



KAWERAU DISTRICT COUNCIL

Te Kaunihera ā rohe o Kawerau

TAONGA O TE WHENUA - TREASURE OF THE LAND

**The Meeting of the
Regulatory and Services Committee
Will be held on Wednesday 12 February 2025
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.

2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 12 February 2025
commencing at 9.00am**

A G E N D A

1 Karakia Timatanga | Opening Prayer

2 Apologies

3 Leave of Absence

4 Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

5 Public Forum

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 7

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the months of December 2024 and January 2025.

Recommendation

That the report from the Group Manager, Regulatory & Planning Services for the months of December 2024 and January 2025 be received.

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 8 - 16

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the months of December 2024 and January 2025.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the months of December 2024 and January 2025 be received.

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

Pgs. 17 - 22

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the months of December 2024 and January 2025.

Recommendation

That the report from the Group Manager, Operations and Services for the months of December 2024 and January 2025 be received.

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 23 - 27

Attached is the report from the Economic and Community Development Manager covering Economic and Community activities for the months of December 2024 and January 2025.

Recommendation

That the report from the Economic and Community Development Manager for the month of December 2024 and January 2025 be received.

10 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 28 - 31

Attached is the report from the Communication and Engagement Manager covering Communication and Engagement activities for the months of December 2024 and January 2025.

Recommendation

That the report from the Communication and Engagement Manager for the months of December 2024 and January 2025 be received.

11 Karakia Whakamutunga | Closing Prayer

M Godfery

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

December 2024 & January 2025

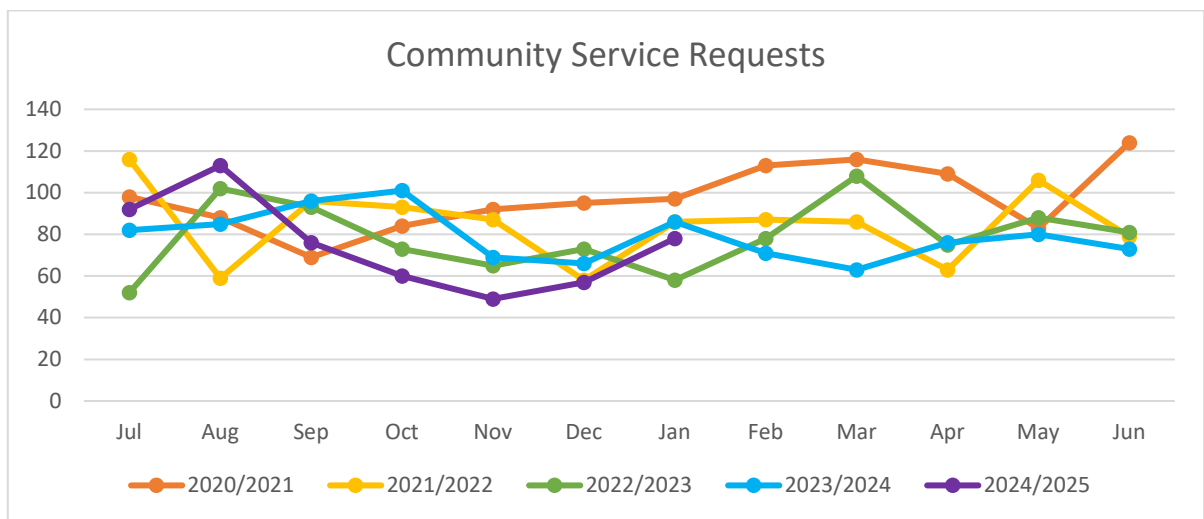
1 Animal Control

1.1 Dog Registration

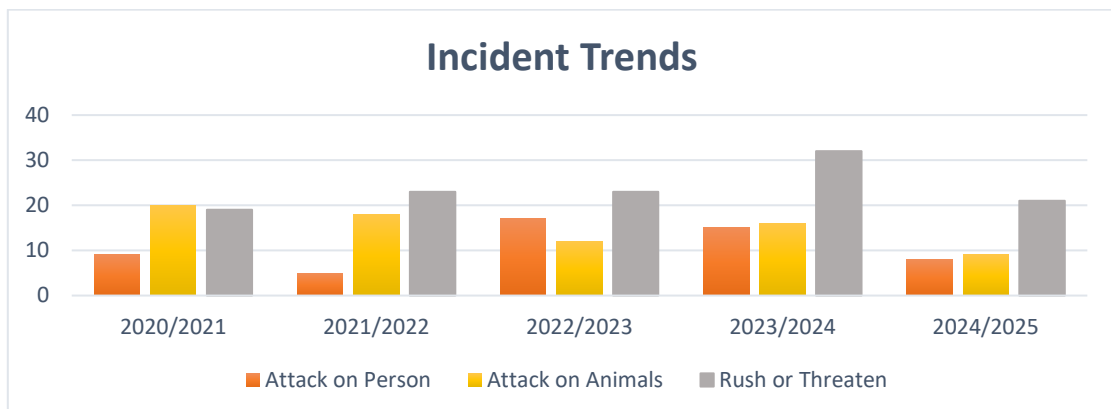
At 31 January 2025, there are 1,323 dogs registered of the 1,349 dogs listed on the dog register for 2024/2025. This represents 98% of known dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of one hundred and thirty seven (137) service requests were responded to during December 2024 and January 2025.



This included one hundred and two (102) statutory occurrences (barking, roaming, attacks) attended by Council. These related largely to complaints of barking (26) or roaming (62).



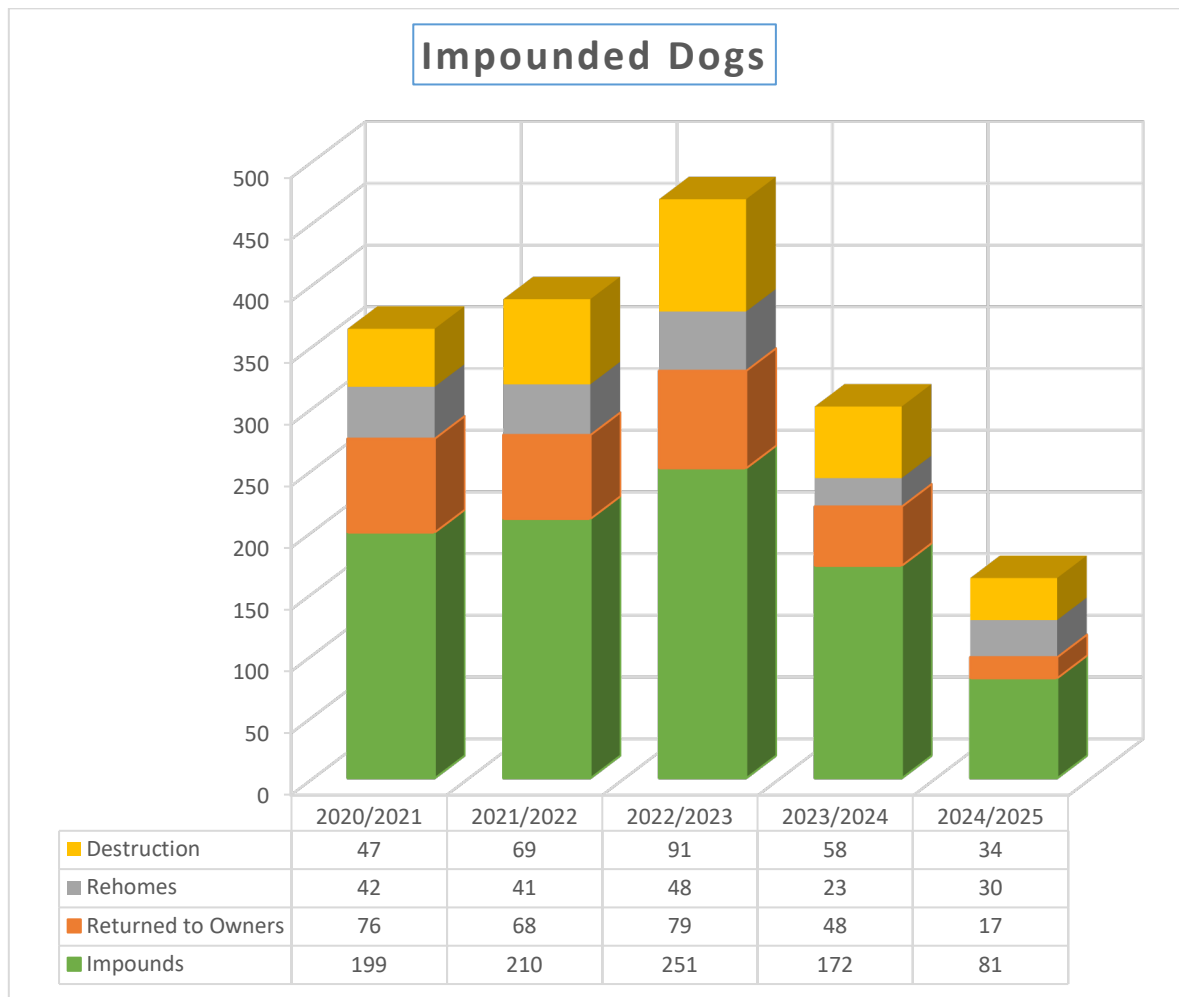
During December and January, we received five (5) reports of an attack on animals, one (1) attack on a person and five (5) reports of a rush.

Two of the five attacks on animals have been resolved. The first relates to two dogs that chased a cat removing fluff – owner wished not to make a complaint and was working out a resolve with the owner of the dog. The second related to an attack on a dog resulting in medical attention. Formal warning was issued and owner is making payments to cover the cost of the medical bills.

For three of the incidents of a dog attack on an animal, no suspect dogs have been identified. These related to two incidents where a cat was mauled and one of a dog jumping a fence and biting a dog. Ongoing enquiries are being made to attempt to identify the dogs involved.

The attack on a person has been resolved. This incident related to a dog that jumped a fence, and bit a person. No puncture wounds caused. Dog identified and infringement issued. Property inspection completed and modifications to gate made.

