



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 15 May 2024
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 15 May 2024
commencing at 9.00am**

A G E N D A

Karakia Timatanga

Apologies

Leave of Absence

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

Public Forum

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 5

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of April 2024.

Recommendation

That the report from the Group Manager, Regulatory and Planning Services for the month of April 2024 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 6 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of April 2024.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of April 2024 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs.12 - 17

Attached is the report from the Group Manager, Operations and Services covering the month of April 2024.

Recommendation

That the report from the Group Manager, Operations and Services for the month of April 2024 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 18 - 21

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of April 2024.

Recommendation

That the report from the Economic and Community Development Manager for the month of April 2024 be received.

5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 22 - 26

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of April 2024.

Recommendation

That the report from the Communication and Engagement Manager for the month of April 2024 be received.

Karakia Whakamutunga

M Godfery

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

April 2024

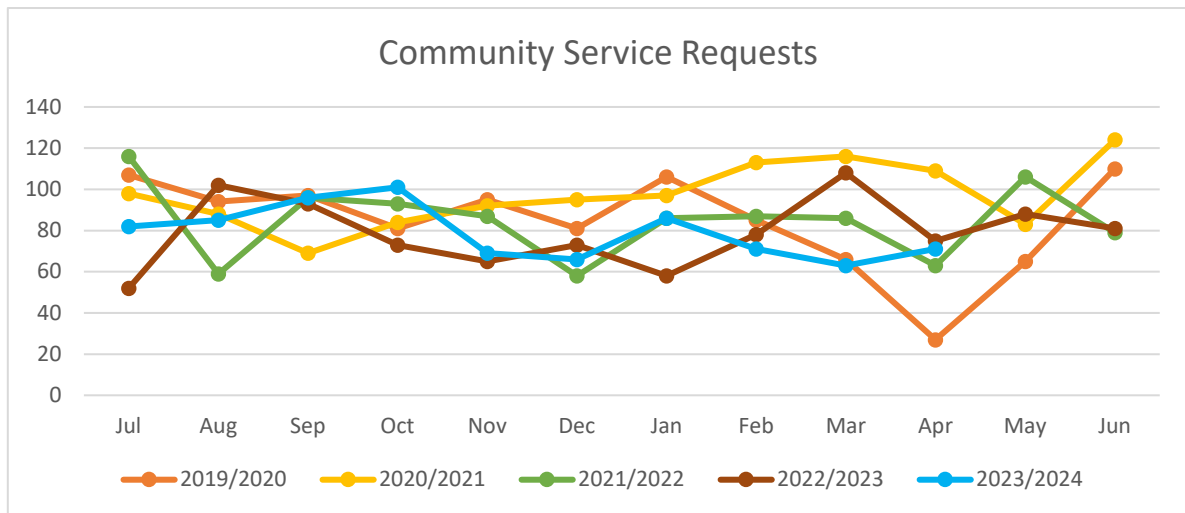
1 Animal Control

1.1 Dog Registration

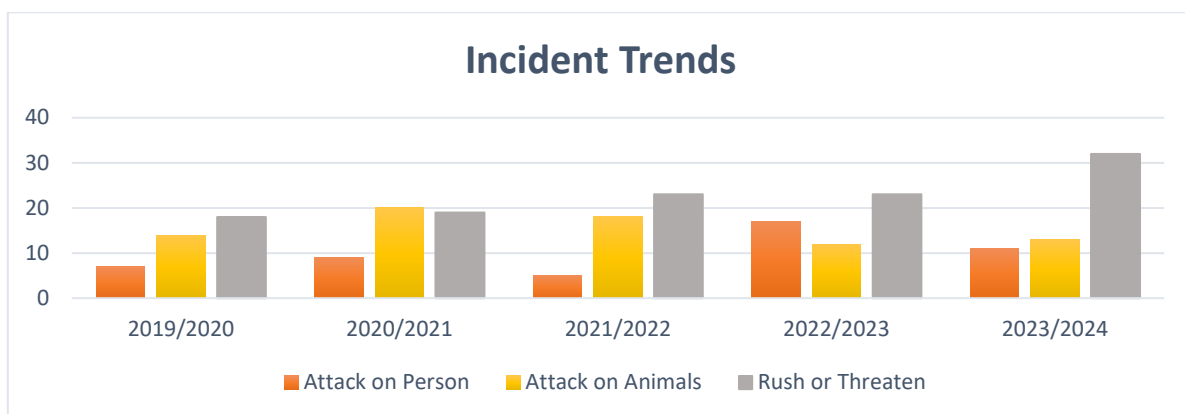
At 30 April 2024, there are 1,397 dogs registered of the 1414 dogs listed on the dog register for 2023/2024. This represents 98.8% of known dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of seventy six (76) service requests were responded to in April 2024. A further twenty five (25) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc. These totals do not include administration services provided by the customer services team.

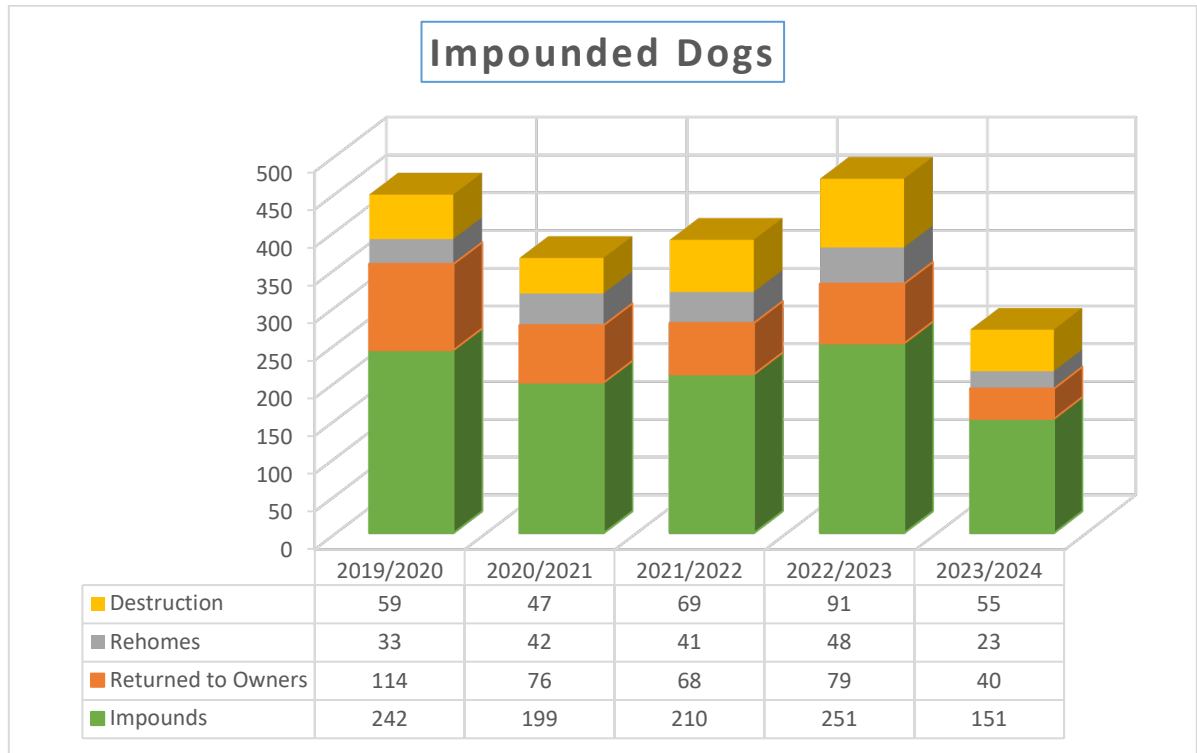


A total of 70 statutory occurrences (barking, roaming, attacks) were attended by Council’s dog rangers. These related largely to complaints of barking (14) or roaming (42).



