



**The Meeting of the  
Regulatory and Services Committee  
will be held on Wednesday 14 August 2024  
commencing at 9.00am**

**A G E N D A**

## **REGULATORY & SERVICES COMMITTEE**

**Her Worship the Mayor - F K N Tunui**

**Councillor C J Ion - Chairperson**

**Councillor W Godfery**

**Councillor S Kingi**

**Councillor B J Julian**

**Councillor A Rangihika**

**Councillor R G K Savage**

**Councillor R Andrews**

**Councillor J Ross**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee  
will be held on Wednesday 14 August 2024  
commencing at 9.00am**

**A G E N D A**

**1 Karakia Timatanga | Opening Prayer**

**2 Apologies**

**3 Leave of Absence**

**4 Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**5 Public Forum**

**PART A – REGULATORY**

**6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 6**

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of July 2024

**Recommendation**

*That the report from the Group Manager, Regulatory & Planning Services for the month of July 2024 be received.*

**PART B – NON REGULATORY**

**7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 7 - 12**

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of July 2024.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of July 2024 be received.*

**8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

**Pgs. 13 - 18**

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of July 2024.

## **Recommendation**

*That the report from the Group Manager, Operations and Services for the month of July 2024 be received.*

**9** **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 19 - 21**

Attached is the report from the Economic and Community Development Manager covering Economic and Community activities for the month of July 2024.

## **Recommendation**

*That the report from the Economic and Community Development Manager for the month of July 2024 be received.*

**10** **Monthly Report – Communication & Engagement (Communication and Engagement Manager) (340100)**

**Pgs. 22 - 25**

Attached is the report from the Communication & Engagement Manager covering Communication and Engagement activities for the month of July 2024.

## **Recommendation**

*That the report from the Communication & Engagement Manager for the month of July 2024 be received.*

**11** **Karakia Whakamutunga | Closing Prayer**

M Godfery

**Chief Executive Officer**

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# MONTHLY REPORT REGULATORY & PLANNING SERVICES

**July 2024**

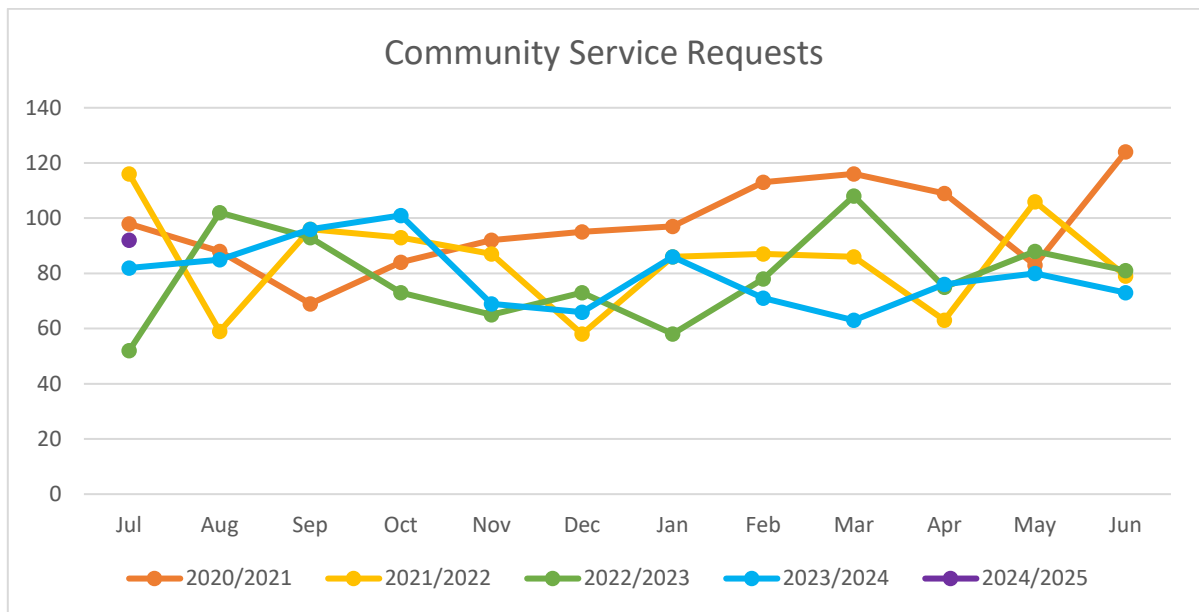
## 1 Animal Control

### 1.1 Dog Registration

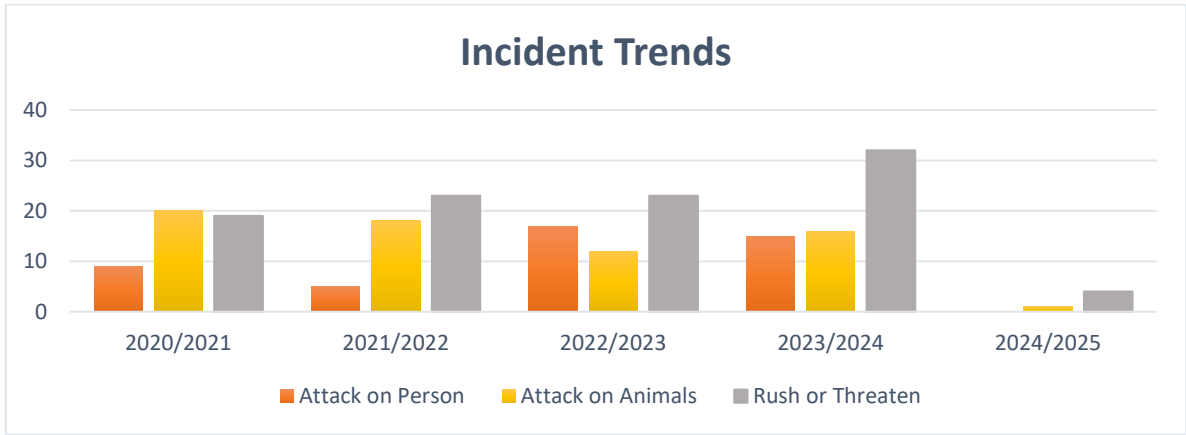
At 30 June 2024, there are 1,113 dogs registered of the 1,363 dogs listed on the dog register for 2024/2025. This represented 81.62% of known dogs. Reminder notices were issued on 5 July 2024 to known dog owners. Penalty Notices were being prepared for issue at the time of writing this report.

### 1.2 Dog Control - Ranging, Complaints and Incidents

A total of ninety two (92) service requests were responded to in July 2024. Sixteen (16) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc.



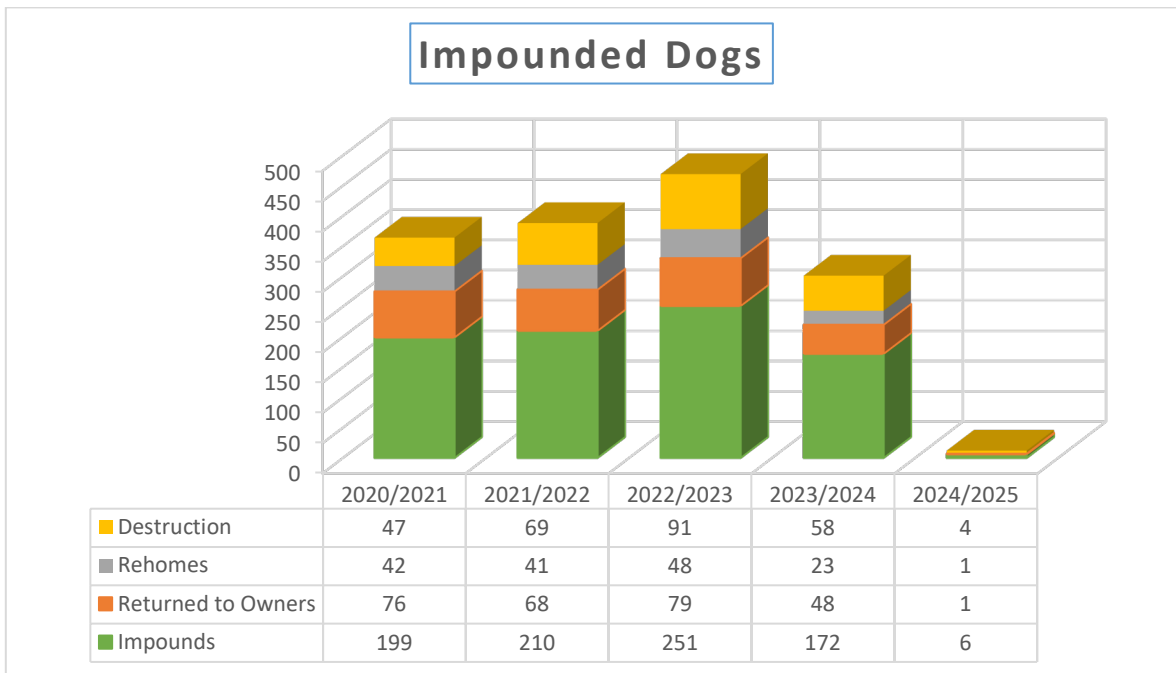
A total of seventy two (72) statutory occurrences (barking, roaming, attacks) were attended by Council's dog rangers. These related largely to complaints of barking (29) or roaming (31).



