



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 13 September 2023
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Brooking

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 13 September 2023
commencing at 9.00am**

A G E N D A

Apologies

Leave of Absence

A Leave of Absence was granted for Councillor Kingi from Wednesday 6 September 2023 through to Wednesday 20 September 2023

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

Public Forum

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 5

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of August 2023.

Recommendation

That the report from the Group Manager, Regulatory and Planning Services for the month of August 2023 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 6 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of August 2023.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of August 2023 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 12 - 15

Attached is the report from the Group Manager, Operations and Services covering the month of August 2023.

Recommendation

That the report from the Group Manager, Operations and Services for the month of August 2023 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 16 - 19

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of August 2023.

Recommendation

That the report from the Economic and Community Development Manager for the month of August 2023 be received.

5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 20 - 23

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of August 2023.

Recommendation

That the report from the Communication and Engagement Manager for the month of August 2023 be received.

6 Dog Control – Policy and Practices Report 2022/23 (Team Leader, Animal Control & Compliance) (307000)

Pgs. 24 - 46

Attached is a report from the Team Leader, Animal Control and Compliance on the Dog Control – Policy and Practices Report 2022 / 23.

Recommendations

- 1. That the report “Dog Control – Policy and Practices Report 2022/2023” be received.*
- 2. That Council adopts and publicly notifies the Dog Control – Policy and Practices Report for the 2022/2023 year and forwards an electronic link to this document on Council’s website to the Secretary, Department of Internal Affairs.*

R B George
Chief Executive Officer

MONTHLY REPORT REGULATORY & PLANNING SERVICES

August 2023

1 Animal Control

1.1 Dog Registration

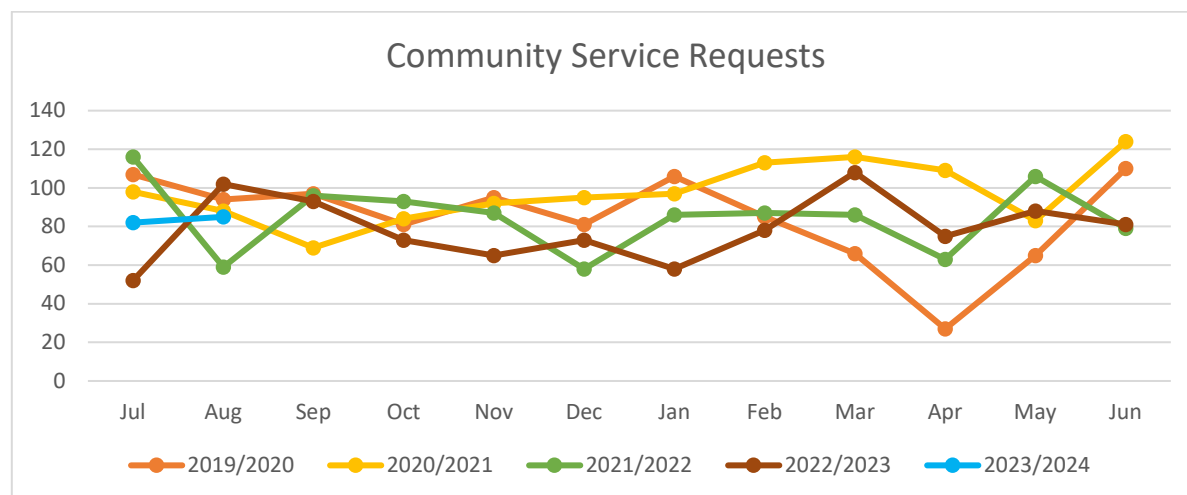
At 31 August 2023, there are 1,294 dogs registered of the 1409 dogs listed on the dog register for 2023/2024. This represents 88.7% of known dogs. Penalty notices have been sent to 205 dog owners.

Please note the number of registered dogs have decreased since June 2023, largely due to owners reporting dogs that have been rehomed out of district or have passed away.

Council Rangers are contacting owners of the unregistered dogs, encouraging them to register their dogs before infringement notices are issued.

1.2 Dog Control - Ranging, Complaints and Incidents

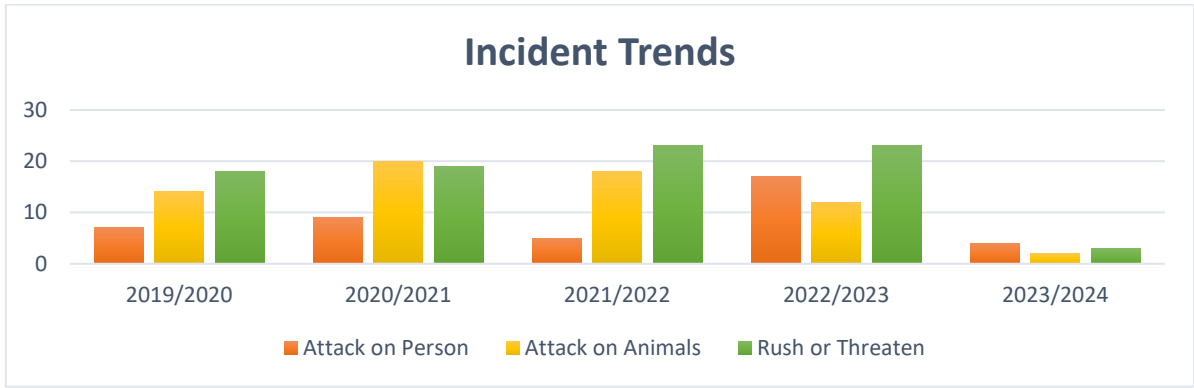
A total of 104 service requests were actioned in August 2023. Nineteen of these service request were in-house instructions for kennel checks, microchipping and payment/infringement enquiries.



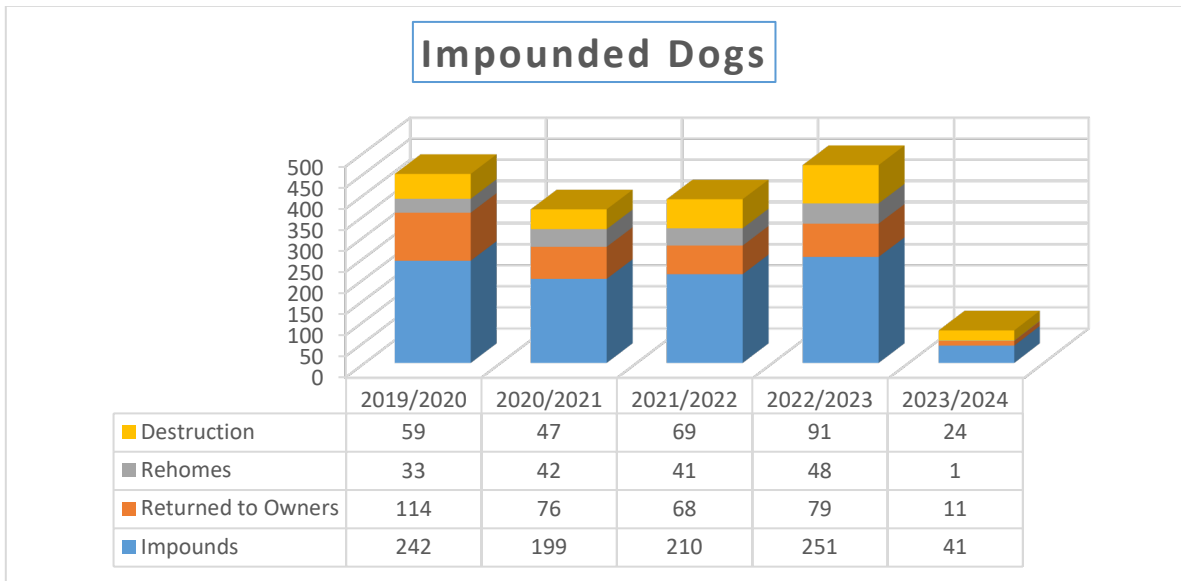
The public reported 85 service requests, which were attended by Council's dog rangers. These related largely to complaints of barking (24) or roaming (32).

During August, we received six incidents including three dog rushes, two attacks on person and one attack on another animal.

At the time of writing this report, one incident has been resolved with a formal warning, and two complainants refused to provide statements, so no further action could be taken. Two incidents are still being investigated (one being historic) and one incident we have been unable to locate the dog and owner to date.



In August 2023, 21 dogs were impounded. Seven dogs were returned to their owner, 11 surrendered.



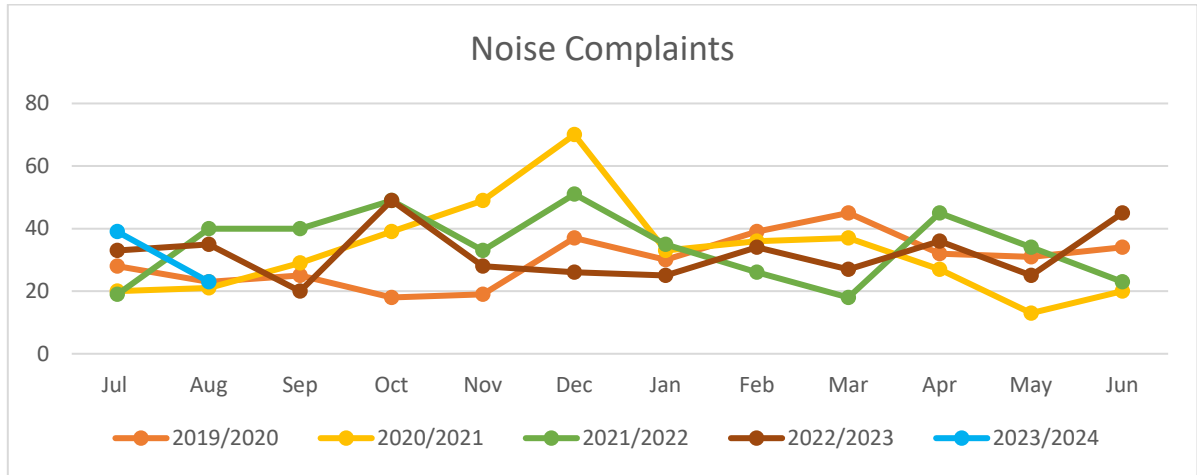
Four complaints of wandering stock were attended and resolved. This included one chicken that was impounded and rehomed.