During April, we received two (2) accounts of a rush and there were no attacks on animals or persons. One of the rushes was on a moving vehicle, which resulted in a

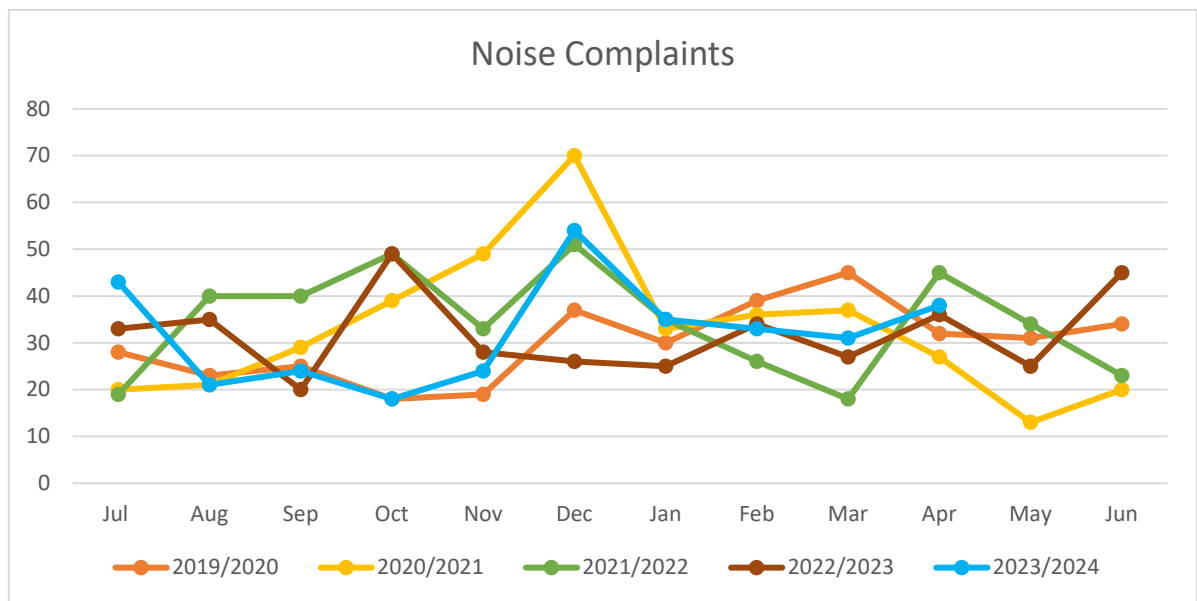
punctured tyre, the dog was not located. Two owners were given a warning, with one also having 14 days to secure a gate. A further 6 infringements were issued in regards to the two rushes which both involved multiple dogs.



In April 2024, eleven (11) dogs were impounded. During this same period, six (6) dogs were returned to their owners.

2 Monitoring and Compliance

There were 38 noise complaints in April 2024, with four excessive noise notices being issued. Council staff undertook ongoing monitoring of one site, due to ongoing noise complaints. This resulted in one of the excessive noise notices and an infringement notice being issued.



3 Alcohol Regulation

In April, we received notification that 6 licensed premises inspections were completed in February.

Investigation of licensed venue operating outside licensed operating period, has been resolved with no issues identified.

4 Food Safety and Premises

In April 2024, one (1) Food Control Plan venue, ceased operating (Pranee Thai Kitchen).

One (1) National Programme verification was completed and was found to be acceptable.

One new enquiry about operating a new food premise was received.

Funeral premise inspection completed with no identified issues.

5 Environmental Health

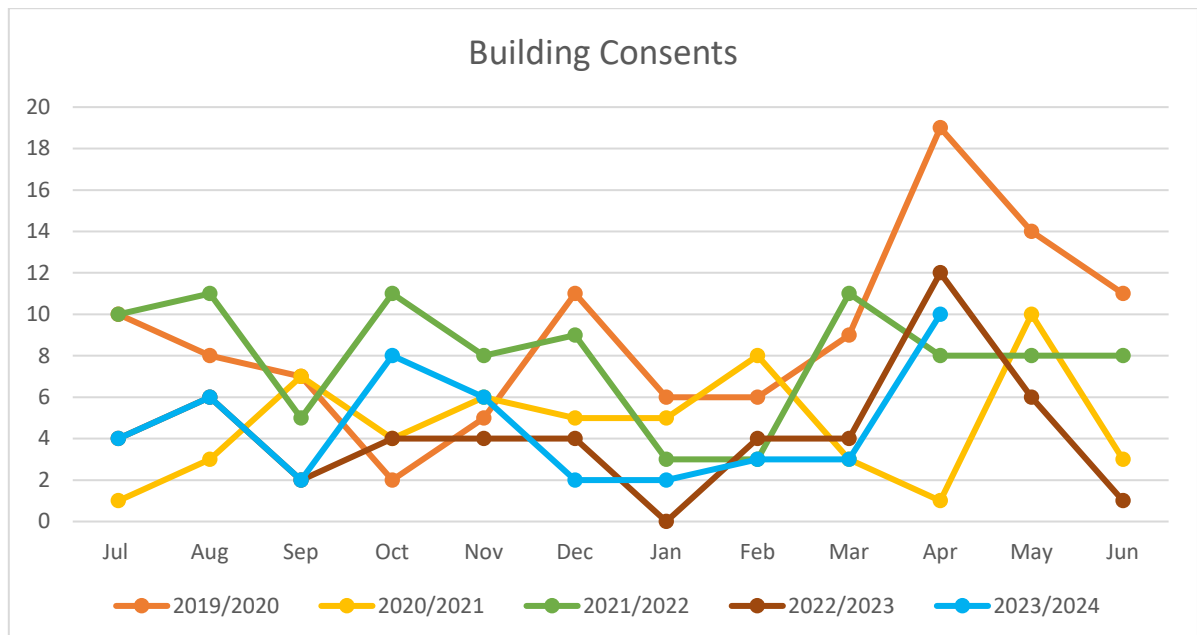
Nothing to report.

6 Building Control

6.1 Building Consent Authority (BCA)

Ten building consents were issued in April 2024. The total value of the building consents was \$476,350.

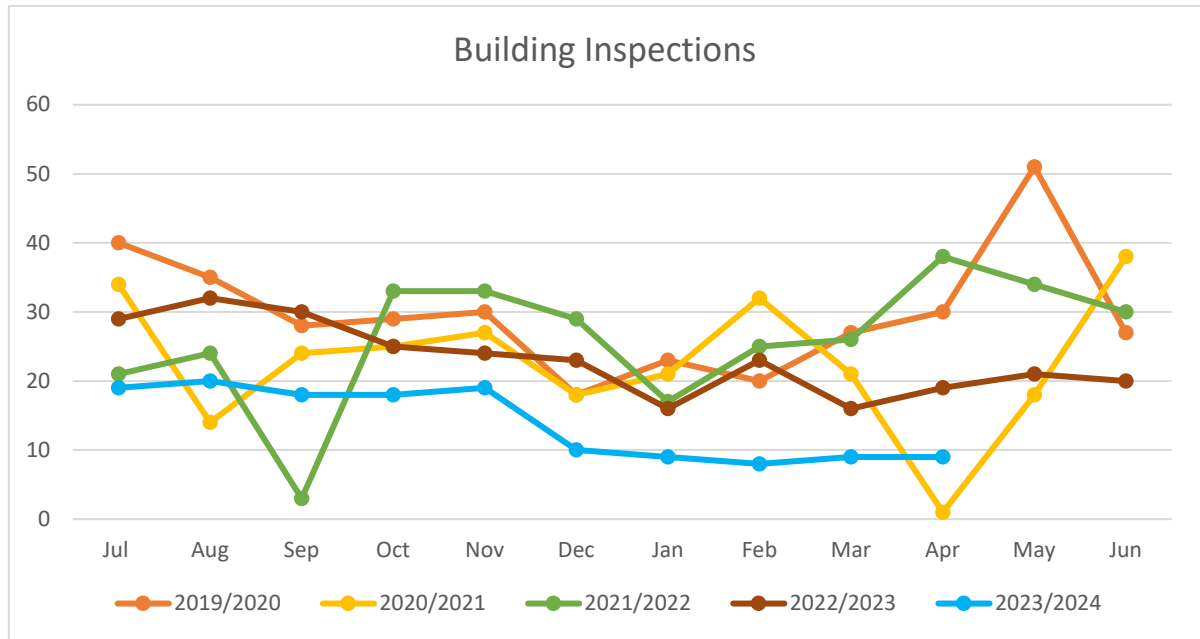
Two certificates of public use were issued, which certify buildings as safe for public to use while final consent matters for code of compliance are being arranged.