During July, we received one (1) report of an attack on an animal and four (4) reports of rushes.

One dogs involved in the attack on an animal has been impounded. This was a fight between two dogs and the instigator of the attack is yet to be determined due to no information forthcoming.

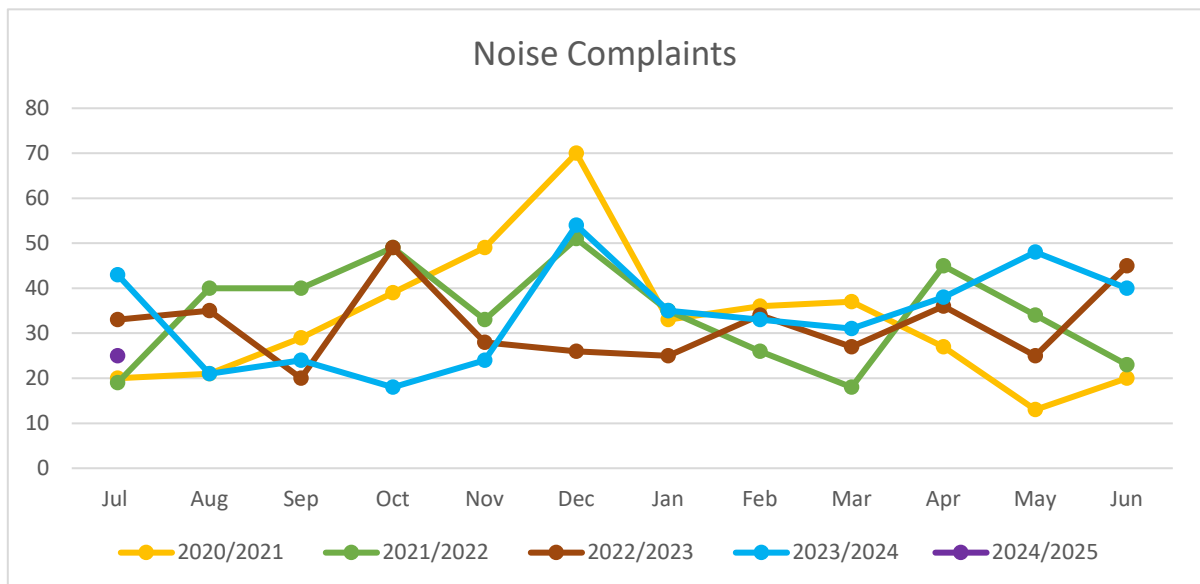
The four reports of rushes relate to four separate unrelated incidents of dogs being spotted chasing people or vehicles. None of the dogs have been located. The address provided for one incident was incorrect.



In July 2024, six (6) dogs were impounded, of which two were surrendered by their owner. During this same period, one (1) dog was returned to its owner and a total of four (4) were destroyed (this includes one dog that passed away due to parvo).

## 2 Monitoring and Compliance

There were 25 noise complaints in July 2024, with two (2) excessive noise notices issued.



Work has been completed on the Freedom Camping Site Assessments and the Draft Freedom Camping Bylaw. Public consultation commences 5 August 2024 and is ending on 6 September 2024.

### 3 Alcohol Regulation

One licensed premise inspection was completed in the month of July 2024. No concerns were identified.

The Alcohol Regulatory & Licensing Authority (ARLA) hearing for Medical Officer of Health v NWK 2023 Limited (New World Kawerau) has been set for Wednesday 18<sup>th</sup> September 2024.

Two other licensed venues are awaiting the outcome of appeals by the Medical Officer of Health. To date we do not have a timeframe for these two licenses being resolved.

### 4 Food Safety and Premises

In July 2024, the following work was completed:

- One National Programme Operator is no longer operating (Coffee Fix)
- Two complaints received regarding online operators – contact was initially made, however work is continuing to have the operators register as required.
- Two enquiries regarding mobile food operators.
- One new Food Control Plan Operator registered – Amazing Grace Catering Aotearoa
- One Hair Salon Inspection completed, awaiting documentation.

### 5 Environmental Health

Nothing to report for the month of July

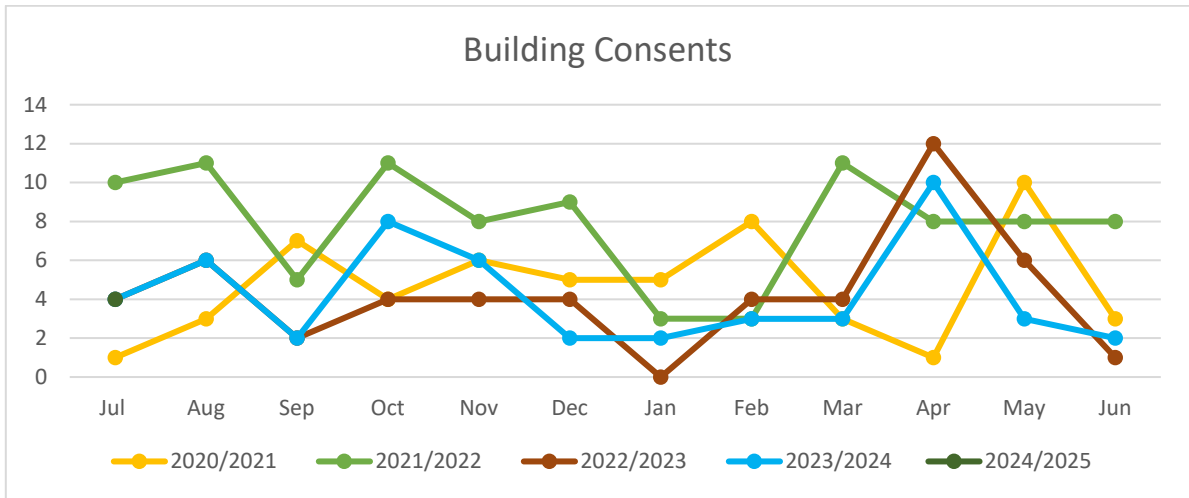
## 6 Building Control

### 6.1 Building Consent Authority (BCA)

Four building consents were issued in July 2024. The total value of the building consents was \$1,947,670.

