



**The Meeting of the  
Regulatory and Services Committee  
will be held on Wednesday 16 October 2024  
commencing at 9.00am**

**A G E N D A**

## **REGULATORY & SERVICES COMMITTEE**

**Her Worship the Mayor - F K N Tunui**

**Councillor C J Ion - Chairperson**

**Councillor W Godfery**

**Councillor S Kingi**

**Councillor B J Julian**

**Councillor A Rangihika**

**Councillor R G K Savage**

**Councillor R Andrews**

**Councillor J Ross**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee  
will be held on Wednesday 16 October 2024  
commencing at 9.00am**

**A G E N D A**

**1 Karakia Timatanga | Opening Prayer**

**2 Apologies**

**3 Leave of Absence**

**4 Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**5 Public Forum**

**PART A – REGULATORY**

**6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

**Pgs. 1 - 6**

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of September 2024

**Recommendation**

*That the report from the Group Manager, Regulatory & Planning Services for the month of September 2024 be received.*

**PART B – NON REGULATORY**

**7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

**Pgs. 7 - 12**

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of September 2024.

**Recommendation**

*That the report from the Group Manager, Finance and Corporate Services for the month of September 2024 be received.*

**8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

**Pgs. 13 - 17**

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of September 2024.

**Recommendation**

*That the report from the Group Manager, Operations and Services for the month of September 2024 be received.*

**9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

**Pgs. 18 - 21**

Attached is the report from the Economic and Community Development Manager covering Economic and Community activities for the month of September 2024.

**Recommendation**

*That the report from the Economic and Community Development Manager for the month of September 2024 be received.*

**10 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)**

**Pgs. 22 - 25**

Attached is the report from the Communication and Engagement Manager covering Communication and Engagement activities for the month of September 2024.

**Recommendation**

*That the report from the Communication and Engagement Manager for the month of September 2024 be received.*

**11 Karakia Whakamutunga | Closing Prayer**

M Godfery

**Chief Executive Officer**

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# MONTHLY REPORT

## REGULATORY & PLANNING SERVICES

### September 2024

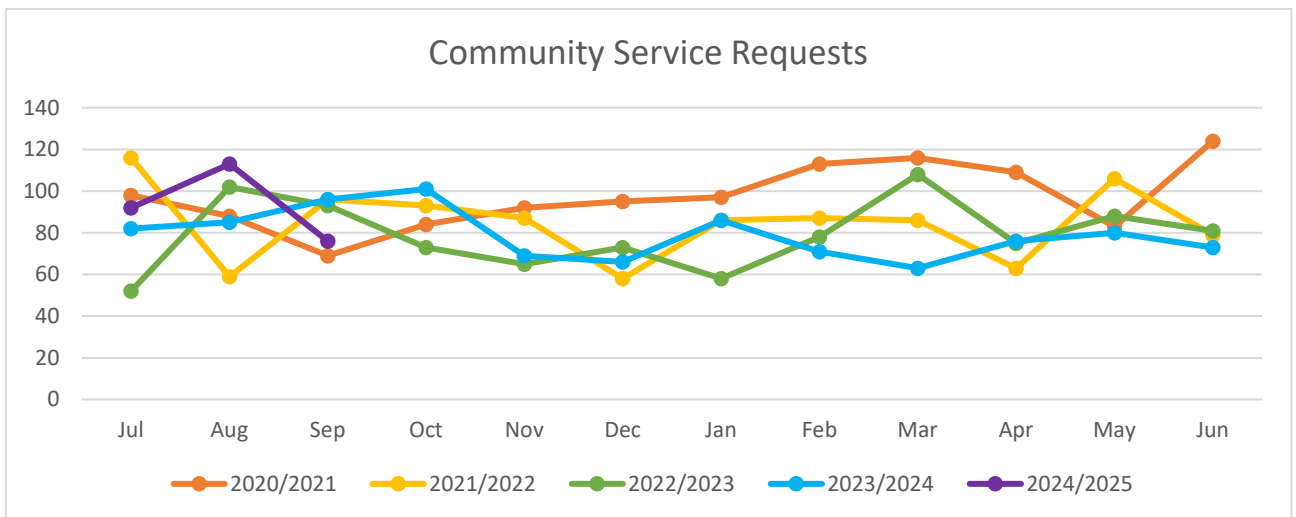
#### 1 Animal Control

##### 1.1 Dog Registration

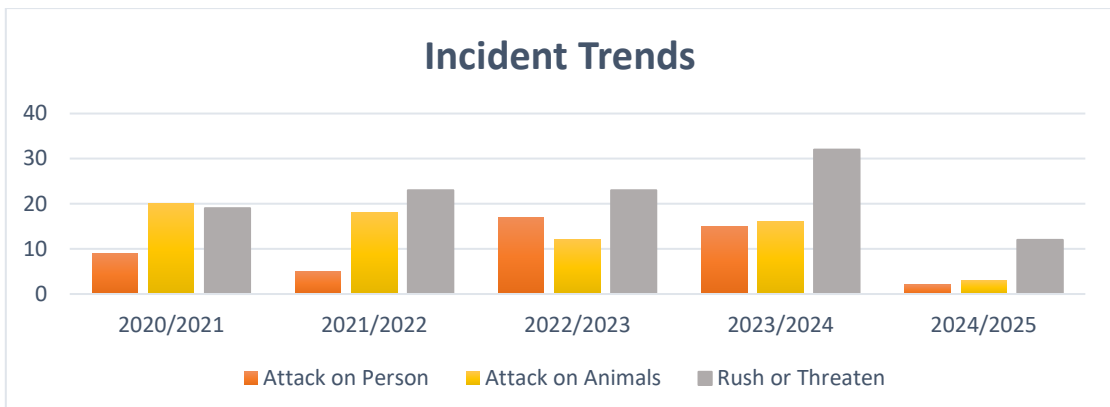
At 30 September 2024, there are 1,255 dogs registered of the 1,370 dogs listed on the dog register for 2024/2025. This represented 91.6% of known dogs. Infringement notices were issued last month with 14 days compliance, which has raised the compliance rate, by 5% in the last month.

##### 1.2 Dog Control - Ranging, Complaints and Incidents

A total of seventy six (76) service requests were responded to in September 2024. Four (4) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc.



A total of sixty five (65) statutory occurrences (barking, roaming, attacks) were attended by Council's dog rangers. These related largely to complaints of barking (19) or roaming (33). Two of these incidents related to roaming stock.