2 Monitoring and Compliance

One parking infringement was issued and three warning notices.

Officers requested 3 signs, 2 election and 1 real estate sign, be relocated into compliant locations. Owners have complied with requirements.

There were 23 noise complaints in August 2023 and no excessive noise notices issued.



3 Alcohol Regulation

The Provisional Eastern Bay of Plenty Local Alcohol Policy is in the final weeks for appeals to be made to the Alcohol Regulatory and Licensing Authority, ending 8 September 2023. One appeal has been received to date, around the open hours being set back to 9am.

4 Food Safety and Premises

Two complaints were received regarding unsanitary bathrooms in a food premises. These have been resolved and follow up inspections are being undertaken.

5 Environmental Health

Nothing to report.

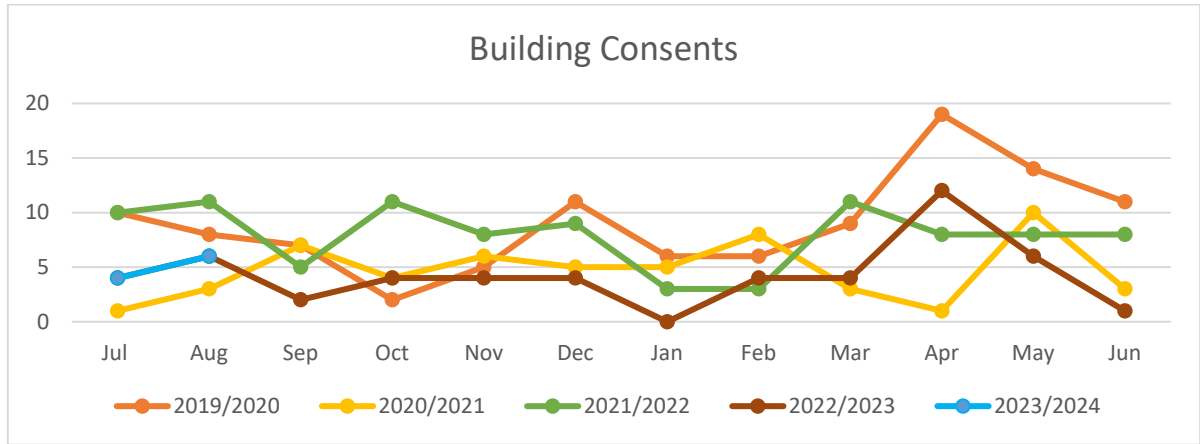
6 Building Control

6.1 Building Consent Authority (BCA)

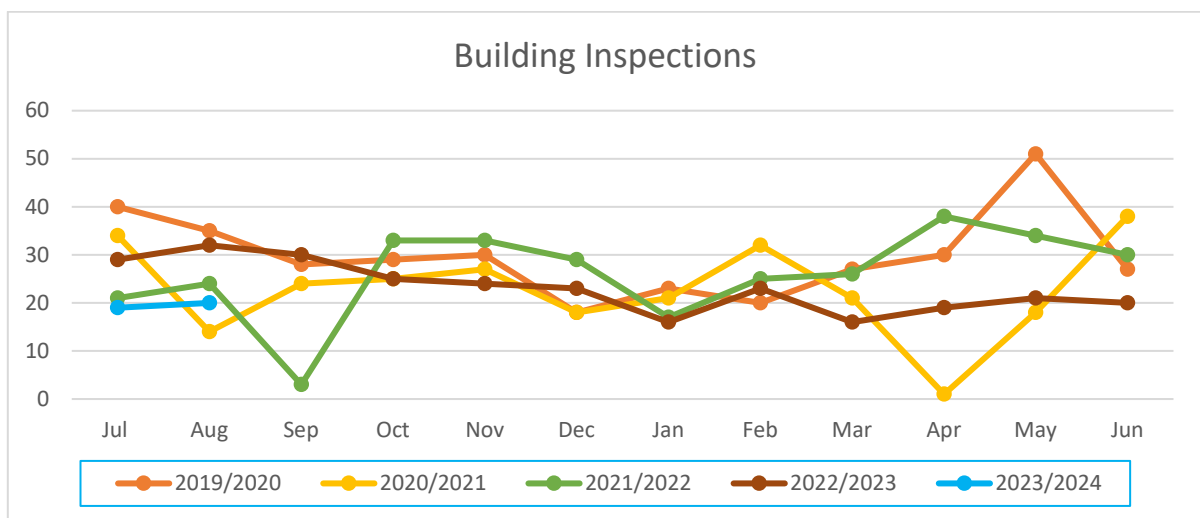
In August, six building consents were processed with a total value of \$62,790.00.

The types of building work for the month included:

- Veranda
- Bathroom Modification
- 4 solid fuel heaters



Building inspections remain steady, with existing work. We may see a slight slowing of inspections in the next couple of months given the reduced consents processed in the last few months.



6.2 Territorial Authority

Three building warrant of fitness inspections have been completed this month and eight LIM reports issued.

7 **Civil Defence Emergency Management (CDEM)**

The Group Plan review submission period ended with two submitters wanting to be heard on their submissions. The hearing date is set for 4 September 2023.

Emergency Management presented on their GIS system, which is available for Kawerau in the event of an emergency. The dashboard can provide up to date information from a range of sources including fire and road closures fed in from other agencies. The dashboard will also upload directly from tablets/cell phones used by field staff completing needs assessments and rapid building assessments, so you are not waiting for staff to provide updates or return to the emergency centre. This is a great tool and can provide efficiencies in emergency reporting.

8 District Plan

8.1 Resource Consents

One resource consent was approved in August for a two-lot subdivision.

8.2 Plan Change and Reserve Swap

The proposed Plan Change 4 (Rezoning Stoneham Park) report and recommendations was ratified by Council on 19 July 2023. The decisions on submissions were then publicly notified on 28 July 2023. Any person or organisation who had made a submission has the right to appeal the decision to the Environment Court by no later than 8 September 2023.

At the time of writing this, the reserve swap application has now been approved by the Department of Conservation.

8.3 Legislation Updates

The Natural and Built Environment Act and Spatial Planning Act received royal assent on 23 August 2023. The full shift to the new system is expected to take between 7 to 10 years with regions transitioning in tranches at different assigned times. Decisions on which tranche each region sits in and the timing for when each tranche transitions will be determined by the Minister for the Environment. This will not occur until after the elections.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of August 2023 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT FINANCE & CORPORATE SERVICES
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August 2023

1 Library and Museum

1.1 Library

August was steady with school visits and adult workshops on photography and recycling. The library team have also been preparing for the September school holiday programming. The regular groups like mindfulness, Book Club and Lego Club have been quietly growing as well.

This month the displays were Photography and Recycling to promote our workshops.

Library Statistics

	August 2023	YTD 2023/24	August 2022	YTD 2022/23
Items issued	3,308	6,619	3,376	6,729
People visiting	4,583	10,305	3,671	7,893
New members	14	51	22	40
Active members*	1,365		1,444	

*Those people that have used library services in the last 2 years

1.2 Museum

A new exhibition, "The Opening of Te Aotahi", was launched this month in one of the Jellicoe Court windows. It celebrates the opening of Te Aotahi wharenuī at Rautahi Marae in 1985. A display featuring local poetry was also put up in Jellicoe Court to celebrate National Poetry Day.

Shaun Dredge began as the Museum Technical Assistant on 14 August and has made a good start learning Vernon. Staff attended the Tarawera High School Careers Day, promoting GLAM careers.

Hana Aoake is away for two weeks in August/September as she was awarded an Emerging Māori Writer's Residency by the Michael King Writers Centre.

Sir James Fletcher Kawerau Museum Statistics

	August 2023	YTD 2023/24	August 2022	YTD 2022/23
Exhibitions	1	2	0	3
Vernon Records	August 2023	YTD 2023/24	August 2022	YTD 2022/23
Objects – items added to collection	34	36	26	47
Individuals & Organisations	35	88	34	47
Documents	64	101	101	135
Photographs	100	102	121	187

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of August 2023 was 16.1° and the highest temperature for the month was 18.5°. The accumulated sunshine hours for August totalled 197 hours and 24 minutes. The appendix to this report shows a combined graph of the temperature and sunshine data collected for August.

Please note with the reintroduction of providing daily temperatures and sunshine hours, there is no year to date data or historical data from the prior year for comparison as this information was not collected.

3 Payments

There were 10 payments in August 2023, which exceeded \$50,000.00**
(** This is the GST inclusive amount):

- Inland Revenue Department (x3) - \$281,268.62 (total) - PAYE for Fortnights ending 16/07, 1/08 & 14/08.
- Audit New Zealand – \$52,286.48 - Invoice #1 Audit of financial statements to 30 June 2023
- Brian Perry Civil Limited - \$204,250.38 – Town Centre Sewer Renewal.
- Cableprice –\$190,408.95 (net of GST in \$165,573) - Hitachi ZW Loader
- Cooney Lees Morgan (solicitors) – \$131,850.00, progress payments, #3 for the Bell Street Duplex spec builds.
- Eastbay REAP – \$69,000.00 - To deliver Community Driver Mentor Programme (CDMP), to ensure 60 rangatahi are supported to get their driving licence. This expenditure is funded from Government Grant for Mayors Task Force for Jobs.
- Loveridge Limited - \$181,362.14 – Watermain Reticulation Renewal progress claim 6.