The types of building work for the month included:

- Storage building with attached offices
- Alterations/renovation to commercial building
- Pole Shed
- Solid fuel heater

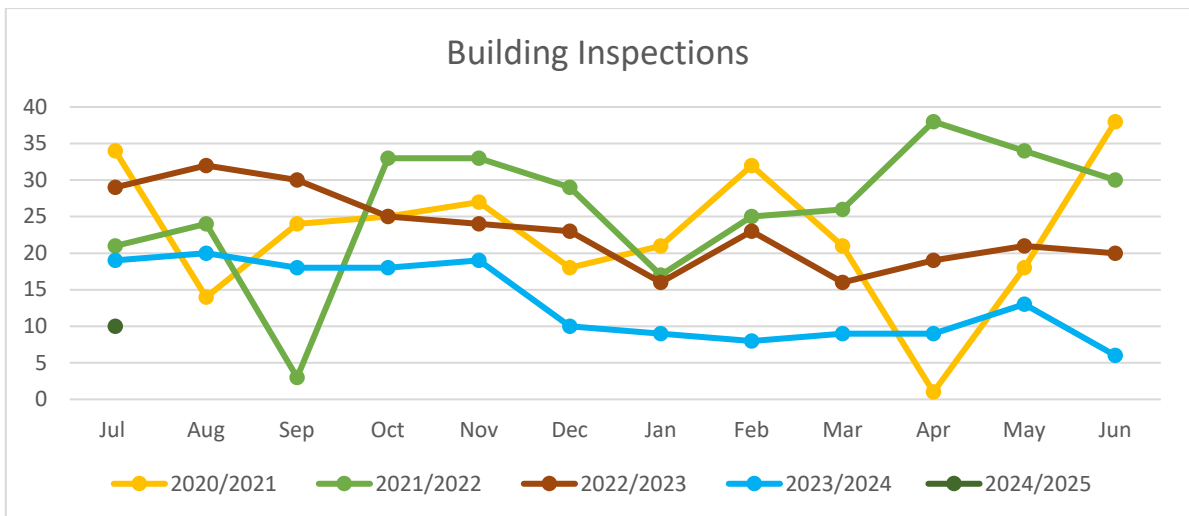


Seven certificates of public use were issued, which certify buildings as safe for public to use while final consent matters for code of compliance are being arranged.

One notice to fix was rescinded after fixes had been resolved.

Eight code of compliance certificates were issued for the month of July.

Ten building inspections were completed in July.





### 6.3 Territorial Authority

Three (3) Land Information Memorandum ('LIM') reports were issued during July 2024.

Public consultation on the Dangerous, Affected and Insanitary Building Policy ended on 19 July 2024. Two formal submissions were received and further information was provided by an external source who did not wish to make a submission. Submission details will be provided to Council for consideration on 14 August 2024.

## 7 **Civil Defence Emergency Management (CDEM)**

Work has commenced on preparing communications to be sent out fortnightly with tips around emergency readiness.

Council is liaising with schools regarding emergency management and how Council can assist with emergency planning and preparedness.

Work is currently underway to review the recovery plan for Kawerau District Council.

## 8 **District Plan**

### 8.1 General

Work has been completed on the Draft Naming Policy, with public consultation commencing 5 August 2024 and ending on 6 September 2024.

### 8.2 District Plan Review

The District Plan review is continuing. There has been some delays due to work priorities. Early communications are being prepared including a community questionnaire, and early engagement with parties most likely impacted by the changes in the District Plan.

### 8.2 Resource Consents

Two (2) outline plans were received and processes for minor works to access doors and new deck for two different schools.

One (1) application for an amendment to a Designation allowing the inclusion of land used for the roundabout on SH 34, was approved.

One (1) resource consent was received for a subdivision consent to make two lots (one additional lot).

### 8.3 Spatial Plan

Work continues on the Eastern Bay of Plenty Spatial Plan "Our Places". Focus for July was on the preparation for presentations to the elected members for each Council (Kawerau, Ōpōtiki, Bay of Plenty Regional Council and Whakatāne). The presentation provided an update and general overview of the project, along with

details around the proposed options for consideration prior to community engagement.

Kawerau District Council received the first of the four presentations on 24 July 2024.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of July 2024 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## FINANCE & CORPORATE SERVICES

### July 2024

## 1 Library and Museum

### 1.1 Library

July was again steady with the Winter Reading Programme kicking off. The most popular session was Lego Ziplines closely followed by Candle Decorations.

Last month we saw the end of an era with CD audiobooks and this month we welcomed a new collection of Wonderbooks for our tamariki. Wonderbooks are picture books with an audio pack on the side of the book that tamariki can play.

The display for July was Winter Reading and the Poster Competition.

#### Library Statistics

	July 2024	YTD 2024/25	July 2023	YTD 2023/24
Items issued	3,919	3,919	3,311	3,311
People visiting	4,533	4,533	5,722	5,722
New members	10	10	37	37
Active members*	1,363		1,360	

\*Those people that have used library services in the last 2 years

### 1.2 Museum

The museum team has met with Māori Investments Limited (MIL) to discuss ways of partnering with them to show a large collection of photographs that MIL inherited from Fletcher Forests (and subsequent companies) – a collection that includes many images of activities involving Kawerau town and people. The discussions involve funding options that will see MIL contributing to the costs incurred by the Kawerau Museum. The conversation is ongoing.

Planning is also underway for exhibitions about Lake Pupuwaharau, and a set of caricatures/cartoons drawn by Herbie Pukeroa at Tasman Mill. The museum has increased its activity on the Library and Museum Facebook, which seems to be well received.

Preparations are underway for a major stocktake of the outstanding donations to the museum, which will happen over the second half of the year. The museum team continues to add records to Vernon.

## Sir James Fletcher Kawerau Museum Statistics

	July 2024	YTD 2024/25	July 2023	YTD 2023/24
Exhibitions	0	0	1	1
<b>Vernon Records</b>	<b>July 2024</b>	<b>YTD 2024/25</b>	<b>July 2023</b>	<b>YTD 2023/24</b>
Objects – items added to collection	49	49	2	2
People	99	99	53	53
Documents	64	64	37	37
Photographs	91	91	2	2

*Objects* – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

## 2 Weather Station

The average temperature for the month of July 2024 was 16.9° and the highest temperature for the month was 19.9° recorded on the 18<sup>th</sup> of July. The accumulated sunshine hours for June totalled 131 hours and 6 minutes, with the sunniest days being 9 hours and 6 minutes of sunshine which was recorded on the 25<sup>th</sup> and 26<sup>th</sup> of July. The appendix to this report shows a combined graph of the temperature and sunshine data collected for July.

Rainfall for July totalled 205 mm, with the total rain year to date from 1 January 2024 being 952 mm.

## 3 Payments

There were nine payments in July 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$146,221.68 (total) - PAYE for fortnights ending 30/06/2024 and 14/07/2024.
- Crossroads Construction - \$247,985.44 for River Road Rehabilitation Claim 1 (coded to 402515.004 Pavement Treatment Capital).
- Datacom Solutions Ltd – (2 invoices) - \$53,396.55 for Annual Ozone and Payroll Licence Fees.
- Draintech Contractors – \$286,186.06 for Progress Claim 6 for Zone 2 & 3 (coded to 403001.002 Pipework Zone 2).
- Eastbay Reap - \$69,000.00 for Mayors Task Force for Jobs – Kawerau Community Driver Mentor Programme. This expenditure is funded by external grants funds for Mayors Task Force for Jobs.
- GEA New Zealand Limited – \$80,960.00 (2 invoices) – Replacement Decanter Progress Claim (coded to 403520\*011 Wastewater Treatment Plant).
- Loveridge Limited - \$140,723.10 – Water Trunk Main Renewals Progress Claim 3 (coded to 403001.002 Pipework Zone 2).

- TDG Environmental - \$208,588.36 for Town Centre Stormwater Renewals Progress Claim 2 (coded to 402601.001 Stormwater Pipe Renewals).
- Waste Management NZ Ltd - \$60,980.88 for General Waste June.

\*\* Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

#### 4 Requests for Service

The following table details the total number of service requests received for July and identifies if they have been completed or are still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	77	0
Noise	24	0
Building Enquiries	14	1
Trees* & Parks	21	8
Rubbish (Bins & Collections)	39	0
Water	15	0
Wastewater	2	1
Stormwater	0	0
Roading/ Streetlights	12	15
Enforcement/Health/Food/Stock	4	0
Council Buildings/Facilities – Maint.	21	6
Other (Events/Consents/Rates/Vandalism)	2	1
Official Information Requests	3	1
<b>Total</b>	<b>234</b>	<b>33</b>

\*Requests relating to the removal of trees are added to a priority list.

For July, 4 requests came via the website, 11 via email and 36 via Antenno. The balance of the requests came from phone calls or visits.

