

**Minutes of the Regulatory & Services Committee  
held on Tuesday, 11 August 2020  
in the Council Chamber commencing at 9.00am**

**Present:** Councillor C J Ion (Chairperson)  
His Worship the Mayor M J Campbell  
Deputy Mayor F K N Tunui  
Councillor B Julian  
Councillor S Kingi  
Councillor W Godfery  
Councillor A Rangihika  
Councillor R G K Savage  
Councillor D Sparks

**In Attendance:** Chief Executive Officer (R George)  
Manager, Finance & Corporate Services (P Christophers)  
Manager, Planning, Compliance & Capability (C Jensen)  
Manager, Operations & Services (H van der Merwe)  
Manager, Economic & Community Development (G Sutton)  
Events and Venues Manager (L Barton)  
Manager, Communications (T Humberstone)  
Administration Officer (T Barnett)

**Apologies**

No apologies were received.

**Public Forum**

**Anne Kubler**

Thanked Council for issues that have now been resolved.

**Declarations of Conflict of Interest**

No conflict of interest were declared.

**PART A – REGULATORY**

**1 Monthly Report - Regulatory & Planning Services (340000)**

The Committee discussed a report from the Manager, Planning, Compliance & Capability covering activities for the month of July 2020.

Councillors queried the following items to which the Manager, Planning, Compliance and Capability responded:

- Page 1 – Item 1.1.2 – Dog Control – Ranging, Complaints and Incidents – Without clear identification of an offending animal, further action is unlikely.
- Page 2 – Item 1.2.1 – Noise and General Enforcement – In the instance that a vehicle owner can be identified, the owners will face further action.

**Resolved**

**Councillors Kingi / Sparks**

*That the report from the Manager, Planning, Compliance & Capability on Regulatory and Planning Services activities for the month of July 2020 is received.*

## **PART B – NON REGULATORY**

### **2 Monthly Report - Finance & Corporate Services (211000)**

The Committee discussed a report from the Manager, Finance & Corporate Services covering activities for the month of July 2020.

Councillors queried the following items:

- Page 20 – Item 3 – Payments – If the payment for Whakatane Fencing is a progress payment, which the Manager, Finance and Corporate Services confirmed.
- Page 20 – Item 4.2 – Creative Community Fund – Confirmation that the next meeting would be held in November 2020.
- Page 21 – Item 6 – Request for Service –Councillor Kingi asked if the flowchart of the Service Request process could be included in the next monthly report.

**Resolved**

**Councillors Sparks / Savage**

*That the report from the Manager, Finance & Corporate Services for the month of July 2020 is received.*

### **3 Monthly Report - Operations & Services (440000)**

The Committee discussed a report from the Manager, Operations & Services covering activities for the month of July 2020.

Councillors queried the following items:

- Page 28 – last Paragraph – If the Dairy Factory was compliant with conditions of the resource consent. Manager, Operations and Services responded they were.
- Page 29 – Parks and Reserves – The tree's on Walter Nash Avenue that were deemed at risk to the public. Clarification to be given by Parks and Recreation Manager.
- Page 31 – Transport Management – Manager, Operations and Services, corrected that the repairs to the parking area were for the i-site, not the Marae parking area.

**Resolved**

**Councillors Rangihika / Julian**

*That the report from the Manager, Operations and Services for the month of July 2020 is received.*

### **4 Monthly Report - Economic and Community Development (309005)**

The committee discussed a report from the Manager, Economic and Community Development covering activities for the month of July 2020.

Councillors queried the following items:

- Page 35 – Item 1 – KPID Updates – No date for the design and contracts from Kiwi Rail.

- Page 39 – Statistics for Toilet Facilities – The Committee asked for confirmation of the numbers for July.

### **Action Items**

The Committee asked for an onsite meeting between Councillors and Kawerau Urban Food Forest to discuss options moving forward.

Provide an update in two weeks' time regarding Kiwi Rail's design and contracts.

Also requested that i-Site items for sale should be noted in the Community update.

### **Resolved**

**Councillors Julian / Kingi**

*That the report from the Economic and Community Development Manager for the month of July 2020 is received.*

### **5 Monthly Report – Events and Community Activities (Events and Venues Manager) (340000)**

The Committee discussed a report from the Events and Venues Manager covering events and community activities for the month of July 2020.

### **Resolved**

**Councillors Ion / Tunui**

*That the report from the Events and Venues Manager for the month of July 2020 be received.*

### **6 Funding Applications for KOTM and CIP 2020 (Events and Venues Manager) (309305)**

The Committee discussed a report requesting the approval for the funding application for the Kawerau KOTM and CIP 2020 events.

### **Resolved**

**Councillors Julian / Tunui**

1. *That the report 'Funding Applications for KOTM and CIP 2020' is received.*
2. *That the Committee approves funding applications for the Kawerau KOTM and CIP 2020 be submitted to:*
  - *New Zealand Community Trust (NZCT) for \$90k.*
  - *Eastern Bay Energy Trust for \$5k per event (Total \$10k).*
  - *Lion Foundation for \$50k.*

**The meeting closed at 9.49am**



**C J Ion**  
**Chairperson**

