



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 11 September 2024
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 11 September 2024
commencing at 9.00am**

A G E N D A

1 Karakia Timatanga | Opening Prayer

2 Apologies

3 Leave of Absence

4 Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

5 Public Forum

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 6

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of August 2024

Recommendation

That the report from the Group Manager, Regulatory & Planning Services for the month of August 2024 be received.

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 7 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of August 2024.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of August 2024 be received.

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

Pgs. 12 - 16

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of August 2024.

Recommendation

That the report from the Group Manager, Operations and Services for the month of August 2024 be received.

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 17 - 19

Attached is the report from the Economic and Community Development Manager covering Economic and Community activities for the month of August 2024.

Recommendation

That the report from the Economic and Community Development Manager for the month of August 2024 be received.

10 Monthly Report – Communication & Engagement (Communication and Engagement Manager) (340100)

Pgs. 20 - 23

Attached is the report from the Communication & Engagement Manager covering Communication and Engagement activities for the month of August 2024.

Recommendation

That the report from the Communication & Engagement Manager for the month of August 2024 be received.

11 Karakia Whakamutunga | Closing Prayer

M Godfery

Chief Executive Officer

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MONTHLY REPORT

REGULATORY & PLANNING SERVICES

August 2024

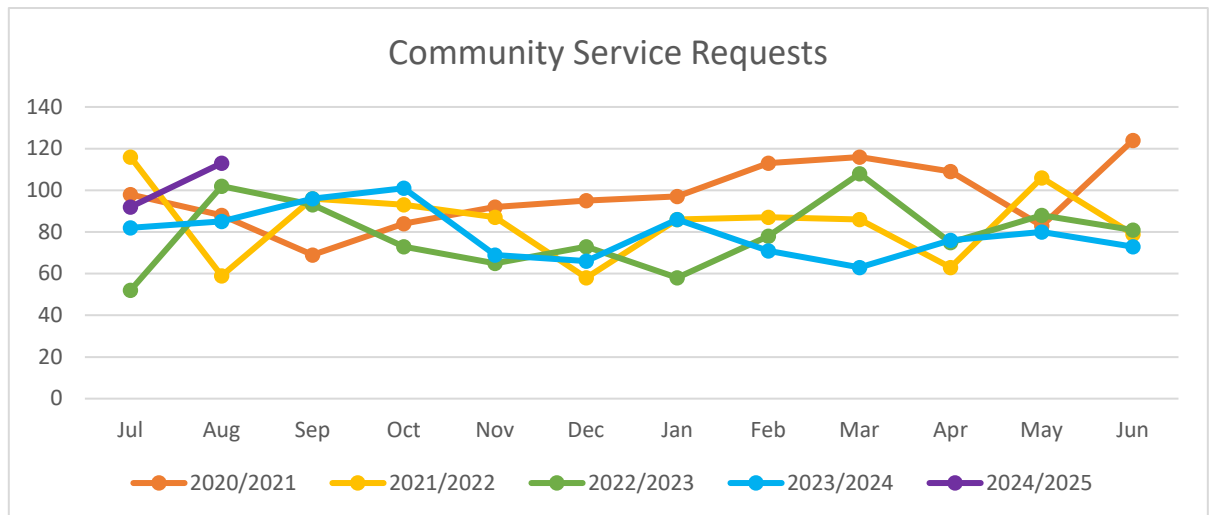
1 Animal Control

1.1 Dog Registration

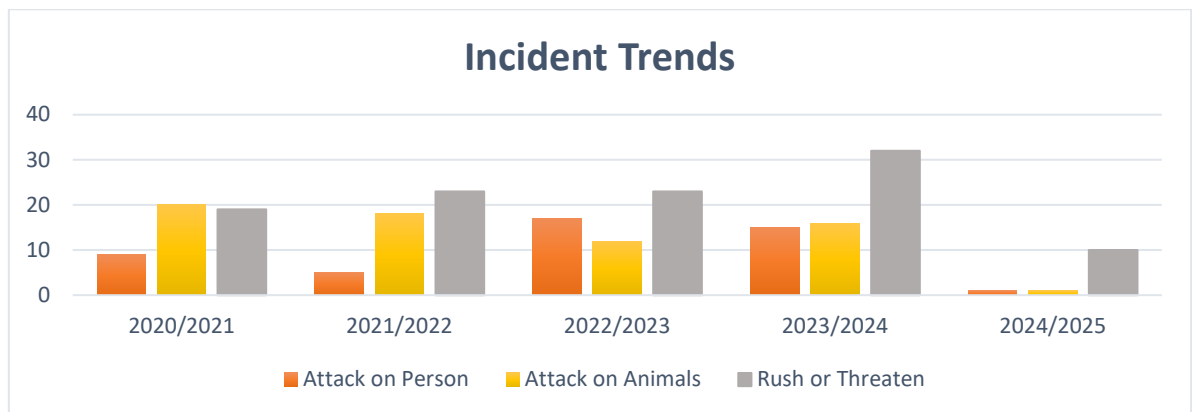
At 31 August 2024, there are 1,188 dogs registered of the 1,371 dogs listed on the dog register for 2024/2025. This represented 86.65% of known dogs. Penalty Notices have been issued to owners of unregistered dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of one hundred & thirteen (113) service requests were responded to in August 2024. Five (5) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc.



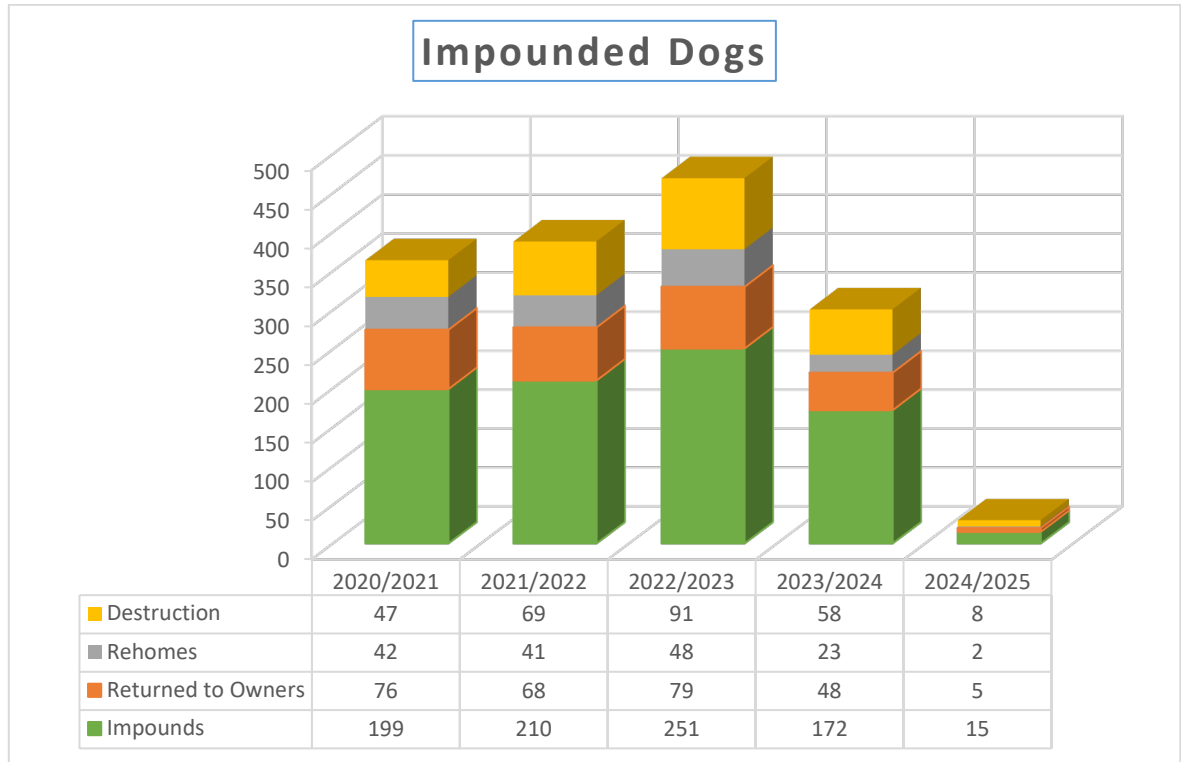
A total of ninety nine (99) statutory occurrences (barking, roaming, attacks) were attended by Council's dog rangers. These related largely to complaints of barking (34) or roaming (43). Six of these incidents related to roaming stock.