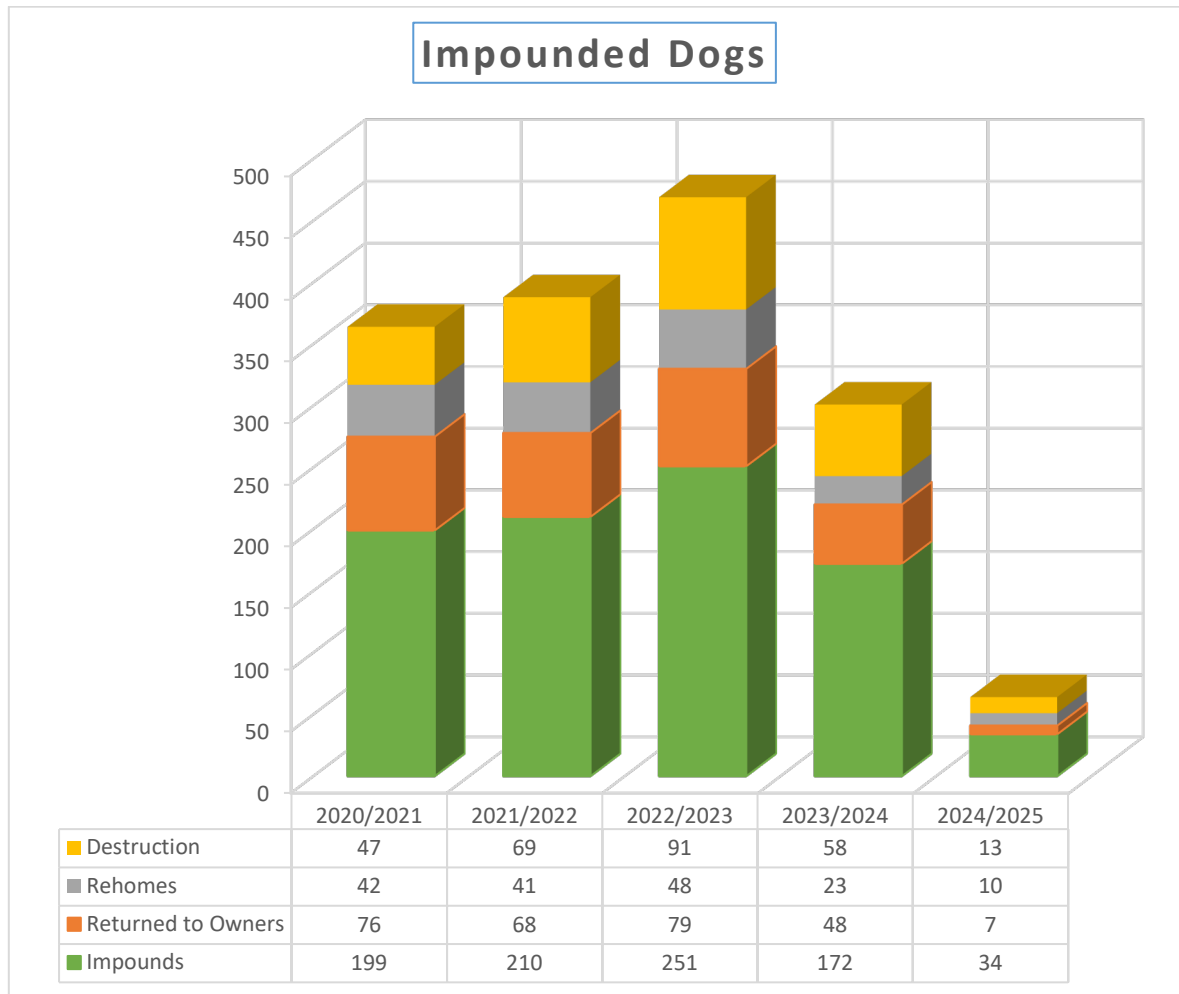


During September, we received one (1) report of an attack on a person, two (2) reports of an attack on an animal and two (2) reports of rushes.

The complainant that was attacked by a small dog (no injury) refused to make a statement. Owner was notified of the incident.

One attack on an animal related to a cat being killed by two dogs. Dogs could not be located. The second attack related to a dog biting another dog as it walked past a property. An infringement was issued in this case.

The two rush incidents have both been resolved. One owner made required amendments to their property, and while the second complainant refused to make a statement, the owner was contacted and advice was given on how to minimise the risk of it occurring again.

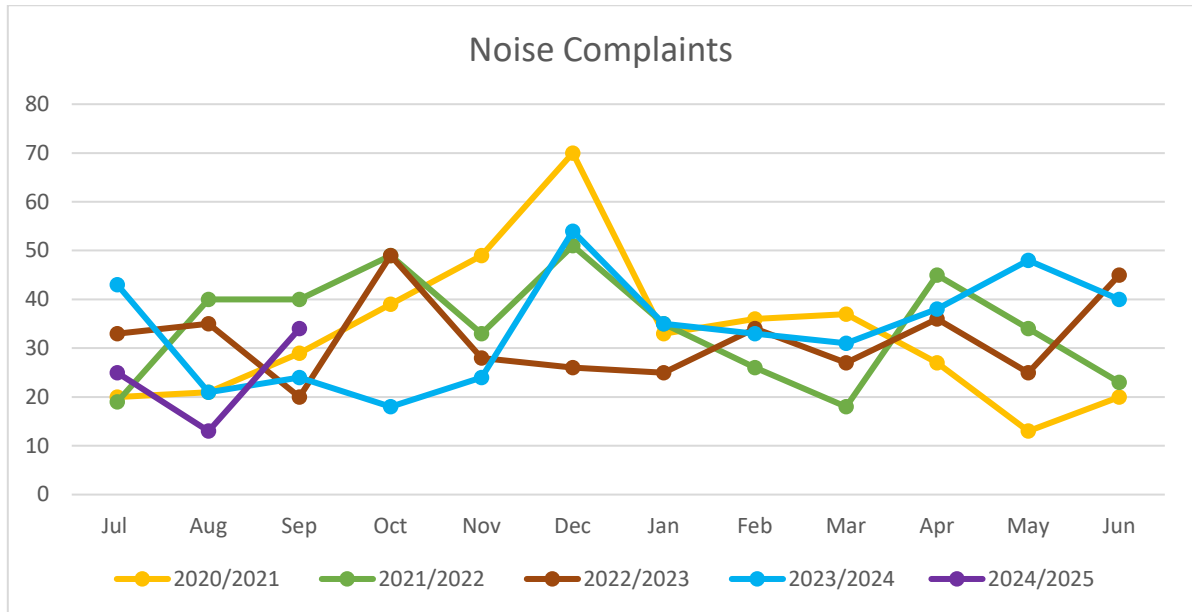


In September 2024, eighteen (18) dogs were impounded. During this same period, two (2) dogs were returned to their owners, five (5) dogs were destroyed (this includes one dog that passed away due to parvo) and 10 dogs were rehomed or placed in foster care.

The team is currently seeing an influx of spring puppies being dumped at the pound. With the SPCA unable to assist due to their capacity, we have had to reach out to welfare groups to assist. We wish to thank Kaingaroa and Bilbo’s shelter for assisting with the care of the puppies.

## 2 Monitoring and Compliance

There were 34 noise complaints in September 2024, with fourteen (14) excessive noise notices issued. Council is continuing to try to resolve some ongoing noise issues, which result in a large number of the complaints. One infringement was issued to a repeat offender.



The Draft Freedom Camping Bylaw consultation concluded on 6 September 2024. We received a total of 21 submissions. A hearing was held on 25 September 2024 to hear those who wished to speak to their submission. While three submitters requested to speak, only one was able to present on the day. Deliberations were commenced and are due to be concluded on 16 October 2024, once a legal opinion has been received.

## 3 Alcohol Regulation

No updates for this month.

## 4 Food Safety and Premises

In September 2024, the following work was completed:

- One new mobile food business registration received – Birria Baddies
- One mobile food business enquiry
- One enquiry for operating a food business from home

## 5 Environmental Health

Nothing to report for the month of September.

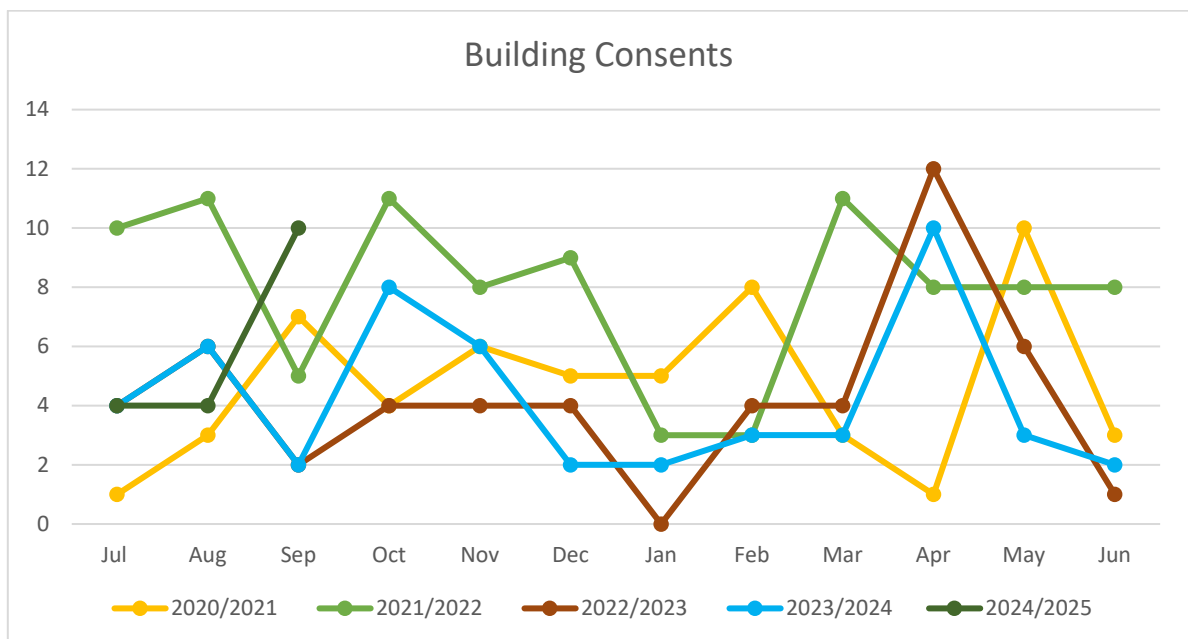
## 6 Building Control

### 6.1 Building Consent Authority (BCA)

Ten building consents were issued in September 2024. The total value of the building consents was \$1,543,253.