- Nolan Drainage Contractors – \$50,146.91 - Sewer system renewal geothermal zone.
- Waste Management Ltd - \$63,847.57 – Refuse disposal for July 2023.
- Wren Builders - \$113,241.94 – Progress payment for Rangī Delamere Pavilion.

The July report included payments to Waste Management of \$119,890.46 this related to \$72,855.66 for refuse disposal for June 2023 and \$47,034.79 for green waste contaminants disposal which amounted to approximately 12 months of green waste contaminants.

4 Requests for Service

The following table has the total number of service requests received for August and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	104	2
Noise	23	0
Building Enquiries	9	0
Trees* & Parks	11	1
Rubbish (Bins & Collections)	30	1
Water	11	2
Wastewater	5	0
Roading/Stormwater/Streetlights	12	5
Enforcement/Health/Food/Stock	10	1
Council Buildings/Facilities – Maint.	10	3
Other (Events/Consents/Rates/Vandalism)	4	7
Official Information Requests	4	1
Total	233	23

*Requests relating to the removal of trees are added to a priority list.

For August, 6 requests came via the website/emails and 14 via Antenno. The balance of the requests came from phone calls or visits.

6 Funds

The following funds were held at 31 August 2023:

Invested in	\$	Mean Interest	% External
ANZ – on call	784	0.9%	0.02%
BNZ – current & on-call	3,221,443	3.0%	86.06%
Rabobank (on-call)	520,890	4.3%	13.92%
Total Funds (Cash)	3,743,117		100.0%
Internal Loans	1,610,369		
Total Investments	5,353,486		

The following table shows Council's reserve and general funds balances as at 31 August 2023:

	August 2023	August 2022
Reserve Balances		
Depreciation Funds	\$2,593,843	\$4,849,000
Loan	\$2,000,000	\$0
Total Reserve Balances	\$4,593,843	\$4,849,000
General Funds	\$759,642	\$1,015,000
Total (comprising funds & internal loans)	\$5,353,486	\$5,864,000

The figures show that overall Council has \$510k less funds at the end of August than this time last year, however the August 2023 balance includes funds from the \$2m loan that was uplifted in December 2022 to pay for the water asset renewals.

Overall Council's cashflows for the last year have continued to be lower than previous years, as Council has short term cash funds invested in the Central Cove sections and Porritt Glade units that will become realised cash funds once they are sold and have occupation agreements, respectively.

7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for August 2023, be received.

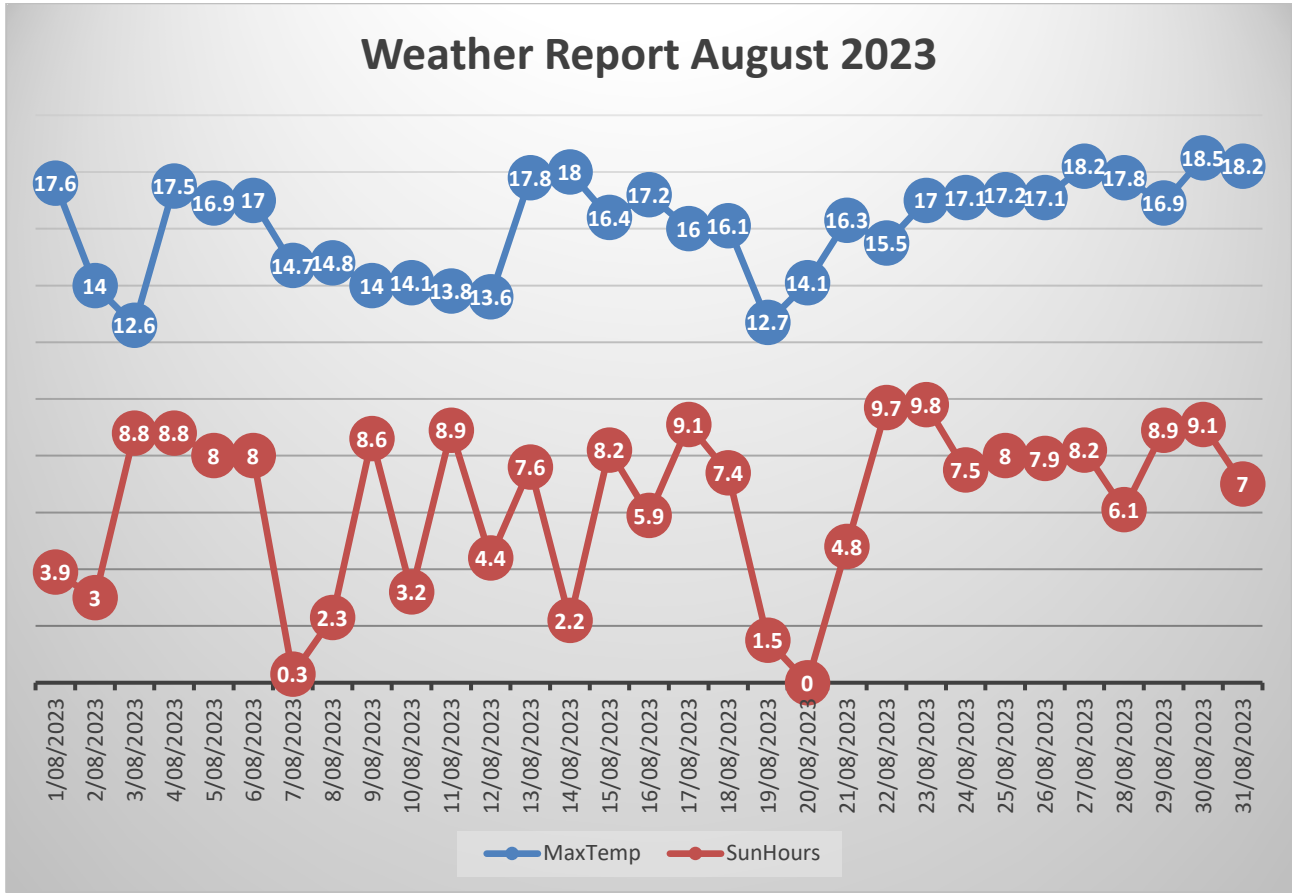


Lee-Anne Butler, CA, BMS

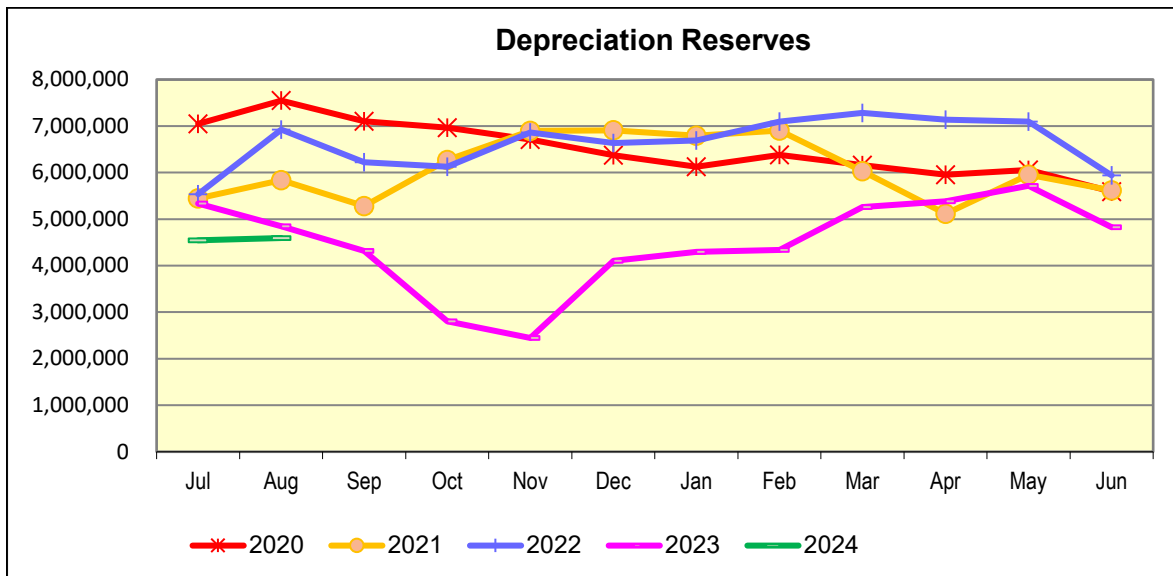
Group Manager, Finance & Corporate Services