During August, we received one (1) report of an attack on a person and seven (7) reports of rushes, although two reports related to the same incident.

The dog involved in the attack on a person has been unable to be identified at this stage.

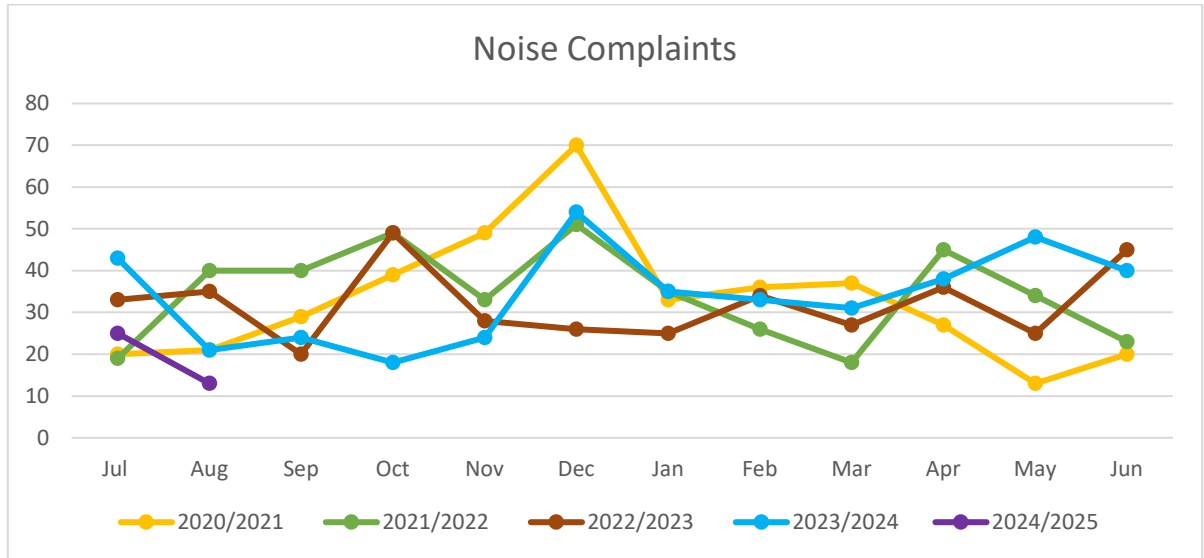
The seven reports of rushes relate to six different incidents. Three matters resulted in infringements being issued, one owner received a written warning, one complainant failed to provide sufficient information or details for the matter to be resolved and the dog was unable to be identified.



In August 2024, nine (9) dogs were impounded. During this same period, four (4) dogs were returned to their owners and a total of four (4) were destroyed (this includes one dog that passed away due to parvo).

2 Monitoring and Compliance

There were 13 noise complaints in August 2024, with five (5) excessive noise notices issued. Council is working with some addresses where ongoing complaints have been received to try and find a solution.



The Draft Freedom Camping Bylaw is out for consultation which concludes 6 September 2024. At the time of writing seventeen submissions had been received

3 Alcohol Regulation

The Alcohol Regulatory & Licensing Authority (ARLA) hearing for Medical Officer of Health v NWK 2023 Limited (New World Kawerau) was set for Wednesday 18th September 2024. The Ministry Of Health has now withdrawn their opposition and once formal notification has been received, the licence will be issued.

Two other licensed venues are awaiting the outcome of appeals by the Medical Officer of Health. No update is available at this stage.

4 Food Safety and Premises

In August 2024, the following work was completed:

- Four food control plan verifications completed – one found to be unacceptable and a reassessment has been booked.
- Two registration renewals processed
- Two new food business enquiries
- Gateway Funeral's renewal processed
- One new Food Control Plan Operator registered – Hot Rod Freddie's
- One food control plan operator no longer operating – Kapai Kettle Corn

5 Environmental Health

Nothing to report for the month of August.

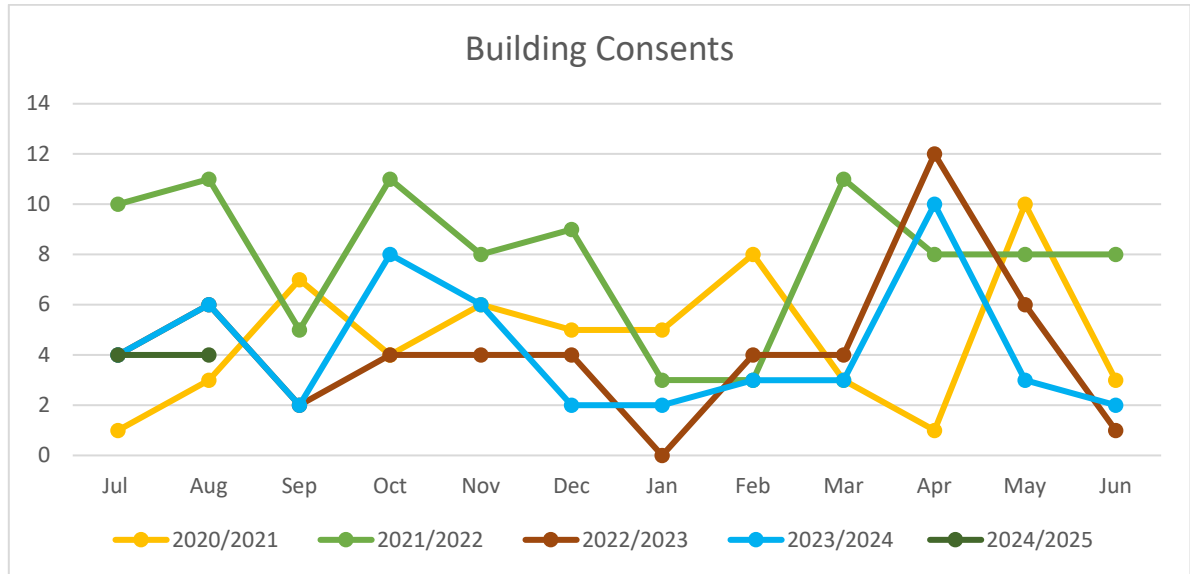
6 Building Control

6.1 Building Consent Authority (BCA)

Four building consents were issued in August 2024. The total value of the building consents was \$254,000.

