



**The Meeting of the  
Regulatory and Services Committee  
will be held on Wednesday 11 October 2023  
commencing at 9.00am**

**A G E N D A**

## **REGULATORY & SERVICES COMMITTEE**

**Her Worship the Mayor - F K N Tunui**

**Councillor C J Ion - Chairperson**

**Councillor W Godfery**

**Councillor S Kingi**

**Councillor B J Julian**

**Councillor A Rangihika**

**Councillor R G K Savage**

**Councillor R Andrews**

**Councillor J Ross**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee  
will be held on Wednesday 11 October 2023  
commencing at 9.00am**

**A G E N D A**

**Apologies**

**Leave of Absence**

**Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**Public Forum**

**PART A – REGULATORY**

**1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 5**

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of September 2023.

**Recommendation**

*That the report from the Group Manager, Regulatory and Planning Services for the month of September 2023 be received.*

**PART B – NON REGULATORY**

**2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 6 - 11**

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of September 2023.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of September 2023 be received.*

**3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)**

**Pgs. 12 - 15**

Attached is the report from the Group Manager, Operations and Services covering the month of September 2023.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of September 2023 be received.*

**4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 16 - 19**

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of September 2023.

**Recommendation**

*That the report from the Economic and Community Development Manager for the month of September 2023 be received.*

**5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)**

**Pgs. 20 - 24**

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of September 2023.

**Recommendation**

*That the report from the Communication and Engagement Manager for the month of September 2023 be received.*

R B George

**Chief Executive Officer**

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# MONTHLY REPORT REGULATORY & PLANNING SERVICES

## September 2023

### 1 Animal Control

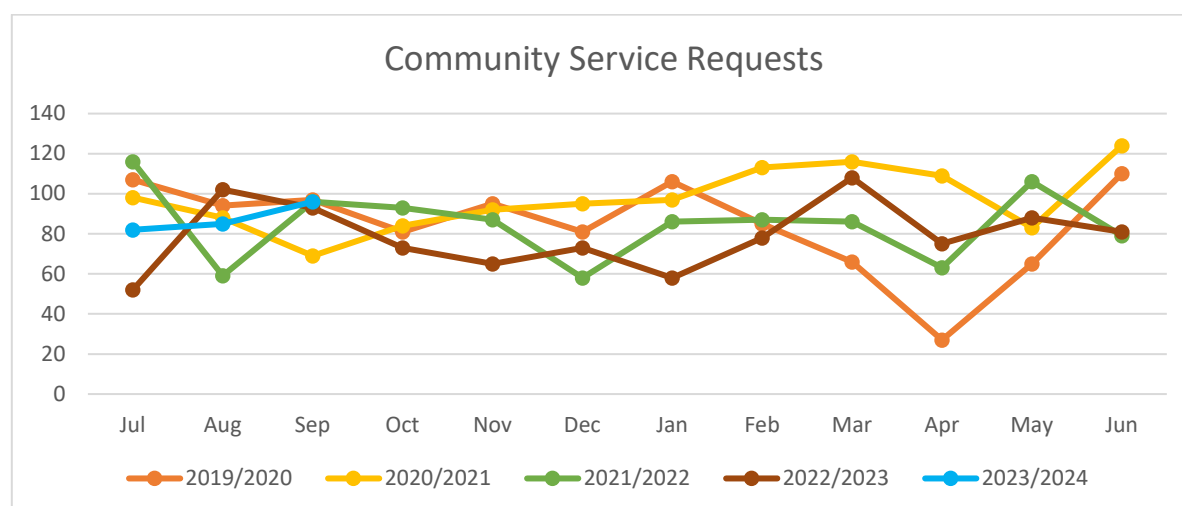
#### 1.1 Dog Registration

At 30 September 2023, there are 1,315 dogs registered of the 1383 dogs listed on the dog register for 2023/2024. This represents 95.1% of known dogs.

A total of 100 infringement notices were issued to dog owners that failed to register their dogs. Some owners will be able to get diversions where paid within 14 days.

#### 1.2 Dog Control - Ranging, Complaints and Incidents

A total of 105 service requests were received by Council in September 2023. A further twenty three in-house instructions were issued for kennel checks, microchipping and releasing dogs from the pound.

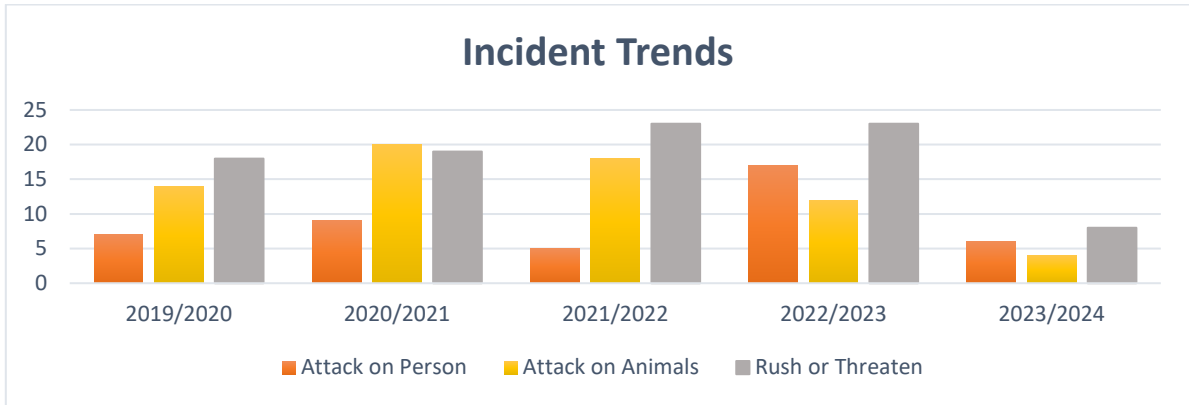


96 service request occurrences, were attended by Council's dog rangers. These related largely to complaints of barking (17) or roaming (40).

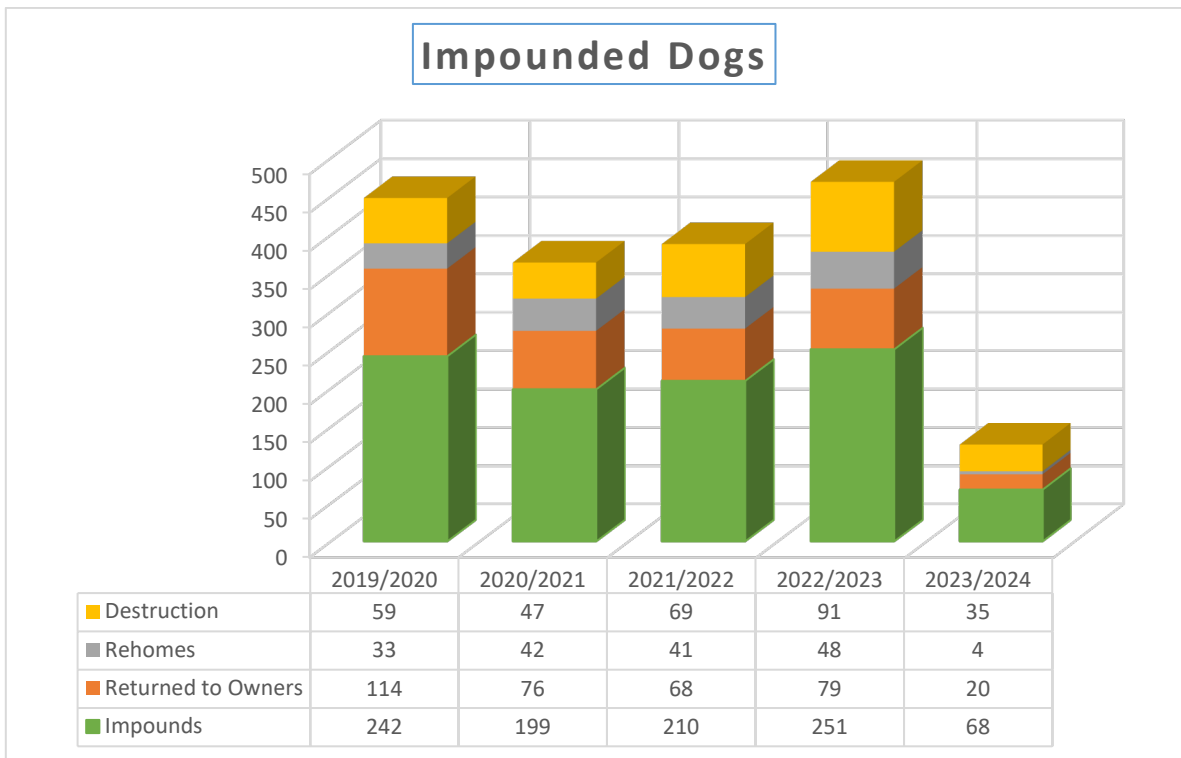
During September, we received eight incidents including four dog rushes, two attacks on a person and two attacks on another animal.