#### 6 Funds

The following funds were held at 31 July 2024:

Invested in	\$	Interest Rate	% External
ANZ – on call	743	3.35%	0.07%
BNZ – current & on-call	1,062,420	2.75%	97.74%
Rabobank (on-call)	23,770	4.25%	2.19%
<b>Total Funds (Cash)</b>	<b>1,086,933</b>		<b>100.0%</b>
Internal Loans	1,531,613		
<b>Total Investments</b>	<b>2,618,546</b>		

The following table shows Council's reserve and general funds balances as at 31 July 2024:

	<b>July 2024</b>	<b>July 2023</b>
<b>Reserve Balances</b>		
Depreciation Reserve Funds*	\$3,282,456	\$4,544,766
<b>Total Reserve Balances</b>	<b>\$3,282,456</b>	<b>\$4,544,766</b>
General Funds	(\$663,910)	(\$172,000)
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$2,618,546</b>	<b>\$4,372,766</b>

\* This includes loan funds uplifted.

The figures show that overall Council has \$1,754,220 fewer funds at the end of July than this time last year. Council's depreciation reserve funds are also \$1.54m lower than the previous year, as these funds are being spent on capital projects and renewals. Council also has further funds invested in the duplex houses at Bell Street, that will be realised cash funds once sold, as well as the Central Cove sections.

## **7 RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for July 2024, be received.



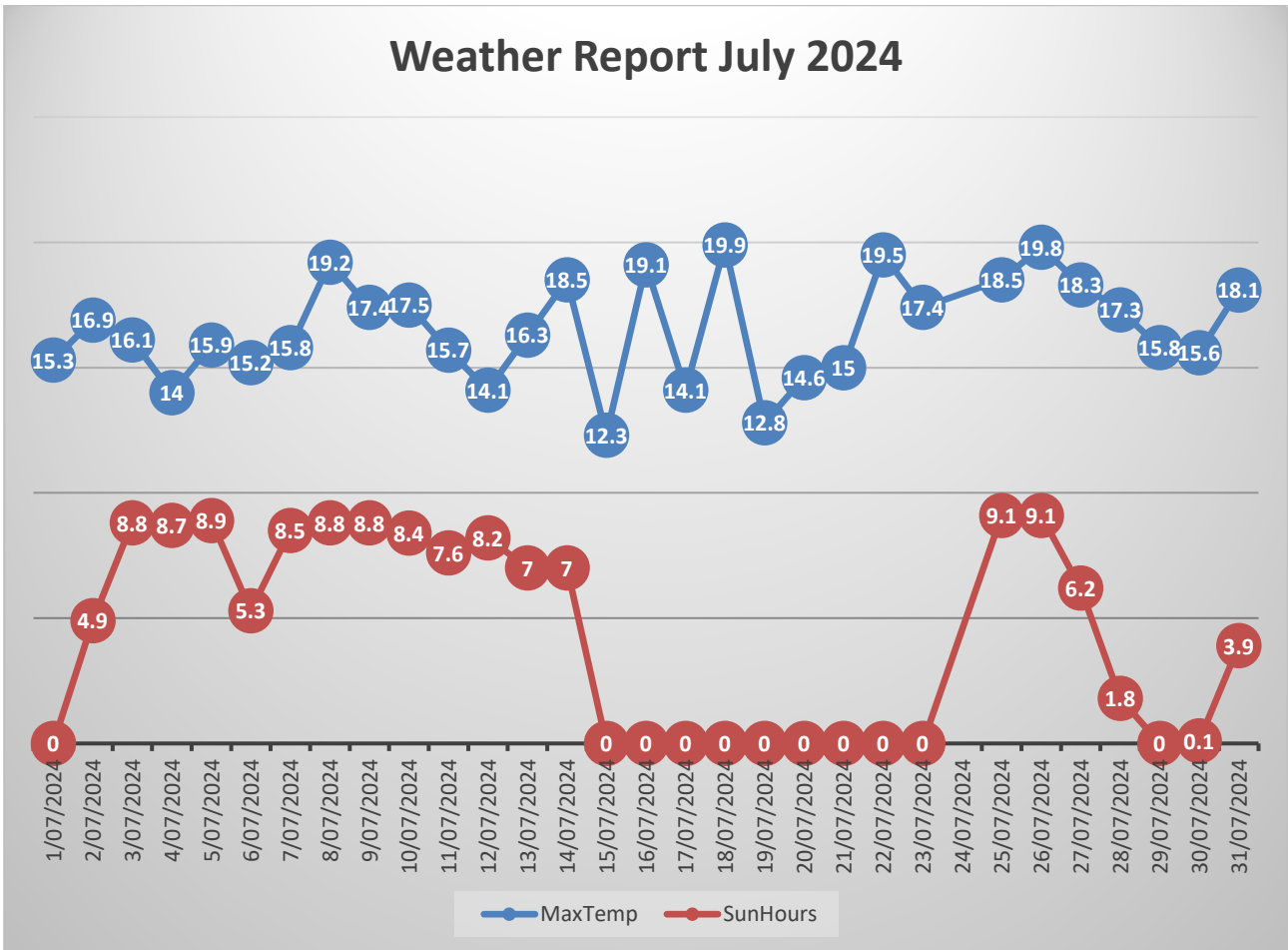
Lee-Anne Butler, CA, BMS

**Group Manager, Finance & Corporate Services**

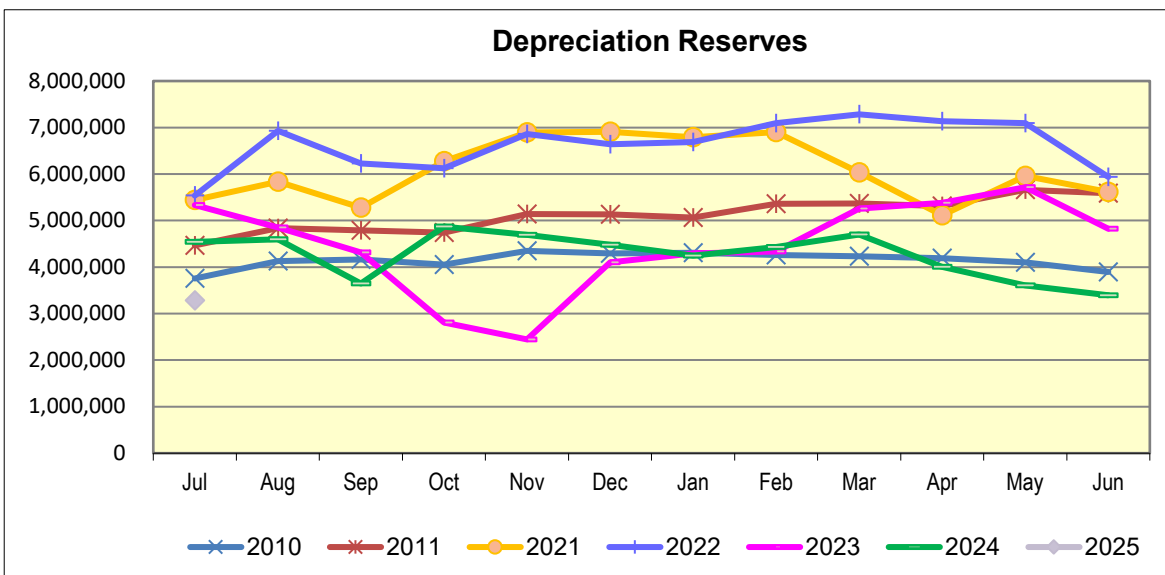
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Appendix