The types of building work for the month included:

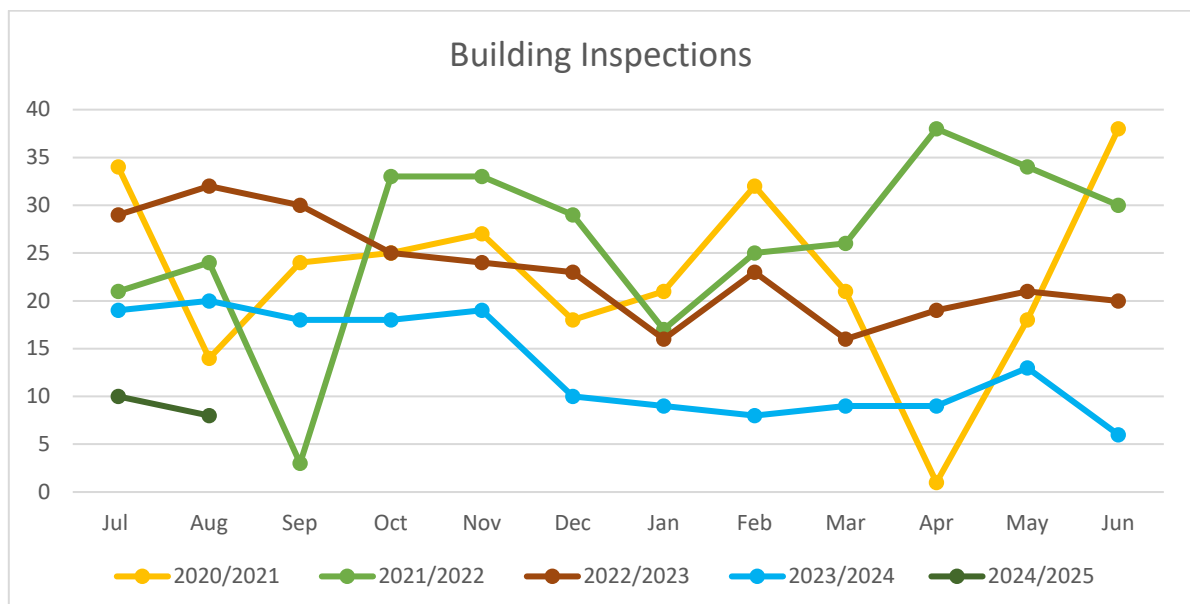
- 2 x commercial alterations – installation and replacement of fire alarms
- Alteration/addition to roof line/soffit
- Pellet Fire



Four code of compliance certificates were issued for the month of August.

One certificate of acceptance was approved.

Eight building inspections were completed in August.



6.2 Territorial Authority

Seven (7) Land Information Memorandum ('LIM') reports were issued during August 2024.

The Dangerous, Affected and Insanitary Building Policy was officially adopted on 28 August 2024 and became effective on 1 September 2024.

7 **Civil Defence Emergency Management (CDEM)**

Fortnightly communications relating to emergency readiness tips have commenced in the newsletter.

Council's Incident Management Team completed a desk top exercise (Tsunami).

Council is working with local school to provide assistance with emergency preparedness planning.

8 **District Plan**

8.1 General

The Draft Naming Policy is out for consultation which concludes 6 September 2024. At the time of writing three submissions had been received.

8.2 District Plan Review

The District Plan review is continuing. Early communications are being prepared including a community questionnaire, and early engagement with parties most likely impacted by the changes in the District Plan.

8.3 Resource Consents

One (1) resource consent was approved for a subdivision consent to make two lots (one additional lot).

8.4 Spatial Plan

Work continues on the Eastern Bay of Plenty Spatial Plan "Our Places". Focus for August has been on preparation for community engagement. Meetings have been arranged with each Council (Kawerau, Ōpōtiki, Bay of Plenty Regional Council and Whakatāne) to present to engagement plans. Kawerau's meeting has been set for 25 September 2024.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of August 2024 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

August 2024

1 Library and Museum

1.1 Library

August was busy with planning for the next holiday programme and Te Wiki o te Reo Māori. The library also welcomed back some more class visits. Lego club saw a few new faces and was themed Habitats this month while the book club kept its steady numbers. Displays for August were New Zealand Book Awards and Daffodil Day.

Library Statistics:

	Aug 2024	YTD 2024/25	Aug 2023	YTD 2023/24
Items issued	3,078	6,997	3,308	6,619
People visiting	4,067	8,600	4,583	10,305
New members	13	23	14	51
Active members*	1,348		1,365	

*Those people that have used library services in the last 2 years

1.2 Museum

The museum team has begun work on the major stocktake of the outstanding donations to the museum. This means looking at every item in the museum storeroom (and other museum spaces) and ensuring there is an up-to-date spreadsheet recording what the items are and where they are currently located, as well as preparing recommendations as to whether they should be accessioned into the collection. This work will continue for the rest of 2024.

The first exhibition for the new financial year will be up at the end of September 2024 (Lake Pupuharau), followed by a second exhibition in late October 2024 (Brian Brake photographs of Tasman Mill). A series of posts on Facebook, Kawerau Modern, documenting the rich modernist architectural heritage of Kawerau, was mostly completed in August, and will be followed by a series called “People Lining Up in Kawerau”, in which people (you guessed it!) line up in Kawerau. Ranging through time, from the 1950s to the present, this is an opportunity to present interesting photos from the collection in a lighthearted way.

The museum team continues to add records to Vernon.

Sir James Fletcher Kawerau Museum Statistics:

	Aug 2024	YTD 2024/25	Aug 2023	YTD 2023/24
Exhibitions	0	0	1	2
Vernon Records	Aug 2024	YTD 2024/25	Aug 2023	YTD 2023/24
Objects – items added to collection	47	96	34	36
People	56	155	35	88
Documents	48	112	64	101
Photographs	145	236	100	102

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of August 2024 was 17.5° and the highest temperature for the month was 20.6° recorded on Monday 26th August.

Unfortunately, the sunshine hours and rainfall data were not captured by the MetService for August and staff are following up with them to get this resolved.

The appendix to this report shows the temperature data collected for August.

3 Payments

There were six payments in August 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$212,276.95 (total) - PAYE for fortnights ending: 14/07/2024,31/07/2024 &11/08/2024
- Trility NZ Ltd – (2 invoices) - \$265,640.18 for design and build Fluoride Dosing System for Kawerau Water Supply
- Opotiki Pumps and Irrigation Ltd – \$90,351.36 for Progress Claim 1 for Wastewater Treatment plant Upgrade
- Waste Management NZ Ltd - \$97,551.72 for General Waste July 2024.

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table details the total number of service requests received for August and identifies if they have been completed or are still being progressed by the end of the month.

Service Requests for August 2024:

Service	Total	
	Completed	Progressed
Dogs	99	1
Noise	15	0
Building Enquiries	6	0
Trees* & Parks	10	16
Rubbish (Bins & Collections)	33	11
Water	17	1
Wastewater	2	1
Stormwater	0	0
Roading/ Streetlights	10	14
Enforcement/Health/Food/Stock	10	0
Council Buildings/Facilities – Maint.	6	4
Other (Events/Consents/Rates/Vandalism)	2	2
Total	210	50

*Requests relating to the removal of trees are added to a priority list.

5 Funds

The following funds were held at 31 August 2024:

Invested in	\$	Interest Rate	% External
ANZ – on call	743	3.35%	0.02%
BNZ – current & on-call	3,180,575	2.75%	99.24%
Rabobank (on-call)	23,770	4.25%	0.74%
Total Funds (Cash)	3,205,088		100.0%
Internal Loans	1,525,855		
Total Investments	4,730,943		

The following table shows Council's reserve and general funds balances as at 31 August 2024:

	August 2024	August 2023
Reserve Balances		
Depreciation Reserve Funds*	\$3,572,359	\$4,593,844
Total Reserve Balances	\$3,572,359	\$4,593,844
General Funds	\$1,158,584	\$759,642
Total (comprising funds & internal loans)	\$4,730,943	\$5,353,486

* This includes loan funds uplifted.

The figures show that overall Council has \$622,540 fewer funds at the end of August than this time last year. Council's depreciation reserve funds are also \$1.02m lower than the previous year, as these funds are being spent on capital projects and renewals.