At the time of writing this report, one dog was unable to be located, one complainant refused to make a statement, five infringements were issued, two dogs surrendered and two incidents are still under investigation.

A further infringement was issued after an investigation was finalised from July.



In September 2023, 27 dogs were impounded. Nine dogs were returned to their owner and eight surrendered.



One hearing was held to consider allowing an owner to have more than three dogs. Approval was issued with conditions that have been met.

Three complaints of wandering stock were attended and resolved.

## 2 Monitoring and Compliance

Two infringements were issued (parking and warrant) and two warning notices issued for parking breaches.

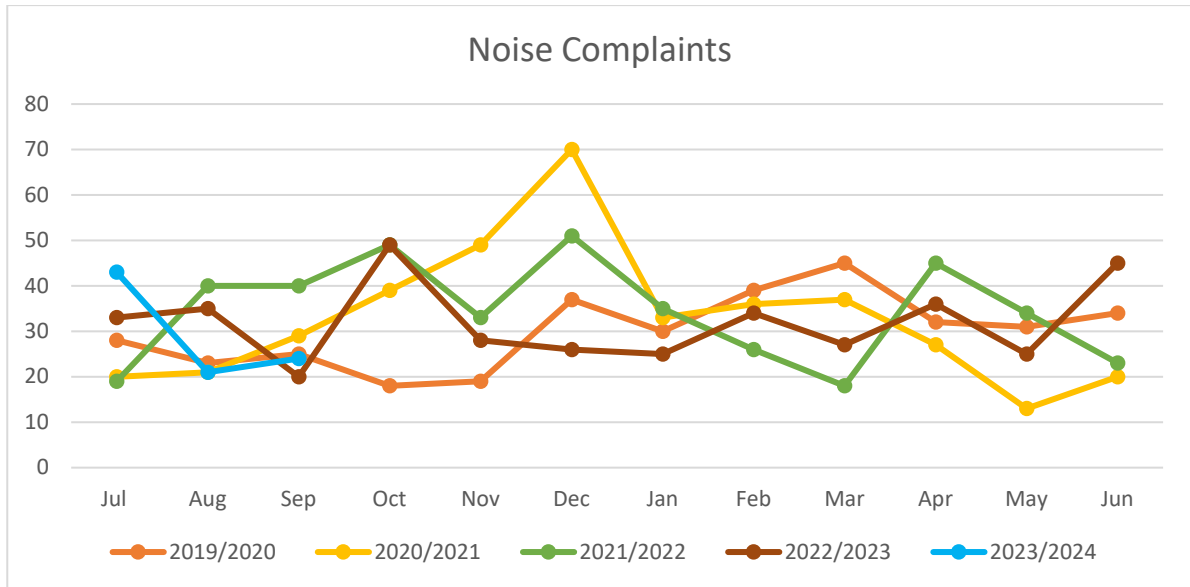
Officers requested 1 real estate sign be relocated into compliant locations. Owners complied with requirements upon request.

There were 24 noise complaints in September 2023 and four excessive noise notices issued.

### 3

This year's figures, in the graph below, have been updated from last month due to incorrect month end data being provided by contractors. All jobs were attended, however computer issues meant reporting was incomplete. A full reconciliation has been completed and figures amended are outlined below:

- July previously reported 39 complaints, amended to 43 complaints
- August previously reported 23 complaints, amended to 21 complaints.



### 3 Alcohol Regulation

One appeal has been received for the Provisional Eastern Bay of Plenty Local Alcohol Policy. Councils are meeting to determine next steps.

### 4 Food Safety and Premises

Two registrations of food premises have been renewed in September, and two new enquiries regarding new businesses.

Three food verifications on registered premises were completed.

### 5 Environmental Health

One complaint was received and addressed regarding rats near a local food premise.

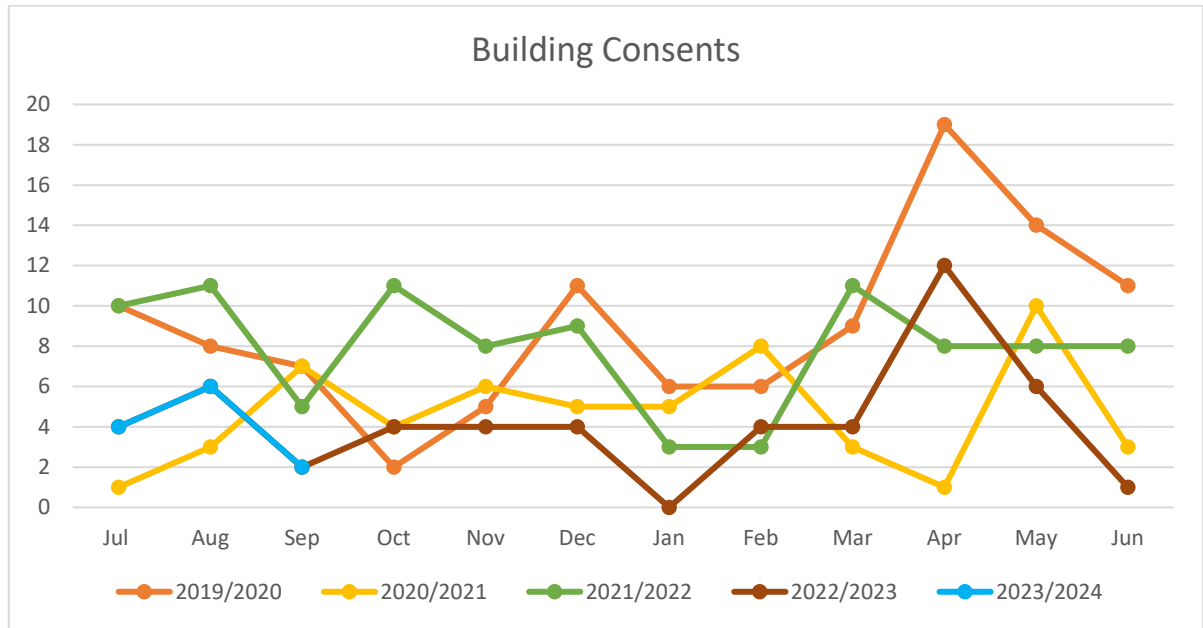
### 6 Building Control

#### 6.1 Building Consent Authority (BCA)

In September, two building consents were processed with a total value of \$9,700.00.