The types of building work for the month included:

- 2 x Bathroom alterations
- 5 x Solid fuel heaters
- 1 x New garage with sleep out
- 1 x New shop fit out
- 1 x New bedroom

One error in the building consent graph was updated. December 2023 was showing only one building consent being issued instead of two.



Nine building inspections were complete in April.

6.3 Territorial Authority

The building team attended the Hauora Family Day on 3 April 2024. This event was organised by the Ngati Tūwharetoa ki Kawerau Hauora as a family information day to share with whānau building options, processes and build relationships with those that can help in the process.

Five (5) Land Information Memorandum ('LIM') reports were issued in April 2024.

We are on track to complete all required swimming pool inspections this year.

7 **Civil Defence Emergency Management (CDEM)**

Council's Emergency Management Advisor has been working with Ngati Tūwharetoa ki Kawerau in regards to emergency planning. Hahuru marae hosted a combined Hahuru Marae Emergency Preparedness Wānanga on 13 April 2024. Our Controller attended to support the Emergency Management Advisor with the goal of helping Hahuru and other marae to develop their own Marae Emergency Management Plan. The event was very well received, with Hahuru Marae now planning their next steps and a number of participants seeking further emergency management training.

8 District Plan

8.1 District Plan Review

The District Plan review is continuing and the new template is coming along well. A workshop will be held in May to provide an initial update on the work completed to date. Work is commencing around informal early engagement options with the community. This will provide Council with community ideas and key issues and help direct the areas to focus on as the District Plan comes together.

The Local Government Commission has signaled the approval of the Boundary Change with a proposed commencement and implementation date of 1 September 2024. Timing will enable the boundary change to be incorporated into the current district plan review.

8.2 Resource Consents

One resource consent was received for a land use and 3 lot subdivision consent.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of April 2024 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

April 2024

1 Library and Museum

1.1 Library

April was a busy month with school holidays dominating the month and programming based around the six week Lego Brick Challenge, STEM (Science, Technology, Engineering and Mathematics) with balloon cars, colouring/canvas art and ANZAC Day activities. The displays for April were ANZAC Day, programming activities and Lego.

Library Statistics

	April 2024	YTD 2023/24	April 2023	YTD 2022/23
Items issued	2,777	32,746	3,213	32,580
People visiting	4,689	44,229	5,025	42,168
New members	14	159	18	168
Active members*	1,385	-	1,379	-

*Those people that have used library services in the last 2 years

1.2 Museum

Exhibitions were the focus this month. For the Rangī Delamere Pavilion opening, display material was made available, and a small exhibition of the same material was placed in the Library foyer.

An exhibition on the 70th Anniversary of the town and Council was placed in the windows of the Archives & Museum Storage building.

Sir James Fletcher Kawerau Museum Statistics

	March 2024	YTD 2023/24	March 2023	YTD 2022/23
Exhibitions	2	6	0	4
Objects – items added to collection	11	228	25	207
Individuals & Organisations	93	545	87	405
Documents	118	895	109	629
Photographs	96	651	53	614

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average max temperature for the month of April 2024 was 22.3° and the highest temperature for the month was 25.4° on the 2nd of April. The accumulated sunshine hours for April was 171.9 hours, with the sunniest day being 10.2 hours of sunshine on the 1st of April. The appendix to this report shows a combined graph of the temperature and sunshine data collected for April.

Rainfall for April totalled 114.5 mm, with the total rain year to date from 1 January 2024 being 404.0 mm.

Please note with the reintroduction of providing daily temperatures and sunshine hours, there is no year-to-date data or historical data from the prior year for comparison as this information was not collected.

3 Payments

There were seven payments in April 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$148,373.73 (total) - PAYE for Fortnights ending 24/03/2024 and 7/04/2024.
- Draintech Contractors – \$397,575.46 for Progress Claim 3 for Zone 2 & 3 Pipework (coded to 403001.002).
- GEA NZ Ltd - \$60,720.00 for Wastewater Decanter replacement (coded to 403520.011 WWTP Upgrades).
- LINK Market Services - \$118,451.91 for interest charges (6 months to 15/4) on loans (\$4.0 mil)
- Waste Management NZ Ltd - \$72,626.62 for green-waste collection cost March 2024
- Whakatane District Council - \$138,000.00 contribution towards Spatial Plan costs

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table has the total number of service requests received for April and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	60	15
Noise	42	1
Building Enquiries	6	1
Trees* & Parks	10	24
Rubbish (Bins & Collections)	25	6

Service	Total	
	Completed	Progressed
Water	24	0
Wastewater	0	4
Roading/Stormwater/Streetlights	8	26
Enforcement/Health/Food/Stock	4	1
Council Buildings/Facilities – Maint.	19	10
Other (Events/Consents/Rates/Vandalism)	2	4
Official Information Requests	3	0
Total	203	92

*Requests relating to the removal of trees are added to a priority list.

For April, 21 requests came via the website/emails and 22 via Antenno. The balance of the requests came from phone calls or visits.

6 Funds

The following funds were held at 30 April 2024:

Invested in	\$	Mean Interest	% External
ANZ – on call	732	0.9%	0.03%
BNZ – current & on-call	1,419,404	3.0%	99.09%
Rabobank (on-call)	23,517	4.3%	0.88%
Total Funds (Cash)	1,443,653		100.0%
Internal Loans	1,552,197		
Total Investments	2,995,850		

The following table shows Council's reserve and general funds balances as at 30 April 2024:

	April 2024	April 2023
Reserve Balances		
Depreciation Reserve Funds*	\$4,008,303	\$5,381,528
Total Reserve Balances	\$4,008,303	\$5,381,528
General Funds	(\$1,012,453)	(\$608,157)
Total (comprising funds & internal loans)	\$2,995,850	\$4,773,371

* This includes loan funds uplifted.

The figures show that overall Council has \$1,777,521 fewer funds at the end of April than the same time last year, even though the April 2024 balance includes the additional \$2m loan funds that Council uplifted on the 26th of October 2023 to pay for the water asset renewals.

Overall, Council's cashflows for the last year have continued to be lower than previous years, as Council has short term cash funds invested in the Central Cove sections, Bell St duplexes and three Porritt Glade units that will become realised cash funds once they are sold and have occupation agreements, respectively.

7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for April 2024, be received.



