



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 12 June 2024
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 12 June 2024
commencing at 9.00am**

A G E N D A

Karakia Timatanga

Apologies

Leave of Absence

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

Public Forum

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 5

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of May 2024.

Recommendation

That the report from the Group Manager, Regulatory and Planning Services for the month of May 2024 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 6 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of May 2024.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of May 2024 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 12 -17

Attached is the report from the Group Manager, Operations and Services covering the month of May 2024.

Recommendation

That the report from the Group Manager, Operations and Services for the month of May 2024 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 18 - 21

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of May 2024.

Recommendation

That the report from the Economic and Community Development Manager for the month of May 2024 be received.

5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 22 - 26

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of May 2024.

Recommendation

That the report from the Communication and Engagement Manager for the month of May 2024 be received.

Karakia Whakamutunga

M Godfery

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

May 2024

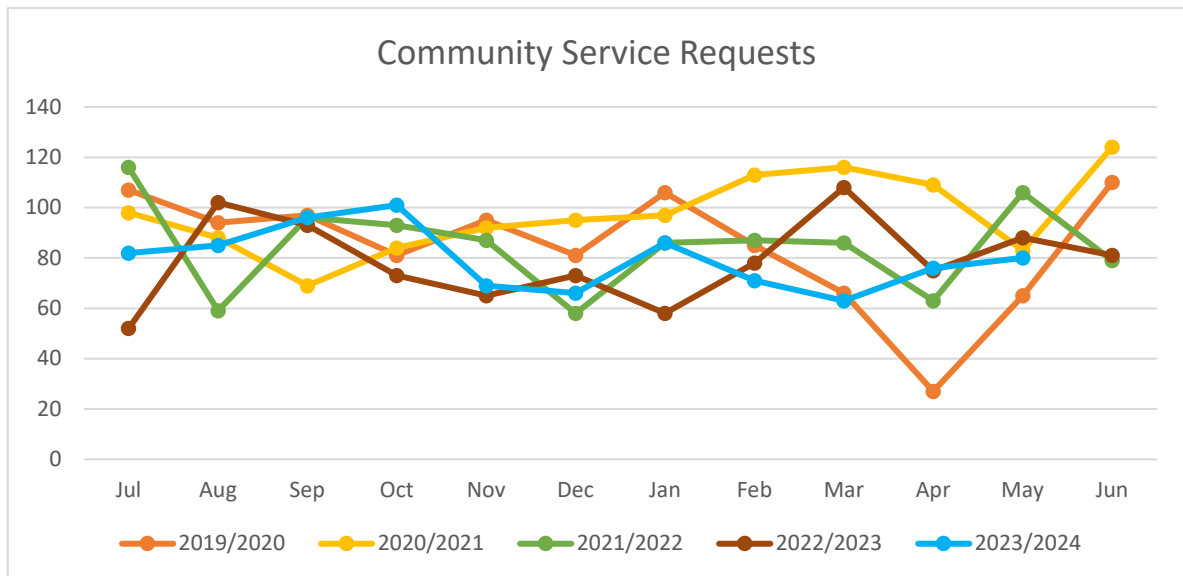
1 Animal Control

1.1 Dog Registration

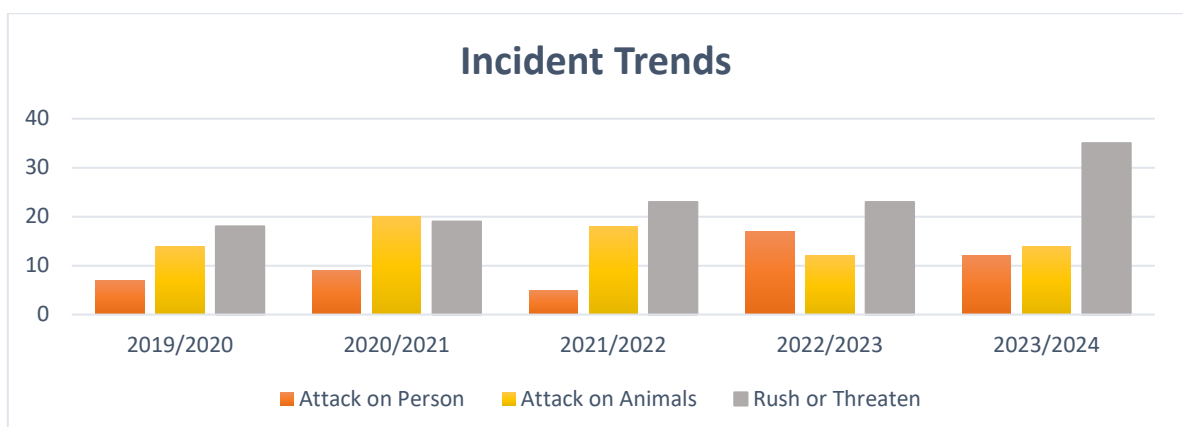
At 31 May 2024, there are 1,402 dogs registered of the 1413 dogs listed on the dog register for 2023/2024. This represents 99.2% of known dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of seventy six (76) service requests were responded to in May 2024. A further twenty five (25) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc. These totals do not include administration services provided by the customer services team.

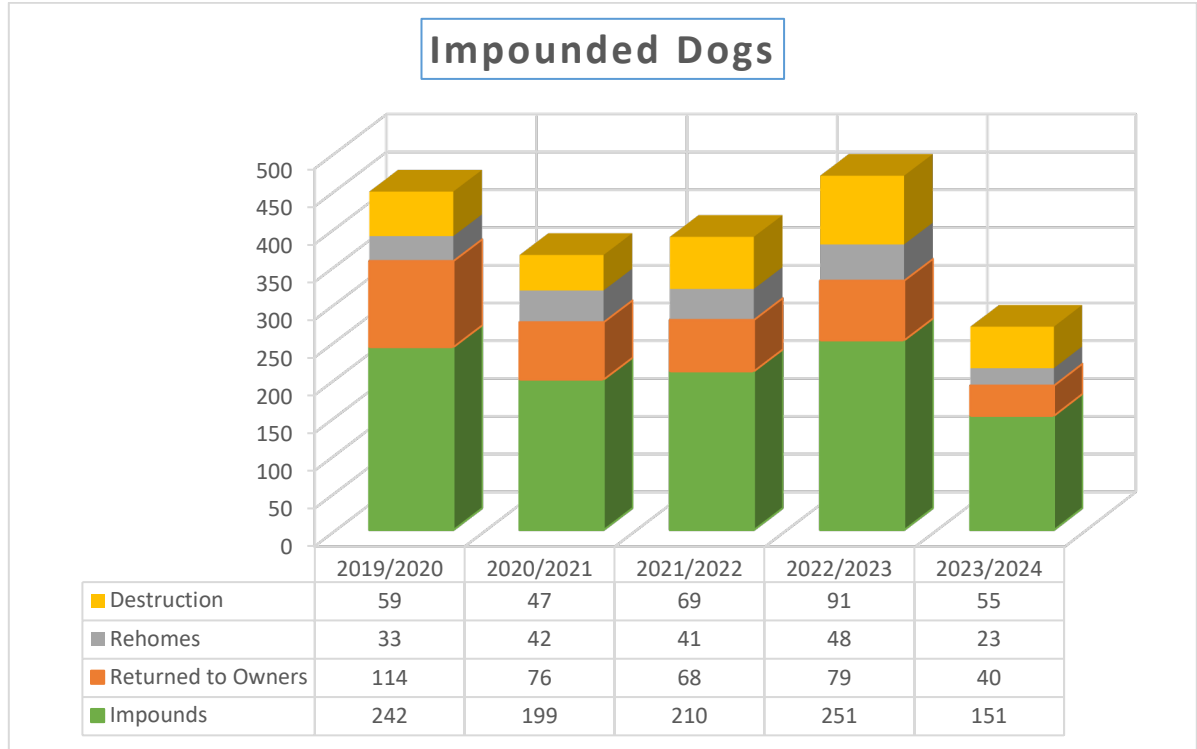


A total of 77 statutory occurrences (barking, roaming, attacks) were attended by Council’s dog rangers. These related largely to complaints of barking (14) or roaming (43).



