



**The Meeting of the  
Regulatory and Services Committee  
will be held on Wednesday 17 May 2023  
commencing at 9.00am**

**AGENDA**

## **REGULATORY & SERVICES COMMITTEE**

**Her Worship the Mayor - F K N Tunui**

**Councillor C J Ion - Chairperson**

**Councillor W Godfery**

**Councillor S Kingi**

**Councillor B J Julian**

**Councillor A Rangihika**

**Councillor R G K Savage**

**Councillor R Brooking**

**Councillor J Ross**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee  
will be held on Wednesday 17 May 2023  
commencing at 9.00am**

**A G E N D A**

**Apologies**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 5**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of April 2023.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of April 2023 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 7 - 12**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of April 2023.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of April 2023 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 13 - 18**

Attached is the report from the Group Manager, Operations and Services covering the month of April 2023.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of April 2023 be received.*

**4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 19 - 22**

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of April 2023.

**Recommendation**

*That the report from the Economic and Community Development Manager for the month of April 2023 be received.*

**5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) ()**

**Pgs. 23 - 26**

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of April 2023.

**Recommendation**

*That the report from the Communication and Engagement Manager for the month of April 2023 be received.*

R B George

**Chief Executive Officer**

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# MONTHLY REPORT REGULATORY & PLANNING SERVICES

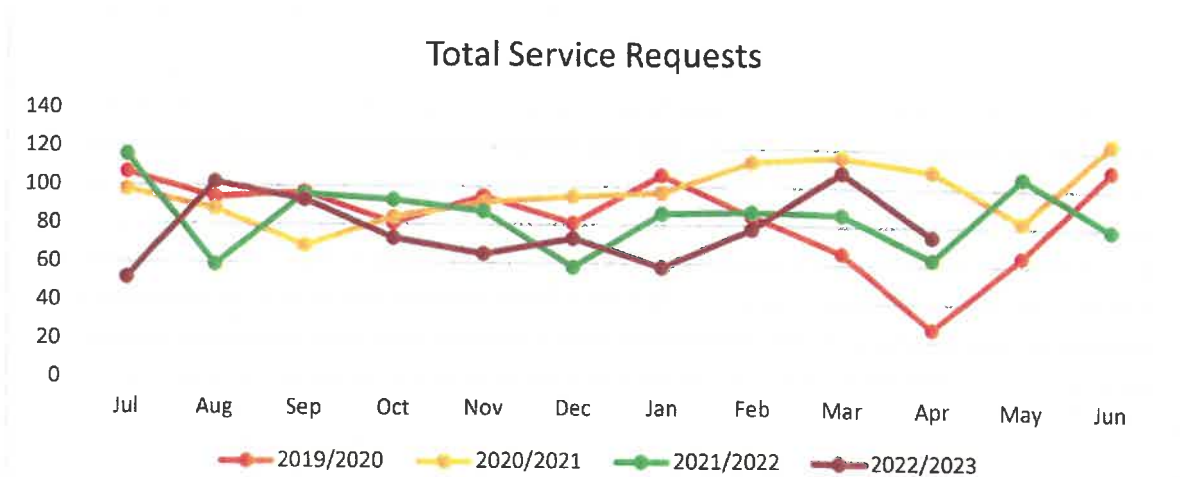
**April 2023**

## 1 Animal Control

### 1.1 Dog Registration

At 28 February 2023, there are 1,485 dogs registered of the 1487 listed on the dog register for 2022/2023. This represents 99.9% of known dogs. The known unregistered two dogs belong to one owner.

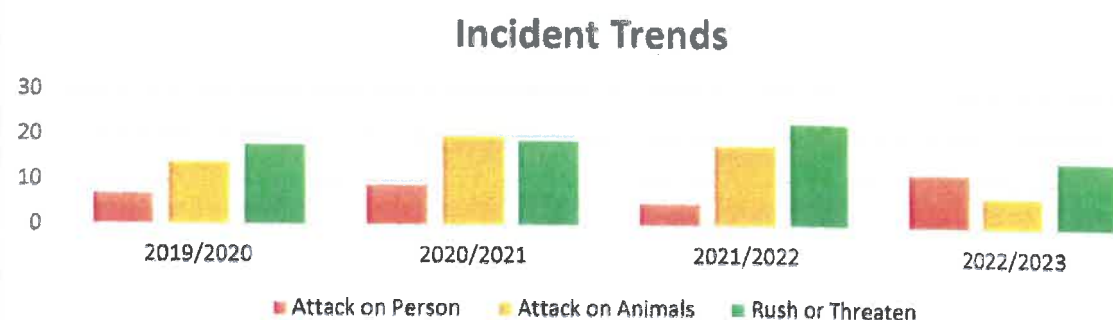
### 1.2 Dog Control - Ranging, Complaints and Incidents



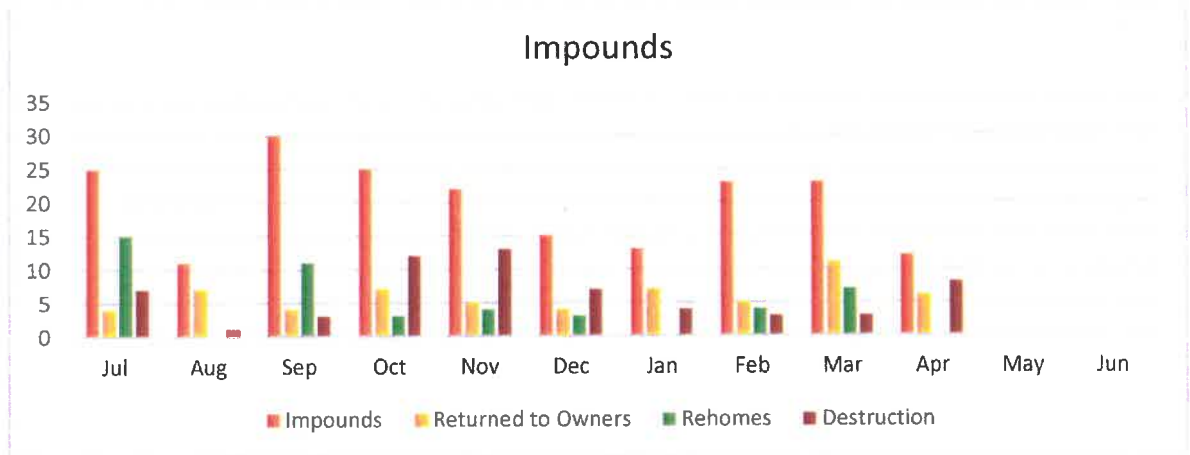
Over the last four years the number of service requests have remained reasonably consistent. The dog registrations have also been reasonably consistent with a low of 1473 and a high of 1504 over the four years.

A total of 75 service requests were attended, which were related largely to complaints of barking (27) or roaming (36). Five barking dog notices were issued, two dogs were impounded and one dog was surrendered.

During April, we have seen an increase in dog attacks with four attacks on a person and one on an animal. There were also three incidents in which dogs have rushed a person. Two infringements have been issued, along with one dog being impounded, three formal warnings and two incidents that are still being followed up on.