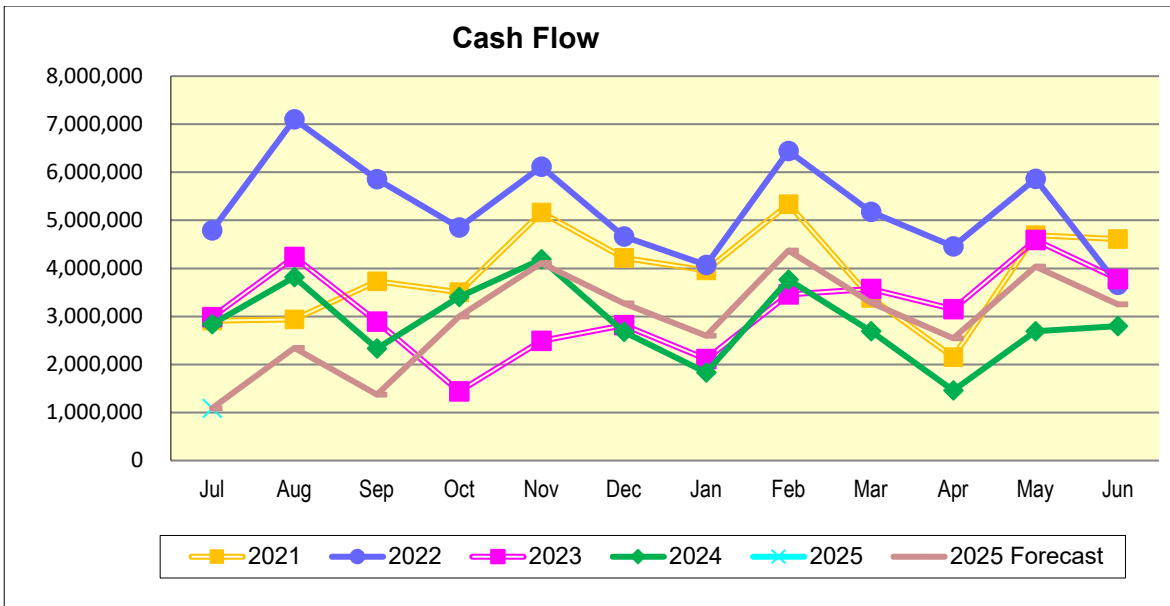
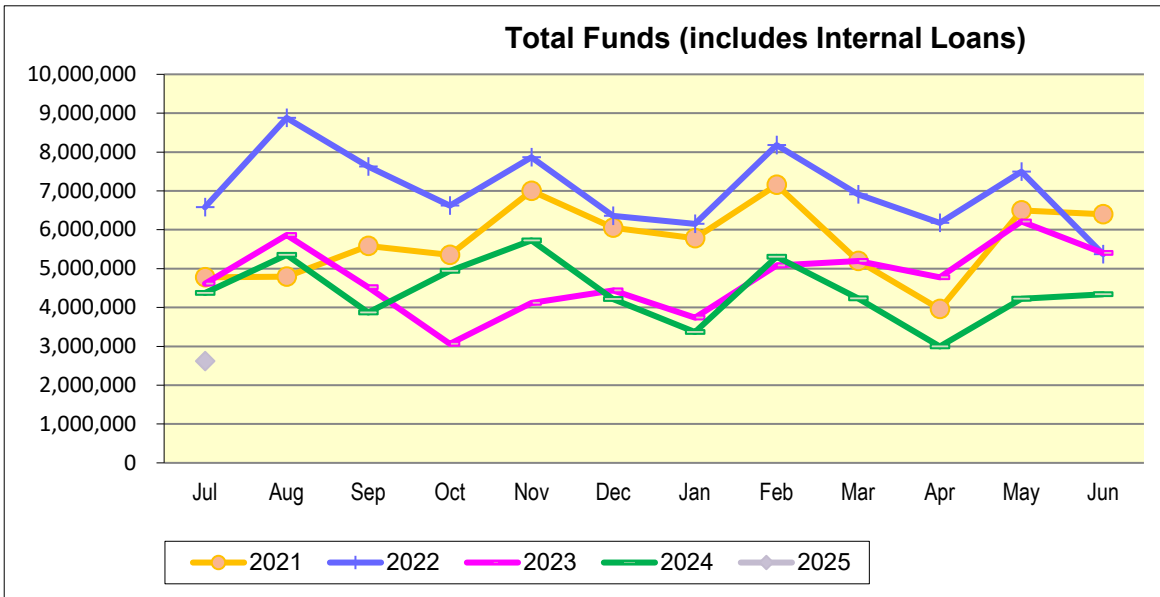
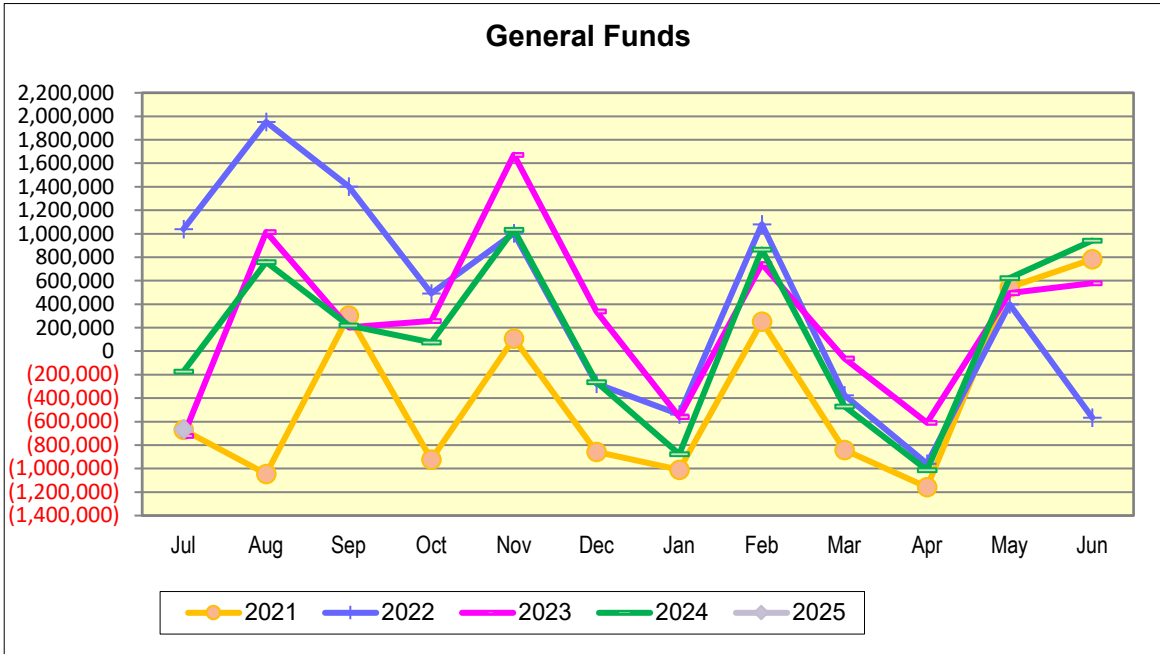
July 2024 - Weather Data



July 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2023/24 actual cashflow is the same as the forecast cashflow for months year to date.



# MONTHLY REPORT OPERATIONS AND SERVICES

## July 2024

### 1 Water Supply

The Tarawera Bores currently provide enough water to meet the community's needs throughout most of the year, but they may not be able to meet demand during the dry, hot summer months.

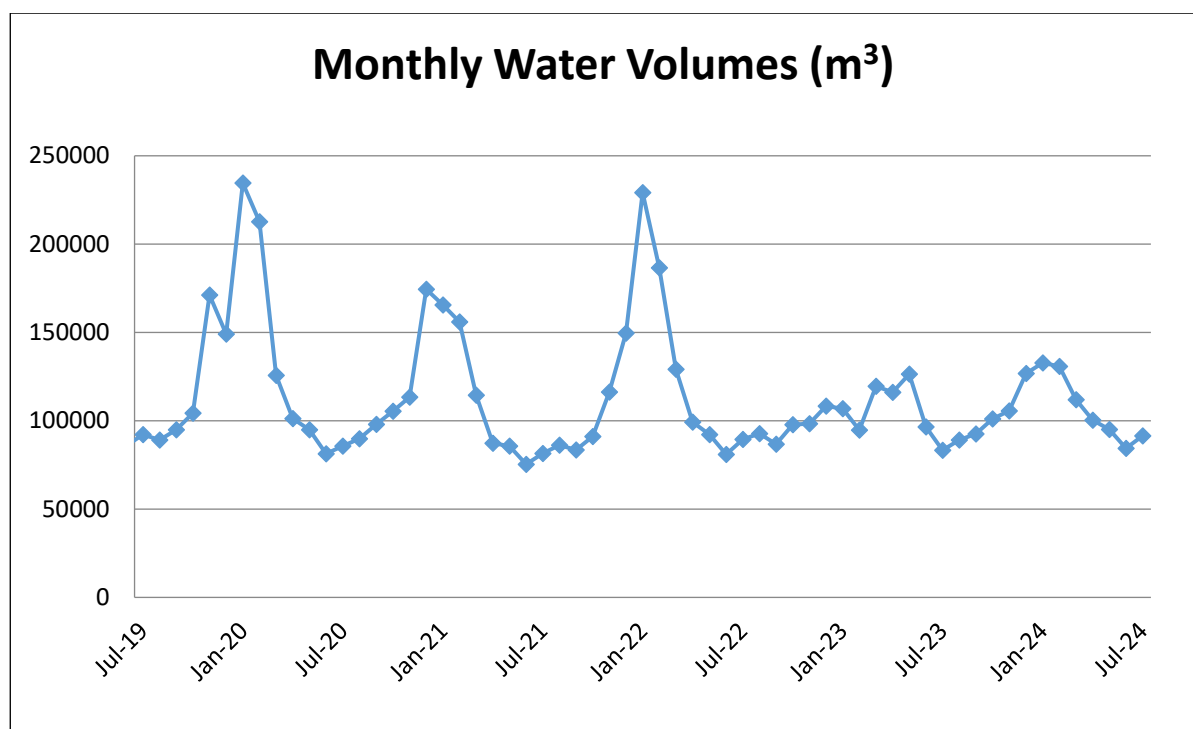
The Umukaraka Spring has been developed, and all necessary telemetry and head works have been installed. The water take consent is being renewed to obtain approval to extract water from the spring.