Council has invested in residential developments, including: duplex houses at Bell Street, Porritt Glade Retirement Village and Central Cove sections. It is anticipated that recent sale commitments will further improve Council's cash position. It is planned that a loan of \$2.0 mil will be raised in late October to fund water pipe renewal costs

RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for August 2024, be received.

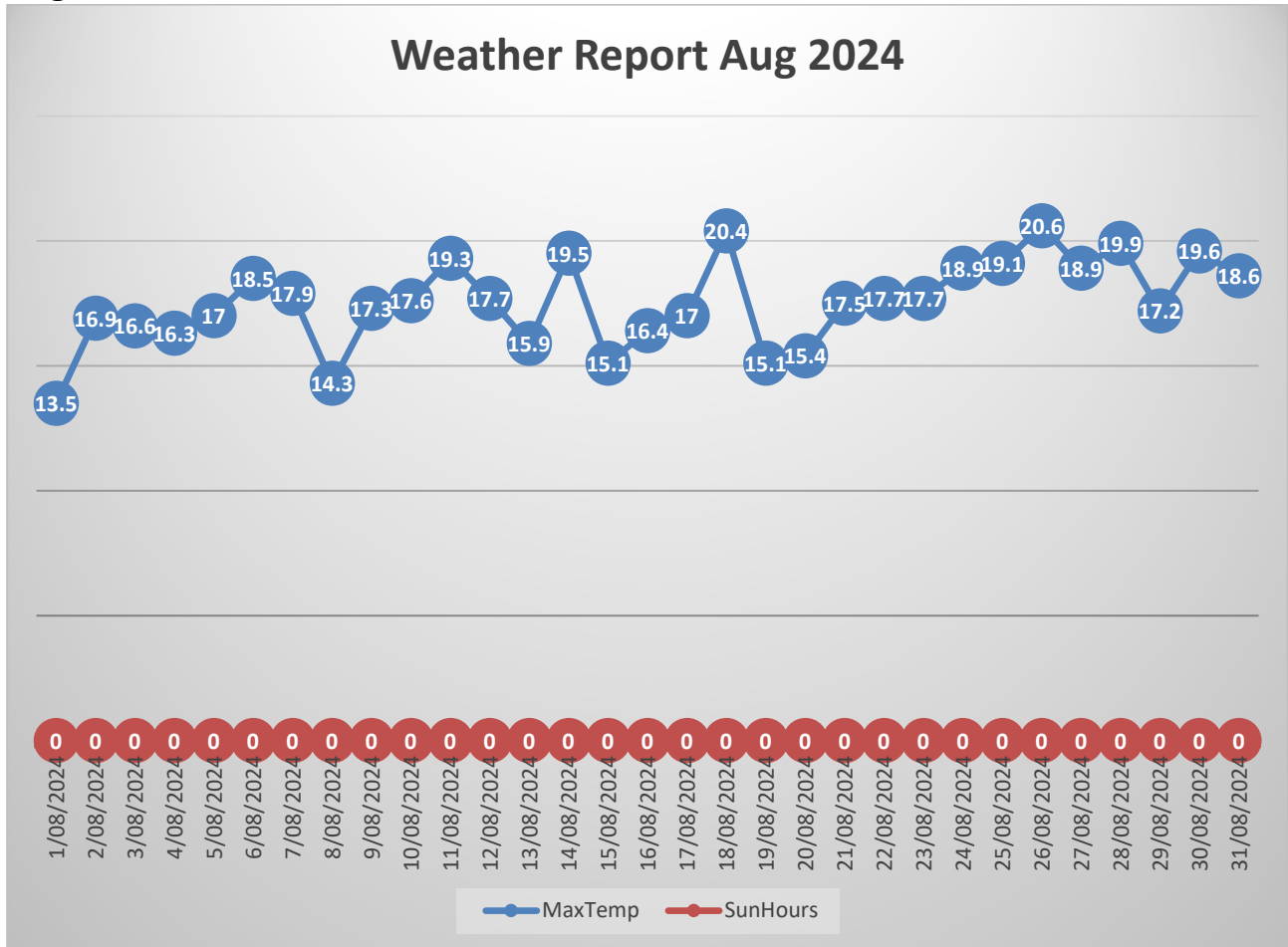
Peter Christophers

Financial Accountant

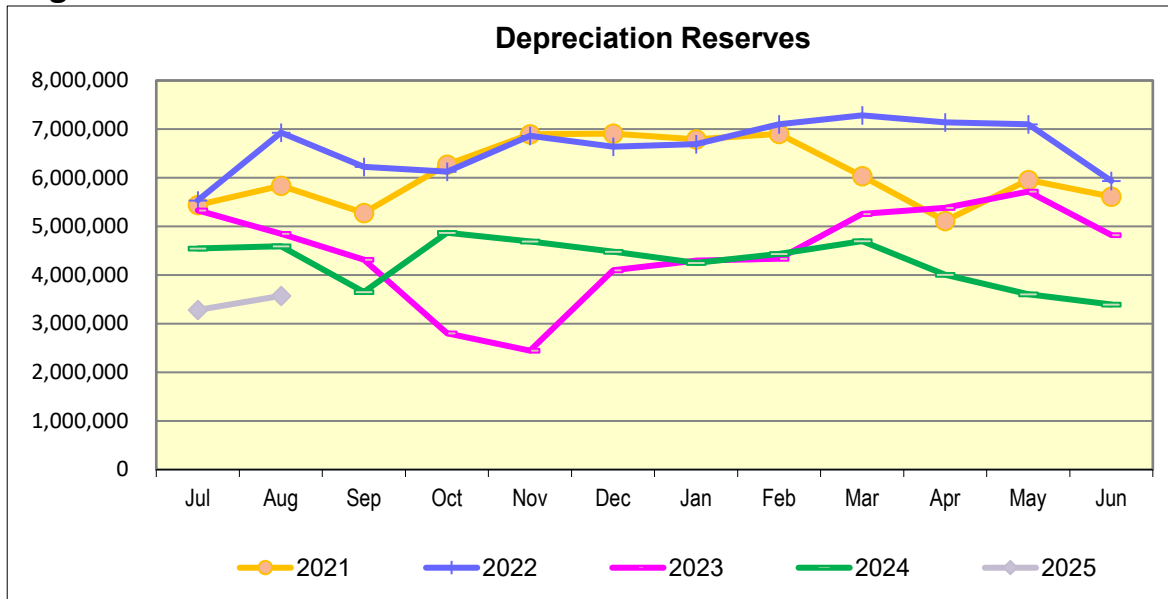
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Appendix