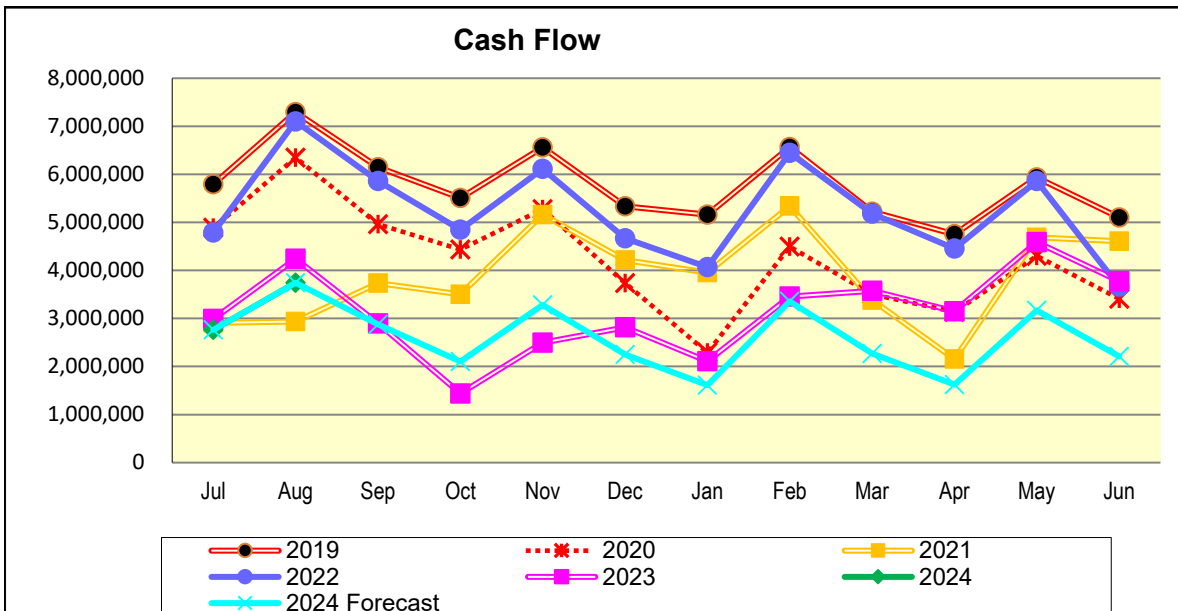
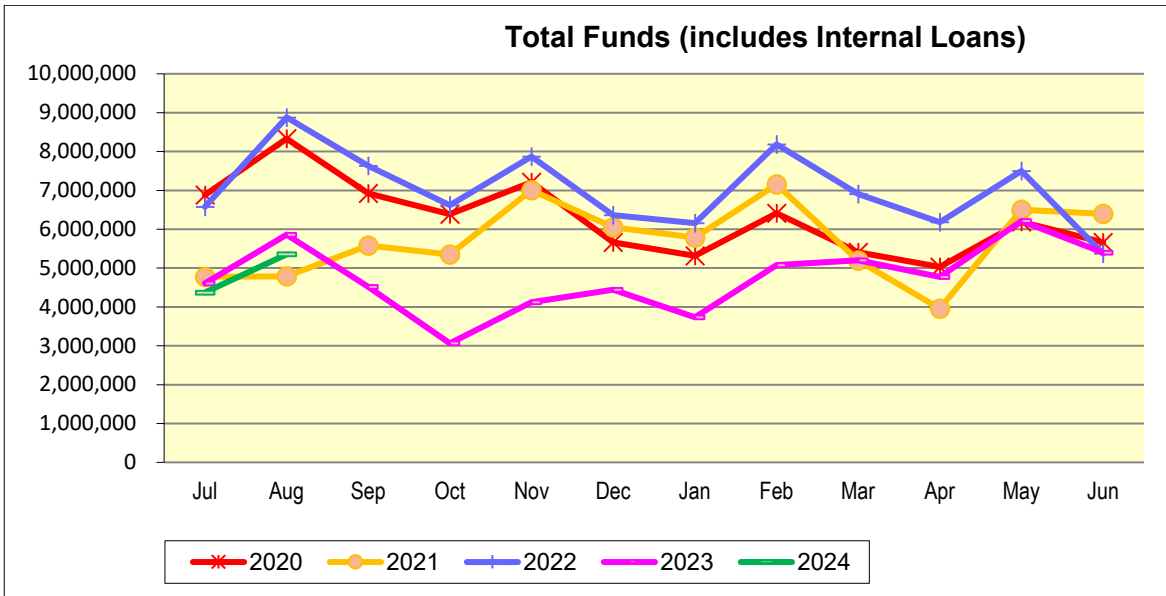
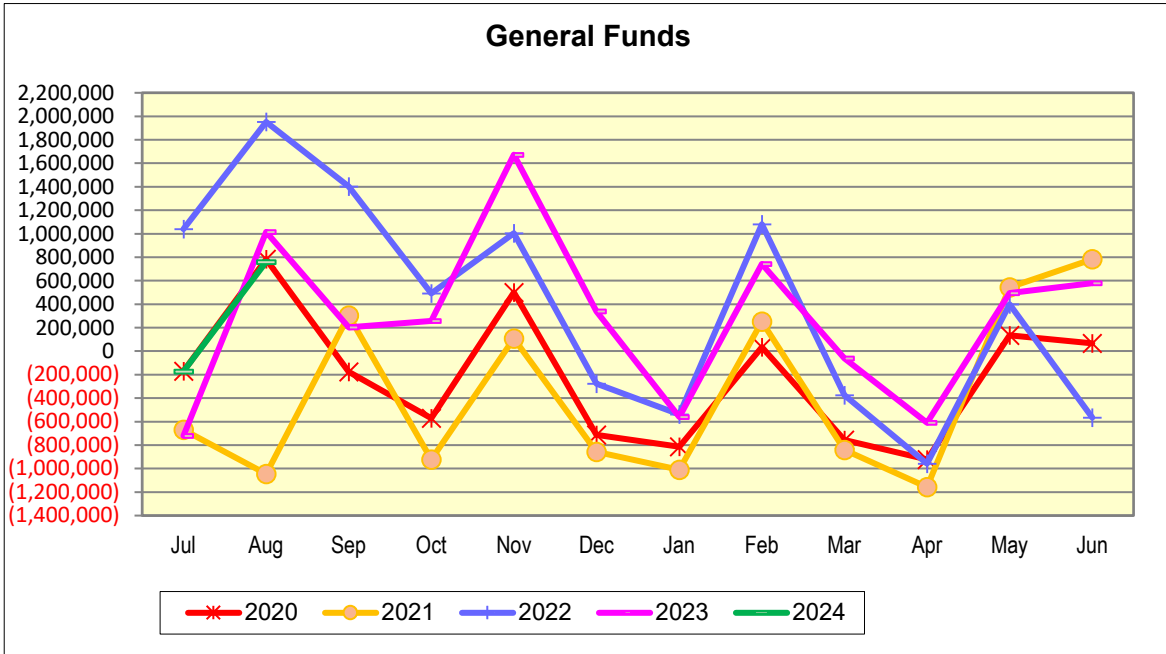
Appendix

August 2023 -Weather Data



August 2023 – Financial Data





MONTHLY REPORT OPERATIONS AND SERVICES

August 2023

1 Water Supply

The resource consent to take water from the Pumphouse Spring and the Umukaraka Spring has expired and has been operating under an extension. The current infrastructure at the springs and treatment plant do not conform to new consent requirements. The Pumphouse Spring treatment plant is currently undergoing upgrades that will conform to all new requirements allowing the use of the springs under future consents.

The Tarawera Bores upgrades have been completed and conform to all consent requirements. The Tarawera Bores water take consent expires on 1 October 2026. The Tarawera Bores have sufficient capacity to meet the demands of the community during all off-peak months. The Tarawera Bores may not meet the total requirement during the months of January and February. The Tarawera Bores are being evaluated for expansion to increase production to meet peak usage.

During the previous seven months The Pumphouse Spring has had high manganese levels and is not suitable to be used as a water supply. Options to remove manganese from the water supply are being evaluated by staff to allow future use of the spring.

There is currently no access to the Umukaraka Spring and the springhead is flooded. There is some risk of surface contamination when the springhead is flooded with surface water. Staff is evaluating developing potential options to secure the springhead should the Umukaraka spring become accessible again.

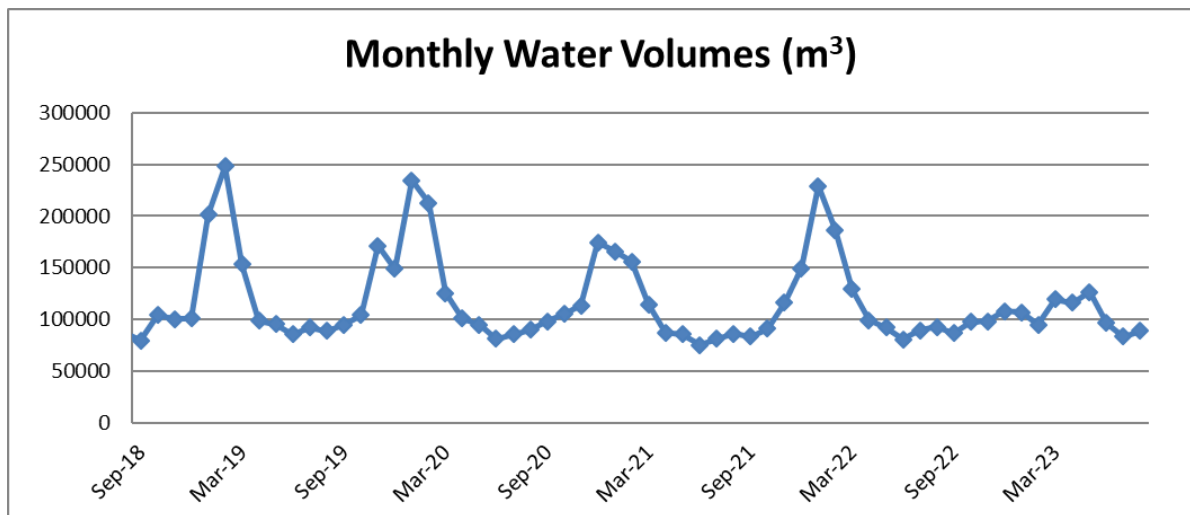
The lime pH correction system in the treatment plant will be replaced with a more robust sodium hydroxide system when the fluoride system is installed later this year. A tender to install the fluoride system has been awarded and the detailed design is being completed. This will reduce Health and Safety concerns handling dust and sedimentation in the reservoirs.

The pumpstation is being rebuilt with new modern pumps and controls from June to December 2023 which will include new telemetry and control of all the boreholes and springs. These upgrades should satisfy all current resource consent conditions and requirements .

1.1 Use

The Town used 89,146 m³ in August 2023, which is normal during this time of year.

The graph below shows the monthly volume (in m³) of water used for the last 5 years for comparison.



The two unchlorinated outlets are still being used by the public and 24.3 m³ and 28.7 m³ water was taken from the Pumphouse and New World taps. During August 2023, the total daily usage was approximately 1750 litres per day. The use of these taps is stable with only small variations in usage.

1.2 Water Quality

All routine samples taken during August were clear of E.coli.

There was 1 dirty water complaint received during August (compared to 57 in June and 3 in July). There have been no water pressure complaints after the new River Road reticulation upgrades.