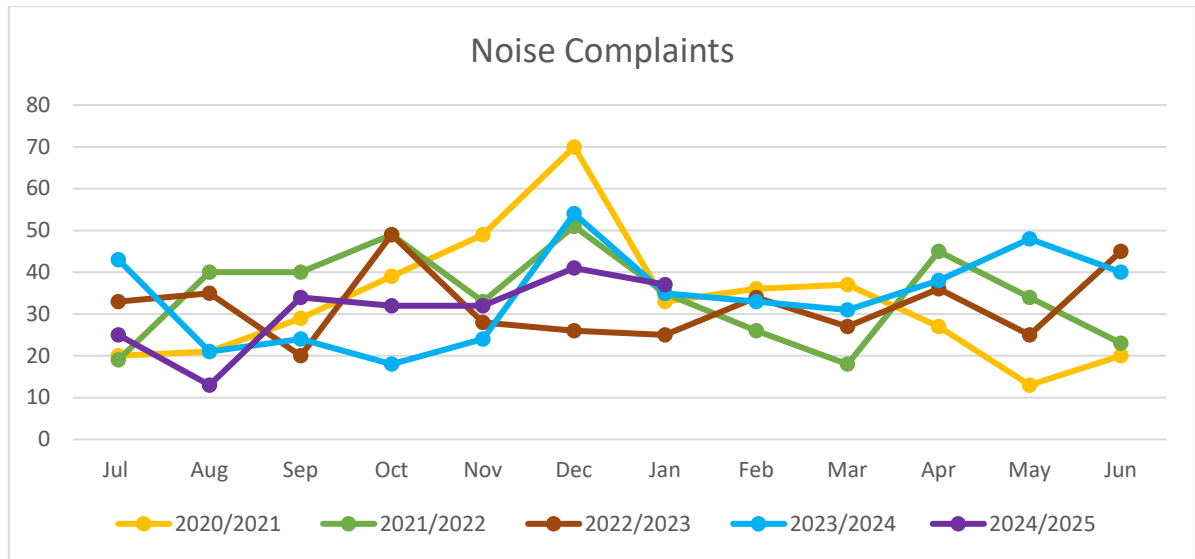
In regards to the five rush incidents, two complaints related to the same dogs on different occasions, and Council staff are working with the owners to resolve these incidents. One related to a minor incident was resolved by providing advice to both parties. The owner of one offending dog was issued a warning letter and one was issued an infringement plus a compliance letter due to owning four dogs without a licence.



During the same period, twenty two (22) dogs were impound, four (4) dogs were returned to their owners, twelve (12) dogs were destroyed and fourteen (14) dogs/puppies were rehomed or placed with the SPCA.

2 Monitoring and Compliance

There were 41 noise complaints in December 2024 and 37 complaints in January 2025. Twenty five (25) incidents were found to be excessive and eight (8) excessive noise notices issued.



The use of noise surveys is now being implemented to help with the enforcement of ongoing noise complaints.

3 Alcohol Regulation

No updates for the period of December 2024 and January 2025.

4 Food Safety and Premises

Over the two month period, the following work was completed:

Two food plan verifications were completed and both were found to be acceptable.

Pizza Hut opened in Kawerau. While operating in Kawerau they are registered with and monitored by Ministry of Primary Industries. Some operators can register with the Ministry of Primary Industries, such as schools and operators of chain stores. This enables all Pizza Huts to be registered under one registration rather than individual registrations for each venue with multiple Councils. They are still required to meet the same food standards.

One new National Programmes 3 (medium risk food business – retailer that handles food e.g. reheats pies, scoops ice creams) operator registered - Queen Feast.

The contracted service provider is offering a Food Safety Training Course to Kawerau businesses. This is a great course for all those new to the industry and those interested in a refresher. The course is set for 10 March 2025. Registration cost is \$80 and all participants will go in the draw to receive a small gift.

New legislation has been passed that allows the Ministry of Primary Industries to introduce an Annual Domestic Food Business Levy. Council is required to invoice for the levy for all food businesses registered with Council. Levy commences from 1 July 2025.

5 Environmental Health

One insanitary property report was received and investigated. Monitoring of this property is ongoing.

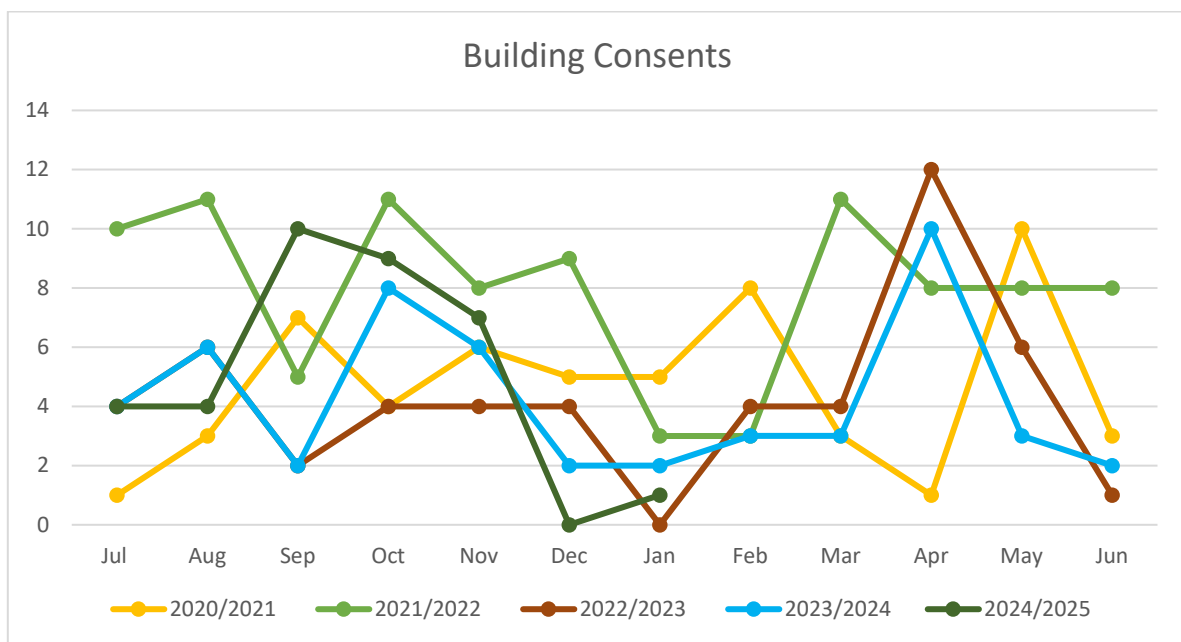
6 Building Control

6.1 Building Consent Authority (BCA)

Only one (1) building consent was issued for the period of 1 December 2024 to 31 January 2025.

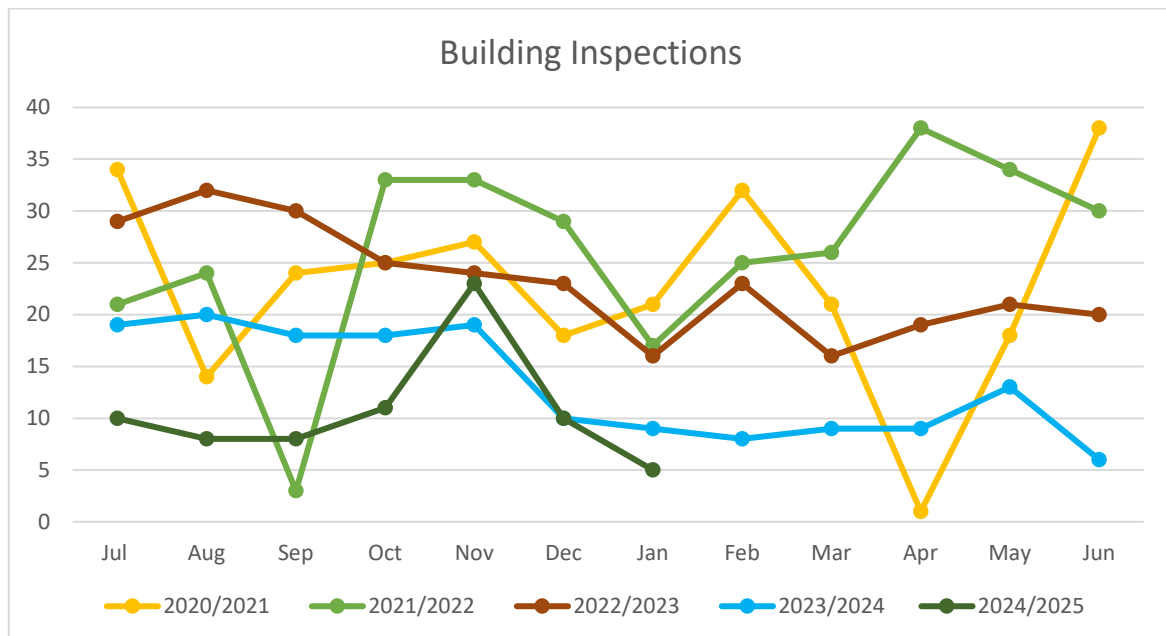
The types of building work for the month included:

- 1 x Relocate Existing Dwelling



Seven (7) code of compliance certificates were issued over the December/January period.

Fifteen (15) building inspections were completed and eight (8) office meetings.



6.3 Territorial Authority

Sixteen (16) Land Information Memorandum ('LIM') reports were issued over the December and January period.

Ministry of Business, Innovation and Employment undertook a Territorial Authority Assessment on our Dangerous, Insanitary and Affected Building and Certificate of Public (CPU) use processes and policies in October 2024. Results of the Assessment were received, with one (1) Corrective action (relating to the wording on the required (CPU) form), and fourteen (14) recommendations. While the recommendations do not require action, the team will work through these to improve our systems and processes.

7 **Civil Defence Emergency Management (CDEM)**

The Emergency Management Bay 8 training programme is being held in Kawerau in March 2025. Council has been requested to stand up its Emergency Operations Centre on the final day of the training course (21 March 2025), to help and participate in the final exercise for the course. This will be a great training opportunity for all involved.

Focus at the start of this year, has been around reviewing all Council employees and their availability to assist in the Emergency Operations Centre in an emergency event. There are currently 35 staff on our EOC roster with 28 training to the required standards and the other 7 staff due to complete their requirements by June 2025. Council's CDEM Advisor is providing support to staff, to help them work through the required training.

8 **District Plan**

8.1 District Plan Review

The District Plan Review will commence communication with those parties that may be affected in relation to zoning changes required to meet the National Planning

Standards and those parties affected by the boundary change. We are trying to encourage these parties to contribute early in the process where there is more opportunity to take into account their future needs.

8.3 Resource Consents

Two resource consent applications were received and two resource consents were processed to a decision during this period.

Consent Number	Property Address	Description	Decision
RC0007	Fletcher Ave	Boundary Adjustment Subdivision	Approval granted 5/12/2024
RC0010	184 Park Road	Replace existing transmission pole structure	Approval granted 16/01/2025

8.4 Spatial Plan

An engagement report is being finalised for public distribution to those who engaged in the initial Spatial Plan consultation on the three development options. This should be available in early March.

The Spatial Plan working group is working through the feedback on the development options to finalise the preferred development option for the Spatial Plan. Based on feedback, this will be a combination of the initial three proposed development options.

Further engagement will occur on the final proposed option once this has been finalised and approved by the Project Governance Group for consultation.

9 **Policies/Bylaws**

9.1 Freedom Camping Bylaw

Public consultation on the proposed draft Freedom Camping Bylaw commenced on 18 November 2024 and concluded on 20 December 2024. Eight (8) submissions were received and will be presented to Council on the 26th of February 2025.

9.2 Easter Sunday Trading Policy

Council is reviewing whether to reinstate an Easter Sunday Shop Trading Policy to provide shop owners the option to trade on Easter Sunday in Kawerau District. This will be presented to Council on 12 February 2025.

