



**KAWERAU
DISTRICT COUNCIL**
Te Kaunihera ā rohe o Kawerau
TAONGA O TE WHENUA - TREASURE OF THE LAND

Kawerau District Council
Private Bag 1004, Kawerau
Telephone: (07) 306 9009
Email: kaweraudc@kaweraudc.govt.nz

Application for Registration as a Funeral Director/Funeral Director Premises

Pursuant to the Health Act 1956, Health (Registration of Premises) Regulations 1966, Health (Burial) Regulations 1946

Funeral Director premises are subject to an annual registration and inspection under the Health (Registration of Premises) Regulations 1966 and the Health (Burial) Regulations 1946.

All registrations are issued according to the financial period starting 1 July of each year and ending 30 June the following year.

Application Details

Applicants Full Name: _____

Address: _____

Postal Address (if different from above): _____

Phone Number: _____

Email Address: _____

Business Details

Business Name: _____

Business Trading Name (if different from above): _____

Manager's Name/s: _____

Contact Phone number/s: _____

Address of every place where the business is to be carried on: _____

Postal Address (if different from physical address): _____

Address of any place of business to be used as a mortuary: _____

This application is hereby made for registration of the above-named applicant as a funeral director in respect of the above-named premises for a period from _____ (date of application, or 1 June [year]) until 31 May _____ (year).

I confirm that:

- 1) I am authorised to make this application as the occupier or a person with legal authority to act on behalf of the occupier; and

- 2) The information supplied in this application is truthful and accurate to the best of my knowledge and belief.

Name: _____ Signature: _____

Capacity in which application was signed (*Business Owner, Partner, Manager etc*): _____

Date of Application: _____

NOTE

The prescribed fee of **\$140.00** must accompany this application. Any change in circumstances, or change of the premises from which the business of funeral director is undertaken, must be advised to Council and will require re-registration. Other approvals may be required from the Council for the operation of a mortuary, including under the Building Act 2004, the Resource Management Act 1991, the Health Act 1956, the Health (Registration of Premises) Regulations 1966 and the Kawerau District Council’s Bylaws and District Plan.

Checklist

- Application Fee
- Attached Certificate of Incorporation (*if registered Company*)
- Completed Application Fee

OFFICE USE ONLY	
Building Act 2004 – Compliant/Not Compliant	Fee Code:
RMA 1991 – Compliant/Not Compliant	Fee Received:
Health Act 1956 - Compliant/Not Compliant	Receipt No:
Health (Registration of Premises) Regulations 1966 - Compliant/Not Compliant	Date:
KDC Bylaws and District Plan - Compliant/Not Compliant	
Registration Approved:	Certificate No:
Date Issued:	

Email completed application forms to:
 Email: kaweraudc@kaweraudc.govt.nz....
Post completed application forms to:
 Kawerau District Council, Private Bag 1004, Kawerau
Or return to:
 Kawerau District Council Customer Service, Islington Street, Kawerau