



KAWERAU DISTRICT COUNCIL

Te Kaunihera ā rohe o Kawerau

TAONGA O TE WHENUA - TREASURE OF THE LAND

**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 13 November 2024
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 13 November 2024
commencing at 9.00am**

A G E N D A

1 Karakia Timatanga | Opening Prayer

2 Apologies

3 Leave of Absence

4 Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

5 Public Forum

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 6

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of October 2024

Recommendation

That the report from the Group Manager, Regulatory & Planning Services for the month of October 2024 be received.

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 7 - 12

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of October 2024.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of October 2024 be received.

8 **Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

Pgs. 13 - 17

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of October 2024.

Recommendation

That the report from the Group Manager, Operations and Services for the month of October 2024 be received.

9 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

Pgs. 18 - 22

Attached is the report from the Economic and Community Development Manager covering Economic and Community activities for the month of October 2024.

Recommendation

That the report from the Economic and Community Development Manager for the month of October 2024 be received.

10 **Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)**

Pgs. 23 - 26

Attached is the report from the Communication and Engagement Manager covering Communication and Engagement activities for the month of October 2024.

Recommendation

That the report from the Communication and Engagement Manager for the month of October 2024 be received.

11 **Karakia Whakamutunga | Closing Prayer**

M Godfery

Chief Executive Officer

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MONTHLY REPORT

REGULATORY & PLANNING SERVICES

October 2024

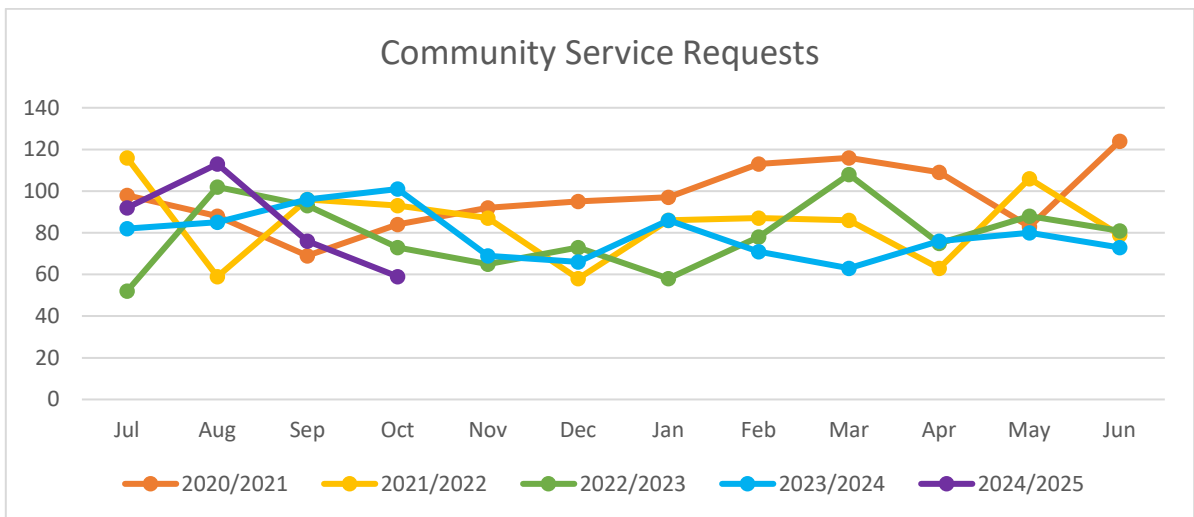
1 Animal Control

1.1 Dog Registration

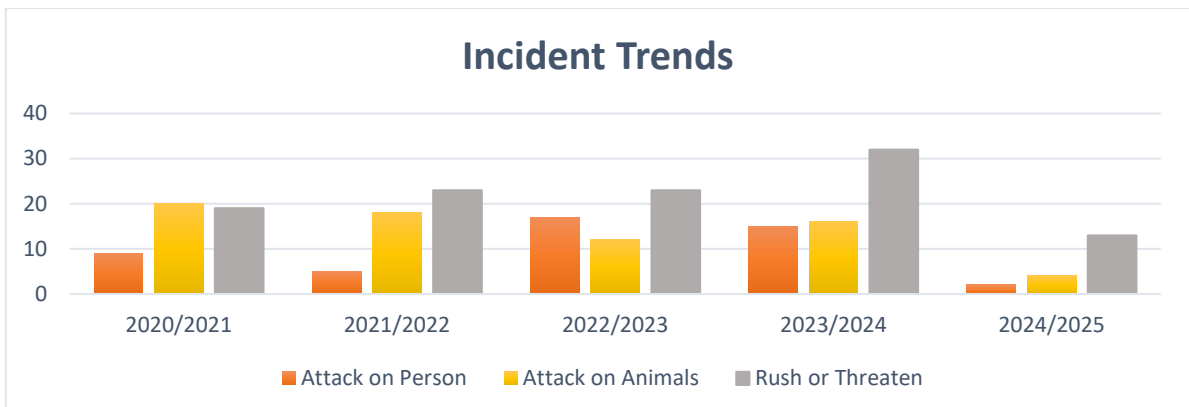
At 31 October 2024, there are 1,268 dogs registered of the 1,369 dogs listed on the dog register for 2024/2025. This represented 92.6% of known dogs. Enquiries are undergoing to confirm whether the outstanding unregistered dogs, still live within Kawerau.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of fifty nine (59) service requests were responded to in October 2024. Eleven (11) jobs were attended relating to kennel checks, microchipping and releasing dogs from the pound and infringement enquiries etc.

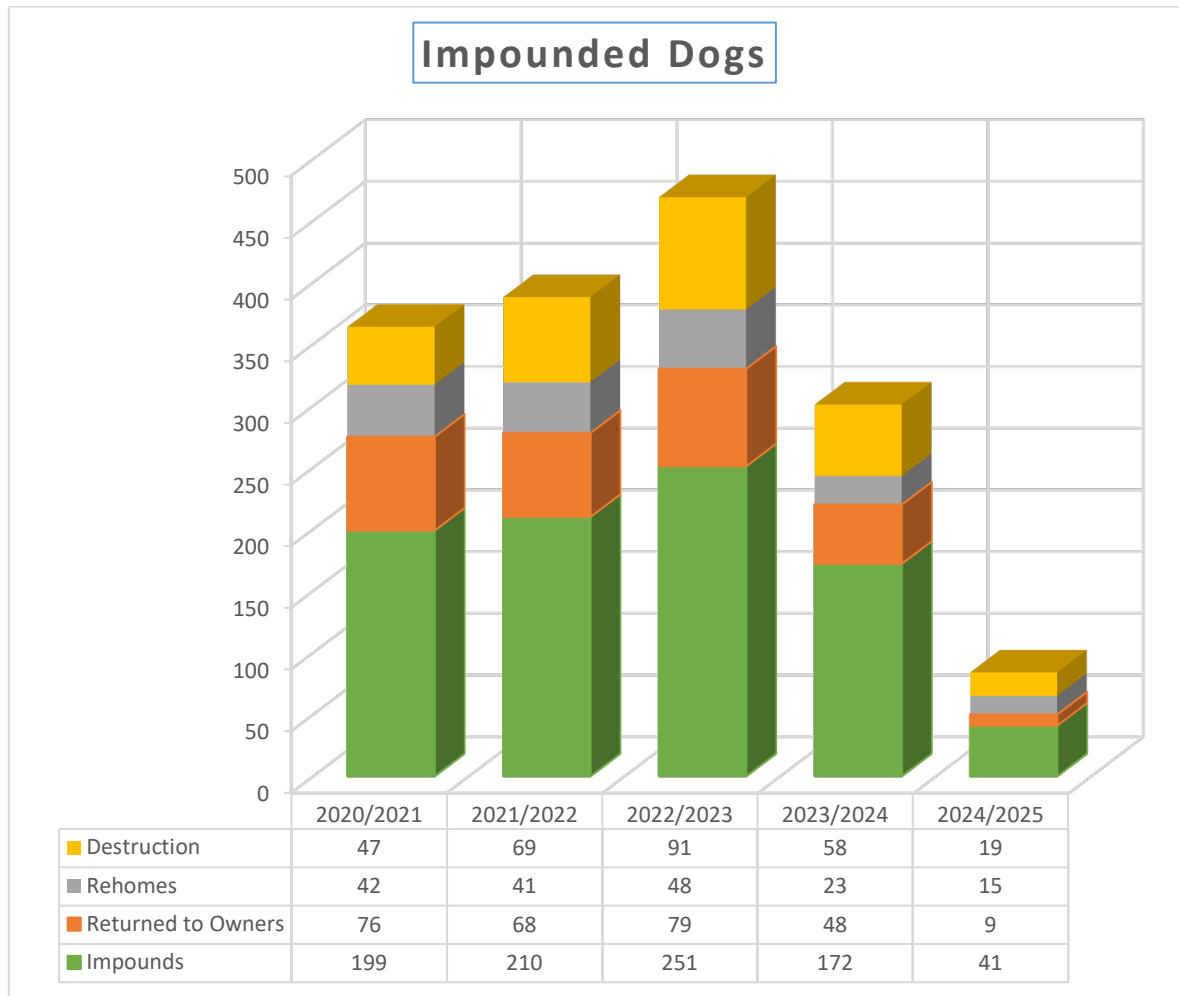


A total of forty eight (48) statutory occurrences (barking, roaming, attacks) were attended by Council's dog rangers. These related largely to complaints of barking (19) or roaming (27).