During May, we received three (3) accounts of a rush, one (1) report of an attack on an animal and one (1) of an attack on a person.

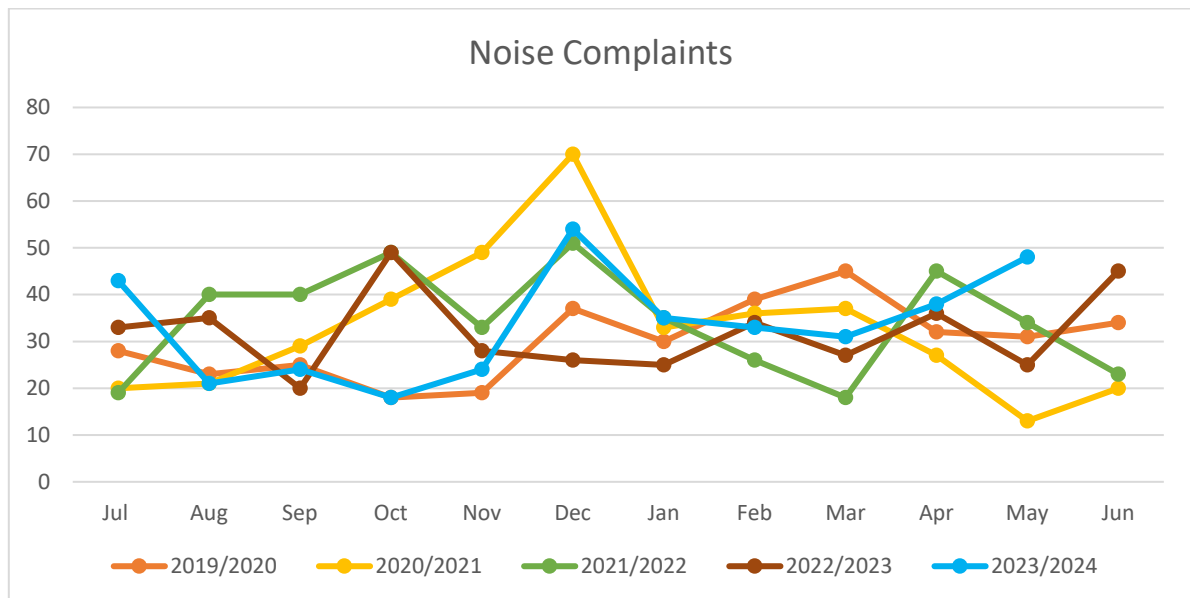
The dogs involved in the rushes were located and formal warning issued to one owner and two infringements issued, one job is still being investigated. Property inspections completed. The two incidents involving the attacks, all dogs were identified and impounded; these dogs have been surrendered by their owners.



In May 2024, eleven (11) dogs were impounded. During this same period, six (6) dogs were returned to their owners, three (3) were surrendered by their owners.

2 Monitoring and Compliance

There were 48 noise complaints in May 2024, with two (2) excessive noise notices being issued.



3 Alcohol Regulation

The ARLA hearing in regards to the Medical Officer of Health v NWK 2023 Limited (New World Kawerau) has been set to be heard in Rotorua on either the 25th or 26th of June. This is the licencing hearing to confirm whether New World will be issued with a new alcohol licence for their premise. They are currently operating under the existing licence and will continue to do so until this matter has been resolved.

4 Food Safety and Premises

In May 2024, one (1) Food Control Plan verification was completed.

One (1) new Mobile Food Control Plan operator was approved – Oz Dogs.

One (1) new licence to occupy was issued for Washington Street Filipino Fusion Food Truck. Operator licensed with Whakatāne District Council.

5 Environmental Health

Nothing to report.

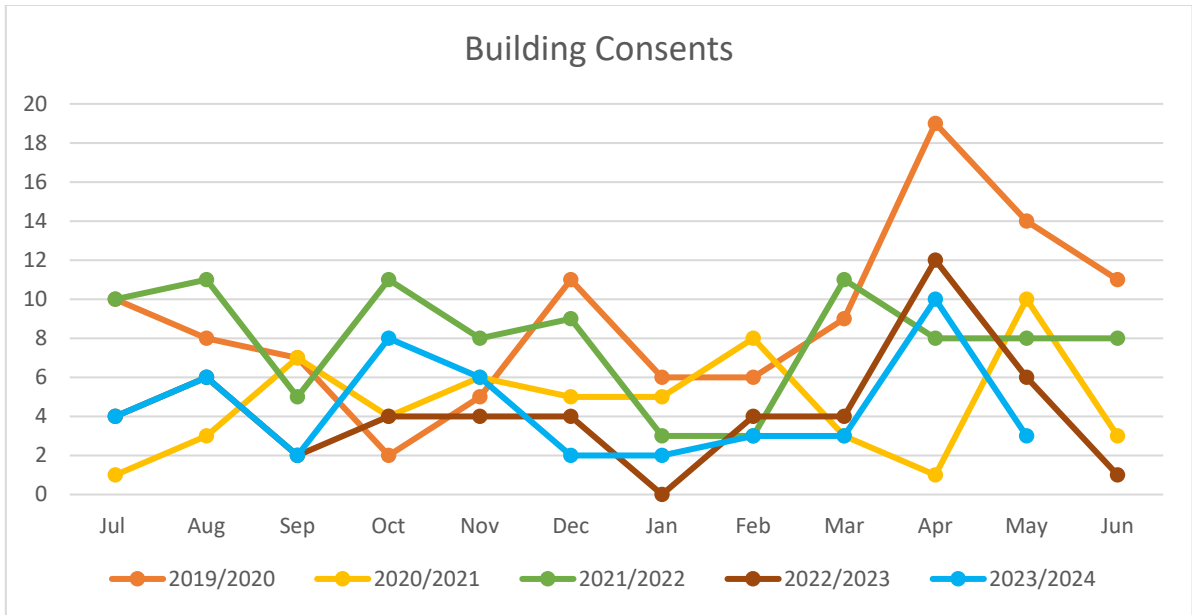
6 Building Control

6.1 Building Consent Authority (BCA)

Three building consents were issued in May 2024. The total value of the building consents was \$40,500.

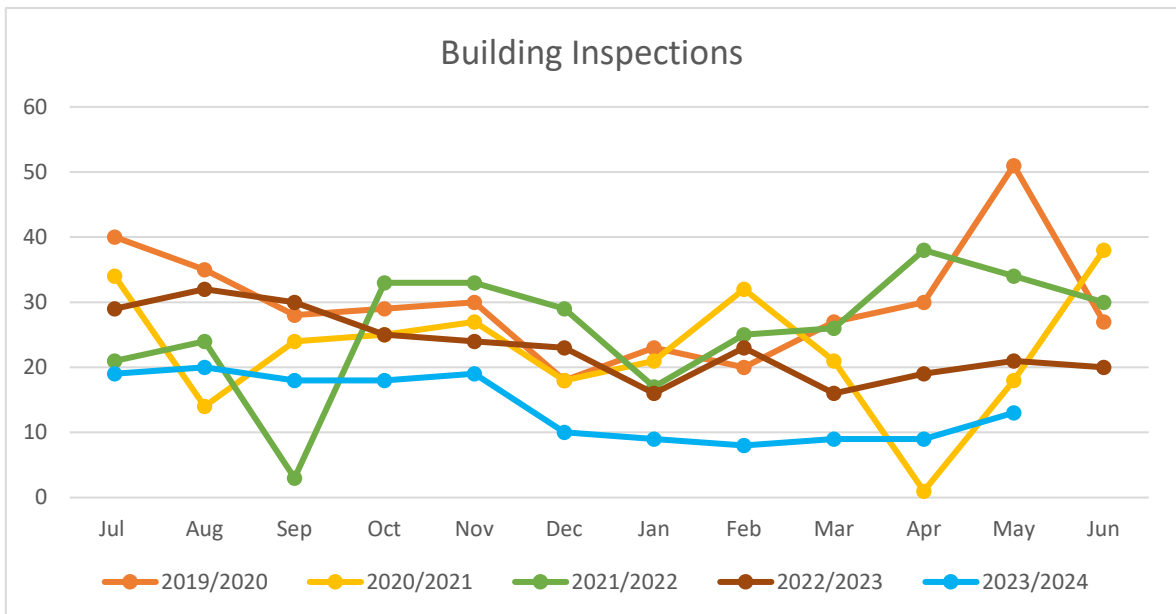
Four renewed certificates of public use were issued, which certify buildings as safe for public to use while final consent matters for code of compliance are being arranged.