The types of building work for the month included:

- 3 x new houses
- 1 x Freestanding Fireplace
- 1 x Relocatable dwelling
- 1 x new outdoor living area with re-clad to lounge
- 1 x Lounge alteration
- 1 x Bathroom alteration
- 2 x commercial alterations

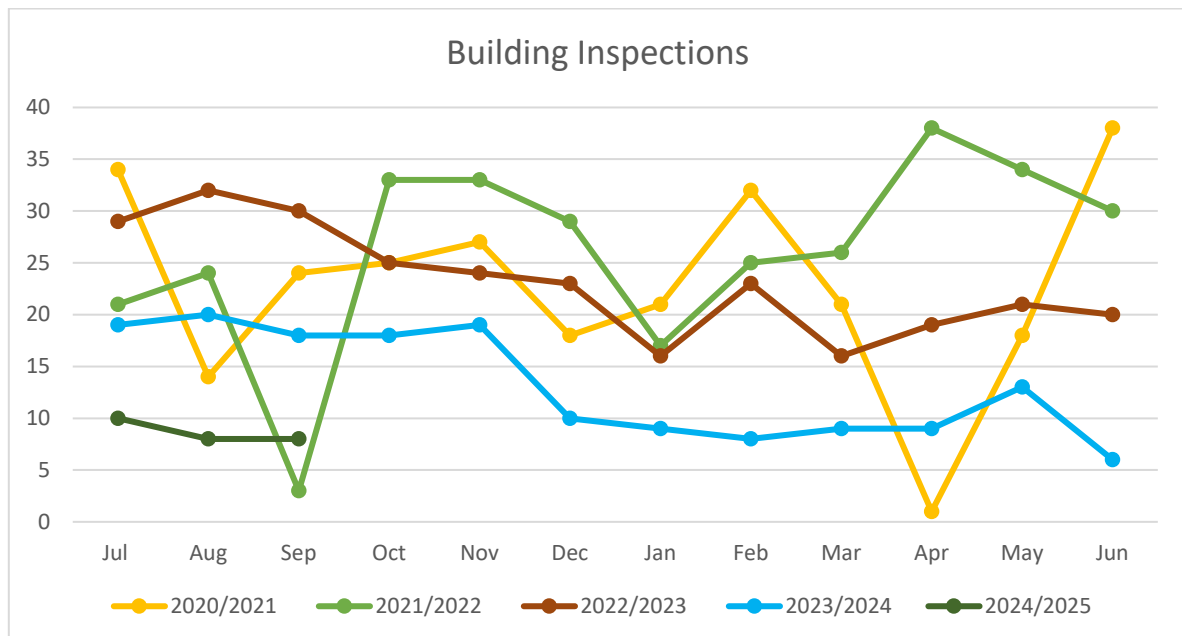


Two code of compliance certificates were issued for the month of September.

One exemption was approved.

Eight building inspections were completed in September.





### 6.3 Territorial Authority

Nine (9) Land Information Memorandum ('LIM') reports were issued during September 2024.

Council received notification from MBIE regarding the Kawerau Territorial Authority Assessment to commence in October 2024. Assessment will be on our Dangerous, Insanitary and Affected Building and Certificate of Public use processes and policies.

## 7 **Civil Defence Emergency Management (CDEM)**

Our Emergency Management advisor visited Porritt Glade (60+) residents' meeting to discuss emergency assembly points for the complex. Took the opportunity to also provide household emergency checklists and talk through the extra requirements for some of the residents with limited mobility, no transport, and medication etc.

A meeting with Mountain View Rest Home Management was also held to discuss arrangements for evacuation and any resources that would be needed to be prioritised for the safety of the residents. They are prepared for an emergency, although an alternative power supply (generator) at the rest home, would need to be sourced.

A programme of activities and engagement is confirmed for the National Earthquake Drill (Shakeout) which will take place on Thursday 24 October 2024. This includes an earthquake quiz for both internal staff and the community, staff drill, school engagement, alongside community messaging.

## 8 **District Plan**

### 8.1 General

The Draft Naming Policy consultation was concluded on 6 September 2024, with 4 submissions being received. Deliberations were held and the policy is being prepared for adoption on 16 October.

## 8.2 District Plan Review

The District Plan review is continuing. Early communications are being prepared including a community questionnaire, and early engagement with parties most likely impacted by the changes in the District Plan.

## 8.3 Resource Consents

One (1) resource consent was received to establish a new mobile tower.

One (1) Outline Plan Waiver was received for minor works at the Kawerau Substation.

One (1) Outline Plan was approved for the addition of a deck and access ramps plus internal alterations.

## 8.4 Spatial Plan

Eastern Bay of Plenty Spatial Plan “Our Places” has focused on finalising the plan for community engagement. A meeting was held with each Council to present engagement plans, with Kawerau’s meeting held on 2 October 2024. Engagement is planned to commence on 14 October 2024 and continue through to 17 November 2024.

## **RECOMMENDATION**

That the report from the Group Manager, Regulatory and Planning Services for the month of September 2024 be received.



Michaela Glaspey

**Group Manager, Regulatory and Planning**

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# MONTHLY REPORT

## FINANCE & CORPORATE SERVICES

### September 2024

## 1 Library and Museum

### 1.1 Library

Sport BOP visited to have a kōrero with the library team around borrowing their stencils and the best ways to utilise them in library activities. September was also the beginning of the Kōanga holiday programme with much of the month spent on holiday planning and planning for the DORA Health bus visit next month.

Displays for September were Te wiki o te reo Māori and Mental Health Awareness.

#### Library Statistics

	Sept 2024	YTD 2024/25	Sept 2023	YTD 2023/24
Items issued	3,169	10,166	3,224	9,843
People visiting	3,973	12,573	4,651	14,956
New members	15	38	8	59
Active members*	1,358		1,367	

\*Those people that have used library services in the last 2 years

### 1.2 Museum

The Museum team is making good progress with the major stocktake, having focused initially on items that are in temporary storage locations, and presenting these to the Museum Committee so they can be appraised for accession and then processed and rehoused in permanent locations. This work will continue for the rest of 2024.

In late September, the first exhibition of the 2024-25 financial year was installed in the library foyer. This is a two-part exhibition about Lake Pupuwaharau, with a refreshed display happening in late October. Late October will also see the installation of our second exhibition for 2024-25, titled 'Our People at Work: Brian Brake at Tasman Mill', in the Sir James Fletcher Museum Gallery in the Library.

The Museum team continues to add records to Vernon.

#### Sir James Fletcher Kawerau Museum Statistics

	Sept 2024	YTD 2024/25	Sept 2023	YTD 2023/24
Exhibitions	1	1	1	1
<b>Vernon Records</b>	<b>Sept 2024</b>	<b>YTD 2024/25</b>	<b>Sept 2023</b>	<b>YTD 2023/24</b>
Objects – items added to collection	2	98	37	73

	Sept 2024	YTD 2024/25	Sept 2023	YTD 2023/24
People	12	167	59	147
Documents	8	120	36	137
Photographs	20	256	84	186

*Objects* – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

## 2 Weather Station

The average temperature for the month of September was 20.3° and the highest temperature for the month was 23.5° recorded on the 1<sup>st</sup> of September. The appendix to this report shows a graph of the temperatures data collected for September.

Unfortunately Metservice sunshine hours were not captured due to an issue with the weather station. Metservice is sending a technician to check on the issues.

Rainfall for September totalled 39.5 mm, with the total rain year to date from 1 January 2024 being 1099 mm.

## 3 Payments

There were five payments in September 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$165,403.55 (total) - PAYE for Fortnights ending 25/08/2024 and 08/09/2024.
- Draintech Contractors (7 invoices) – \$509,715.16. There were two individual invoices over \$50k, which were for progress claim 7 (\$226,858.06) and progress claim 8 (\$234,537.80) for Zone 2 & 3 reticulation renewals (coded to 403001.002 Pipework Zone 2).
- Mitsubishi Motors - \$51,559.12 for Triton Ute plant vehicle renewals (coded to 406080.187 plant renewals)
- Trility New Zealand Limited – \$101,025.84 for Design/Build Fluoridation progress claim 5 (coded to 403001\*030 Water renewals/ Lime and Fluoride system).
- Waste Management NZ Ltd (2 invoices) - \$76,429.18 for General Waste August.

\*\* Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

## 4 Requests for Service

The following table details the total number of service requests received for September and identifies if they have been completed or are still being progressed by the end of the month.