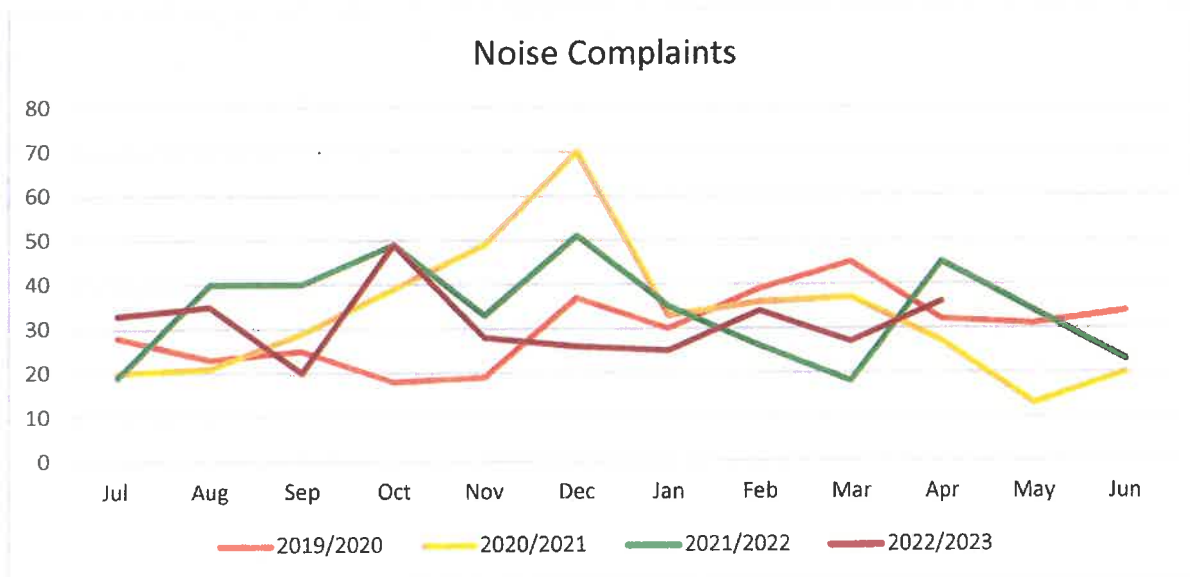


In April 2023, twelve dogs were impounded. Six dogs have since been returned to their owners. No dogs were rehomed this month as we are currently one ranger down and staff have been busy with investigations.



## 2 Monitoring and Compliance

There were 36 noise complaints in April 2023 and thirteen excessive noise notices were issued.



Two vehicles were abandoned and one parking infringement was issued.

## 3 Alcohol Regulation

The consultation for the draft Eastern Bay Local Alcohol Policy concluded on 28 April 2023. Kawerau District Council received 38 submissions on the draft policy. These submissions will be compiled with those received from Whakatāne, and Ōpōtiki District Councils. A hearing date is yet to be confirmed, however is likely to be set in June 2023.

## 4 Food Safety and Premises

There were two Food Control Plan audits completed in April 2023.

Council responded to an unrelated job, which raised concerns about an animal being kept at the site of a food premise. Enquiries have been completed and the animal must be restrained in set location or kept outdoors.

## 5 Environmental Health

One complaint was received regarding an unsanitary property. Inspection completed and this has now been resolved.

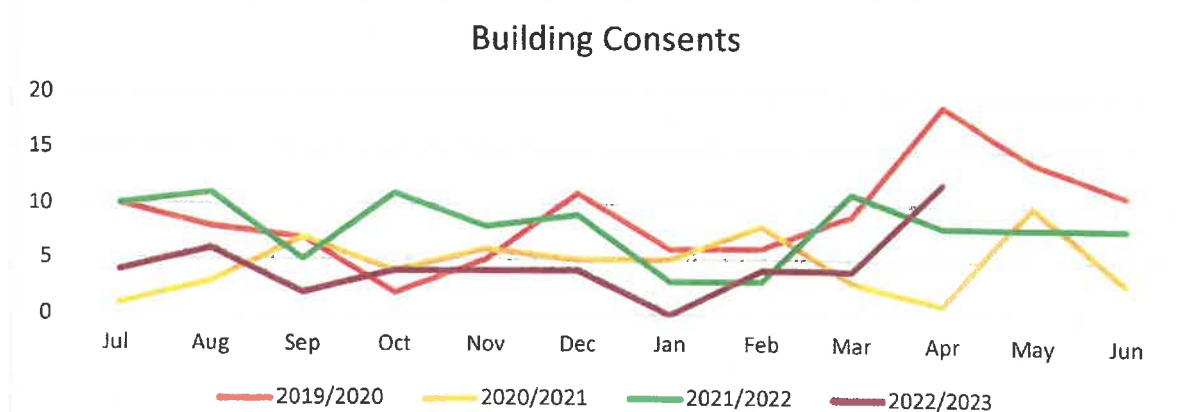
## 6 Building Control

### 6.1 Building Consent Authority (BCA)

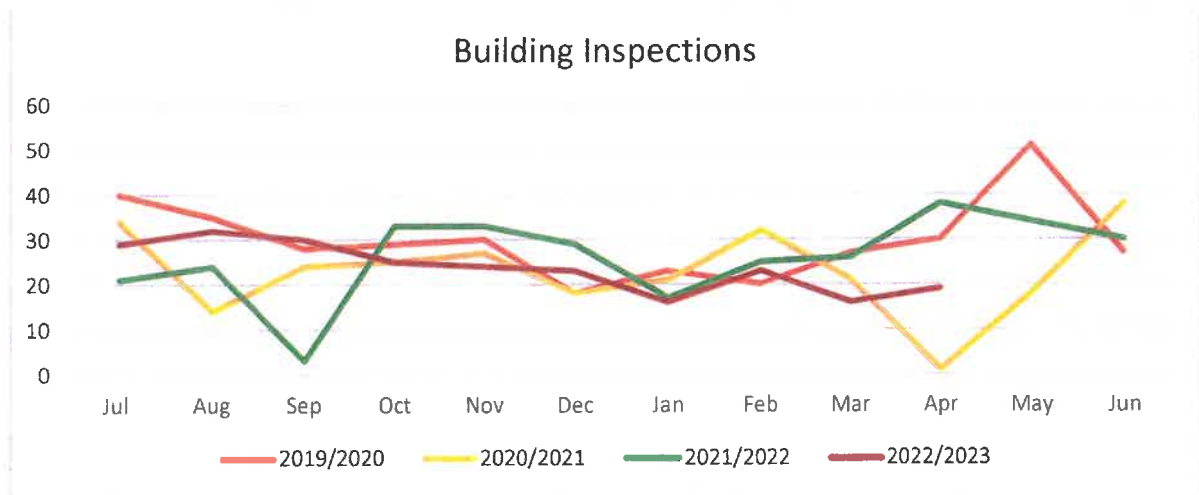
In April, twelve building consents were processed with a total value of \$1,279,300.00.

The types of building work for the two months included:

- 1 garage
- 8 solid fuel heaters
- 1 relocatable building
- 1 commercial building
- 1 foundation and site work



Building inspections have remained consistent with previous years, however with the reduction of building consents being processed this will trend down as buildings are issued code of compliance.



## 6.2 Territorial Authority

Swimming Pool inspections are on track to be completed by year end with only one more inspection to be done.

BWOF inspections have commenced and we are on target to achieve the required inspections.

Work on updating the Land Information Memorandum (LIM) format has been completed. The first Lim is due to go out early May. The current charges for our LIM is \$168. This is significantly lower than other Councils for example Whakatāne \$255 residential, \$365 commercial and Ōpōtiki \$360 residential and \$700 commercial.

## 7 **Civil Defence Emergency Management (CDEM)**

Work has been continuing to update our standard operating procedures with the notification process now finalised and tested with staff. Uptake was good and enabled small improvements to be identified and completed.