One notice to fix was issued to bring building in line with building warrant of fitness standards.



The types of building work for the month included:

- 1 x Bathroom alteration
- 2 x Solid fuel heaters



Thirteen building inspections were completed in May. This does not include a site visit to the construction site at the Eastland TOPP 2 site to ensure building processes complied with building exemptions.

6.3 Territorial Authority

Eight (8) Land Information Memorandum ('LIM') reports were issued in May 2024.

Nineteen (19) building warrant of fitness inspections were completed during May 2024, completing the required inspections for this year.

7 Civil Defence Emergency Management (CDEM)

On 16 May 2024, an audit of Kawerau's Emergency Management Centre was undertaken by Bay of Plenty Emergency Management. The audit provided an opportunity for staff to set up the EOC, test all the equipment, and talk through a possible emergency management scenario. Audit results have been received and reviewed. Corrective actions plan has been prepared and we are working through these.

8 District Plan

8.1 District Plan Review

The District Plan review is continuing with plans being made to commence the initial information communications to obtain community feedback into however they want the district plan to shape development and growth.

8.2 Resource Consents

One (1) outline plan waiver was received, for an additional building at a local school. Two (2) resource consents were received, one for an additional dwelling and one for a telecommunication facility upgrade.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of May 2024 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

May 2024

1 Library and Museum

1.1 Library

May was busy beginning with the Lego brick competition finale, “May the 4th be with you”. Tarawera High School sent 42 Year Seven students to learn about the Library & Museum. Other activities included an adult workshop held on Herbs for Health, and an author visit by Karen Brungar, which proved very popular with the adult customers.

A big focus of the month was the moving of Council’s library data from servers in New Zealand to Australia. This project was run by Council’s Library software supplier, Kōtui, to better protect customers data for the future and is now hosted by Sirsi/Dynix (Library software supplier). The transition went very smoothly with little impact on day to day service. Some Libraries experienced complaints from their communities, but we had no challenges in Kawerau. There will need to be some work done on membership processes moving forward, mainly around the Privacy Act requirements.

Staff attended online the annual Public Library National Forum where issues around freedom of information and censorship challenges were discussed. Veerle Poels has been selected as a non-fiction judge for the Storylines Trust Awards for 2025.

The displays for May included Mother’s Day and Herbs for Health.

Library Statistics

	May 2024	YTD 2023/24	May 2023	YTD 2022/23
Items issued	3,359	36,105	3,373	35,953
People visiting	4,272	48,501	4,151	46,319
New members	12	159	14	182
Active members*	1,397		1,370	

*Those people that have used library services in the last 2 years

1.2 Museum

Dr. Damian Skinner has been appointed as Council’s new Museum Curator (beginning work in June), he is working part-time and will be supported by Anneke Waalwijk as a part-time Museum Assistant. Damian’s work background includes art historian, writer and curator, formerly working at Auckland Museum Tāmaki Paenga Hira, and he is particularly interested in the post-war period.

A major focus of the month was the replacement of the air temperature and humidity control units for the storage room. There is still building work to be completed, but the new units are operating, and early results are very positive. This replacement unit was kindly funded by a Trust Horizon grant.

The Archives and Museum Storage Building at the front flooded on 15th May, due to the extensive rain. Water poured through the front door from pooled water in Jellicoe Court and from blocked drains at the top of the display windows. A solution has been found for the pooled water, with a replacement grate letting water flow quicker into the stormwater system. The guttering remains a long-term concern, but is wider than just Council's building, with many of the other shops flooding at the same time.

Museum staff also ran three sessions on collecting objects for the Tarawera High School student visits.

Sir James Fletcher Kawerau Museum Statistics

	May 2024	YTD 2023/24	May 2023	YTD 2022/23
Exhibitions	0	6	0	4
Vernon Records	May 2024	YTD 2023/24	May 2023	YTD 2022/23
Objects – items added to collection	24	252	23	230
Individuals & Organisations	238	783	60	465
Documents	41	936	103	732
Photographs	57	708	46	660

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of May 2024 was 18.5° and the highest temperature for the month was 21.6° recorded on the 1st, 3rd and 17th of May. The accumulated sunshine hours for May was 191 hours and 54 minutes, with the sunniest day being 9 hours and 18 minutes of sunshine which was recorded on the 3rd of May. The appendix to this report shows a combined graph of the temperature and sunshine data collected for May.

Rainfall for May totalled 122 mm, with the total rain year to date from 1 January 2024 being 526 mm.

3 Payments

There were seven payments in May 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$149,941.42 (total) - PAYE for Fortnights ending 21/04/2024 and 05/05/2024.
- Apex Civil (4 invoices) - \$57,469.64. The main invoice is for the Tamarangi drive footpath replacement works of \$48,125.89 (coded to 402515.013)

- Draintech Contractors – One invoice of \$289,677.79 for Progress Claim 4 for Zone 2 & 3 (coded to 403001.002 Pipework Zone 2).
- Goldseal Group Ltd - \$57,115.44 for Seal and Painting of Ron Hardie Rec Centre Roof (coded to 404035.020 Rec Centre Building).
- JDC Refrigeration Services (total of 5 invoices) - \$84,700.38 (total). The main invoice is \$83,069.10 for the replacement of the Archive Room temperature and humidity control unit (coded to 405060.011 Museum Airconditioning unit).
- Waste Management NZ Ltd - \$76,278.53 for General Waste April 2024.
- Wren Builders (2 invoices) - \$87,956.61 (total). The main invoice is \$71,983.11 which is the release of the Rangī Delamere construction contract retentions monies that are held back during the construction of a major project (coded to 90.30.02.6353 – which is the current liabilities retention code).

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table details the total number of service requests received for May and identifies if they have been completed or still being progressed by the end of the month. For this report and moving forward Stormwater will be reported separately, rather than part of roading, as has been previously reported, given Stormwater is a separate significant activity of Council.

The service requests data from 23 May to 31 May included below was collated from the new Customer Relations Management (CRM) system. There may be timing differences, and possible changes to the data moving forward. Also, the reporting data is in the initial stages and further analysis will be completed going forward.

Service	Total	
	Completed	Progressed
Dogs	93	3
Noise	32	0
Building Enquiries	5	1
Trees* & Parks	24	28
Rubbish (Bins & Collections)	33	12
Water	6	0
Wastewater	1	1
Stormwater	10	3
Roading/ Streetlights	9	9
Enforcement/Health/Food/Stock	4	1
Council Buildings/Facilities – Maint.	10	4
Other (Events/Consents/Rates/Vandalism)	2	4
Official Information Requests	4	7
Total	233	73

*Requests relating to the removal of trees are added to a priority list.

For May, 17 requests came via the website/emails and 33 via Antenno. The balance of the requests came from phone calls or visits.