Service	Total	
	Completed	In Progress
Dogs	58	10
Noise	27	3
Building Enquiries	6	0
Trees* & Parks	10	8
Rubbish (Bins & Collections)	42	8
Water	14	1
Wastewater	3	1
Stormwater	0	1
Roading/ Streetlights	9	13
Enforcement/Health/Food/Stock	2	3
Council Buildings/Facilities – Maint.	5	2
Other (Events/Consents/Rates/Vandalism)	2	4
Official Information Requests	2	0
<b>Total</b>	<b>180</b>	<b>54</b>

\*Requests relating to the removal of trees are added to a priority list.

For September, 5 requests came via the website and 25 via Antenno. The balance of the requests came from phone calls, emails or visits.

Following the August meeting the committee requested further information regarding the refuse service requests, the breakdown of which is as follows (including for September):

Solid Waste	Completed		In Progress	
	Aug	Sept	Aug	Sept
Additional/Upgrade/Replacement Bins	8	13	3	4
Damaged Bin to replace/repair	20	18	4	3
Litter and Rubbish for clearing	4	7	4	1
Non collection of Refuse	1	4	0	0
<b>Total</b>	<b>33</b>	<b>42</b>	<b>11</b>	<b>8</b>

## 6 Funds

The following funds were held at 30 September 2024:

Invested in	\$	Interest Rate	% External
ANZ – on call	743	3.10%	0.02%
BNZ – current & on-call	3,390,008	2.75%	99.28%
Rabobank (on-call)	23,932	4.00%	0.70%
<b>Total Funds (Cash)</b>	<b>3,414,683</b>		<b>100.0%</b>
Internal Loans	1,514,592		
<b>Total Investments</b>	<b>4,929,275</b>		

The following table shows Council's reserve and general funds balances as at 30 September 2024:

	Sept 2024	Sept 2023
<b>Reserve Balances</b>		
Depreciation Reserve Funds*	\$4,446,914	\$3,649,937
<b>Total Reserve Balances</b>	<b>\$4,446,914</b>	<b>\$3,649,937</b>
General Funds	\$482,361	\$219,787
<b>Total (comprising funds &amp; internal loans)</b>	<b>\$4,929,275</b>	<b>\$3,869,724</b>

\* This includes loan funds uplifted.

The figures show that overall Council has increased funds of \$1,059,551 at the end of September when compared to this time last year. During September two retirement unit occupation agreements were completed and Bell Street sale settled, with these proceeds increasing Council's cash position.

### Internal Loans

As at 30 June 2024 Council had utilised \$1,537,370 of Depreciation Reserves for internal loans to fund other capital projects where there were insufficient reserves set aside. There are currently five internal loans which are:

Loan Description (purpose of loan)	Total borrowed	Year raised	Year repaid	Balance @ 30 June 2024
Transfer Station Establishment Loan	\$340,000	2000	2025	\$22,020
Pool Upgrade Loan (Main Pool Upgrade)	\$140,000	2003	2028	\$34,530
Museum Building Loan (Storage facility)	\$480,000	2015	2042	\$389,346
Pool Changing Loan (new changing room)	\$450,000	2016	2041	\$350,831
Firmin Lodge Loan (Lodge rebuild)	\$950,000	2016	2041	\$740,643
				<b>\$1,537,370</b>

The current interest rate charged for these internal loans is 2.5% which is the rate included in the Annual Plan for investments and internal borrowing.

## 7 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for September 2024, be received.

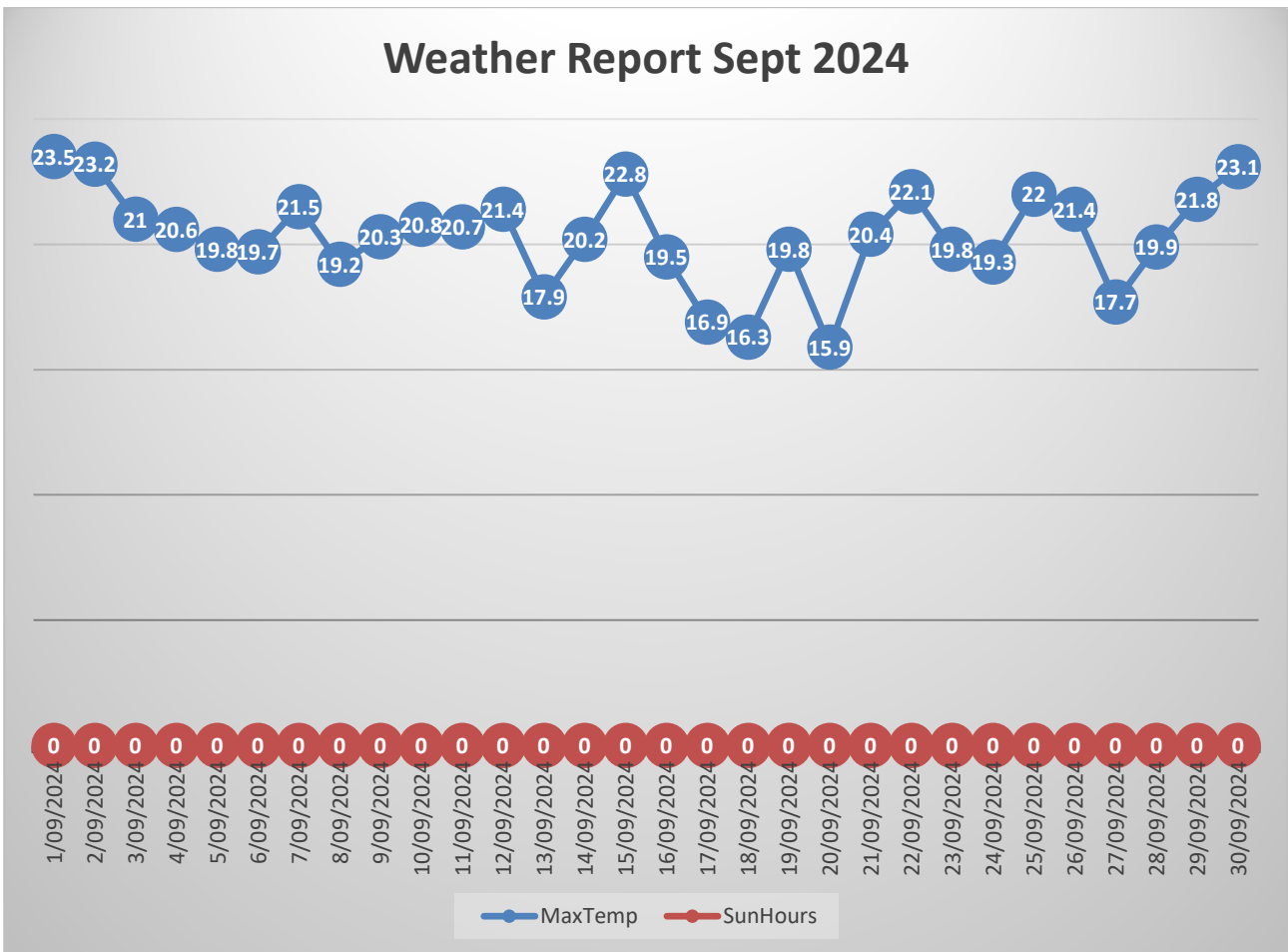


Lee-Anne Butler, CA, BMS

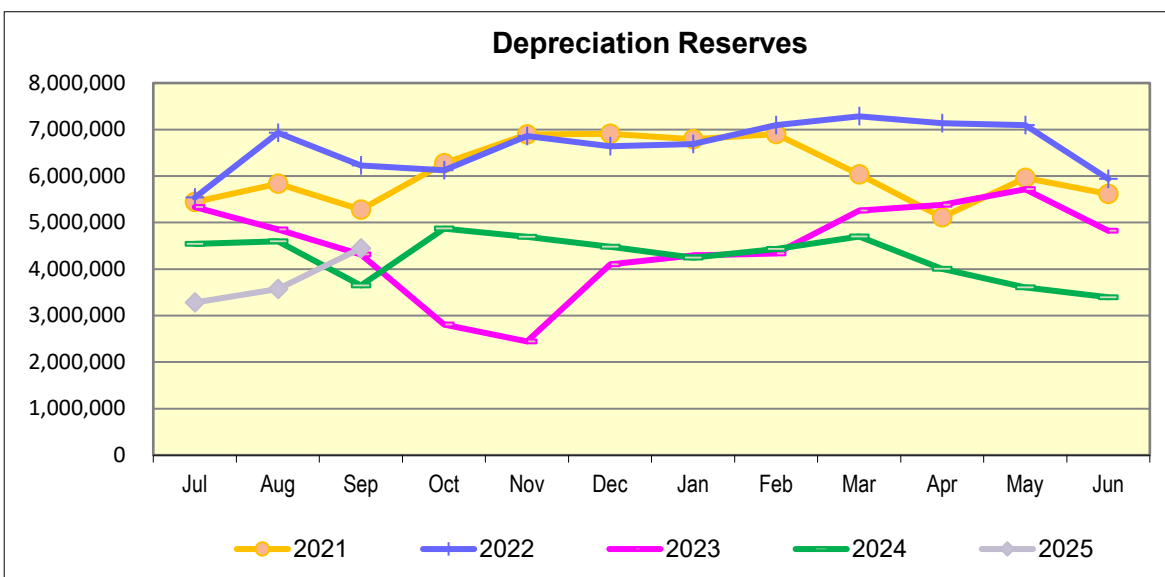
**Group Manager, Finance & Corporate Services**