### EMBOP CDEM Group Plan

The CDEM Group Plan review has been completed, with the draft now ready for the Coordinating Executive Group (CEG) approval, prior to seeking approval from Joint Committee. A workshop will be held for Council, giving an opportunity to discuss in preparation for the Joint Committee decision making.

## 8 **District Plan**

### 8.1 Resource Consents

One resource consent application has been approved and one received this month.

### 8.2 Spatial Plan

The Governance structure for the Spatial Plan was agreed, with work being undertaken to engage an independent chair.



Work on the draft scenarios is still being undertaken with the expectation these should be ready in May for review, prior to consultation.

### 8.3 Plan Change and Reserve Swap

The second round of consultation for Plan Change 4 concluded on 28 March 2023, with no further submissions. Preparation will commence on the next stage, which includes preparing the documentation required for the public hearing of submissions. The hearing date will be in June 2023.

On 26 April 2023, Council heard those submitters who wished to speak regarding the reserve swap of Stoneham Park (old soccer field) for Council's Stock Pound (Fenton Mill Road). Two submitters spoke and work is now underway to consider all the objections to the reserve swap, prior to making an application to the Department of Conservation.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of April 2023 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## FINANCE & CORPORATE SERVICES

### April 2023

## 1 Library and Museum

### 1.1 Library

April was busy with the Candyland school holiday programming which proved popular. Attendance numbers were up, with the Deano Yipadee show and cupcake decorating being a highlight. There were some issues with teenagers' behaviour over the holidays but staff were able to put strategies in place to remind youth about good behaviour in shared spaces. This month the displays were on the Candyland programming.

#### Library Statistics

	April 2023	YTD 2022/23	April 2022	YTD 2021/22
Items issued	3,213	32,580	3,007	32,382
People visiting	5,025	42,168	2,698	36,759
New members	18	168	8	121
Active members*	1,379		1,460	

\*Those people that have used library services in the last 2 years

### 1.2 Museum

Hana Aoake began as our new Museum Curator and the focus has been on inductions and learning museum processes. The rest of the team continued to work on Vernon loading.

The Tasman Retirees Club donated an additional \$1,741 to the Museum on top of their previously donated \$500 towards cabinets, as part of the process to wind up their club. These extra funds will be put towards replacing the Tinytag equipment which are separate humidity readers, key to monitoring the humidity temperatures for Council's archives.

#### Sir James Fletcher Kawerau Museum Statistics

	April 2023	YTD 2022/23	April 2022	YTD 2021/22
Exhibitions	0	4	0	6
Objects – items added to collection	25	207	27	149
Individuals & Organisations	87	405	2	175
Documents	109	629	22	152
Photographs	53	614	62	485

*Objects* – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

## 2 Weather Station

With the reintroduction of providing daily temperatures and sunshine hours, the process of gathering this data is underway. For April, there is some data missing, however moving forward the full information will be included. There is no historical data from the prior year for comparison as this information was not collected.

The average temperature for the month of April 2023 was 22.2° and the highest temperature for the month was 25.9°. The accumulated sunshine hours for April totalled 125 hours and 37 minutes. The appendix to this report shows graphs of the temperature and sunshine data that was able to be collected for April.

## 3 Payments

There were six payments in April 2023, which exceeded \$50,000.00:

- Inland Revenue Department (x2) - \$126,489.86 (total) - PAYE for Fortnight ending 5/04 & 20/04
- Cooney Lees Morgan – \$137,772.33 – Final progress payment for Unit 23 at Porritt Glade. The Occupation Right Agreement for this unit settled on 14 April 2023.
- Loveridge Limited - \$247,627.10 – Watermain Reticulation Renewal progress claim 3.
- Ōpōtiki Pumps - \$146,988.42 – To supply pumps for town water supply pump station upgrade.
- Waste Management Ltd - \$81,601.55 – Refuse collection costs March 2023.

The payment in March to Tāne Mahuta NZ Limited, was funded from the MTFJ fund and this payment was to support 20 Rangatahi for the Kawerau area.

## 4 Grants

### 4.1 Creative Community Fund:

The Creative NZ Community Fund had a carried forward balance of \$21,947.08 as at 1 July 2022. Council received (18 August) the first grant of \$9,643.80 and received the second grant of \$9,483.80 in February 2023. The first funding round was completed in March and consideration of the second funding allocation is underway.

On 6 March 2023, applications opened for the next funding round and applications closed on 3 April 2023. Three applications have been received for this next funding round. The committee membership is in the process of being finalised and once confirmed, the funding applications will be considered at the next meeting (date to be confirmed).

## 5 Requests for Service

The following table has the total number of service requests received for April and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	109	6
Noise	30	0
Building Enquiries	10	2
Trees* & Parks	11	2
Rubbish (Bins & Collections)	34	7
Water	13	45
Wastewater	1	2
Roading/Stormwater/Streetlights	9	3
Enforcement/Health/Food/Stock	6	0
Council Buildings/Facilities – Maint.	4	7
Other (Events/Consents/Rates/Vandalism)	2	7
Official Information Requests	2	4
<b>Total</b>	<b>231</b>	<b>85</b>

\*Requests relating to the removal of trees are added to a priority list.

For April, 15 requests came via the website/emails. The balance of the requests came from phone calls or visits.

## 6 Funds

The following funds were held at 30 April 2023:

Invested in	\$	Mean Interest	% External
ANZ – on call	776	0.90%	0.02%
BNZ – current & on-call	2,620,197	0.15%	83.59%
Rabobank (on-call)	513,621	2.00%	16.39%
<b>Total Funds (Cash)</b>	<b>3,134,594</b>		<b>100.0%</b>
Internal Loans	1,638,778		
<b>Total Investments</b>	<b>4,773,372</b>		

The following table shows Council's reserve and general funds balances as at 30 April 2023:

	April 2023	April 2022
<b>Reserve Balances</b>		
Depreciation Funds	\$3,381,528	\$7,137,117
Loan	\$2,000,000	\$0
<b>Total Reserve Balances</b>	<b>\$5,381,528</b>	<b>\$7,137,117</b>
General Funds	(\$608,156)	(\$957,804)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$4,773,372</b>	<b>\$6,179,313</b>

The figures show that overall Council has \$1.4 million less funds at the end of April than this time last year, which is as a result of:

- Less revenue (than budgeted) from Central Cove section sales, due to asbestos contamination and slowing of the market.
- Increased costs for refuse transport and disposal.
- The construction costs for the completion of the remaining 11 retirement units. One further Occupation Right Agreement settled in April, offsetting the construction costs incurred.