During October, we received one (1) report of an attack on an animal and one (1) report of rush.

The rush and attack on an animal both resulted in an infringement being issued.

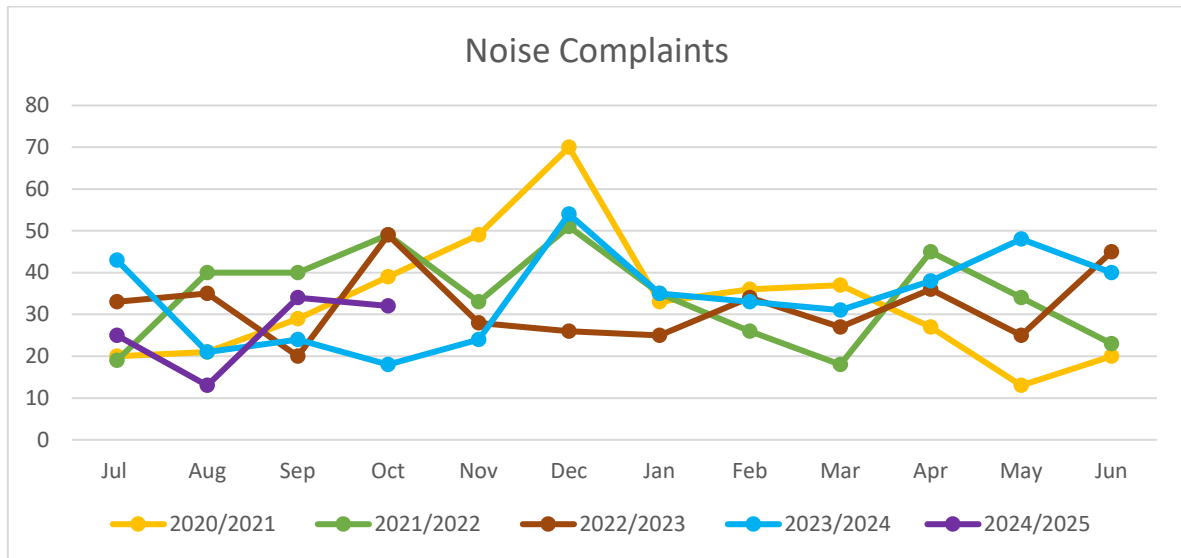


In October 2024, seven (7) dogs were impounded. During this same period, two (2) dogs were returned to their owners, six (6) dogs were destroyed and five (5) dogs were rehomed or placed in foster care.

The team is working with KTown Community Animal Welfare Society to organise the Community Dog Welfare Day which has been set for 30 November 2024.

2 Monitoring and Compliance

There were 32 noise complaints in October 2024, with four (4) excessive noise notices issued.



On 16 October 2024, Council decided to commence a second review of the Freedom Camping Site Assessments, after receiving legal advice and a recent High Court decision that found amenity and economic values were outside of the scope of the Freedom Camping Act 2011. A new review of the site assessments has been commenced with an aim to complete the assessments, review the Bylaw and then provide the community with another opportunity to submit on the amended site assessments and bylaw.

3 Alcohol Regulation

No updates for this month.

4 Food Safety and Premises

In October 2024, the following work was completed:

- One national programme verification was completed with an acceptable outcome.
- One food control plan verification was completed with an unacceptable outcome and will be rechecked in November.

Two mobile businesses are no longer operating in Kawerau – Tino Tucker and Birria Baddies.

5 Environmental Health

Nothing to report for the month of October.

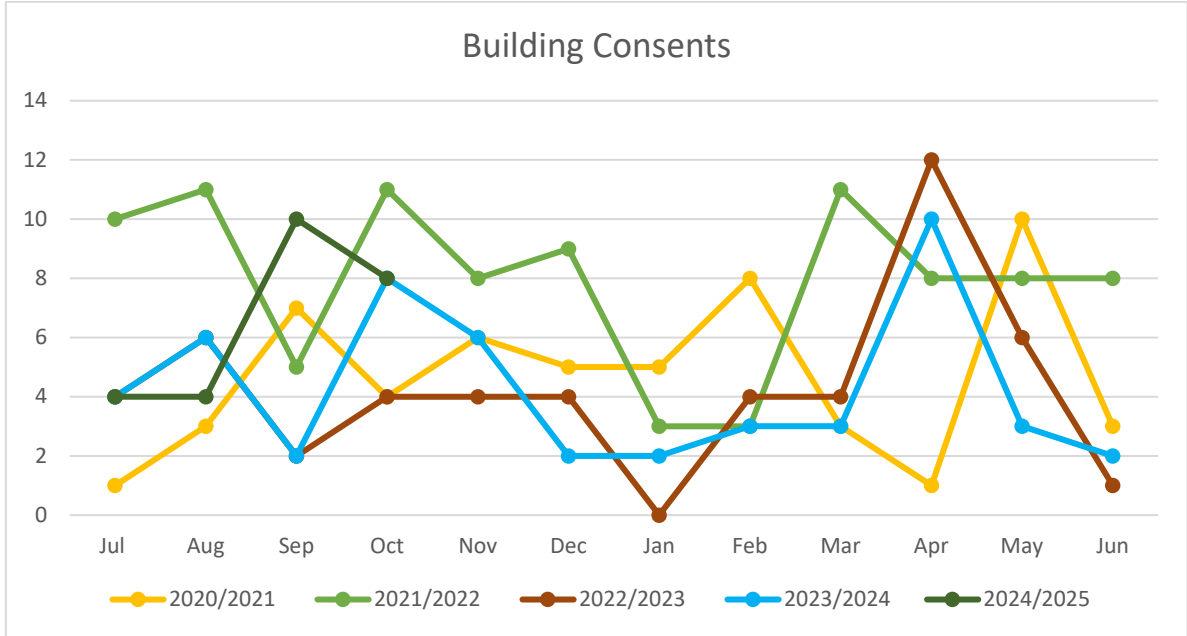
6 Building Control

6.1 Building Consent Authority (BCA)

Eight (8) building consents were issued in October 2024. The total value of the building consents was \$1,869,500.

The types of building work for the month included:

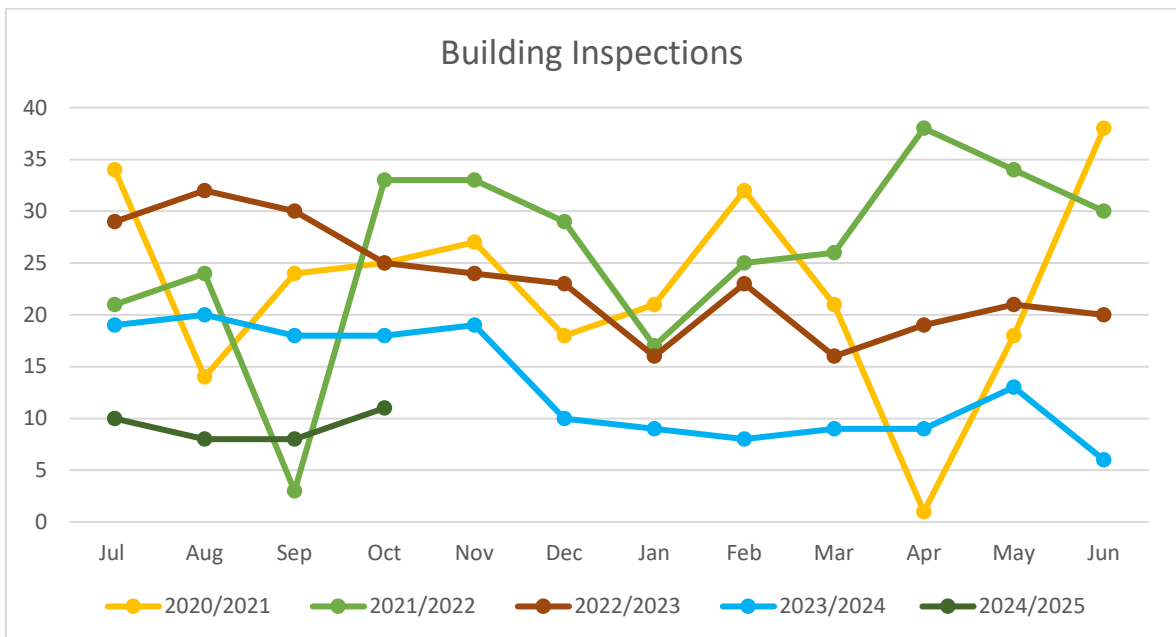
- 1 x Modification to School Block
- 1 x Garage
- 2 x Solid Fuel Heaters
- 1 x Earthquake Strengthening
- 3 x Internal alterations



Six (6) code of compliance certificates were issued for the month of October.

Two (2) exemptions were approved.