Appendix

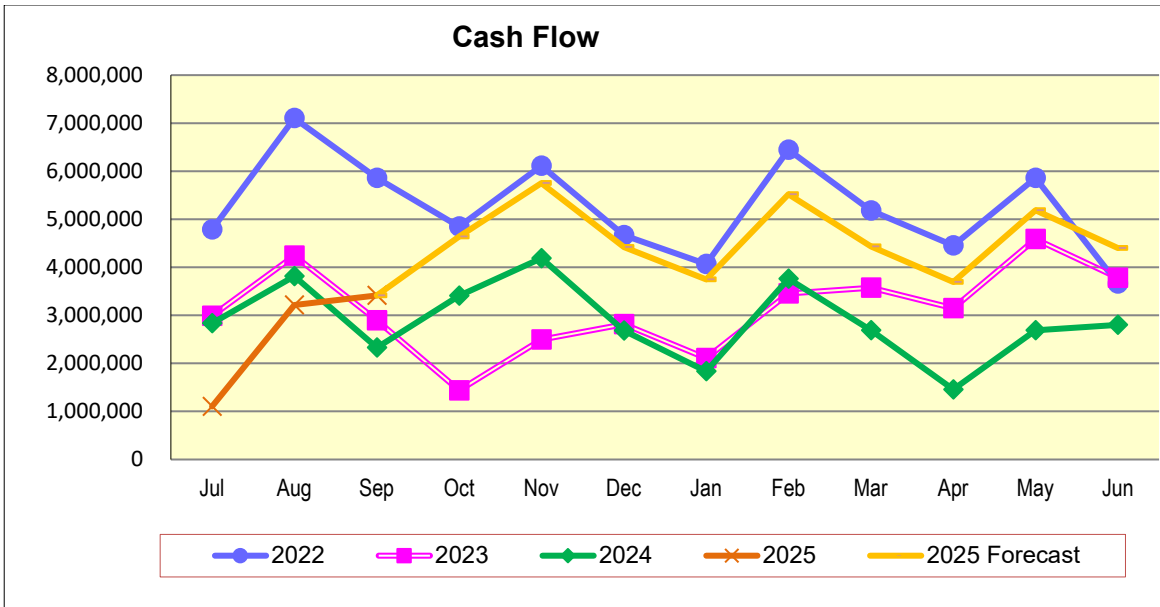
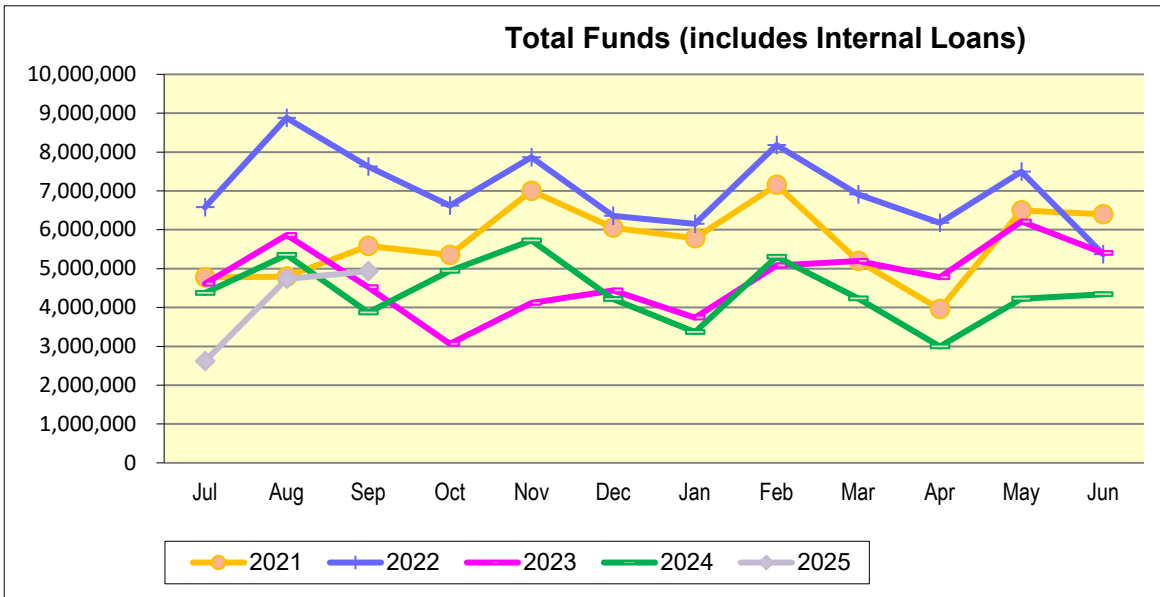
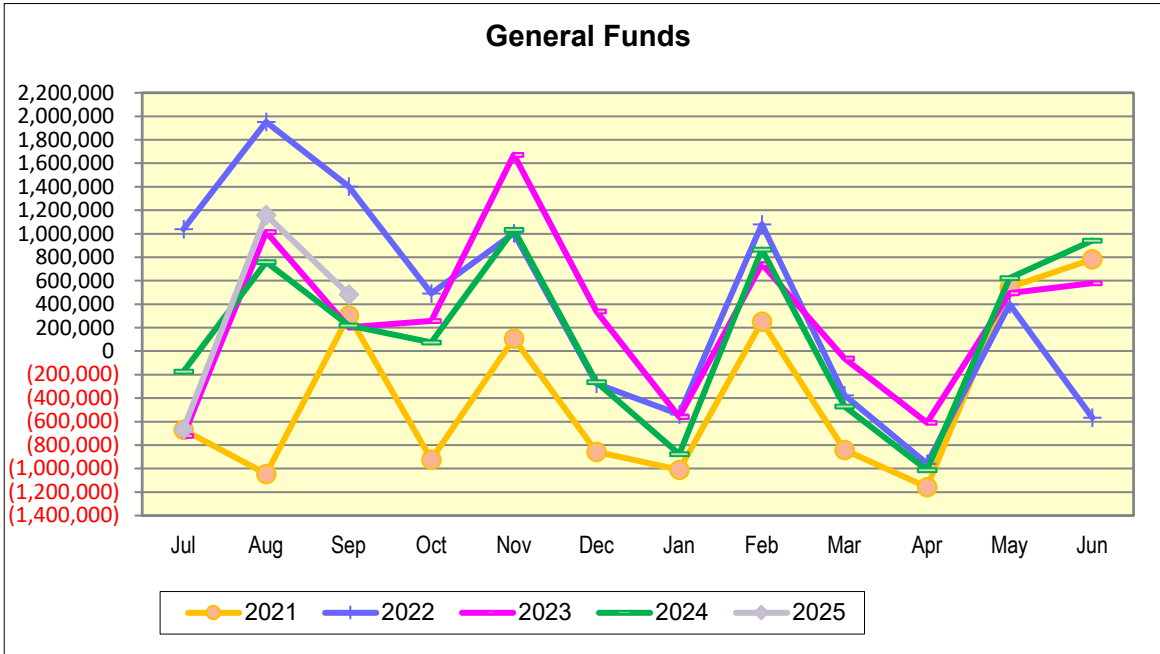
September 2024 - Weather Data



September 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2023/24 actual cashflow is the same as the forecast cashflow for months year to date.



# MONTHLY REPORT OPERATIONS AND SERVICES

## September 2024

### 1 Water Supply

The Tarawera Bores currently provide enough water to meet the community's needs throughout most of the year, but they may not be able to meet demand during the dry, hot summer months.

