement was completed in March and the subsequent re-sale of same unit to incoming resident completed and resident settled in.

## **RECOMMENDATION**

That the report from the Manager, Communications and Engagement for the month of March 2023 be received.



Tania Humberstone

**Manager, Communications and Engagement**

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