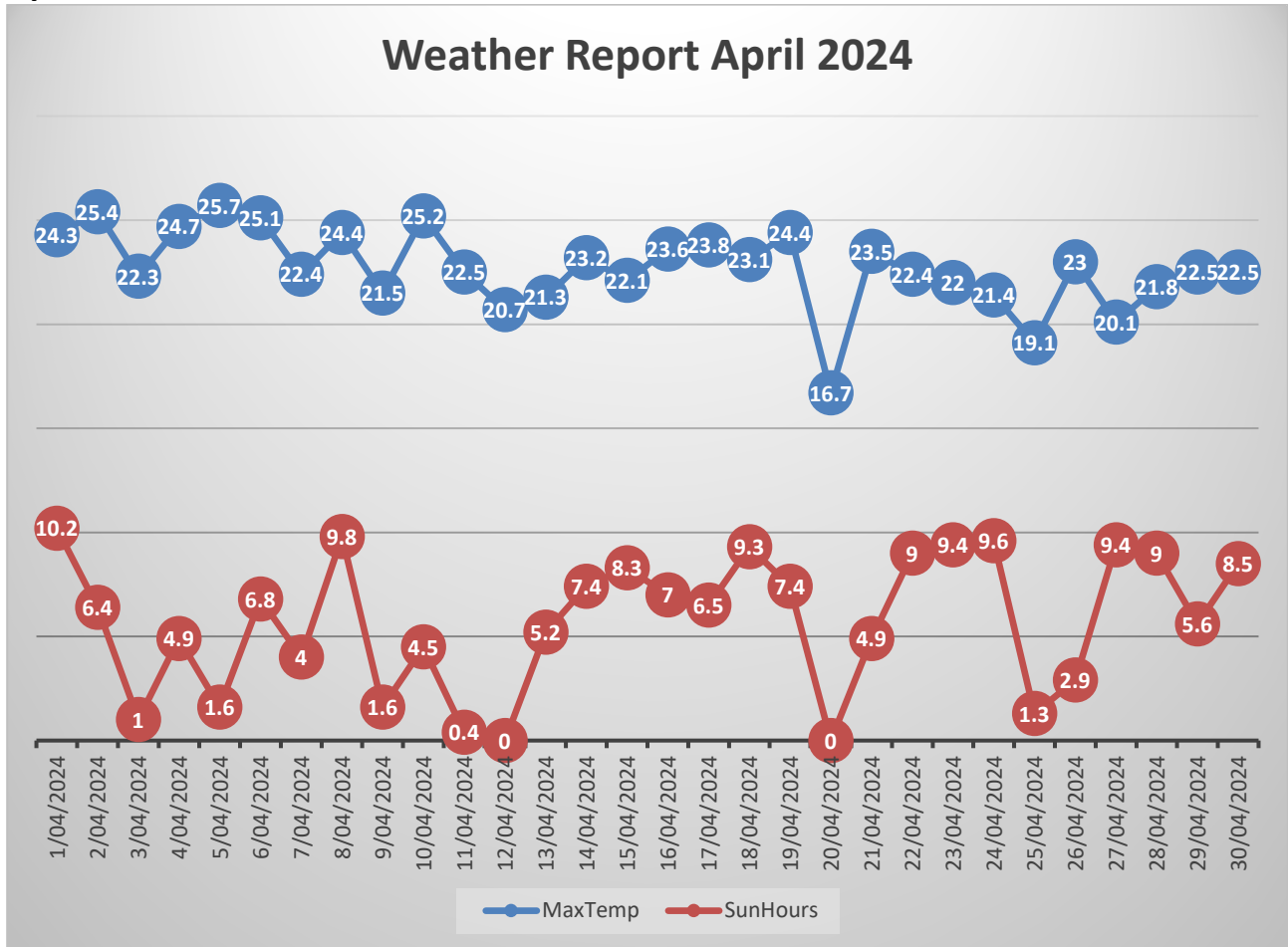
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

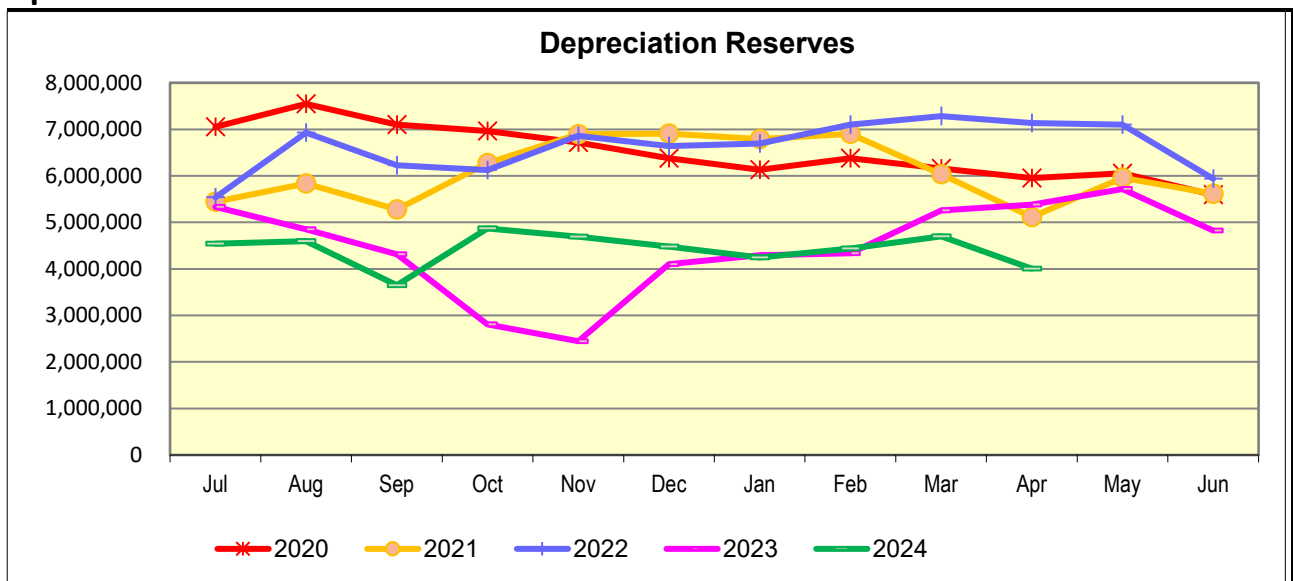
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Appendix