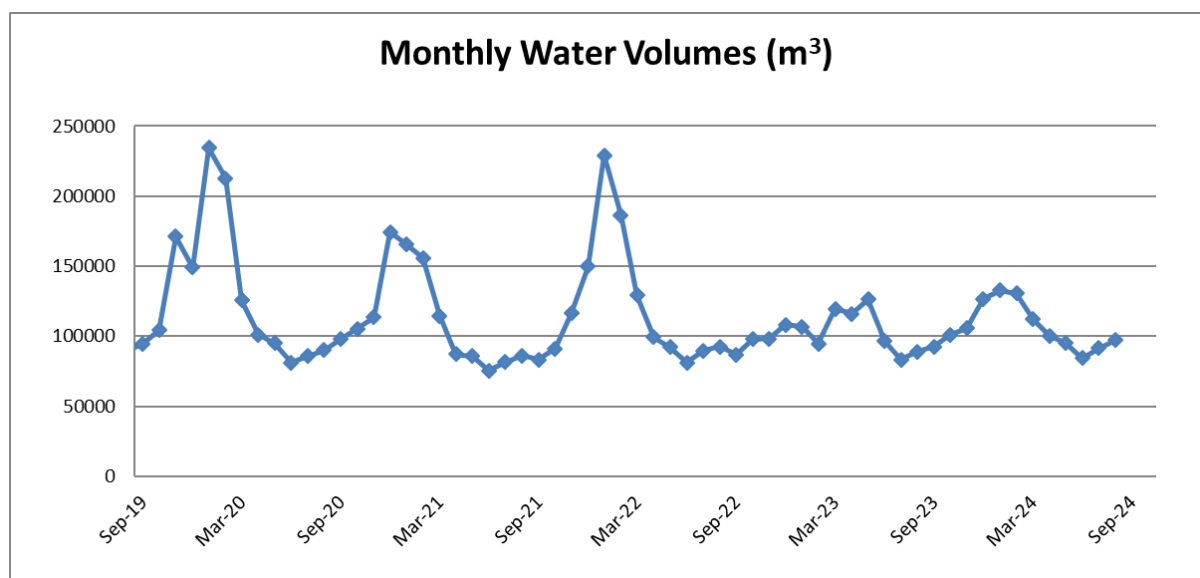
The Umukaraka Spring has been developed, and all necessary telemetry and head works have been installed. The water take consent is being renewed to obtain approval to extract water from the spring.

The water treatment plant is undergoing scheduled upgrades, including installing modern pumps and control systems, to ensure compliance with existing resource consent conditions and requirements.

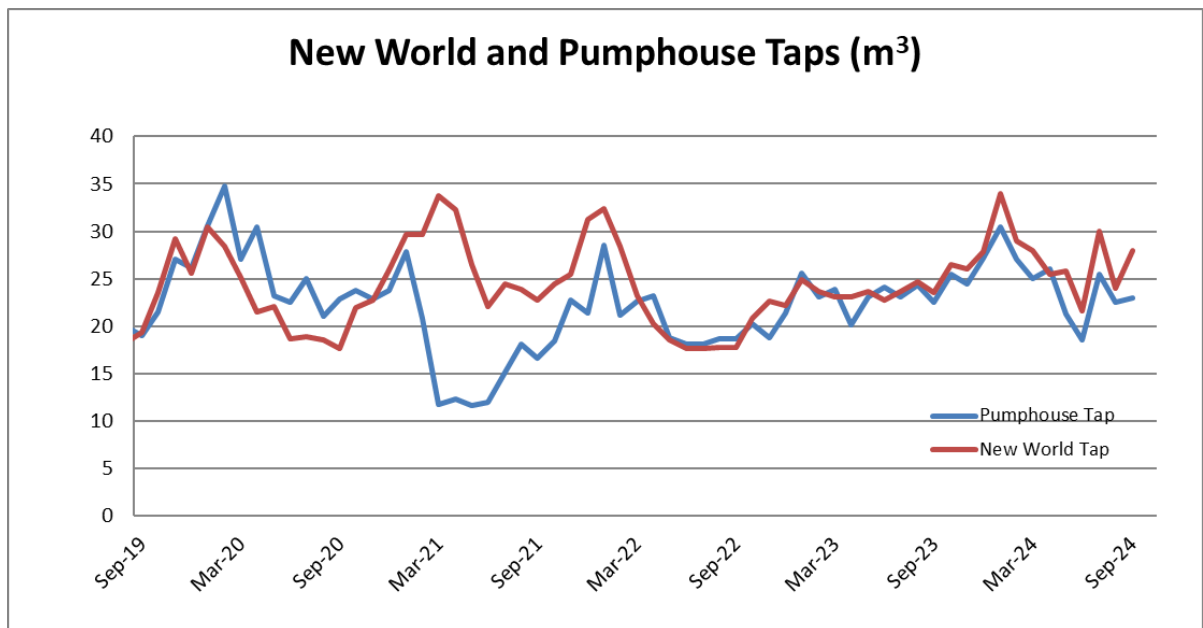
The fluoridation system was put into operation on September 30, 2024. The project received funding from the Ministry of Health.

#### 1.1 Use

In September 2024, the town consumed 96,396 m<sup>3</sup> of water. For comparison, the graph below shows the monthly volume (in m<sup>3</sup>) of water used over the past 5 years. The current consumption aligns with historical usage for this time of year.



The public is still using a filtered outlet at the New World car park and at the pumphouse on River Road. 28 m<sup>3</sup> and 23 m<sup>3</sup> of water were taken from these two outlets, respectively. For comparison, the graph below shows the monthly volume (in m<sup>3</sup>) of water used over the past 5 years.



## 1.2 Water Quality

All routine supply samples tested negative for E. coli in September.

Two complaints were received regarding low water pressure. These low-pressure incidents were expected and occurred during a reticulation replacement and shutdown routine, resulting in temporary lower water pressure.

One complaint about dirty water was received. Staff attended to the complaint and flushed the reticulation in the area.

There were no further reports of low water pressure or other water issues in September.

## 1.3 Reticulation

The replacement projects for the physical water distribution network are currently in progress.

The Zones 2 & 3 Reticulation project involves replacing a 12 km-long pipeline. 98% of the pipelines are installed in the ground, and 75% of the properties are connected to the new pipelines.

A tender is being prepared to renew the water reticulation in zones 4 and 6. The tender is expected to be released in November 2024.

## 2 **Wastewater**

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

No wastewater overflow events occurred during the month. Four sewer blockages were reported. One of these was related to council operations and was attended to,

and three were private property-related blockages. None of these resulted in overflows.

Renewal works and upgrades continue as per the project schedules.

### **3 Roding**

Ongoing pothole repairs, footpath, kerb, and channel replacement and cleaning programmes have occurred throughout the town.

Renewal works and upgrades continue as per the project schedules.

### **4 Stormwater**

There have been no significant stormwater system failures.

### **5 Parks and Reserves**

The parks and reserves teams focused on the following activities in September:

- Dangerous tree identification and maintenance.
- Preparing trays and seeds for annual bedding.
- Nursery preparation and cleaning.
- Commencing weed spraying across the district.
- Playpark repairs across the district

### **6 Pool**

In September 2024, there were no significant issues or unplanned pool closures. All pools are currently operating within the targeted temperature ranges.

The planned pool shutdown will begin on October 11, 2024, and last three weeks. The main planned activity during this shutdown is resurfacing the spa pool.

### **7 Refuse Collection**

There were no issues with the refuse collection during this reporting period.

### **8 Refuse Disposal**

The pickup and transporting of refuse to Tirohia continued without incident.

A tender was issued for the collection, transportation, and disposal of solid waste from the transfer station to designated locations. The tender was released on October 4, 2024, and closes on November 22, 2024.

## 9 Recycled Collection

The collection and disposal of recycling continued without incident.

## 10 Vandalism

Five instances of graffiti were repaired, with 29 square metres rectified at a total cost of \$1328. The main areas targeted were:

- Public chairs on Valley Road
- Library walls in Jellicoe Court
- Skate Park ramps and infrastructure
- Ron Hardie Recreation Centre walls

Additionally, there has been vandalism and damage to public parks' fences, gates, and entrances. The primary cause of the damage was people attempting to gain vehicular access to the river and other popular recreational areas.

## 11 Projects & Schedule

The attached report includes the schedule for the project and major maintenance works for the financial year 2024/25.