9.3 Gambling Venues and Board Venues Policy

A review of the Gambling Venue and Board Venue Policies has commenced with a social impact statement being prepared for Council to consider when reviewing the two policies. This will be presented to Council on 26 February 2025 to consider whether to roll over, amend or merge the policies.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the months of December 2024 and January 2025 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT FINANCE & CORPORATE SERVICES

December 2024 & January 2025

1 Library and Museum

1.1 Library

December saw the launch of the summer reading programme – **Paws 2 Read**. The team changed the format of the reading programme to focus on rewarding the on-going library users, though there were still casual options for visitors. As a result, participation numbers were lower this year but the library team had more genuine engagement with those enrolling. Activities were popular, with Xmas crafts & Lego being favourites.

The displays for December were Christmas and Paws 2 Read.

January was busy with summer reading activities and competitions. The Travelling Tuataras were a highlight, with watercolour painting also very popular. Eighty-seven people participated in the reading programme with others joining in for the one-off activities. The numbers were lower overall, but participation was higher with those doing the programme.

The displays for January were Paws 2 Read, Chinese New Year and Waitangi Day.

Library Statistics

	December 2024	January 2025	YTD 2024/25	December 2023	January 2024	YTD 2023/24
Items issued	2,710	3,646	22,550	2,967	3,379	22,784
People visiting	3,363	4,211	29,175	4,484	3,254	31,567
New members	16	19	111	10	20	121
Active members*	1,300	1,306			1,367	

*Those people that have used library services in the last 2 years

1.2 Museum

During December work continued on the Schools exhibition. Due to unexpected constraints, this exhibition was unable to be installed in December. However, in January the School's Back exhibition was put up in the Jellicoe Court windows. It displays many of the large objects from the school closures in 2011/2012 such as honour boards and school trophies.

The museum team continue to work on the major stocktake and are still itemising the contents of Bay D (Textiles). Planning is also under way for the next exhibitions.

Sir James Fletcher Kawerau Museum Statistics

	Dec 2024	Jan 2025	YTD 2024/25	Dec 2023	Jan 2024	YTD 2023/24
Exhibitions	0	1	3	0	1	3
Vernon Records	Dec 2024	Jan 2025	YTD 2024/25	Dec 2023	Jan 2024	YTD 2023/24
Objects – items added to collection	10	21	170	31	30	198
Individuals & Organisations	25	14	323	26	36	341
Documents	33	4	284	34	39	580
Photographs	27	81	583	63	92	517

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of December 2024 was 27.8° and for January 2025 was 27.7°. The highest temperature for December 2024 was 34.8° and for January 2025 was 32.4°.

The accumulated sunshine hours for December 2024 totalled 228 hours and 36 minutes and for January 2025 was 252 hours and 24 minutes. The appendix to this report shows a combined graph of the temperature and sunshine data collected for December 2024 and January 2025.

Rainfall for December totalled 110 mm, with the accumulated rainfall for the calendar year totalling 1,510 mm. The rainfall for January 2025 totalled 73.3mm.

3 Payments

There were four payments in December 2024 and five payments in January 2025, which exceeded \$50,000.00 as follows:

December 2024

- Inland Revenue Department (x2) - \$154,537.89 (total) - PAYE for fortnights ending 17/11/2024 & 03/12/2024.
- Aon NZ Ltd - \$81,417.08 – Insurance renewal for infrastructure assets from 1/11/2024 to 31/10/2025.
- Ōpōtiki Pumps and Irrigation (x2) - \$101,737.61 – One invoice \$81,096.77 Water Treatment Pump Station Upgrade Claim 4 coded to asset renewals head works 403001.021. Second invoice \$20,640.84 for operational maintenance expense head works at bore field.
- Waste Management Ltd - \$65,409.10 for General Waste November 2024.

January 2025

- Inland Revenue Department (x2) - \$240,340.95 (total) - PAYE for fortnights ending 15/12/2024, 31/12/2024 & 12/01/2025.
- Draintech - \$250,451.47 – Progress claim 11 for Zone 2 & 3 reticulation renewals (coded to 403001.002 Pipework Zone 2)
- Hubbard Contracting Limited - \$54,921.07 – Refuse and recycling cartage.
- TDG Environmental - \$236,876.63 for Priority Wastewater Lines claim 2 coded to asset renewals Pipework Zone 1 – 403520.002
- Waste Management Ltd - \$74,305.95 for General Waste December 2024.

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table has the total number of service requests received for December 2024 and January 2025 and identifies if they have been completed or still being progressed by the end of the month.

Service	December		January	
	Completed	In Progress	Completed	In Progress
Dogs	38	14	65	6
Noise	38	4	37	0
Building Enquiries	2	0	11	0
Trees* & Parks	17	10	26	12
Rubbish (Bins & Collections)	36	5	60	13
Water	12	1	24	1
Wastewater	1	0	4	0
Stormwater	2	1	1	0
Roading/Streetlights	6	6	13	11
Enforcement/Health/Food/Stock	5	1	10	0
Council Buildings/Facilities main	5	8	10	2
Events/Consents/Rates/Vandalism	2	4	6	3
Official Information Requests	3	1	0	0
Total	167	55	267	48

*Requests relating to the removal of trees are added to a priority list.

For December, 20 requests came via the website/emails and 15 via Antenno. The balance of the requests came from phone calls or visits.

For January 2025, 21 requests came via the website/emails and 18 via Antenno. The balance of the requests came from phone calls or visits.

5 Funds

The following funds were held at 31 December 2024:

Invested in	\$	Interest Rate	% External
ANZ – on call	751	2.4%	0.02%
BNZ – current & on-call	3,797,227	3.5%	99.38%
Rabobank (on-call)	22,797	3.0%	0.60%
Total Funds (Cash)	3,820,775		100.0%
Internal Loans	1,491,813		
Total Investments	5,312,588		

The following table shows Council's reserve and general funds balances as at 31 December 2023:

	December 2023	December 2024
Reserve Balances		
Depreciation Reserve Funds*	\$5,136,874	\$4,479,327
Total Reserve Balances	\$5,136,874	\$4,479,327
General Funds	\$175,714	(\$261,769)
Total (comprising funds & internal loans)	\$5,312,588	\$4,217,558

* This includes loan funds uplifted.

The following funds were held at 31 January 2025:

Invested in	\$	Interest Rate	% External
ANZ – on call	751	2.1%	0.02%
BNZ – current & on-call	3,050,670	3.2%	99.24%
Rabobank (on-call)	22,797	3.0%	0.74%
Total Funds (Cash)	3,074,218		100.0%
Internal Loans	1,484,221		
Total Investments	4,558,439		

The following table shows Council's reserve and general funds balances as at 31 January 2024:

	January 2025	January 2024
Reserve Balances		
Depreciation Reserve Funds*	\$4,988,244	\$4,247,867
Total Reserve Balances	\$4,988,244	\$4,247,867
General Funds	(\$429,805)	(\$877,437)
Total (comprising funds & internal loans)	\$4,558,439	\$3,370,430

* This includes loan funds uplifted.

The figures show that overall Council has increased funds of \$1,188,009 at the end of January when compared to the same time last year. Council had lower cashflows throughout 2023/24, with the funds gradually increasing during 2024/25. Council now has total loan debts of \$6 million as at 31 January 2025 (\$4 million at 31 January 2024), due to the funding of water asset renewals.

6 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for December 2024 and January 2025, be received.



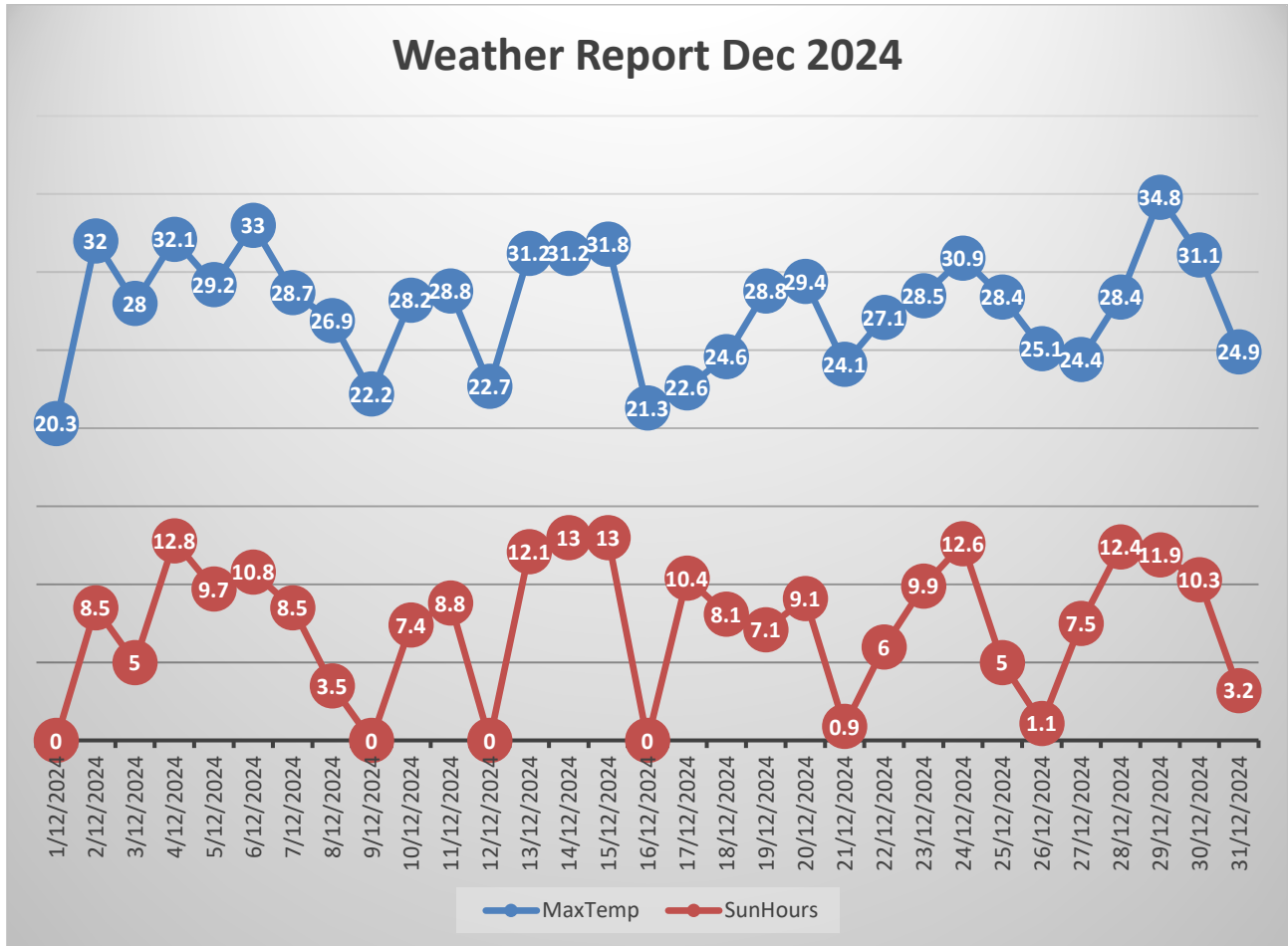
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