Eleven (11) building inspections were completed and fourteen (14) office meetings.



6.3 Territorial Authority

Nine (9) Land Information Memorandum ('LIM') reports were issued during October 2024.

Territory Authority Assessment commenced in October 2024, with assessment documents due in early November 2024. Assessment is on our Dangerous, Insanitary and Affected Building and Certificate of Public use processes and policies.

7 **Civil Defence Emergency Management (CDEM)**

KDC and a number of community schools took part in the National Earthquake Drill (Shakeout) which took place on Thursday 24 October 2024. A quiz was organised both internally and for the community to participate in with two Go Bags being given away to the lucky winners.

All equipment in the Emergency Operations Centre has been tested to ensure everything is working in the event of an emergency incident.

8 **District Plan**

8.1 General

The Naming Policy was formally adopted on 16 October 2024 and became effective from 21 October 2024.

8.2 District Plan Review

Early communication on the District Plan Review is commencing in November. Enquiries are being made in regards to Flood Mapping, which is required to be undertaken on a full review of the District Plan.

8.3 Resource Consents

One (1) resource consent was approved to establish a new mobile tower.

One (1) Outline Plan Waiver approved for works at the Kawerau Substation.

Two (2) s223 and s224 certificate applications were received in October with one issued and one awaiting updated documents. (s223 & s224 are the final stages of a subdivision to enable legal title to be issued).

8.4 Spatial Plan

Engagement of the Eastern Bay of Plenty Spatial Plan "Our Places" commenced on 14 October 2024 and continues through to 17 November 2024. Three sessions have been held in Kawerau to date with some good engagement. A very successful combined youth session was held in Whakatāne with young adults from high schools from Ōpōtiki, Whakatāne and Kawerau attending.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of October 2024 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

October 2024

1 Library and Museum

1.1 Library

October was busy beginning with school holiday activities. Popular sessions included craft, lego and chalk drawing in the town centre. The DORA (Digital on Road Access) bus was parked outside the Library the last week of October with a focus on health and digital support. A number of health providers supported staff with workers to assist visitors on a variety of topics. Library staff also provided a stand at the Light Party featuring mask making and LEGO.

Public Libraries New Zealand is undertaking a nationwide community impacts survey in November for Public Libraries. While the focus is on seeing a countrywide result, some data will be available at the local level. Staff are encouraging the community to participate through Facebook and APNK terminals.

Displays for October were Shake-out (earthquake & hazard preparedness), the upcoming jewellery workshop and DORA.

Library Statistics

| | Oct 2024 | YTD 2024/25 | Oct 2023 | YTD 2023/24 |
|-----------------|-----------------|------------------------|-----------------|------------------------|
| Items issued | 3,203 | 13,369 | 3,097 | 12,940 |
| People visiting | 4,955 | 17,528 | 4,558 | 19,514 |
| New members | 19 | 57 | 20 | 79 |
| Active members* | 1,296 | | 1,256 | |

*Those people that have used library services in the last 2 years

1.2 Museum

In late October, the museum team began installing a new exhibition in the Library Gallery about a series of portraits of Tasman mill workers taken by Brian Brake in 1986. The Sir James Fletcher Kawerau Museum has twenty of the original exhibition prints that were shown in Kawerau and other venues in that same year, and these are the star feature of the exhibition. The show, called 'Our People at Work: Brian Brake and Tasman Mill', will be open to the public on Tuesday 5 November.

The museum team continues to make progress on the major stocktake, a process that has been generating productive and robust discussions at museum meetings about potential donations and how to continue to shape the museum collection for the future.

Sir James Fletcher Kawerau Museum Statistics

| | Oct 2024 | YTD 2024/25 | Oct 2023 | YTD 2023/24 |
|-------------------------------------|----------|-------------|----------|-------------|
| Exhibitions | 1 | 2 | 0 | 2 |
| Vernon Records | Oct 2024 | YTD 2024/25 | Oct 2023 | YTD 2023/24 |
| Objects – items added to collection | 18 | 116 | 33 | 106 |
| People | 59 | 226 | 73 | 220 |
| Documents | 83 | 203 | 99 | 236 |
| Photographs | 139 | 395 | 77 | 263 |

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of October was 22.1° and the highest temperature for the month was 27.1° recorded on the 23rd of October. The Appendix to this report shows a graph of the temperatures data collected for October.

As advised in the September report, unfortunately Metservice sunshine hours were not captured due to an issue with the weather station. Metservice has advised the issue was related to the software, which has now been fixed. The weather sensor is to be reinstalled on the 7th of November.

Rainfall for October totalled 228.5 mm, with the total rain year to date from 1 January 2024 being 1327.5 mm.

3 Payments

There were five payments in October 2024, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$146,378.31 (total) - PAYE for Fortnights ending 22/09/2024 and 06/10/2024.
- Draintech Contractors – \$396,330.45 - progress claim 9 for Zone 2 & 3 reticulation renewals (coded to 403001.002 Pipework Zone 2).
- Link Market Services - \$122,350.00 interest payment on \$4m loan.
- Ōpōtiki Pumps and Irrigation – \$198,512.31 (3 invoices) for claim 2 and claim 3 – WTP Pump Station Upgrade (coded to three codes 403001.003 Pipework Zone 6, 403001.021 Head Works and 403001.007 Refurbish Pump).
- Waste Management NZ Ltd (2 invoices) - \$65,437.74 for General Waste September 2024.

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table details the total number of service requests received for October and identifies if they have been completed or are still being progressed by the end of the month.

| Service | Total | |
|---|------------|-------------|
| | Completed | In Progress |
| Dogs | 57 | 0 |
| Noise | 32 | 0 |
| Building Enquiries | 6 | 0 |
| Trees* & Parks | 14 | 5 |
| Rubbish (Bins & Collections) | 53 | 1 |
| Water | 13 | 1 |
| Wastewater | 8 | 0 |
| Stormwater | 2 | 0 |
| Roading/ Streetlights | 5 | 5 |
| Enforcement/Health/Food/Stock | 2 | 0 |
| Council Buildings/Facilities – Maint. | 13 | 1 |
| Other (Events/Consents/Rates/Vandalism) | 8 | 5 |
| Official Information Requests | 3 | 1 |
| Total | 216 | 19 |

*Requests relating to the removal of trees are added to a priority list.

For October, 3 requests came via the website and 14 via Antenno. The balance of requests came from phone calls, emails or visits.

6 Funds

The following funds were held at 31 October 2024:

| Invested in | \$ | Interest Rate | % External |
|---------------------------|------------------|---------------|---------------|
| ANZ – on call | 743 | 2.60% | 0.02% |
| BNZ – current & on-call | 2,175,362 | 2.75% | 60.47% |
| Rabobank (on-call) | 1,421,335 | 4.00% | 39.51% |
| Total Funds (Cash) | 3,597,440 | | 100.0% |
| Internal Loans | 1,506,999 | | |
| Total Investments | 5,104,439 | | |

The following table shows Council's reserve and general funds balances as at 31 October 2024:

| | Oct 2024 | Oct 2023 |
|--|---------------------|---------------------|
| Reserve Balances | | |
| Depreciation Reserve Funds* | \$5,654,919 | \$4,869,600 |
| Total Reserve Balances | \$5,654,919 | \$4,869,600 |
| General Funds | (\$550,480) | \$73,554 |
| Total (comprising funds & internal loans) | \$5,104,439 | \$4,943,154 |

* This includes loan funds uplifted.

The figures show that overall Council has increased funds of \$161,285 at the end of October when compared to this time last year. During October Council did uplift the additional \$2m loan to fund the water reticulation renewals. There was an additional creditors payment (3 for the month) which has impacted Council's general funds balance for October.

7 **CCTV Funding**

During 2023, Government funding was available to assist Council's with funding projects to assist in reducing crime. BOPLASS applied for and were awarded funding on behalf of the Bay of Plenty Region. In May 2024, confirmation was received that KDC had been allocated \$160,000 in funding, of which \$100,000 is allocated for CCTV cameras and \$60,000 towards monitoring of the cameras. The grants funds must be used for these purposes.

There has been considerable work behind the scenes completed, with design experts preparing a network design (paid for by BOPLASS), as well as Council's Information Services Manager working with the Police and Community Safety Forum (previously Crime Reduction Forum) to determine the key placement and priority for the cameras. The first priority cameras to be installed are three ANPR (automatic number plate recognition) plates. The monitoring of the cameras will not commence until there are sufficient cameras in place.

8 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for October 2024, be received.