1.3 Reticulation

The physical reticulation replacement works for the 2022/23 programme commenced in January. The River Road reticulation project was completed in August and remedial works will be completed in September.

Cleaning of all three reservoirs was completed in July. Visual inspections indicate that full structural analyses of the reservoirs needs to be undertaken to assess any further damage after the earthquakes earlier this year. These analyses will be done in September and October.

2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

Renewal works and upgrades continue. In August, the pillar jib cranes were replaced.

The Town Centre sewerage reticulation replacement works were completed.

3 Roding

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roding reseals and other major maintenance tenders were drawn up in March and were released for tendering in April 2023. The actual works have been delayed due to consistent rainfall during May and June. The 2022/23 Waka Kotahi/NZTA roding works will now be carried over to the 2023/24 financial year.

The installation of the drainage systems designed to resolve the high water table damaging roding infrastructure in Transfer Station road was completed in July 2023. The remedial work required in other areas is being developed.

4 Stormwater

There have been no significant failures of the stormwater system this month.

5 Parks and Reserves

During August, the parks and reserves teams performed the following actions:

- The annual winter beddings were maintained.
- The tree maintenance programme has resumed and several trees were identified for removal in September and October.
- The Gardens and Trees teams assisted the solid waste team to trial the shredding of garden waste at the transfer station.

6 Pool

All pools are operating within their operational range.

Staff are preparing works for the annual pools shut which is planned for 9 to 27 October 2023.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

A contract has been signed with EnviroNZ to process treated wood waste from Kawerau industrial and commercial operations. In the last week of August, 120 tonnes of wood waste was diverted and will be sent to EnviroNZ to be processed and

used as cement kiln fuel. The cost savings are being evaluated and will be discussed during a Council workshop in September.

Trials were performed with the Parks and Reserves team to evaluate options to process green waste on-site.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

10 Vandalism

Nine incidences of graffiti covering an area of 50 m² was removed from Council owned walls and properties at a total cost of \$1,575. The main areas targeted were:

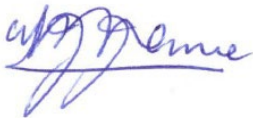
- Library walls in the alley way
- Council Chamber steps
- The skate park play ground, primarily stickers and tags
- Town Centre and playpark

11 Projects & Schedule

The project and major maintenance works schedule for the 2022/23 financial year is attached to this report.

12 **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of August 2023 be received.



Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

MONTHLY REPORT

ECONOMIC AND COMMUNITY DEVELOPMENT

August 2023

1 Boundary Reorganisation Initiative

The Local Government Commission (LGC) has further extended the timeframe for landowner re-engagement; the extension is now 17 November 2023.

2 Economic Development

Updates on economic activities, enquiries and projects:

- i. *Off Highway Road (OHR) – Preparatory work will commence by the end of September (road pegging, vegetation clearance etc.) with construction planned to start in October.*
- ii. *Kawerau Container Terminal (KCT) – Oji Fibre Solutions purchase offer with Norske Skog for land intended for the KCT is pending the Overseas Investment Act (OIA).*

Aquaculture Summit

Hosted at Te Mānuka Tūtahi Marae, Whakatāne, on Friday 25 August. The Bay of Plenty Aquaculture Group, with support from Bay of Plenty Regional Council, Whakatāne District Council, WSP, Ministry of Primary Industries and Toi EDA, led it. Around 150 stakeholders attended from Local and Central Government, industry professionals and Iwi.

After two years of research, 'A Stocktake of Strategic Aquaculture Opportunities in the Bay of Plenty, 2022' report was presented. The report examined both offshore and land-based farming opportunities, as well as the required infrastructure for a thriving industry.

The summit provided an opportunity to raise the profile of the economic opportunities that exist with the potential development of up to 30 hectares of marine based farming (green lipped mussels predominantly and seaweed for human consumption) off the East Coast of the North Island, and Iwi led.

While the advantage opportunities for the Kawerau District may not be immediately clear, the development and growth of an aquaculture industry would require a workforce and specialist engineering solutions to service it, the Kawerau container terminal (inland port) may create further opportunities for Kawerau, with a growing aquaculture industry.

3 Kawerau isite Visitor Information Centre

The Intercity bus service has now returned to its full normal service after the previous months of disruption due to road diversions.

The isite team have provided services to community activities through August:

- Registrations, payments and consent forms for the annual Kawerau Bluelight trip to Rainbows End
- Sales of the 2024 Kawerau Rotary club calendar
- Tickets sales for the NZ Highwaymen concert at the Kawerau Town Hall
- Support and planning towards the Kawerau Young Achievers Awards

Key Monthly Statistics – August 2023

- Visitor enquiries: 1865 (33% increase from the previous month)
- Tarawera Forest access permits: (24% decrease from the previous month)
- Public toilets use: 2870 (19% decrease from the previous month)
- Motorhome power users 15: (21% decrease from the previous month)

4 Community Activities

Events completed for August 2023

- **Central Freewheelers Motor Home Group - Freewheelers Hot Pool Safari**
Wednesday 16th - Thursday 17th - *Prideaux Park Freedom Camping Area*
- **Canoe Slalom BOP Club Race**
Saturday 19th - Sunday 20th - *Waterhouse St Reserve*
- **Kawerau Young Achievers Awards**
Friday 25th - 4.30 pm onwards - *Town Hall*
- **Kawerau Employment Expo**
Wednesday 30th - 10 am to 2 pm - *Town Hall & Concert Chambers*

Events registered for September & October 2023

- **Kawerau Pūtauaki School Athletics**
Friday 1st September - 8 am - 2.30 pm - *Prideaux Park*
- **The Amazing Dinosaur Discovery**
Saturday 23rd - Sunday 24th - 11 am - 3.30pm - *Circus Paddock*
- **Kawerau Arts Society Photography Workshop**
Sunday 24th September - *Kawerau Arts Society 94 Valley Road*
- **Canoe Slalom BOP September Holiday Camp**
9 am Tuesday 26th September - 4 pm Thursday 28th September - *Firmin Lodge/Tarawera River*
- **Canoe Slalom BOP Club Race**
Saturday 28th October - Sunday 29th - *Waterhouse St Reserve*

Kawerau Neighbourhood Support

This data is the recorded weekly criminal occurrences, provided from the Police Headquarters, Rotorua to the Whakatane Neighbourhood Support Coordinator.

Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOT AL
	Re s.	Com m.	Re s.	Com m.	Re s.	Com m.	Re s.	Com m.	Re s.	Com m.	
2023											
July	6	2	4	5	2	1	5	2	17	10	27
August	2	2	3	1	2	0	2	1	9	4	13

(* Res. = Residential, Comm. = Commercial properties)

The Whakatane Neighbourhood Support Coordinator has also provided the following information regarding the resources that were available to the Kawerau Neighbourhood Support (KNS) Coordinator:

- The KNS laptop username and password has been secured and available to pass onto a KNS Committee, if and when appropriate
- The KNS cell phone has been secured, although the previous phone number is now unavailable and a new number will need to be activated with the phone service provider, if and when appropriate
- All passwords are secured for the KNS email, Gets Ready database and Facebook accounts, and are available to access immediately or if and when a new Committee is formed
- 915 Kawerau households are registered in the Kawerau Gets Ready database and the function of sending bulk emails to each registered household is now available

5 Youth Projects

Kawerau Youth Council (KYC)

The August KYC meeting covered off the following matters:

1. KYC member Grace Hill has moved out of the region and will no longer be a member
2. Guest attendee William Snook (former KDC Communication Coordinator) provided an overview of the Antenno App to the members
3. The temporary closure of the Rec Centre was discussed and subsequent impacts to youth based activities
4. Planning for the Kawerau Young Achievers

The following dates for monthly KYC meetings in the Council Chamber:

- Thursday September 14
- Thursday October 12
- Thursday November 9

Young Achievers Awards (KYA)

The 2023 KYA was held in the Town Hall on Friday 25 August. Young people, with Council's Youth Projects Officer support, planned and delivered the event. Former KYC members Majeau Rogers, Iraia Nuku and Courtney Cox led the planning and delivery, alongside the current KYC members.

Young people undertook the pack in, stage directing, MC's, audio & visual engineering, table food delivery, preparing hampers and pack out. The nominations video and promotions were created and delivered by KYC members.

This year's nominations and recipients:

• Bronze	53
• Silver	8
• Gold	6
• Highly Commended	29
Total	96

The special guest speaker was young Kawerau entrepreneur, Lisa Ray Tioke. Ms Tioke is the founder of the '*Kawerau Built*' label.

A pre-recorded motivational video with messages from William Warbrick (NRL and NZ 7's), Princess Elliott (former KYC member and NZ Touch player), Te Toiroa Tahuriorangi (former All Black) and Te Haunui Tuna Taa Moko (artist) was played at the awards ceremony.

Special acknowledgement to Her Worship Mayor Faylene Tunui, Elected Members, Kaumātua Te Hau Kakawa Te Rire and local schools for their valued contribution to the success of this year's awards.

Tuia Representatives

Plans are currently being put in place for the Tuia Reps to attend the fourth wānanga themed Tuia I Waho, which is scheduled for 15-17 September 2023 at Pukemokimoki Marae, Napier.

6 RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of August 2023 be received.



Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

August 2023

1 Communication

1.1 Community Update

Two newsletters completed – 9 and 17 August 2023.


1.2 Significant Communications:

1.2.1 Planned promotions included: Long Term Plan early engagement survey 'What is your vision for Kawerau'; Kawerau Young Achievers' Awards; Employment Expo (MTfJ), Wayne's Way sign unveiling.

1.2.2 Council Operations and Services: Council meetings, rates payment due; rates rebate applications; Kawerau District Library, Council job vacancies, exeloo temporary closure, and services availability; water shutdowns and road closures.

1.2.3 Council Grants: promotion of Kawerau Creative New Zealand Community Grant applications and recipients; Council Community Grants.