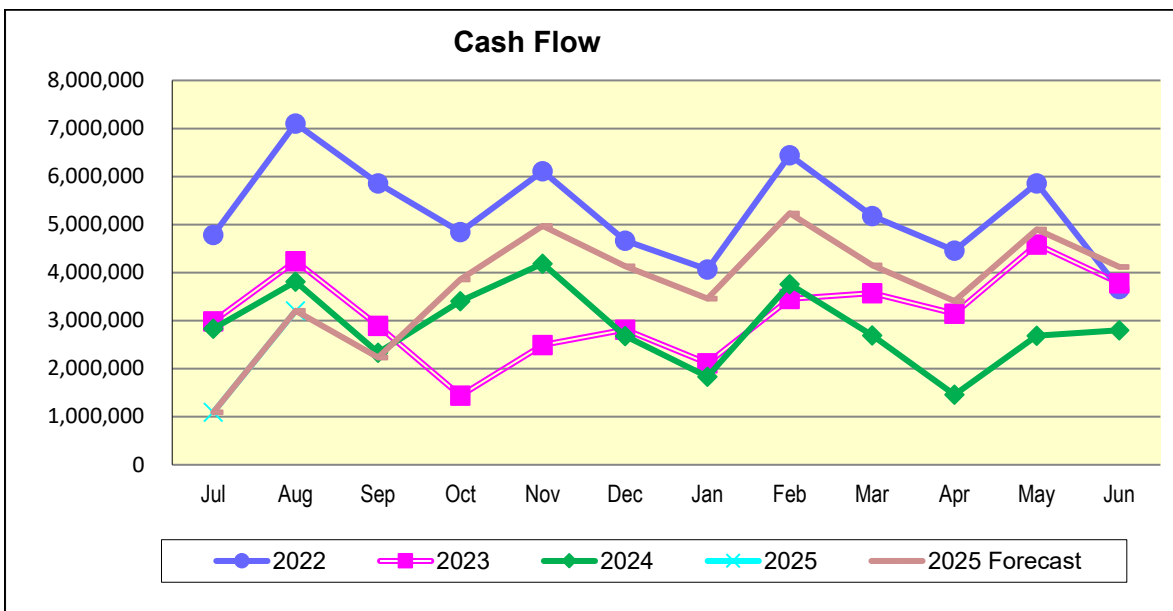
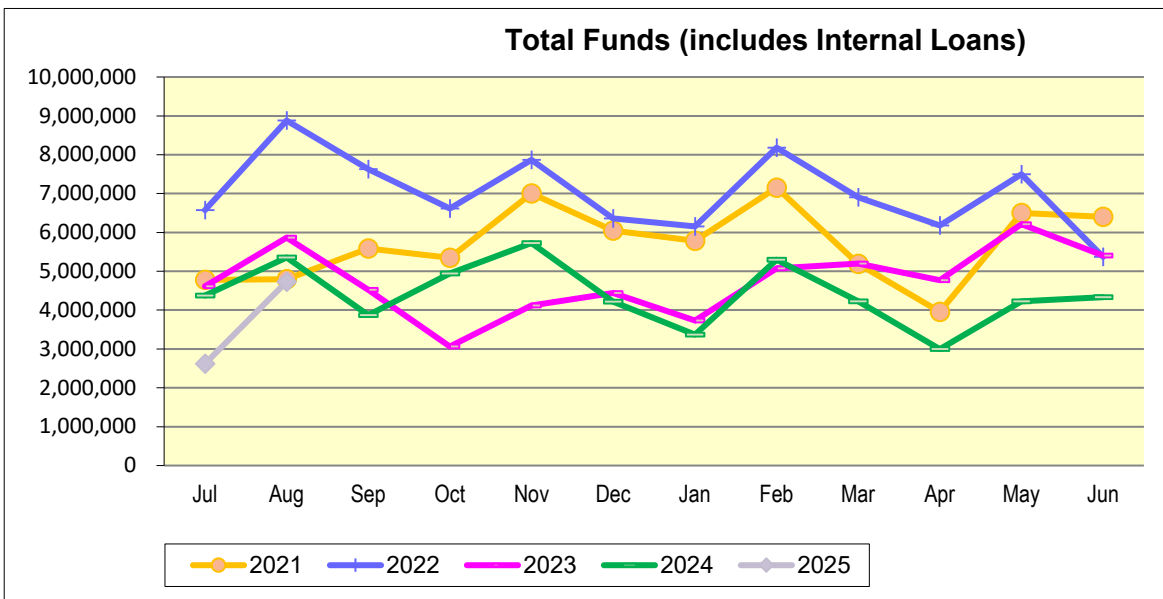
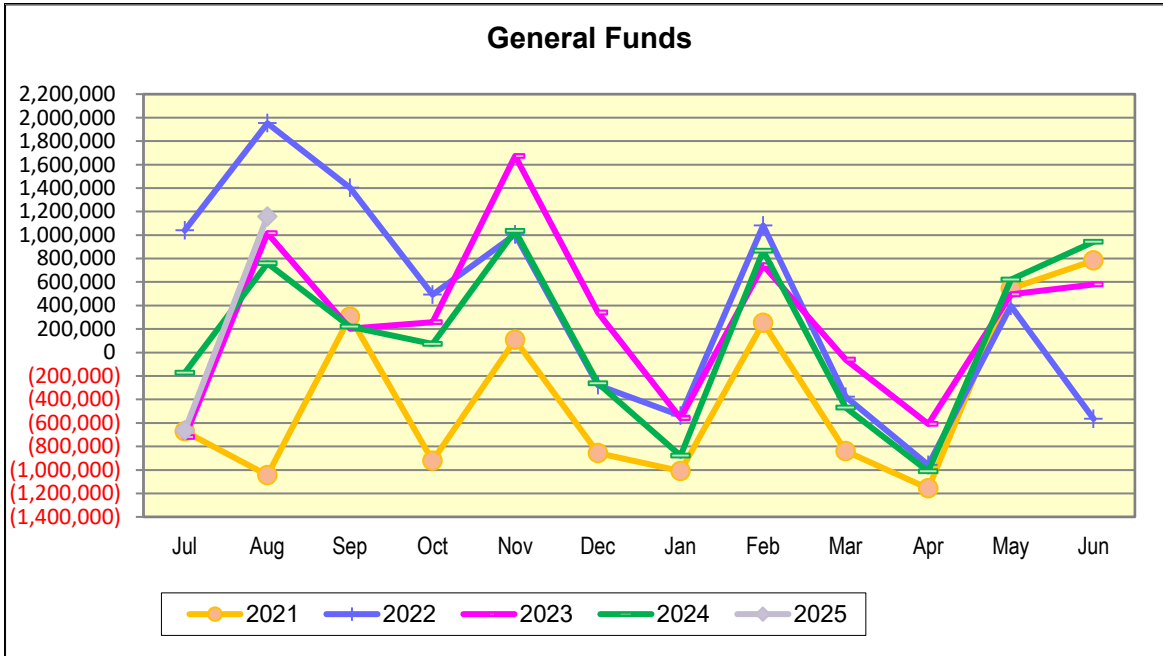
August 2024 - Weather Data



August 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2024/25 actual cashflow is the same as the forecast cashflow for year to date months.

MONTHLY REPORT OPERATIONS AND SERVICES

August 2024

1 Water Supply

The Tarawera Bores currently provide enough water to meet the community's needs throughout most of the year, but they may not be able to meet demand during the dry, hot summer months.

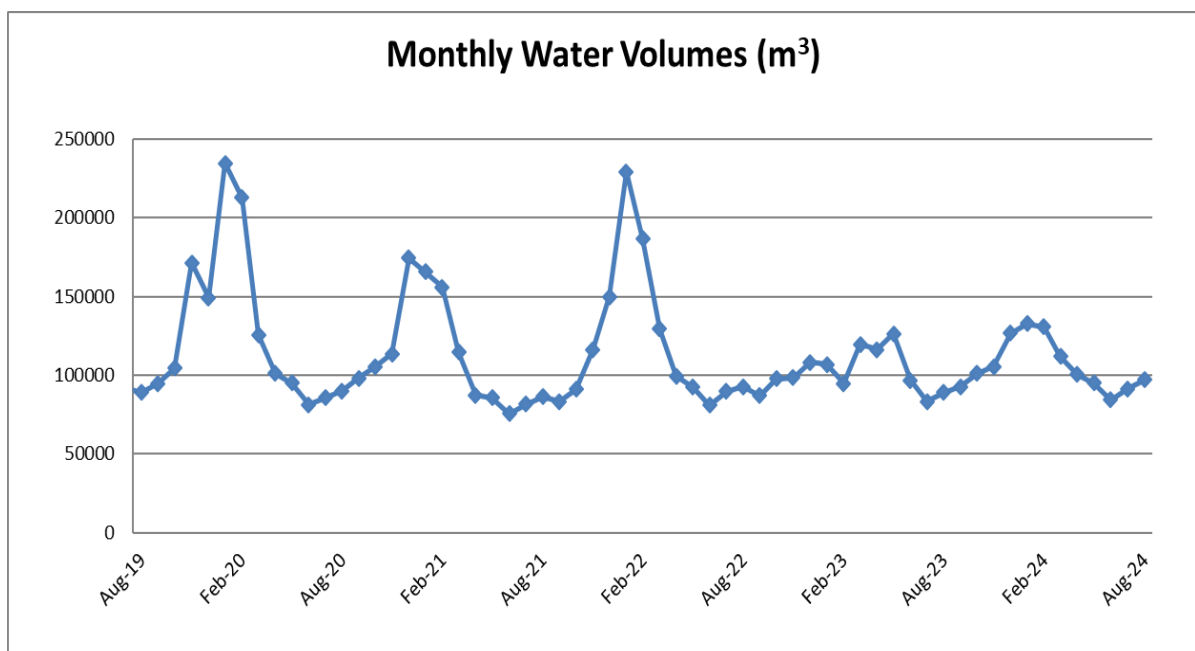
The Umukaraka Spring has been developed, and all necessary telemetry and head works have been installed. The water take consent is being renewed to obtain approval to extract water from the spring.