## 7 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for April 2023, be received.



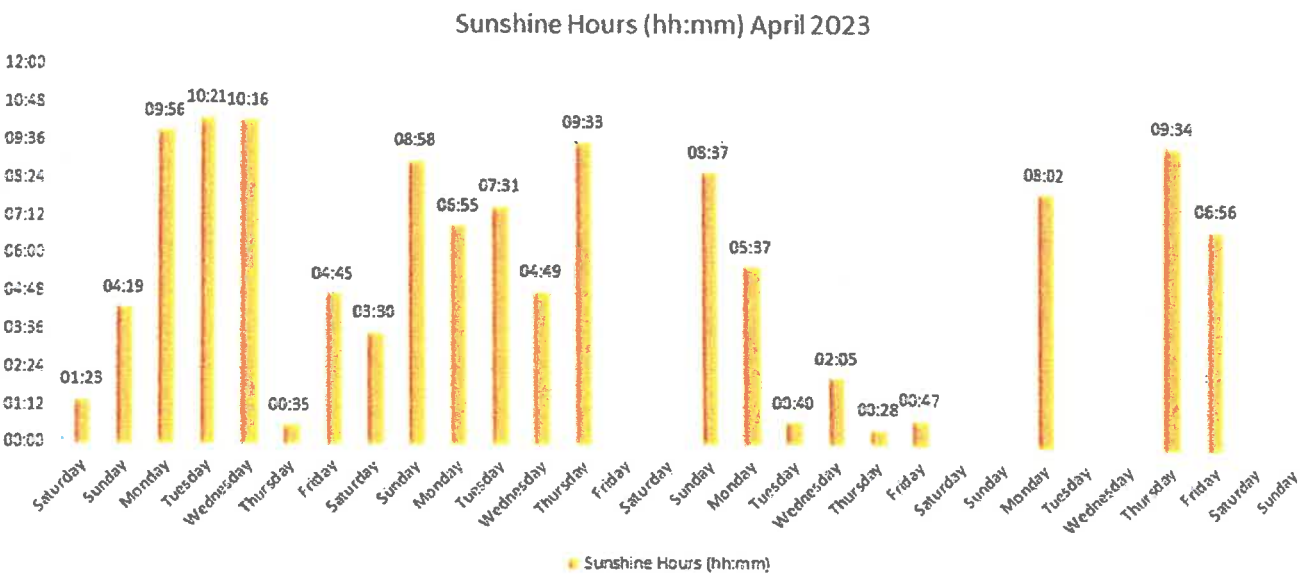
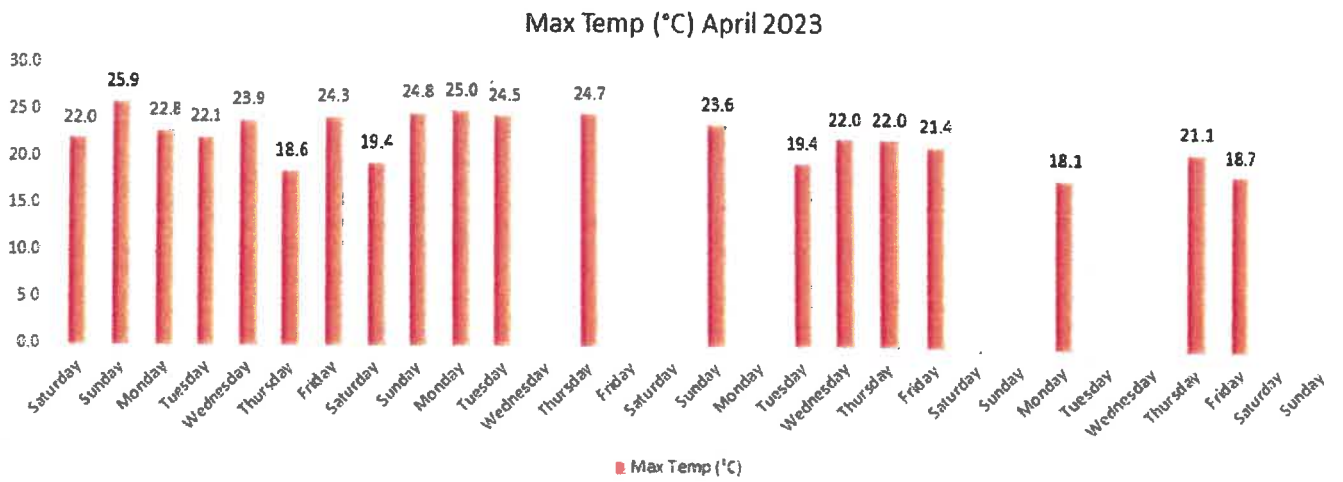
Lee-Anne Butler, CA, BMS

**Group Manager, Finance & Corporate Services**

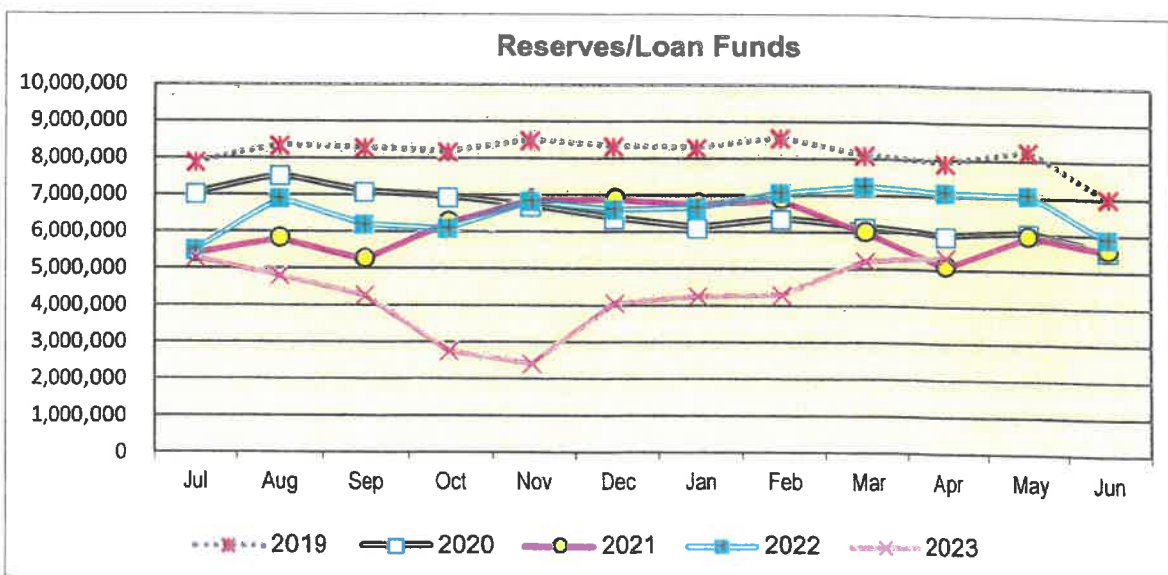
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# Appendix