1.3 Council Communication Channels overview




Website  3,200 visits (increase). Top Page Visits: Transfer Station, Home Page, Rates Search function, Search function, District Library, Maurie Kjar Aquatic Centre, Rates Rebate.

Social Media



Facebook 3,514 visits 
Reach 24,082 
Followers 4,670 



Instagram 5 visits 
Reach 57 
Followers 132 

2 Engagement

2.1 Stoneham Park Residential Development

2.1.1 District Plan Change - Proposed Plan Change 4 (Residential Growth Precinct)

As per the Resource Management Act (1991). Council currently awaiting 8 September 2023 closing date for appeals by submitters to the Environment Court. The Plan Change 4 and *Section 42A report* was adopted by Council on 19 July 2023 with minor amendments.

This followed two rounds of submissions as per the Resource Management Act (1991) and a Hearing chaired by Independent Commissioner Bill Wasley. 36 of the 40 submissions received regarding Plan Change 4.

2.1.2 *Intention to Exchange Reserve Status of Stoneham Park with the land on Fenton Mill Road* (currently zoned as the Stock Pound).

Progressed under the Reserve Management Act, the intention to exchange application has been submitted to the Department of Conservation.

40 submissions received: two submitters spoke at the 26 April 2023 Council Meeting. On 31 May 2023, Council resolved to submit the application to the Department of Conservation. In August, Council received verbal confirmation that the exchange application is now being processed.

2.1.3 *Technical Investigations and Progress*

Work to submit a Subdivision Resource Consent is nearing completion. A workshop will be held with Council on 13 September 2023.

Veros Property Developers progressing the technical design of the subdivision. Following the technical investigations, a new subdivision design has been completed with the focus on providing affordable section prices in a well-designed development. In addition, discussions with Kowhai Park Body Corporate are being progressed re the additional land parcel adjacent to Stoneham Park.

2.2 **Triennial Residents Survey**

SIL Research has completed the survey. The survey results will inform the results for the Community Outcomes of the Long Term Plan. The final report has been presented at the workshop on 30 August 2023. Overall 70% satisfaction with Council services sits well above the New Zealand Benchmark of 58%.

Fourteen of the 19 Council services rated above 70% with nine services rating positive 80% satisfaction or above.

Report to be received at the September Council Meeting. It is notable that the Council changing the survey providers, the scale of answers to an industry standard 10-scale, and methodology has meant a reset, against Council's former triennial survey results.

2.3 **Long Term Plan 2024-2034**

Early engagement has been completed from 11 August to 2 September 2023 via a community survey online and via the Community Update delivered to households. Some 80 responses have been received and are being analysed to provide input into the Long Term Plan.

2.4 **Our Places - Eastern Bay Spatial Plan**

Progress continues with the communications and engagement plan. The launch of the Friends of Our Places has been confirmed for 28 September 2023 hosted by Whakatāne District Council.

Tangata Whenua Iwi are advising representatives of levels of involvement in the spatial plan review.

2.5 Māori Representation and Representation Review Requirements

There is a three-step process for Council with regards to Electoral Decisions:

1. Electoral System – how residents on the roll (electors) vote for their elected members, decision required by 12 September 2023.
2. Māori Ward/s – whether to introduce Māori Ward/s in the District which must be made by 23 November 2023.
3. Representation Arrangements Review – the make-up of the Council, numbers of Councillors representing the district (at large) and/or Māori ward/s. This must be completed by July 2024 should Council introduce Māori ward/s.

Council considered the Electoral System of First Past the Post (FPP) and Single Transferrable Voting (STV) on 30 August 2023. This decision was held over until an Extraordinary Meeting on 6 September 2023.

Re: Māori Ward engagement: the first workshop with Election Services' Dale Ofsoske was held on 31 May for Elected Members and Leadership. A rescheduled engagement meeting enabled a further workshop with Election Services on 21 August 2023.

Engagement meetings are scheduled for September and October with Tangata Whenua and public hui at Rautahi Marae and Tarawera High School. Dates and times to be advised.

Current Engagement Topics

- Māori Ward/s Engagement (early engagement meetings commence September)
- Age Friendly and Accessibility Strategy

Upcoming Engagement Topics

- Our places - eastern bay spatial plan

3 Residential Developments – Progress to 30 April 2023

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Arika/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	24	43
Remaining Sections / Units	12	4	5	21
Units completed			29	
Units under construction		2		
Surplus/ (Deficit) to Date	\$108,114	-\$500,109¹	-\$1,809,103	-\$2,438,357
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$269,635	\$2,475,563
Breakeven				
Sales still required to break-even	0	2	5	8

¹This includes payment of 10% deposit for construction of two duplex units; and progress payments.

3.1 **Central Cove**

Council awaiting confirmation from Generation Homes for the lots 28 and 29 re extra marketing focus. No property sales at Central Cove since April 2022.

Generation Homes has completed the section clean-up and footpath renewals of the broken sections are now completed (50/50 shared cost with Generation Homes).

3.2 **Duplex Build 51A and 53A Bell Street / Hine Te Ariki**

Work progressing with building of a spec duplex for Council comprising a three-bedroom and two-bedroom unit at the Bell Street entrance. Completion due in mid-November 2023. Liaison with surrounding neighbours re the perimeter fence renewal now to be undertaken.

Marketing plan tweaked to reflect timing of election. Several interested parties have had guided viewings, after advertising via the Porritt Glade Lifestyle Village open days. Site visit to be organised for Elected Members.

3.3 **Porritt Glade Lifestyle Village**

Following two open days in July where some 50 plus people viewed the units, Council is now progressing Applications for Occupation Right Agreements with three parties. Due to the high levels of interest, a period of notice had been given to two of the three parties with conditional contracts. These units are now back on the market. Interest remains high.

Planting hedging as a privacy and noise buffer on the western boundary along River Road and southern Porritt Drive areas to the entrance is a priority this Spring.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of August 2023 be received.



Tania Humberstone

Manager, Communications and Engagement

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Meeting: Regulatory & Services Committee
Meeting Date: 13 September 2023
Subject: **Dog Control – Policy and Practices Report 2022/23**
File No.: 307000

1 **Background**

Kawerau District Council ('KDC'), each financial year, is required under section 10A of the Dog Control Act 1996, to publicly report on:

- The administration of the KDC Dog Control Policy 2019 and the KDC Dog Control practices; and
- Provide statistical information regarding the number of registered dogs, complaints received, infringements issued, prosecutions and the number of probationary or disqualified owners, and the number of dogs classified as either dangerous or menacing.

The completed report outlining the required information for the 2022/2023 financial year is attached.

Upon approval the report must be adopted and publicly notified on the Council website and in at least one newspaper circulating in the district and made accessible in a manner appropriate for the purpose of the document. Advertising of the document is still to be arranged.

2 **RECOMMENDATIONS**

- 1 That the report "Dog Control – Policy and Practices Report 2022/2023" be received.
- 2 That Council adopts and publicly notifies the Dog Control – Policy and Practices Report for the 2022/2023 year and forwards an electronic link to this document on Council's website to the Secretary, Department of Internal Affairs.



Lisa Singfield

Team Leader, Animal Control & Compliance

DOG CONTROL

Policy and Practices Report 1 July 2022 to 30 June 2023



About this Report

Kawerau District Council ('KDC') is required under section 10A of the Dog Control Act 1996 to publicly report for each financial year, on:

- The administration of the KDC's dog control policy and practices; and
- Provide statistical information regarding the number of registered dogs, complaints received, infringements issued, prosecutions and the number of probationary or disqualified owners, and the number of dogs classified as either dangerous or menacing.

This report has been prepared to fulfil the statutory requirements for the 2022/2023 dog registration year.

1) Dog Control in the District

The Kawerau District Council had 1485 dogs registered at 30 June 2023. Most of the dogs are urban pets with some hunting dogs. There were two currently registered rural working dogs in the District; Kawerau is a compact, predominantly urban territory with only one substantial farm property flanking the north-west and south-west boundaries.

Council's dog control service provides 24/7 coverage to deal with dog attacks, roaming, barking and other complaints.

2) Our Team

Council employs two dog rangers to monitor and enforce the provisions of the DCA and the Bylaw.

These two positions report to the Team Leader, Animal Control and Compliance.

This year, the team was short-staffed with one of the roles, only fulfilling 244 hours worked. The afterhours contractor filled in where any staff leave was taken.

All afterhours including weekends, patrol and fieldwork is undertaken by contract.

The aim is to maintain effective complaint/incident response, and high level of attention to systems and data management.

Council seeks to foster good working relationships with local veterinarians, animal rescue groups, and the SPCA inspectors at the Rotorua Office and networks well with other councils in the Bay of Plenty region and beyond. An excellent relationship has also been established with Ministry of Primary Industries in introducing processes for animal welfare management during emergency response.



3) Our Policies and Rules

The Kawerau District Council Animal Control team operates under the following policies and rules:

- Kawerau District Council Dog Control Policy 2019
- Kawerau District Council Dog Control Bylaw 2019
- Dog Control Act 1996
- Impounding Act 1955

The Kawerau District Council Dog Control Policy 2019 and Bylaw were reviewed early 2019 and became effective from 1 March 2019.

4) Dogs Prohibited, Leash Only and Dog Exercise Areas —

The District is fortunate in having a number of varied locations where owners may freely exercise their dogs (providing they be under control and not causing annoyance to others). The exercise areas are all sign-posted and are used daily by members of the public. Feedback from dog owners on the use of these areas continues to be positive.

The dog prohibited areas and dog exercise areas are monitored on a daily basis by both the in-house and contract dog rangers.