The water treatment plant is undergoing scheduled upgrades, including installing modern pumps and control systems, to ensure compliance with existing resource consent conditions and requirements.

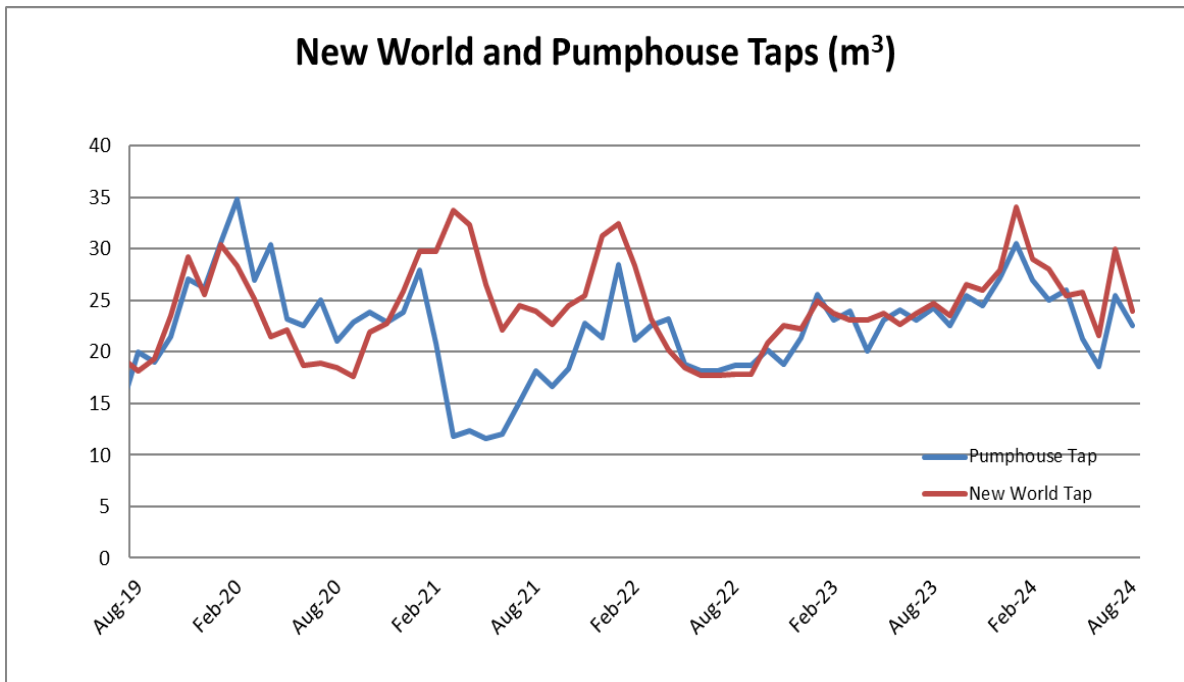
The Fluoridation system capital work is now 100% complete. The Ministry of Health subsidised this work. Commissioning is set for 30 September 2024.

1.1 Use

The Town used 97 214 m³ in August 2024, which is the expected volume during this time of year. For comparison, the graph below shows the monthly volume (in m³) of water used for the last 5 years.



The public still uses two unchlorinated outlets, the Pumphouse and New World taps. 22.5 m³ and 24 m³ of water were taken from these two taps, respectively.



1.2 Water Quality

All routine supply samples tested negative for E. coli in August.

Two complaints were received regarding low water pressure. Upon investigation, it was discovered that the issue coincided with a reticulation replacement and shutdown routine, resulting in temporary lower water pressure.

One complaint about dirty water was received. Staff attended to the complaint and flushed the reticulation in the area.

There were no further reports of low water pressure or other water issues in August.

1.3 Reticulation

The replacement projects for the physical water distribution network are currently in progress.

The Trunk Main project was completed in June. This pipeline connects the reservoirs at Monika Lanham Reserve with the main water distribution lines along Fenton Mill Road.

The Zones 2 & 3 Reticulation project involves replacing a 12 km-long pipeline. 90% of the pipelines are in the ground, and 70% of the properties are connected.

Two unscheduled water shutdowns occurred due to leaking Talbot valves, one on Spencer Avenue and another along Fenton Street. Immediate repairs were carried out, and the water service was reinstated.

2 Wastewater

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

No wastewater overflow events occurred during the month. Three sewer blockages were reported and attended to; these did not result in overflows.

Renewal works and upgrades continue as per the project schedules.

3 Roading

Funding applications for all road-related activities have been submitted to the New Zealand Transport Agency (NZTA) for the triennial period of 2024-7. The road funding results were released in September 2024.

The attached report includes the schedule for the NZTA funding applications and final allocated funds for the 2024/5 financial year.

Ongoing pothole repairs, footpath, kerb, and channel replacement and cleaning programmes have occurred throughout the town.

4 Stormwater

There have been no significant stormwater system failures this month. The renewal of the town centre stormwater system was completed in June 2024.

5 Parks and Reserves

The parks and reserves teams focused on the following activities in August:

- Cleaning and refreshing benches and furniture around the town centre.
- Dangerous tree identification and maintenance.
- Preparing trays and seeds for annual bedding.
- Nursery and hot house preparation and cleaning.
- Commencing weed spraying across the district.
- Stump and tree removal in the Boyce Park area

6 Pool

In August 2024, there were no major issues or unplanned pool closures. All pools are currently operating within the targeted temperature ranges.

The planned pool shutdown will begin on October 12, 2024, and last three weeks. The main planned activity during this shutdown is resurfacing the spa pool.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

10 Vandalism

One instance of graffiti was repaired, with a total cost of \$35. The main area targeted was:

- Public chair on Valley Road

Additionally, there has been vandalism and damage to public parks' fences, gates, and entrances. The primary cause of the damage was people attempting to gain vehicular access to the river and other popular recreational areas.

11 Projects & Schedule

The attached report includes the schedule for the project and major maintenance works for the financial year 2024/25.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for August 2024 be received.