6 Funds

The following funds were held at 31 May 2024:

Invested in	\$	Mean Interest	% External
ANZ – on call	739	3.35%	0.03%
BNZ – current & on-call	2,657,588	2.75%	99.09%
Rabobank (on-call)	23,602	4.25%	0.88%
Total Funds (Cash)	2,681,929		100.0%
Internal Loans	1,544,906		
Total Investments	4,226,835		

The following table shows Council's reserve and general funds balances as at 31 May 2024:

	May 2024	May 2023
Reserve Balances		
Depreciation Reserve Funds*	\$3,605,288	\$5,716,615
Total Reserve Balances	\$3,605,288	\$5,716,615
General Funds	621,547	\$495,725
Total (comprising funds & internal loans)	\$4,226,835	\$6,212,340

* This includes loan funds uplifted.

The figures show that overall Council has \$1,985,505 fewer funds at the end of May than this time last year. The May 2024 balance includes the additional \$2m loan funds that Council uplifted for the water asset renewals. Council's depreciation reserve funds are also \$2.1m lower than previous year, as these funds are being spent on capital projects and renewals. Council also has further funds invested in the duplex houses at Bell Street, that will be realised cash funds once sold.

Overall Council's cashflows for the last year have continued to be lower than previous years, as Council has short term cash funds invested in the Central Cove sections and three Porritt Glade units that will become realised cash funds once they are sold and have occupation agreements, respectively.

7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for May 2024, be received.

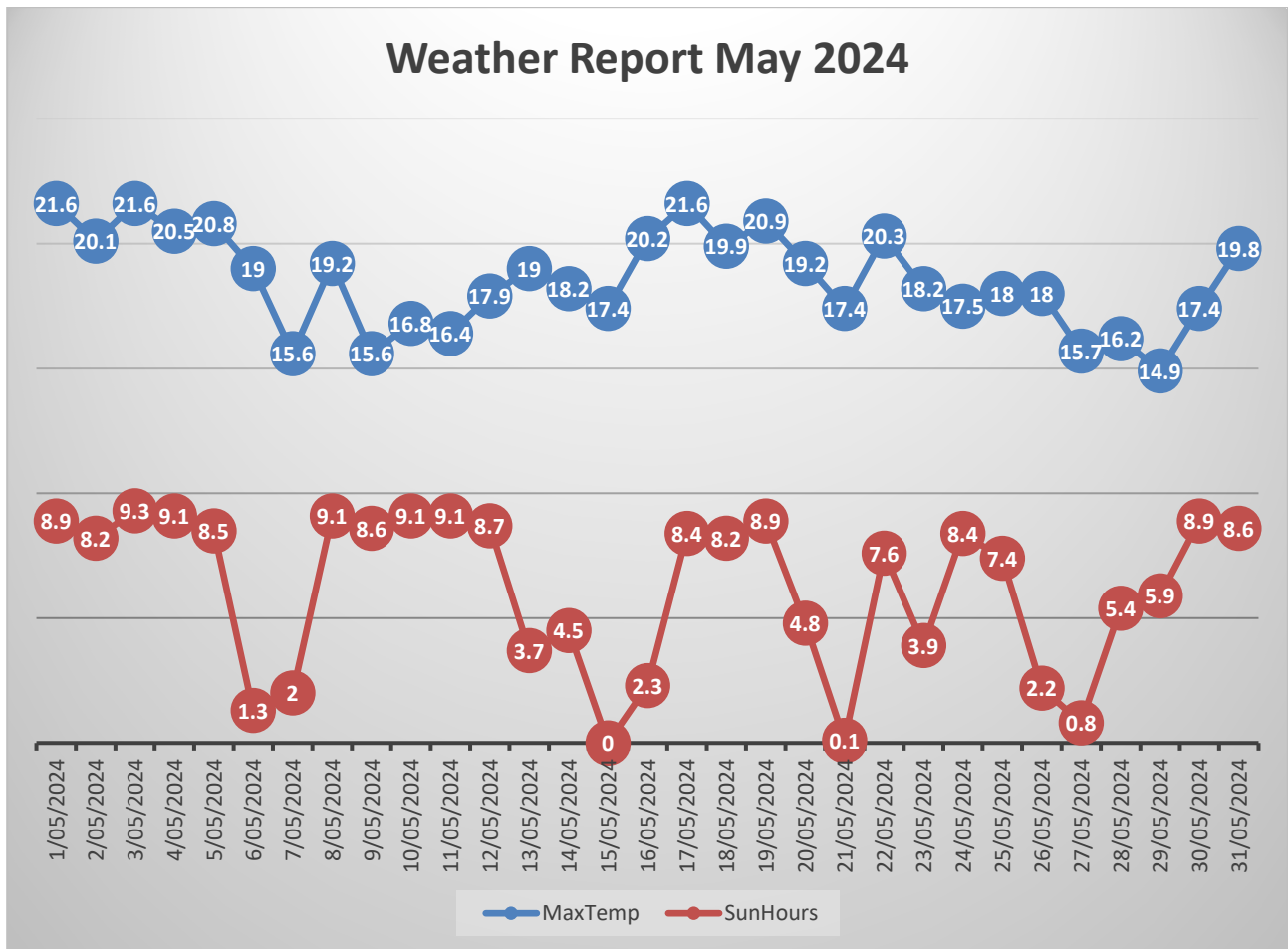


Lee-Anne Butler, CA, BMS

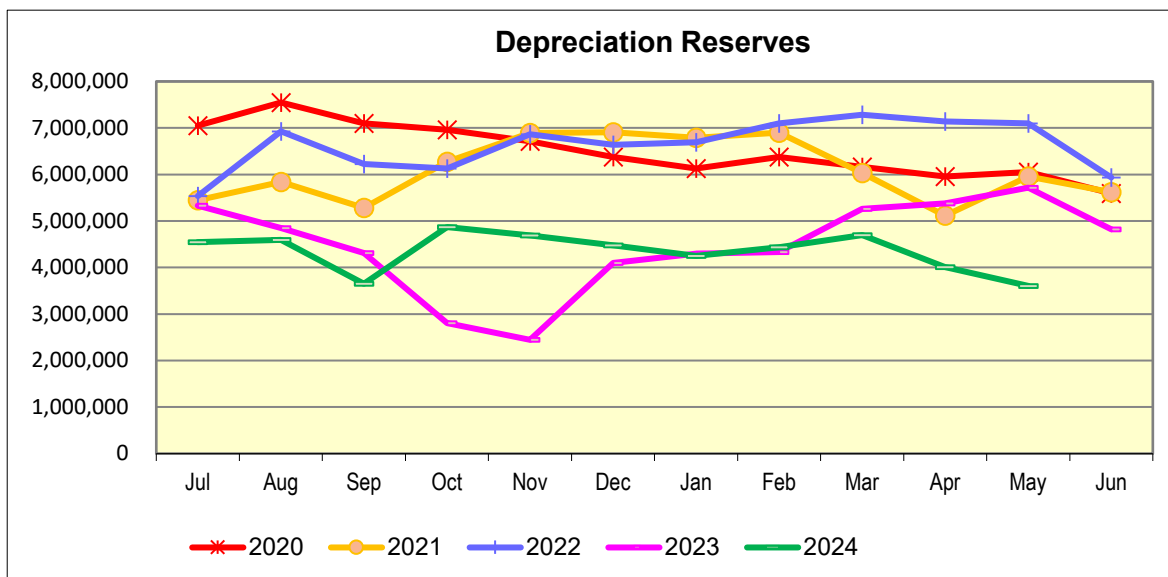
Group Manager, Finance & Corporate Services