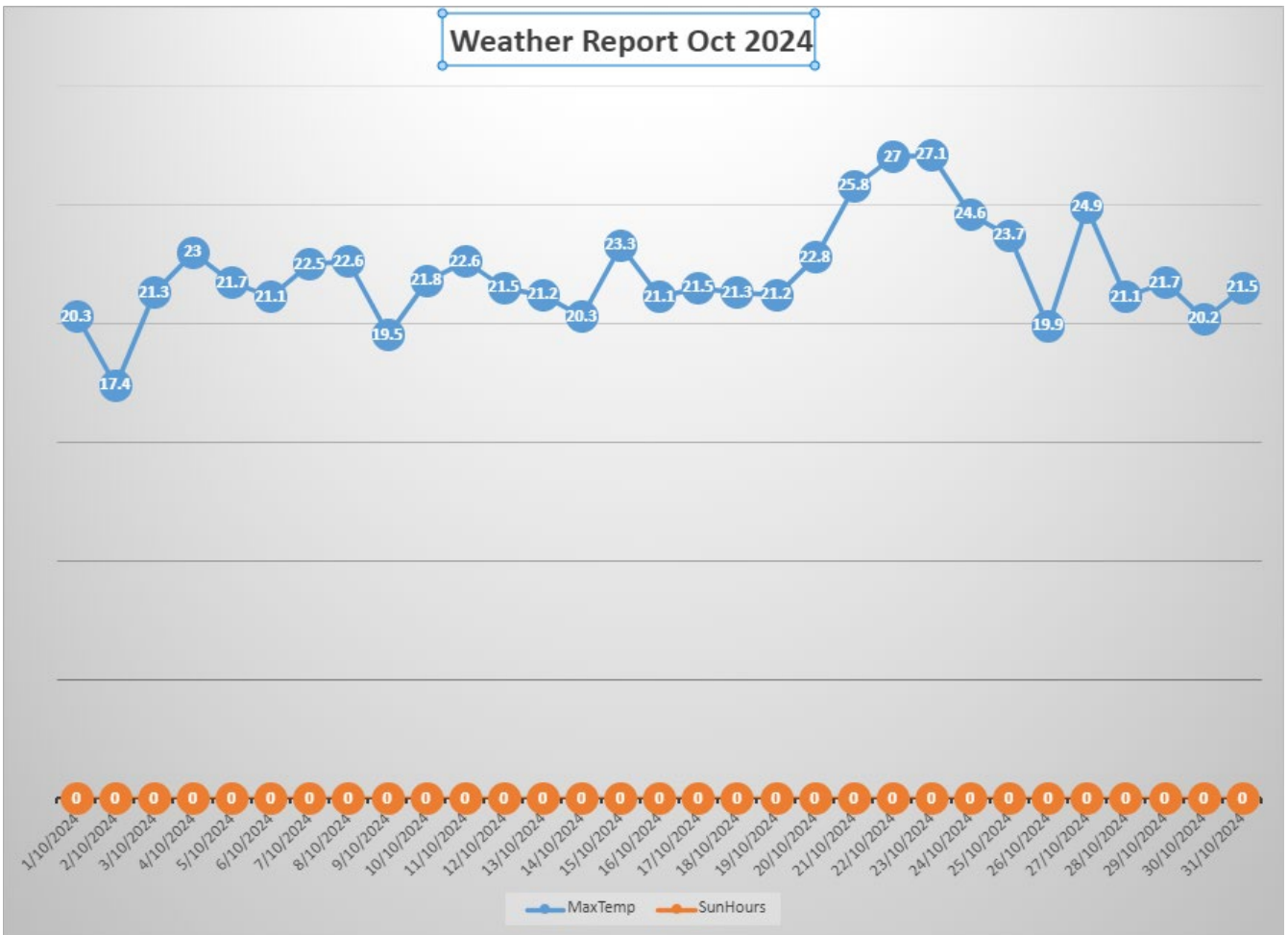


Lee-Anne Butler, CA, BMS

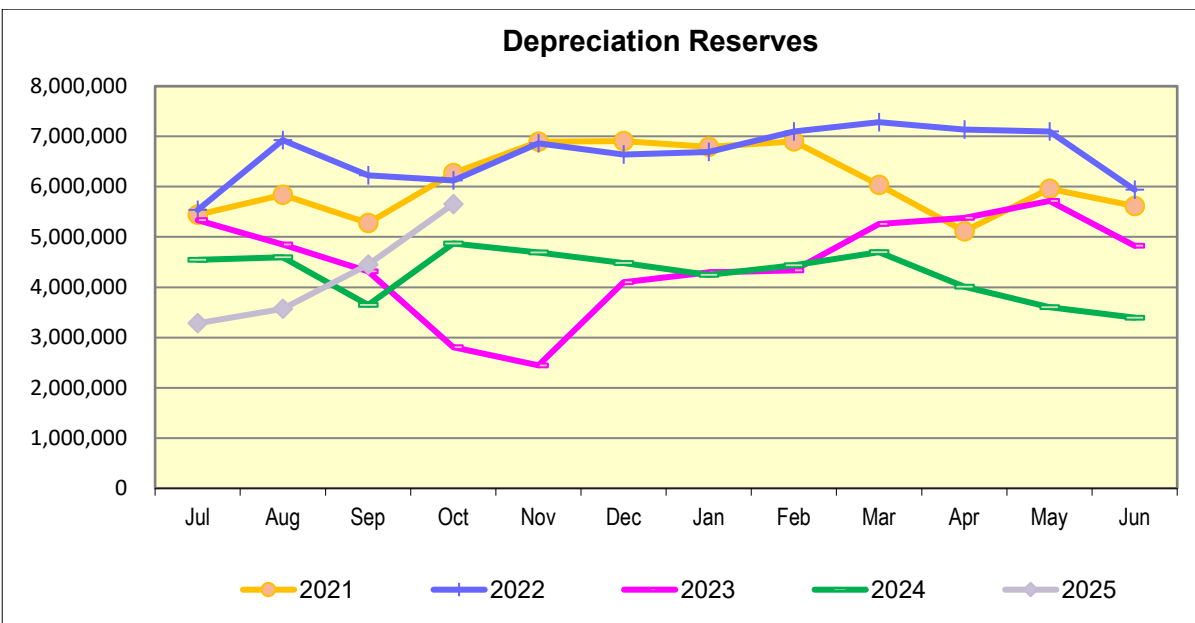
Group Manager, Finance & Corporate Services