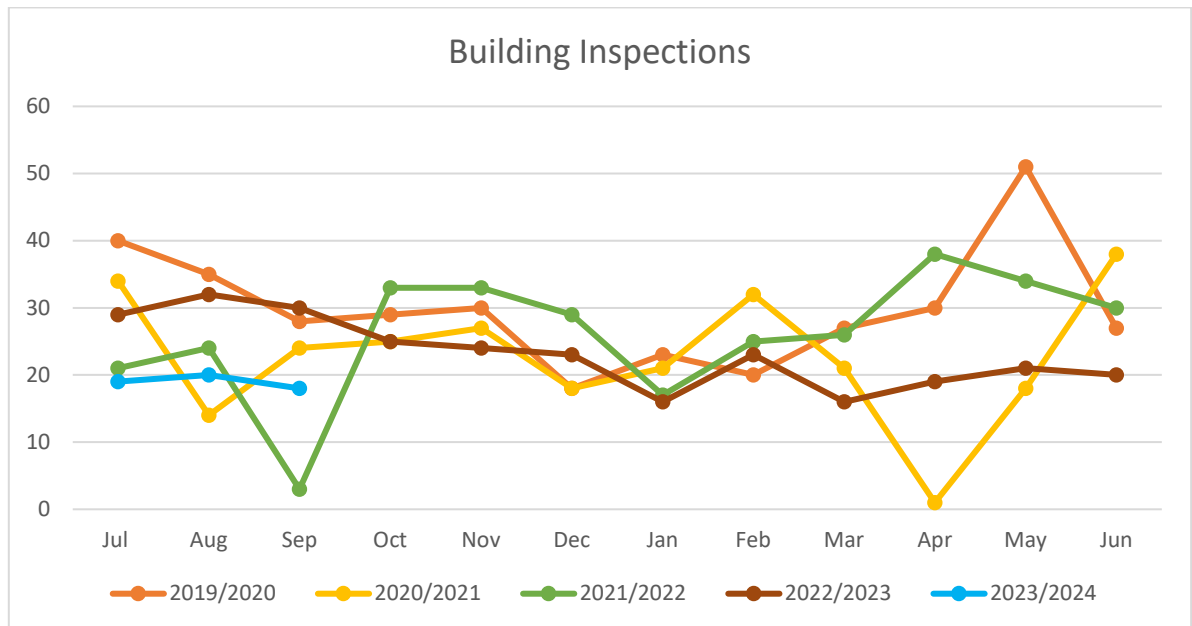
The types of building work for the month included:

- 2 solid fuel heaters



Building inspections remain steady, with existing work. We may see a slight slowing of inspections in the next couple of months given the reduced consents processed in the last few months.

Six code of compliance certificates were issued in September.



## 6.2 Territorial Authority

One building warrant of fitness inspection has been completed this month and ten Land Information Memorandum ('LIM') reports issued.

Three Project Information Memorandum ('PIM') were issued in September.



Letters were issued to property owners who have swimming pools requiring inspections this year. In September, three swimming pool inspections were completed.

## 7 Civil Defence Emergency Management (CDEM)

A regional Controller and Recovery Forum was held on 26 September 2023. This event was well attended with updates and presentations made on the following:

- Emergency Management Bay of Plenty Work Programme
  - Understanding Flood levels/Met service warnings
- Hazard resources
  - EQC - Natural Hazard Portal
  - GNS – National Seismic Hazard Model
  - NIWA – drought forecasting dashboard
- Recovery preparation – office set up (about getting the right team together prior to an event)
- Development of Controller/ Recovery Manager Pathways

Group has purchased two starlink units for use in an emergency. Kawerau took the opportunity to test them in our local EOC. The set up was straight forward and provides about 50m range covering the EOC. When supported with a generator, this will enable the operations centre to have access to the internet during a black out.

## 8 District Plan

### 8.1 Resource Consents

Two subdivision consents have been received in the month of September.

### 8.2 Plan Change

The proposed Plan Change 4 (Rezoning Stoneham Park) report and recommendations was ratified by Council on 19 July 2023. The decisions on submissions were then publicly notified on 28 July 2023, providing opportunity for any appeals. It has been confirmed no appeals have been lodged with the Environmental Court. A report is being prepared for Council to formally approve Plan Change 4 becoming Operative. This report will be heard on 25 October 2023.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of September 2023 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

<b>MONTHLY REPORT</b> <b>FINANCE &amp; CORPORATE SERVICES</b>
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**September 2023**

## 1 Library and Museum

### 1.1 Library

September was steady but impacted by significant staff illness. The Library staff also attended customer conflict training and the Library and Museum Manager attended the Kōtui System Administrator meeting in Christchurch which focused on many of the processes we currently use. The end of September saw the school holiday programming begin with good feedback received on the sessions to date.

For September the displays were Māori Language Week and Recycling.

#### Library Statistics

	September 2023	YTD 2023/24	September 2022	YTD 2022/23
Items issued	3,224	9,843	3,233	9,962
People visiting	4,651	14,956	3,244	11,137
New members	8	59	13	53
Active members*	1,367		1,422	

\*Those people that have used library services in the last 2 years

### 1.2 Museum

September had more of a focus on donations and adding material to our collection. With the closure of Te Akoranga Kindergarten, the Museum received a significant donation of their historical material. Staff also attended a basic training course on using the Vernon software and customer conflict training.

#### Sir James Fletcher Kawerau Museum Statistics

	September 2023	YTD 2023/24	September 2022	YTD 2022/23
Exhibitions	0	2	0	3
<b>Vernon Records</b>	<b>September 2023</b>	<b>YTD 2023/24</b>	<b>September 2022</b>	<b>YTD 2022/23</b>
Objects – items added to collection	37	73	8	55
Individuals & Organisations	59	147	11	58
Documents	36	137	35	170
Photographs	84	186	102	289

*Objects* – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

Further to the August report, the GLAM careers stands for Galleries, Libraries, Archives and Museums, which were promoted at Tarawera High School.

## 2 Weather Station

The average temperature for the month of September 2023 was 18.6° and the highest temperature for the month was 26.0° on the 20<sup>th</sup> of September. The accumulated sunshine hours for September totalled 165 hours and 48 minutes. The appendix to this report shows a combined graph of the temperature and sunshine data collected for September.

Please note with the reintroduction of providing daily temperatures and sunshine hours, there is no year-to-date data or historical data from the prior year for comparison as this information was not collected.

## 3 Payments

There were 8 payments in September 2023, which exceeded \$50,000.00:

- Inland Revenue Department (x2) - \$144,894.11 - PAYE for Fortnights ending 31/08 & 10/09.
- Allied Industrial Engineering – (x2) - \$59,053.94 – Manufacture, Supply and Install two Jib Cranes at wastewater treatment plant.
- Brian Perry Civil Limited - \$312,682.40 – Town Centre Sewer Renewal.
- Loveridge Limited - \$138,179.99 – Watermain Reticulation Renewal progress claim 6.
- Mitsubishi Motors New Zealand Ltd - \$95,234.17 – Purchased 2 x Triton Club Utes which are funded from Asset Renewals for Plant, these were vehicles scheduled for replacement.
- Wren Builders - \$167,696.43 – Progress payment for Rangī Delamere Pavilion.