Appendix

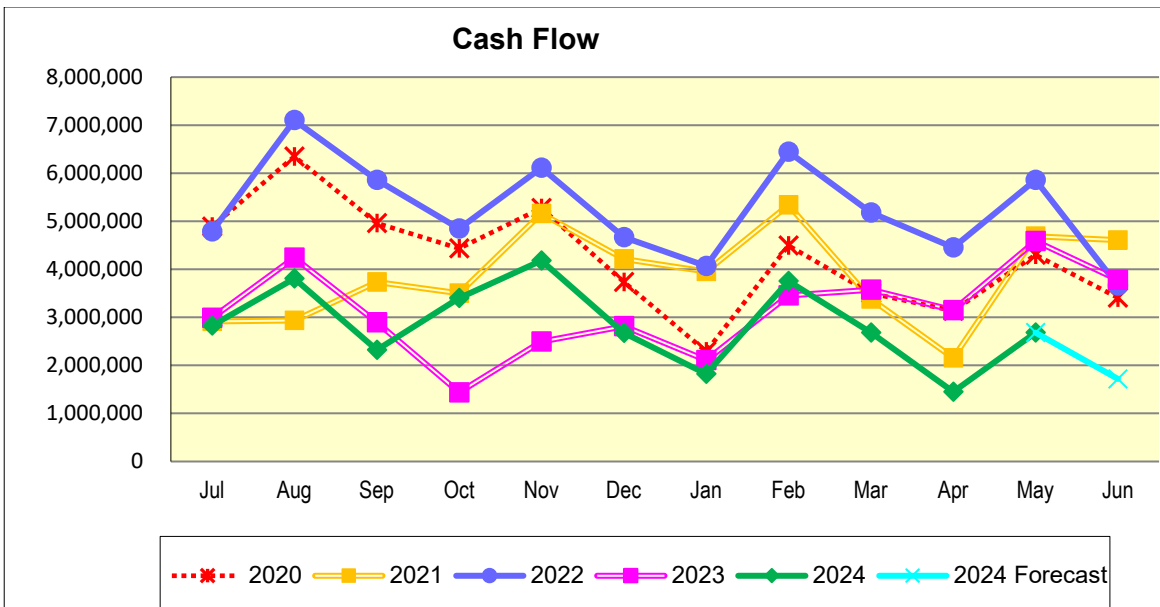
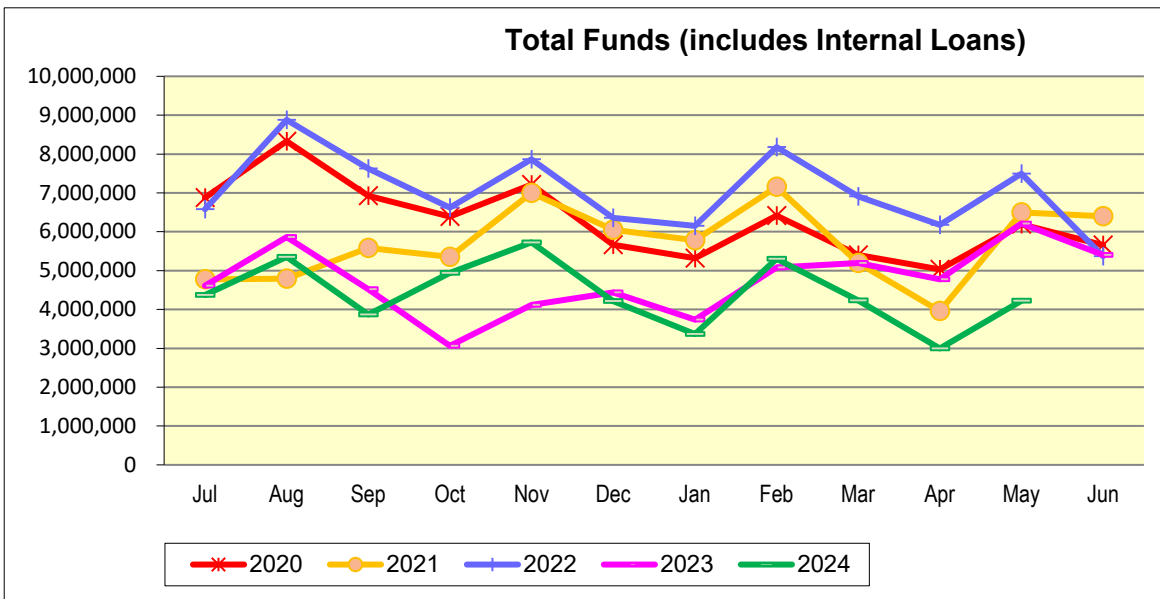
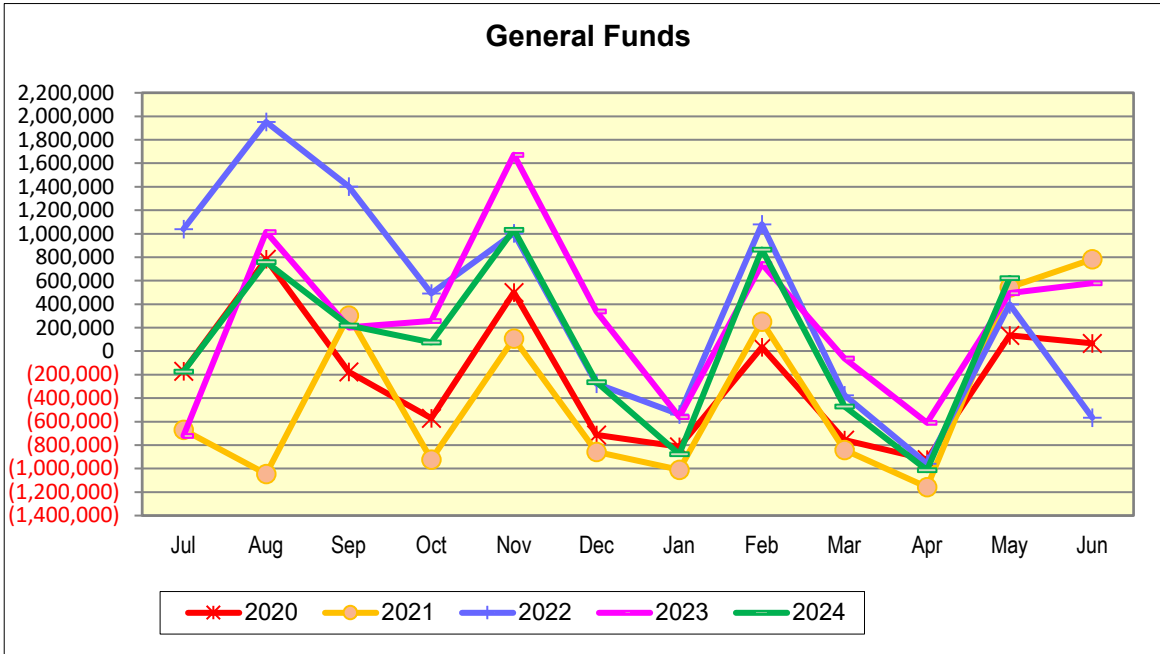
May 2024 -Weather Data



May 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2023/24 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

May 2024

1 Water Supply

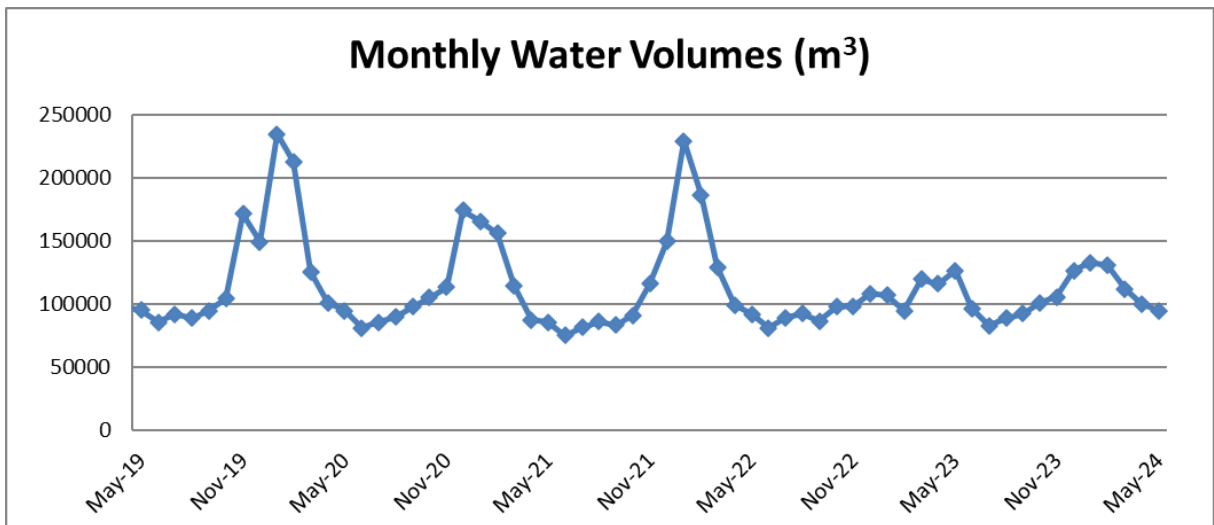
The Tarawera Bores provide sufficient water for current use and have sufficient capacity to meet the community's demands during all off-peak months. However, the Bores may not meet the total requirement during the dry and hot summer months.