The water treatment plant is undergoing scheduled upgrades, including installing modern pumps and control systems, to ensure compliance with existing resource consent conditions and requirements.

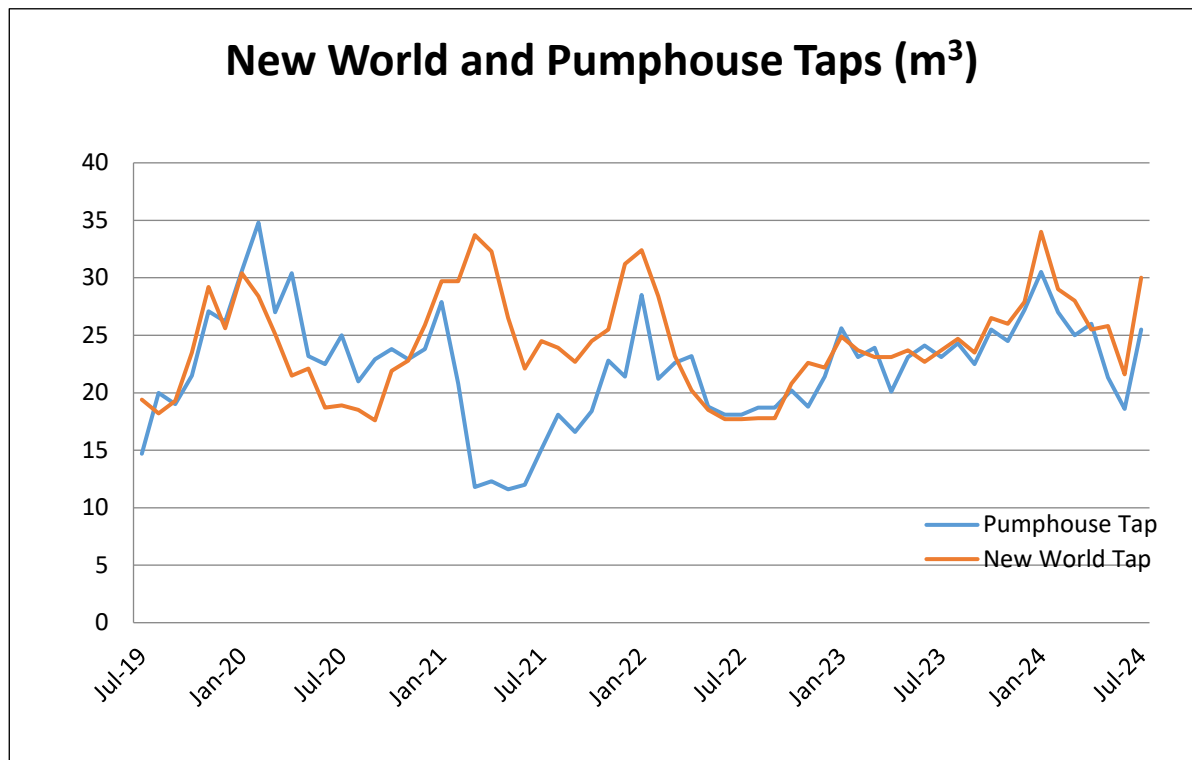
Fluoridation dosing system capital work is currently 80% complete, with an expected completion date of August 29, 2024. This work is mandated and subsidised by the Ministry of Health.

#### 1.1 Use

The Town used 91,463 m<sup>3</sup> in July 2024, which is expected during this time of year. For comparison, the graph below shows the monthly volume (in m<sup>3</sup>) of water used for the last 5 years.



The public still uses two unchlorinated outlets, the Pumphouse, and New World taps. 25.5 m<sup>3</sup> and 30 m<sup>3</sup> of water was taken from these two taps, respectively.



## 1.2 Water Quality

All routine supply samples tested negative for E. coli in July, with no complaints about dirty water.

There was one complaint about low water pressure from Upper Valley Road. Upon investigation, it was found that the complaint coincided with a flushing routine that resulted in temporarily lower water pressure.

There were no further reports of low water pressure or other water issues in July.

## 1.3 Reticulation

The replacement projects for the physical water distribution network are currently in progress.

The Trunk Main project was completed in June. This pipeline connects the reservoirs at Monika Lanham Reserve with the main water distribution lines along Fenton Mill Road.

The Zones 2 & 3 Reticulation project involves replacing a 12 km-long pipeline. Currently, 70% of the pipelines are in the ground, and 45% of the properties are connected.

Three unscheduled water shutdowns were due to thrusting works; the repairs were undertaken immediately.

## **2 Wastewater**

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

No wastewater overflow events occurred during the month. Two sewer blockages were reported and attended to; these did not result in overflows.

Renewal works and upgrades continue as per the project schedules.

## **3 Roading**

Ongoing footpath, kerb, and channel replacement and cleaning programmes have occurred throughout the town.

Applications for funding for all road-related activities have been submitted to NZTA. Decisions and results regarding road funding are expected to be released in September 2024.

An application for funding for the Hardie Avenue drainage works has been submitted to Waka Kotahi NZTA for the 2024/2025 financial year.

## **4 Stormwater**

There have been no significant stormwater system failures this month. The renewal of the town centre stormwater system was completed in June 2024.

## **5 Parks and Reserves**

The parks and reserves teams focused on the following activities in July:

- Cleaning and refreshing park benches and furniture.
- Pruning street trees district-wide.
- Preparing trays and seeds for annual bedding.
- Commencing weed spraying across the district.

## **6 Pool**

No major issues or unplanned pool closures occurred in July 2024.

The shade sail at the kiosk was replaced in June 2024.

All pools are operating within the targeted temperature ranges.

## 7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

## 8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

## 9 Recycled Collection

The collection and disposal of recycling continued without incident.

## 10 Vandalism

Three instances of graffiti covering an area of 72 square metres were repaired, with total estimated costs amounting to \$2081 for the repairs and corrections. The main areas targeted were:

- Ron Hardie Recreational Centre
- Skate Park
- Bins in and around the town centre

Additionally, there has been vandalism and damage to the fences, gates, and entrances of public parks. The primary cause of the damage was people attempting to gain vehicular access to the river and other popular recreational areas.

## 11 Projects & Schedule

The attached report includes the schedule for the project and major maintenance works for the financial year 2023/24.