The following places are designated by Council as dog exercise areas:

- All public reserves situated beside waterways and measuring at least one chain (20 metres) wide, including:
 - Keith McKenzie Park
 - Prideaux Park (except marked playing fields)
 - Stoneham Walk
 - Pat Baker Reserve
 - Roy Weston Walk
 - Tarawera Park (except marked playing fields)
 - Lyn Hartley Reserve
 - Firmin Field, and
 - Boyce Park.
- Monika Lanham Reserve
- Hilldale Reserve (except the children's playground)
- Stoneham Park
- Delamere Drive Reserve (the neighbourhood reserve between Delamere Drive, Valley Road and Ryder Place).

Where any organised activity is being undertaken on playing fields and reserves, including specified dog exercise areas, dogs must be restrained.

An annual audit of signage is undertaken each year in the designated dog exercise areas. At present "dog exercise area" and "Dogs must be controlled at all times" signs are installed.

5) Dog Registration Fees

Council fees (inclusive of GST) for the 2022/2023 year:

Registration Fees

Neutered Dog	\$37.00
Entire Dog	\$74.00

The Animal Control Team engages with dog owners who have not registered their dogs to ensure compliance is achieved. It is a continued focus for the team.

6) Other Fees

Impounding Fees

First Impounding	\$85.00
Second Impounding	\$116.50
Third and subsequent	\$148.00
Sustenance Fee (per day or part thereof)	\$11.00
Seizure Fee	\$85.00

Other Fees

Microchipping Fee	\$16.00
Replacement Tag Fee	\$5.30
Rehoming Fee	\$11.00

Dog owners who had registered their dog the previous year, but did not register their dog in the current year were issued an infringement notice with a 14-day diversion option, with the application of penalty (50%). The infringement notice was waived if payment was made within the 14-day diversion period.

Where unregistered dogs are identified during daily patrols, incident responses or other notifications, these are generally seized and impounded and written notice given to the owner.

7) Dog Education and Information

Council provided a copy of its Dog Control Bylaw 2019 to every dog owner along with his or her registration renewal notice.

Council also has a range of educational brochures available at all times in the Council Office foyer:

- Neutering – The benefits of de-sexing
- SPCA NZ – Dog and Puppy Care
- Dog Microchipping
- My Safety Around Dogs
- Taku Haumarū Me Te Kuri – Te Reo Māori
- Keeping Our Children Safe Around Dogs – English
- Colouring-in and Activity Book for children
- If your dog fouls in a public place, what should you do
- Kawerau District Council Dog Control Policy (2019)
- Kawerau District Council Dog Control Bylaw 2019
- Humane Society of New Zealand Inc – Application for assistance from the spay/neuter Fund



Council's Website

A new Dog Control category on Council's website has been created this year, called "Keeping Safe around Dogs". The emphasis is on preventing dog attacks and providing the Community with useful resources developed by both the Department of Internal Affairs and the University of Waikato.

These research-based education resources provide practical and reliable guidelines for safe interaction between children and pet dogs in their homes or known to them.

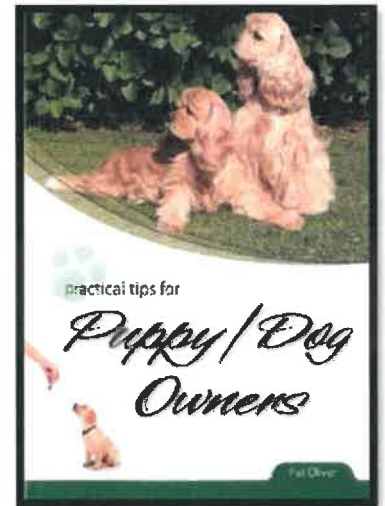
Other Information on Council's Website:

- Complaints
- Whats On for Dogs
- Dog Registration
- Dog Policies and Regulations
- Responsible Dog Ownership
- Dog Exercise Areas
- Dog Impounding
- Reporting Cruelty to Dogs
- Adopt a Dog
- Dog Health and Vaccination
- Dog Exercise Park Etiquette
- De-Sex your dog
- Animals – Planning for Emergencies

Information Book for Dogs Classified As Dangerous

A copy of the author Pat Oliver's Manual entitled "Practical tips for puppy/dog Owners" is available to give to all dog owners which dogs are classified as dangerous.

Pat Oliver has more than 25 years' experience as a professional dog trainer; this book provides excellent basic training, obedience, nutrition and maintenance advice with easy to follow directions for dog training. Both owner and dog will benefit from the information Pat Oliver shares in this guidebook.

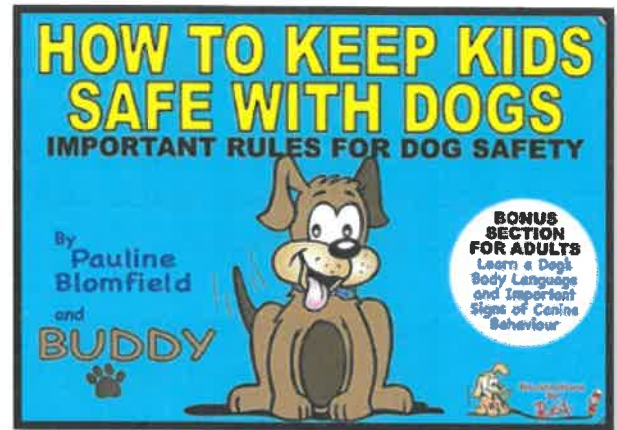


No dogs were declared Dangerous this 2022/2023 year.

Keeping our Children Safe around Dogs

The new Mountainview Montessori Preschool on Onslow Street, was given a copy of the book "How to Keep Kids Safe with Dogs" by Pauline Blomfield & Buddy.

This book is about how to keep safe around dogs. This book can be shared as a read aloud picture book with young children or enjoyed and read alone by older children.



With full colour illustrations teaching children important lessons and covers topics including dogs body language and important signs of canine behaviour.

It is hoped that the books will reduce the risk of dog attacks on children.

Other preschools and new entrant schools received a copy of this book the last year (2021/2022).

Early Childhood Centres and New Entrants Class

The below Pre-Schools and Schools (new entrant class) received copies of the following educational material, for children to take home and read together with their whanau:

- My Safety Around Dogs
- Taku Haumarū Me Te Kuri – Te Reo Māori
- Keeping Our Children Safe Around Dogs – English



Pre-School	
Kawerau Pre-School Learning Centre	56 River Road
Poipoia te Mokopuna Playgroup	117 Onslow Street
Nga Ririki Early Learning Centre	40 Ballance Street
Nga Purapura Hou Kohanga Reo Te Kohanga	129 Valley Road
Putauaki Kindergarten	10 Marshall Street
Tamariki Play Centre	33 Galway Street
Te Akoranga Kindergarten	44 Grey Street
Te Manaaki Educational Pre-School Trust	22 Peter Lipka Drive
Tu Manako Kohanga Reo	119 River Road
Te Urunga mai o Te Ra Kohanga Reo	8 Ryder Place
Tu Whakaara o Tae Rautahi Kohanga Reo	36-40 Grey Street
Mountainview Montessori Preschool	111 Onslow Street

School – New Entrants	
Kawerau Putauaki School	87-89 Fenton Mill Road
Kawerau South School	175-187 Onslow Street
Kura Kaupapa, Te Whata Tau O Putauaki	Galway Street

8) Dogs Rehomed

Any dog that is not claimed by the owner (and has not been involved in a serious offence) is temperament tested with people and other dogs and those that pass enter our adoption programme and are advertised through Kawerau District Council's Adopt-a-Dog Facebook page.



Photo supplied by Tracy van der Merwe who rehomed Mia from Council's Adopt-A-Dog Facebook page: Mia's not only been a poster girl for the Trails Trust but Tracy and Mia are also members of the Mount Maunganui Dog Training Club and won Ribbons and Certificates for her Agility Skills.

The Dog Control Team work closely with rescue groups and charities to try and rehome as many dogs as possible.

This year 48 dogs and puppies were rehomed.


Statistics – Dogs Rehomed					
2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
48	41	46	37	25	41

9) Dog Welfare Community Clinic

The Dog Control Team are working with the KTown Community Animal Welfare Society to place more emphasis on the importance of de-sexing, in efforts to stem the flow of dogs entering shelters.

Planned activities include supporting Welfare group initiatives and enforcing the de-sexing of impounded dogs through its Dog Control Bylaw.

Any puppies surrendered to the dog pound, and where the dog owner is known, the Team will work with the dog owner to ensure that the mother/father dog is de-sexed to stop the breeding.



**KTOWN COMMUNITY
ANIMAL WELFARE SOCIETY
(KTown CAW)**

Dog Welfare Community Clinic

**Saturday, 5th November 2022
9.30am to 11.30am
Ranfurly Court, Kawerau**

Kawerau residents with a Community Services Card or Gold Card (and their dogs), are invited to our FREE Dog Welfare Community Clinic



- 🐾 Free on site flea and worm treatment
- 🐾 Free on site microchipping for your dog or puppy
- 🐾 Free on site puppy and dog care advice
- 🐾 Free dog or puppy de-sexing vouchers. There is a limited number of free vouchers, but other assistance may be available

- All dogs and pups must remain on a lead.
- No entry to sick or dogs on heat.
- Owners are responsible for keeping control of and cleaning up after their pets.

Conditions apply

- Clinic is available to Kawerau residents only
- You must bring proof of address and a Community Services Card or Gold Card
- To qualify for a free de-sexing voucher, dogs must be present at the clinic and have no pre-existing health issues or other ailments

This Dog Welfare Community Clinic is proudly brought to you with assistance from Vets4Pets and funded by Kawerau District Council.

The KTown Community Animal Welfare Society held a Dog Welfare Community Clinic, on 5 November 2022 which was funded by Kawerau District Council and with assistance from Vets4Pets.

Services offered:

- Free puppy and dog care advice.
- Free flea and worm treatment.
- Microchips inserted free of charge.
- Free dog bedding and treats.
- Free de-sexing if owners held a Community Services or Gold Card.