The Umukaraka Spring has been developed, and all required telemetry and head works have been installed. A consent to take water from the spring is being prepared.

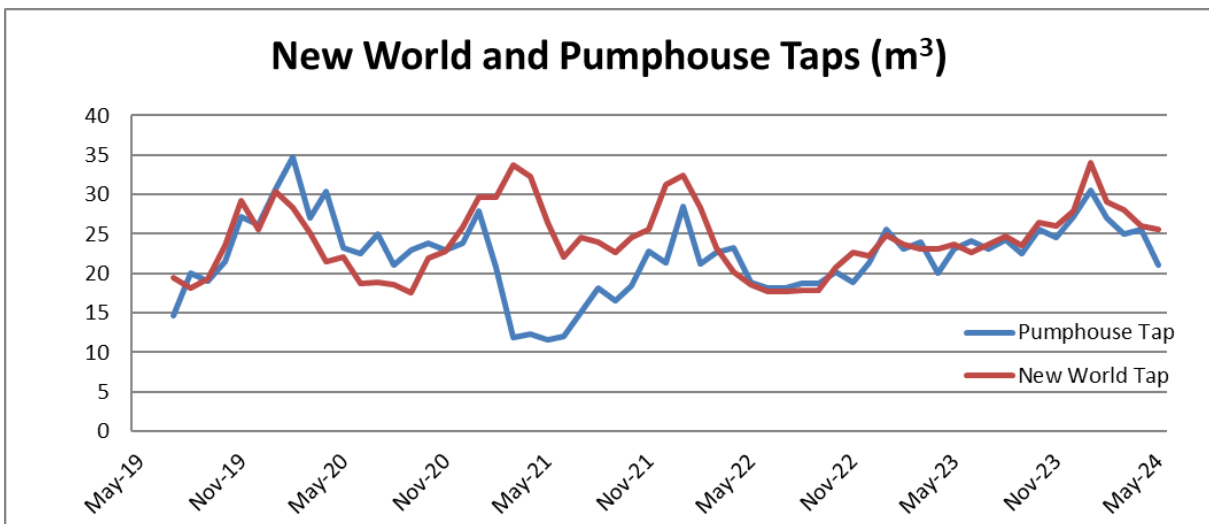
The water treatment plant will receive upgrades, including modern pumps and control systems, to meet existing resource consent conditions and requirements.

1.1 Use

The Town used 95,022 m³ in May 2024, which is normal during this time of year. For comparison, the graph below shows the monthly volume (in m³) of water used for the last 5 years.



The public still uses two unchlorinated outlets, the Pumphouse, and New World taps. 25 m³ and 28 m³ of water was taken from these two taps, respectively. The usage of these taps has been consistent, with only minor volumetric fluctuations from historical data.



1.2 Water Quality

All routine samples taken in May tested negative for E.coli. No complaints about dirty water were reported. There were no reports of low water pressure or other water issues.

1.3 Reticulation

The replacement projects for the physical water distribution network are currently in progress.

The Trunk Main project is close to completion, with 99% progress towards connecting the reservoirs at Monika Lanham Reserve with the main water distribution lines along Fenton Mill Road.

The Zones 2 & 3 Reticulation project involves replacing a 12 km-long pipeline. Currently, 40% of the pipelines are in the ground, and 20% of the properties are connected.

One unscheduled water shutdown was due to thrusting works in McKenzie Street; the repairs were undertaken immediately.

2 **Wastewater**

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

No wastewater overflow events occurred during the month, and four sewer line blockages were reported. Upon investigation, these were related to private property defects.

Renewal works and upgrades continue as per the project schedule.

3 Roding

Footpath replacements and kerb and channel cleaning and replacement have been ongoing in various areas of the town.

The roading renewals are focusing this year on replacing the River Road and Dump Road crossing areas. These works are in the execution phase.

An application to fund the Hardie Avenue drainage works has been lodged with Waka Kotahi (NZTA) for the 2024/25 financial year.

4 Stormwater

There have been no significant stormwater system failures this month. The renewal of the town centre stormwater system is ongoing and is 45% complete.

5 Parks and Reserves

During May, the parks and reserves teams performed the following actions:

- The tree maintenance programme has resumed, and a contracted arborist is training staff. Several dangerous trees were removed at Stoneham Walk, Monika Lanham Reserve, and along Tamarangi Drive.
- Several fences and gates were repaired and replaced, damaged by vandalism and unauthorised access.

6 Pool

The thermal well that heats the pools has developed a silica build-up and needs servicing by the well driller. As a result, the temperatures across all pools have dropped and range between 15°C and 18 °C.

The drilling is expected to be carried out in June 2024, pending approval of the drilling application lodged with Worksafe.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

10 Vandalism

Three incidences of graffiti covering an area of 7 m² were removed from council-owned walls and properties at an estimated cost of \$500. The main areas targeted were:

- Town Centre bins, walls and playgrounds
- Walkways, stairs and handrails

There was also significant vandalism and damage to public parks' fences, gates, and entrances. The main cause of damage was the public attempting to gain vehicular access to the river and other popular summer recreational areas.

11 Projects & Schedule

The attached report includes the schedule for the project and major maintenance works for the financial year 2023/24.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of May 2024 be received.