## 12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of July 2024 be received.



Riaan Nel, B. Tech, BsC Hons  
**Group Manager, Operations & Services**

**Capital, Renewals and One off Maintenance Items for 2023/24**  
30 June 2024

Activity	Code	Item	Budget	Actual	Target/Finish Date	Comments
Transport Management	402515 001	Kerb Replacement	\$110,000	\$23,241	Jun-24	Completed
Transport Management	402515 003	Reseals - Roads	\$260,000	\$78,532	Jun-24	Completed
Transport Management	402515 004	Pavement Treatment	\$160,000	\$135,741	Jun-24	Completed
Transport Management	402515 009	Minor Safety Improvements	\$80,000	\$0	TBC	Deferred
Transport Management	402515 013	Footpath replacement	\$190,000	\$127,826	Jun-24	Completed
Transport Management	402515 015	Lane realignment	\$320,000	\$0	TBC	Deferred
Transport Management	402515 018	Drainage Works	\$136,000	\$139,151	Nov-23	Completed
Transport Management	402516 001	Reseals - Carparks	\$50,000	\$54,406	Oct-23	Completed
Transport Management		<b>Asset Renewals Sub Total</b>	<b>\$1,306,000</b>	<b>\$558,897</b>		
Stormwater	402601 001	Stormwater Renewals	\$380,000	\$368,553	May-24	Completed
Stormwater		<b>Asset Renewals Sub Total</b>	<b>\$380,000</b>			
Water Supply	403001 002	Reticulation Replacement - Zone 2	\$2,151,818	\$1,637,956	Aug-24	Execution phase - Roll Over
Water Supply	403001 003	Reticulation Replacement - Zone 6	\$470,000	\$0	Oct-24	Execution phase - Roll Over
Water Supply	403001 004	Toby Replacements	\$50,000	\$36,033		Annual Plan
Water Supply	403001 005	Valve Refurbishment	\$44,100	\$18,274		Annual Plan
Water Supply	403001 007	Refurbish Pump System	\$69,000	\$14,185	Oct-24	Execution phase - Roll Over
Water Supply	403001 010	UV Tube replacement	\$14,500	\$10,218		Annual Plan
Water Supply	403001 030	Lime & Flouride System	\$425,000	\$221,143	Aug-24	Funded by MoH - On going
Water Supply	403001 021	Headworks	\$400,000	\$202,598	Aug-24	Execution phase - Roll Over
Water Supply		<b>Asset Renewals Sub Total</b>	<b>\$3,624,418</b>	<b>\$2,127,466</b>		
Wastewater	403520 001	Refurbish Pumps	\$37,000	\$23,838		Annual Plan
Wastewater	403520 002	Reticulation Replacement - Zone 1	\$1,176,100	\$540,154	Dec-24	Roll Over
Wastewater	403520 004	Milliscreens Renewals	\$161,000	\$102,224	Dec-24	Roll Over - Screenings Press
Wastewater	403520 011	Waste Water Treatment Plant	\$854,500	\$484,830	Dec-24	Roll Over - Rawpitt Renewal
Wastewater	403520 027	Pumping Station	\$50,000	\$90,767		Annual Plan
Wastewater		<b>Asset Renewals Sub Total</b>	<b>\$2,278,600</b>	<b>\$1,241,814</b>		
Refuse Disposal	403522 014	Asbestos Site Preparation	\$30,000	\$10,346	May-24	Completed
Refuse Disposal		<b>Asset Renewals Sub Total</b>	<b>\$30,000</b>	<b>\$10,346</b>		
Pool	404031 001	Club Rooms	\$40,000	\$251	TBC	Roll Over
Pool	404031 016	Fences	\$50,000	\$78,977	Mar-24	Completed
Pool	404031 020	Changing Rooms	\$60,000	\$43,568	Mar-24	Floors - Completed
Pool	404031 024	Pool Floor	\$30,000	\$6,970	Nov-24	Roll Over
Pool	404031 004	Steel Poles and Shades	\$17,000	\$15,507	Jul-24	Completed
Pool	404031 061	Filtration System	\$93,000	\$25,650	Nov-24	Roll Over
Pool		<b>Asset Renewals Sub Total</b>	<b>\$290,000</b>	<b>\$175,090</b>		

Activity	Code	Item	Budget	Actual	Target/Finish Date	Comments
Rec. Centre	404035 020	Rec Centre	\$60,000	\$62,082	May-24	Completed
Rec. Centre		<b>Asset Renewals Sub Total</b>	<b>\$60,000</b>	<b>\$62,082</b>		
Town Hall	404036 009	Roof	\$50,000	\$0		Annual Plan
Town Hall		<b>Asset Renewals Sub Total</b>	<b>\$50,000</b>	<b>\$0</b>		
Town Centre Toilets	404038 007	Toilet Door - Exceloo	\$5,000	\$10,143	Nov-23	Completed
Town Centre Toilets		<b>Asset Renewals Sub Total</b>	<b>\$5,000</b>	<b>\$10,143</b>		
Sportsfields	404041 014	RD Pavilion Reconstruction	\$1,000,000	\$1,142,329	Feb-24	Completed
Sportsfields		<b>Asset Renewals Sub Total</b>	<b>\$1,000,000</b>	<b>\$1,142,329</b>		
Library/Museum Building	405060 011	Air Conditioning	\$88,700	\$81,228	Apr-24	Completed
Library/Museum Building		<b>Asset Renewals Sub Total</b>	<b>\$88,700</b>	<b>\$81,228</b>		
Dog Pound	405061 001	Extension of facilities	\$600,000	\$3,498	Dec-24	Roll Over - Concept Phase
Dog Pound		<b>Asset Renewals Sub Total</b>	<b>\$600,000</b>	<b>\$3,498</b>		
Plant	60 80 01 7600	Vehicles	300,700	322,143	Jun-24	Completed
Plant		<b>Asset Renewals Sub Total</b>	<b>\$300,700</b>	<b>\$322,143</b>		
		<b>Total</b>	<b>\$10,013,418</b>	<b>\$6,103,589</b>		<b>61%</b>

# MONTHLY REPORT

## ECONOMIC AND COMMUNITY DEVELOPMENT

July 2024

### 1 Economic Development

#### Off Highway Road opening – 19 July

Sequal Lumber officially opened the Off Highway Road. Hon. Shane Jones attended acknowledging the investment Central Government made under the Provincial Growth Fund (PGF).

The opening ceremony event coordinated by former Youth Council member Iraia Nuku and assisted by other Kawerau young people was delivered to a high standard under challenging wet conditions.

Hon. Shane Jones, after attending a meeting at Putauaki Trust headquarters joined by the Kawerau, Ōpōtiki and Whakatāne Mayors, EBOP iwi representatives, Toi-EDA, Kānoa, EBOP major business owners, Council CEO's and senior staff. David Cunliffe (Polis Consulting) announced a draft regional economic development strategy and the high-level strategic vision for the Eastern Bay of Plenty local authorities.

#### Boundary reorganisation

The Order in Council giving effect to the reorganisation implementation scheme was published in the New Zealand Gazette on 31 August 2024:

<https://gazette.govt.nz/notice/id/2024-sl3738> - The order comes into force on 1 September 2024.

### 2 Kawerau isite Visitor Information Centre

Kawerau isite placed joint first place with Whakatāne and Westport, for the June sales incentive competition. Sales were up 63.5% for Kawerau, compared to the same month last year. The overall winner will be announced at the Visitor Information Network (VIN) Engagement Hui in Queenstown in September.

The *Light Up Whakatāne* colouring competition attracted entries from Kawerau. The entries were dropped off at the Kawerau isite. The overall winner was from Kawerau.

The isite is collaborating with Tarawera High School (THS) to include work experience students for a block of five weeks. Two THS students on the Gateway programme will be present at the isite between Monday and Thursday for 3 hours per day. This commences on Monday 12 August.

### Key Monthly Statistics – June 2024

Activity	July 2024	June 2024	% difference (to June 24)	July 2023	% difference (to July 24)
Visitor enquiries	1430	1631	-12%	1407	2%
Forest permits	78	140	- 44%	102	- 24%
Public toilet use	1440	1390	4%	3528	- 59%
M/home power	15	14	7%	19	- 21%

## 3 Community Activities

### Events Completed for July 2024

- **Matariki Industrial day**  
Saturday 13<sup>th</sup> – Paora Street

### Events Registered for August 2024

- **Rangitaiki Kapa Haka Festival**  
Tuesday 6<sup>th</sup> – Wednesday 7<sup>th</sup> – Recreation Centre  
Council has provided hire relief support towards this event.

- **Kawerau Mobile Blood Drive**  
Monday 26<sup>th</sup> – Town Hall

### Events Registered for September 2024

- **Kawerau Young Achievers Awards**  
Friday 6<sup>th</sup> - Town Hall  
This is a Council led event.

### Events Registered for October 2024

- **Kawerau Arts Society Incorporated annual Arts Exhibition**  
Friday 25<sup>th</sup> – Sunday 28<sup>th</sup> – Town Hall

### Kawerau Neighbourhood Support (KNS)

The Kawerau Neighbourhood Support committee has confirmed key committee positions are filled, with the next steps for them to invite key community representatives for introductions. A plan is being developed by KNS to eventually seek external funds to employ a Kawerau co-ordinator.