Civil Defence Information provided at the Dog Welfare Community Clinic

This year we had a guest dog named Stan from Civil Defence spend the morning at the Dog Welfare Community Clinic.

Staff set up a Civil Defence display and provided the following Information / and gave advice on:

- Animals affected by a volcanic eruption.
- Animals affected by heat wave.
- Protect your animals in an emergency – First Aid Kit for Animals
- Protect your animals in an emergency – Planning for Pets
- Animals affected by dry or drought conditions – Livestock, horses, lifestyle block and small holdings.
- Animals affected by flood – Advice for livestock, lifestyle block, horse and pet owners



10) Free De-sexing and 1st Vaccinations provided by North Auckland Dog Rescue for the Kawerau District

Thanks to a generous grant from the Lottery Grants Board, the North Auckland Dog Rescue in association with KTown Community Animal Welfare Society offered free canine de-sexing and 1st vaccination to community services card holders in the Kawerau District.

A total of 76 Dogs were de-sexed and vaccinated.

The Team Leader has initiated conversations with Janene from North Auckland Dog Rescue and they hoping to undertake this initiative.



FREE
DOG DESEXING +
VACCINATIONS

KAWERAU DISTRICT
 For Community Services Card holders

Email: dogrescue@xtra.co.nz
 or text Janene on 027 202 9777

Lottery Grants Board
 Te Puna Tāhuhu

North Auckland
DOG RESCUE

KTOWN COMMUNITY
 ANIMAL WELFARE SOCIETY
 KTown C.A.W.S.

BAYVETS
 BAY VETERINARY GROUP LTD

11) Unwanted Dogs

Council accepts unwanted dogs into the pound for disposal either by adoption or by euthanasia.

Accepting dogs is intended to solve a problem where the owner is having difficulties managing or caring for the dog. If euthanasia is the only option for disposal, owners will be encouraged to use veterinary practices in the first instance.

This 2022-2023 year, 93 dogs and puppies were surrendered to Council. This is a significant increase on previous years, and may be contributed to the permanent closure of the SPCA centre, in the Kawerau District.

Statistics – Dogs Surrendered to Council					
2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
93	30	37	35	32	41

12) Health & Safety

Health and Safety of staff is an ongoing top priority for Council. The team are encouraged to report near misses and incidents, as well as developing better protocols for sharing knowledge of incidents and hazardous situations and people between Dog Control Staff and Contractors.

The Dog Control Team will continuously review and improve health and safety procedures.

13) Other Information

The Dog Control Team and contract rangers carried out regular daily patrols, during normal working hours and after hours, with specified targets for the number of patrols for the year.

During the year, 502 weekday and 370 after-hours (including specials) patrols (each of one hour's duration) were carried out.

Statistical Information

STREET PATROLS

Street Patrols (office/day hours)	502
Street Patrols (after hours & including Specials)	<u>370</u>
Total	<u>872</u>

DOG CONTROL RESPONSE – Total Statutory Incidents

There were a total of 1,050 request for services from the Public.

The In-House dog ranger (a) and Contractor (b) attended 776 Statutory Incidents which are reported dog complaints from the Public for complaints such as barking, roaming, general, fighting, rush and attack incidents.

The Dog Control Officer dealt with 237 public enquiries which can range from registration and impound enquiries, infringement appeals and concerns where extra patrols and monitoring patrols are established.

Total 1,050

a) Request for Service to Dog Control Officer	237
b) Request for Service to In-House Dog Ranger (Statutory Incident)	445
c) Requests for Service to Contractor – Afterhours (Statutory Incidents)	368

b) and c) = 813

Less instructions / non KPI incidents to the Contractor while they were covering any Employment Leave taken by the dog ranger that are not KPI Audited. =776

STATUTORY INCIDENTS (KPI Audited)

Barking	206
Roaming	444
General	74
Fighting	0
Rush or Threaten	23
Attacks on Animals	12
Attack on Person	17
<u>TOTAL</u>	<u>776</u>

Statistics – Statutory Incidents (Complaints) Reported to Council					
2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
776	753	866	717	703	818

Statistics – Statutory By Incident						
	2022-23	2021-22	2020-21	2019-20	2018-19	2017-18
Total Per Year	776	753	866	717	703	818
Barking	206	232	333	196	153	181
Roaming	444	366	410	399	448	514
General	74	84	54	46	47	55
Fighting	0	2	1	3	1	5
Rush/Threaten	23	23	19	18	34	28
Attack on Animal	12	18	20	14	9	21
Attack on Person	17	5	9	7	11	14
Contractor Instructions/Other <small>Category removed as non-KPI</small>	-	23	20	34	-	-

In 2022/2023 A decision was made to change the criteria for Attacks and Rush incidents.

Previously the reporting of an Attack was if an injury occurred. If no injury occurred this was then reported as a Rush/Threaten.

Statistics – Attack on Person Breakdown	
	2022-23
Total Per Year	776
Attack on Person	17
Attack on Person -6 if criteria had not changed. This would have made the total Rush reported incidents 29	11

NON-STATUTORY INCIDENTS (Not KPI Audited)

Total of Non-Statutory jobs that the Team completed 399

A non-statutory incident is not a public complaint, but rather a job that has been actioned by either the in-house dog rangers or contractors that did not meet the threshold for the KPI Audit. These are jobs that the dog ranger has completed such as inspections for a kennel licences, welfare and property checks, microchipping of dogs, releasing dogs from the pound and information gathering etc.

TOTAL COMBINED OF "STATUTORY" AND "NON-STATUTORY" INCIDENTS

Statutory Total	1,050
Non Statutory Total	399
TOTAL	1,449

INFRINGEMENTS / HEARINGS / PROSECUTIONS

Infringements	157
Infringements Waived (primarily diversions)	99
Prosecutions	0
Hearings – Special Licence to keep 4 or more dogs	3

Infringements Waived:

All infringements where a diversion was issued and the owner complied, such as a dog owner registering or microchipping their dog within 14 days.

DOGS IMPOUNDED**Dogs Impounded (Including 93 Dogs surrendered to Council)**

6 Dogs Carried forward from 30/06/2022	6
Claimed and Released to Dog Owner	81
Rehomed	48
Referred to SPCA	0
Destroyed	110
Died from Parvo	4
Caring for dogs from another TA	3
TOTAL	<u>252</u>

Statistics - Dogs Impounded					
2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
252	210	199	242	270	250

The Dog Control Team focuses on the way the facility is cleaned and maintained to ensure that the appropriate precautions are taken to mitigate the introduction of illness and diseases such as Parvovirus.

- All dogs are fed twice daily.
- The Facility is cleaned twice a day.
- Dogs are exercised twice a day.
- Welfare Checks are undertaken at least twice daily; this is to monitor dogs for signs for sickness and disease.
- All staff are trained to undertake testing for Parvo. By staff testing the animals, saves staff time and ensuring that adequate treatment/isolation has immediately commenced as well as saving a cost of \$35 per kit, and \$67 for veterinary clinic consultation.

The Dog Control Team undertook property / kennel checks for every dog released from the pound. If the property was found to be not secure, owners were requested to make amendments such as raising the height of fencing, installing gates etc. Only when staff were satisfied that the impounded dog could be contained within their property was the dog released from the pound.

Overall Breeds Involved in Incidents

(As confirmed by DCO/Ranger, if not confirmed then a "*" next to the breed description will be entered, this is in-line with the New Zealand Institute of Animal Control Officers (NZIACO) national records)

Attack on person		Attacks on Animals		Fighting	Rush/Growl/Threaten	
Breed Unknown/Not Found*	6	Breed Unknown*	3		Breed Unknown*	11
American Pitbull Terrier x Lab*	1	Bull Terrier	1		Mastiff	2
Bearded Collie x Huntaway*	2	American Pit Bull Terrier *	1		Border Collie x	1
Thai Ridgeback	1	American Bull Dog cross	1		Rottweiler*	1
Mastiff x	1	Bull Terrier cross	1		Neapolitan Mastiff x American Staffordshire Terrier)	1
Crossbreed	1*	Border Collie cross	1		American Bulldog	2
German Shepherd	1	American Staffordshire Terrier	1		Bulldog	1
Labrador Retriever x	1	Bull Mastiff*	1		American Pit Bull Terrier	2
Huntaway x Staffordshire Bull Terrier	1	Bull Mastiff	2		Labrador Retriever x	1
Labrador Retriever x	1	Labrador Retriever x Greyhound	1		Siberian Husky x Labrador Retriever	1
Huntaway x	1	American Bull Dog	1		Greyhound x	1
Bull Mastiff x Rhodesian Ridgeback	1				Neapolitan Mastiff cross	1
Airedale Terrier x	1				American Staffordshire Terrier	
Bearded Collie x	1					
German Shepherd	1					

Some incidents involved more than one dog

Microchipping:

Register

1423

Menacing:

Register Tot 61

Menacing under s33C i.e. by Schedule 4 Breed	To Date	49
Menacing under s33A(1)(b)(i) i.e. by Behaviour	To Date	7
Menacing under s33A(1)(b)(ii) i.e. by Breed Characteristics	To Date	5

Dangerous:

Register Tot 2

Dangerous by Owner Conviction under s31(1)(a)	To Date	0
Dangerous by Sworn Evidence s31(1)(b)	To Date	2
Dangerous by owner Admittance in Writing s31(1)C	To Date	0

Disqualified Owner:

Register Tot 0

Disqualified under Section 25(1)(a) – (3x paid Infringements)	To Date	0
Disqualified under Section 25(1)(b) – (Conviction)	To Date	0
Disqualified under Section 25(1)(c) – (Conviction) under Animal Welfare Act etc.	To Date	0

Probationary Owners:

Register Tot 0

Probationary under Section 21	To Date	0
Probationary under Section 21(1) Other Acts	To Date	0



Lisa Singfield
Team Leader, Animal Control & Compliance



Michaela Glaspey
Group Manager, Regulatory & Planning