Appendix

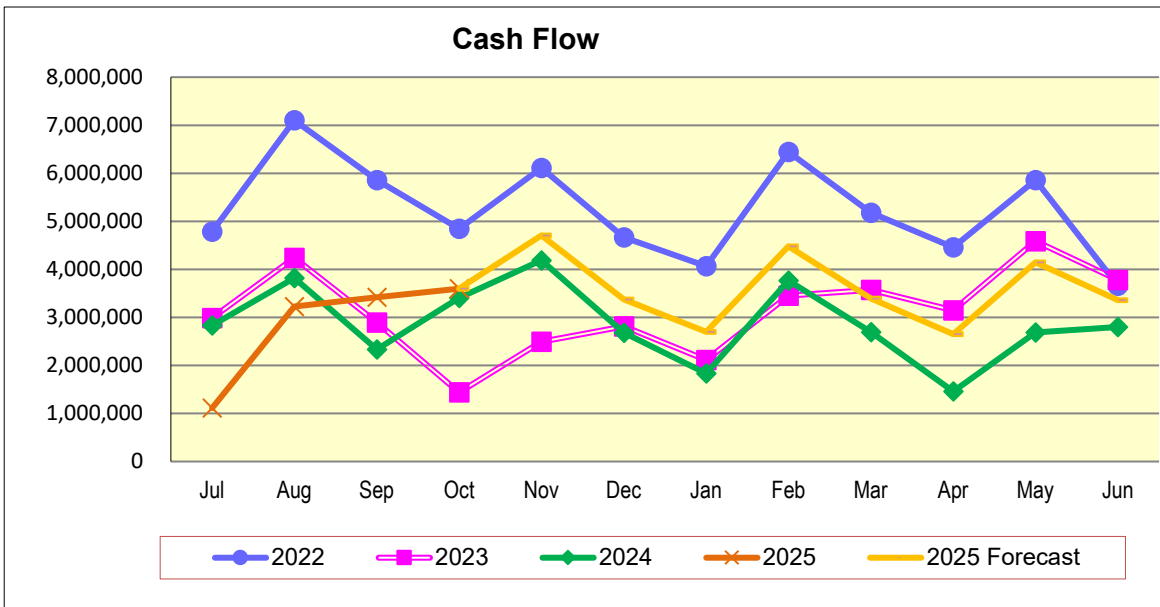
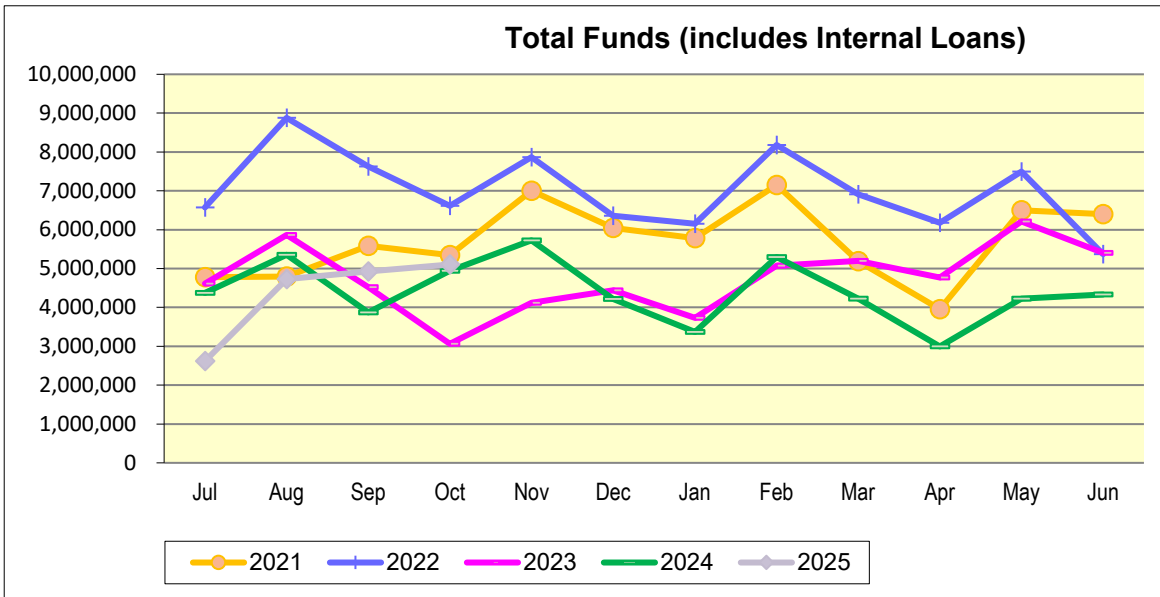
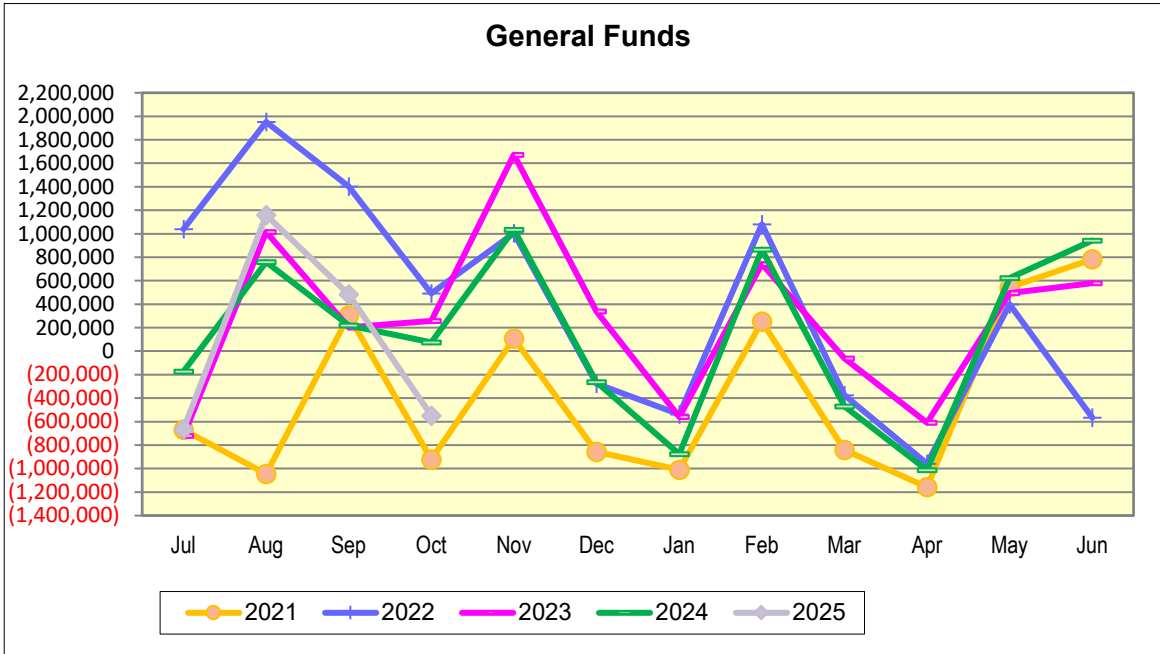
October 2024 - Weather Data



October 2024 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2023/24 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

October 2024

1 Water Supply

The Tarawera Bores currently provide enough water to meet the community's needs throughout most of the year, but they may not be able to meet demand during the dry, hot summer months.

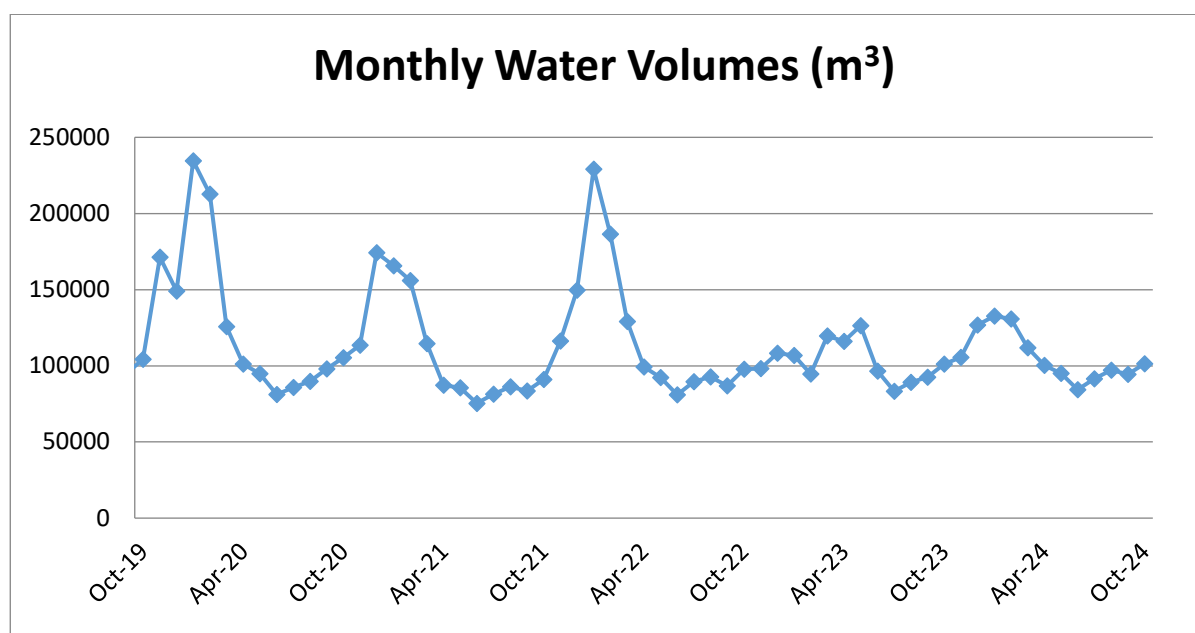
The Umukaraka Spring has been developed, and all necessary telemetry and head works have been installed. The water take consent is being renewed to obtain approval to extract water from the spring.

Five out of six stakeholder inputs have been received. Once all inputs are collected, the consent will move to the final review stage by the Bay of Plenty Regional Council.

The water treatment plant is undergoing scheduled upgrades, including installing modern pumps and control systems, to ensure compliance with existing resource consent conditions and requirements.

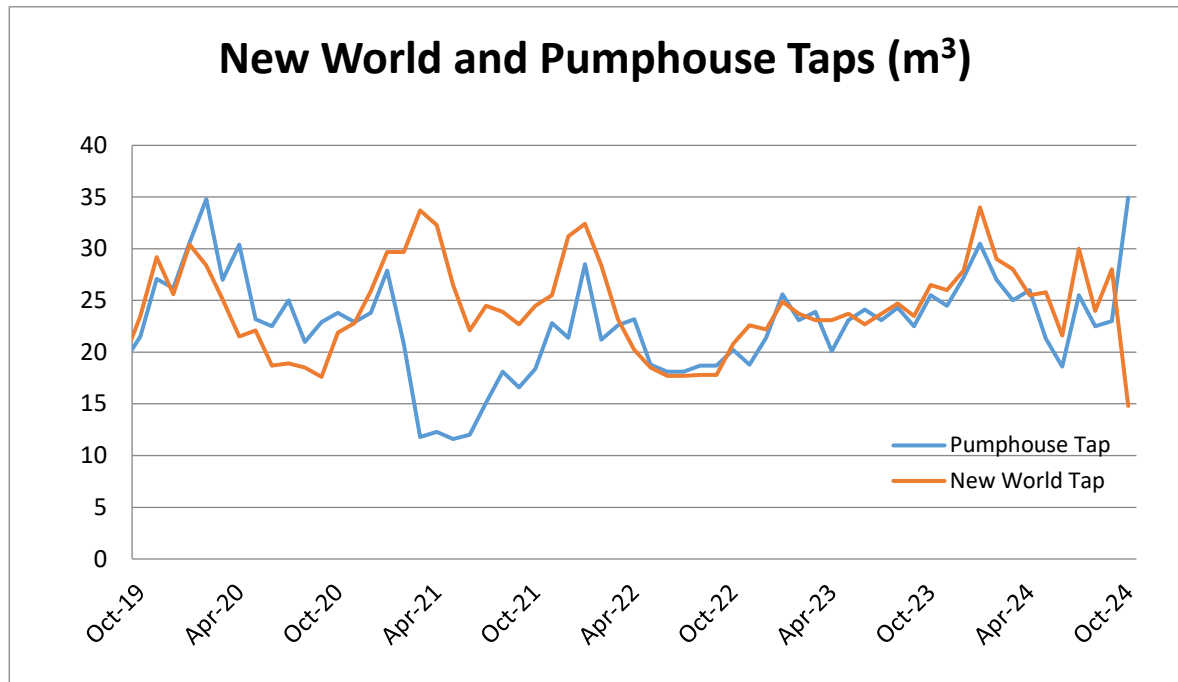
1.1 Use

In October 2024, the town consumed 101 437 m³ of water. For comparison, the graph below shows the monthly volume (in m³) of water used over the past 5 years. The current consumption aligns with historical usage for this time of year.