## 4 Requests for Service

The following table has the total number of service requests received for September and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	103	1
Noise	23	0
Building Enquiries	7	4
Trees* & Parks	13	5
Rubbish (Bins & Collections)	27	6
Water	16	1
Wastewater	1	0
Roading/Stormwater/Streetlights	13	7

<b>Service</b>	<b>Total</b>	
	<b>Completed</b>	<b>Progressed</b>
Enforcement/Health/Food/Stock	9	0
Council Buildings/Facilities – Maint.	3	2
Other (Events/Consents/Rates/Vandalism)	6	3
Official Information Requests	2	0
<b>Total</b>	<b>223</b>	<b>29</b>

\*Requests relating to the removal of trees are added to a priority list.

For September, 6 requests came via the website/emails and 16 via Antenno. The balance of the requests came from phone calls or visits.

## 6 Funds

The following funds were held at 30 September 2023:

<b>Invested in</b>	<b>\$</b>	<b>Mean Interest</b>	<b>% External</b>
ANZ – on call	784	0.9%	0.03%
BNZ – current & on-call	1,743,300	3.0%	76.91%
Rabobank (on-call)	522,710	4.3%	23.06%
<b>Total Funds (Cash)</b>	<b>2,266,794</b>		<b>100.0%</b>
Internal Loans	1,602,929		
<b>Total Investments</b>	<b>3,869,723</b>		

The following table shows Council's reserve and general funds balances as at 30 September 2023:

	<b>September 2023</b>	<b>September 2022</b>
<b>Reserve Balances</b>		
Depreciation Funds	\$1,649,936	\$5,332,864
Loan	\$2,000,000	\$0
<b>Total Reserve Balances</b>	<b>\$3,649,936</b>	<b>\$5,332,864</b>
General Funds	\$219,787	(\$720,793)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$3,869,723</b>	<b>\$4,612,071</b>

The figures show that overall Council has \$742k less funds at the end of September than this time last year, however the September 2023 balance includes funds from the \$2m loan that was uplifted in December 2022 to pay for the water asset renewals.

Overall Council's cashflows for the last year have continued to be lower than previous years, as Council has short term cash funds invested in the Central Cove sections and Porritt Glade units that will become realised cash funds once they are sold and have occupation agreements, respectively.

Council continues to invest in the asset renewals particularly for the water reticulation replacement programme and cashflows are being monitored, to determine when the further loan of \$2m, (as budgeted) needs to be raised, which is likely to be in the next two months.