## 12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for September 2024 be received.



Riaan Nel, B. Tech, BsC Hons

**Group Manager, Operations & Services**

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Capital, Renewals and Major Maintenance Items - September 2024							
Activity	Code	Type	Description	TOTAL YEAR	YTD	%	Comments
AR Non Subsidised Programme	402516 001	Renewal/Capital	Reseal Carpark	30,000	0.00	0%	
AR Non Subsidised Programme	402516 013	Renewal/Capital	Town Centre - Lights	10,000	0.00	0%	
AR Roads Subsidised Programme	402515 018	Renewal/Capital	Hardie/River Drainage Works	1,000,000	0.00	0%	
AR Roads Subsidised Programme	402515 003	Renewal/Capital	Reseals	135,000	0.00	0%	
AR Roads Subsidised Programme	402515 021	Renewal/Capital	School Zone Speed Management	0	0.00		No funding allocated (\$120k applied for)
AR Roads Subsidised Programme	402515 001	Renewal/Capital	Kerb Replacement	82,488	0.00	0%	
AR Roads Subsidised Programme	402515 004	Renewal/Capital	Pavement Treatment	75,287	0.00	0%	
AR Roads Subsidised Programme	402515 019	Renewal/Capital	Storm water catch-pit renewal	58,920	0.00	0%	
AR Roads Subsidised Programme	402515 013	Renewal/Capital	Footpath Replacement	57,071	12,558.00	22%	Less funding allocated (\$160k applied for)
AR Roads Subsidised Programme	402515 009	Renewal/Capital	Minor Safety Improvements (Speed Humps)	0	0.00		No funding allocated (\$40k applied for)
AR Roads Subsidised Programme	402515 002	Renewal/Capital	Street Light Upgrade	39,814	0.00	0%	Less funding allocated (\$62k applied for)
Cemetery - Availability	404047 009	Renewal/Capital	Name Board Relocation	20,000	1,373.00	7%	
District Office Building	405064 001	Renewal/Capital	Replace Air Conditioner	13,500	0.00	0%	
District Office Building	405064 020	Renewal/Capital	Flashings Spoutings	100,000	0.00	0%	
Dog Pound	405061 001	Renewal/Capital	Extension of facilities	596,502	0.00	0%	
Passive Reserves	404042 002	Renewal/Capital	Boundary Fence	19,000	9,341.00	49%	
Passive Reserves	404042 019	Renewal/Capital	Seal Carparks	15,800	0.00	0%	
Recreation Centre	404035 020	Renewal/Capital	Cladding/Roof	60,000	0.00	0%	
Swimming Pools Availability	404031 061	Renewal/Capital	Filtration system	107,350	16,595.00	15%	
Swimming Pools Availability	404031 002	Renewal/Capital	Spa Pool	25,000	13,043.00	52%	
Swimming Pools Availability	404031 001	Renewal/Capital	Club Rooms	39,749	0.00	0%	
Swimming Pools Availability	404031 024	Renewal/Capital	Pool Floor	23,030	0.00	0%	
Town Hall Availability	404036 010	Renewal/Capital	Roof	50,000	0.00	0%	
Vehicles & Plant	60 80 01 7600	Renewal/Capital	Plant Renewals	249,200	99,516.00	40%	
Wastewater Availability	403520 002	Renewal/Capital	Pipework Zone 1	1,400,946	0.00	0%	
Wastewater Availability	403520 011	Renewal/Capital	Wastewater Treatment Plant	369,670	12,785.00	3%	
Wastewater Availability	403520 004	Renewal/Capital	Milli Screen Renewals	58,776	0.00	0%	
Water Supply Availability	403001 001	Renewal/Capital	Pipework Zone 1	2,000,000	0.00	0%	
Water Supply Availability	403001 005	Renewal/Capital	Valve Refurbishment	75,000	6,254.00	8%	
Water Supply Availability	403001 004	Renewal/Capital	Replace Tables	50,000	8,192.00	16%	
Water Supply Availability	403001 002	Renewal/Capital	Pipework Zone 2	513,862	452,160.00	88%	
Water Supply Availability	403001 030	Renewal/Capital	Lime and Fluoride System	203,857	208,610.00	102%	
Water Supply Availability	403001 003	Renewal/Capital	Reticulation Replacement Zone 6	470,000	122,910.00	26%	
Water Supply Availability	403001 021	Renewal/Capital	Headworks	197,402	53,510.00	27%	
Water Supply Availability	403001 007	Renewal/Capital	Refurbish Pump System	54,815	16,040.00	29%	

<b>MONTHLY REPORT</b> <b>ECONOMIC AND COMMUNITY DEVELOPMENT</b>
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## September 2024

### 1 Economic Development

#### Boundary Reorganisation Implementation - 1 September

The boundary reorganisation is enacted.

Property files have been provided by Whakatāne District Council relevant to the incoming land to the Kawerau District.

### 2 Kawerau isite Visitor Information Centre

The Tarawera High School (THS) Gateway students placement ended on 19 September. Both students clearly gained knowledge, self-confidence and experience to apply in their future ventures. The isite will continue to work alongside THS to provide further opportunities for students in the future.

#### Key Monthly Statistics – June 2024

Activity	September 2024	August 2024	% difference (to July 24)	September 2023	% difference (to Sept. 24)
Visitor enquiries	1848	1912	- 3%	1384	33%
Forest permits	107	34	68%	84	27%
Public toilet use	1052	1470	- 40%	2096	- 30%
M/home power	17	17	0%	18	- 5 %

### 3 Community Activities

#### Events Completed for September 2024

- **Kawerau Young Achievers Awards**  
Friday 6<sup>th</sup> - Town Hall
- **Kawerau Putauaki School Athletics Day**  
Thursday 12<sup>th</sup> - Prideaux Park
- **Kawerau Inter-School Athletics day**  
Thursday 19<sup>th</sup> – Prideaux Park

#### Events Registered for October 2024

- **Heartbeat Highway**  
Saturday 12<sup>th</sup> – 9 am – 4 pm - 33 – 35 River Road ( St Johns Ambulance)

- **Eastern Bay Iwi Alliance Kaumatua Olympics**

Wednesday 16<sup>th</sup> 12 pm – 2 pm, Concert Chambers, 12 pm – 4:30 pm Town Hall

Thursday 17<sup>th</sup> 8 am – 5 pm Concert Chambers and Town Hall

- **Kawerau Arts Society Incorporated annual Arts Exhibition**

Friday 25<sup>th</sup> – Sunday 28<sup>th</sup> – Town Hall

**Events Registered for November 2024**

- **EBOP Kennel Association Annual Dog Show**

Friday 8<sup>th</sup> – Sunday 10<sup>th</sup> – Prideaux Park

**Events Registered for December 2024**

- **New World Santa Parade (run by isite)**

Saturday 14<sup>th</sup> December – Rec Centre/Town Centre

**Kawerau Christmas in the Park update – Saturday 14 December**

Council has received decisions from the following funders towards this year's festive showcase event:

- Trust Horizon \$10k approved (100% success)
- Lion Foundation \$65k approved (100% success)
- Bay Trust \$7.5k approved (62.5% success - \$12.5k applied for)
- NZCT – \$82k (100% success)
- Lotto – awaiting (Decision pending - end of October - \$20k applied for)

The Santa Parade will again be coordinated by the isite.

**Kawerau Neighbourhood Support (KNS)**

The new KNS committee continue to work through re-establishing their incorporated status and administrative tasks.

Weekly criminal occurrences (reported & recorded by Whakatane Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
	<b>2023/24</b>								<b>149</b>	<b>48</b>	<b>197</b>
2024/25	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
July	1	1	1	0	0	0	5	0	7	1	<b>8</b>
August	4	0	0	0	1	1	0	2	5	3	<b>8</b>
September	3	0	2	0	2	0	1	0	8	0	<b>8</b>

(Res. = Residential, Comm. = Commercial properties)

## 4 Youth Projects

### Kawerau Youth Council (KYC)

The KYC met on Tuesday 13 September. The focus discussion points were a full debrief of the Young Achievers Awards and planning towards a KYC Halloween themed event. The event is scheduled for 2 November.

Future KYC meeting dates:

- Friday October 11
- Friday November 8

### Kawerau Young Achievers Awards – 6 September – Town Hall

The event was estimated to have up to 400 attendees, making it one of the largest awards to date. In attendance, Her Worship the Mayor of Kawerau, Faylene Tunui, Deputy Mayor Aaron Rangihika and Councillors Berice Julian, Rowena Andrews, Rex Savage, Warwick Godfery and Justin Ross.