Riaan Nel, B. Tech, BsC Hons

Group Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2023/24
31 May 2024

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 001	Kerb Replacement	\$110,000	\$0	Jun-24			
Transport Management	402515 003	Reseals - Roads	\$260,000	\$0	Oct-23	Mar-24		River Road
Transport Management	402515 004	Pavement Treatment	\$160,000	\$0	Oct-23	Mar-24		River Road
Transport Management	402515 009	Minor Safety Improvements	\$80,000	\$0	Jun-24			
Transport Management	402515 013	Footpath replacement	\$190,000	\$106,653	Jun-24			
Transport Management	402515 015	Lane realignment	\$320,000	\$0	Jun-24			
Transport Management	402515 018	Drainage Works	\$136,000	\$139,151	Jul-23	May-24		Additional designs completed. Workshop in November.
Transport Management	402516 001	Reseals - Carparks	\$50,000	\$56,926	Aug-23			Pools
Transport Management		Asset Renewals Sub Total	\$1,306,000	\$302,730				
Stormwater	402601 001	Stormwater Renewals	\$380,000	\$64,890	Jun-24			Ongoing
Stormwater		Asset Renewals Sub Total	\$380,000	\$64,890				
Water Supply	403001 002	Reticulation Replacement - Zone 2	\$2,300,000	\$1,453,295	Mar-24			Ongoing
Water Supply	403001 003	Reticulation Replacement - Zone 6	\$470,000	\$0	Oct-23			Pumphouse lines and valves
Water Supply	403001 004	Toby Replacements	\$50,000	\$34,482	Jun-24			Annual Plan
Water Supply	403001 005	Valve Refurbishment	\$44,100	\$21,225	Mar-24			Annual Plan
Water Supply	403001 007	Refurbish Pump System	\$69,000	\$14,857	Nov-23			Pumphouse Pumps installation
Water Supply	403001 010	UV Tube replacement	\$14,500	\$18,705	Feb-24			Annual Plan
Water Supply	403001 030	Lime & Flouride System	\$425,605	\$153,605	Nov-23			Funded by MoH - On going
Water Supply	403001 021	Headworks	\$400,000	\$271,996	Nov-23			Boreholes & springs telemetry and control
Water Supply		Asset Renewals Sub Total	\$3,772,600	\$1,968,165				
Wastewater	403520 001	Refurbish Pumps	\$37,000	\$21,839	May-24			Annual Plan
Wastewater	403520 002	Reticulation Replacement - Zone 1	\$1,176,100	\$540,154	Nov-23			Tender Out
Wastewater	403520 004	Milliscreens Renewals	\$161,000	\$28,697	Dec-23			Work Completed
Wastewater	403520 011	Waste Water Treatment Plant	\$854,500	\$504,504	May-24			Buildings and Structures - Rawpitt
Wastewater	403520 027	Pumping Station	\$50,000	\$96,323	May-24			Annual Plan
Wastewater		Asset Renewals Sub Total	\$2,278,600	\$1,915,516				
Refuse Disposal	403522 014	Asbestos Site Preparation	\$30,000	\$10,346	Oct-23			Phase 1 Design - Complete
Refuse Disposal		Asset Renewals Sub Total	\$30,000	\$10,346				Awaiting Council decision re: Isite
Pool	404031 001	Club Rooms	\$40,000	\$0	Oct-23			Complete
Pool	404031 016	Fences	\$50,000	\$79,146	Oct-23			Floors - Complete
Pool	404031 020	Changing Rooms	\$60,000	\$43,568	Oct-23			Oct Shut
Pool	404031 024	Pool Floor	\$30,000	\$6,970	Oct-23			Lifeguard area
Pool	404031 004	Steel Poles and Shades	\$17,000	\$7,754	Oct-22			Oct Shut
Pool	404031 061	Filtration System	\$93,000	\$29,526	Oct-22			
Pool		Asset Renewals Sub Total	\$290,000	\$166,963				Complete
Town Centre Toilets	404038 007	Toilet Door - Excelcoo	\$5,000	\$10,143	Sep-23			Complete
Town Centre Toilets		Asset Renewals Sub Total	\$5,000	\$10,143				Complete
Sportsfields	404041 014	RD Pavilion Reconstruction	\$1,000,000	\$1,132,921	Sep-23			
Sportsfields		Asset Renewals Sub Total	\$1,000,000	\$1,132,921				Ongoing - Concept Phase
Dog Pound	405061 001	Extension of facilities	\$600,000	\$3,820	Jun-24			
Dog Pound		Asset Renewals Sub Total	\$600,000	\$3,820				Completed Stage 1. Stage 2 in process - Roll Over
District Offices	405064 020	Flashings and Spoutings	\$100,000	\$0	Feb-24	Jun-24		

District Offices	Asset Renewals Sub Total	\$0	Sep-23	Done
Plant	60 80 01 7600	\$100,000	300,700	
	Vehicles		322,143	
Plant	Asset Renewals Sub Total	\$300,700	\$322,143	
	Asset Renewals Sub Total	\$10,062,900	\$5,173,637	51%

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

May 2024

1 Economic Development

Regional Economic Development Strategy Review

A working group between the three EBOP local authorities economic development managers, Toi-EDA and Polis Consulting is currently meeting weekly on the project. Industry sector interviews have and continue to take place across the EBOP region. Valuable input from this process has provided strong themes that will form the basis for the Regional Economic Development Strategy.

Council Boundary Reorganisation

The Local Government Commission confirmed that the Order in Council giving effect to the reorganisation plan was gazetted on 31 May 2024. The Order took effect on 1 June and the standard 28-day rule waived.

The next step is for the Commission to approve the reorganisation implementation scheme.

You can view the Order at this link:

<https://gazette.govt.nz/notice/id/2024-sl2598?stageDraft>

2 Kawerau isite Visitor Information Centre

The colder months has resulted in a general decrease in permits to the Tarawera Falls and visitor enquiries received at the Kawerau isite. However, there has been an increase in freedom campers into the district. Largely utilising the Kawerau Town pools.

Key Monthly Statistics – May 2024

Activity	April 2024	May 2024	% difference (to April 24)	May 2023	% difference (to May 24)
Visitor enquiries	2928	1104	-62%	1136	3%
Forest permits	177	94	-47%	70	-26%
Public toilet use*	1468	1380	-6%	2040**	48%
M/home power	8	18	125%	13	-28%

*A fault to the door counter of the female toilets has resulted in data only capturing patrons of the male toilets

**Data reflects both male & female counters operational

3 Community Activities

Events Completed for May 2024

- **Cultural Diversity Day**
Tuesday 21st – 10 am to 2 pm – Town Hall

Events Registered for June 2024

- **EBOP Junior Rugby Competition**
Saturday 22nd June – Tarawera Park
- **Whakatane Bird Show**
Friday 28th – Sunday 30th - Town Hall

Events Registered for July 2024

- **Matariki Industrial day**
Saturday 13th – Paora Street

Events Registered for August 2024

- **Rangitaiki Kapa Haka Festival**
Tuesday 6th – Wednesday 7th – Recreation Centre
- **Kawerau Mobile Blood Drive**
Monday 26th – Town Hall

Kawerau Neighbourhood Support

Reforming of the Kawerau Neighbourhood Support (KNS) committee continues to be a focus. Previously reported, there are four committee members volunteering to form the initial body for a new KNS committee. A fifth community member has now come forward. The secretary position occupied, seeking a Chair and Treasurer.

The KNS committee reset is supported in large by the Whakatāne Neighbourhood Support (WNS) coordinator (Jane Fox). The WNS Coordinator has facilitated and attended in person each monthly KNS meeting to assist the Kawerau committee navigate through the reset. The WNS Coordinator has indicated that the current level of support to KNS will gradually reduce, but continue to be available in the future to advise the KNS committee.

Weekly criminal occurrences (reported & recorded by Whakatāne Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
2023/24											
July	6	2	4	5	2	1	5	2	17	10	27
August	2	2	3	1	2	0	2	1	9	4	13
September	4	3	8	0	5	0	5	2	22	5	27
October	0	1	3	0	3	0	3	0	6	1	7
November	6	1	2	0	3	0	14	0	25*	1	26
December	5	7	3	2	2	1	0	0	10	10	20
January	2	0	4	1	2	0	2	0	10	1	11
February	3	1	4	0	3	1	5	1	15	3	18

March	4	0	3	0	3	1	1	1	11	2	13
April	1	1	1	0	0	0	2	1	4	2	6
May	2	0	3	0	1	0	2	2	10	2	12

(Res. = Residential, Comm. = Commercial properties)

*A spike in residential vehicle crime occurred between 20-25 November

4 Youth Projects

Kawerau Youth Council (KYC)

The KYC met on Friday 12 May. One resignation was accepted from Ayla Flavell.

Members discussed their involvement in community activities and events in the immediate future, highlighted below.

Planning towards the Kawerau Young Achievers is underway, to be delivered by the KYC members.

Meeting dates:

- Friday June 14th 2024 – Council Chamber
- Friday July 12th 2024 – Council Chamber
- Friday August 9th 2024 – Council Chamber
- Friday September 13th 2024 – Council Chamber
- Friday October 11th 2024 – Council Chamber
- Friday November 8th 2024 – Council Chamber

Kawerau Young Achievers Awards – 30 August

The Kawerau Young Achievers Awards date is tentatively set for Friday 30 August in the Town Hall.

- Nominations open – 8 July 2024
- Nominations Close – 2 August 2024

Cultural Diversity Day – 21 May

This event aligned with Youth Week and delivered by Eastbay REAP. Due to the day falling on a school day, no KYC members attended. However, former KYC members Majeane Rogers and Iraia Nuku assisted with delivery.