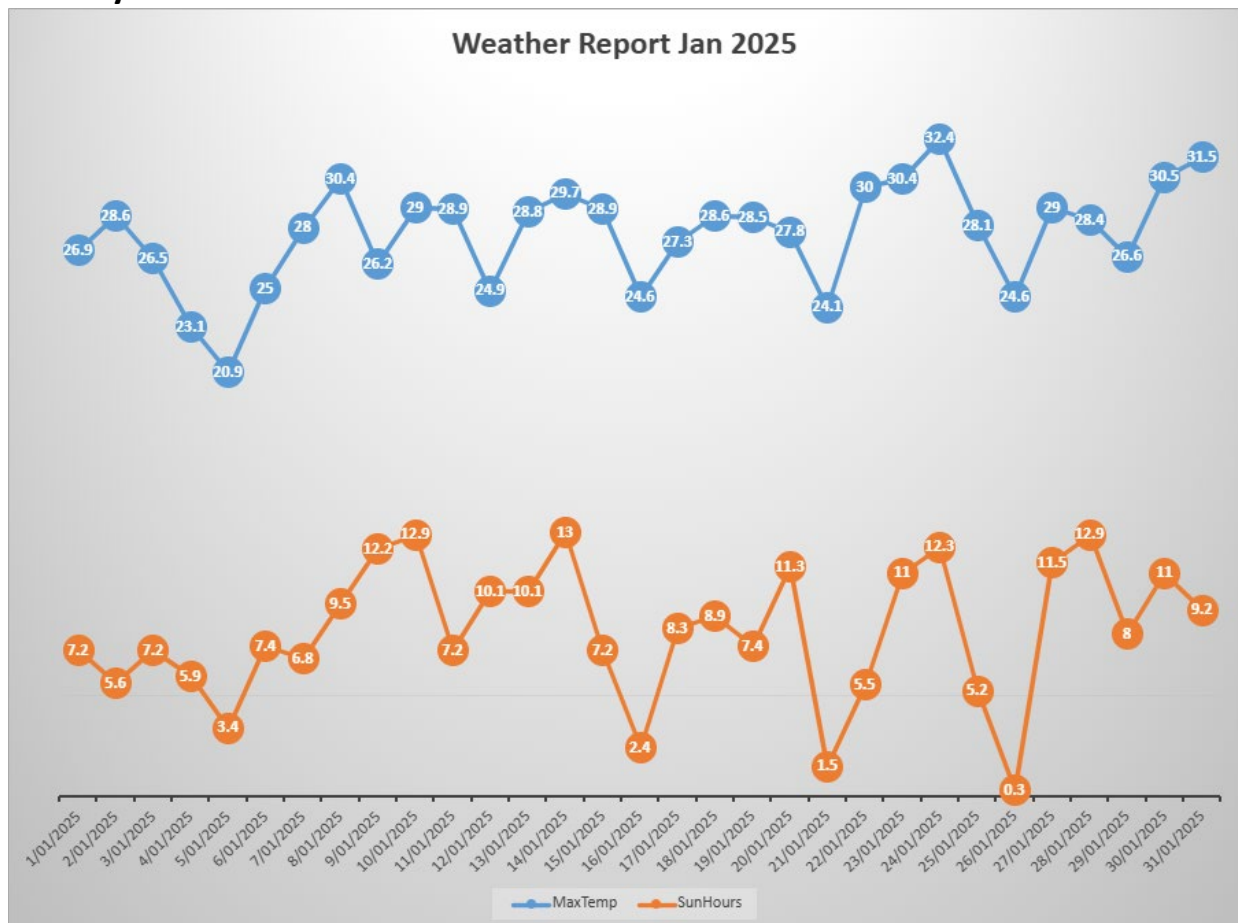
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Appendix

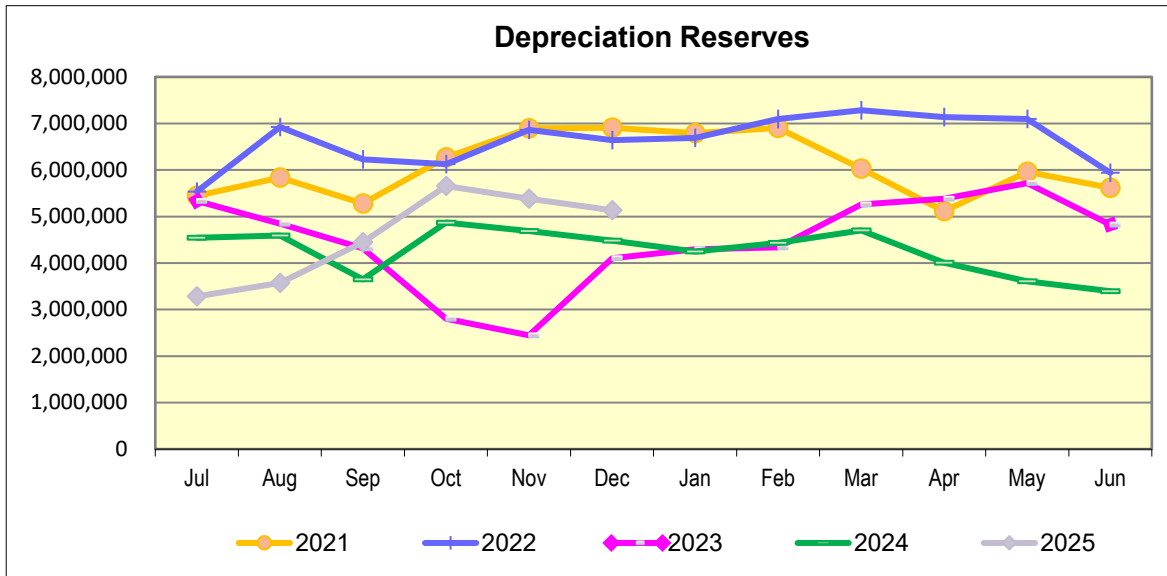
December 2024 - Weather Data



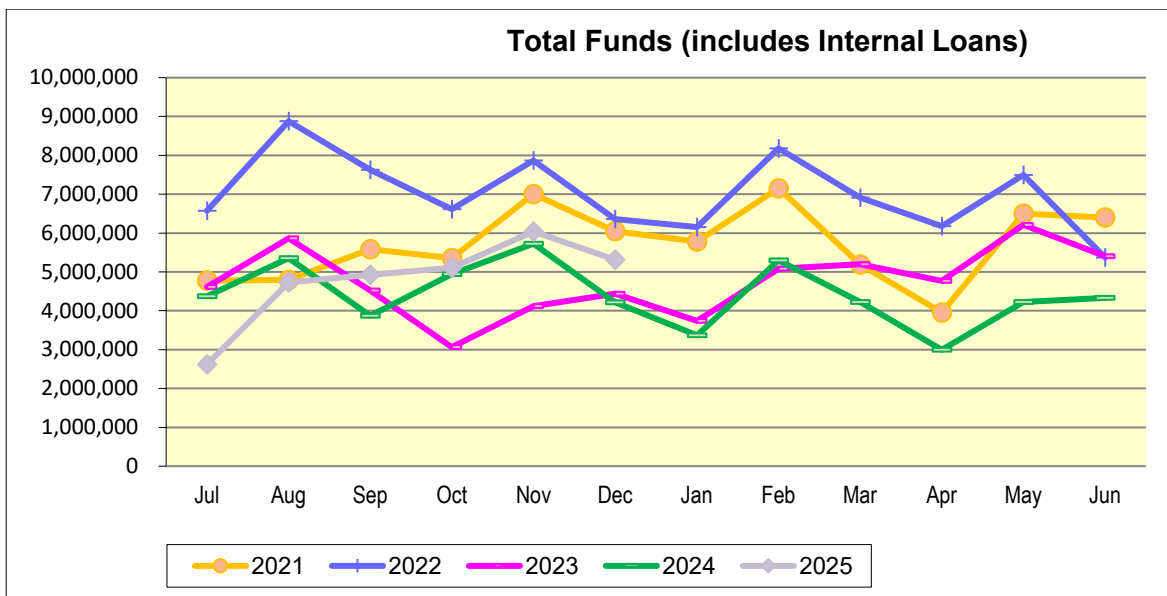
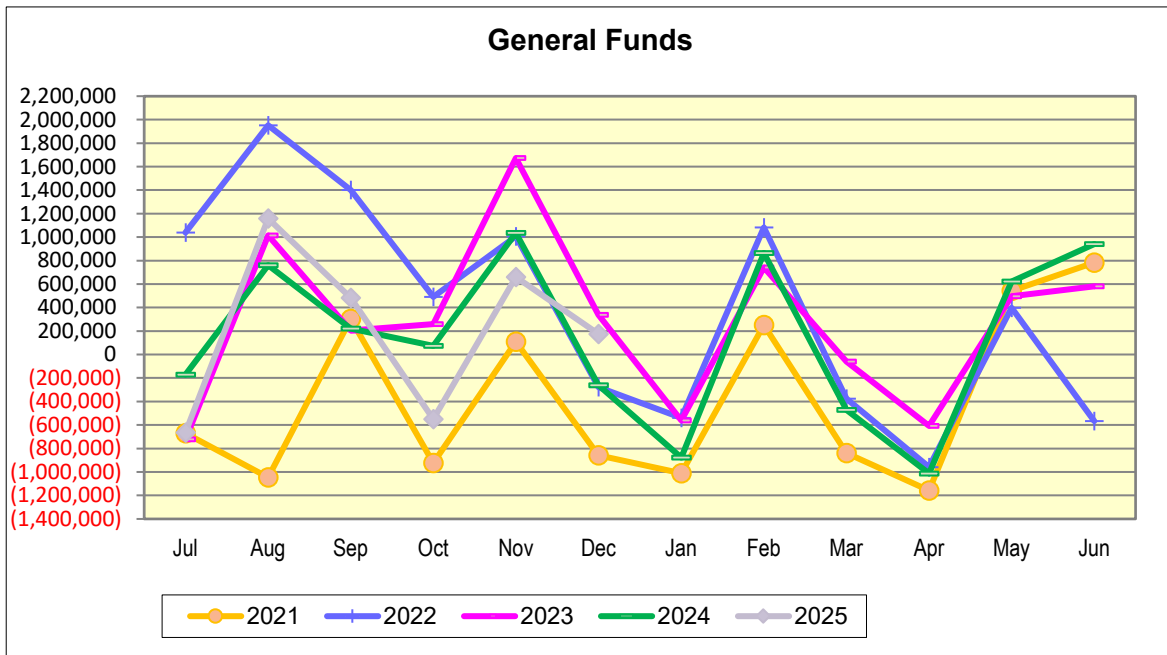
January 2025 - Weather Data