Kaumatua Te Haukakawa Te Rire opened the awards with mihi whakatau. Her Worship the Mayor recognised the recipients for their outstanding achievements and provided encouragement. Sequal Lumber owner, David Turner was the guest speaker.

Pre-recorded motivational videos were played to the award recipients from New Zealand elite sports athletes, including Beauden Barrett (All Black), Michaela Blyde (NZ Rugby Sevens), Risealeaana Pouri-Lane (NZ Rugby), Tyla Nathan-Wong (NZ Rugby), Eliza Ward (NZ Touch) and Portia Woodman (NZ Rugby).

The KYC members planned, and had key roles in the event delivery, supported by Council's Youth Projects Officer, JJ Rika and volunteer youth worker support; Majeau Rogers and Iraia Nuku.

The final total of presented awards for 2024 are:

- Bronze – 86
- Silver 47
- Gold – 10
- Highly Commended – 60

Bringing the total of awards to 203.

The KYC has undertaken a full de-brief of the event and identified areas to improve in the future. The event and celebration of the tamariki achievements in the community was considered a success.

A debrief hui, including two KYC liaison members, has taken place with representatives from the Kawerau schools and Council on 17 September. A review sub-committee was established including representatives from Kawerau kura, Council and the KYC.



**RECOMMENDATION**

That the report from the Economic and Community Development Manager for the month of September 2024 be received.

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

Lee Corbett Barton

**Economic and Community Development Manager**

Z:\KDC Taxonomy\Governance\Democratic Services\Meetings\Regulatory and Services\Reports\10 October 2024\R-ECD Monthly Report\_Sept\_2024-10-16.docx

# MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

## September 2024

### 1 Communication

#### 1.1 Community Pānui | Update


Two pānui | newsletters completed – 3 and 19 September  
Hardie Ave pānui update #10 – 18 September 2024

#### 1.2 Significant Communications:

1.2.1 Includes: Representation Review process, hearing and appeals, Kawerau Young Achievers Awards, Creative NZ Community Grant applications, state highway road closure, Community Awards Scheme, Te Wiki o te Reo Māori week, Christmas in the Park (memorial tribute video, theme for Santa parade and call for acts for the afternoon community show)

1.2.2 Council Operations and Services includes: Council meetings, Consultation and Engagement – Draft Freedom Camping Bylaw and Proposed Naming Policy, emergency and planned water shuts, AA and isite closures, annual pool shut closure, district plan and fluoride directive

#### 1.3 Council Communication Channels overview

Website  3,800 visits (increase). Top Page Visits: Kawerau District Council, Rates property search, Search Page, District Library, 'Have your say!' Community Consultation, Maurie Kjar Aquatic Centre, Meetings and Agendas.

Social Media		
	Facebook	Instagram
	5,400 visits	 18 visits
	49,354 reach	 98 reach
	5,122 followers	 179 followers

Top content: Well wishes to schools competing in the Tūwharetoa Taiopenga Kapa Haka Festival, Kawerau Young Achievers Awards, Call for CITP memorial tribute photos, Fluoride Update – New World and Pumphouse taps.

### 2 Engagement

Following significant communications via Council channels and external advertising, the consultation and engagement periods ended for the Freedom

Camping Bylaw Review and the Draft Naming Policy. Analysis and summation of submission materials completed for the hearing.

Engagement underway and planned:

## 2.1 Our Places - Eastern Bay Spatial Plan

Early engagement period - 14 October to 17 November 2024

Collaborative project with all Eastern Bay councils to plan for future growth of the district by some 5,500 homes and respective industrial growth over the next 30 years.

Stakeholder and community consultation engagement to include:

Date	Engagement Activity	Stakeholder Group	Venue
22 October 4:30pm – 6:00pm	Drop in session	Community	Concert Chamber, Kawerau (Tbc)
29 October 12:30pm to 2:30pm	Facilitated workshop	Youth Councils / senior secondary students	Whakatāne DC, Council Chamber
30 October 7.30am to 9am	Breakfast event workshop	Friends of Open Places (FOOP)	Whakatāne DC, Council Chamber
30 October 12 noon to 2:00pm	Facilitated workshop	Iwi enterprise, industry and commercial	Kawerau District Council
30 October 5pm to 6.30pm	Chamber of Commerce BA5	Members of the Chamber of Commerce	Whakatāne DC, Council Chamber
Tbc	Presentation	Tangata Whenua	Tbc
8 November 1pm to 2pm	Presentation	Kawerau and Districts Grey Power organisation	Concert Chamber, Kawerau

## 2.2 Electoral Process 2023- 2024: Representation Review

- Council resolved to retain the First Past the Post (FPP) voting system on 6 September 2023
- Following significant community engagement, Council resolved to introduce Māori Ward(s) on 22 November for the 2025 election
- Representation Review early engagement and feedback gathered from 70 people – March to May 2024
- Two workshops with elected members – May and June 2024
- Extraordinary Meeting 17 July 2024 - Council adopted Initial Proposal of a Mixed System (combination model) of eight councillors plus the Mayor; arranged as two ‘at large’ (district-wide) seats, three Kawerau Māori Ward seats and three Kawerau General Ward seats and no community board
- Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Act 2024 became law in July 2024
- Initial Proposal formal consultation period - 22 July to 26 August
- Council reaffirmed decision to introduce Māori Wards - Extraordinary Meeting Wednesday 14 August 2024
- Initial proposal received 104 submissions
- Hearing for Submitters and Deliberations - Wednesday 11 September

- Council Meeting to adopt Final Proposal - 11 September 2024
- Public Notice of Final Proposal – 20 September 2024
- Submitters advised of the public notification (where contact details were provided) regarding the Final Proposal and appeal period on 20 and 23 September respectively

**Process to complete the Rep Review:**

- Final Proposal Appeal/Objection period – 20 September to 4 November
- LGC Hearing (placeholder if required) – 30 January 2025
- LGC Determination (if required) – by 10 April 2025
- Triennial Elections and Poll on Māori Wards – 9 September to 11 October 2025

### 2.3 Mahere ā Tau | Annual Plan for 2024-2025

On 26 June 2024, Council adopted the Mahere a Tau | Annual Plan for 2024-2025 and the schedule of new fees and charges following community consultation. Council has communicated this to the community via the Community Pānui, the council website and social media. Responses to the 62 submitters (where contact details were supplied) have been completed.

**Upcoming Engagement**

Planning is underway for a number of other formal, special consultative or early engagement processes for the remainder of 2024 including:

- District Plan – early engagement
- Long Term Plan – early engagement
- Bylaws, policies and strategies – to be confirmed

## 3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council's residential developments (\*construction costs):

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4 / 2	29	64
Sections / Units Sold	22	1	29	52
Remaining Sections / Units	9	3 / 1		11
Units completed		2	29	31
Units under construction				
Surplus/ (Deficit) to Date	270,230	(597,995)	(11,064)*	
<b><u>Breakeven</u></b>				
Sales still required to break-even	0	1	0	

\*Sales income offsets higher operating costs, due to units being unoccupied.

### 3.1 **Porritt Glade Lifestyle Village**

Sale of last vacant unit from the original build completed and the new residents settling in. In progress, is setting the fee for the 2024-2025 year, and scheduling of the Annual General Meeting in due course.

### 3.2 **Central Cove**

Sales of three sections in Central Cove became unconditional with Mike Greer Homes. Plans for three spec homes to be deposited to the Council's building control officer in October.

### 3.3 **Duplex Build 51A and 53A Bell Street and Hine Te Ariki**

Settlement of the two bedroom unit at 51A Bell Street was completed and the unit sold in September. Marketing to recommence for the three-bedroom unit.

### 3.4 **Stoneham Park Residential Development**

The civil and earthworks resource consent is in progress and two meetings have been held with the BOP Regional Council and the project steering group. A two-stage tender is being prepared for stormwater modelling to be carried out for Stoneham Park, and also the district (as part of a separate project). This stems from the recommendations coming from the government inquiry into Gabrielle. Resource Consent for the subdivision granted.

The legal exchange of the reserve status to residential status of Stoneham Park and enacting the reserve status (former stock pound) on Fenton Mill Road is complete.

Next steps include: selection of stage two engineering company, confirming the optimum stages of work to be completed to best utilise the Better Off Funding, Kowhai Park MOU, naming of development, and up to six streets, processes for sales, building companies and potential investors, marketing of the development and commencement of earthworks and civils for stage one.

## **RECOMMENDATION**

That the report from the Manager, Communications and Engagement for the month of September 2024 be received.



Tania Humberstone

### **Manager, Communications and Engagement | Residential Development**