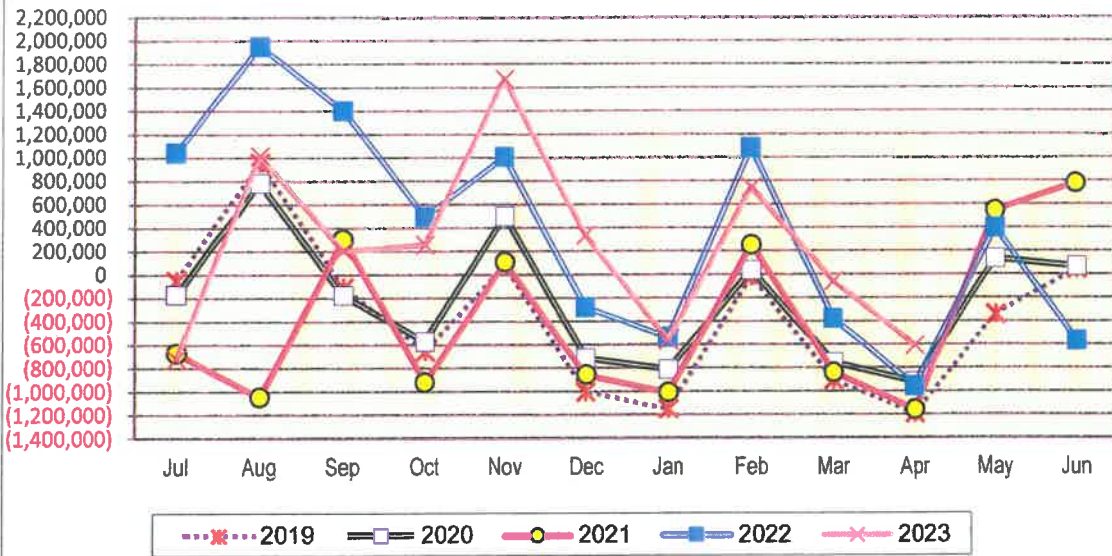
## April 2023 -Weather Data



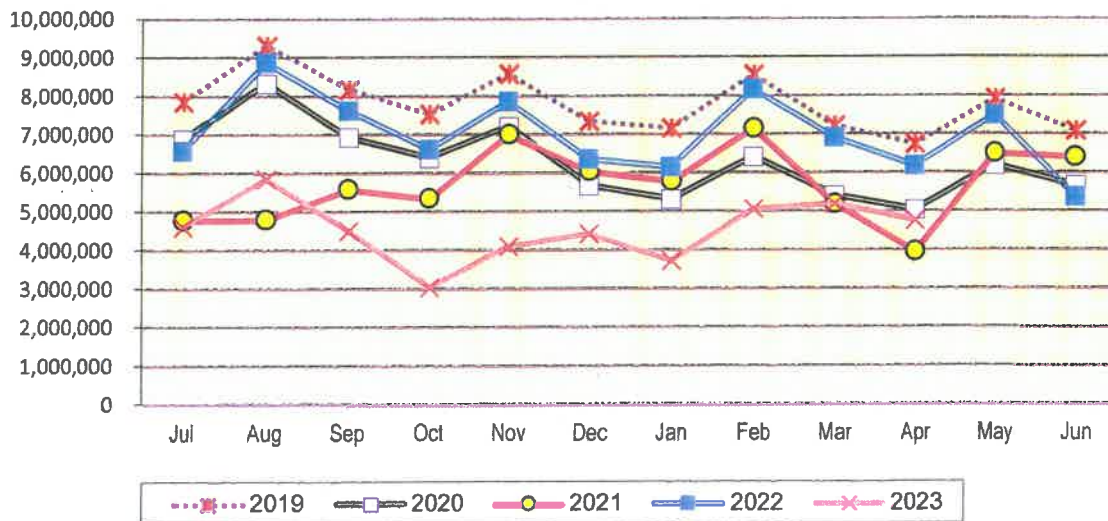
## April 2023 – Financial Data



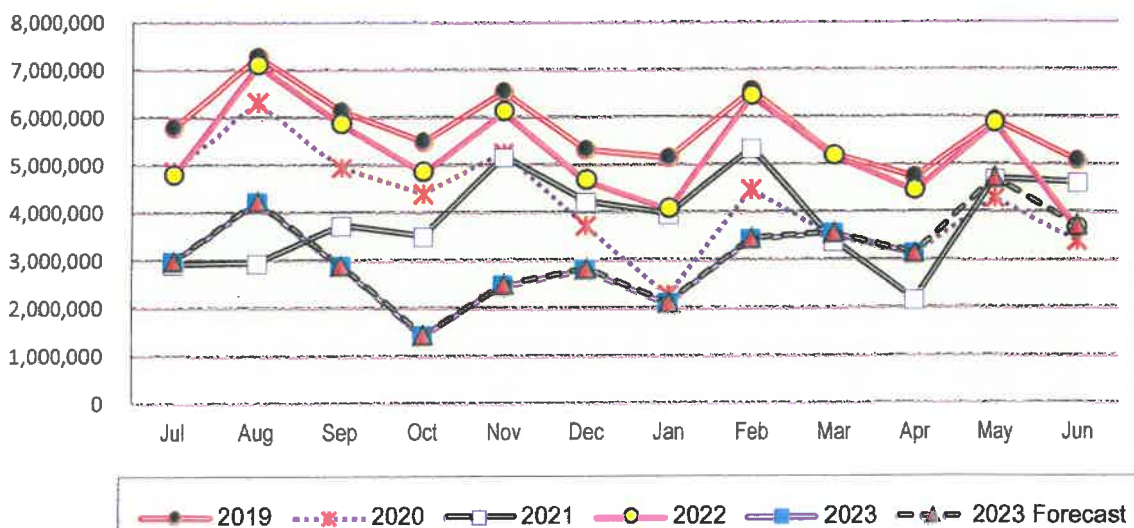
### General Funds



### Total Funds



### Cash Flow and Forecast





# MONTHLY REPORT OPERATIONS AND SERVICES

## April 2023

### 1 Water Supply

The Pumphouse Spring and the Tarawera Bores have sufficient capacity to meet the demands of the community.

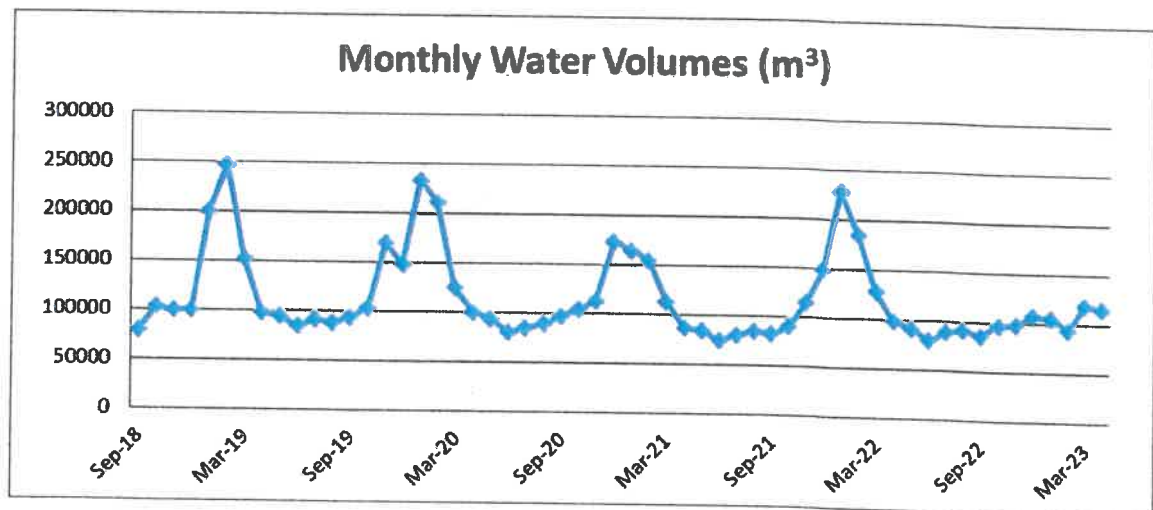
The lime pH correction system in the treatment plant will be replaced with a more robust sodium hydroxide system when the fluoride system is installed later this year. This will reduce Health and Safety concerns handling dust and sedimentation in the reservoirs.

The pumpstation will be rebuilt with new modern pumps and controls in June 2023 which will include new telemetry and control of all the boreholes and springs.