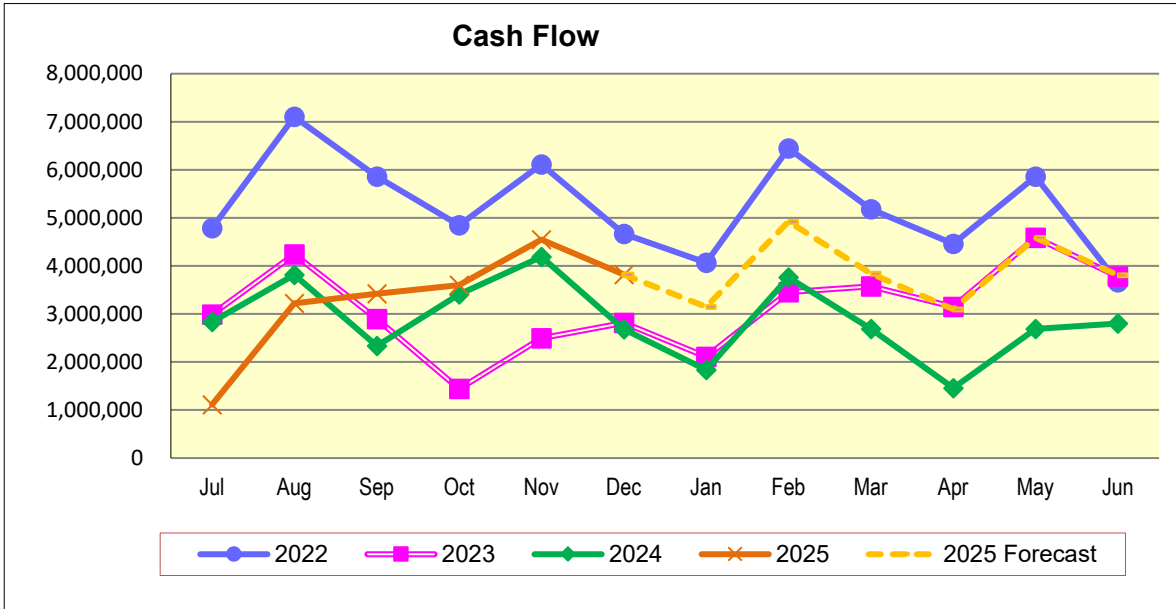


Financial Data - December 2024



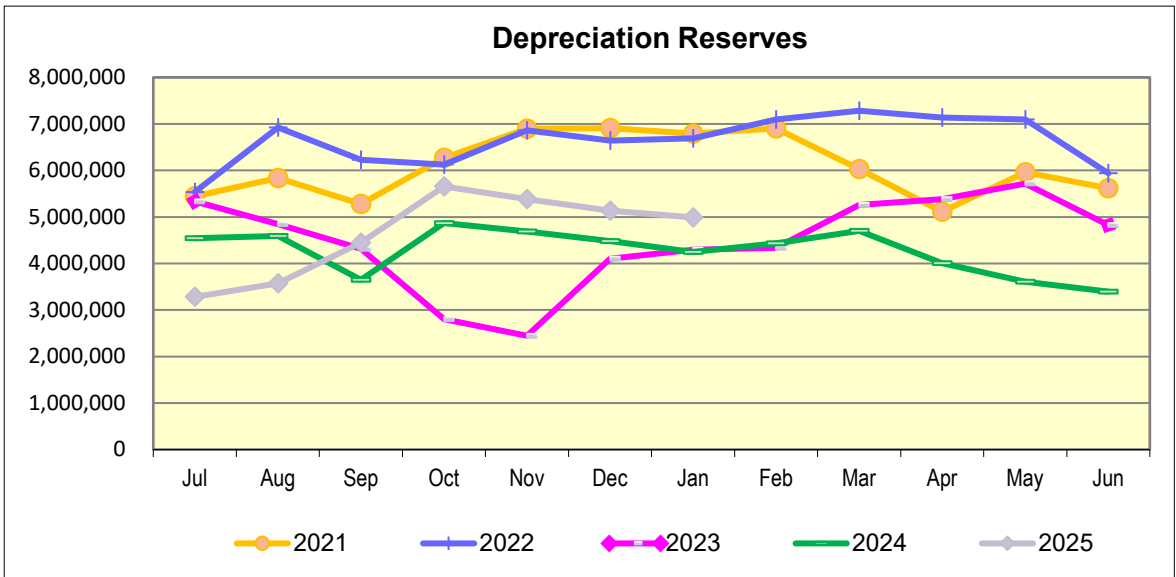
The depreciation reserves funds above includes the loan funding Council has uplifted.



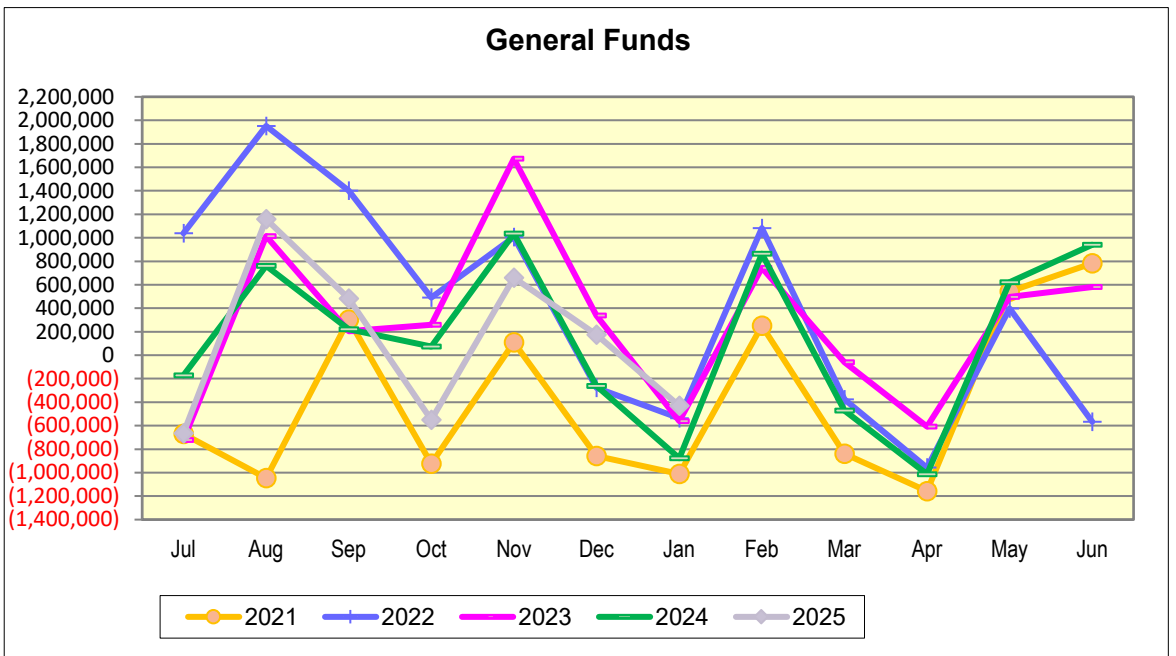


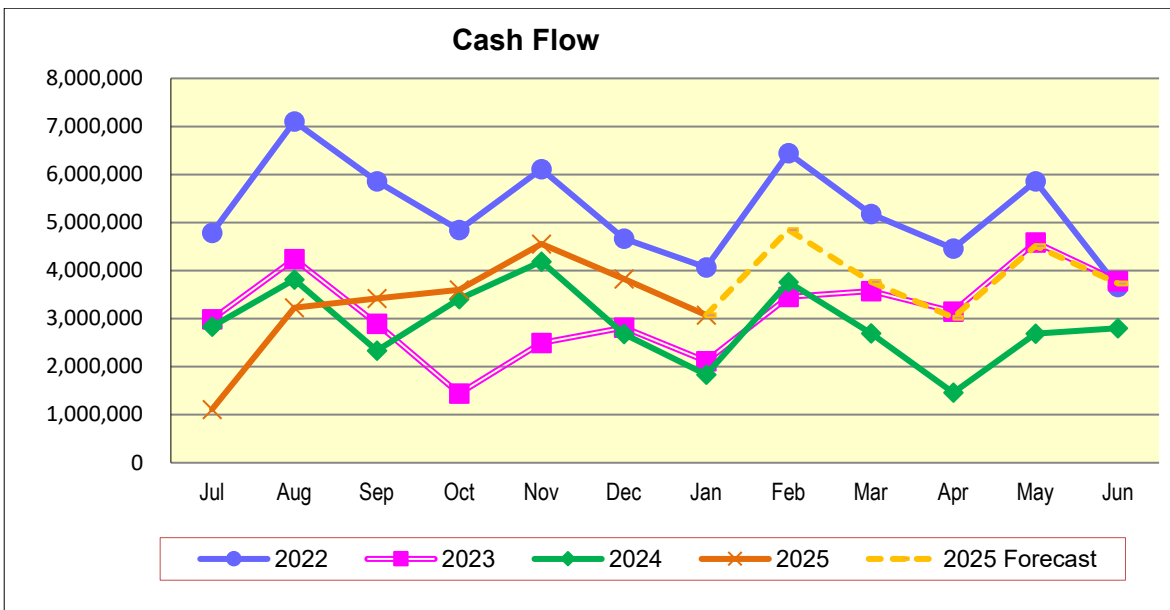
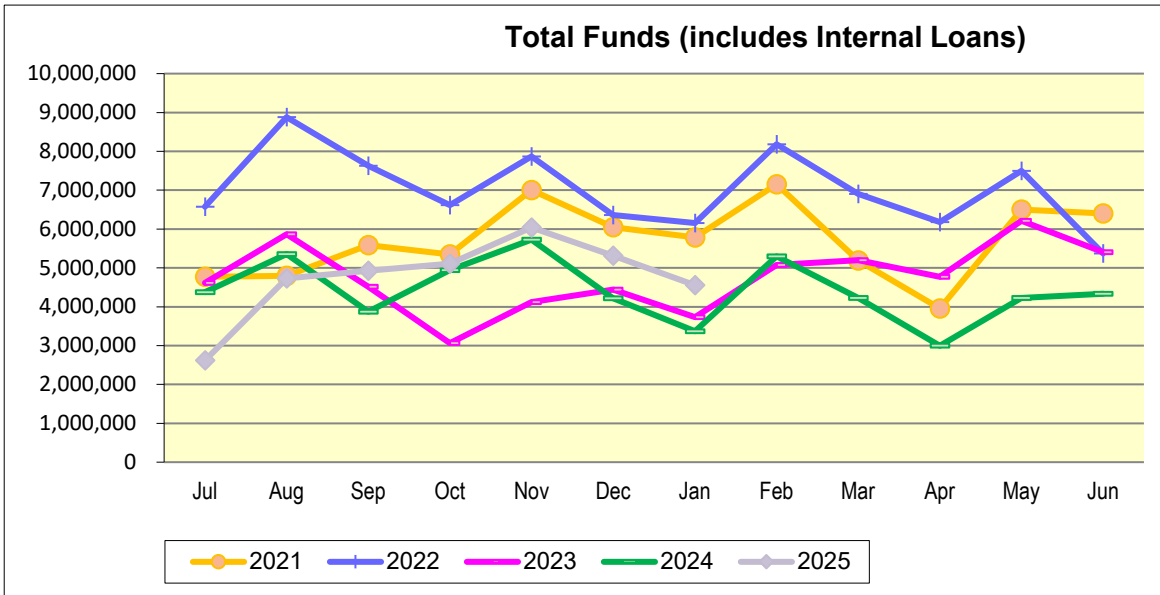
Please note that the 2025 actual cashflow is the same as the forecast cashflow for months year to date.