The day included a range of displays and performances celebrating different cultural groups based in the Kawerau District.

ANZAC Dawn Parade and Ceremony – 25 April

Members discussed their ANZAC day involvement. Highlighting the benefit in new members gaining valuable experience with the pack in of a community event, and how the event was delivered on the day.

Project Revamp – MYD funded

This project scope is to undertake research of children and youth spaces and playgrounds in the district. The research gathered identifies opportunities for improvements at various youth spaces in the district.

The next phase of the project will be providing workshops for young people in the use of 3D creation computer software modelling, work produced using the software will bring visual life to how the youth spaces will look if improvements are introduced.

Workshops will be held at Tarawera High School 22 – 26 July. Registrations for the workshops will be open from 24 June to 8 July. The KYC are creating promotional material currently.

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of May 2024 be received.



Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

May 2024

1 Communication

1.1 Community Pānui | Update

Two pānui | Newsletters completed – 7 and 23 May


1.2 Significant Communications:

1.2.1 Communications include: Proposed Annual Plan 2024-2025; unplanned and planned water shutdowns for drinking water pipe replacement projects, and severe weather warnings/watch, Community Awards 2024, dog registration fees, Bell Street Open Homes, Car Seat Clinic and mobile trading.

1.2.2 Council Operations and Services: Council meetings, Council services during King's Birthday Weekend; Maurie Kjar Aquatic Centre cooler water temperatures and urgent repair of leak, road works, water supply outage at River Road Pump House.

1.3 Council Communication Channels overview


May

Website  3,500 visits (decrease). Top Page Visits: Kawerau District Council, District Library, Rates property search, Search Page, Maurie Kjar Aquatic Centre, 'Have your say!' Community Consultation and Vacancies

Social Media



Facebook

 5,400 visits

 Reach 34,963

 Followers 4,947



Instagram

 20 visits

 Reach 77

 Followers 161

Top content: Former Mayor Malcolm Campbell MNZM award, cooler pool temperatures, mobile trader sites; thank you to the Sir James Fletcher Kawerau museum team for Rangī Delamere Centre exhibition; River Road Pump House Water Supply repairs.

2 Engagement

2.1 Electoral Process - Representation Review 2024

The Representation Review is the third and final step in the electoral decision process with Council resolving to retain the First Past the Post (FPP) voting system at an Extraordinary Meeting on 6 September 2023; and Introducing Māori representation with one or more Māori Wards for the 2025 and *2028 elections on 22 November 2023.

Council received feedback from approximately 70 people during the early engagement process carried out earlier this year. This feedback will inform the initial proposal that Council will resolve to adopt and then conduct a formal consultation and engagement period as required by late September 2024.

The report 'Electoral Processes Update: Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024 was tabled at the Council Meeting on 29 April 2024.

The Bill has been introduced to parliament's select committee and a short submission process made available. Council supported a Local Government New Zealand (LGNZ) letter requesting the government focus on localism. In addition, Kawerau District Council made a stand-alone submission against the Bill urging the select committee to consider the detrimental impacts on local decision-making.

*The Bill once enacted, will require a binding poll at the 2025 election asking the community whether to retain Māori Wards for the 2028 and 2031 elections.

2.2 Proposed Mahere ā Tau | Annual Plan for 2024-2025

Council has chosen the transitional option to prepare an Annual Plan for the coming year 1 July 2024 to 30 June 2025. A special consultative process from 12 April to 14 May 2024 was undertaken by Council and 59 submissions were received. A further three submissions were received late. Council wishes to acknowledge every submitter for taking the time to have their say.

Submissions largely focused on the five submission topics which cover the proposed budget resulting in a proposed 15.1% overall rates increase for the community; asked if the Council should review the levels of service; and asked for feedback on two capital projects (Hardie Avenue dewatering and Asbestos Containment Site).

Overwhelming feedback from submissions and from the five submitters who spoke at hearing on Wednesday 22 May conveyed that the overall rates increase of 15.1%, will unduly burden our already stressed community.

Submitters requested Council to review all services and operations, streamline work processes and find efficiencies, delay non-essential projects to defer operational costs, delay hiring any new staff positions.

At the Deliberations meeting on 29 May 2024, elected members directed staff to review the budget with the aim to reduce the overall rates increase.

2.3 Matariki Events for Kawerau Community

Monday 24 June- Memorial Tribute Video and Community Event

Tuesday 25 June- Matariki Lunch with the Mayor for Kaumātua and Seniors 12 noon
Town Hall - *Please note: RSVP required via phone 07 3069009 or email info@kaweraudc.govt.nz*

Wednesday 26 June – Community Awards presentation, 1pm Concert Chamber

Thursday 27 June – Tūwharetoa ki Kawerau Hauora community events

Friday 28 June- Matariki Public Holiday

2.4 Engagement Overview 2024-2025

<i>Engagement Activity</i>	<i>Planned Completion</i>
Annual Plan 2024-2025 -----	26 June 2024
Proposed Rate Remission Policy for Sport, Recreation and Community Organisations leasing Council Land -----	26 June 2024
Representation Review-----	September 2024
Age & Accessibility Strategy-----	2024
Local Water Done Well-----	Sept 2024-2025
Kawerau District Plan Review-----	2024-2025
Bylaws-----	2024-2025
Eastern Bay Spatial Plan-----	2024-2025
Long Term Plan-----	June 2025

3 Residential Developments – *Current Status*

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Ariki/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	26	43
Remaining Sections / Units	12	2 / 2	3	21
Units completed		2	29	
Units under construction				
Surplus/ (Deficit) to Date	\$108,114	(-\$1,094,230)	(-\$1,059,103)	(-\$2,045,219)
<u>Breakeven</u>				
Sales still required to break-even	0	2	3	

3.1 Central Cove

Sales and purchase agreement with a second builder for the purchase of three sections to build three spec homes (to test the market in advance of Stoneham Park Residential Development coming online in 2025). Generation Homes continues to market house and land packages and has strong interest from a potential purchaser for one section.

3.2 Duplex Build 51A and 53A Bell Street and Hine Te Ariki

The Bell Street duplex comprises a three-bedroom and two-bedroom unit at the Bell Street entrance. The units are completed and were issued Code Compliance Certification (CCC) in December 2023.

Open home for neighbours completed on Thursday 16 May 2024. Approximately 20 people viewed the units with significant interest in both. Follow-up discussions with interested parties is now underway.

3.3 Porritt Glade Lifestyle Village

Of the three vacant units, unit #7 has a proposed settlement of June 20. The other two units have applications for a Right to Occupy in place and purchasers actively seeking to sell their properties.

Porritt Glade - Sustainable Living - Kawerau

Following the positive feedback and interest for Porritt Glade Lifestyle Village, Council has entered the development into the 2024 Taituara Local Government Excellence Awards Beca Place Making Category.

This entry required a report and short video. The video (approx. 3mins) will be shown at the conclusion of this report. It is available to view on the Council website and also via the address below:

<https://www.youtube.com/watch?v=H93p6SFLZSE>

3.4 **Stoneham Park Residential Development**

Workstreams continue to progress in parallel with Council expecting approval of the resource consent for the civil and earthworks in June 2024. The Resource Consent for the subdivision itself has been granted.

Tender documents for earthworks and civils have been completed and advertised with the view of the work being undertaken in the winter of 2024. Council's solicitors enacting the exchange from reserve to residential status of Stoneham Park, and enacting the reserve status at the former stock pound on Fenton Mill Road.

The public notification process has been completed for the reserve revocation of Lot 1 DPS 54056. A report will be tabled to Council for resolution to revoke the last area of the reserve, then Council can apply for the revocation resolution to be formally processed by the Department of Conservation.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of May 2024 be received.



Tania Humberstone

Manager, Communications and Engagement

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