In October, the water consumption for the New World car park was 14.8 m³, while the pumphouse on River Road supplied 34.95 m³. The taps at New World are currently out of service due to the installation of fluoride filters. Although initial filters were installed, they did not meet expectations regarding their anticipated lifespan.

For comparison, the graph below illustrates the monthly water usage (in m³) over the past five years.



1.2 Water Quality

All routine supply samples tested negative for E. coli in October 2024.

Two complaints were received regarding low water pressure. These low-pressure incidents were expected and occurred during a reticulation replacement and shutdown routine, resulting in temporary lower water pressure.

One complaint about dirty water was received and investigated. Staff determined that it was related to a faulty hot water cylinder.

There were no further reports of low water pressure or other water issues in October.

1.3 Reticulation

The replacement projects for the physical water distribution network are currently in progress.

The Zones 2 & 3 Reticulation project involves replacing a 12 km-long pipeline. 100% of the pipelines are installed in the ground, and 85% of the properties are connected to the new pipelines.

The tender for water reticulation in Zones 4 and 6 is open and will close on 21 November 2024.

2 **Wastewater**

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

There were no wastewater overflow events during the month. Six sewer blockages were reported; however, these were addressed and determined to be faults related to private property.

Renewal and upgrade works are ongoing according to the project schedules.

3 Roading

Ongoing pothole repairs, footpath, kerb, and channel replacement and cleaning programmes have occurred throughout the town.

Renewal works and upgrades continue as per the project schedules.

4 Stormwater

There have been no significant stormwater system failures.

5 Parks and Reserves

The parks and reserves teams focused on the following activities in October 2024:

- Dangerous tree identification and maintenance
- Mowing across the district
- Commencing weed spraying across the district
- Playpark repairs across the district

6 Pool

The pools were closed for the annual maintenance which commenced on October 11, 2024.

The main focus areas for the shutdown included refurbishing the spa pool, levelling and renewing the main pool's surrounding paving, and renewing the piping for the filtration and steam systems.

7 Refuse Collection

There were no issues with refuse collection during this reporting period.

The contract for kerbside collection of refuse and green waste has been extended for an additional seven years.

8 Refuse Disposal

The pickup and transporting of refuse to Tirohia continued without incident.

A tender was issued for collecting, transporting, and disposing of solid waste from the transfer station to designated locations. The tender was released on October 4, 2024, and closes on November 22, 2024.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

10 Vandalism

Three instances of graffiti were removed, with 27 square metres rectified at \$1020. The main areas affected were:

- Street names and posts
- Skate Park ramps and infrastructure
- Ron Hardie Recreation Centre walls

Additionally, there has been vandalism and damage to public parks' fences, gates, and entrances. The primary cause of the damage was people attempting to gain vehicular access to the river and other popular recreational areas.

11 Projects & Schedule

The attached report includes the project schedule and major maintenance works for the financial year 2024/25.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for October 2024 be received.



Riaan Nel, B. Tech, BSc Hons
Group Manager, Operations & Services

| Activity | Period | Type | Oct-24 | TOTAL YEAR | YTD | % | Comments |
|-------------------------------|---------------|-----------------|---|------------|--------------|------|-------------------------------|
| AR Non Subsidised Programme | 402516 001 | Renewal/Capital | Reseal Carpark | 30,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 018 | Renewal/Capital | Hardie/River Drainage Works | 1,000,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 013 | Renewal/Capital | Footpath Replacement | 60,000 | 24,000.00 | 40% | |
| AR Roads Subsidised Programme | 402515 003 | Renewal/Capital | Reseals | 135,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 001 | Renewal/Capital | Kerb Replacement | 84,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 004 | Renewal/Capital | Pavement Treatment | 75,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 002 | Renewal/Capital | Street Light Upgrade | 62,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 019 | Renewal/Capital | Storm water catch-pit renewal | 60,000 | 0.00 | 0% | |
| AR Roads Subsidised Programme | 402515 020 | Renewal/Capital | Photocell Sensory | 15,000 | 0.00 | 0% | |
| District Office Building | 405064 020 | Renewal/Capital | Flashings Spoutings | 100,000 | 0.00 | 0% | |
| District Office Building | 405064 001 | Renewal/Capital | Replace Air Conditioner | 13,500 | 0.00 | 0% | |
| Dog Pound | 405061 001 | Renewal/Capital | Extension of facilities | 596,502 | 0.00 | 0% | |
| Fields Amenity Buildings | 405062 001 | Renewal/Capital | Prideaux Park Pavilion - Electrical Equipment | 20,000 | 6,000.00 | 30% | |
| Passive Reserves | 404042 002 | Renewal/Capital | Boundary Fence | 19,000 | 13,300.00 | 70% | |
| Passive Reserves | 404042 019 | Renewal/Capital | Seal Carparks | 15,800 | 0.00 | 0% | |
| Recreation Centre | 404035 020 | Renewal/Capital | Cladding/Roof | 60,000 | 0.00 | 0% | |
| Recreation Centre | 404035 005 | Renewal/Capital | Building - Various | 25,000 | 0.00 | 0% | |
| Swimming Pools Availability | 404031 061 | Renewal/Capital | Filtration system | 107,350 | 20,000.00 | 19% | |
| Swimming Pools Availability | 404031 001 | Renewal/Capital | Club Rooms | 39,749 | 0.00 | 0% | |
| Swimming Pools Availability | 404031 002 | Renewal/Capital | Spa Pool | 25,000 | 20,000.00 | 80% | |
| Swimming Pools Availability | 404031 024 | Renewal/Capital | Pool Floor | 23,030 | 0.00 | 0% | |
| Town Hall Availability | 404036 010 | Renewal/Capital | Roof | 50,000 | 0.00 | 0% | |
| Vehicles & Plant | 60 80 01 7600 | Renewal/Capital | Plant Renewals | 249,200 | 102,000.00 | 41% | |
| Wastewater Availability | 403520 002 | Renewal/Capital | Pipework Zone 1 | 765,000 | 0.00 | 0% | |
| Wastewater Availability | 403520 011 | Renewal/Capital | Wastewater Treatment Plant | 369,670 | 13,000.00 | 4% | |
| Wastewater Availability | 403520 004 | Renewal/Capital | Mill Screen Renewals | 58,776 | 0.00 | 0% | |
| Water Supply Availability | 403001 002 | Renewal/Capital | Pipework Zone 2 | 2,513,862 | 791,000.00 | 31% | |
| Water Supply Availability | 403001 003 | Renewal/Capital | Reticulation Replacement Zone 6 | 470,000 | 144,000.00 | 31% | |
| Water Supply Availability | 403001 030 | Renewal/Capital | Lime and Fluoride System | 203,000 | 352,000.00 | 173% | * Project Fully Funded by MOH |
| Water Supply Availability | 403001 021 | Renewal/Capital | Headworks | 197,402 | 106,000.00 | 54% | |
| Water Supply Availability | 403001 005 | Renewal/Capital | Valve Refurbishment | 75,000 | 8,000.00 | 11% | |
| Water Supply Availability | 403001 007 | Renewal/Capital | Refurbish Pump System | 54,815 | 30,000.00 | 55% | |
| Water Supply Availability | 403001 004 | Renewal/Capital | Replace Tobies | 50,000 | 9,000.00 | 18% | |
| Water Supply Availability | 403001 010 | Renewal/Capital | UV Tube Replacement | 15,000 | 13,000.00 | 87% | |
| | | | | 7,637,656 | 1,651,300.00 | 22% | |