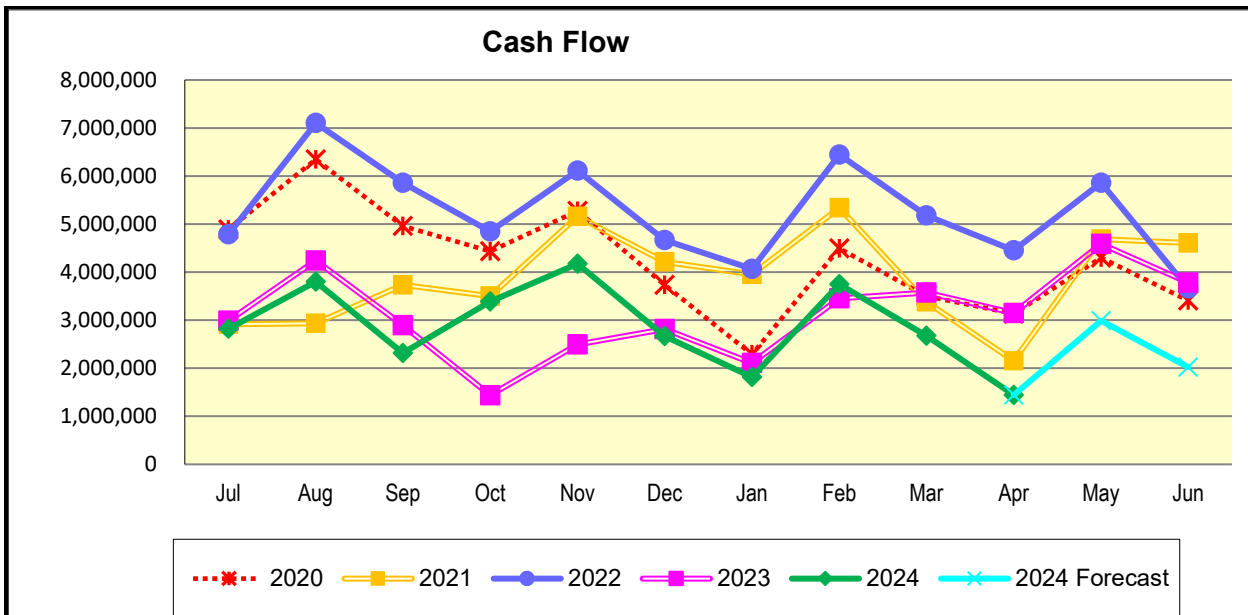
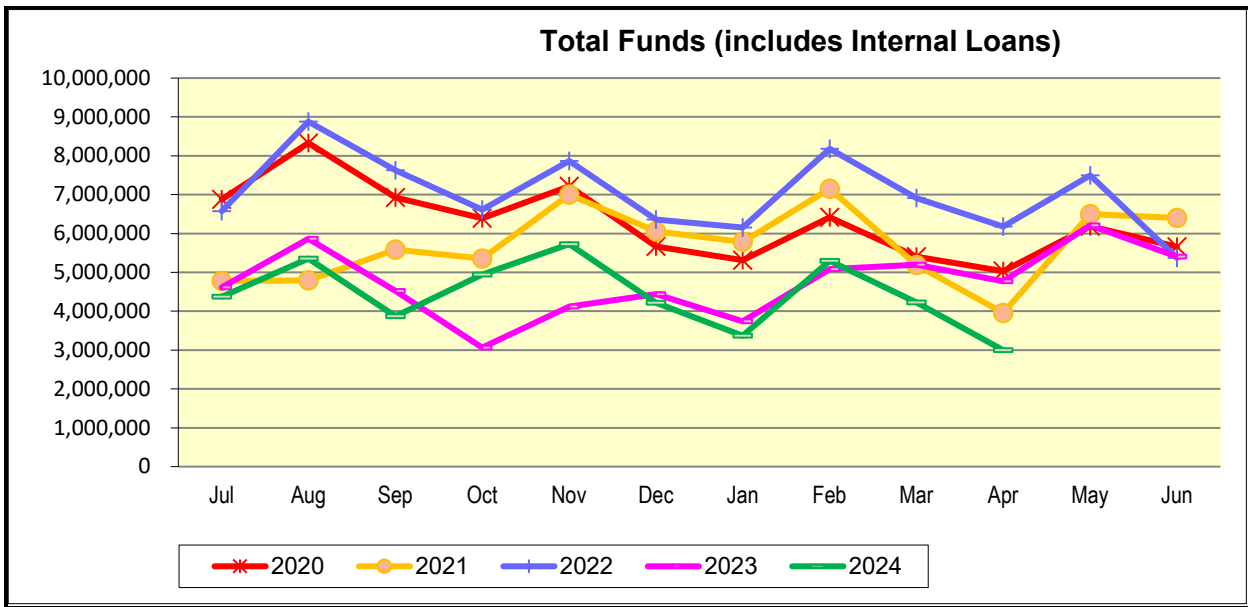
April 2024 -Weather Data



April 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2023/24 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

April 2024

1 Water Supply

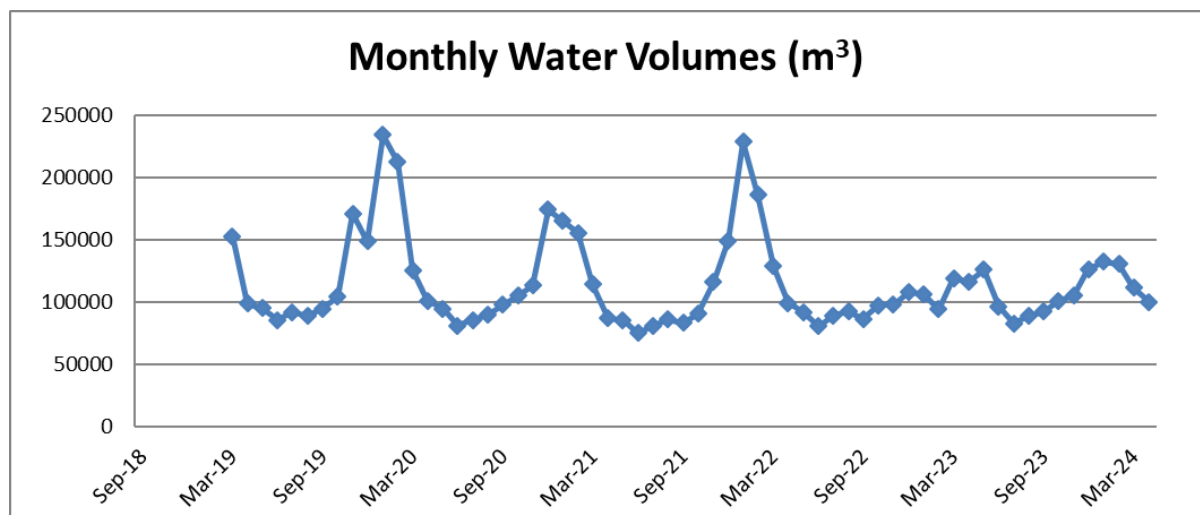
The Tarawera Bores provide sufficient water for current use and have sufficient capacity to meet the community's demands during all off-peak months. However, the Bores may not meet the total requirement during the dry and hot summer months.

The Umukaraka Spring has been developed, and all required telemetry and head works have been installed. A consent to take water from the spring is being prepared.

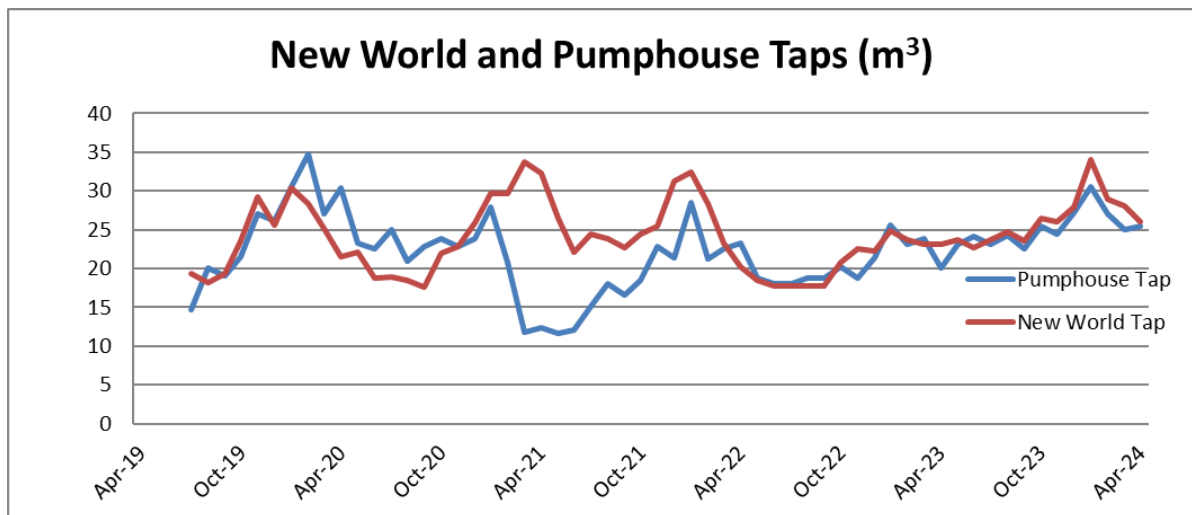
The water treatment plant will receive upgrades that include fluoridation, modern pumps, and control systems to meet existing resource consent conditions and requirements.

1.1 Use

The Town used 100,307 m³ in April 2024, which is normal during this time of year. For comparison, the graph below shows the monthly volume (in m³) of water used for the last 5 years.



The public is still using two unchlorinated outlets, the Pumphouse and New World taps. 25 m³ and 28 m³ of water were taken from these two taps, respectively. Throughout April 2024, the total daily usage was roughly 1780 litres daily. The usage of these taps has been consistent, with only minor fluctuations.



1.2 Water Quality

All routine samples taken during April were clear of E.coli.

Seven complaints were received due to dirty water resulting from recent infrastructure connections that required water shutdowns. No low-pressure or other water complaints were received during April.

1.3 Reticulation

The replacement projects for the physical reticulation are currently progressing. The Trunk Main project aims to connect the reservoirs at Monika Lanham Reserve with the main reticulation lines along Fenton Mill Road, and it is now 95% complete. The Zones 2 & 3 reticulation project involves replacing a 12 km-long pipeline and is currently at 40% completion.