Financial Data - January 2025



The depreciation reserves funds above includes the loan funding Council has uplifted.





Please note that the 2023 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

December 2024 & January 2025

1 Water Supply

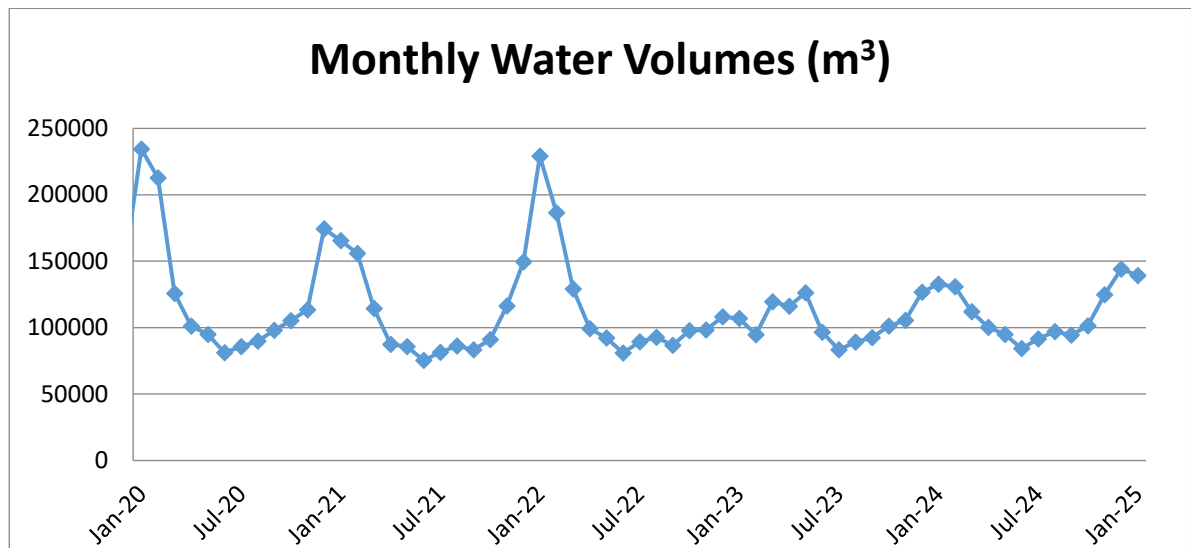
Since December 2024, the Tarawera Bores have been unable to provide an adequate water supply to meet community demand. In response, Umukaraka Spring is being utilised under an approved emergency consent for water extraction to supplement the existing supply.

Umukaraka Spring has been fully developed, with all necessary telemetry and infrastructure in place. We are currently in the process of renewing the water source consent to obtain long-term approval for the continued use of the spring. To date, we have received five out of six stakeholder inputs. Once all inputs are gathered, the consent application will advance to the final review stage by the Bay of Plenty Regional Council.

The water treatment plant is undergoing substantial upgrades aimed at enhancing operational efficiency and ensuring compliance with current resource consent conditions. As part of this initiative, the installation of new pumps and advanced control systems is being prioritised. These modern pumps are engineered to optimise water flow, increase efficiency, reduce operating costs, and improve overall treatment effectiveness. Recently, several of the new pumps have been installed, and a portion have successfully completed the commissioning phase, demonstrating their ability to meet the rigorous performance standards established for the plant.

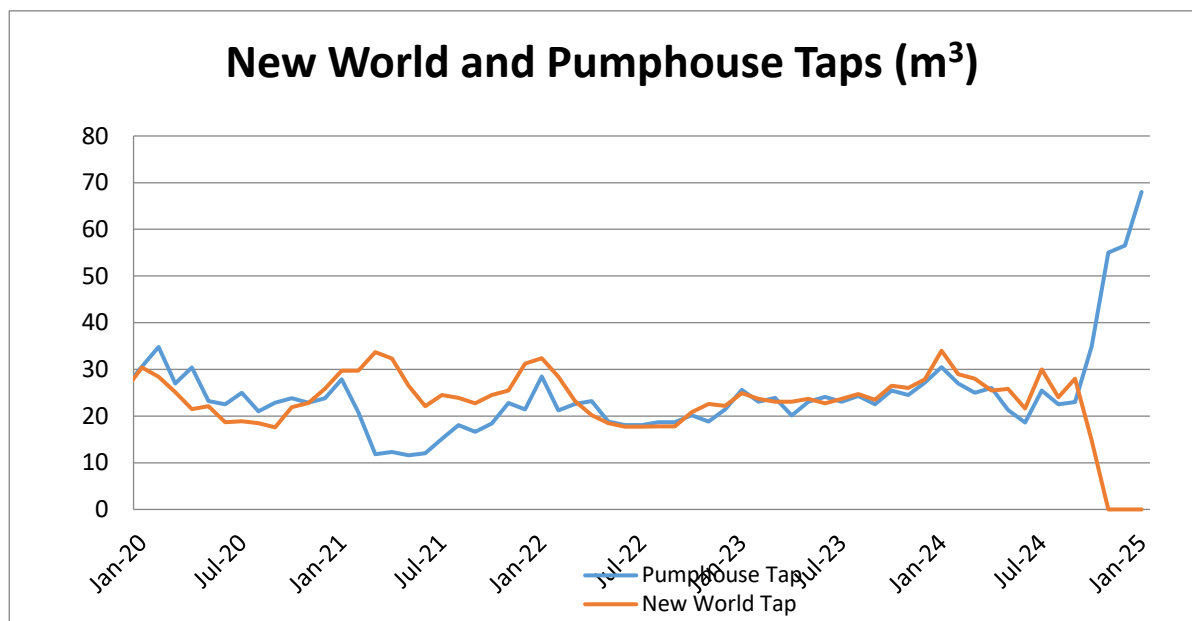
1.1 Use

The town consumed 144,000 m³ and 139,395 m³ of water respectively for December 2024 and January 2025. The graph below illustrates the monthly volume of water used (in m³) over the past five years for reference.



The water consumption recorded for the New World car park was noted as 0 m³, whereas the pumphouse situated on River Road supplied a total of 56 m³ and 68 m³ respectively for the months of December 2024 and January 2025. Currently, the taps at the New World facility are non-operational due to the absence of fluoride filters. Although initial filters were installed, they did not perform adequately in terms of their volume capacity.

Staff members are actively investigating a new filtration system capable of accommodating higher water volumes while effectively removing fluoride. A comprehensive report will be submitted to the Council outlining options for consideration. For comparative analysis, the accompanying graph illustrates the monthly water usage (in m³) over the past five years.



1.2 Water Quality

All routine supply samples tested negative for E. coli.

One complaint was received regarding low water pressure. Upon investigation, it was determined that the low pressure was caused by an issue related to the property.

Additionally, there was one complaint about dirty water, which was also investigated. Staff found that this issue was linked to a temporary water shutdown.

There were no further reports of low water pressure or any other water-related issues.

1.3 Reticulation

The reticulation replacement project for Zones 2 and 3 of the distribution network has been completed.

A tender has been developed and will soon be released to the market for the subsequent phase of reticulation replacement in Zones 5 and 6. (Appendix A)

2 Wastewater

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

There were no wastewater overflow events during this time.

Renewal and upgrade works are ongoing according to the project schedule attached.

3 Roading

Ongoing pothole repairs, footpath, kerb, and channel replacement and cleaning programmes have occurred throughout the town.

Renewal works and upgrades continue as per the project schedule.

4 Stormwater

There have been no significant stormwater system failures.

5 Parks and Reserves

The parks and reserves teams focused on the following activities:

- Dangerous tree identification and maintenance
- Mowing across the district
- Commencing weed spraying across the district
- Playpark repairs across the district
- Boundary Fence Maintenance

6 Pool

All pools are operating under normal conditions.

7 Refuse Collection

There were no issues with refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of refuse to Tirohia continued without incident.

9 Recycling Collection

Staff are implementing operational improvements to recycling collection. Staff are working on an ongoing communications plan for the community.

10 Vandalism

In December 2024, four cases of graffiti were reported, with eight square metres corrected at a cost of \$290. In January 2025, six cases of graffiti were reported, and 43 square metres were corrected at a cost of \$1,400.

The main areas affected were:

- Skate Park
- Ablution at Waterhouse Street
- Council Carpark
- Grey Street road markings and street signs

Additionally, there has been vandalism and damage to public parks' fences, gates, and entrances. The primary cause of the damage was people attempting to gain vehicular access to the river and other popular recreational areas.

11 Maintenance, Projects & Schedule

The attached report includes the project schedule for the financial year 2024/25. (Appendix B)

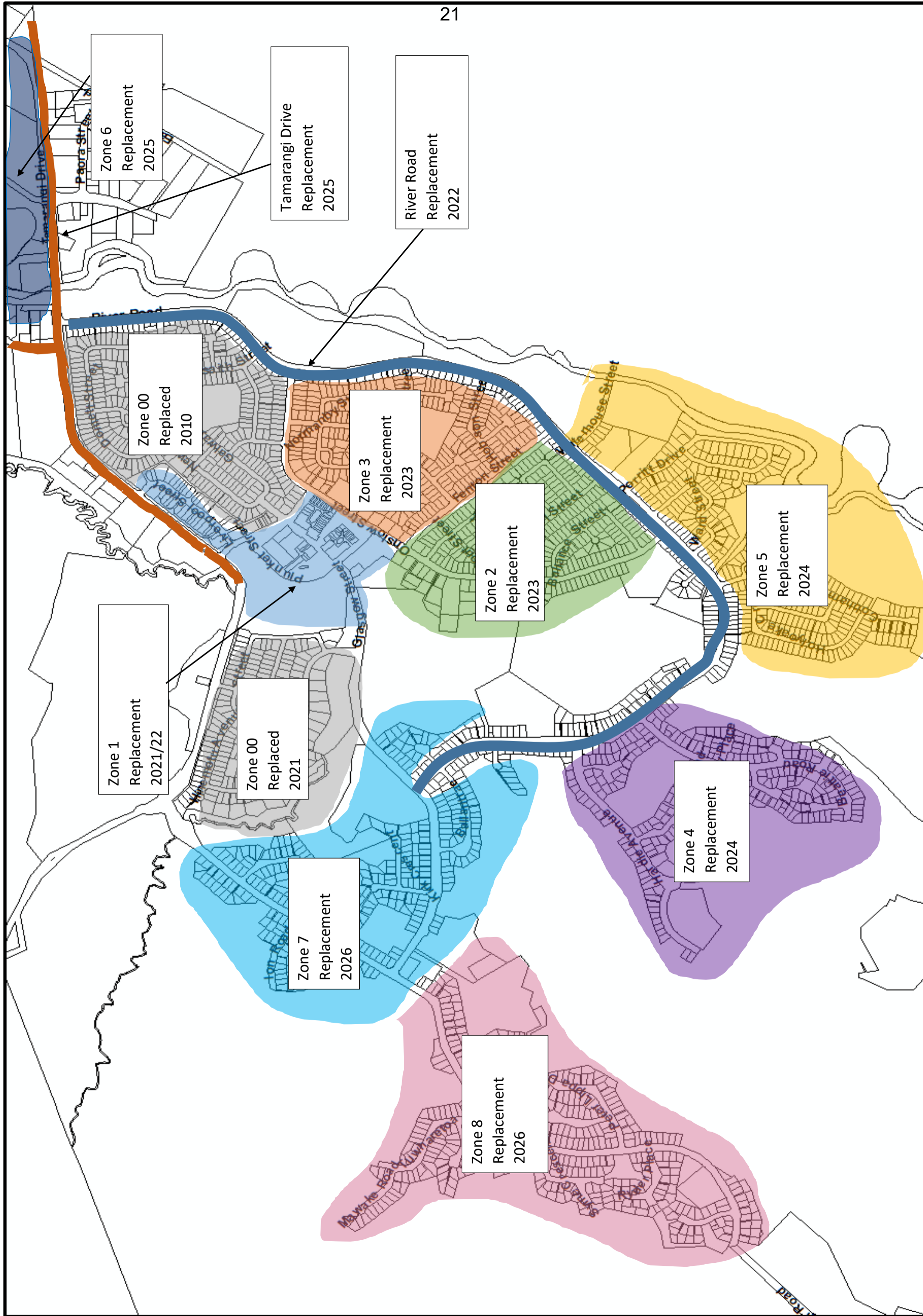
12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the months of December 2024 and January 2025 be received.