#### 1.1 Use

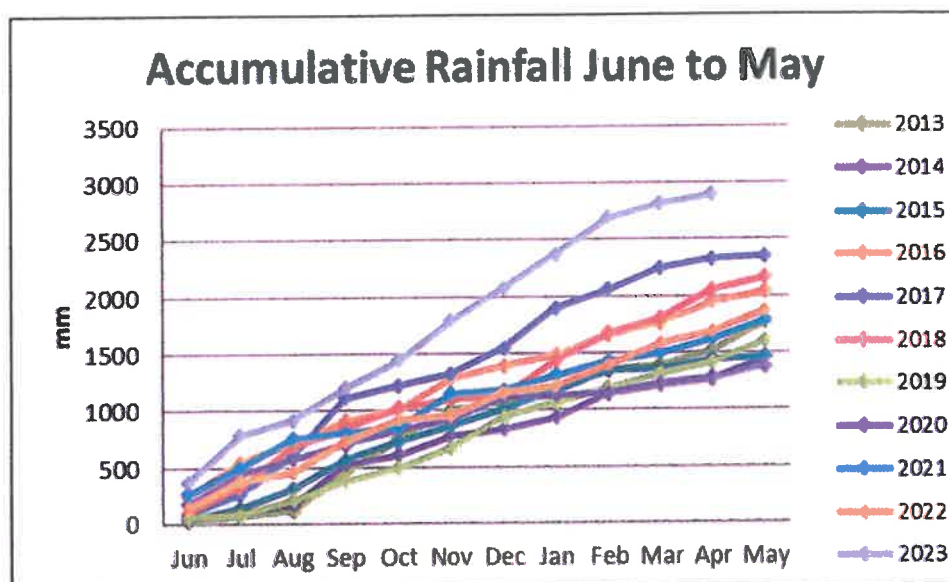
The Town used 119,574 m<sup>3</sup> in April 2023.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 5 years for comparison.



Water use during the 2022/23 summer has been very low due to high rainfall during the summer period. For the period June 2022 to April 2023 we had 175% the average rainfall and 35% higher rainfall than the previous wettest year (2016/17). The June to April cumulative rainfall for 2022/23 is compared with the previous 10 years in the next figure.

Private residences (primarily garages and back yards) in several areas of the district have experienced some flooding from both rainfall run-off and high water tables.



The public is still actively using the two unchlorinated outlets located at the Pump Station and New World carpark.

## 1.2 Water Quality

All routine samples taken during April were clear of E.coli.

The low water usage led to water remaining stagnant in the reticulation longer than usual. This increased the amount of colourisation of water in the pipes.

There were 38 dirty water complaints during April and a preventative flushing regime is in place.

## 1.3 Reticulation

The physical reticulation replacement works for the 2022/23 programme commenced in January. The River Road area is currently being replaced.

Due to dirty water in the reticulation, the Fenton Mill Road trunk main replacement will be brought forward to late 2023.

## 2 Wastewater

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

Council received an infringement notice for the 28 January sewerage release. A chain on the new milliscreen slipped and caused raw sewerage to pour into the solids trailers. The trailers overflowed into the milliscreen room and some of the sewerage discharged to the street.

The Town Centre sewerage reticulation replacement works has started.

### **3 Roothing**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roothing reseals and other major maintenance tenders were drawn up in March and were released for tendering in April 2023.

The installation of the drainage systems designed to resolve the high water table damaging rooding infrastructure in Hardie Avenue and other areas has commenced.

### **4 Stormwater**

The stormwater system in Hilldale Reserve is being evaluated to ensure sufficient capacity for the additional water from Hardie Avenue and future climate change events.

All cesspits and stormwater drains are routinely cleaned by gardeners, cleaners and water workers during the peak leaf fall period.

### **5 Parks and Reserves**

During April, the parks and reserves teams performed the following actions:

- Fences were repaired and replaced across town damaged by vandalism and trespassing.
- The annual winter beddings were planted with tulips and other flowering plants.
- Significant areas in town had to be hand mowed as berms and parks are extremely wet.

### **6 Pool**

The refurbishment of the old changing rooms into clubrooms was completed in April. Specific installations of shelves continues at the request of the swimming club.

The thermal well was cleared of silica build-up approximately 40 metres deep. The well has returned to full function and the pools are back to operational temperatures.

### **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

Hardie Road cannot be accessed by heavy vehicles so staff from the cleaning, solid waste and pools have assisted with light vehicles to move all refuse and recycling bins to River Road for collection.

The refuse collection contract ends in June 2024. The contract may be re-tendered or it may roll over for a further seven years. A review of the refuse collection service is being prepared by staff and will be presented to Council in May.

## 8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## 9 Recycled Collection

The collection and disposal of recycling continued without incident.

The current collection system is being reviewed as part of the solid waste service review.

## 10 Vandalism

Five incidences of graffiti covering an area of 93 m<sup>2</sup> was removed from Council owned walls and properties at a total cost of \$2,588. The main areas targeted were:

- Town Centre bins, the mural on the walls behind the library, and several power boxes
- The skate park play ground, primarily stickers and tags
- The Exeloo and the playground
- Power boxes in River and Fenton Mill roads

## 11 Projects & Schedule

The project and major maintenance works schedule is attached to this report.

## 12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of April 2023 be received.



Hanno van der Merwe, MSc (Eng), PhD  
**Group Manager, Operations & Services**

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## Capital, Renewals and One off Maintenance Items for 2022/23

30 April 2023

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$19,191	Mar-23	May-23		
	402515 004	Pavement Treatment	\$114,000	\$36,772	Mar-23	May-23		
	402515 009	Minor Safety Improvements	\$46,000	\$400	Jun-23			Traffic Calming Infrastructure
	402515 015	Lane realignment	\$490,000	\$0	Jun-23	Jun-24		Putauaki Sch / Islington St / Liverpool
	402516 001	Reseals - Carparks	\$74,800	\$85,693	Aug-22	Oct-22	Oct-22	Completed
			\$854,800	\$142,056				
Stormwater	402601 001	Stormwater Renewals	\$290,000	\$67,348	Mar-23	Jun-23		Geothermal areas and Town Centre
			\$290,000	\$67,348				
Water Supply	403001 002	Reticulation Replacement - Zone 2	\$1,900,000	\$588,234	Mar-23	Jun-23		River Road
	403001 003	Reticulation Replacement - Zone 6	\$230,000	\$0	Dec-22	Aug-23		Pumphouse lines
	403001 005	Valve Refurbishment	\$42,000	\$1,173	Mar-23	Jun-23		
	403001 007	Refurbish Pump System	\$222,000	\$146,749	Dec-22	Aug-23		Pumphouse Pumps
	403001 010	UV Tube replacement	\$17,000	\$8,474	Feb-23	Feb-23	Feb-23	Completed
	403001 017	Lime & Fluoride System	\$450,000	\$24,380	Sep-23			Funded by MoH
	403001 021	Headworks	\$220,000	\$0	Dec-22	Aug-23		Boreholes & springs telemetry and control
			\$3,081,000	\$769,010				
Wastewater	303520 003	Centrifuge	\$20,000	\$6,405	Feb-23	Feb-23	Feb-23	Completed
	303520 004	Plant Maintenance	\$50,000	\$65,102	Mar-23	May-23		
	403520 001	Refurbish Pumps	\$36,000	\$29,114	May-23		Feb-23	Completed
	403520 002	Reticulation Replacement - Zone 1	\$790,000	\$39,175	Mar-23	Jun-23		Town Centre
	403520 004	Milliscreens Replacement	\$75,000	\$90,908	Dec-22			Completed
	403520 011	Waste Water Treatment Plant	\$510,000	\$105,478	May-23	Aug-23		Buildings and Structures
			\$1,481,000	\$336,182				
			\$50,000	\$3,127	Dec-22	Jun-23		
Refuse Disposal	403522 008	Asbestos Site Preparation	\$50,000	\$3,127	Dec-22	Jun-23		
			\$50,000	\$3,127				
Pool	404031 001	Club Rooms	\$110,000	\$63,140	Oct-22	Apr-23		Completed
	404031 016	Fences	\$50,000	\$58,329	Sep-22	Nov-22	Nov-22	Completed
	404031 002	Spa Pool	\$2,000	\$29,886	Oct-22	Nov-22	Nov-22	Completed
	404031 003	Shade sails	\$5,000	\$2,791	Nov-22	Nov-22	Nov-22	Completed
	404031 004	Steel Poles and Signs	\$37,000	\$20,587	Oct-22	Nov-22	Nov-22	Completed
			\$204,000	\$174,733				
Rec. Centre	404035 020	Roof	\$60,000	\$0	Feb-23	Jun-23		Under evaluation
			\$60,000	\$0				
Sportsfields	404041 014	Netball Pavilion Reconstruction	\$950,000	\$44,925	Apr-23	Sep-23		
			\$950,000	\$44,925				
Playgrounds	404046 001	Renewals	\$35,000	\$0	May-23			Hilldale Reserve
			\$35,000	\$0				
Dog Pound	405061 012	New Pound	\$640,000	\$0	Jun-23	Jun-24		To be evaluated later this year
			\$640,000	\$0				
District Offices	405064 020	Flashings and Spoutings	\$140,000	\$28,900	Feb-23	May-23		
			\$140,000	\$28,900				