Riaan Nel, B. Tech, BsC Hons
Group Manager, Operations & Services

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Capital, Renewals and Major Maintenance Items - July 2024							
Activity	Code	Type	Description	TOTAL YEAR	YTD	%	Comments
AR Non Subsidised Programme	402516 001	Renewal/Capital	Reseal Carpark	30,000	0.00	0%	
AR Non Subsidised Programme	402516 013	Renewal/Capital	Town Centre - Lights	10,000	0.00	0%	
AR Roads Subsidised Programme	402515 018	Renewal/Capital	Hardie/River Drainage Works	0	0.00	0%	No funding allocated (\$1m applied for)
AR Roads Subsidised Programme	402515 003	Renewal/Capital	Reseals	134,207	0.00	0%	
AR Roads Subsidised Programme	402515 021	Renewal/Capital	School Zone Speed Management	0	0.00	0%	No funding allocated (\$120k applied for)
AR Roads Subsidised Programme	402515 001	Renewal/Capital	Kerb Replacement	82,488	0.00	0%	
AR Roads Subsidised Programme	402515 004	Renewal/Capital	Pavement Treatment	75,287	0.00	0%	
AR Roads Subsidised Programme	402515 019	Renewal/Capital	Storm water catch-pit renewal	58,920	0.00	0%	
AR Roads Subsidised Programme	402515 013	Renewal/Capital	Footpath Replacement	57,071	0.00	0%	Less funding allocated (\$160k applied for)
AR Roads Subsidised Programme	402515 009	Renewal/Capital	Minor Safety Improvements (Speed Humps)	0	0.00	0%	No funding allocated (\$40k applied for)
AR Roads Subsidised Programme	402515 002	Renewal/Capital	Street Light Upgrade	39,814	0.00	0%	Less funding allocated (\$62k applied for)
Cemetery - Availability		Renewal/Capital	Name Board Relocation	20,000	0.00	0%	
District Office Building	405064 001	Renewal/Capital	Replace Air Conditioner	13,500	0.00	0%	
District Office Building	405064 020	Renewal/Capital	Flashings Spoutings	100,000	0.00	0%	
Dog Pound	405061 001	Renewal/Capital	Extension of facilities	596,502	0.00	0%	
Passive Reserves	404042 002	Renewal/Capital	Boundary Fence	19,000	9,341.00	49%	
Passive Reserves	404042 019	Renewal/Capital	Seal Carparks	15,800	0.00	0%	
Recreation Centre	404035 020	Renewal/Capital	Cladding/Roof	60,000	0.00	0%	
Swimming Pools Availability	404031 061	Renewal/Capital	Filtration system	107,350	16,595.00	15%	
Swimming Pools Availability	404031 002	Renewal/Capital	Spa Pool	25,000	13,043.00	52%	
Swimming Pools Availability	404031 001	Renewal/Capital	Club Rooms	39,749	0.00	0%	
Swimming Pools Availability	404031 024	Renewal/Capital	Pool Floor	23,030	0.00	0%	
Town Hall Availability	404036 010	Renewal/Capital	Roof	50,000	0.00	0%	
Vehicles & Plant	60 80 01 7600	Renewal/Capital	Plant Renewals	249,200	0.00	0%	
Wastewater Availability	403520 002	Renewal/Capital	Pipework Zone 1	1,400,946	0.00	0%	
Wastewater Availability	403520 011	Renewal/Capital	Wastewater Treatment Plant	369,670	12,785.00	3%	
Wastewater Availability	403520 004	Renewal/Capital	Milli Screen Renewals	58,776	0.00	0%	
Water Supply Availability	403001 001	Renewal/Capital	Pipework Zone 1	2,000,000	0.00	0%	
Water Supply Availability	403001 005	Renewal/Capital	Valve Refurbishment	75,000	0.00	0%	
Water Supply Availability	403001 004	Renewal/Capital	Replace Tobies	50,000	0.00	0%	
Water Supply Availability	403001 002	Renewal/Capital	Pipework Zone 2	513,862	242,075.00	47%	
Water Supply Availability	403001 030	Renewal/Capital	Lime and Fluoride System	203,857	254,633.00	125%	
Water Supply Availability	403001 003	Renewal/Capital	Reticulation Replacement Zone 6	470,000	43,596.00	9%	
Water Supply Availability	403001 021	Renewal/Capital	Headworks	197,402	28,802.00	15%	
Water Supply Availability	403001 007	Renewal/Capital	Refurbish Pump System	54,815	16,040.00	29%	

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

August 2024

1 Economic Development

Bay of Plenty Regional Growth Summit – 20 September

Kānoa (The Regional Economic Development and Investment Unit), is delivering 15 regional summits to facilitate conversations about progressing regional economic growth and opportunities to drive productivity, prosperity and resilience through the Coalition Government's recently launched [Regional Infrastructure Fund](#) (RIF).

The Bay of Plenty summit will take place in Whakatāne and by invitation only. Council has been requested to submit any specific and/or topics to help with a Q&A session with the Regional Development Minister, Hon. Shane Jones.

The schedule of summits:

- 12 August – Top of the South/Te Taihū (Nelson)
- 15 August – West Coast (Greymouth)
- 3 September – Waikato (Hamilton)
- 13 September – Tai Tokerau (Kaikohe)
- 20 September – Bay of Plenty (Whakatāne)
- 27 September – Manawatū-Whanganui (Marton)
- 4 October – Otago (location tbc)
- 14 or 15 November – Tairāwhiti (Gisborne)
- 22 November - Southland/Murihiku

Regional summits in Canterbury, Wairarapa, Kāpiti and Chatham Islands are still being finalised with dates in early 2025 to be confirmed.

2 Kawerau isite Visitor Information Centre

The Tarawera High School (THS) Gateway students operating at the isite, are near 100% completion with their Pure New Zealand specialist certificate. On completion of the certificate the THS students will have the following skill attributes endorsed by Tourism NZ:

- Boost their ability to plan and sell New Zealand holidays
- Access to exclusive content, tools and resources
- Qualify for our in-market events
- Gain credibility with clients through use of the 100% Pure New Zealand Specialist logo and preferential listings on newzealand.com
- Become eligible for Tourism New Zealand's familiarisation programme

This training is 10 online modules and included as part of Council's membership in the Visitor Information Network Inc. (isites).

Key Monthly Statistics – August 2024

Activity	August 2024	July 2024	% difference (to July 24)	August 2023	% difference (to Aug. 24)
Visitor enquiries	1912	1430	25%	1865	2.5%
Forest permits	34	78	- 34%	78	- 56%
Public toilet use	1470	1440	2%	2870	- 49%
M/home power	17	15	12%	15	13 %

3 Community Activities**Events Completed for August 2024**

- **Rangitaiki Kapa Haka Festival**
Tuesday 6th – Wednesday 7th – Recreation Centre
- **Kawerau Mobile Blood Drive**
Monday 26th – Town Hall

Events Registered for September 2024

- **Kawerau Young Achievers Awards**
Friday 6th - Town Hall
- **Kawerau Putauaki School Athletics Day**
Thursday 12th – If wet postponement date is Tues 17th - Prideaux Park
- **Kawerau Inter-School Athletics day**
Thursday 19th – If wet postponement date is Tues 24th – Prideaux Park

Events Registered for October 2024

- **Kawerau Arts Society Inc. Annual Arts Exhibition**
Friday 25th – Sunday 28th – Town Hall

Events Registered for November 2024

- **EBOP Kennel Association Annual Dog Show**
Friday 8th Nov – Sunday 10th – Prideaux Park

Kawerau Christmas in the Park Funding update

Council has received decisions from the following funders towards this year's festive showcase event:

- Trust Horizon \$10k approved (100% success)
- Lion Foundation \$65k approved (100% success)
- Bay Trust \$7.5k approved (62.5% success)
- NZCT – awaiting (Decision pending)
- Lotto – awaiting (Decision pending - end of October)

Kawerau Neighbourhood Support

Weekly criminal occurrences (reported & recorded by Whakatane Police Station)												
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL	
									Res.	Comm.		
									2023/24	149	48	197
2024/25	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.		
July	1	1	1	0	0	0	5	0	7	1	8	
August	4	0	0	0	1	1	0	2	5	3	8	

(Res. = Residential, Comm. = Commercial properties)

4 Youth Projects

Kawerau Youth Council (KYC)

The KYC met on Tuesday 15 August.