There were no unscheduled water shutdowns due to thrusting works.

2 **Wastewater**

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

There were no wastewater overflow events during the month, and one sewer line blockage was attended to.

Renewal works and upgrades continue as per the project schedule.

3 **Roading**

Footpath replacements, as well as kerb and channel cleaning and replacement, have been ongoing in various areas of the town.

The Roothing renewals will focus this year on replacing the River Road and Dump Road crossing area. The tender results will be presented to the Council on 15 May 2024.

An application to fund the Hardie Avenue drainage works has been lodged with NZTA for the 2024/5 financial year.

4 Stormwater

There have been no significant failures of the stormwater system this month.

5 Parks and Reserves

During April, the parks and reserves teams performed the following actions:

- The tree maintenance programme has resumed, and a contracted arborist is training staff. Several dangerous trees were removed at Stoneham Walk and on Monika Lanham Reserve.
- Several fences and gates were repaired and replaced, damaged by vandalism and unauthorised access.
- The Umukaraka spring site was cleared and prepared for the water take consent application.

6 Pool

All pools are operating under normal conditions.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

10 Vandalism

Three incidences of graffiti covering an area of 6 m² were removed from council-owned walls and properties at a total cost of \$350. The main areas targeted were:

- Town Centre toilets
- The wall along Pollen to Fenton Street
- The bins along Pollen to Fenton Street

There was also significant vandalism and damage to fences, gates and entrances to public parks. The main cause of damage was public attempting to gain vehicular access to the river and other popular summer recreational areas.

The town centre toilets sustained damage including broken doors and locks, and blockages due to foreign objects being flushed. The cost of this damage is still being assessed.

11 **Projects & Schedule**

The attached report includes the schedule for project and major maintenance works for the financial year 2023/24.

There have been changes to the location and design requirements for the dog pound, which will now be redesigned with the help of a new dog control officer. The new dog pound is expected to be completed by December 2024.

12 **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of April 2024 be received.



Riaan Nel, B. Tech, BsC Hons

Group Manager, Operations & Services

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Capital, Renewals and Major Maintenance Items for 2023/24
30 April 2024

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments	
Transport Management	402515 001	Kerb Replacement	\$110,000	\$0	Jun-24				
	402515 003	Reseals - Roads	\$260,000	\$0	Oct-23	Jun-24		River Road	
	402515 004	Pavement Treatment	\$160,000	\$0	Oct-23	Jun-24		River Road	
	402515 009	Minor Safety Improvements	\$80,000	\$0	Jun-24			Speedhumps, crossings and signs	
	402515 013	Footpath replacement	\$190,000	\$30,104	Jun-24				
	402515 015	Lane realignment	\$320,000	\$0	Jun-24				
	402515 018	Drainage Works	\$136,000	\$139,151	Jun-24		Nov-23	Onslow & Gordon St, Putuaki School Entrance	
	402516 001	Reseals - Carparks	\$50,000	\$56,926	Oct-23		Oct-23	Hardie Avenue, Completed	
		Sub Total	\$1,306,000	\$226,181				Pools final seal, Completed	
	Stormwater	402601 001	Stormwater Renewals	\$380,000	\$70,709	Jun-24			Remainder of Town Centre
		Sub Total	\$380,000	\$70,709					
	Water Supply	403001 002	Reticulation Replacement - Zone 2	\$2,300,000	\$824,951	Mar-24	May-24		Completed
403001 003		Reticulation Replacement - Zone 6	\$470,000	\$0	Oct-23	Aug-24		Pumphouse lines and valves	
403001 004		Toby Replacements	\$50,000	\$23,425	Jun-24				
403001 005		Valve Refurbishment	\$44,100	\$15,384	Mar-24				
403001 007		Refurbish Pump System	\$69,000	\$12,469	Nov-23	Aug-24		Pumphouse Pumps installation	
403001 010		UV Tube replacement	\$14,500	\$18,705	Feb-24		Jan-24	Completed	
403001 030		Lime & Flouride System	\$425,000	\$148,327	Nov-23	Sep-24		Funded by MoH	
403001 021		Headworks	\$400,000	\$270,528	Nov-23	Aug-24		Boreholes & springs telemetry and control	
		Sub Total	\$3,772,600	\$1,313,789					
Wastewater		403520 001	Refurbish Pumps	\$37,000	\$21,471	May-24			
403520 002	Reticulation Replacement - Zone 1	\$1,176,100	\$540,154	Nov-23					
403520 004	Milliscreens Renewals	\$161,000	\$28,697	Dec-23	May-24		Completed		
403520 011	Waste Water Treatment Plant	\$854,500	\$363,856	Sep-24			Buildings and Structures		
403520 027	Pumping Station	\$50,000	\$96,323	May-24			Completed		
	Sub Total	\$2,278,600	\$1,050,501						
Refuse Disposal	403522 014	Asbestos Site Preparation	\$30,000	\$6,300	Oct-23	Jun-24	Feb-24	Phase 1 Design Completed	
		Sub Total	\$30,000	\$6,300					
Pool	404031 001	Club Rooms	\$40,000	\$0	Oct-23	Jun-24		Outer skirting and rear wall - Completed	
	404031 016	Fences	\$80,000	\$79,146	Oct-23	Nov-23		Completed	
	404031 020	Changing Rooms	\$60,000	\$41,210	Oct-23	Dec-23		Floors - Completed	
	404031 024	Pool Floor	\$30,000	\$6,970	Oct-23			Completed	
	404031 004	Steel Poles and Shades	\$17,000	\$0	Jun-24			Lifeguard area	
	404031 061	Filtration System	\$93,000	\$29,195	Oct-23	Oct-23		New Sand filter	
		Sub Total	\$320,000	\$156,521					
Rec. Centre	404035 005	Building Work	\$6,900	\$0	Feb-24	Jul-24			
	404035 020	Roof	\$60,000	\$780	Feb-24	Jul-24			
	404035 021	Air extractors and gas detectors	\$10,000	\$0	Feb-24	Jul-24			
	Sub Total	\$76,900	\$780						
Town Centre Toilets	404038 007	Toilet Door - Exceloo	\$5,000	\$10,143	Sep-23			Completed	
		Sub Total	\$5,000	\$10,143					