Weekly criminal occurrences (reported & recorded by Whakatane Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
	2023/24								149	48	197
2024/25	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
July	1	1	1	0	0	0	5	0	7	1	8

(Res. = Residential, Comm. = Commercial properties)



## 4 Youth Projects

### Kawerau Youth Council (KYC)

The KYC met on Tuesday 9 July.

Jordaan Tuitama, representing the New Zealand's Children Commission, under the project title of Mana Mokopuna, attended the meeting. The project launched the Child-friendly Concluding Observations document; '*Doing what's RIGHT for mokopuna*' – a user friendly booklet outlining 54 children's rights articles, ensuring children in Aotearoa have what they need to grow up loved, safe healthy and happy.

<https://www.manamokopuna.org.nz/publications/reports/doing-whats-right-for-mokopuna/>

The workshop provided an overview of human rights and Te Tiriti o Waitangi. The objective was to seek feedback from the rangitahi on the KYC on the booklet and specifically the format and style.

Future KYC meeting dates:

- Friday August 9
- Friday September 13
- Friday October 11
- Friday November 8

### Kawerau Young Achievers Awards – 6 September – Town Hall

Council has received 70 nominations at the time of writing this report. Nominations close on 9 August, and will be followed by a screening process by Councillors Ross, Julian and community members Moana Rangiaho and Alison Elliott. The KYC members are currently planning delivery of the awards.

## RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of July 2024 be received.



Lee Corbett Barton

**Economic and Community Development Manager**

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# MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

## July 2024

### 1 Communication

#### 1.1 Community Pānui | Update


Two pānui | newsletters completed – 2 and 18 July

#### 1.2 Significant Communications:

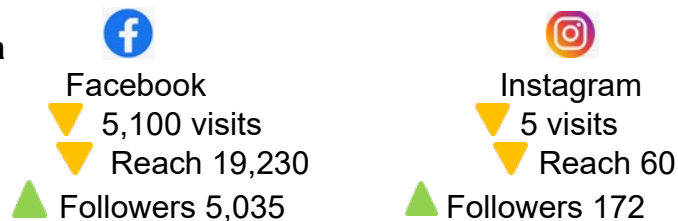
1.2.1 Communications include: Kawerau Young Achievers Awards, Garden Bird Survey, Changes to driver licence fees, Matariki Events, MTFJ | ISK Matariki industrial open day, register your dogs and weather warnings.

1.2.2 Council Operations and Services: Council meetings, Consultations – Draft Dangerous, Affected and Insanitary Buildings Policy and Representation Review initial proposal, water shut off, Adopted Annual Plan, Fees and Charges, Water pipes replacement, Rate Remissions Policy and AA closures.

#### 1.3 Council Communication Channels overview

Website  3,800 visits (increase). Top Page Visits: Kawerau District Council, 'Have your say!' Community Consultation, Rates property search, Search Page, Maurie Kjar Aquatic Centre, District Library and Vacancies.

#### Social Media



Top content: Rangi Delamere Centre available for hire, Milo (dog) rehoming, Mayor's Matariki Lunch for Seniors, Matariki Community Tree Planting and Matariki Community Awards.

Note; streamlining of Council FB pages to incorporate 'Adopt-A-Dog' to main Council page receiving positive feedback.

### 2 Engagement

Engagement processes currently underway comprise:

## 2.1 **Draft Proposed Freedom Camping Bylaw**

Consultation period 5 August to 26 August 2024. Submissions now open (online, printed forms, email, post) and information available on the Council website, Council Office, Library and isite.

## 2.2 **Draft Naming Policy**

Consultation period 5 August to 26 August 2024. Submissions now open (online, printed forms, email, post) and information available on the Council website, Council Office, Library and isite.

## 2.3 **Electoral Process - Representation Review 2024**

The Representation Review is the third and final step in the electoral decision process with Council resolving to retain the First Past the Post (FPP) voting system on 6 September 2023; and introducing Māori representation with Māori Ward(s) on 22 November 2023 for at least the 2025 elections.

Following early engagement and feedback from approximately 70 people and two workshops, Council adopted the initial representation proposal of a Mixed System (combination model) of eight councillors plus the Mayor; arranged as two 'at large' (district-wide) seats, three Kawerau Māori Ward seats and three Kawerau General Ward seats and no community board.

Engagement timeline:

- Council adopted Initial Proposal – 17 July 2024
- Initial Proposal formal consultation period - 22 July to 26 August
- Hearing for submitters - Wednesday 11 September
- Adoption of Final Proposal - 25 September 2024

The Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Bill 2024 passed and is now law. A report will be tabled to Council with the options to rescind the resolution of establishing Māori wards **or** to continue with the current Representation Review with Māori wards for at least 2025. The latter option requires a binding poll to be held with the elections on 11 October 2025 asking voters if they wish to retain Māori wards or not. The outcome of the poll will be in place for the 2028 and 2031 elections.

## 2.4 **Mahere ā Tau | Annual Plan for 2024-2025**

Council adopted the Mahere a Tau | Annual Plan for 2024-2025 and the schedule of new fees and charges following community consultation. Council has communicated this to the community via the Community Pānui, the council website and social media. Responses to the 62 submitters are being prepared.

### 2.5 Rates Remission Policy for Sport, Recreation and Community Organisations – adopted 26 June 2024

Council also adopted the Rates Remission Policy for Sport, Recreation and Community Organisations Leasing Council Land on 26 June 2024. Responses to the three submitters have been sent and the process completed in July 2024.

### 2.6 Draft Dangerous, Affected and Insanitary Buildings Policy

Submissions closed on 19 July 2024 with two being received. Policy yet to be adopted by Council and responses to submitters will be made following this.

## 3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Ariki/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	119	0	27	46
Remaining Sections / Units	12	2 / 2	2	18
Units completed		2	29	
Units under construction				
Surplus/ (Deficit) to Date	\$108,114	(-\$1,094,230)	(-\$684,103)	(-\$1,670,219)
<b>Breakeven</b>				
Sales still required to break-even	0	2	2	

### 3.1 Central Cove

Signing of the finalised sales and purchase agreement with a second builder for the purchase of three sections to build three spec homes (to test the market in advance of Stoneham Park Residential Development coming online in 2025) completed in July 2024. <sup>1</sup>Following a period of due diligence the sales of these three sections will be finalised.

### 3.2 Duplex Build 51A and 53A Bell Street and Hine Te Ariki

The Bell Street duplex comprises a three-bedroom and two-bedroom unit at the Bell Street entrance which were completed and Code Compliance Certification (CCC) issued in December 2023. Open home for neighbours completed on Thursday 16 May 2024. Sales and Purchase agreement being progressed for the two-bedroom unit with a local buyer.

### 3.3 Porritt Glade Lifestyle Village

Following the newest resident settling in June, another settlement of a vacant unit should occur on 30 August 2024. The third vacant unit is expected to become unconditional in mid-August 2024 with settlement planned in October 2024.

### 3.4 Stoneham Park Residential Development

Progress continues, with work on the stage two of the detailed engineering design the next stage. The civil and earthworks resource consent in progress. Resource Consent for the subdivision granted.

Tenders for the earthworks and civils are complete and will be brought to Council for decision-making after further evaluations. Council is completing this process in line with the Better Off Funding processes and contract.

The legal exchange of the reserve status to residential status of Stoneham Park and enacting the reserve status (former stock pound) on Fenton Mill Road is complete. On 12 June 2024, Council resolved to apply to the Department of Conservation to revoke the reserve status of the final land parcel, Lot 1 DPS 54056. This application to DoC was completed in July and a decision is expected in August.

An open day is planned for the neighbours and stakeholders of Stoneham Park in July 2024 with regard to the upcoming earthworks and removal of trees. A naming workshop for the development and up to six streets was held with Council on 19 June 2024. As per the Council's proposed naming policy, this has now been tabled with Council's Cultural Advisor as Tangata Whenua for advice and suggestions.

## **RECOMMENDATION**

That the report from the Manager, Communications and Engagement for the month of July 2024 be received.



Tania Humberstone

**Manager, Communications and Engagement | Residential Development**

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