## **7 RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for September 2023, be received.



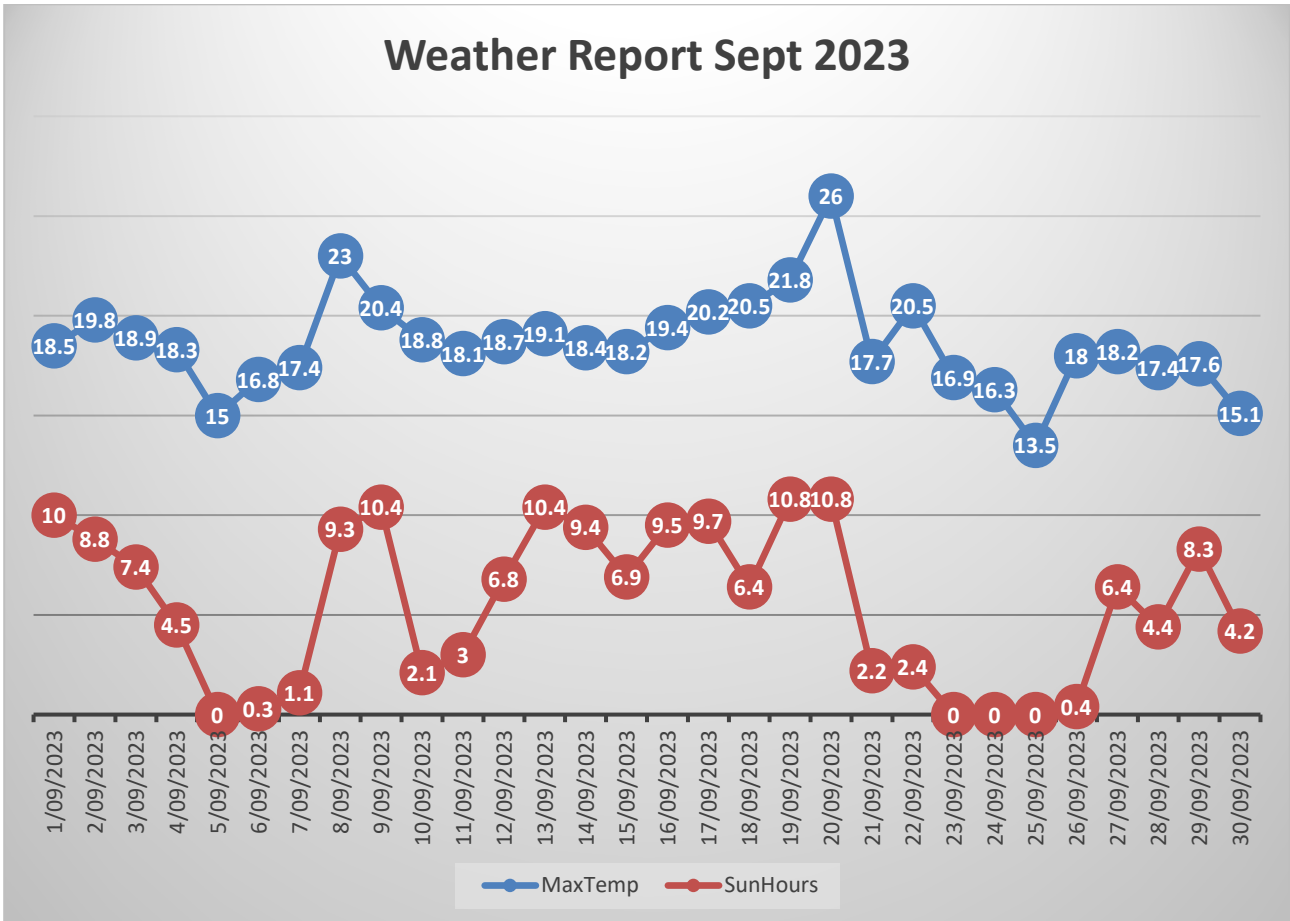
Lee-Anne Butler, CA, BMS

**Group Manager, Finance & Corporate Services**

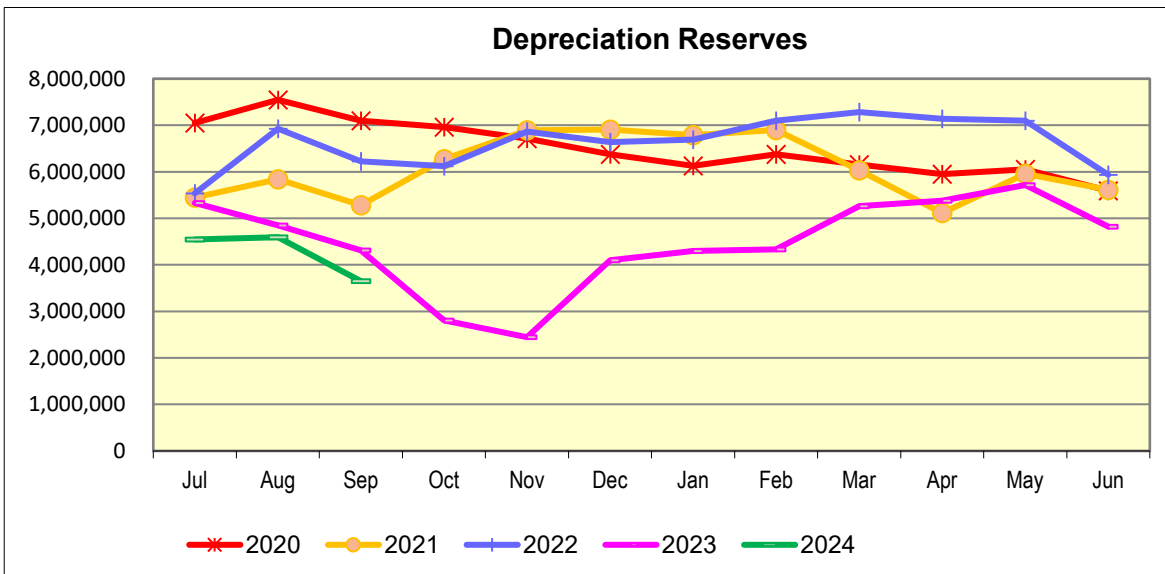
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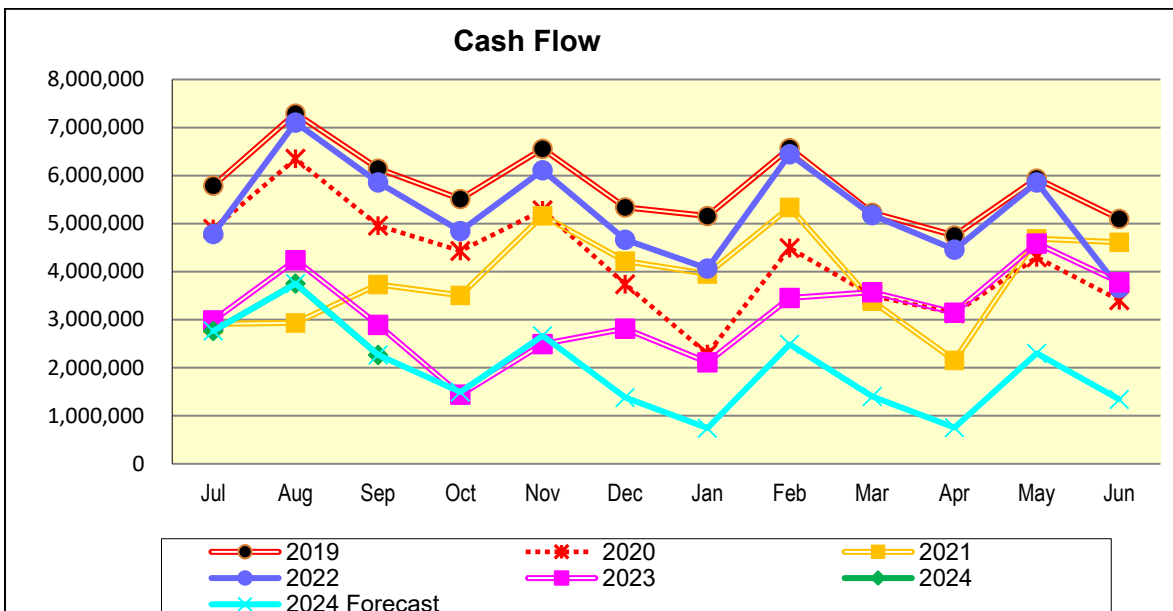
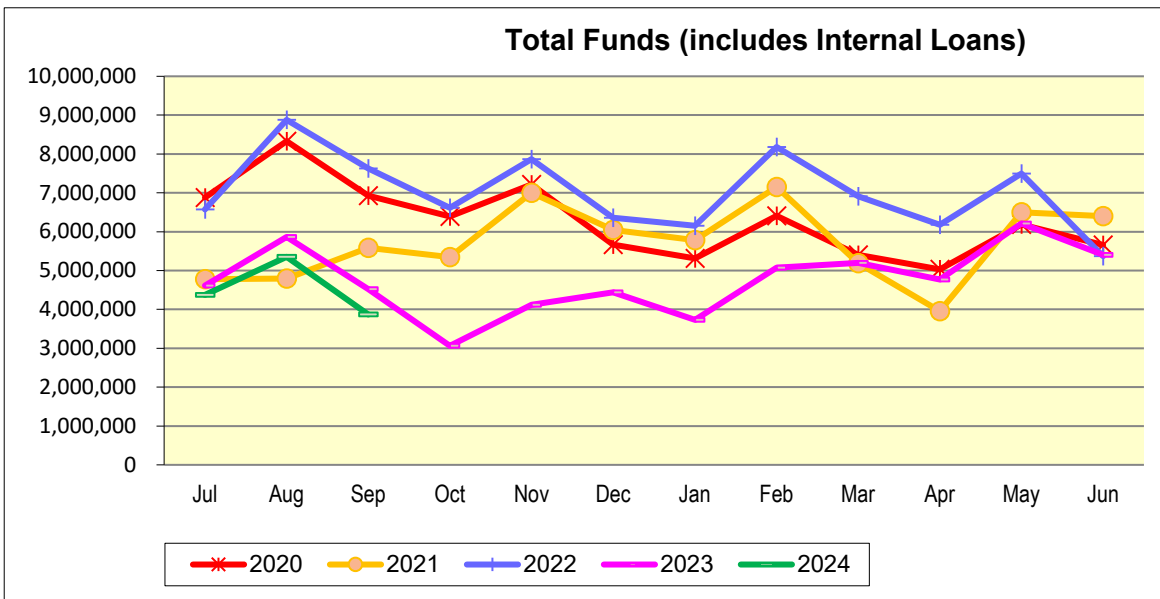
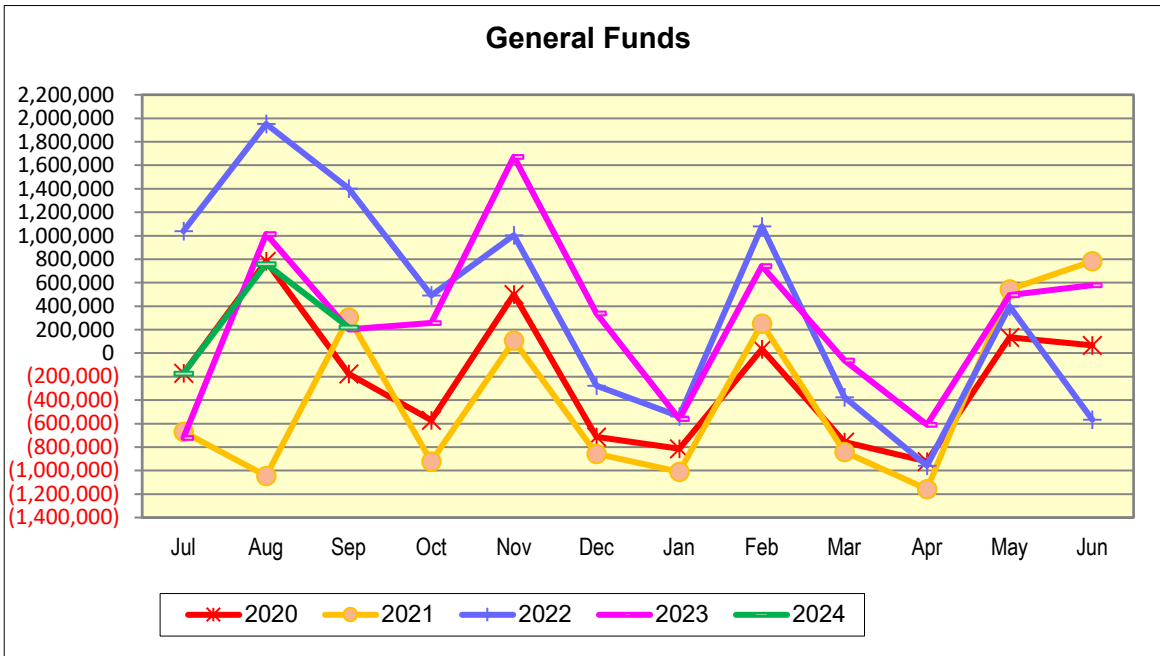
Appendix

September 2023 -Weather Data



September 2023 – Financial Data





Please note that the 2023 actual cashflow is the same as the forecast cashflow for the months year to date.