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Passive Reserves	404042 001	Rubbish Bins	\$4,500	\$2,208	Jun-24			
	404042 002	Boundary Fences	\$18,700	\$3,659	Jun-24			
	404042 003	Sprinkler Replacements	\$5,200	\$0	Jun-24			
	404042 019	Seal Carparks	\$15,500	\$0	Jul-24			
	404042 009	Reserve Fences	\$12,000	\$8,194	Jun-24			
		Sub Total	\$55,900	\$14,061				
Sportsfields	404041 014	RD Pavilion Reconstruction	\$1,000,000	\$1,070,615	Sep-23	Dec-23		Completed
		Sub Total	\$1,000,000	\$1,070,615				Yearly
Street Trees	304044 001	Tree Replacement	\$4,500	\$0	Jun-24			
		Sub Total	\$4,500	\$0				
Playgrounds	404046 001	Renewals	\$3,500	\$0	Jun-24			
	404046 002	Bins/Seats	\$500	\$0	Jun-24			Yearly
		Sub Total	\$4,000	\$0				
Cemetery	-	Name Board	\$10,000	\$0	Jan-24			
		Sub Total	\$10,000	\$0				
Library Building	405060 011	Air Conditioning	\$88,700	\$8,436	Jan-24	May-24		completed
	405060 012	Smoke Detectors	\$1,800	\$0	Jan-24			
		Sub Total	\$90,500	\$8,436				
Dog Pound	405061 012	Extension of facilities	\$600,000	\$1,825	Jun-24	Dec-24		
		Sub Total	\$600,000	\$1,825				
Field Amenity Buildings	405062 030	Renewals	\$23,200	\$0	Jun-24			
		Sub Total	\$23,200	\$0				
Depot	405063 018	Renewals	\$9,100	\$10,818	Jun-24	Feb-24		completed
		Sub Total	\$9,100	\$10,818				
District Offices	405064 001	Air Conditioning	\$13,300	\$10,485	Feb-24			completed
	405064 019	Lift access	\$3,400	\$0	Feb-24			Yearly
	405064 021	Hardware & Sundry	\$1,300	\$0	Jun-24			Yearly
	405064 020	Flashings and Spoutings	\$100,000	\$0	Feb-24	Jun-24		Completed Stage 1. Stage 2 in process
		Sub Total	\$118,000	\$10,485				Completed
Plant	60 80 01 7600	Vehicles	300,700	309,827	Sep-23			Completed
		Sub Total	\$300,700	\$309,827				External building condition assessment
Economic Development	15 02 01 7600	Renewals - Pensioner Housing	\$50,000	\$2,514	Jun-24			
	15 05 01 3500	Bowen & Te Ariki Residential Development	\$400,000	\$114,000	Jun-24			
	15 05 01 3500	Stoneham Park Residential Development	\$4,100,000	\$872,068	Jun-27			DIA funded
	15 06 01 7600	Renewals - Firmin Lodge	\$6,400	\$0	Jun-24			
	15 07 01 7600	Renewals - Information Centre	\$3,400	\$0	Jun-24			
102010 005	Eastern Bay Spatial Plan	\$40,000	\$10,048	Jun-24			DIA funded	
		Sub Total	\$4,601,800	\$998,630				
		Total	\$14,986,800	\$5,259,621				35%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

April 2024

1 Economic Development

Boundary Reorganisation

Council is included in a boundary reorganisation *transition team* with a Whakatāne District Council representative and the Local Government Commission. Economic and Community Development Manager, Lee Barton is the transition officer for KDC.

The transition team, with support from subject matter experts in respective Councils, will now navigate through the various requirements regarding rates, zones, Council policies and bylaws relating to the reorganisation. The *commencement date* for the transition is 1 September 2024.

Regional Economic Development Strategy Review

A working group between the three EBOP local authorities economic development managers is currently meeting weekly on the project. With the industry sector interviewed to assist with profiling the opportunities, constraints and growth forecasting for the sector and specifically their unique industries, to feed into the strategy review.

2 Kawerau isite Visitor Information Centre

The school holidays saw an increase in activity and enquiries at the isite. The team worked alongside community members representing the ANZAC committee to assist with delivery of the dawn parade and ceremony.

The isite recently passed its Qualmark evaluation. This is undertaken every two years with an independent assessor. The assessor noted the Council health & safety systems as a stand out, along with the signage, website,

Key Monthly Statistics – March 2024

Activity	March 2024	April 2024	% difference (to March 24)	April 2023	% difference (April 24 to April 23)
Visitor enquiries	2364	2929	24%	1437	104%
Forest permits	119	177	49%	73	142%
Public toilet use	1320	1468	11%	2272	-35%
M/home power	9	8	-11%	11	-27%

3 **Community Activities**

Events Completed for April 2024

- **Whanau Day**
Wed. 3rd – 119 Onslow Street
- **Rangi Delamere Centre Opening**
Sat. 13th – 10 am to 12 pm – Rangi Delamere Centre
- **Inaugural Kawerau Sports Senior Men's Rugby Home Game**
Sat. 20th - 10 am to 4 pm
- **ANZAC Dawn Parade and Ceremony**
Thurs. 25th - Rautahi Marae
- **Annual Dog Obedience Competition**
Sat. 27th to Sun. 28th – Prideaux Park

Events Registered for May 2024

- **Cultural Diversity Day**
Tues. 21st – 10 am to 2 pm – Town Hall

Events Registered for June 2024

- **Whakatane Bird Show**
Fri. 28th – Sun. 30th - Town Hall

Events Registered for August 2024

- **Rangitaiki Kapa Haka Festival**
Tue. 6th & Wed. 7th – Ron Hardie Rec Centre

ANZAC Day Parade and Ceremony – 25 April at Rautahi Marae

Council has a lead role with this community event, forms a committee with the RSA representatives, community members and young people and hosts meetings, to plan for and deliver this event.

The event was well attended, with up 500 members of the public in attendance. The Kawerau Youth Council (KYC) are key to providing resourcing for the day.

Kawerau Neighbourhood Support

Reforming of the Kawerau Neighbourhood Support committee continues to be a focus. An initial community member offer to Chair the committee withdrew for personal reasons.

There are currently four committee members. The secretary position occupied, seeking a Chair and Treasurer.

Weekly criminal occurrences (reported & recorded by Whakatane Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
2023/24	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
July	6	2	4	5	2	1	5	2	17	10	27
August	2	2	3	1	2	0	2	1	9	4	13
September	4	3	8	0	5	0	5	2	22	5	27
October	0	1	3	0	3	0	3	0	6	1	7
November	6	1	2	0	3	0	14	0	25*	1	26
December	5	7	3	2	2	1	0	0	10	10	20
January	2	0	4	1	2	0	2	0	10	1	11
February	3	1	4	0	3	1	5	1	15	3	18
March	4	0	3	0	3	1	1	1	11	2	13
April	1	1	1	0	0	0	2	1	4	2	6

(Res. = Residential, Comm. = Commercial properties)

*A spike in residential vehicle crime occurred between 20-25 November

4 Youth Projects

Kawerau Youth Council (KYC)

The KYC met on Friday 12 April. Three resignations were accepted from Chloe Groshinski, Paige Warner and Malachi Paraone. Kingi Pakuria Rehe has been elected as the Secretary. Nikau Maurice is the Chairperson.

Members discussed their involvement in community activities and events in the immediate future, highlighted below.

Meeting dates:

- Friday 10th May 2024 – Council Chamber
- Friday June 14th 2024 – Council Chamber
- Friday July 12th 2024 – Council Chamber
- Friday August 9th 2024 – Council Chamber
- Friday September 13th 2024 – Council Chamber
- Friday October 11th 2024 – Council Chamber
- Friday November 8th 2024 – Council Chamber

The Kawerau Young Achievers Awards date is tentatively set for Friday 30 August in the Town Hall.

KYC Training Weekend – 5-7 April

Majeau Rogers and Iraia Nuku assisted Council's Youth Projects Officer with designing and delivering the various activities during the weekend.

The aim of the weekend was to upskill both new and returning members of KYC by running a series of workshops and presentations, relatable to topics they will be using throughout the year. During the weekend, the youth members built effective relationships, worked together, and developed an understanding about the roles in the Kawerau community

Supervision over the weekend was provided by JJ Rika, Courtney Cox, Warwick Godfery, Iraia Nuku, Majejan Rogers, Berice Julian, Karamia Williams.

Throughout the weekend, KYC gained an understanding:

- Their roles as KYC ambassadors in the community
- History of KYC
- Operating the KYC portable PA systems
- Public speaking, and for media purposes
- Team building
- Gained knowledge on event planning

Farming Like Grandad & Senior Men's Kawerau Rugby – 20 April

Eight KYC members, with Majejan Rogers and Iraia Nuku's support attended this event. Seven members volunteered at the men's rugby game.

ANZAC Dawn Parade and Ceremony – 25 April

Majejan Rogers and Iraia Nuku attended the committee meetings leading into the ceremony day. They also coordinated pack in and out at Rautahi Marae, with KYC members contributing with all components of the event.

KYC CDEM Introduction – 26 April

The CDEM Local Controller, Lee Barton delivered an hour presentation to the KYC members on what is Civil Defence Emergency Management. Topics covered:

- Types of hazards likely to impact the region and New Zealand
- What is Civil Defence
- Household planning
- Importance of KYC in emergencies

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of April 2024 be received.