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Plant	60 80 01 7600	Vehicles	157,800	169,186				
Economic Development	15 06 01 7600	Renewals - Firmin Field	<b>\$157,800</b>	<b>\$169,186</b>				
	15 07 01 7600	Renewals - Information Centre	\$6,300	\$46,915	Nov-22			Completed
	15 05 01 3500	Bowen & Te Ariki Residential Development	\$5,300	\$0	Jun-23			
	15 05 01 3500	Stoneham Park Residential Development	\$950,000	\$118,013	Jun-23			
			\$4,320,000	\$19,113	Jun-27			Tranche 1 Funded
			<b>\$5,281,600</b>	<b>\$184,041</b>				
		<b>Total</b>	\$13,225,200	\$1,919,508	15%			

# MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

April 2023

## 1 Kawerau isite Visitor Information Centre

Easter weekend and during the school holidays had an increase in visitors with enquiries from visitors looking for things to do in Kawerau. Eighty-eight permits were issued to the Tarawera Falls over Easter weekend.

There is a noticeable amount of weekday visitors (overseas and domestic holidaymakers) not permitted to the Falls mid-week. Staff divert them to the town pools. While this does create a degree of disappointment (that their intended visit to the Falls is not possible), the isite manage to reduce that level of disappointment.

Last month freedom campers decreased, however in April freedom campers have returned (more solar-powered than campervans requiring power).

### ***Key Monthly Statistics – April 2023***

- Visitor inquiries: 1437 (***24% increase from the previous month***)
- Tarawera Forest access permits: 173 (***122% increase from the previous month***)
- Public toilets use: 2272 (***9% decrease from the previous month***)
- Motorhome power users: 11 (***15 % decrease from the previous month***)

## 2 Community Activities

### ***Kawerau Neighbourhood Support (KNS)***

The Kawerau Neighbourhood Support Coordinator has not provided Council with any report for April. Staff continue to liaise with the Whakatane and Regional Coordinators who have confirmed there is no longer a Kawerau Neighbourhood support committee or Coordinator.

### **Events completed for April 2023**

- **Championship Agility and Jumpers event 14<sup>th</sup> Apr - 16<sup>th</sup> Apr – Prideaux Park**  
– Council supported with additional portaloos hire costs and billboard promotions
- **Farming Like Grandad 15<sup>th</sup> April – Te Teko Racecourse** – Council supported with gazebo's, billboards and sandbags (for the wood chopping competition)
- **Anzac Day Dawn Parade and Ceremony 25<sup>th</sup> April – Rautahi Marae** – Council collaborated with RSA, Rautahi Marae and community members to coordinate the event, Council covered all associated costs. Except Willett's Funeral Directors printed the ceremony programme *free of charge*

- **Championship Obedience Trials 29<sup>th</sup> Apr – 30<sup>th</sup> Apr** - *Prideaux Park – Council supported with billboard promotions*

### **Events registered for May & June 2023**

- **Crown of Glory 5 – 7 May** - *Town Hall – cancelled*
- **Canoe Slalom BOP North Island Champs 20 - 21 May** - *Tarawera River and Firmin Lodge – this event will be subject to walkway access and river flow levels*
- **Rangatahi Youth Road Safety Event 18<sup>th</sup> May** - *Ron Hardie Rec Centre, Council's Youth Projects Officer is supporting the event by manning an activity station*
- **Virtual Reality Job Expo 15 June** – *Town Hall and Concert Chambers, an MSD led event with Mayors Taskforce for Jobs Coordinator supporting*

## **3 Youth Projects**

### **Kawerau Youth Council (KYC)**

Councillor Ross attended the KYC meeting and provided the members with an overview of his role, background and ANZAC Day importance. The KYC members planned around their role in the delivery of ANZAC Dawn Parade and Ceremony.

The members discussed a request from Stats NZ for further support for Census events, with the aim to increase census completion in the district. The completion rate in some parts of the EBOP is at 39%.

Members discussed the monthly meeting day/start times, and agreed to change to a Thursday, at 4.30pm. This was due to majority availability for the members.

The following dates for monthly KYC meetings in the Council Chamber:

- Monday April 10
- Thursday May 11
- Thursday June 8
- Thursday July 13
- Thursday August 10
- Thursday September 14
- Thursday October 12
- Thursday November 9



### KYC youth development workshop & training weekend: 1 – 2 April 2023

Twenty-one young people attended the training weekend with the following objectives delivered through various activities:

- Their roles as KYC ambassadors.
- They learned about the history of KYC.
- How to operate the KYC portable PA systems
- How to operate the Concert Chambers and Town Hall PA systems
- Everyone had to stand in front of the group and deliver a 1min talk of why they would make a good leader for KYC – These were recorded
- Practiced their speech skills in front of a camera
- Participated in multiple team exercises throughout the weekend – including a coordinated dance-off. (also recorded)
- Learned about event planning, and organising an event

A number of adult supervisors supported the weekend: Councillor Godfery, Courtney Cox, Iraia Nuku and Majeane Rogers alongside Council's Youth Projects Officer.

### ANZAC Dawn Parade and Ceremony – 25 April

Past KYC member Majeane Rogers was the ceremony MC and Iraia Nuku coordinated operations of the resources, with the assistance of the current KYC members. Another current member, Damien Enright, was the backing musician (keyboards) for the musical pieces of the ceremony.

### Stats NZ Census Fun Day – 20 May (Rec Centre)

The KYC are assisting Stats NZ with a Fun Day aimed to raise awareness of the Census and importance of community households completing the survey. Various activities to attract families and children will be provided, with bouncy castle, stalls, BBQ and giveaways.

### Tuia Representatives

The Kawerau Tuia representatives attended the second wānanga at Taheke Marae (Okere Falls), Rotorua over the 5-7 May weekend. The Mayor and 56 Tuwharetoa ki Kawerau Kaumatua (Te Haukākawa 'Boycie' Te Rire) joined the Tuia group for the pōwhiri.