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

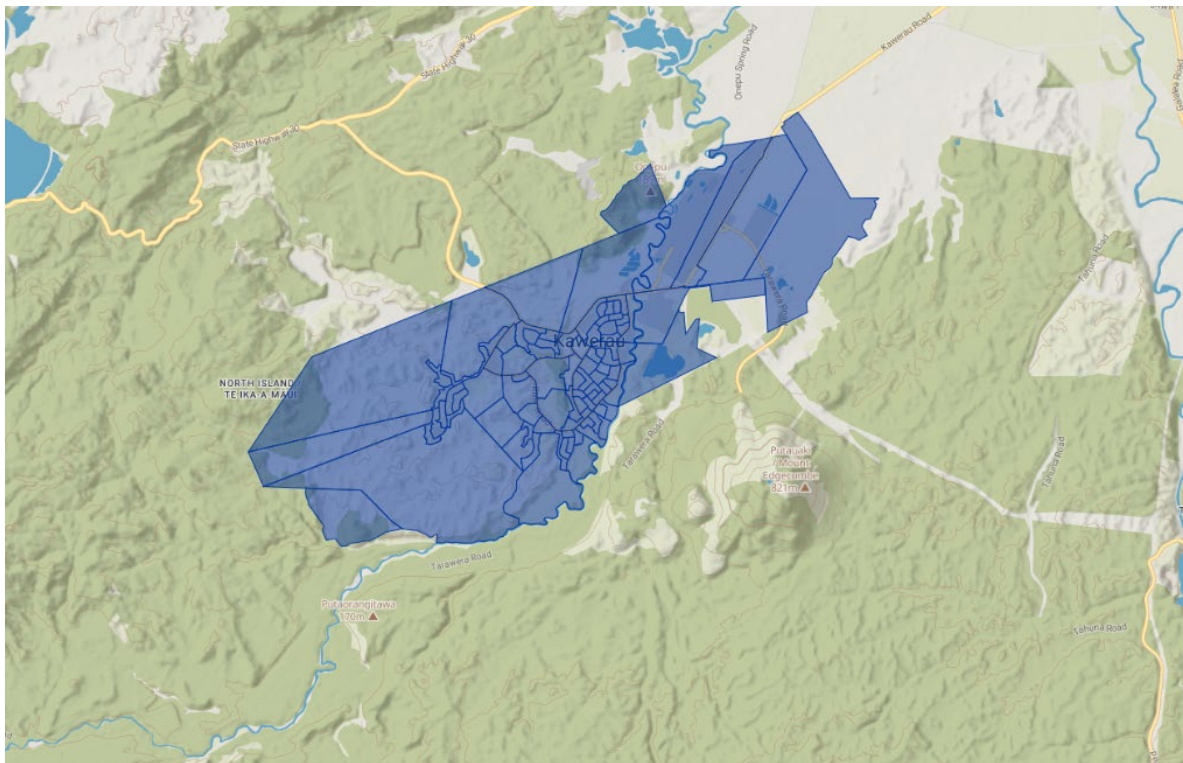
October 2024

1 Economic Development

Boundary Reorganisation Finalisation

Stats NZ will release updated Geographic Information System (GIS) maps for New Zealand on 10 December, this will include the recent boundary reorganisation between the Kawerau and Whakatāne districts.

The Kawerau district boundary is now:



2 Kawerau isite Visitor Information Centre

The Visitor Information Network (VIN Inc.) has engaged with Radio New Zealand and agreed on a random cold call to isites across the isite network, enquiring about information for the area in question.

To better meet the weekend customer needs, from 1 December the isite will open at 9am and close at 1pm during the peak season on weekends and statutory holidays (Except Christmas Day due to closure). Foot traffic data and the visitors waiting for the isite to open, demonstrates the peak of visitors requesting forestry permits to the Falls, is early in the morning.

Key Monthly Statistics – October 2024

| Activity | September 2024 | October 2024 | % difference (to July 24) | October 2023 | % difference (to Sept. 24) |
|-------------------|----------------|--------------|---------------------------|--------------|----------------------------|
| Visitor enquiries | 1848 | 1698 | - 9% | 985 | 72% |
| Forest permits | 107 | 147 | 27% | 193 | - 24% |
| Public toilet use | 1052 | 1120 | 6% | 2066 | - 46% |
| M/home power | 17 | 14 | - 21% | 17 | - 18 % |

3 Community Activities**Regular summer activities**

- **Twilight Cricket Competition**

Every Wednesday 5:45 pm to 8:30 pm (Starting October 23rd – March 19th 2025)
Prideaux Park

- **Kawerau Athletics Club Night**

Every Thursday 4:30 pm – 7 pm (Starting October 24th) *Prideaux Park*

Events Registered for November 2024

- **Nightmare on Onslow Street**

Friday 2nd - *Rec Centre*

- **EBOP Kennel Association Annual Dog Show**

Friday 8th – Sunday 10th – *Prideaux Park*

Events Registered for December 2024

- **New World Santa Parade and Christmas in the Park**

Saturday 14th December – Town Centre and Prideaux Park

Santa Parade and Kawerau Christmas in the Park update – Saturday 14 December

Council has received all decisions from the following funders towards this year's festive showcase event:

- Trust Horizon \$10k approved (100%)
 - Lion Foundation \$65k approved (100%)
 - Bay Trust \$7.5k approved (62.5% - \$12.5k applied for)
 - NZCT – \$82k (100%)
 - Lotto – \$20k approved (100%)
- Total \$184.5k**

The following businesses have provided donations totalling \$30.5k and additional in-kind support towards Kawerau Christmas in the Park and Santa Parade:

- Mercury Power
- Oji Fibre Solutions

- Sequal Lumber
- Putauaki Trust
- Māori Investments Ltd.
- Ngāti Tūwharetoa Settlement Trust
- Riteway Rigging
- KFL
- New World Kawerau

The Santa Parade is coordinated by the isite and float registrations are open currently and close on 6 December.

The theme for the parade is '*Christmas in Aotearoa*'.

Kawerau Neighbourhood Support (KNS)

The new KNS committee are now establishing themselves in the Kawerau community.

| Weekly criminal occurrences (reported & recorded by Whakatane Police Station) | | | | | | | | | | | |
|---|--------|-------|--------|-------|--------|-------|--------|-------|------------|-----------|------------|
| Month | Week 1 | | Week 2 | | Week 3 | | Week 4 | | Sub Total | | TOTAL |
| | | | | | | | | | Res. | Comm. | |
| | | | | | | | | | 149 | 48 | 197 |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 2024/25 | Res. | Comm. | Res. | Comm. | Res. | Comm. | Res. | Comm. | Res. | Comm. | |
| July | 1 | 1 | 1 | 0 | 0 | 0 | 5 | 0 | 7 | 1 | 8 |
| August | 4 | 0 | 0 | 0 | 1 | 1 | 0 | 2 | 5 | 3 | 8 |
| September | 3 | 0 | 2 | 0 | 2 | 0 | 1 | 0 | 8 | 0 | 8 |
| October | 2 | 1 | 0 | 1 | 2 | 0 | 0 | 4 | 4 | 6 | 8 |

(Res. = Residential, Comm. = Commercial properties)

4 Youth Projects

Kawerau Youth Council (KYC)

Members of the KYC hosted the New Zealand Children's Commissioner on Monday 14 October, Council Chambers. Dr Clair Achmad visited the Kawerau Youth Council to personally acknowledge the KYC feedback offered into the Mana Mokopuna strategy.

The visit was a significant acknowledgement of the Kawerau young people's contribution to shaping the future for all of New Zealand's children.

- **Mihi Whakatau:** The significant visit was recognised with the presence of Mayor Faylene Tunui and Koro Te Haukakawa, who extended a warm welcome to Dr Achmad upon her arrival.
- **Youth Council's Role:** The Kawerau Youth Council was invited to participate in a workshop earlier this year to provide feedback on the Mana Mokopuna document. This engagement was crucial as it ensured that the voices of young people were heard and considered in the development of this important strategy.

- **Dr Clair's Gratitude:** Dr Achmad expressed appreciation for the insights and perspectives shared by the Kawerau Youth Council. Their feedback enriched the Mana Mokopuna strategy, ensuring it aligns with the needs and aspirations of young people, was user friendly and a Te Reo version. Hard copies of the strategy (in English and Te Reo Māori) were presented to the KYC.
- **Facilitator's Contribution:** Former Kawerau resident Jordaan Tuitama played a pivotal role in organising the workshop and facilitating the engagement between the Youth Council and the Children's Commissioner. Jordaan's efforts were instrumental in making the visit possible.
- **Community Engagement:** In addition to meeting with the Youth Council, Dr Achmad also took the opportunity to visit Te Whatatao o Putauaki, to further connect with the community and gain insights into the experiences of young Māori.

Dr Achmad's visit to Kawerau highlighted the importance of youth engagement in shaping policies and strategies that impact their lives. By actively involving young people like the Kawerau Youth Council, the Children's Commissioner demonstrated a commitment to ensuring that the voices of children are heard, and their rights are upheld.

Future KYC meeting dates:

- ~~Friday October 11~~ *The KYC did not formally meet in October, deciding to defer to a December meeting due to numerous other commitments members had in the community*
- Friday November 8
- December TBC

EBOP Spatial Plan Workshop, Whakatāne, 29 October

KYC members attended a youth spatial plan workshop held at Whakatāne District Council, focused on the 30-year future planning of the Kawerau township and the wider Eastern Bay of Plenty. The workshop was well attended with youth from Ōpōtiki, Whakatāne, Murupara and Kawerau.

The workshop was received well by the Kawerau young attendees, and a positive step towards empowerment of youth decisions in the community. Feedback from the young people is that more similar opportunities are encouraged, to allow genuine input into the decisions potentially impacting their lives in the future.

Kawerau Light Party, 31 October

The KYC played a major role in delivery of the Light Party. It was estimated that over the course of the event in the Ron Hardie Rec Centre, up to 800 people attended.