Riaan Nel, B. Tech, BSc Hons
Group Manager, Operations & Services

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Tamarangi Drive
Replacement
2025

River Road
Replacement
2022

Zone 6
Replacement
2025

Zone 00
Replaced
2010

Zone 3
Replacement
2023

Zone 2
Replacement
2023

Zone 5
Replacement
2024

Zone 1
Replacement
2021/22

Zone 00
Replaced
2021

Zone 4
Replacement
2024

Zone 7
Replacement
2026

Zone 8
Replacement
2026

Activity	Period	Type	Jan-25	TOTAL YEAR	YTD	%	Comments
AR Roads Subsidised Programme	402515 001	Renewal/Capital	Kerb Replacement	84,000	31,000.00	37%	
AR Roads Subsidised Programme	402515 002	Renewal/Capital	Street Light Upgrade	62,000	39,814.00	64%	
AR Roads Subsidised Programme	402515 003	Renewal/Capital	Reseals	135,000	0.00	0%	
AR Roads Subsidised Programme	402515 004	Renewal/Capital	Pavement Treatment	75,000	0.00	0%	
AR Roads Subsidised Programme	402515 013	Renewal/Capital	Footpath Replacement	60,000	24,000.00	40%	
AR Roads Subsidised Programme	402515 018	Renewal/Capital	Hardie/River Drainage Works	1,000,000	0.00	0%	
AR Roads Subsidised Programme	402515 019	Renewal/Capital	Storm water catch-pit renewal	60,000	500.00	1%	
AR Roads Subsidised Programme	402515 020	Renewal/Capital	Photocell Sensory	15,000	0.00	0%	
AR Non Subsidised Programme	402516 001	Renewal/Capital	Reseal Carpark	30,000	0.00	0%	
Water Supply Availability	403001 002	Renewal/Capital	Pipework Zone 2	2,513,862	1,261,599.00	50%	Projected 8-10% exceeding on the current Zone 2 & 3 Approved Budget - Variations - 68% drilling through rocks
Water Supply Availability	403001 003	Renewal/Capital	Retiulation Replacement Zone 6	470,000	170,000.00	36%	
Water Supply Availability	403001 004	Renewal/Capital	Replace Tables	50,000	9,000.00	18%	
Water Supply Availability	403001 005	Renewal/Capital	Valve Refurbishment	75,000	8,000.00	11%	
Water Supply Availability	403001 007	Renewal/Capital	Refurbish Pump System	54,815	40,000.00	73%	
Water Supply Availability	403001 010	Renewal/Capital	UV Tube Replacement	15,000	13,000.00	87%	
Water Supply Availability	403001 021	Renewal/Capital	Headworks	197,402	238,000.00	121%	Journal to be done - maintenance of bore
Water Supply Availability	403001 030	Renewal/Capital	Lime and Fluoride System	352,000	352,000.00	100%	Fully funded by MOH
Wastewater Availability	403520 002	Renewal/Capital	Pipework Zone 1	1,400,000	320,000.00	23%	
Wastewater Availability	403520 004	Renewal/Capital	Milli Screen Renewals	58,776	0.00	0%	
Wastewater Availability	403520 011	Renewal/Capital	Wastewater Treatment Plant	369,670	15,000.00	4%	
Swimming Pools Availability	404031 001	Renewal/Capital	Club Rooms	39,749	0.00	0%	
Swimming Pools Availability	404031 002	Renewal/Capital	Spa Pool	25,000	20,000.00	80%	
Swimming Pools Availability	404031 024	Renewal/Capital	Pool Floor	23,030	7,700.00	33%	
Swimming Pools Availability	404031 061	Renewal/Capital	Filtration system	107,350	98,000.00	91%	
Recreation Centre	404035 005	Renewal/Capital	Building - Various	25,000	4,000.00	16%	
Recreation Centre	404035 020	Renewal/Capital	Cladding/Roof	60,000	0.00	0%	
Town Hall Availability	404036 009	Renewal/Capital	Roof	50,000	0.00	0%	
Passive Reserves	404042 002	Renewal/Capital	Boundary Fence	19,000	17,100.00	90%	
Passive Reserves	404042 019	Renewal/Capital	Seal Carparks	15,800	0.00	0%	
Dog Pound	405061 001	Renewal/Capital	Extension of facilities	596,502	0.00	0%	
Fields Amenity Buildings	405062 001	Renewal/Capital	Prideaux Park Pavilion - Electrical Equipment	20,000	0.00	0%	
District Office Building	405064 001	Renewal/Capital	Replace Air Conditioner	13,500	9,000.00	67%	
District Office Building	405064 020	Renewal/Capital	Flashings Spoutings	100,000	1,000.00	1%	
Vehicles & Plant	60 80 01 7600	Renewal/Capital	Plant Renewals	249,200	115,335.00	46%	
				8,421,656	2,794,048.00	33%	

MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

December 2024 & January 2025

1 Economic Development

Regional Deals

Reported in December to the Regulatory and Services Committee, central government announced in December 2024 a nation-wide invitation to regions to show intent to progress a Regional Deal light-touch application.

Kawerau, Whakatāne, Ōpōtiki and Bay of Plenty Regional Council have collaborated to prepare the Eastern Bay of Plenty Regional Deal.

Bay of Plenty Regional Council has led and facilitated the light-touch proposal with the partner Councils' input.

A separate workshop will take place with Council on 12 February to discuss the light-touch proposal, prior to formal adoption on 26 February, to meet central government's deadline on 28 February 2025.

2 Kawerau isite Visitor Information Centre

Due to the Tarawera Ultramarathon taking place on 15 & 16 February, no permits to the Tarawera Falls will be issued for this weekend, at the request of the landowners, and event restrictions.

The isite team hosted a work experience student between 9-15 December 2024. The student was provided through Te Ara Mahi – Work Readiness Programme at Tūwharetoa ki Kawerau Hauora.

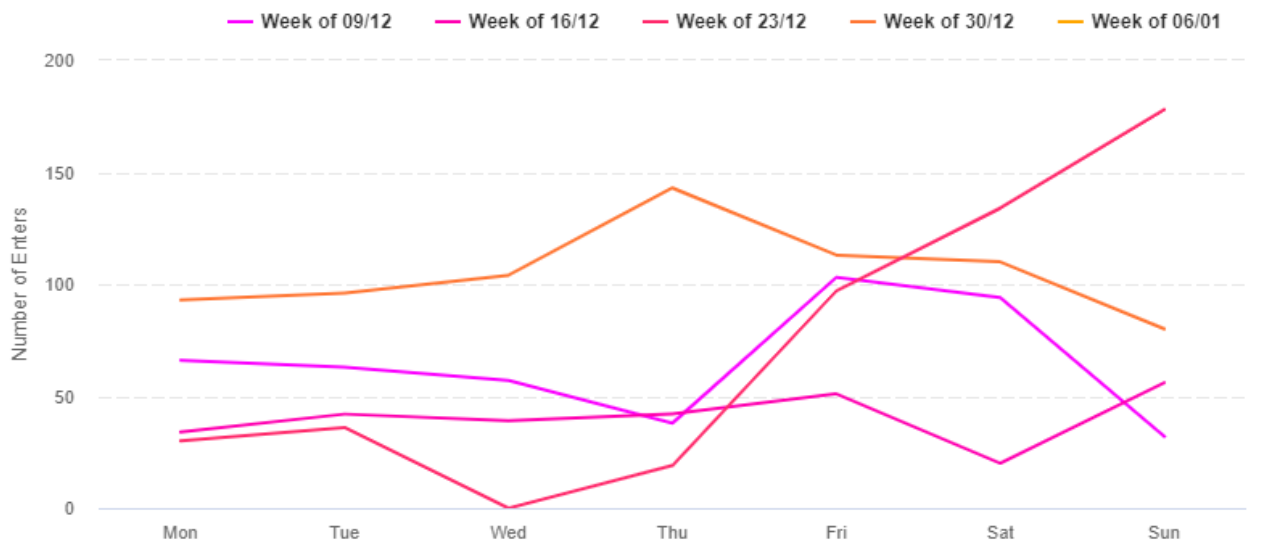
Key Monthly Statistics – December 2024 & January 2025

Activity	Nov 2024	Dec. 2024	% difference (to Nov. 2024)	Dec. 2023	% difference (to Nov. 2024)
Visitor enquiries	1323	1863	29%	3475	-46.4%
Forest permits	117	397	71%	245	62%
M/home power	7	6	-17%	10	40%
	Dec. 2024	Jan. 2024	% difference (to Dec. 2024)	Jan. 2023	% difference (to Jan. 2024)
Visitor enquiries	1863	2306	19%	4270	- 46%
Forest permits	397	285	-39%	289	-1.4%
M/home power	6	8	25%	10	- 20%

Foot traffic (main door)