### MYD Funding

On April 21, MYD announced the successful recipients of the F23 Open Tender, which KDC was unsuccessful in receiving funds. The full list is available here:

<https://www.myd.govt.nz/documents/funding/f23-funding/myd-funding-f23.pdf>

Council has since received an additional correspondence on May 1 from MYD, inviting KDC to apply for a one off pool of funds with two categories available (of which only one can be applied for):

**Category One:** Youth development activities that target a large group of young people (a minimum of 1,000 young people per activity) that contribute to better wellbeing outcomes for young people

- o A maximum contributory grant of \$50,000.00 per application is available in this category.

**Category Two:** Community-based youth development opportunities targeting young people in rural/underserved regions (a minimum of 20 young people) that contribute to better wellbeing outcomes for young people and where MYD has no or low funding investment

- o A maximum contributory grant of \$25,000.00 per application is available in this category.

The application forms opened on May 1 and close May 12. Staff are in the process of making a submission for category two funding.

#### **4 RECOMMENDATION**

That the report from the Economic and Community Development Manager for the month of April 2023 be received.



Lee Corbett Barton  
**Economic and Community Development Manager**

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# MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

## April 2023

### 1 Communication

#### 1.1 Community Update

Two newsletters completed – 6 April and 21 April 2023. Thank you to our delivery crews from Kawerau and Districts Ageing in Place (KADAP) and Kawerau Community Patrol.

#### 1.2 Significant Communications:

1.2.1 Hardie Avenue update #3 produced and delivered to residents to advise work starting on passive drains.

1.2.2. River Road Drinking water replacement project: Newsletter, Website and Social Media communications support for planned and unplanned water outages.

1.2.3. Community Safety Messaging: Support of Civil Defence messaging and community re earthquake swarm; weather watches and warnings;

1.2.4 Council Staff Health, Safety and Well-Being Awards: closures.

1.2.5 Council Policy, Fees and Charges Messaging: Bylaw Keeping Stock, Poultry and Bees. Further update to be provided in upcoming newsletter; Draft Local Alcohol Policy communication and engagement for consultation;

1.2.6 Council Events messaging: ANZAC Day service; Library School Holiday Programme; Easter and ANZAC day event and Council closures; Cemetery tidy up and unveiling of RSA plaque; Kawerau Youth Council.

1.2.7 Council Operations and Services: Maurie Kjar Aquatic Centre updates;

#### 1.3 Council Communication Channels overview

Website  Top Page Visits: Maurie Kjar Aquatic Centre; District Library; Rates

Social Media



Facebook 11,261 visits up 10%  
Reach 159,351 up 124%  
Followers 4,555



Instagram 10 visits -50%  
Reach 70  
Followers 123

Support for Online Comms' Channels:

Antenno – Support launch of new messaging and reporting app launching May 2023.

Website page updates for engagement projects and council teams.

### 2 Engagement

#### 2.1 Stoneham Park Residential Development

Ongoing engagement discussions continue with Iwi Kaumātua. Presentation to Ngāti Tūwharetoa (Bay of Plenty) Settlement Trust re Stoneham Park Residential Development following on from discussions in late 2022.

### 2.1.1 Submission Responses:

40 submissions received. Two submitters spoke at the 26 April Council Meeting re the Intention to Exchange the Reserve Status of Stoneham Park with the Stock Pound.

The second round of submissions for submitters to the Plan Change 4 (District Plan proposed residential growth precinct) was open from 12 April to 28 April 2023 as per the Resource Management Act 1991. No further submissions were received.

A Section 42A Report will be prepared and delivered to submitters prior to the hearing.

### 2.1.2 Next Steps: Hearing for Plan Change 4

A Hearing for the District Plan Change 4 submitters will be held in the Council Chamber with Independent commission Bill Wasley from 9.30am on Thursday, 15 June. Only submitters to the District Plan Change 4 can present their submission if they wish.

2.1.3 Council is formulating responses and any mitigation to respond to submitters regarding the Intention to Exchange the Reserve Status. Following this, a report to Council will be tabled, prior to submitting this to the Department of Conservation requesting the Intention to Exchange.

## 2.2 Draft Eastern Bay Local Alcohol Policy

Eastern Bay project. Supported the communication to the community and subsequent consultation meetings. Submissions closed on 28 April with 25 plus submissions received. Submitters have been acknowledged and will be contacted to present at the Hearing on 7 June in Whakatāne should they wish.

## 2.3 Eastern Bay Spatial Plan

Eastern Bay project. Progress with the communications and engagement plan. Further discussions ongoing with Iwi Kaumātua and Tangata Whenua with a specific project hui planned. Meeting to introduce Iwi facilitators with Ngāti Tūwharetoa (Bay of Plenty) Kaumātua Te Haukākawa Te Rire rescheduled.

## 2.4 Triennial Residents Survey -

Hawkes Bay company SIL Research preparing to undertake survey.

Questionnaire finalised to meet Community Outcomes LTP.

Increased collection channels including:

- 1,000 postal surveys sent to residents
- Social Media advertising and promotion (via Council, SIL and engagement partner platforms)
- 200 Surveys will be delivered to stakeholders and groups by Council
- Phone Surveys to be completed by SIL

Comparisons to neighbouring local government which also use SIL.

Survey results will be compiled and tabled in late June 2023.

## 2.5 Mahere ā tau | Proposed Annual Plan 2023-2024

Submission period opened 28 April until 26 May.

Ten engagement hui | meetings are planned. Ongoing communication to promote engagement by the residents, ratepayers and stakeholders.

### Current Engagement Topics

- Draft Annual Plan 2023-2024
- Age Friendly and Accessibility Strategy -

### Upcoming Engagement Topics

- Māori Representation
- Eastern Bay Spatial Plan Review
- Freedom Camping Bylaw Review

### 3 Residential Developments – Progress to 30 April 2023

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Ariki/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	24	43
Remaining Sections / Units	12	4	5	21
Units completed			29	
Units under construction		2		
Surplus/ (Deficit) to Date	\$108,114	-\$237,259 <sup>1</sup>	-\$2,169,103	-\$2,298,248
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$323,563	\$2,475,563
<b>Breakeven</b>				
Sales still required to break-even	0	2	5	8

<sup>1</sup>This includes payment of 10% deposit for construction of 2 duplex units

#### 3.1 Central Cove

Contaminated material had to be removed from 7 lots at the Central Cove subdivision, and the last section sold was in April 2022. This reflects the recent slowing in the property market. An updated valuation report has been received from the valuers, Boyce James McKay. The updated valuation will assist in determining where the sections pricing sits within the current real estate market.

#### 3.2 Bell Street / Hine Te Ariki

Council's approved reconfiguring of the four-section subdivision has been completed. In 2022, Council approved the building of a duplex (two spec units) at the Bell Street entrance. Groundwork and construction will commence in May. Marketing is being finalised.

#### 3.3 Porritt Glade Lifestyle Village

Final works being completed for the new build completed in March. The sales of the single unit 1 Piripiri Crescent and 13 Piripiri Crescent settled in April, with sale proceeds received in April and May respectively.

The deficit and breakeven point above is as at 30 April 2023, which has reduced significantly due to the sale of six units.

Three units are currently on hold with Applications for Occupation Right Agreements signed, and the final two unsold units have interested parties.

**RECOMMENDATION**

That the report from the Manager, Communications and Engagement for the month of April 2023 be received.

A handwritten signature in black ink, appearing to be 'TH', with a long horizontal flourish extending to the right.

Tania Humberstone

**Manager, Communications and Engagement**

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