Lee Corbett Barton

Economic and Community Development Manager

MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

April 2024

1 Communication

1.1 Community Pānui | Update

Pānui | Newsletter completed – 2 April

Mahere ā Tau | Proposed Annual Plan flyer completed – 18 April

1.2 Significant Communications:

1.2.1 Communications included: Representation Review, Proposed Annual Plan 2024-2025; Rangi Delamere reopening, emergency and planned water shutdowns, and severe weather warnings/watch, Anzac Dawn Parade and Service; Fluoridation extension.

1.2.2 Council Operations and Services: Council meetings, Council services during Easter and ANZAC; major renewals to trunk main reservoir and Council services' during Health and Safety Awards.

1.3 Rangi Delamere Centre Reopening:

Following the rebuild and engagement process with the Delamere whānau, Council was delighted to reopen the Rangi Delamere Centre on Saturday April 13 at 10am. The event paid tribute to the outstanding community service by Rangi Delamere, who served the Kawerau rohe and the Eastern Bay community in many roles and across different sports and kaupapa, including as a Kawerau District Councillor. The many achievements of Rangi Delamere were acknowledged by her mokopuna Kim Delamere Westrup after unveiling the photo and plaque adorning the centre's main hall.

Council wishes to acknowledge and sincerely thank Tuwharetoa ki Kawerau Kaumātua and Council Cultural Advisor Te Haukakawa Te Rire; the Delamere whānau for their support leading up to and at the reopening; special guests including Rautahi Marae Chairman Te Waraki Te Ruki; Kawerau Tennis representation Richard Collier; Kawerau Netball Association's Puti Coates; the community who turned out in their hundreds to support the event; New Zealand Community Trust (NZCT) who supported the rebuild with \$300,000 grant; Waikato BOP Zone Netball, Hammer Hardware, Flame Cut Profiles Kawerau, Heke Collier, Tūtawake Kapa Haka and Council staff.

The reopening will feature in the Council's next Community Update (7 May 2024).

The fit-out of the centre has largely been completed, but a funding application will be sought for two air conditioning units, alarm system and a television for presentations in the meeting room.

1.3 Council Communication Channels overview

FEBRUARY

Website  3,600 visits (decrease). Top Page Visits: Kawerau District Council, De-sex your dog, District Library, Rates property search, Search Page, and 'Have your say!' Community Consultation

Social Media





Facebook

-  6,200 visits
-  Reach 15,823
-  Followers 4,922



Instagram

-  14 visits
-  Reach 79
-  Followers 162

Top content: Lifelong love of swimming – Carol Keightley, District Cleaners, Joint health venture and Rangī Delamere reopening

2 Engagement

2.1 Electoral Process - Representation Review 2024

The report 'Electoral Processes Update: Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill, was tabled at the Council Meeting on 29 April 2024. The Department of Internal Affairs (DIA) has advised Council that once enacted (late July 2024) this Bill will reintroduce the requirement of a poll/referendum for Māori representation on local government.

Kawerau District Council will be impacted by this Bill following the adoption of Māori wards in November 2023. The Bill may impact the timing of the Representation Review that Council is currently completing as required under the Local Electoral Act.

Council has received feedback from more than 70 people to date. This feedback will be tabled at a Council workshop on 29 May and will inform the initial proposal that will require formal consultation and engagement during the submission period and hearing process. The Amendment Bill may impact on the timing of that process.

The Representation Review is the third and final step in the electoral decision process with Council already resolving to retain the First Past the Post (FPP) voting system at an Extraordinary Meeting on 6 September 2023; and Introducing one or more Māori Wards for the 2025 and *2028 elections on 22

November 2023. *If the Bill progresses, it will require a binding referendum at the 2025 election asking the community whether to retain Māori Wards for the 2028 and 2031 elections.

2.2 Proposed Mahere ā Tau | Annual Plan for 2024-2025

Council has chosen the transitional option to prepare an Annual Plan for the coming year 1 July 2024 to 30 June 2025. The proposed consultation document was adopted on 10 April, with the special consultative period running from 12 April to 5pm on 14 May 2024. To date, 30 submissions had been received.

Consultation meetings with the community have been completed as follows:

Friday, 12 April 1:30pm	Grey Power Kawerau, Concert Chamber
Tuesday, 16 April 10am	'Drop In' public session at Rangī Delamere Centre
Thursday, 18 April 5:15pm	Public Meeting and presentation, Concert Chamber
Tuesday, 23 April 10am	Public Meeting and presentation, Rautahi Marae
Thursday, 9 May 10am	'Drop In' public session at the Kawerau Markets, Circus Paddock
Thursday, 9 May 10am	Industrial Symbiosis Kawerau (ISK) Board Meeting

The Annual Plan 2024-2025 consultation document was delivered to all residential addresses and the submission form (*attached*) was delivered to all ratepayers (resident, non-resident and commercial) with their latest rates instalment.

The Hearing for submitters to present to the Mayor and elected members will be held at the Extraordinary Meeting on Wednesday, 22 May from 9am.

2.3 Current and Upcoming Engagement Topics

- Annual Plan 2024-2025 consultation and engagement
- Rates Remission Policy for Sporting and Cultural organisations (Submission period: 16 May to 17 June 2024)
- District Plan early engagement (timeline to be confirmed)
- Age Friendly and Accessibility Strategy 2024
- Our places - eastern bay spatial plan 2024

3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Arika/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64

Sections / Units Sold	19	0	26	43
Remaining Sections / Units	12	4	3	21
Units completed		2	29	
Units under construction				
Surplus/ (Deficit) to Date	\$108,114	(\$1,094,230)	(\$1,059,103)	(\$2,045,219)
<u>Breakeven</u>				
Sales still required to break-even	0	2	3	

3.1 Central Cove

Council has a sales and purchase agreement with a second builder for the purchase of three sections to build three spec homes (to test the market in advance of Stoneham Park Residential Development coming online in 2025). Generation Homes continues to market house and land packages and has strong interest from a potential purchaser for one section.

3.2 Duplex Build 51A and 53A Bell Street and Hine Te Ariki

The Bell Street duplex comprising a three-bedroom and two-bedroom unit at the Bell Street entrance was completed and CCC (code compliance certification) issued in December. Initial marketing carried out during the summer holidays and valuations completed.

Open home for neighbours and the community scheduled for Thursday 16 May 2024 from 3:30pm-5:30pm. Further open homes being scheduled for May/June.

3.3 Porritt Glade Lifestyle Village

Of the three vacant units in the final build, one is set to become unconditional on 22 May with proposed settlement on June 20.

The other two units have applications for a Right to Occupy in place and purchasers actively seeking to sell their properties.

Porritt Glade - Sustainable Living - Kawerau

Following the positive feedback and interest for Porritt Glade Lifestyle Village, Council has entered the development into the 2024 Taituara Local Government Excellence Awards Beca Place Making Category.

This entry required a report and short video. The video (approx. 3mins) will be shown at the conclusion of this report. It is available to view on the Council website and also via the address below:

<https://www.youtube.com/watch?v=H93p6SFLZSE>

3.4 Stoneham Park Residential Development

A number of workstreams are progressing in parallel, including obtaining the necessary resource consent for the civil and earthworks scheduled for winter 2024 with all three cultural impact assessments in support. The Resource Consent for the subdivision itself has been granted.

Council wishes to acknowledge Ngāti Tūwharetoa (Bay of Plenty) Settlement Trust for their support via the cultural impact assessment.

Tender documents for earthworks and civils are being compiled with the view of the work being undertaken in the winter of 2024.

Council's solicitors enacting the exchange from reserve to residential status of Stoneham Park, and enacting the reserve status at the former stock pound on Fenton Mill Road.

The public notification process has been completed for the reserve revocation of Lot 1 DPS 54056. The next step is a report to Council for resolution, prior to the revocation resolution and application to the Department of Conservation.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of April 2024 be received.



Tania Humberstone

Manager, Communications and Engagement

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