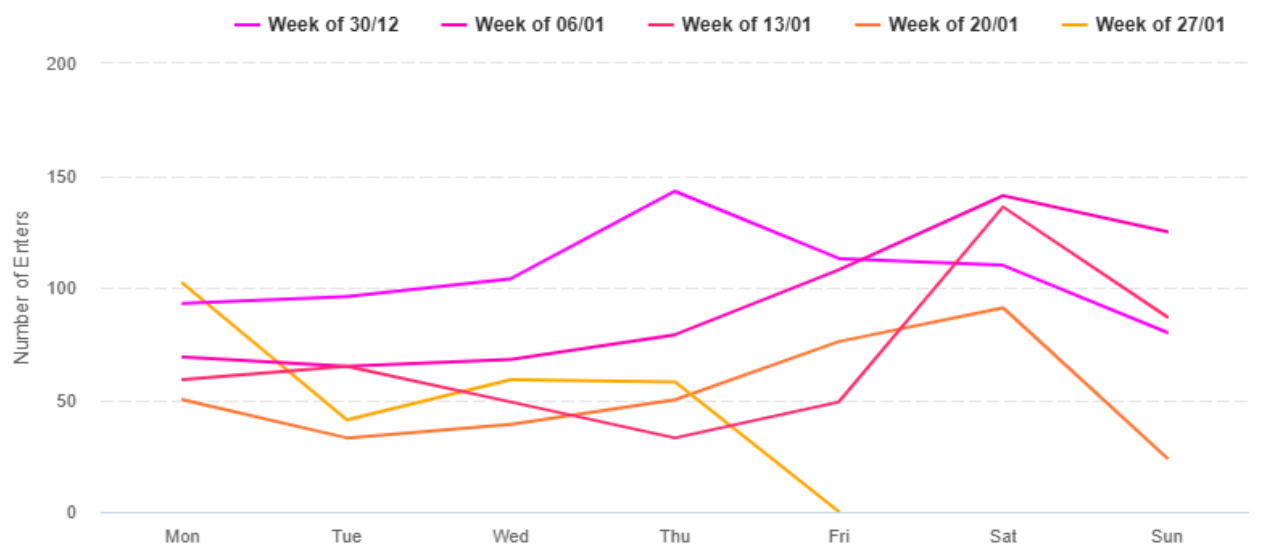
December:

Weekly Foot Traffic (Enters)



January:

Weekly Foot Traffic (Enters)

**3 Community Activities****Regular summer activities**

- **Twilight Cricket Competition**

Every Wednesday 5:45 pm to 8:30 pm (Starting October 23rd – March 19th 2025)

Prideaux Park

- **Kawerau Athletics Club Night**
Every Thursday 4:30 pm – 7.00 pm (Starting October 24th) *Prideaux Park*
Events completed for December 2024
- **Kawerau Christmas in the Park & New World Santa Parade**
Saturday 14th – Prideaux Park
Events completed for January 2025
- **Kawerau Kiwifruit Recruitment Day**
Wednesday 22nd - Concert Chambers
Events registered for February 2025
- **Mobile Blood Drive**
Monday 3rd – Concert Chambers
- **Big Heart Appeal Street Collection**
Friday 21st – Ranfurly Court and Jellicoe Court
- **Tarawera Ultra-Trail New Zealand**
Saturday 15th – Firmin Field

New World Santa Parade and Kawerau Christmas in the Park update – Saturday 14 December 2024

The New World Santa Parade, coordinated by the Kawerau isite staff had a total of 17 float registrations.

The following participants were rewarded for their floats:

- 1ST Prize - \$500 New World (NW) Voucher – Culham Engineering
- 2nd Prize - \$300 NW Voucher – Kawerau Filipino Community Group
- 3rd Prize - \$200 NW Voucher – The Magic of Rotary (Rotary Club)
- 4th Prize - \$100 NW Voucher - Santas Summer Sprinters (Kawerau Athletics Club)
- Mystery Prize (drew out of a hat) - \$50 NW Voucher – Xmas Scouts (Kawerau Scout Group)
- x2 Best Costume- \$25 NW Voucher – Ratana Rascals and Wild Wild West (Steam Punk)

The judges were Council employees Braydon Hakeagaiki, Courtney Cox, Synthia Van Der Werf, Chontel Polkinghorne and Councillor Berice Julian. Floats were judged on crowd engagement, effort & creativity, crowd responsive and wow factor.

Christmas in the Park held at Prideaux Park was considered a full success. Special acknowledgement to the Show Directors Liana Kerei and Pari Maxwell, for directing two excellent shows from afternoon to evening.

The contribution of all volunteers, community groups, emergency services, youth councillors and contractors ensured the day was enjoyed and safe for all involved, including the attending audience.

Staff will now work through funding reports and accountability requirements, and commence planning for Kawerau Christmas in the Park 2025, pencilled in for Saturday 13 December 2025.

Neighbourhood Support Kawerau District (NSK)

Lyndal Kennedy is appointed as the part-time Area Co-ordinator, funded through Neighbourhood Support National Office, Kawerau District Council Community Grant and currently await a decision from the Lion Foundation on another application. The position is 20 hours per week.

Weekly criminal occurrences (reported & recorded by Whakatane Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
2023/24									Res.	Comm.	
									149	48	197
2024/25	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
July	1	1	1	0	0	0	5	0	7	1	8
August	4	0	0	0	1	1	0	2	5	3	8
September	3	0	2	0	2	0	1	0	8	0	8
October	2	1	0	1	2	0	0	4	4	6	8
November	2	2	0	1	3	2	2	0	7	5	12
December	2	0	1	2	2	1	3	1	7	4	11
January	2	1	2	1	3	0	0	2	7	4	11

(Res. = Residential, Comm. = Commercial properties)

4 Youth Projects

Kawerau Youth Council (KYC)

Nominations are currently open for the 2025 Youth Council, which close on 21 February 2025. Once nominations close, a series of interviews with nominees will occur, between 26-28 February.

The Swearing in Ceremony will take place on 14 March in the Concert Chambers, with Kaumatua Te Haukaka, Mayor Tunui and CE Godfery in attendance. The ceremony will commence at 4:30pm.

A training and development weekend will occur between 28-30 March, with their first official community service being the ANZAC Day Dawn Service on 25 April.

Outward Bound Experience

Two former Youth Councillors attended a 21 day Outward Bound experience from 6 January in the top of the South Island. This was supported by the Mayors Taskforce for Jobs.

Blue Light Holiday Camp

Former Youth Councillor Majeau Rogers attended the annual January Blue Light Camp at Ohiwa Holiday Park. Council supported towards the camp with budget allocated from school holiday programmes, of \$2,500. Twenty young people attended the camp, which provided a range of youth development opportunities.

Tuia Leadership Programme 2025

Council has received an invitation from Tuia for Council to register any young Māori leaders onto the year long programme. Registrations close 24 February.

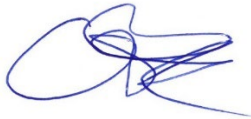
Council elected to not register a young person in 2024.

Kawerau Christmas in the Park 2024

The Youth Council did not enter a float into last year's Santa Parade but instead opted to assist Operations Co-ordinator Majeau Rogers with the event pack in, out and on the day tasks. The young people involved with the event were integral to the behind-the-scenes operations.

RECOMMENDATION

That the report from the Economic and Community Development Manager for the months of December 2024 and January 2025 be received.



Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

December 2024 & January 2025

1 Communication

1.1 Community Pānui | Update

Two pānui | newsletters completed – 5 and 19 December


1.2 Significant Communications:

1.2.1 Includes: Christmas in the Park 2024, Kawerau Youth Council applications, water conservation, fire safety and power outage in main office building.

1.2.2 Council Operations and Services includes: Council meetings, Maurie Kjar Aquatic Centre closed for private functions, Council's hours and services during holiday period, Auckland Anniversary weekend hours, AA and isite closures, changes to refuse and recycling over holiday period, road works, library holiday programme and food safety course for businesses.

1.3 Council Communication Channels overview



December

Website  19,062 visits (increase). Top Page Visits: Homepage, Christmas in the Park 2024, Christmas in the Park: Community Show Registration of interest, District Library, Search, and Rates Property Search.

Social Media






Facebook

 13,000 visits
 51,300 reach
 5,458 followers




Instagram

 47 visits
 396 reach
 193 followers

Top content: Christmas in the Park line up, Christmas in the Park livestream link, Tarawera Falls open over holiday period, memorial tribute video and recording of Christmas in the Park.

January

Website  14,121 visits (decrease). Top Page Visits: Homepage, Rates Property Search, District Library, Search, Maurie Kjar Aquatic Centre and Vacancies.

Social Media



Facebook

- ▼ 3,100 visits
- ▼ 13,700 reach
- ▼ 5,434 followers



Instagram

- ▼ 10 visits
- ▼ 132 reach
- ▼ 192 followers

Top content: Christmas in the Park line up, Christmas in the Park livestream link, Tarawera Falls open over holiday period, memorial tribute video and recording of Christmas in the Park.

1.4 Website Renewal Project

Project commenced with analysis of current website underway.

2 Engagement - underway and planned

2.1 Our Places - Eastern Bay Spatial Plan

Collaborative project with all Eastern Bay councils to plan for future growth of the district by some 5,500 homes and respective industrial growth over the next 30 years. Planning to complete the formal consultation process now underway for 2025.

2.2 Electoral Process 2023- 2024: Representation Review completed in 2024

Three-stage representation review process completed in 2024 with the Local Government Commission approving the final proposal for the 2025 Triennial Elections in November 2024. Therefore, the Kawerau District will be represented in the 2025 to 2028 triennium with:

The Mayor, two Councillors elected at large (district wide), three Councillors elected from the Māori Ward and three Councillors elected from the General Ward.

2.3 Local Government Elections 2025

Triennial Elections and Poll on Māori Wards – 9 September to 11 October 2025. Meeting with Electoral Officer and Chief Executive in January 2025 with elections communications plan underway. Plan to table the preliminary election report with Council at the Ordinary Council Meeting on 26 March 2025.

2.4 Upcoming Engagement

Planning is underway for a number of other formal, special consultative or early engagement processes in 2025 including:

- Easter Trading Policy
- Long Term Plan, and associated policies

- Local Water Done Well
- District Plan Review
- Gambling Policy
- Bylaws and Policies

3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council’s residential developments (*construction costs):

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4 / 2	29	64
Sections / Units Sold	22	1	29	52
Remaining Sections / Units	9	3 / 1		12
Units completed		2	29	31
Units under construction				
Surplus/ (Deficit) to Date	291,230	(597,995)	(46,252)**	
<u>Breakeven</u>				
Sales still required to break-even	0	1	0	

**Sales income offsets higher operating costs, due to units being unoccupied.

3.1 Porritt Glade Lifestyle Village

The AGM was held on the 18 December 2024 at the Bert Hamilton Hall with thanks to the Deputy Mayor for his attendance.

3.2 Central Cove

Mike Greer Homes’ work to build three spec homes in Central Cove continues, [Lot 4, Central Cove Kawerau | Mike Greer Homes](#)

3.3 Duplex Build 53A Bell Street and Hine Te Ariki

Marketing continued in December and January for the three-bedroom Bell Street unit and two house and land packages available on the sections accessible from Hine Te Ariki Place with Generation Homes.

3.4 Stoneham Park Residential Development

Project update to Council on Wednesday 6 November; meeting with BOPRC regarding the earthworks consent process and catchment storm water modelling and parameters held on Monday 25 November.

Metis Limited was awarded the Stormwater Modelling Tender at the Council Meeting on 18 December 2024 for the Stoneham Park catchment and also the wider Kawerau District.

Metis completed a site visit to Kawerau on Friday 24 January. Council resolved to sign the Memorandum of Understanding for the exchange of Three Waters assets and the ongoing responsibility for renewals and maintenance and the land parcel with Kowhai Park Body Corporate.

In progress:

- Further meeting with BOPRC re stormwater modelling planned 4 Feb 2025;
- Co-signing ceremony of the Heads of Agreement with the Bay of Plenty Equity Fund;

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the months of December 2024 and January 2025 be received.



Tania Humberstone

Manager, Communications and Engagement | Residential Development

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