The KYC demonstrated support towards current KYC member, Sidney Waiari, who was about to visit Scotland, United Kingdom. The visit facilitated by Blue Light aims to increase leadership development for Sidney.

The meeting was largely focused on final planning of the Kawerau Young achievers Awards.

Future KYC meeting dates:

- Friday September 13
- Friday October 11
- Friday November 8

Kawerau Young Achievers Awards – 6 September – Town Hall

At the close of nominations, Council will present 203 awards to Kawerau rangatahi. The awards commence with refreshments at 4pm with a 4.30pm start to the presentation of awards and David Turner, Sequel Lumber, is the guest speaker.

The KYC members are fully responsible for planning and delivery of the awards, which involves rehearsals, stage management, script learning, logistics, pack in and out.

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of August 2024 be received.

Lee Corbett Barton

Economic and Community Development Manager

MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

August 2024

1 Communication

1.1 Community Pānui | Update


Two pānui | newsletters completed – 6 and 22 August

1.2 Significant Communications:

1.2.1 Communications include: Kawerau Young Achievers Awards, Community Awards Scheme, Rangitāiki Kapa Haka Festival, adopt a dog and weather warnings.

1.2.2 Council Operations and Services: Council meetings, Consultation and Engagement – Draft Freedom Camping Bylaw, Proposed Naming Policy and Representation Review Initial Proposal, emergency and planned water shuts, rates are due, isite and AA closures.

1.3 Council Communication Channels overview

Website  3,664 visits (decrease). Top Page Visits: Kawerau District Council, Rates property search, 'Have your say!' Community Consultation Search Page, District Library Maurie Kjar Aquatic Centre, Meetings and Agendas and Vacancies.

Social Media



Facebook

▲ 6,800 visits
▲ 47,676 reach
▲ 5,099 followers



Instagram

▲ 26 visits
▲ 80 reach
▲ 174 followers

Top content: Janet White presented Community Award, Justise Apiata Mayors' Taskforce to Jobs cadet to employee, Kawerau District Library and Museum lockdown and the off-highway road opening.

Note; streamlining of Council FB pages to incorporate 'Adopt-A-Dog' and KawerauNZ to main Council page receiving positive feedback.

2 Engagement

Engagement processes currently underway comprise:

2.1 **Draft Proposed Freedom Camping Bylaw**

Consultation period 5 August to 6 September 2024. Submissions now open (online, printed forms, email, post) and information available on the Council website, Council Office, Library and isite.

2.2 **Draft Naming Policy**

Consultation period 5 August to 6 September 2024. Submissions now open (online, printed forms, email, post) and information available on the Council website, Council Office, Library and isite.

2.3 **Electoral Process - Representation Review 2024**

Formal consultation process closed 26 August with 104 submissions received to the representation review initial proposal – the third and final step in the electoral decision process.

In 2023, Council resolved to retain the First Past the Post (FPP) voting system on 6 September; and introduced Māori representation with Māori Ward(s) on 22 November for the 2025 election. Council reaffirmed the decision to introduce Māori Wards at an Extraordinary Meeting on Wednesday 14 August 2024.

2024 Engagement Timeline and Process:

- Early engagement and feedback approx. 70 people – March-April 2024
- Two workshops with elected members – May – June 2024
- Extraordinary Meeting 17 July 2024 - Council adopted Initial Proposal of a Mixed System (combination model) of eight councillors plus the Mayor; arranged as two ‘at large’ (district-wide) seats, three Kawerau Māori Ward seats and three Kawerau General Ward seats and no community board
- Initial Proposal formal consultation period - 22 July to 26 August
- Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Act 2024 became law in July 2024
- Council reaffirmed decision to introduce Māori Wards - Extraordinary Meeting Wednesday 14 August 2024

Next Steps:

- Hearing for Submitters and Deliberations - Wednesday 11 September
- Council Meeting to adopt Final Proposal - 25 September 2024
- Public Notice of Final Proposal – 30 September 2024
- Final Proposal Appeal/Objection period – 30 September to 4 November
- LGC Hearing (placeholder if required) – 30 January 2025
- LGC Determination (if required) – by 10 April 2025
- Triennial Elections and Poll on Māori Wards – 9 September to 11 October 2025

2.4 Mahere ā Tau | Annual Plan for 2024-2025

Council adopted the Mahere a Tau | Annual Plan for 2024-2025 and the schedule of new fees and charges following community consultation. Council has communicated this to the community via the Community Pānui, the council website and social media. Responses to the 62 submitters are being prepared.

Upcoming Engagement

Planning is underway for a number of other formal, special consultative or early engagement processes for the remainder of 2024 including:

- District Plan – early engagement
- Spatial Plan – October / November 2024
- Long Term Plan
- Policies and Strategies

3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council's residential developments (*construction costs):

	Central Cove	Hine Te Ariki/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	119	0	28	46
Remaining Sections / Units	112	2 / 2	1	18
Units completed		2	29	
Units under construction				
Surplus/ (Deficit) to Date	\$108,114	(-\$1,094,230)	(-\$309,103)	(-\$1,295,219)
<u>Breakeven</u>				
Sales still required to break-even	0	2	2	

3.1 Central Cove

Signing of the finalised sales and purchase agreement with a second builder for the purchase of three sections in Central Cove completed. There will be three spec homes built on the land to test the market in advance of Stoneham Park Residential Development coming online in 2025. *Following a period of due diligence the sales of these three sections will be finalised and the deposit paid to Council.*

3.2 Duplex Build 51A and 53A Bell Street and Hine Te Ariki

The Bell Street duplex comprises a three-bedroom and two-bedroom unit at the Bell Street entrance which were completed and Code Compliance Certification (CCC) issued in December 2023.

Open home for neighbours completed on Thursday 16 May 2024. Sales and Purchase agreement being progressed for the two-bedroom unit with a local buyer, with completion planned for September.

3.3 **Porritt Glade Lifestyle Village**

One of the two vacant units following the completion of the village in 2023 has now settled, leaving the remaining new unit to settle in early September 2024. The Annual General Meeting is being scheduled and the fee for the 2024-2025 year is being finalised.

3.4 **Stoneham Park Residential Development**

The civil and earthworks resource consent is in progress and a meeting was planned for the project steering group and the BOPRC to gain clarity on the requests regarding stormwater modelling. Resource Consent for the subdivision granted.

Council approved the lowest conforming tenderer Moon Civil and Drainage Limited for the stage one earthworks and civils at the Council Meeting on 28 August. Council is completing the procurement process in line with the Better Off Funding processes and contract. The next steps will be stage two detailed engineering design.

The legal exchange of the reserve status to residential status of Stoneham Park and enacting the reserve status (former stock pound) on Fenton Mill Road is complete. On 12 June 2024, Council resolved to apply to the Department of Conservation to revoke the reserve status of the final land parcel, Lot 1 DPS 54056. The Department of Conservation has approved and gazetted the decision to revoke the reserve status of the final parcel of land DPS54056. Council's legal team will now legally enact the change to residential.

Next steps will include defining the stages of work to be completed, processes for sales, building companies, and the marketing of the development.

A workshop for the naming of the development and up to six streets was held with Council on 19 June 2024. As per the Council's proposed naming policy, this has now been tabled with Council's Cultural Advisor as Tangata Whenua for advice and suggestions.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of August 2024 be received.



Tania Humberstone

Manager, Communications and Engagement | Residential Development