# MONTHLY REPORT OPERATIONS AND SERVICES

## September 2023

### 1 Water Supply

The Tarawera Bores provide sufficient water for current use and have sufficient capacity to meet the demands of the community during all off-peak months. The Tarawera Bores may not meet the total requirement during the months of January and February. The Tarawera Bores are being evaluated for expansion to increase production to meet peak usage.

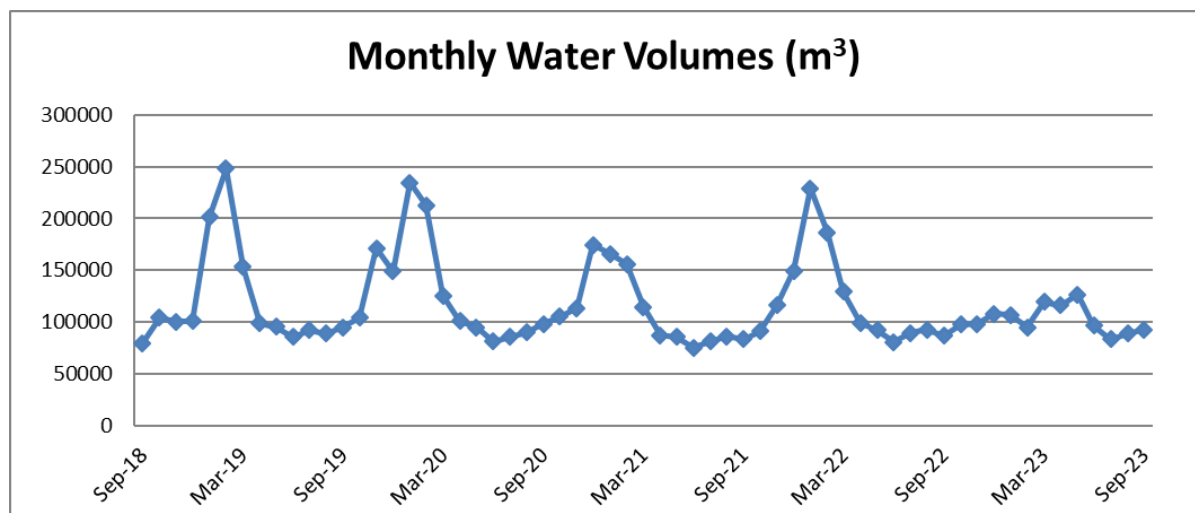
The Pumphouse Spring treatment plant is being upgraded to include fluoride in the water supply and to replace lime with sodium hydroxide for pH correction.

The pumpstation at the treatment plant will be rebuilt with new modern pumps and controls during May to June 2024, which will include new telemetry and control of all the boreholes and springs. These upgrades should satisfy all current resource consent conditions and requirements.

#### 1.1 Use

The Town used 92,627 m<sup>3</sup> in September 2023, which is normal during this time of year.

The graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 5 years for comparison.



The two unchlorinated outlets are still being used by the public and 20.5 m<sup>3</sup> and 23.5 m<sup>3</sup> water was taken from the Pumphouse and New World taps. During September 2023, the total daily usage was approximately 1470 litres per day. The use of these taps is stable with only small variations in usage.



## 1.2 Water Quality

All routine samples taken during September were clear of E.coli.

There were 3 dirty water complaint received during September.

## 1.3 Reticulation

The physical reticulation replacement works for the 2022/23 programme commenced in January. The River Road reticulation project was completed in September.

Structural analyses of the reservoirs will be done in October and November.

## 2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

Renewal works and upgrades continue.

## 3 **Roading**

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roading reseals and other major maintenance tenders were drawn up in March and were released for tendering in April 2023. The actual works have been delayed due to consistent rainfall in May and June. The 2022/23 Waka Kotahi/NZTA roading works will now be carried over to the 2023/24 financial year.

Drainage systems designed to resolve the high water table damaging properties in Hardie Avenue are being developed.

## 4 **Stormwater**

There have been no significant failures of the stormwater system this month.

## 5 **Parks and Reserves**

During September, the parks and reserves teams performed the following actions:

- The annual winter beddings were maintained.
- The tree maintenance programme has resumed and staff are being trained by a contracted arborist.
- Landscaped areas and sports fields were repaired after trespassers caused damage with small vehicles and motorbikes.

## **6 Pool**

All pools are operating within their operational range.

Staff are preparing works for the annual pools shut which is planned for 9 to 27 October 2023.

## **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

## **8 Refuse Disposal**

The pickup and transporting of the residual refuse to Tirohia continued without incident.

A contract has been signed with EnviroNZ to process treated wood waste from Kawerau industrial and commercial operations. In the last week of August, 120 tonnes of wood waste was diverted and a further 300 tonnes in September. 160 tonnes of wood was sent to EnviroNZ to be processed and used as cement kiln fuel. The cost savings are being evaluated and will be discussed with Council in an October workshop.

## **9 Recycled Collection**

The collection and disposal of recycling continued without incident.

## **10 Vandalism**

Eight incidences of graffiti covering an area of 21 m<sup>2</sup> was removed from Council owned walls and properties at a total cost of \$665. The main areas targeted were:

- Waste bins and seats in the Town Centre
- The Ron Hardie Recreation Centre
- The skate park play ground, primarily stickers and tags
- Hardie Avenue play park

## **11 Projects & Schedule**

The project and major maintenance works schedule for the 2023/24 financial year is attached to this report.

**12** **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of September 2023 be received.



Hanno van der Merwe, MSc (Eng), PhD

**Group Manager, Operations & Services**

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<b>MONTHLY REPORT</b> <b>ECONOMIC AND COMMUNITY DEVELOPMENT</b>
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**September 2023**

**1 Boundary Reorganisation Initiative**

The Local Government Commission (LGC) has further extended the timeframe for landowner re-engagement; the extension is now 17 November 2023.

**2 Economic Development**

Updates on economic activities, enquiries and projects:

- i. *Off Highway Road (OHR)* – Site development is likely to be visible through October and the coming months
- ii. *Kawerau Container Terminal (KCT)* – Oji Fibre Solutions purchase offer with Norske Skog for land intended for the KCT is pending the Overseas Investment Act (OIA)

**3 Kawerau isite Visitor Information Centre**

The isite team attended a regional isite Central / East North Island cluster meeting recently held in Whakatane. The hui provided updates on current tourism activities available in the region.

**Key Monthly Statistics – September 2023**

- Visitor enquiries: 1384 (26% decrease from the previous month)
- Tarawera Forest access permits: 84 (8% increase from the previous month)
- Public toilet use: 2096 (27% decrease from the previous month)
- Motorhome power users 18: (20% increase from the previous month)

Comparison to September 2022:

- Visitor enquiries: 1260
- Tarawera Forest access permits: 135
- Public toilet use: 1104
- Motorhome power users 14

**4 MBIE Freedom Camping Transition Fund**

In 2022, MBIE approved funding to Council for \$20k, to be allocated towards a review of the current freedom camping bylaw, and subsequent educational material and signage articulating the rules regarding the district's bylaw. Additionally, Central Government recently passed a new law named the *Self-contained Motor Vehicles*

*Legislation Bill*, which will also require educational material alongside the district's bylaw (pamphlets, signage etc.).