This event is established as an alternative to other Halloween activities, by providing a safe and enjoyable experience for families and individuals of all ages. It fostered a sense of community and strengthened the bonds between local churches and the wider community.

Nightmare on Onslow Street – A Youth-Led Halloween Event, 2 November

KYC members planned for a youth event at the Rec Centre, this will be reported on in more detail in the December report to Council.

Te Manatū Whakahiato Taiohi - Expanding Youth Enterprise and Education Funds

On October 18, Te Manatū Whakahiato Taiohi (Ministry for Youth Development, MYD) announced three Youth Enterprise Funds. These funds are designed to support youth-led initiatives and businesses, fostering entrepreneurial skills and economic opportunities for young New Zealanders.

The following three funds, totalling \$1.5m is available for New Zealand:

1. **Introduction to Enterprise Fund (\$0.475m pa):**
 - Aims to introduce young people to the fundamentals of entrepreneurship.
 - Supports initiatives that provide basic business skills, such as financial literacy, marketing, and operations.
2. **Building Entrepreneurial Capital Fund (\$0.725m pa):**
 - Focuses on developing the entrepreneurial capacity of young people.
 - Supports initiatives that provide advanced business skills, mentorship, and networking opportunities.
3. **Developing Youth-Led Businesses Fund (\$0.300m pa):**
 - Targets young people who have already started their own businesses.
 - Supports initiatives that provide funding, mentorship, and market access to help young entrepreneurs grow their businesses.

Applicant organisations are limited to apply to only one of the funding streams.

The funds are for projects delivered after July 2025. The closing date for applications is 14 November, with decisions expected in March 2025.

The KYC have been briefed on the funding availability and options are being explored on projects to apply for.

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of October 2024 be received.



Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

October 2024

1 Communication

1.1 Community Pānui | Update


Two pānui | newsletters completed – 1 and 17 October


1.2 Significant Communications:

1.2.1 Includes: Aotearoa Chief Children’s Commissioner visit with the Kawerau Youth Council, Better together – drink driving campaign, weather warnings, Shakeout 2024, heartbeat highway, DORA bus at the District Library; Christmas in the Park (memorial tribute video, Santa parade theme) and call for community show acts)

1.2.2 Council Operations and Services includes: Council meetings, Consultation and Engagement – Spatial Plan, emergency and planned water shuts, AA and isite closures, annual Maurie Kjar Aquatic Centre maintenance closure, spraying notices, Labour Day services, Kawerau Community Grant Scheme, New World Taps and priority wastewater renewals

1.3 Council Communication Channels overview

Website  3,900 visits (increase). Top Page Visits: Kawerau District Council, Rates property search, Search Page, District Library, Maurie Kjar Aquatic Centre, 'Have your say!' Community Consultation, Pay your rates online.

| Social Media |  |  |
|---------------------|---|---|
| | Facebook | Instagram |
| | ▼ 5,400 visits | ▼ 13 visits |
| | ▼ 21,602 reach | ▲ 216 reach |
| | ▲ 5,145 followers | ▲ 184 followers |

Top content: Congratulations to the Shakeout Quiz winner – Akiira WharerimuWilson, Aotearoa Chief Children’s Commissioner visit with the Kawerau Youth Council, Puppies seeking loving forever home, Maurie Kjar Aquatic Centre update and do not put hot ashes in your bins

2 Engagement - underway and planned

2.1 Our Places - Eastern Bay Spatial Plan

Early engagement period - 14 October to 17 November 2024

Collaborative project with all Eastern Bay councils to plan for future growth of the district by some 5,500 homes and respective industrial growth over the next 30 years. Community consultation and engagement completed and planned:

| Date | Engagement Activity | Stakeholder Group | Venue |
|------------------------------|--------------------------|---|----------------------------------|
| 22 October 4:30pm – 6:00pm | Drop in session | Community | Rangi Delamere Centre |
| 29 October 12:30pm to 2:30pm | Facilitated workshop | Youth Councils / senior secondary students | Whakatāne Council Chamber (50+) |
| 30 October 7.30am to 9am | Breakfast event workshop | Friends of Open Places (FOOP) | Whakatāne Council Chamber (8-10) |
| 30 October 12 noon to 2:00pm | Facilitated workshop | Iwi enterprise, industry and commercial | Kawerau Concert Chamber (30+) |
| 30 October 5pm to 6.30pm | Chamber of Commerce BA5 | Members of the Chamber of Commerce | Whakatāne Council Chamber (100+) |
| Tbc | Presentation | Tangata Whenua | Invitation extended |
| 8 November 1:30pm to 2pm | Presentation | Kawerau and Districts Grey Power organisation | Concert Chamber Kawerau |

2.2 Electoral Process 2023- 2024: Representation Review

Three-stage representation review process nearing completion with the appeal process from 20 September closing on 4 November 2024 for the Final Proposal, which outlines community representation and how Council is arranged. A report will be tabled at the 27 November 2024 Council Meeting.

Completed actions to date:

- Council resolved to retain the First Past the Post (FPP) voting system on 6 September 2023
- Following significant community engagement, Council resolved to introduce Māori Ward(s) on 22 November for the 2025 election
- Representation Review early engagement and feedback gathered from 70 people – March to May 2024
- Two workshops with elected members – May and June 2024
- Extraordinary Meeting 17 July 2024 - Council adopted Initial Proposal of a Mixed System (combination model) of eight councillors plus the Mayor; arranged as two 'at large' (district-wide) seats, three Kawerau Māori Ward seats and three Kawerau General Ward seats and no community board
- Local Government (Electoral Legislation and Māori Wards and Constituencies) Amendment Act 2024 became law in July 2024
- Initial Proposal formal consultation period - 22 July to 26 August
- Council reaffirmed decision to introduce Māori Wards - Extraordinary Meeting Wednesday 14 August 2024
- Initial proposal received 104 submissions

- Hearing for Submitters and Deliberations - Wednesday 11 September
- Council Meeting to adopt Final Proposal - 11 September 2024
- Public Notice of Final Proposal – 20 September 2024
- Submitters advised of the public notification (where contact details were provided) regarding the Final Proposal and appeal period on 20 and 23 September respectively
- Final Proposal Appeal/Objection period closed (20 Sept to 4 November '24)
Process to complete the Rep Review:
- LGC Hearing (placeholder if required) – 30 January 2025
- LGC Determination (if required) – by 10 April 2025
- Triennial Elections and Poll on Māori Wards – 9 September to 11 October 2025

Upcoming Engagement

Planning is underway for a number of other formal, special consultative or early engagement processes for the remainder of 2024 including:

- District Plan – early engagement
- Long Term Plan – early engagement
- Bylaws, policies and strategies
- Age and Accessibility Strategy

3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council's residential developments (*construction costs):

| | Central Cove | Hine Te Ariki / Bell Street | Porritt Glade Lifestyle Village | TOTAL |
|------------------------------------|--------------|-----------------------------|---------------------------------|-------|
| Total Sections / Units | 31 | 4 / 2 | 29 | 64 |
| Sections / Units Sold | 22 | 1 | 29 | 52 |
| Remaining Sections / Units | 9 | 3 / 1 | | 12 |
| Units completed | | 2 | 29 | 31 |
| Units under construction | | | | |
| Surplus/ (Deficit) to Date | 291,230 | (597,995) | (3,779.16)* | |
| <u>Breakeven</u> | | | | |
| Sales still required to break-even | 0 | 1 | 0 | |

*Sales income offsets higher operating costs, due to units being unoccupied.

3.1 Porritt Glade Lifestyle Village

In progress, setting annual residents' fee for 2024-2025 year, and scheduling of the Annual General Meeting. Termination of Occupation Right Agreement for one unit and subsequent resale completed and settled in October 2024.

3.2 Central Cove

Deposit income received for three section sales with Mike Greer Homes in Central Cove. Plans for three spec homes deposited to the Council's building control officer.

3.3 Duplex Build 53A Bell Street and Hine Te Ariki

Marketing to recommence for the three-bedroom unit and the two sections accessible from Hine Te Ariki Place with Generation Homes as house and land packages.

3.4 Stoneham Park Residential Development

Work on the earthworks resource consent continues after two meetings were held with Toi Moana Bay of Plenty Regional Council (BOPRC) and the project steering group to ascertain the scope and levels of hazard modelling requested. Council must now complete hazard modelling of the catchment (that flows into the area by Stoneham Park). A two-stage tender has been completed and uploaded for prospective companies to lodge a fee proposal for the hazard modelling of the Stoneham Park area and the district (as part of a separate project). The modelling requested by BOPRC stems from the recommendations coming from the government inquiry into Gabrielle.

Next steps and focus areas:

- Tender evaluation process for hazard modelling;
- Meeting requested with BOPRC and Council, project steering group and investor BOP Housing Equity Fund regarding hazard modelling consistency and that which is conducive to existing residents and new developments;

Council Reports being prepared:

- Naming request via Council's new naming policy for the development;
- Signing 'in principle' of MOU between Council and Kowhai Park Body Corporate;
- Draft Heads of Agreement signing between Council and Bay of Plenty Housing Equity Fund.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of October 2024 be received.



Tania Humberstone

Manager, Communications and Engagement | Residential Development