The same funding pool reopened recently providing an opportunity for Territorial Authorities to apply for more funds towards similar purposes - freedom camping ambassadors, monitoring, compliance and educational material.

MBIE approved an application for \$80k to Council for the purpose of:

1. *Freedom Camping Educational Ambassadors* – Essentially a friendly local face[s] which pays a visit to the designated freedom camping sites on a regular basis, provides an educational pamphlet to the visitor, useful information and records details of the freedom camper for statistical purposes (effectively a function of initial monitoring).
2. *Monitoring, Enforcement and Compliance Officers* – This will aim to utilise existing internal or external resources to undertake the function of monitoring, enforcement and compliance, as and when identified that a freedom camper has breached a legal requirement. The monitoring component is intended to be centralised from the isite, recording the movement of freedom campers when they arrive and depart the district.
3. *Educational video collateral* – To accompany pamphlets and signage with a QR code to educational and tourism informative video created and edited under the umbrella of the Kawerau Youth Council

## 5 **Community Activities**

### **Events completed for September 2023**

- **Kawerau Pūtauaki School Athletics**  
Friday 1<sup>st</sup> - 8 am - 2.30 pm - *Prideaux Park*
- **The Amazing Dinosaur Discovery**  
Saturday 23<sup>rd</sup> – Sunday 24<sup>th</sup> - *Prideaux Park*
- **Photography Workshop – Kawerau Arts Society**  
Sunday 24<sup>th</sup> – *Kawerau Arts Society 94 Valley Road*
- **Canoe Slalom BOP September Holiday Camp**  
9 am Tuesday 26<sup>th</sup> – 4 pm Thursday 28<sup>th</sup> - *Firmin Lodge/Tarawera River*
- **Waiariki Whanau Mentoring Hauora Day**  
Saturday 30<sup>th</sup> – 10 am – 2 pm - *Circus Paddock*

### **Events registered for October & November 2023**

- **Canoe Slalom BOP Club Race**  
Saturday 28 - Sunday 29 October – *Waterhouse St Reserve*

- **White Ribbon Day**  
Friday 3 November – 9 am to 2 pm - *Circus Paddock*
- **2023 Art Exhibition**  
Friday 3 November – Sunday 5 – *Town Hall*
- **EBOP Kennel Assn All Breeds Dog Show**  
Saturday 11 November - Sunday 12 – *Prideaux Park*
- **NZ Highwaymen Tour**  
Sunday 12 November – *Town Hall*
- **Canoe Slalom BOP Club Race**  
Saturday 18 November – Sunday 19 – *Waterhouse St Reserve*
- **Championship Obedience Trials**  
Tuesday 24 October - Thursday 26 – *Prideaux Park*

Kawerau Christmas in the Park, Saturday 16 December

All funding applications have been submitted, with the majority of decisions now received as follows (all Exc. GST):

- New Zealand Community Trust (NZCT) - \$78,000 approved (\$78k applied for)
- Lion Foundation - \$55,750 approved (\$60k applied for)
- Bay Trust - \$5,000 approved (\$17k applied for)
- Trust Horizon - \$10,000 approved (\$10k applied for)
- Lotto – Decision due 23 October (\$20k applied for)

Current Total approved \$148,750.00

Additionally, the new evening Show Director (Pari Maxwell) has secured cash donations totalling \$13k from local business organisations; KFL, Mercury Energy, Sequal Lumber, Pūtauaki Trust and Māori Investments Ltd.

Other local organisations Ngāti Tūwharetoa ki Kawerau Settlement Trust and New World Kawerau have confirmed in-kind support for the event.

The target budget for the event is \$195k.

Kawerau Neighbourhood Support

This data is the recorded weekly criminal occurrences, provided from the Police Headquarters, Rotorua to the Whakatane Neighbourhood Support Coordinator.

Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
2023											
July	6	2	4	5	2	1	5	2	17	10	27
August	2	2	3	1	2	0	2	1	9	4	13
September	4	3	8	0	5	0	5	2	22	5	27

(\* Res. = Residential, Comm. = Commercial properties)

Further discussions with the Regional Coordinator for Neighbourhood Support have progressed, confirming that Neighbourhood Support has offered to lead a call to action to form a new committee in Kawerau.

This call to action will access the previously developed Neighbourhood Support communication platforms and the Regional Coordinator will collate any community responses. Council will be updated on the progress of this initiative as it develops, and as or when interest from the Kawerau community comes forward.

## 6 Youth Projects

### Kawerau Youth Council (KYC)

The September meeting confirmed that the Deputy Chair would fulfil the Chair position for the remainder of the calendar year. Baily Tunui is confirmed as the new KYC Chair.

The following points were discussed:

1. Acknowledgement for the members' contribution towards the success of the 2023 Young Achievers Awards and areas for improvement next year
2. Members contributed their time to assist with the Matata U18's Rugby Festival
3. Members assisted with activities at the Kawerau South School Athletics Day
4. Recognition and congratulations to a member that performed at the Mataatua Kapa Haka Secondary Schools Competition
5. Nikau Savage appointed as the Deputy Chair for the remainder of the year

The following dates for monthly KYC meetings in the Council Chamber:

- Thursday October 12
- Thursday November 9

### Tuia Representatives

Due to personal circumstances, none of the Tuia Reps for Kawerau attended the September wānanga in Napier. The fifth and final wānanga will be held on Saturday 4th November 2023 at Wharewaka Function Centre, Taranaki Street, Waterfront, Wellington.

## 7 RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of September 2023 be received.



Lee Corbett Barton

**Economic and Community Development Manager**

# MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

## September 2023

### 1 Communication


#### 1.1 Community Pānui | Update

Two newsletters completed – 5 and 21 September 2023.

#### 1.2 Significant Communications:

- Communications included: Long Term Plan early engagement survey ‘What is your vision for Kawerau’; Kawerau Young Achievers’ Awards; Residential swimming pool checks; Te Wiki o te Reo Māori; Daylight saving; Weather warning.
- Council Operations and Services: Council meetings, Electoral system decision; Kawerau District Library school holiday programme, Council job vacancies; water shutdowns; Māori Ward engagement.
- Council Grants: promotion of Community Grant recipients.

#### 1.3 Council Communication Channels overview




Website  3,100 visits (decrease). Top Page Visits: Home Page, Rates Property Search, Maurie Kjar Aquatic Centre, District Library, Vacancies, Contact Us, Operative District Plan; Mayor and Councillor profiles.

#### Social Media



Facebook 3,514 visits   
Reach 19,092   
Followers 4,702 



Instagram 35 visits   
Reach 47   
Followers 137 

### 2 Engagement

#### 2.1 Triennial Residents Survey

The Triennial Residents’ Satisfaction Survey was tabled and received at the Council Meeting on 27 September. The survey has been undertaken since the 1990s and enables Council to measure its performance across all the activities and report against these activity service levels in the Annual Report.

In 2023, Council changed providers to SIL Research, that also provides services to our neighbours Ōpōtiki and Whakatāne District Councils, which effectively means a reset of results due to:



- Improved collection methodologies to reach a better range of our community
- Utilisation of different data analysis and weightings methodologies
- Scale of answers changed to a best-practice 10-scale

The survey results are available via the Council website and in the Council Offices and a media release provided (published in the Beacon Wednesday, 4 October).

#### **Overall Council satisfaction results above New Zealand benchmarks**

- Kawerau District Council received a 70% overall satisfaction rating from residents in the latest triennial survey results (above the New Zealand benchmark for Councils at 58%)
- 14 of the 19 Council services rated at 70% or higher
- Top 10 services that rated higher than 80%:
  - Kawerau Cemetery
  - District Library
  - Rubbish Collection
  - isite visitor information centre
  - District Safety
  - Community Attractiveness
  - Public Halls
  - Parks and Reserves
  - Wastewater, and
  - Recycling

Lowest areas of satisfaction included;

- Water services (40%) - Council appreciates that the brown water issue caused by higher levels of manganese in Te Wai o Marukaa | Pumphouse Spring, was the reasoning for the lower than usual satisfaction rating by residents. The rating coincided with the higher requests for service that immediately tapered off in July once the water was no longer sourced from Te Wai o Marukaa.
- Dog control (34%) – Kawerau has a higher number of dogs per capita than in many places in New Zealand. Residents mainly raised the issue of roaming dogs. This is a difficult issue for Council to eliminate, given animals move quickly and are ultimately the responsibility of their owners.

## **2.2 Māori Representation and Representation Review Requirements.**

There is a three-step process for Council with regards to Electoral Decisions as follows:

1. Electoral System – the First Past the Post (FPP) was retained by Council at an Extraordinary Meeting on 6 September 2023. The notice has been advertised in the paper advising the community of the decision and the right to call for a poll on the First Past the Post or Single Transferrable Voting (STV) systems, which require a petition of at least 5% or 256 electors.
2. Māori Ward/s – Elected Members must decide whether to establish Māori Ward/s in the District by 23 November 2023.

Engagement with Tangata Whenua Iwi and the community began on 22 September and continues until 9 October with a meeting at Tarawera High School for taura | students and kaimahi | staff, and a further evening community meeting at the school.

An online feedback process via a survey opened on 25 September and will remain open until 16 October 2023. Information is available via the website, with links to that via social media. The 3 October Community Pānui delivered to residents will contain information and a hard copy survey asking whether Council should establish Māori Wards. The online survey has to date received 30-plus responses.

3. Representation Arrangements Review – the third step of the electoral process required under the Local Electoral Act 2003, is the review of the make-up of the Council, numbers of Councillors representing the district and if there are to be any wards established.

Currently Kawerau has 8 councillors elected 'at large' plus the mayor who represent the district. A representation arrangements review must be completed by July 2024, should Council introduce Māori ward/s. However, Council resolved on 6 September 2023, to complete a Representation Arrangements Review *regardless* of whether Māori ward/s are established.

### 2.3 Long Term Plan 2024-2034

Early engagement has been completed from 11 August to 2 September 2023 via a community survey online and via the Community Update delivered to households. Council sought the feedback to inform the review processes leading up to the Long Term Plan 2024-2034. The draft results were presented to a Council workshop in September and will be tabled at an upcoming Council meeting.

Tangata whenua Iwi, community and stakeholders will have another opportunity for input into the Long Term Plan 2024-2034 during the formal engagement process in 2024.

### 2.4 Our Places - eastern bay spatial plan

Progress continues with the communications and engagement planning and launch which occurred on Thursday 28 September with a good attendance from the Kawerau rohe. Hosted by Whakatāne District Council, the launch asked potential partners for their initial feedback and ongoing involvement in the development of the plan that forecasts growth of some 18,000 people into the eastern bay during the next 30 years. The development and management of this growth by Tangata Whenua Iwi, territorial and regional authorities along with other stakeholders such as industry, central government agencies.

Tangata Whenua Iwi liaison to ascertain the levels of desired involvement in the spatial plan review.

### 2.5 Stoneham Park Residential Development

- *District Plan Change - Proposed Plan Change 4 (Residential Growth Precinct)*

As per the Resource Management Act (1991).

After two submission processes and duly advertising an appeal process (and Council has not been made aware of any appeals by the Ministry for

Environment), Council expects that it can progress to the next stages of adopting the District Plan Change – Plan Change 4 (Residential Growth Precinct) to enable the Stoneham Park Residential Development.

- *Intention to Exchange Reserve Status of Stoneham Park with the land on Fenton Mill Road* (currently zoned as the Stock Pound).  
Progressed under the Reserve Management Act, the intention to exchange application has been processed by the Department of Conservation.  
*Council is undertaking the final workings to complete this process.*
- *Technical Investigations and Progress*  
A workshop was held for Council on 13 September 2023.  
Veros Property Developers progressing the technical design of the subdivision. Following the technical investigations, a new subdivision design has been completed with the focus on providing affordable section prices in a well-designed development.  
The need for a large swale to manage the stormwater has meant changes to the park layouts.

The final stages of discussions and agreement with Kowhai Park Body Corporate are planned to progress the exchange of the additional land parcel adjacent to Stoneham Park with the body corporate's infrastructure (Three Waters, roading and footpaths and two reserve areas). The body corporate will retain ownership and title of the land under and surrounding their dwellings.

### **Current Engagement Topics**

- Māori Ward/s Engagement (early engagement meetings commence September)
- Age Friendly and Accessibility Strategy

### **Upcoming Engagement Topics**

- Our places - eastern bay spatial plan 2024

## **3 Residential Developments – Current Status**

The table below shows the surplus/deficit to date for each of Council's residential developments:

	<b>Central Cove</b>	<b>Hine Te Ariki/ Bell Street</b>	<b>Porritt Glade Lifestyle Village</b>	<b>TOTAL</b>
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	24	43
Remaining Sections / Units	12	4	5	21
Units completed			29	
Units under construction		2		

Surplus/ (Deficit) to Date	<b>\$108,114</b>	<b>-\$500,109<sup>1</sup></b>	<b>-\$1,809,103</b>	<b>-\$2,438,357</b>
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$269,635	\$2,475,563
<b>Breakeven</b>				
Sales still required to break-even	0	2	5	

<sup>1</sup>This includes payment of 10% deposit for construction of two duplex units; and progress payments.

### 3.1 **Central Cove**

Generation Homes has interest for lots 28 and 29. No property sales at Central Cove since April 2022. Section clean-up and footpath renewals completed. Further avenues being assessed for sales.

### 3.2 **Duplex Build 51A and 53A Bell Street and Hine Te Ariki**

Work progressing with building of a spec duplex for Council comprising a three-bedroom and two-bedroom unit at the Bell Street entrance. Liaison with surrounding neighbours re the perimeter fence renewal in progress and landscaping designs being costed and approved.

Site visit hosted by Council and Generation Homes for Elected Members to the build on 27 September. Completion likely in late November 2023.

Post-election marketing plan approved. Queries from interested parties continue.

### 3.3 **Porritt Glade Lifestyle Village**

Council has progressed to an Application for Occupation Right Agreement stage with four new parties. Due to continued interest, the remaining unit that has had an Application for Occupation Right Agreement signed at the start of 2023, will also be given notice, and the unit put back onto the open market.

All of the parties signed via new Applications for Occupation Right Agreements, have been given a three-month period for which to complete their property sales and settle the units.

Planning to complete hedging as a privacy and noise buffer on the western boundary along River Road and southern Porritt Drive areas to the entrance is underway. Work planned to start in early to mid-October.

Porritt Glade Lifestyle Village featured prominently in the Business North publication.

## **RECOMMENDATION**

That the report from the Manager, Communications and Engagement for the month of September 2023 be received.



Tania Humberstone

**Manager, Communications and Engagement**